



**City Council
Special Meeting
AGENDA**

(to be held both at the physical and virtual locations below)

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

To participate or view the virtual meeting, go to the following link: <https://us06web.zoom.us/j/82666058314>

Or you can call in using your telephone only:

- Call (toll free) 1-888-788-0099
- Enter the Access Code: 826 6605 8314
- To Raise Hand enter *9
- To Speak after being recognized: enter *6 to unmute yourself

Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

June 1, 2026 - 3:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda that is within the subject matter jurisdiction of the City Council, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. BUDGET HEARING

3.a. Presentation of the Draft 2026-27 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan.

Recommended Action: Receive City budget presentation for the 2026-27 fiscal year and provide direction as necessary.

Attachments:

1. Capital Improvement Plan - FYE 2027 -DRAFT
2. Vehicle & Equipment Justifications

4. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm. Any handouts or presentation materials from the public must be submitted to the clerk 12 hours in advance of the meeting; for handouts, please include 10 copies.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 24 hours prior to the meeting set forth on this agenda.

Araceli Sandoval, Deputy City Clerk
Dated: 5/29/26



AGENDA SUMMARY REPORT

SUBJECT: Presentation of the Draft 2026-27 Fiscal Year City Budget and Draft Five-Year Capital Improvement Plan.

DEPARTMENT: Finance **PREPARED BY:** Oliver MacDonald, Senior Accountant

PRESENTER: Dan Buffalo, Finance Director and various departmental representatives

ATTACHMENTS:

1. Capital Improvement Plan - FYE 2027 -DRAFT
2. Vehicle & Equipment Justifications
3. 2026-06-01 Budget Workshop Presentation

Summary: The Council will receive a City-wide overview of the draft 2026-27 City budget and the City's Five-Year Capital Improvement Program Plan, and will begin departmental presentations as time allows.

Background: Presented here is the operating and capital budget for the City of Ukiah for the Fiscal Year 2026-27.

Budget development began at the start of the calendar year and has included a series of meetings with the City Council in review of current operations, proposed objectives for the upcoming fiscal year, and continued review of the rolling five-year Capital Improvement Plan (CIP).

This is the final phase of the budget adoption process, priming the Council and community for a more detailed budget discussion with departments. Following a comprehensive presentation of the City's principal funds by Finance, various departments will provide an overview of their proposed budgets focusing on noteworthy line item expenditures/projects, and will be available to answer questions and engage with the Council and/or community. Proposed schedule of the final phase of the FY 2026-27 Budget Development Process:

- June 1 City Council Budget Hearing; 3 pm; Budget Overview, CIP, Departmental Presentations
- June 2 City Council Budget Hearing; 3 pm; Continuation of Budget and Departmental Presentations (if necessary)
- June 3 City Council Budget Hearing; 3 pm; Continuation of Budget and Departmental Presentations (if necessary)
- June 17 Regular Meeting; 5:15 pm; Budget Adoption

Note: While presenting, departments will focus their remarks on any significant changes in the budget from the current year to next, given the multi-month review/development that has already taken place with the City Council.

Discussion: As part of this packet, and in preparation of budget discussions with departments, the following are provided:

1. Budget unit pages (OpenGov stories) The Finance Department continues to enhance the usability and navigation of the budget document, turning to the OpenGov platform to deliver the budget document in its

entirety. Budget units (departments and divisions) are presented in a standardized format in what are called "stories." They are dynamic, navigable web pages designed to be read electronically through a web browser. They offer the reader drill down features so that data can be presented as generally or as granularly as desired.

The best way to access stories is by clicking this link and finding each subsequent link in the table of contents: 2026-27 Fiscal Year Budget Draft (html link): FY 2026-27 Cover, Acknowledgments, and Table of Contents <https://stories.opengov.com/ukiahca/published/oXNLMdUj9>

The landing page from the link is the cover of the budget document (in draft), including a table of contents at the bottom. Each budget story can be accessed by clicking on its respective link in the table of contents. As the budget document is further developed, links will be activated for any reader to examine. If a link is inactive, the page is still in development, usually pending final council approval of the budget.

The OpenGov platform is best viewed through the Google Chrome web browser. It is a free application and can be found at the following link, complete with download and installation instructions: <https://www.google.com/chrome>

2. Five-year capital improvement program schedule (Attachment 1) and the Vehicle & Heavy Equipment Justifications (Attachment 2).

Recommended Action: Receive City budget presentation for the 2026-27 fiscal year and provide direction as necessary.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

REVENUE: Yes / No **GRANT:** Yes / No

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

STRATEGIC PLAN (SP):N/A

GENERAL PLAN ELEMENTS (GP):N/A

Approved: 
Sage Sangiacomo, City Manager



**FIVE-YEAR
CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEAR 2026-2027**



AIRPORT

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
AIRPORT

FACILITIES/BUILDINGS/LAND																		
AIRPORT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Hangar Roof Repair	Repair leaking roof in hangar.	TBD	TBD	TBD	1403 S State	New	TBD	TBD										
	Additional Comments: Repairs to add 20-30 years to life of roof. Deferred to FYE 28.										\$ 35,000	\$ 35,000				\$ 35,000		
Hangar Project	The current small portal port style hangar at the Airport are reaching or have reached their end of life and some are no longer serviceable. Staff is recognizing a need to replace these hangars.	TBD	TBD	TBD		New	TBD	No								\$ -	Reviewed	
	Additional Comments: Prioritization and funding source(s) under review.																	
SUB-TOTAL:										\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

AIRPORT

INFRASTRUCTURE																		
AIRPORT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Pavement Rehabilitation of Taxiways A, A3 and A5 - Design	This project is for the pavement rehabilitation design of Taxiways A (4,540'x55'), A3 (250'x45'), and A5 (250'x45') due to thermal and aging related cracking with localized structural related cracking but no evidence of structural failure. Proposed rehabilitation is milling top 2 inches of AC crack sealing and pavement repair, and placement of 2 inch layer of new AC and markings. The electrical improvement design associated with the rehabilitation of Taxiways A, A3 and A5. Proposed improvements include installation of taxiway lights, guidance signs and pullboxes.	77825200.80230	18034	N/A	1403 S State	New Grant	Yes	Contingent upon FAA Grant Funding.				\$ 365,000				\$ 365,000	Reviewed	X
	Add'l Comments: The FAA has made cost and project scope adjustments. Moved from FY 23/24 and increased from \$250k. Moved from FY 25/26 and increased from \$360k.																	

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

AIRPORT

<p>Pavement Rehabilitation of Taxeways A, A3 and A5 - Construction</p>	<p>This project will cover construction to rehabilitate pavements of Taxiways A (4,540'x55'), A3 (250'x45') and A5 (250'x45').</p> <p>Add'l Comments:</p>	77825200.80230	18035	N/A	1403 S State	New	Grant	Yes	Contingent upon FAA Grant Funding.			\$ 2,760,000	\$ 2,760,000	Reviewed		
<p>Taxiway A4 (Taxiway D Demolition)</p>	<p>This project consists of the engineering design for a new FAA-compliant taxiway connector, designated Alpha Four, that will replace the existing Taxiway Delta. Taxiway Delta is classified as non-standard and does not meet current Federal Aviation Administration (FAA) taxiway design standards. The new connector will be constructed in a revised location in the immediate vicinity of the current Taxiway Delta, providing a safe, efficient, and fully compliant alternative while maintaining operational continuity at the airfield.</p> <p>Add'l Comments:</p>	77825200.80230	18035	N/A	1403 S State	New	Grant	Yes	Contingent upon FAA Grant Funding.		\$ 252,000	\$ 252,000	Reviewed			
<p>Master Plan</p>	<p>The Master Plan would focus on updating aviation activity forecasts, runway length analysis, long-term development plans, and financial self-sufficiency/revenue generation.</p> <p>Add'l Comments: Conduct study in FY 23/24 and complete in FY 24/25. The Federal Aviation Administration has reviewed our ACIP schedule and recommends strongly that we prioritize immediate pavement rehabilitation of the taxiways over initiating the Airport Master Plan study. Their rationale: active infrastructure upgrades maintain operational safety and grant eligibility far better than draft planning papers right now. Removed \$500k.</p>	77825200.52100	18420	N/A	1403 S State	New	Grant	Yes	Contingent upon FAA Grant Funding.			\$ -	Reviewed			
<p>Restoration of the Ukiah Municipal Airport Runway to 5,000 feet</p>	<p>In February of 2025, the Council approved a runway extension study. Based on this study, efforts are underway to restore the runway to a length of 5,000 feet. This restoration project aims to improve the airport's capabilities and accommodate a wider range of aircraft.</p> <p>Add'l Comments:</p>	77825200.80230	TBD	N/A	1403 S State	New	Grant		Contingent upon FAA Grant Funding.			\$ -	Reviewed			
SUB-TOTAL:										\$ -	\$ -	\$ 365,000	\$ 2,760,000	\$ -	\$ 252,000	\$ 3,377,000

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

AIRPORT

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agenda meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agenda item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

**Refer to last page of this document for definition of terms used.*



CITY MANAGER

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
CITY MANAGER'S DEPARTMENT

VEHICLES, MACHINERY & EQUIPMENT																		
CITY MANAGER DEPARTMENT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Parking Meter Replacement	Replacing parking meters.	64012600.80230	18165	N/A	Downtown	Deferred	Enterprise	Yes				\$ 400,000				\$ 400,000	Reviewed	
	Add'l Comments: Funded by line of credit loan proceeds being secured by Finance as part of a larger capital improvement funding strategy. Moved from FYE 20 year. Installation will coincide with Streetscape Project. Funding secured through bond issuance; project put on hold due to COVID-19 and will resume when market conditions allow. Moved from FYE 21. Project put on hold due to COVID-19 and will resume when market conditions allow. Moved from FYE 26 due to ongoing and anticipated construction/development in the downtown. Moved from FYE 27 to coincide with the completion of the courthouse and other anticipated development in the downtown.																	
SUB-TOTAL:										\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000		

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Shovel Ready	Project is ready to be sent out to bid.

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COMMUNITY SERVICES

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
COMMUNITY SERVICES

FACILITIES/BUILDINGS/LAND																		
COMMUNITY SERVICES DEPARTMENT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Riverside Floodplain Regeneration Project	Urban Rivers Grant to restore floodplain wetlands, clear debris, plant trees, and repair trails.	30522250.80220	18014	N/A	1281 E. Gobbi	Deferred Grant	Yes	Grant funded.	\$ 210,253	\$ 1,491,127						\$ 1,491,124	Reviewed	
	Additional Comments: Hydrology studies and CEQA complete. Project was bid in fall of 2024, with lowest bid coming in nearly twice the available funding. Staff has filed a deadline of completion for this project to October of 2028 and secured an additional \$607,677 from the State to supplement the \$883,447 remaining on the original grant. A modified scope of work and bids for construction will be released in the summer of 2026 with work expected to commence shortly after. Increased from \$832,005.																	
Wagenseller Park Plan	Park master plan needed once a site is identified.	30022250.80220	18063	N/A	Mason and Clara	New	TBD	No	Seeking grant funding.			\$ 100,000				\$ 100,000	Reviewed	
	Additional Comments: Public Spaces Commission and Staff are actively working to have a plan in place if funding is secured. Department estimate is \$3-5 million for completion of project. Added \$100,000 to FYE 27. Moved from FYE 27.																	
Wagenseller Park Development	The 2017 Wagenseller Park Feasibility Analysis and the 2025 Parks Gap analysis suggest a need for a park in the Wagenseller area.	30022200.80220	18063	N/A	Mason and Clara	New	TBD	No	Seeking grant funding.				\$ 3,000,000			\$ 3,000,000	Reviewed	
	Additional Comments: The 2025 Parks Gap Analysis identifies a number of potential locations for a park in the Wagenseller neighborhood. A linear park along Mason St. as well as a playground north of Clara Ave. are options being considered. Site remediation will be necessary prior to any park construction. Increased from \$500,000 and moved from FYE 28.																	
Skate Park Phase 2 - Back Lot Development	Develop additional area for meeting, band stand, viewing platforms. Install lighting.	30022200.80220	TBD	N/A	1043 Low Gap	New	TBD	No	Seeking grant funding					\$ 250,000		\$ 250,000	Reviewed	
	Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$250,000. Added \$250k to FYE 30.																	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
COMMUNITY SERVICES

