



**CITY OF UKIAH
PLANNING COMMISSION MINUTES
REGULAR**

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482
Virtual Meeting Link: <https://us06web.zoom.us/j/83128884939>

**April 22, 2026
5:15 p.m.**

1. CALL TO ORDER

The City of Ukiah Planning Commission held a Regular Meeting on April 22, 2026. The meeting was legally noticed on April 16, 2026. The meeting was held in person and at the following virtual link: <https://us06web.zoom.us/j/83128884939>. Chair de Grassi called the meeting to order at 5:15 p.m.

CHAIR de GRASSI PRESIDING.

2. ROLL CALL

Roll call was taken with the following **Commissioners Present**: Mark Hilliker, Jacob Brown, Devery Montaño, Rick Johnson, and Alex de Grassi. **Staff Present**: Craig Schlatter, Community Development Director; Kristine Lawler, City Clerk; and Kim Saylor, Assistant Clerk.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Hilliker.

4. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

No notifications or considerations received.

5. APPROVAL OF MINUTES

a. Approval of the Minutes of March 25, 2026, a Regular Meeting.

Motion/Second: Montaño/Johnson, to approve the minutes of the March 25, 2026, a Regular Meeting, as submitted. Motion **carried** by the following Roll Call votes: AYES: Brown, Montaño, Johnson, and de Grassi. NOES: None. ABSENT: None. ABSTAIN: Hilliker.

6. APPEAL PROCESS

Chair de Grassi stated the appeals deadline date is May 4, 2026, before 5:00 p.m.

7. COMMENTS FROM THE AUDIENCE ON NON-AGENDA ITEMS

No public comments were received.

8. SITE VISIT VERIFICATION

No site visit was necessary.

9. VERIFICATION OF NOTICE

The Clerk noted that the agenda was properly noticed.

10. PLANNING COMMISSIONERS' REPORTS

No reports were received.

11. **DIRECTOR'S REPORT**

a. Receive Community Development Director's Report.

Presenters: Craig Schlatter, Community Development Director and Jesse Davis, Chief Planning Manager.

Report was received.

12. **CONSENT CALENDAR**

a. Adoption of a Resolution (PC Reso 2026-03) Amending the Order of Agenda for Planning Commission Meetings in Accordance with the Rules of Conduct.

No public comment was received.

Motion/Second: Hilliker/Brown to approve the Consent Calendar. Motion **carried** by the following Roll Call votes: AYES: Hilliker, Brown, Montaño, Johnson, and de Grassi. NOES: None. ABSENT: None. ABSTAIN: None.

13. **UNFINISHED BUSINESS**

a. Adoption of a Resolution Amending the Rules of Conduct for Meetings of the Planning Commission.

Presenter: Craig Schlatter, Community Development Director.

No public comment was received.

Motion/Second: Brown/Montaño to adopt the resolution (PC Reso 2026-04) adopting amended Rules of Conduct for meetings of the Planning Commission including changes as discussed*. Motion **carried** by the following Roll Call votes: AYES: Hilliker, Brown, Montaño, Johnson, and de Grassi. NOES: None. ABSENT: None. ABSTAIN: None. *Discussed modifications: add "designee" after "City Clerk".

**Changes as discussed includes replacing the suggested "City Clerk" with "Clerk or designee".*

14. **NEW BUSINESS**

a. Adoption of Resolution Providing a Recommendation to the City Council on an Ordinance Updating Off-Street Parking Regulations (Ukiah City Code Chapter 2, Article 17).

Presenter: Jesse Davis, Chief Planning Manager. **Also Present:** Katherine Schaefer, Planning Manager.

No public comment was received.

Motion/Second: Johnson/Brown to adopt a resolution (PC Reso 2026-05) providing the Planning Commission's report and recommendation to the City Council on a proposed amendment to Ukiah City Code Chapter 2, Article 17. Motion **carried** by the following Roll Call votes: AYES: Hilliker, Brown, Montaño, Johnson, and de Grassi. NOES: None. ABSENT: None. ABSTAIN: None.

15. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:44 p.m.

Kim Saylor

Kim Saylor (May 14, 2026 14:54:32 PDT)

Kim Saylor, Assistant Clerk