

CITY OF UKIAH
PARKS, RECREATION AND GOLF COMMISSION MINUTES
Regular Meeting
411 West Clay St.
Conference Room 5
Ukiah, CA 95482
January 21st 2020
5:30 p.m.

1. **ROLL CALL**

The Parks, Recreation and Golf Commission met at Meeting Date of January 21st, 2020 having been legally noticed on January 21th, 2020. Jake Burgess called the meeting to order at 5:37 p.m. Roll was taken with the following **Commissioners Present:** Susan Knopf, Vicki Bitonti-Brown, Faye Hefte and Henry Sadowski **Commissioners Not Present:** All present **Staff Present:** Jake Burgess, Recreation Supervisor

2. **INTRODUCTIONS**

None

3. **PETITIONS AND COMMUNICATIONS**

None received.

4. **APPROVAL OF MINUTES**

a. Motion/Second: Knopf/Sadowski moved to approve Minutes of November 19, 2019 and December 17th 2019. Motion carried by the following roll call votes: AYES: Hefte, Sadowski, Knopf, Bitonti-Brown. NOES: None. ABSENT: None ABSTAIN: None.

5. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

6. **COMMISSIONER REPORTS**

Commission talked about new housing possibilities for the disabled, which entails possible access to a new park and rail trail.

Commission also talked about recycled water in how it is treating areas around Ukiah, such as the Softball Complex and multiple vineyards.

Knopf asked to relay the message to Sean White to suggest a walking pathway after laying down the Purple Pipes.

7. **UNFINISHED BUSINESS**

Community Services Staff Reports

a. Community Services Department staff reports

- Events

Burgess updated the commission on the second phase of Sundays in the Park Sponsorship opportunity and the type of bands that the community will see this upcoming summer including the rough schedule.

Burgess updated the commission on the wrap up meeting on the 2019 PumpkinFest event. He also mentioned of teaming up with SPACE to ensure that the children stage is more eventful for next year. The commission talked about next year's theme ideas as well.

Burgess talked about how to get more people invested in the smaller summer programs such as Blast of the Summer, Family Fun the Sun and the Skate Park.

Burgess emphasized on the Movie in the Plaza summer series and moving a couple of the Movies to a different location.

- Parks
Burgess talked about the Vinewood Grant and pathways remaining okay during the weather as well as funds transferring to help any issues.
- Golf
No Updates
- Building Maintenance
No Updates
- Museum
Burgess talks about Donor Wall and updates and the Rafters grant update.
- Recreation Programs
Burgess touched on Youth Basketball week breakdown and schedule.
- Property Management (Alex Rorabaugh Recreation Center)
Burgess talked about our storage building closing, and transferring our belongings to storage units closer to the Recreation Office.
- Financial Matters
Burgess mentioned a budget meeting coming up; updates to be talked about next meeting.

b. Ukiah on Ice Wrap Up

- **Burgess talked about how well Ukiah on Ice did with Field Trips, Private parties, themed nights, and overall attendance.**
- **Burgess also touched on the expenses that occurred throughout the season.**

8. NEW BUSINESS

None

9. CLOSED SESSION

None

10. ADJOURNMENT

Sadowski made a motion to adjourn the meeting at 6:50 pm

Mikki Taylor, Receptionist/Clerk