<p>Municipal Pool Replacement</p>	<p>The Municipal Pool at Todd Grove park is approx. 100 years old. Maintenance costs are becoming prohibitive. The existing facility needs to be demolished and a new facility needs to be designed and built. The addition of Multi-purpose recreation building to the new Pool Facility would eliminate the Splash Pad and Day Camp Office projects from other CIP lists. Facility would serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts.</p> <p>Additional Comments: Funding will need to come from some combination of grants, fundraising, bond measures, and/or special district. Estimated cost: \$12M. Staff has completed "Pool Needs Assessment/Feasibility Study" to be prepared for funding efforts. Added \$12M to FYE 30.</p>	TBD	TBD	N/A	512 Park Blvd.	New	TBD	No					\$ 12,000,000	\$ 12,000,000	Reviewed	
<p>Security Cameras at Museum</p>	<p>Outdoor security cameras for protection of property.</p> <p>Additional Comments: Department estimate/request is \$30,000. Added \$30k to FYE 2027. Deferred to FYE 28.</p>	10022700.54100	18111	N/A	431 S Main	Deferred	TBD	No	Seeking grant funding.	\$ 30,000	\$ 30,000			\$ 30,000	Reviewed	X
<p>Conference Center Exterior Painting</p>	<p>Building exterior needs painting.</p> <p>Additional Comments: Funding not secured, planning for routine maintenance. Deferred to FYE 28. \$5k budgeted for FYE 27 is for awing and not considered exterior painting.</p>	73022600.56300	18112	N/A	200 S. School	New	TBD	No	Internal Financing	\$ 45,000	\$ 45,000			\$ 45,000	Reviewed	X
<p>Conference Center Security</p>	<p>Security cameras and keyless door lock entry.</p> <p>Additional Comments: The Conference Center is host to State and US political offices and holds large community forums with local leaders in attendance. Security cameras are essential for the safety of these offices and meetings. Additionally, keyless entry allows for real-time monitoring and tracking of entry events. Moved from FYE 26. Increased from \$30,000. Security cameras first and keyless entry considered fro FYE 28. Decreased from \$50,000.</p>	73022600.80100	18189	N/A	200 S. School	New	TBD	No	Internal Financing	\$ 50,000	\$ 20,000	\$ 30,000		\$ 50,000	Reviewed	X
<p>Conference Center HVAC Replacement</p>	<p>Replace aging HVAC at the UVCC before they fail and the rooms are unusable or emergency repairs become prohibitively expensive.</p> <p>Additional Comments: 1 unit is \$50,000. 3 units are in need of replacement. Moved from FYE 26. FYE 28 and FYE 29 added for additional units. Increased from \$50,000 with estimate from Building Maintenance.</p>	73022600.80220	18326	N/A	200 S. School	New	General	Yes	Internal Financing	\$ 50,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 175,000	Reviewed	X

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
COMMUNITY SERVICES

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Shovel Ready	Project is ready to be sent out to bid.

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ELECTRIC UTILITY

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
ELECTRIC UTILITY

FACILITIES/BUILDINGS/LAND

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Renewable Resource Development - Solar	Renewable energy development for the Utility's resource portfolio in meeting the States green energy mandates. Add'l Comments: Rebudgeted to insure replacement roofing system meets building, solar and grading requirements. Reduced FYE 25 from \$2.2 M, added \$2.5M to FYE 26, and \$50k to FYE 27. Increased from \$50,000 for FYE 27. \$50,000 moved from FYE 27.	80126100.80220	ECC01	N/A	1350 Hasting Road	In Progress	Enterprise	Yes	Funded by Greenhouse Gas Funds	\$ 55,000	\$ 50,000 \$ 2,500,000	\$ 50,000				\$ 2,550,000	Reviewed	X
Substation Site Development	Evaluate the need and sites available to construct a future electrical substation to serve future loads based on planning forecasts of the City's growth. Add'l Comments: Increased amount from \$350k due to market prices. Moved from FYE 26 to FYE 27.	80126100.80230	18046	N/A	TBD	New	Enterprise	Yes	Rate Revenue				\$ 500,000			\$ 500,000	Reviewed	
Pole Yard	Secure property for pole yard Additional Comments: To be completed current FY.	80126100.80210	TBD	N/A	TBD	New	Enterprise	Yes	Rate Revenue		\$ 400,000					\$ 400,000	Reviewed	
SUB-TOTAL:										\$ 55,000	\$ 2,500,000	\$ 50,000	\$ 500,000	\$ -	\$ -	\$ 3,050,000		

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
ELECTRIC UTILITY

INFRASTRUCTURE

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Upgrade Fish Hatchery Pumps and Controls (Hydro)	Upgrade fish hatchery pumps and flow meters. Add'l Comments: Spec complete for pump replacement. Changed description to clarify scope. Working to find engineering consultant. Moved from FYE 26.	80126100.80230	18037	N/A	1229 Lake Mend. Dr	In Progress	Enterprise	Yes	Rate Revenue		\$ 500,000					\$ 500,000	Reviewed	X
Fairgrounds 4160 to 12,000 volt Conversion	Replaces existing low voltage (4160V) system with 12,000 Volt primary rated cable and transformers and secondary conductor. Fairgrounds to provide USERC specified metering and underground duct. Removes existing low voltage (4160V) system. Add'l Comments: Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project. Moved from FYE 25 pending agreement with Fairgrounds on funding division.	80126100.80230	18041	N/A	Ukiah Electric Sys	In Progress	Enterprise	Yes		\$ 12,551		\$ 225,000				\$ 225,000	Reviewed	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
ELECTRIC UTILITY

Replace Accumulators at Hydro for Tainter Operation	Replace accumulators for redundancy of tainter operation.	8012610.80230	18489	N/A	1229 Lake Mend. Dr	New Enterprise	Yes	Rate Revenue		\$ 125,000								\$ 125,000	Reviewed	
	Add'l Comments: Replace accumulators for redundancy of tainter valve operation. Moved from FYE26 due to workload and increased from \$100,000.																			
Underground Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, wood pole testing and replacement, system capacity improvements and protection, control, monitoring and communication enhancements.	80126100.80230	18043	N/A	Ukiah Electric Sys	On-going Enterprise	Yes	Rate Revenue	\$ 1,128,680	\$ 235,000	\$ 235,000	\$ 235,000						\$ 705,000	Reviewed	X
	Add'l Comments: UG Capital Projects >\$10,000. Added funding for FYE 28 and FYE 29, and changed funding source.																			
Overhead Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, system capacity improvements and protection, control, monitoring and Communication enhancements.	80126100.80230	18044	N/A	Ukiah Electric Sys	On-going Enterprise	Yes	Rate Revenue	\$ 840,057	\$ 250,000	\$ 250,000	\$ 250,000						\$ 750,000	Reviewed	X
	Add'l Comments: Added funding for FYE 28 and FYE 29, and changed funding source.																			
Governor Speed Control & Valve Upgrades (Hydro)	Upgrades to the governor sensing, controller and feedback transducers to improve performance and reliability. Existing governor controls frequently are out of service due to failure or adjustment.	80126100.80230	18047	N/A	1229 Lake Mend. Dr	Ongoing Enterprise	Yes	Rate Revenue		\$ 350,000								\$ 350,000	Reviewed	X
	Add'l Comments: Added funding source. Working to procure engineering firm (\$75k), construction work pushed from FYE 26. Increased from \$300,000.																			
Oak Manor Dr. Overhead to Underground Conversion	Install cable and associated equipment for replacing the overhead facilities.	80126100.80230	18121	N/A	Oak Manor Dr.	Ongoing Enterprise	Yes	Rate Revenue			\$ 800,000							\$ 800,000	Reviewed	X
	Add'l Comments: Per Council directive, undergrounding focus will be redirected to Talmage, the completion of Oak Manor is being pushed until adequate rate revenue is available. Moved from FYE 27.																			

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
ELECTRIC UTILITY

Hydroelectric Plant Transfer Trip Upgrade	Upgrade existing and provide redundancy for Hydro transfer trip circuit.	80126100.80230	18125	N/A	Hydro Plant	In Progress	Enterprise	Yes	CPUC Middle Mile Reimbursement and Vero Fiber Reimbursement	\$ 25,806	\$ 50,000	\$ 50,000				\$ 550,000	Reviewed	X	
	Add'l Comments: Redesigning North State Street facilities to accommodate changes - it will require an extra 700-1000' of undergrounding to avoid conflicts when the roundabout is completed in 2027-2028. Reduced FYE 25 from \$375k, increased FYE 26 from \$50k, and added \$50k to FYE 27. Increased from \$50,000 for FYE 27. \$50,000 moved from FYE 27. Revenue offset of \$125,000 from Vero and Middle Mile.										\$ 500,000								
Cherry Circuit (102) Extension Across 101	Extend Cherry Circuit (102) to back feed 303 Circuit to provide redundancy to southeast Ukiah.	80126100.80230	TBD	N/A	S.E. Ukiah	New	Enterprise	Yes					\$ 800,000				\$ 800,000	Reviewed	
	Add'l Comments: Moved from FYE 27.	80126100.80230																	
Fiber Optic Cable Extension	Extend fiber optic to Electric Service Center for Substation Visibility and Hydroelectric Control.	80126100.80230	18490	N/A	1350 Hastings Road	Ongoing	Enterprise	Yes	Rate Revenue	\$ 19,905			\$ 500,000				\$ 500,000	Reviewed	
	Add'l Comments: Moved from FYE 25 to correspond with Cherry circuit extension and added funding source. Moved from FYE 27.	80126100.80230																	
Pole Replacement Project	Replace poles identified by the 10-year pole inspection.	80126100.80230	18440	N/A	Various	Ongoing	Enterprise	Yes	Rate Revenue		\$ 1,000,000						\$ 1,000,000	Reviewed	X
	Add'l Comments: Increased from \$850k due to inflation. Anticipate needing to replace 100 poles. Moved from FYE 24 due to budget constraints. Added funding source. Added \$500,000 to FY26 and moved \$1,000,000 from FY 25 to correspond with completion of pole testing.	80126100.80230																	
New Substation	Design and build new substation.	80126100.80230	TBD	N/A	TBD	In Progress	Enterprise	Yes	Rate Revenue		\$ 200,000	\$ 2,500,000	\$ 12,500,000				\$ 15,200,000	Reviewed	
	Add'l Comments: Added funding source. Moved from starting FYE 26.	80126100.80230																	

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
ELECTRIC UTILITY

VEHICLES, MACHINERY & EQUIPMENT

ELECTRIC UTILITY DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Electric Meter Replacements	Electric Meter Replacement and cloud based data management system improving customer access to outage information, usage data and provide customer selectable notifications.	80126100-80100	15080	N/A	Ukiah Electric System	In Progress	Enterprise	Yes	Seeking grant funding.	\$ 27,436	\$ 2,000,000	\$ 2,500,000				\$ 4,500,000	Reviewed	X
	Add'l Comments: Currently in the planning stage. Added funding to FYE 27. Many electric meters are at end of life and need replacement with an upgraded AMI. Increased FYE 27 from \$2M.																	
EV Chargers	Matching funds for EV charging grant for a Hub location, 4 DC fast chargers and 2 dualport Level 2 Chargers	80126100-80100	18423	N/A	N/A	In Progress	Enterprise	Yes		\$ 22,500	\$ 750,000					\$ 750,000	Reviewed	X
	Add'l Comments: Project ongoing with Chargepoint partnership. Moved from FYE 24. Moved to FYE 26 due to ChargePoint delays in construction and added \$25k for FYE 27 for any additional overlap between fiscal years. Funds will be covered by LCFS refund. Increased from \$400,000 for FYE 27. Contract entered to encumber funds in FYE 26.																	
Forklift (CARB VW Mitigation Trust Grant)	Matching Funds for High-Capacity EV Forklift	80126100-80100	TBD	N/A	N/A	New	Enterprise	Yes			\$ 35,000					\$ 211,770	Reviewed	
	Additional Comments: Rebudget for reimbursement. Increased from \$35,000. Purchase in process. Encumbered on PO in FYE 26.																	
SUB-TOTAL:										\$ 27,436	\$ 2,000,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 4,500,000		

