



City Council
Special and Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

March 4, 2020 - 4:30 PM

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

4:30 - BUDGET WORKSHOP:

- a. Review and Update, if Warranted, the Ukiah City Council Strategic Plan.

Recommended Action: Review the Ukiah City Council Strategic Plan and provide direction as may be warranted to update the document.

Attachments:

1. City Council Strategic Plan 2019 Final PDF

- b. Mid-year Budget Report and Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2019-20 and Review of Draft Objectives for Fiscal Year 2020-21.

Recommended Action: Council to discuss Council's strategic goals and review, consider, and discuss updates on stated objectives for the 2019-20 fiscal year. In addition, the Council will review preliminary draft objectives for the Fiscal Year 2020-21.

Attachments: None

6:00 - REGULAR MEETING:

URGENCY ITEM

- a. Approve Contract with Coastline Engineering for the Update of the Plans and Specifications for the Reconstruction of Clara Ave.

Recommended Action: Award a contract to Coastland Civil Engineering in the amount not to exceed \$25,240, for Design Services for the Clara Avenue Phase 2 Project.

Attachments:

1. Coastland Proposal V1

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- 5.a. Approval of the Minutes for the February 19, 2020, Special and Regular Meetings.
Recommended Action: Approve the Minutes of February 19, 2020, Special and Regular Meetings, as submitted.

Attachments:

1. 2020-02-19 Draft Minutes

- 5.b. Approval of the Minutes for the February 20, 2020, Adjourned Regular Meeting.
Recommended Action: Approve the Minutes of February 20, 2020, a Adjourned Regular Meeting, as submitted.

Attachments:

1. 2020-02-20 Draft Minutes

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- 7.a. Approve Professional Services Contract Amendment with Mintier Harnish Planning Consultants for Advance Planning Services Related to Implementation of the City of Ukiah 2019-2027 Housing Element in an Amount Not to Exceed \$96,340, to be Paid from SB 2 Planning Grant Funds.

Recommended Action: Approve the professional services contract amendment with Mintier Harnish Planning Consultants in an amount not to exceed \$96,340, to be paid from SB 2 Planning Grant Funds.

Attachments:

1. Contract #1819190 - Mintier Harnish
2. City of Ukiah PGP (full application package)
3. UKGP_SB 2 alternative work plan_budget
4. City of Ukiah PGP Section F- timeline and budget

- 7.b. Approve Professional Services Contract Amendment with Mead & Hunt, Inc. for the Preparation of a Stand-Alone Mendocino County Airport Land Use Compatibility Plan for Ukiah Municipal Airport in an Amount Not to Exceed \$30,000; and Approve Corresponding Budget Amendment.

Recommended Action: 1) Approve amendment to a professional services contract with Mead & Hunt, Inc. for the preparation of a stand-alone Mendocino County Airport Land Use Compatibility Plan for Ukiah Municipal Airport in an amount not to exceed \$30,000; and 2) Approve corresponding budget amendment.

Attachments:

1. Contract 1819164 - Mead&Hunt
2. UKI.ALUCP.Amendment No 1. 2-18-20

- 7.c. Authorize City Manager to Negotiate and Execute a Lease Agreement with North Coast Opportunities for Continued Operation of Vinewood Park Community Garden.
Recommended Action: Authorize City Manager to negotiate and execute a lease agreement with North Coast Opportunities for the continued operation of Vinewood Park community garden.
- Attachments:
1. Lease Agreement Vinewood Park Community Garden
- 7.d. Consider Adoption of a Landmark Tree Nomination for Landmark Tree Status.
Recommended Action: Council to consider adoption of Landmark Tree nomination for Landmark Tree status.
- Attachments:
1. LANDMARK TREE NOMINATION
- 7.e. Approval of Notice of Completion for the 2019 Street Reconstruction Project, Specification No.19-09.
Recommended Action: Approval of Notice of Completion for the 2019 Street Reconstruction Project, Specification No.19-09 and Approval of Corresponding Budget Amendment.
- Attachments:
1. Notice of Completion - Spec 19-09
 2. Attachment 2 Contract and Change Orders
- 7.f. Approval of Plans and Specifications for the 2020 Slurry Seal of Local Streets, and Authorize Staff to issue Bids for Specifications No. 20-01, to be Funded by Measure Y.
Recommended Action: Approve Plans and Specifications for the 2020 Slurry Seal of Local Streets and Authorize Staff to Issue Bids for Specification No. 20-01, to be funded by Measure Y.
- Attachments:
1. Plans 20-01 - 2020 SLURRY SEAL OF LOCAL STREETS
 2. Specs 20-01 - 2020 SLURRY SEAL OF LOCAL STREETS
- 7.g. Approval of Amendment #3 in the amount of \$174,000 with Larry Walker and Associates for Technical Permitting Assistance Related to the City's National Pollutant Discharge Elimination System (NPDES) Permit and Recycled Water Permit.
Recommended Action: Approve Amendment #3 in the amount of \$174,000 with Larry Walker and Associates for Technical Permitting Assistance Related to the City's National Pollutant Discharge Elimination System (NPDES) Permit and Recycled Water Permit
- Attachments:
1. Attachment 1- Larry Walker and Associates Amendment #3
- 7.h. Council to Authorize the City Manager to Negotiate and Execute a Lease Agreement for the Building and Grounds Located at 280 East Standley Street to New Life LLC.
Recommended Action: Council to authorize the City Manager to negotiate and execute a lease agreement for the building and grounds located at 280 East Standley Street to New Life LLC.
- Attachments:
1. Lease Agreement New Life LLC

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

- 11.a. Consideration of Appeal from Councilmember Jim Brown of City Engineer's Approval of a Minor Subdivision Map at 589 North School Street.

Recommended Action: Refer decision on appeal to Planning Commission.

Attachments:

1. 2-4-20 CE Staff Report and attachments
2. CE Draft Minutes_02-04-20
3. 2020-02-10 Jim Brown - Appeal of CE Approval of Minor Subdivision Map at 589 N School St

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- 13.a. Introduction and Adoption of Urgency Ordinance by Title Only, to Establish and Regulate Runway Safety Areas Adjacent to the Ukiah Municipal Airport.

Recommended Action: Introduce by title only, and adopt an urgency ordinance of the City Council of the City of Ukiah adding Article 7, entitled "Runway Safety Areas" in Division 6, Chapter 1 of the Ukiah City Code.

Attachments:

1. Runway Safety Area Urgency Ordinance

- 13.b. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2020 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d))
A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)
B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)
Recommended Action: Confer in Closed Session
Attachments: None
- 14.b. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d)) Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (Number of potential cases: 2)
Recommended Action: Confer in Closed Session
Attachments: None
- 14.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUK-CVPT-2018-70200
Recommended Action: Confer in Closed Session
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036
Recommended Action: Confer in Closed Session
Attachments: None
- 14.e. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-192-14-00 (280 E. Standley)
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Onetogogether Solutions
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
Attachments: None
- 14.f. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
Recommended Action: Confer in Closed Session
Attachments: None

15. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA

95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.