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
ELECTRIC UTILITY

Definition of terms used:	
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed" - First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

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FINANCE/I.T.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
FINANCE/IT

INFORMATION TECHNOLOGY																		
FINANCE DEPARTMENT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Camera System	Implements an expanded camera surveillance system to support Police Department dispatch monitoring across City facilities and public locations. Replaces aging infrastructure and extends coverage to previously unmonitored areas. Transitions to a cloud-based video management system for improved access, functionality, and off-site redundancy.	20913910.80100	18443	N/A	Multiple	Completed	Cost Allocation	No	IT Fund Reserves	\$ 78,077	\$ 180,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 280,000	Reviewed	
	Additional Comments: Primary implementation is complete, with most cameras replaced and system operational. Four cameras at Corporation Yard remain pending installation. BOA deployment is deferred pending building renovations (anticipated late fall). Project includes five years of cloud storage licensing. Ongoing costs will be limited to incremental camera additions as needed. Police Department deployment is planned for FYE 2026–2027.																	
Network Rebuild	Modernizes the City's core network infrastructure through replacement of aging switches and network equipment. Standardizes configurations across facilities to improve performance, security, and operational reliability, while establishing a scalable foundation for future initiatives.	20913940.80100	18493	N/A	300 Seminary Ave.	Deferred	Cost Allocation	No	IT Fund Reserves	\$ 231,463						\$ 241,463	Reviewed	
	Additional Comments: Logical design and implementation plan are complete. Equipment has been selected; some hardware is on hand and currently being configured as part of a phased deployment. Remaining equipment will be procured and deployed in subsequent phases. Project completion is targeted for FYE 2026–2027. Moved from FYE 26. Increased from \$231,463.																	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

FINANCE/IT

<p>Server Infrastructure Fail-Over Off-Site (Hot Site)</p>	<p>Establishes a disaster recovery hot site at the Bank of America (BOA) facility to support continuity of critical City systems during outages. Expands backup strategy to include offsite and cloud-based protection for on-premises and Microsoft cloud environments (M365/Azure), aligning with modern cybersecurity and resilience standards. This project is a top IT priority for the fiscal year.</p> <p>Additional Comments: Current infrastructure presents a geographic single point of failure. The BOA site improves resiliency but lacks full geographic separation. The City is evaluating a cloud-based DRaaS solution to provide immutable backups and enhanced recovery capabilities. Current Veeam backup costs are ~\$13K/year. Expanding coverage to Microsoft cloud services adds ~\$16K/year (~\$36K total). A full DRaaS solution is estimated at ~\$14K/year above this baseline, providing significantly greater recovery capability. Planned investment: Year 1 ~\$100K (implementation + licensing); Years 2-5 ~\$50K/year (licensing, testing, services). Increased from \$240,000. Removed.</p>	<p>20919910.80100</p>	<p>18495</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>New</p>	<p>Cost Allocation</p>	<p>No</p>		<p>\$ 100,000</p>	<p>\$ 50,000</p>	<p>\$ 50,000</p>	<p>\$ 50,000</p>	<p>\$ 50,000</p>	<p>\$ 300,000</p>	<p>Reviewed</p>
<p>Artificial Intelligence (AI) Governance & Enablement Initiative</p>	<p>The Information Technology Division, at the direction of the City Manager, will lead the development of a structured Artificial Intelligence (AI) governance and enablement framework for the City. This initiative will establish policies, security standards, risk controls, and evaluation procedures for the responsible use of AI tools across departments.</p> <p>Key components include: AI acceptable use standards, data protection and privacy safeguards, vendor and tool evaluation criteria, integration with cybersecurity, and staff education and awareness. Staff education and awareness</p> <p>The initiative will also evaluate targeted use cases where AI may improve operational efficiency, documentation workflows, data analysis, and service delivery while ensuring compliance with regulatory and ethical standards.</p> <p>Additional Comments: The City is currently evaluating enterprise-grade AI platforms, including Azure OpenAI (Azure ChatGPT), OpenAI for Government, and Microsoft Copilot, to determine the most secure, compliant, and cost-effective solution for municipal operations. Initial market research and pricing estimates are being requested to assess licensing models, data residency requirements, integration capabilities, and alignment with public-sector security standards. Concurrently, the Information Technology Division is developing formal AI governance policies to establish acceptable use standards, data protection requirements, risk management controls, and oversight procedures. Any selected platform will be required to align with these policies and meet the City's cybersecurity, privacy, and regulatory compliance standards prior to implementation. Moved from FYE 27.</p>	<p>20913950.54100</p>	<p>TBD</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>New</p>	<p>Cost Allocation</p>	<p>No</p>		<p>\$ 45,000</p>	<p>\$ 45,000</p>	<p>\$ 15,000</p>	<p>\$ 15,000</p>	<p>\$ 15,000</p>	<p>\$ 90,000</p>	<p>Reviewed</p>

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

FINANCE/IT

<p>.Gov Domain Transition (State Reimbursable)</p>	<p>This project transitions the City's public-facing domain to a verified .gov domain in compliance with state and federal cybersecurity initiatives. The transition enhances public trust, reduces phishing risk, and strengthens digital identity security.</p> <p>Additional Comments: Project costs are anticipated to be reimbursable through state funding programs. Implementation includes DNS migration, certificate updates, website modifications, and stakeholder communications. Removing from CIP only as this is not a capital improvement.</p>	<p>20913930.52100</p>	<p>TBD</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>New</p>	<p>Cost Allocation</p>	<p>No</p>	<p>State-Reimbursable</p>		<p>\$ 60,000</p>	<p>\$ 30,000</p>	<p>\$ 30,000</p>		<p>\$ 120,000</p>	<p>Reviewed</p>	
<p>Zero Trust Architecture Implementation</p>	<p>Implements a Zero Trust security strategy to reduce cybersecurity risk across the City's environment. This approach assumes threats can exist both outside and inside the network and requires continuous validation of users, devices, and access to systems. Initial implementation focuses on Zero Trust Network Access (ZTNA), shifting from network-based trust to identity-driven, least-privilege access. This project is a top IT and organizational risk-reduction priority for the fiscal year.</p> <p>Additional Comments: This initiative addresses security gaps that exist even within traditionally secured networks. Without Zero Trust controls, a single compromised account or device can allow broad access across systems, increasing the risk of ransomware, data loss, and operational disruption. Zero Trust limits exposure by ensuring users and devices can only access what is explicitly required, significantly reducing breach impact. ZTNA represents the foundational phase, with future expansion into device compliance, segmentation, and continuous monitoring. Implementation will occur in phases and is targeted for completion in FYE 2029–2030. Moved from FYE 27.</p>	<p>20913950.54320</p>	<p>TBD</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>New</p>	<p>Cost Allocation</p>	<p>No</p>		<p>\$ 65,000</p>	<p>\$ 30,000</p>	<p>\$ 30,000</p>	<p>\$ 30,000</p>	<p>\$ 30,000</p>	<p>\$ 155,000</p>	<p>Not Reviewed</p>	
<p>Bank of America (BOA) IT Build Out</p>	<p>This project funds the IT infrastructure build-out at the Bank of America facility, including network infrastructure, server capacity, power redundancy, and connectivity to support operational use and disaster recovery capabilities.</p> <p>Additional Comments: The build-out supports business continuity planning and provides infrastructure necessary for future service expansion. Coordination with Facilities and renovation timelines is ongoing to ensure phased implementation. Increased FYE 27 budget amount from \$150k, and eliminated budget in future years. Added funding source.</p>	<p>20913940.80100</p>	<p>18176</p>	<p>N/A</p>	<p>501 South State Street</p>	<p>New</p>	<p>Cost Allocation</p>	<p>No</p>	<p>Series 2022 Capital Project Lease Revenue Bonds (PC 18311)</p>	<p>\$ 150,000</p>	<p>\$ 250,000</p>			<p>\$ 250,000</p>	<p>Not Reviewed</p>		
<p>SUB-TOTAL:</p>											<p>\$ 78,077</p>	<p>\$ 491,463</p>	<p>\$ 110,000</p>	<p>\$ 45,000</p>	<p>\$ 45,000</p>	<p>\$ 45,000</p>	<p>\$ 1,517,463</p>

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
FINANCE/IT

VEHICLES, MACHINERY & EQUIPMENT																		
FINANCE DEPARTMENT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Vehicle for Information Technology	Vehicle needed for Information Technology staff. Will explore EV options. Additional Comments: Will be financing. Moved from FYE 24, and increased from \$35k. Moving from FYE 25 to 26. Looking at purchasing a vehicle from a City department, which lowers amount from \$60k. Once confirmed, will remove from the CIP as it will no longer qualify to be on this list. Revised from \$8,500 to include outfitting. Moved from FYE 26. Pending procurement of new Electric Utility Department vehicle, which is in progress but delivery estimated in FYE 27. Removing. Purchase will be completed current fiscal year.	20913910.80100	V3001	N/A	300-Seminary Ave.	Deferred	Cost Allocation	No	IT Fund Reserves		\$ 18,500					\$ 18,500	Reviewed	X
SUB-TOTAL:										\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed" - First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

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FIRE AUTHORITY

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
UKIAH VALLEY FIRE AUTHORITY

FACILITIES/BUILDINGS/LAND

FIRE AUTHORITY

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Training Tower Site Work and Installation	<p>The Fire Training Tower was purchased in FYE 2023 for \$468k of which \$445k was reimbursed by PG&E Settlement funds through the County of Mendocino. An initial location for the tower was identified behind the Civic Center, however it was later determined not to be a good location due the adjacent neighborhoods. Staff is still working to determine a suitable location.</p> <p>Additional Comments: Moved from FYE 26 due to the continued lack of a suitable site for the proposed live-fire training tower. To date, no location has met the operational requirements for infrastructure, utility access, zoning compatibility, and City or District ownership or acquisition feasibility. The project estimate has been adjusted to reflect inflation. Increased from \$110,000.</p>	91721400.80220	18337	N/A	TBD	In Progress	Multiple	Yes	Fire District Measure B Funds	\$ 468,773		\$ 120,000				\$ 120,000	Reviewed	X
South Station Replacement	<p>The South Station (Station-681) has surpassed its useful life span as the facility infrastructure no longer meets the needs of the UVFA as current staffing levels have outgrown the existing living space. Station-681, initially a California Highway Patrol station, was converted into a fire station and designed to house one full-time staff member; UVFA currently staffs the station with three full-time team members per day (24-hours). Additionally, as UVFA grows, it is anticipated that a full-time ambulance with another two full-time team members will be there per day in the foreseeable future. Station-681's current footprint would not be equitable or appropriate for use or a remodel due to size. Complete replacement of the station is necessary, also a consideration for station location, selecting a strategic location to give the most optimal service to the Ukiah Valley.</p> <p>Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$10 million.</p>	91521400.80220	18334	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							\$ -	Reviewed	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
UKIAH VALLEY FIRE AUTHORITY

North Station Replacement	The North Station (Station-683) has surpassed its useful life span as the facility infrastructure no longer meets the needs of the UVFA as current staffing levels have outgrown the existing living space and equipment storage. Station-683 was purchased as a temporary solution to have equipment and personnel stationed in the north end of Ukiah Valley for strategic planning and deployment of services. UVFA currently staffs the station with three full-time team members per day (24-hours). As with all other UVFA stations, it is anticipated that a full-time ambulance with another two full-time team members will be there per day in the foreseeable future. Station-683's current footprint would not be equitable or appropriate for use or a remodel due to size. Complete replacement of the station is necessary, also a consideration for station location, selecting a strategic location to give the most optimal service to the Ukiah Valley.	91521400.80220	18334	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							\$	-	Reviewed					
	Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$10 million.																						
Central Station Retrofit	The Central Fire Station (Station-682) is in need of upgrades and retrofit. Station-682, until recently, was used as equipment storage and base of operations for volunteers, along with housing the On-Duty Duty Officer. It currently is staff with the Duty Officer and one full-time ambulance staffed by two team members per day (24-hours). Retrofits and upgrades are needed for bedrooms, bathrooms, office space, kitchen, living space, apparatus bay, the exterior (including roof repairs), heating and cooling systems, and installing security measures to protect the facility and fire equipment. These upgrades/retrofits will maintain the building's footprint utilizing a change in layout to accommodate the Department's current and future needs as it is anticipated that additional staffing (fire/EMS) will be added in the foreseeable future.	10021210.80220	18336	N/A	1500 S State/141 Lovers Ln.	New	TBD	No	Seeking grant funding.							\$	-	Reviewed					
	Additional Comments: Prioritization and funding source(s) under review; Need to explore grant funding. Department estimate/request is \$850,000.																						
SUB-TOTAL:										\$	468,773	\$	-	\$	120,000	\$	-	\$	-	\$	-	\$	120,000

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
UKIAH VALLEY FIRE AUTHORITY

VEHICLES, MACHINERY & EQUIPMENT

FIRE AUTHORITY

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Type VI Brush Squad	<p>The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classes (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6k hrs. or 7 to 10 yrs. of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12k hrs. of service or 15 to 20 yrs. of service. BR-6861 (Type-VI): This new purchase will be recommended in 2023, switching from our current Type-II apparatus to a more versatile and maneuverable Type-VI for our front-line team members and stations. E-6861 (Type-II): recommended to be repurposed as a reserve with the purchase of B-6861 in 2023; current E-6861 will replace E-6872. E-6872 (Type-III): will be replaced as the current front-line apparatuses (Type-II) are moved to surplus.</p> <p>Additional Comments: Following UVFA Current Fleet Replacement Plan. Reduced the budget amount from \$547k.</p>	TBD	TBD	N/A	1500 S. State St.	New	TBD	No				\$ 400,000				\$ 400,000	Reviewed	
Rescue Boat (Specialized Vehicle)	<p>The Boat is used for water operations and rescue. The recommended replacement is front-line for 7 to 10 years and retired after 15 to 20 years of service. Based on the degrading of the marine material over time and hard use. B68-1: recommended replacement in 2023; the current B68-1 will be placed in reserve status as B68-2. B68-2: will be replaced as current front-line vehicles are moved to reserve status and be listed as surplus.</p> <p>Additional Comments: In accordance with the UVFA Fleet Replacement Plan, this item was originally scheduled for FYE 2025; however, due to funding constraints, it has been deferred to FYE 2027. The rescue boat has not yet been procured, and the adjusted timeline reflects the revised funding availability. Staff will continue to monitor the procurement process and evaluate opportunities to advance the purchase should funding conditions improve, ensuring alignment with long-term capital planning and budgeted appropriations. Moved from FYE 26. Moved from FYE 27.</p>	10021210.80100	18487	N/A	1500 S State St.	New	General	No			\$ 32,000	\$ 32,000				\$ 32,000	Reviewed	X

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
UKIAH VALLEY FIRE AUTHORITY

<p>Quint Aerial Apparatus</p>	<p>The crucial component utilized by the Fire Service allows team members to respond to any emergency ranging from fire, medical, rescue, hazmat, vehicle fire/crashes, etc. Fire engines and trucks are broken down into various classifications (Type-I, Type-II, Type-III, etc.) based on the capabilities or specialized equipment of the apparatus. The most notable benchmark is response volume which indicates usage hours. Other aspects include accepted future use, mileage, past apparatus required maintenance, and downtime (out of service due to repairs); it is recommended that front-line vehicles be placed in reserve status at 6,000 hours or 7 to 10 years of front-line service. Additionally, it is recommended that all reserve apparatus be retired after 12,000 hours of service or 15 to 20 of service. T-6852 recommended replacement in 2024; the current T-6852 will be moved to surplus.</p> <p>Additional Comments: This project is being advanced in accordance with the UVFA Fleet Replacement Plan. The apparatus was originally scheduled for acquisition in the Fiscal Year End (FYE) 2025; however, due to funding constraints, it was deferred to FYE 2027. Given the opportunity to secure external funding through a USDA grant, the project timeline has been accelerated to FYE 2026. If awarded, the USDA grant will provide \$1,554,804.24 toward the total project cost. The remaining balance of \$518,268.08 will be funded through Fire District Measure B revenues and Mitigation Funds. Moved from FYE 28. Increased from \$1,800,000.</p>	<p style="color: red;">10521210.80100</p>	<p>TBD</p>	<p>TBD</p>	<p>N/A</p>	<p>1500 S State St.</p>	<p>Deferred</p>	<p>TBD</p>	<p>Yes</p>	<p>USDA Grant; Fire District Measure B (917) and Mitigation Funds (918)</p>	<p>\$ 2,073,072</p>				<p>\$ 2,073,072</p>	<p>Reviewed</p>	<p>X</p>
<p>Tech Rescue Tow/Haul (Specialized Vehicle)</p>	<p>Specialized vehicles are generally designed for a specific purpose (Support/Air Unit, USAR, Boat) utilized by the UVFA. These units play a critical role in the success of the UVFA's mission. The USAR (Urban Search & Rescue) is designed for natural disasters, confined space rescue, and collapse rescue. Support/Air and USAR were based on usage of the vehicle; it is recommended for replacement at 12,000 or 15 to 20 years of service. A significant change, USAR-68 is currently a pull-behind trailer without a dedicated vehicle for towing; this will be a utility truck with a crane to haul the specialty trailers (USAR/Swiftwater rescue trailers). It will allow for a rapid response in a time sensitive environment, with the small crane attached making the vehicle more versatile and adaptable for any situation that team members encounter. USAR-68: recommended replacement in 2027; the current USAR-68 trailer will be placed as surplus or utilized by another City Department.</p> <p>Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 28.</p>	<p>TBD</p>	<p>TBD</p>	<p>N/A</p>	<p>1500 S State St.</p>	<p>Deferred</p>	<p>TBD</p>	<p>No</p>			<p>\$ 260,000</p>			<p>\$ 260,000</p>	<p>Reviewed</p>	<p>X</p>	
<p>Swiftwater Rescue Equipment Trailer</p>	<p>This trailer will be dedicated to swift water rescue equipment including a boat. This trailer gives team members the ability to maintain and rapidly respond to any water rescue incident. All water rescue equipment will be stored within the trailer, including the inflatable boat. The trailer allows the ability to maintain all equipment in a controlled environment.</p> <p>Additional Comments: Following UVFA Current Fleet Replacement Plan. Moved from FYE 28.</p>	<p>TBD</p>	<p>TBD</p>	<p>N/A</p>	<p>1500 S State St.</p>	<p>Deferred</p>	<p>TBD</p>	<p>No</p>			<p>\$ 35,000</p>			<p>\$ 35,000</p>	<p>Reviewed</p>	<p>X</p>	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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UKIAH VALLEY FIRE AUTHORITY

<p>Ambulance (M-6822) Remount / Refurbishment</p>	<p>M-6822 is a 2020 Ford Braun ambulance serving as our primary (first-out) EMS unit. To extend its service life and reduce replacement costs, we recommend a remount and refurbishment—preserving the existing ambulance module and installing it on a new chassis. This industry-standard practice costs approximately 50% less than a new unit and extends service life by up to 10 years.</p> <p>Additional Comments: A reliable ambulance fleet is critical to emergency medical response. Per National Fire Protection Association (NFPA) and industry standards, frontline ambulances should be moved to reserve status after 7–10 years or 6,000 hours, and be retired from service after 15-20 years or 12,000 hours. M-6822 is approaching that threshold. Remounting extends its usefulness while supporting fiscal sustainability. Each module can typically be remounted two to three times before full replacement is necessary, allowing us to maximize capital investment while maintaining operational readiness.</p>	71021110.80100	TBD	TBD	N/A	1500 S State Street	New	TBD	No								\$ 150,000		\$ 150,000	Reviewed		
<p>Command/ Chief Vehicle</p>	<p>This command chief vehicle will replace C-6800 as the primary first-out response unit. The current C-6800 will be reassigned as a reserve and utility vehicle, expanding operational support capacity.</p> <p>Additional Comments: Replacement benchmarks for UVFA response vehicles are primarily based on usage hours—typically 6,000 hours or 7–10 years in frontline service. Full retirement is generally recommended at 12,000 hours or 15–20 years. Additional factors include maintenance history, operational downtime, projected future needs, and overall cost-effectiveness.</p>	TBD	TBD	N/A	1500 S State Street	New	TBD	No									\$ 100,000		\$ 100,000	Reviewed		
<p>Command/ Chief Vehicle</p>	<p>This command chief vehicle will replace C-6806 as the primary first-out response unit. The current C-6806 will be reassigned as a reserve and utility vehicle, expanding operational support capacity.</p> <p>Additional Comments: Replacement benchmarks for UVFA response vehicles are primarily based on usage hours—typically 6,000 hours or 7–10 years in frontline service. Full retirement is generally recommended at 12,000 hours or 15–20 years. Additional factors include maintenance history, operational downtime, projected future needs, and overall cost-effectiveness.</p>	TBD	TBD	N/A	1500 S State Street	New	TBD	No									\$ 100,000		\$ 100,000	Reviewed		
<p>Ambulance (M-6821) Remount / Refurbishment</p>	<p>M-6821 is a 2021 ambulance currently serving as the primary (first-out) EMS unit within a hybrid deployment model, providing Advanced Life Support (ALS) response to 911 emergencies while also supporting interfacility transfer (IFT) operations across both divisions.</p> <p>Additional Comments: A reliable ambulance fleet is essential for EMS delivery. According to NFPA and industry standards, frontline units are typically moved to reserve after 7–10 years, or around 6,000 hours, and retired between 15–20 years, or approximately 12,000 hours; M-6821 is approaching this limit. Staff recommends a remount and refurbishment, which involves replacing the chassis while keeping the module. This industry-standard method costs about 50 percent less than buying a new unit, extends the service life by up to 10 years, and maximizes capital investment.</p>	TBD	TBD	N/A	1500 S State Street	New	TBD	No										\$ 150,000	\$ 150,000	Reviewed		
SUB-TOTAL:											\$ -	\$ 2,073,072	\$ 432,000	\$ 295,000	\$ 350,000	\$ 150,000	\$ 3,300,072					

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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UKIAH VALLEY FIRE AUTHORITY

Definition of terms used:

Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed"- First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

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POLICE

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
POLICE

VEHICLES, MACHINERY & EQUIPMENT																		
POLICE DEPARTMENT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Annual Police Car Replacement	<p>Annually the Police Department schedules the replacement of two patrol cars. Typically, a patrol car lasts about 3 years before it reaches the end of it's service life. It takes the department about a year to order, receive and outfit a car for patrol use. By scheduling regular replacement of cars, the department ensures we have enough cars available for use.</p> <p>Additional Comments: The Department has maintained a vehicle replacement plan of two vehicles per year, which was previously reduced due to COVID-19. The budget has been increased from \$100k yearly, as current vehicle replacement actual cost exceeds prior budgeted amounts. This is also a consideration of inflation. Revised PC's. Have purchased 1 Honda Accord Sedan Hybrid that was available locally. Purchase of more hybrid police vehicles challenging due to current Ford production delays. Costs to date reflect actuals in current fiscal year.</p>	10020210	80100	TBD	N/A	300 Seminary Ave.	Ongoing	General	Yes		\$ 180,000	\$ 180,000	\$ 180,000	\$ 185,000		\$ 725,000	Reviewed	X
Replace Tasers	<p>The Ukiah Police Department has deployed Tasers since 2018, utilizing a 5-year purchasing program to maintain current equipment and which provides support for hardware, supplies, and technology through the term of the agreement. The current agreement with Axon expires in 2022.—</p> <p>Additional Comments: As explained in our prior CIP plan, the department has maintained a purchasing plan to support our tasers, which is expiring this year. Unless renewed, equipment will not be repairable or supported. Yearly pricing has increased from \$15k. Unencumbered contract was awarded FYE 23. Reduced amount in FYE 23/24/25/26/27 from \$32k to reflect five-year contract commitment that will have to be rebudgeted for the life of the contract. Removing. Already budgeted in budget without project code.</p>	10020210	54100	18345	N/A	300 Seminary Ave.	Ongoing	General	Yes		\$ 53,334	\$ 26,975				\$ 26,975	Reviewed	X

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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POLICE

<p style="text-align: center;">Replace Body Cameras</p>	<p>The Ukiah Police Department has deployed body cameras to memorialize officer contacts, criminal conduct, and investigative activities for more than 10 years. These video and audio recordings are used as evidence in criminal and civil cases, as well as for internal quality assurance. The current purchasing program expires in 2023, and provides for evidence storage, current and reliable equipment, and support for hardware and software for the term of the agreement.</p> <p>Additional Comments: As explained in our prior CIP plan, the department has maintained a purchasing plan to support our body worn cameras, which is expiring in May of 2023. Unless renewed, equipment will not be repairable or supported, essentially making them inoperable. Due to the fact that our tasers are also due for renewal, the department is exploring a bundling option as a cost saving measure. Overall cost has increased from \$79k. Unencumbered contract was awarded FYE 23. Reduced amount in FYE 23/24/25/26/27 from \$52k to reflect five-year contract commitment that will have to be rebudgeted for the life of the contract. Removing. Already budgeted in budget without project code.</p>	<p style="text-align: center;">10020210.54100</p>	<p style="text-align: center;">18346</p>	<p style="text-align: center;">N/A</p>	<p style="text-align: center;">300 Seminary Ave.</p>	<p style="text-align: center;">Ongoing</p>	<p style="text-align: center;">General</p>	<p style="text-align: center;">Yes</p>		<p style="text-align: center;">\$ 95,297</p>	<p style="text-align: center;">\$ 47,954</p>				<p style="text-align: center;">\$ 47,954</p>	<p style="text-align: center;">Reviewed</p>	<p style="text-align: center;">X</p>	
<p style="text-align: center;">Flock Cameras</p>	<p>The Ukiah Police Department would like to purchase and implement an additional 17 Flock cameras in or around the Ukiah City Limits to help with solving felony crimes occurring in our community.</p> <p>Additional Comments: Flock cameras have been proven to assist officers in locating stolen vehicles, wanted persons and helped in solve crimes around the City of Ukiah. Currently we have some areas of the City of Ukiah that are not covered by Flock Cameras. Unsuccessful with finding grant funding so far. Updated estimate of cameras is 17, 4 of which are portable. Increased funding from \$41k, and moved from FYE 24. Deferred to FYE 27.</p>	<p style="text-align: center;">10020210.54100</p>	<p style="text-align: center;">18483</p>	<p style="text-align: center;">N/A</p>	<p style="text-align: center;">300 Seminary Ave.</p>	<p style="text-align: center;">New</p>	<p style="text-align: center;">General</p>	<p style="text-align: center;">No</p>	<p style="text-align: center;">Continue to seek grant funding.</p>			<p style="text-align: center;">\$ 61,450</p>	<p style="text-align: center;">\$ 53,000</p>	<p style="text-align: center;">\$ 53,000</p>	<p style="text-align: center;">\$ 53,000</p>	<p style="text-align: center;">\$ 220,450</p>	<p style="text-align: center;">Reviewed</p>	<p style="text-align: center;">X</p>

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
POLICE

<p>Update Radio Microwaves (Phase 1)</p>	<p>Based on the recommendation of the Department's consultant and technician, in order to upgrade the radio consoles, the radio microwaves must first be updated, which is phase 1 of that project. This will begin this FY with a total sum of \$518,351. The department proposes utilizing the funds currently budgeted for the radio console project in the amount of \$229,225. The remaining amount is not anticipated to be spent until FYE 27. The \$6,596 reflecting in future fiscal years is anticipated ongoing maintenance costs.</p>	20620231.80100	TBD	N/A	300 Seminary Ave	New	TBD	No	<p>Unfunded - Exploring Funding Options</p>		\$ 289,126	\$ 6,596	\$ 6,596	\$ 6,596	\$ 6,596	\$ 315,510	Reviewed	X
	<p>Additional Comments: Dispatch currently has no backup system in place. If a microwave link fails, they would lose radio contact with officers. Their consulting technician noted that Dispatch could spend approximately \$8-10K on an outdated spare unit compatible with their current system but this would only be a short-term solution, likely about a year. The consultant does not recommend delaying this phase beyond that. He has advised that the priority of the radio upgrade project will now be 1) Update Radio Microwaves (Phase 1), 2) Update Radio Repeaters (Phase 2), and 3) Update Radio Dispatch Consoles (Phase 3) as explained above. Phase 1 will begin this FY with a total sum of \$518,351. We will be allocating this years funds, \$229,225 to Phase 1's start off, and utilizing the remaining balance of \$289,126 in FY 26/27 to finalize Phase 1. Currently unfunded. Estimated \$289,126 year 1, and ongoing costs of \$6,596 after that.</p>																	

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**FIVE YEAR CAPITAL IMPROVEMENT PLAN*
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POLICE**

<p>Update Radio Repeaters (Phase 2)</p>	<p>The radio repeaters are out of date with no service contract or warranty service. This cost is for two repeaters, creating redundancy for the department. The Repeaters do not have an annual fee.</p> <p>Additional Comments: This phase is being postponed. Consulting technician estimates this can be pushed out for about one year, and possibly up to two years if there are sufficient spare parts available.</p>	20620231.80100	TBD	N/A	300 Seminary Ave	New	TBD	No			<p>\$ 167,543</p>	<p>\$ 167,543</p>			<p>\$ 167,543</p>	Reviewed	X	
<p>Update Dispatch Radio Consoles (Phase 3)</p>	<p>After the 25/26 CIP was approved to upgrade our Dispatch Radio Consoles, Motorola advised that the previous quote had expired and the cost for the basic upgrade had increased significantly. As a result new quotes from Nokia and Trent/Dailey-Wells have been obtained with significantly lower pricing. This was originally the main project as these consoles are also out of date with no service contract or warranty service; however, our consultant advised that the Microwaves and Repeaters need to be priority.</p> <p>Additional Comments: This should move forward now. The timing aligns well with the planned server room relocation, as the consoles are currently located there and will need to be moved regardless.</p>	20620231.54320	18484	N/A	300 Seminary Ave	New	TBD	No		<p>\$ 195,418</p>	<p>\$ 9,314</p>	<p>\$ 9,314</p>	<p>\$ 9,314</p>	<p>\$ 9,313</p>	<p>\$ 232,673</p>	Reviewed	X	
<p>Dispatch Mobile Incident Command Bags</p>	<p>During a recent fire in the kitchen adjacent to the dispatch center, dispatch operations were temporarily relocated to nearby offices. This incident highlighted opportunities to strengthen operational continuity during evacuations or other emergency situations. Specifically: 1) Current portable radios do not support direct communication with Fort Bragg PD, and 2) Dispatch does not currently have a fully equipped mobile incident command kit to support rapid relocation of operations. To enable portable radio communication with Fort Bragg PD, additional repeaters would need to be purchased and programmed by our radio technician at an estimated cost of \$50,000. Followed by the purchase of a CommandIQ portable radio station for roughly \$20,000. In addition, a dedicated laptop capable of supporting CAD/RMS operations would be required at an estimated cost of \$2,500. (NO ANNUAL FEES)</p> <p>Additional Comments: Deferred to FYE 28.</p>	20620231.54100	TBD	N/A	300 Seminary Ave	New	TBD	No		<p>\$ 72,500</p>	<p>\$ 72,500</p>			<p>\$ 72,500</p>	Reviewed	X		
SUB-TOTAL:										\$ 148,631	\$ 375,418	\$ 490,807	\$ 242,314	\$ 247,314	\$ 62,313	\$ 1,733,676		

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
POLICE

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
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Totals	The sum of the five year estimate for each project.
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Shovel Ready	Project is ready to be sent out to bid.

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PUBLIC WORKS

FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

PUBLIC WORKS

FACILITIES/BUILDINGS/LAND

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Corporation Yard Renovation Project	<p>Complete renovation of existing Corporation Yard, teardown of all accessory buildings and build new structures for Streets, Water & Sewer staff and whatever else is deemed necessary from study.</p> <p>Add'l Comments: Needs Assessment for Corp Yard Facility Design contract has been awarded for \$1.2M. Reduced funding by amount of design contract. Staff exploring opportunity of new corp yard facility off Airport property. Staff has determined to focus on purchasing an existing structure to retrofit. Updated costs to date from \$27,725, and updated amount in FYE 26 from \$12k to reflect total amount of bond funds available. Design and construction to continue through 27/28. Moved from FYE 26. Decreased amount from \$13.3M. Deferred to FYE 28.</p>	20824300.80220	18190	N/A	1320 Airport Rd.	In Progress	Series 2022 Lease Rev Bonds	Yes	\$3M Bond Funding, Balance unfunded.	\$ 170,890	\$ 8,000,000	\$ 8,000,000				\$ 8,000,000	Reviewed	
Civic Center Bathroom Tile	<p>The tiles in the bathrooms at the Civic Center have come loose and are creating a tripping hazard. Tile needs to be removed and replaced. Cement floor needs to be treated to exclude calcium intrusion.</p> <p>Add'l Comments: Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address. CM hold. Moved from FYE 26. This year's funds were used to address failing tile in PD.</p>	20824700.80220	18107	N/A	300 Seminary Ave.	Deferred	Building Fund Reserves	Yes	Funded by Yearly Cost Allocation Set-Aside to Building Maintenance Reserves		\$ 40,000					\$ 40,000	Reviewed	X

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

PUBLIC WORKS

<p>Civic Center Roof Replacement</p>	<p>Roof and skylights are showing signs of failure. Failed over dispatch and a temporary tarp roof was implemented. Add'l Comments: Department estimates roof replacement/repair cost at \$400,000; The intent here is to set aside \$100k every year through the cost allocation for the ultimate roof replacement in final year of set aside, thus not reflecting an actual budgeted amount in each set-aside year. Staff asked for an amendment in Dec. '22 to amend FYE 23 budget by \$40k to take care of area above Police dispatch, which has been completed. Adding and additional \$100k set aside, for a total of five years. Currently on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address. Total project cost: \$500,000.</p>	<p>20824700.80220</p>	<p>18319</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>Deferred</p>	<p>Internal Allocations</p>	<p>Yes</p>	<p>Funded by Yearly Cost Allocation Set-Aside to Building Maintenance Reserves</p>	<p>\$ 37,484</p>	<p>\$ 500,000</p>				<p>\$ 500,000</p>	<p>Reviewed</p>	<p>X</p>
<p>Civic Center Police Parking Cover Insulation Replacement</p>	<p>The insulation in the exterior parking cover has failed that cover the public safety vehicles. To protect police vehicles and improve aesthetics. Add'l Comments: Total project cost: \$35,000. Moved from FYE 26. Spray foam to be installed, tool needed to be purchased and work to be performed by BM staff.</p>	<p>20824700.56300</p>	<p>18320</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>Deferred</p>	<p>Internal Allocations</p>	<p>Yes</p>	<p>Funded by Yearly Cost Allocation Set-Aside to Building Maintenance Reserves</p>		<p>\$ 35,000</p>				<p>\$ 35,000</p>	<p>Reviewed</p>	<p>X</p>
<p>Civic Center HVAC Replacement</p>	<p>HVAC units are aging and failures are imminent. Add'l Comments: Replace two units per year. Nearly all items on pause waiting for the BoFA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address. Total project cost: \$250,000. Roof should be replaced before HVAC units are replaced.</p>	<p>20824700.56300</p>	<p>18419</p>	<p>N/A</p>	<p>300 Seminary Ave.</p>	<p>Deferred</p>	<p>Internal Allocations</p>	<p>Yes</p>	<p>Funded by Yearly Cost Allocation Set-Aside to Building Maintenance Reserves</p>	<p>\$ 50,000</p>	<p>\$ 50,000</p>				<p>\$ 100,000</p>	<p>Reviewed</p>	<p>X</p>

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

PUBLIC WORKS

<p>Security Fencing at Ukiah Police Department Parking/Entrance/Exit Areas</p>	<p>Currently the Ukiah Police Department parks their vehicles, enters and exits the station on the south side of the Civic Center. This area is unsecured and a high security risk to those entering and exiting the building & vehicles. Securing the area with fencing and gates that only UPD and Staff have access to will provide the necessary safety needed for the UPD. Fencing and a gate would be installed near the entrance at Oak Street, follow the driveway to the Civic Center building. An additional gate would be installed near the Fire bay doors closer to Dora Street and run down the driveway back toward Oak Street.</p> <p>Add'l Comments: Prioritization and funding source(s) under review; Department estimate/request is \$200,000; Project is contingent on the identification of a non General Fund source. Nearly all items on pause waiting for the BofA building and planning of moving departments around. Unsure of what needs the Civic Center will need to address.</p>	20824700.80220	18187	N/A	300 Seminary Ave.	Deferred	New Revenues	No	Fiscal Year Allocation TBD							\$ -	Reviewed
<p>CardLock Phase II</p>	<p>Install Police Department entrances and exits with key fobs and access cards.</p> <p>Add'l Comments: This is already being utilized at the Civic Center and Annex, providing a high level of security. Due to the timing and need for coordination with the B of A building remodel and the Corporation Yard property purchase and renovation, moving from FYE 26. Deferred to FYE 28.</p>	20824700.80220	15019	N/A	300 Seminary Ave.	In Progress	Internal Allocations	Yes	Indirect Cost Allocation		\$ 85,000	\$ 85,000			\$ 85,000	Reviewed	X
<p>Civic Center Fountain/Walkway Tile</p>	<p>Walkway and fountain tile replacement.</p> <p>Add'l Comments: Tile purchased in FYE 25 was returned/not acceptable so Building Maintenance staff is coordinating with the City Manager's department on replacement. Added back to CIP for FYE 27.</p>	20824700.80220	18106	N/A	300 Seminary Ave.	New	Building Fund Reserves	Yes			\$ 80,000				\$ 80,000	Reviewed	
<p>Dispatch Floor Replacement</p>	<p>Replacement of floor needed in the dispatch area of PD.</p> <p>Add'l Comments:</p>	TBD	TBD	N/A	TBD	New	TBD	No				\$ 50,000			\$ 50,000	Reviewe	
<p>Pool Pump House</p>	<p>The pool pump house pool is in need of replacement due to age and general deterioration of the building.</p> <p>Additional Comments: Project was formerly called "Pool Block House". Looking for funding. Moved from starting FYE 21. Prioritization and funding source(s) under review. Estimated cost is \$250k. Project deferred if we pursued pool replacement as below. Consider incorporating into Municipal Pool Replacement.</p>	10022100.80220	18012	N/A	511 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD						\$ 250,000	Reviewed	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

PUBLIC WORKS

<p>Oak Manor Playground Equipment Replacement</p>	<p>Replacement of this equipment is necessary, due to the age and high usage of this equipment, as well as safety concerns. Staff will be seeking grant funds to assist with the cost. Additional Comments: Staff applied for Prop 68 funds for park renovations including new playground equipment. Department estimated request is \$200k.</p>	30322230.80100	18010	N/A	500 Oak Manor	New	Grant	No	Seeking grant funding				\$ 200,000			\$ 200,000	Reviewed
<p>Softball Fields Restroom Concession Building Roof Replacement</p>	<p>Replace roof at softball fields. Additional Comments: Prioritization and funding source(s) under review. Roof currently has some leakage and panels are peeling up. Staff is currently evaluating the project. Need to explore grant funding. Department estimate/request is \$70k, revised from \$50k.</p>	30022210.80220	18110	N/A	901 River Street	New	TBD	No	Fiscal Year Allocation TBD							\$ 70,000	Reviewed
<p>Softball Fields Irrigation Replacement</p>	<p>Replace irrigation at softball fields. Additional Comments: Irrigation system is inefficient and difficult to control coverage to maintain healthy turf. Needed to remain competitive for tournaments and reduce liability. Need to explore grant funding. Department estimate/request is \$500,000.</p>	30022200.80220	TBD	N/A	901 River Street	New	TBD	No	Seeking grant funding. Fiscal Year Allocation TBD							\$ 500,000	Reviewed
<p>Day Camp Office and Storage Building Replacement</p>	<p>The Day Camp Office and Storage Buildings are premanufactured buildings that have reached their life expectancy. Additional Comments: Frequency of maintenance needs and costs are increasing. Estimated cost: \$240k.</p>	TBD	TBD	N/A	512 Park Blvd.	New	TBD	No	Fiscal Year Allocation TBD							\$ 240,000	Reviewed
<p>Oak Manor Restroom</p>	<p>Oak Manor Park is a popular Park with significant daily use, currently served by a "porta-potty." Additional Comments: Grant funds currently being applied for. Department estimate/request is \$130k.</p>	TBD	TBD	N/A	501 Oak Manor Dr.	New	TBD	No	Seeking grant funding. Fiscal Year Allocation TBD							\$ 130,000	Reviewed
<p>McGarvey Park Irrigation and Landscape</p>	<p>The irrigation system is more than 50 years old. It is failing and requires frequent costly maintenance. Similarly, the landscaping is old and dated and needs replacement. Additional Comments: In 2023 a conceptual plan for irrigation and landscape renewal was completed by a consulting landscape design firm. The plan was presented to the Public Spaces Commission. The plan estimates the project at approximately \$1 million.</p>	TBD	TBD	N/A	310 Dora St.	New	TBD	No	Seeking Grant Funding			\$ 1,000,000				\$ 1,000,000	Reviewed
SUB-TOTAL:										\$ 208,374	\$ 705,000	\$ 9,185,000	\$ 200,000	\$ -	\$ -	\$ 11,280,000	

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
PUBLIC WORKS

INFRASTRUCTURE																		
PUBLIC WORKS DEPARTMENT																		
Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Landfill Closure	This project will permanently close the Landfill Disposal site per Federal Mandates.	70224500.80230	18025	N/A	3100 Vichy Springs	In Progress	Current Revenues	Yes	Exploring financing.		\$ 16,000,000					\$ 16,000,000	Reviewed	X
	Add'l Comments: Project specifics will require additional Council review. EIR Litigation in progress. Moved from FYE 26 and increased from \$10.3M.																	
Leslie Street Remediation Plan	Remediation at the site of the City gas plant.	10024210.52100	18496	N/A	Leslie Street	New	Yes	No			\$ 30,000	\$ 30,000				\$ 30,000	Reviewed	X
	Additional Comments: Project is being coordinated with private development on Leslie Street with CM Dept. Moved from FYE 26. Deferred to FYE 28.																	
SUB-TOTAL:										\$ -	\$ 16,000,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 16,030,000		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

PUBLIC WORKS

STREETS & RIGHTS-OF-WAY

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
East Clay/Leslie Street Improvement Project	<p>This project will improve East Clay Street from Main Street to the Railroad Crossing in order to facilitate the development of the new Courthouse site. This project includes water, sewer, pedestrian facilities and drainage facilities as well as reconstruction of the street section.</p> <p>Add'l Comments: Introduced and discussed at the January 16, 2019 Council meeting. Moved out 2 years from FYE 26 due to anticipated resources. Incorporated into scope of grant application for Leslie St/Clay St. Will know if awarded around May/June 2025. Would be constructed in FYE 26. Grant awarded. Construction to occur in FY 26/27. Cost shared with Water and Sewer for replacement of utilities. Estimated total project cost: \$5.8M. Reduced overall project amount from \$5.8 and moved to Water Resources CIP.</p>	50024620.80230	18128	821 and 844	Clay and Leslie Street	New	Grant/Other	Yes	CalTrans - Local Partnership Program Grant Awarded - 58.2% Match from Water/Sewer Utilities, Surface Transportation Block Grant and Hwy Users Funding		\$ 4,984,647					\$ 4,984,647	Reviewed	X
Street Striping	<p>This will update striping on streets in selected areas.</p> <p>Add'l Comments: Ongoing work. Increased cost from \$60k to \$80k for additional striping for newer projects and to promote pedestrian, cyclist and motorist safety. Moved out 2 years from FYE 26 due to anticipated resources. Increased costs from \$80k in FYE 28 and 29. Added \$100k to FYE 27. Deferred to FYE 28.</p>	50024620.52100	18251	N/A	Various Streets	Ongoing	Special Revenue	Yes	Typically Measure Y, but utilizing HUTA funds for FYE 28		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 300,000	Reviewed	X
Low Gap Road and North Bush Street Roundabout	<p>This project will complete the environmental, ROW, and design phases for a roundabout at Low Gap Road and N. Bush St. Construction phase not currently funded.</p> <p>Add'l Comments: Design authorized, but project requires additional Council review. Design 26/27, const. 27/28. Added \$600k to FYE 28.</p>	50924210.80230	15024	N/A	Low Gap Rd & N. Bush	In Progress	Special Revenues	Yes	MCOG Revenues	\$ 250,000		\$ 600,000				\$ 600,000	Reviewed	X
Slurry Seal Project	<p>This project will improve the Streets network.</p> <p>Add'l Comments: Moved out 2 years from FYE 26 due to anticipated resources. Moved up from FYE 28 and 29. Increased costs for both years from \$400k.</p>	12024200.52100	18332	N/A	Various Streets	Ongoing	Special	Yes	Measure Y			\$ 800,000	\$ 800,000			\$ 1,600,000	Reviewed	X

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*

26/27 FISCAL YEAR

PUBLIC WORKS

VEHICLES, MACHINERY & EQUIPMENT

PUBLIC WORKS DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Dump Truck Replacement	Dump Truck Replacement for 3 years. This equipment is used to maintain and repair the Infrastructure for our citizens.	20824300.80100	TBD	N/A	1320 Airport Rd.	New	Internal Service	Yes	Department plans to set aside funds for this replacement. Seeking grant funds. U.S. Department of Agriculture (USDA) funds may be available.			\$ 525,000				\$ 525,000	Reviewed	X
	Add'l Comments: Increased total amount from \$500k. Moved from FYE 27. USDA funds may be available similar to the grader.																	
F550 Service Truck	Service Truck for Fleet & Plant Maintenance.	10024800.8010	TBD	N/A	N/A	New	General Fund	No						\$ 250,000		\$ 250,000	Reviewed	
	Additional Comments:																	
Truck	Ford F-150 4-wheel drive or equal. The current vehicle #3260 is a 2014 with 116,379 miles. 4-wheel drive is necessary for accessing the Western Hills.	10024800.80100	TBD	N/A	N/A	New	General Fund	No			\$ 100,000					\$ 100,000	Reviewed	
	Add'l Comments: Pulled from budget per Dan Buffalo pending identification of dedicated funding source.																	
Road Grader	USDA Grant will be partially paying for the purchase, rest of funds will be shared between responsible departments. Water tank access roads, Western Hills, etc.	70024500.80100	E1515	Yes	N/A	New	Landfill	Yes	U.S. Department of Agriculture (USDA) Grant (75%)		\$ 500,000					\$ 500,000	Reviewed	
	Additional Comments: The Grader is 75% USDA grant funded, the remaining 25% will be split between Water Resources and Public Works.																	
SUB-TOTAL:										\$ -	\$ 500,000	\$ 525,000	\$ -	\$ 250,000	\$ -	\$ 1,275,000		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
PUBLIC WORKS

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING", "DEFERRED", or "COMPLETED".
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Source Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed" - First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.
Shovel Ready	Project is ready to be sent out to bid.

**Refer to last page of this document for definition of terms used.*



WATER RESOURCES

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
WATER RESOURCES

FACILITIES/BUILDINGS/LAND

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Well 3 Structural Improvements	Improve Well 3 building enclosure.	82127115.80220	18497	N/A	Vichy Springs Rd.	New	Water Fund	Yes			\$ 150,000					\$ 150,000	Reviewed	X
	Add'l Comments: Moved from FYE 26.																	
Replace Roof at WTP	Replace roof at the Water Treatment Plant.	82127115.80220	18498	N/A	935 River Street	New	Water Fund	Yes			\$ 150,000					\$ 150,000	Reviewed	X
	Add'l Comments: Moved from FYE 26. Increased from \$100,000.																	
AWTCCB Cover	Cover for the AWT Chorine Contact Basin - big car port.	84427222.80230	TBD	N/A	300 Plant Road	New	Wastewater Fund	Yes					\$ 150,000			\$ 150,000	Reviewed	
	Add'l Comments: Revised info to change project from WTP to WWTP.																	
Well #7 & #8 Roof Replacement	Replace existing roof with metal roof.	82127115.80220	TBD	N/A	465 E Gobbi & 500	New	Water Fund	No			\$ 30,000	\$ 30,000				\$ 30,000	Not Reviewed	
	Additional Comments: Deferred to FYE 28.																	
SUB-TOTAL:										\$ -	\$ 300,000	\$ 30,000	\$ 150,000	\$ -	\$ -	\$ 480,000		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
WATER RESOURCES

INFRASTRUCTURE

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Water Main Replacements	Plan for water main replacements throughout the City, performed in conjunction with street improvement projects.	82127113.80230	18072	N/A	Various	Ongoing	Water	No			\$ 249,000	\$ 1,500,000	\$ 1,000,000	\$ 1,000,000		\$ 3,749,000	Reviewed	X
	Add'l Comments: Added \$249k for FYE 27. Moved from FYE 26 due to current lack of resources. Added amounts to FYE 29 and FYE 30.																	
Develop Additional Groundwater Facilities	This project will provide an additional source of groundwater to increase our system redundancy during periods of surface water scarcity.	82227115.80230	18425	N/A	TBD	In Progress	Water Fund	No				\$ 1,500,000				\$ 1,500,000	Reviewed	X
	Add'l Comments: Feasibility study in progress, test well drilling in spring of FYE 25, construction summer of FYE 26. Moved from FYE 26 due to current lack of resources.																	
IPS Liner Replacement	Remove and Replace Seal on Wash Water Basins	84027225.80230	18192	N/A	300 Plant Road	New	Wastewater Fund	Yes			\$ 60,000					\$ 60,000	Reviewed	X
	Add'l Comments: Moved from FYE 21. Moved from FYE 22, and increased from \$40k due to inflation. Moved to FYE 25 due to budgetary constraints. Revised project name as the basins are in more need of repair. Wash basins can be addressed by staff. Moved from FYE 26. Removing .. no longer a project that should be tracked here based on anticipated cost.																	
Recondition Perc Ponds	Recondition the levees on the Percolation Ponds.	84027225.80230	18447	NA	300 Plant Road	New	Wastewater Fund	Yes						\$ 1,500,000		\$ 1,500,000	Reviewed	X
	Add'l Comments: Eliminated \$200k for 2 prior years due to COVID-19. Changing scope of project to excavating bottom of perc ponds and grading. Revised project name from "Recondition Levees" as well. Received and estimate of \$1M for this project so revised from \$200k, and pushed out from FYE 26. Will revisit.																	

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
WATER RESOURCES

Replace Water Main - PZ1 to Bush	Replace the 16" steel water main, from PZ1 to Bush Street	82127115.80230	TBD	N/A	Bush Street	New	Water	Yes										\$ 1,500,000			Reviewed	x	
	Add'l Comments: Increased overall project amount from \$1M. Removing Sewer and reducing total project amount from \$3M.																		\$ 1,500,000				
East Clay/Leslie Street Improvement Project	This project will improve East Clay Street from Main Street to the Railroad Crossing in order to facilitate the development of the new Courthouse site. This project includes water, sewer, pedestrian facilities and drainage facilities as well as reconstruction of the street section.	8442722.80230			Bush Street	New	Water/Sewer	No														Reviewed	X
	Add'l Comments: Public Works applied for a CalTrans Local Partnership Program grant. Will know if awarded around May/June 2025. If awarded, Water and Sewer funds will be part of the required match for the grant. Grant awarded. Construction to occur in FY 26/27. Project shared with Public Works/Streets. Estimated total project cost: \$5.8M. Deferring Sewer portion to FYE 28.		82127113.80230	18128	Yes	Bush Street	New	Water/Sewer	No														
PZ1 Retaining Wall	Constructing wall along hillside at PZ1.	82127113.80230	TBD	N/A	N/A	New	Water	No														Not Reviewed	
	Additional Comments:																						
Repave WTP	WTP asphalt repair/reconstruciton. Actual correction method TBD, will revise cost once decided.	82127115.80230	TBD	N/A	300 Plant Road	New	Water	No														Not Reviewed	
	Additional Comments:																						
SUB-TOTAL:										\$ -	\$ 972,765	\$ 3,350,000	\$ 2,500,000	\$ 2,500,000	\$ -	\$ 9,322,765							

*Refer to last page of this document for definition of terms used.

VEHICLES, MACHINERY & EQUIPMENT

WATER RESOURCES DEPARTMENT

Project Name	Project Description	Org/Obj	Project #	Allocation to Multi-funds	Project Location	Project Status	Funding Source	Funding Identified	Funding Source Add'l Comments	Costs to date	26/27	27/28	28/29	29/30	30/31	Totals	City Council Status	Shovel Ready
Convert Chlorine Gas to Liquid Chlorine at Water Treatment Plant	This project will replace chlorine gas at the Water Treatment Plant and convert to Liquid Chlorine for safety reasons Add'l Comments: Due to other priorities, moving this from FYE 26. Due to other priorities, this has been moved out from FYE 26.	82127115.80100	18133	N/A	935 River Street	Deferred	Water Fund	Yes						\$ 270,000		\$ 270,000	Reviewed	X
Solar at the WWTP	Solar Generation Project at the Wastewater Treatment Plant to reduce energy costs and improve operational sustainability. Estimated project cost is \$6.85 million before incentives. Need to explore/develop project scope, cost-benefit analysis modeling, funding and potential incentives. Add'l Comments:	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater Fund	No	Potential CA Proposition 4 funding (and other grants) and partnership with the City's Electric Utility							\$ -	Not Reviewed	
Digester Rehabilitation and Methane Scrubber	Methane Scrubbers are needed in order to clean the methane gas to provide an alternate energy source to operate the boilers at the Wastewater Treatment Plant, which will in turn decrease the City's energy cost at the plant. Add'l Comments: Moved from FYE 26 - more research needs to be done. Deferring.	84027225.80100	18135	N/A	300 Plant Rd.	New	Wastewater Fund	Yes	Cost will be offset by savings in the purchase of natural gas.		\$ 1,500,000		\$ 1,500,000			\$ 1,500,000	Reviewed	X
Vichy Springs Lift Station Upgrade	This needs upgrading to install two new pumps, the pump guides, and the discharge valves. Add'l Comments: Increased total amount from \$250k. Moved from FYE 26 to make room for other projects.	84027225.80100	TBD	N/A	Vichy Springs Rd	New	District	Yes	Ukiah Valley Sanitation District Project		\$ 400,000					\$ 400,000	Reviewed	X

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
WATER RESOURCES

Bisulfite Tank	Tank with temperature controller and insulation.	84027225.80100	TBD	N/A	300 Plant Rd.	New	Wastewater Fund	No												\$ 1,500,000	Reviewed	
	Add'l Comments: Tank is in OK condition. Staff will explore the possibility of removing tank need. Increased from \$1,000,000. Deferring.																					
Solids Conveyor	Part of the dewatering solids process.	84027225.80100	18427	N/A	300 Plant Rd.	New	Wastewater Fund	No														
	Add'l Comments: Moved from FYE 27 to reprioritize ahead of the digester rehab. Moved from FYE 26. Engineers and construction needs to wait for RW Phase 4. Deferred to FYE 28.																					
Rehabilitation of Zone 2 Booster Pump Station	Upgrade the enclosure and electrical components in the structure enclosing the booster pump for Pressure Zone 2 to increase reliability and security.	82227113.80100	TBD	N/A	Golf Course	New	Water Fund	Yes														
	Add'l Comments: Increased scope, increased estimate from \$50k, and moved from FYE 25 due to cost increase. Moved from FYE 29.																					
Replace Screens in Water Treatment Plant Clarifiers	Replace aluminum screens with stainless steel screens in clarifier.	82127115.80100	TBD	N/A	935 River Street	New	Water	Yes														
	Add'l Comments:																					
Replace Water/Sewer Operations Call Truck - Shared Cost	The current vehicle's useful is expected to be exceeded in future years and will need replaced	82127113.80100	TBD	Yes	1320 Airport Road	In Progress	Water Fund	No														
	Add'l Comments: EV is not an option at this time due to the heavy duty needs.																					
WWTP Service Truck	F350 Service Truck.	84027225.80100	TBD	N/A	300 Plant Road	New	Wastewater Fund	TBD														
	Add'l Comments:																					

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
26/27 FISCAL YEAR
WATER RESOURCES

WTP Service Truck	F350 Service Truck.	82127115.80100	TBD	N/A	935 River Street	New	Water Fund	TBD											\$ 90,000				\$ 90,000	Reviewed
	Add'l Comments:																							
Septage Receiving Station	Machinery for accepting and processing septage.	84027225.80100	TBD	N/A	TBD	New	Wastewater Fund	TBD															\$ -	Reviewed
	Add'l Comments: Infrastructure used to receive septage from local contractors and residents. The receiving station will generate user-fee revenue to help offset wastewater system operations and maintenance costs. Current project estimate: \$1.2M.																							
Pump Replacement at WWTP	6" pump replacement	84027225.80100	TBD	N/A	300 Plant Road	New	Wastewater Fund	TBD															\$ 75,000	Not Reviewed
	Additional Comments: Deferred.																							
Pump Replacement at WWTP	8" pump replacement.	84027225.80100	TBD	N/A	300 Plant Road	New	Wastewater Fund	TBD															\$ 150,000	Not Reviewed
	Additional Comments:																							
M120 Road Grader	Purchase new M120 Grader.	82127113.80100	E1515	Yes	N/A	New	Water Fund	Yes															\$ 50,000	Not Reviewed
	Additional Comments: The Grader is 75% USDA grant funded, the remaining 25% will be split between Water Resources and Public Works under Public Works Project Code E1515 .																							
Backhoe	Purchase new 420 CAT Backhoe.	82127113.80100	TBD	Yes	N/A	New	Water Fund	Yes															\$ 180,000	Not Reviewed
	Additional Comments: Backhoe will be split between Water Resources and Public Works under Water Resources Project Code V2519.																							

*Refer to last page of this document for definition of terms used.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2026/2027

ITEM: Caterpillar 120 Motor Grader		ASSET USEFUL LIFE: 30 years		ESTIMATED COST 403,058.98
SUBMITTED BY: Dave Kirch, Fleet & Plant Maintenance Supervisor				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
Landfill		E1515	70024500.80100	
Water Resource		E1515	82127113.80100	
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
1510	1973	JD 570A	1999	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
6,000	3,808	NA		\$3,000.00
CURRENT CONDITION: Poor				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
Last 5 Years- \$10,000				NO
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
Last 5 Years 320 hours			Yes	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2026 Caterpillar 120 Motor Grader				
EST. MILEAGE/HOURS PER YEAR				
<i>JUSTIFICATION/USE/NEED: This equipment will be used at the following : Western Hills, Riverside park, Wastewater Treatment Plant, Ukiah Airport, landfill, gun range and the City owned parcels south of Emerald Sun. UVWA properties with Millview, Redwood Valley Water District and Calpella Water District. These properties include treatment facilities, raw water pumping stations a Lake Mendocino, water tanks, wells and access roads to these properties. Work in conjunction with fire fuel reduction crews to protect the Ukiah Valley.</i>				
<i>COST/BENEFIT ANALYSIS: The current equipment does not meet CARB standards and is limited to use of 200 hours per year. A USDA Community Facilities Water Disaster grant has been awarded to the City in the amount of \$322,500 for a new grader. The amount allocated by the City for this purchase will cover the minimum 25% of the purchase price per grant requirements.</i>				
OTHER INDIRECT BENEFITS: N/A				
ALTERNATE SOLUTIONS EXPLORED: upgrade emissions to meet current CARB standards is not an option as the equipment is not available				
ADDITIONAL COMMENTS: USDA Grant				
REVIEWED & APPROVED BY:	SIGNATURE			DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2026/2027

ITEM: POLICE CARS - ANNUAL REPLACEMENT - 2 EACH	ASSET USEFUL LIFE: 5-10 YEARS	ESTIMATED COST: \$175,000
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SUBMITTED BY: Tom Corning, Police Chief

NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement

DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
Police	Police Patrol	TBD	10020210.80100	\$87,500
Police	Police Patrol	TBD	10020210.80100	\$87,500

EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED

CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #

ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE	ESTIMATED SALVAGE/RESALE VALUE

CURRENT CONDITION: Poor

MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)	MEET CARB STANDARDS?

ESTIMATED OUT-OF-SERVICE TIME	PARTS AVAILABLE

PROPOSED VEHICLE OR HEAVY EQUIPMENT

PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): Based on standard features, and what is available at time of purchase.

EST. MILEAGE/HOURS PER YEAR

JUSTIFICATION/USE/NEED: *The standard annual replacement is necessary to keep the Police fleet in service. This is especially important as staff navigates supply chain issues and delays.*

COST/BENEFIT ANALYSIS: N/A

OTHER INDIRECT BENEFITS: N/A

ALTERNATE SOLUTIONS EXPLORED: N/A

ADDITIONAL COMMENTS: N/A

REVIEWED & APPROVED BY:	SIGNATURE	DATE
DEPARTMENT HEAD		
FLEET MAINTENANCE SUPERVISOR		



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2026/2027

ITEM: Ford F-350 with Service Body	ASSET USEFUL LIFE: 10-15 years	ESTIMATED COST \$90,000.00
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SUBMITTED BY: Nick Kirby Water/Sewer Maintenance Supervisor

NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement

DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
Water Resources	Water/Sewer	TBD	84027221.80100	\$45,000.00
			82027221.80100	\$45,000.00

EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED

CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #
3739	2014	Ford	1FDBF3A61EEB27664
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE	ESTIMATED SALVAGE/RESALE VALUE
100,000 miles	151319 miles		\$10,000.00

CURRENT CONDITION: Fair

MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)	MEET CARB STANDARDS?
\$25,200.00	None	Yes
ESTIMATED OUT-OF-SERVICE TIME	PARTS AVAILABLE	
192 hours	Yes	

PROPOSED VEHICLE OR HEAVY EQUIPMENT

PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2026 Ford F350 Service Body

EST. MILEAGE/HOURS PER YEAR | 10,000 miles

JUSTIFICATION/USE/NEED: This vehicle will be used on a daily basis for the operation of the Water & Sewer , Booster Pump Stations, lift stations, operation and maintenance of the Recycled Water System. . In addition to supporting in-city operations the vehicle will be used to service the surrounding outer districts recently inherited by the Water Authority. Staff are required to respond to water and sewer maintenance issues and emergency service calls. Due to the terrain and road conditions in many of these locations, including dirt roads and narrow rural access roads, a four wheel- drive vehicle is necessary to safely and reliably access these sites year-round. The addition of this service truck will improve operational efficiency, response times, employee safety, and the departments ability to properly maintain critical infrastructure throughout the service areas.

COST/BENEFIT ANALYSIS: N/A

OTHER INDIRECT BENEFITS: N/A

ALTERNATE SOLUTIONS EXPLORED: N/A

ADDITIONAL COMMENTS: The vehicle being replaced will be transferred to the building maintenance department.

REVIEWED & APPROVED BY:	SIGNATURE	DATE
DEPARTMENT HEAD		
FLEET MAINTENANCE SUPERVISOR		

Budget Workshop

Fiscal Year 2025-26 (2026)

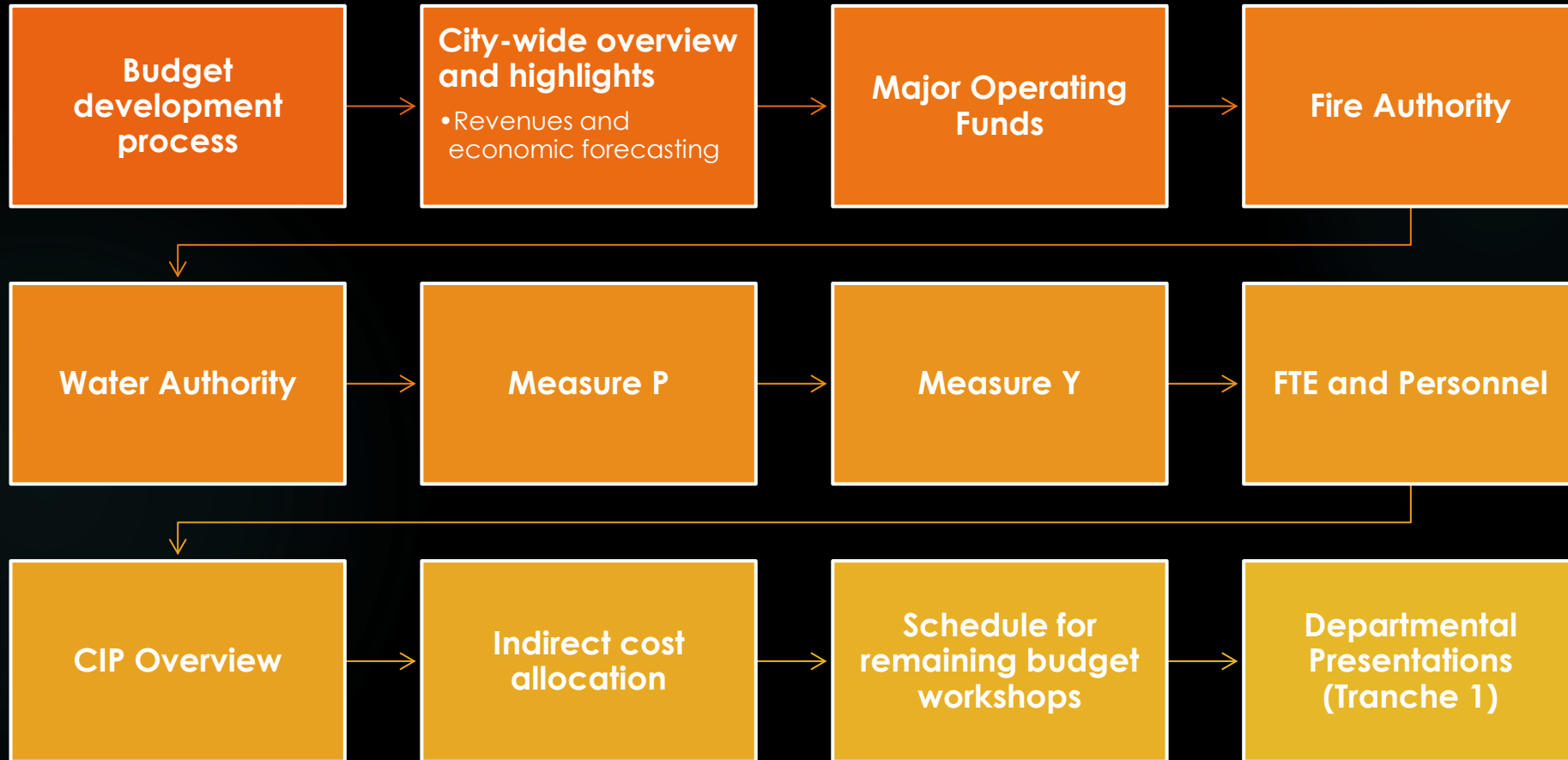
JUNE 1, 2026

Daniel Buffalo | *Finance Director*

Sage Sangiacomo | *City Manager*

Tim Mitchell | *Sr. HR/Management Analyst*

Agenda



Budget Team

Primary Budget Team

Sage Sangiacomo, City Manager

Daniel Buffalo, Finance Director

Mary Horger, Assistant Finance Director

Oliver MacDonald, Controller

Erica Valencia, Controller

Olga Keough, Controller

Sheri Mannion, HR/Risk Management
Director

Departmental Budget Teams

Supporting Team

Kristine Lawler, City Clerk

Shannon Riley, Deputy City
Manager

Traci Boyd, Management Analyst

Budget Process



Quick Budget Lesson

Fund Facts

- Number of:
 - Funds (all budgeted funds and subfunds): 109
 - Departments: 13
 - Divisions: 60
 - Accounts: 3,444

Basic Definitions

- **Fund** – self-balancing set of accounts
- **Budget Unit** – departments and divisions
- **Activities** – departments or broader groupings
- **Characters** – major cost categories
 - **Personnel**
 - **Materials, supplies, and services** (*other operating*)
 - **Grant/Loans** – *issues typically for housing and business assistance*
 - **Debt service** – *principal and interest on bonds, loans, capital leases*
 - **Capital** – *outlay for new construction or acquisition*
 - *Also to enhance, improve, or lengthen useful life*
 - **Transfers** – *subsidies of one fund to another*
- Appropriations – budget amounts

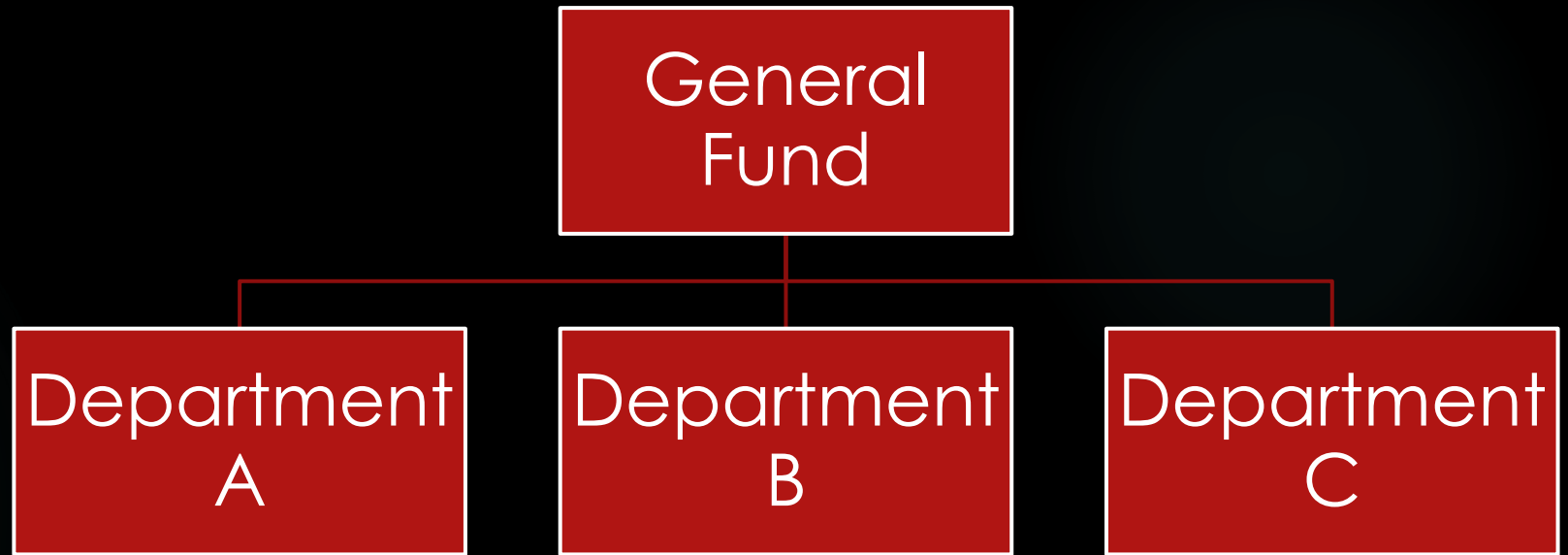
Basic Definitions

- Appropriations – budget amounts
- Expenditures – use of current financial resources
 - Similar to expenses but notably different
 - Excludes transfers out
- Revenue – all inflows except for:
 - Other financing sources
 - Transfers in
 - borrowing

A photograph of three wooden figures standing on a white surface. The figure in the center is orange, while the two flanking it are white. The background is a light, neutral color. The image is partially obscured by a black, torn-edge graphic on the right side of the slide.

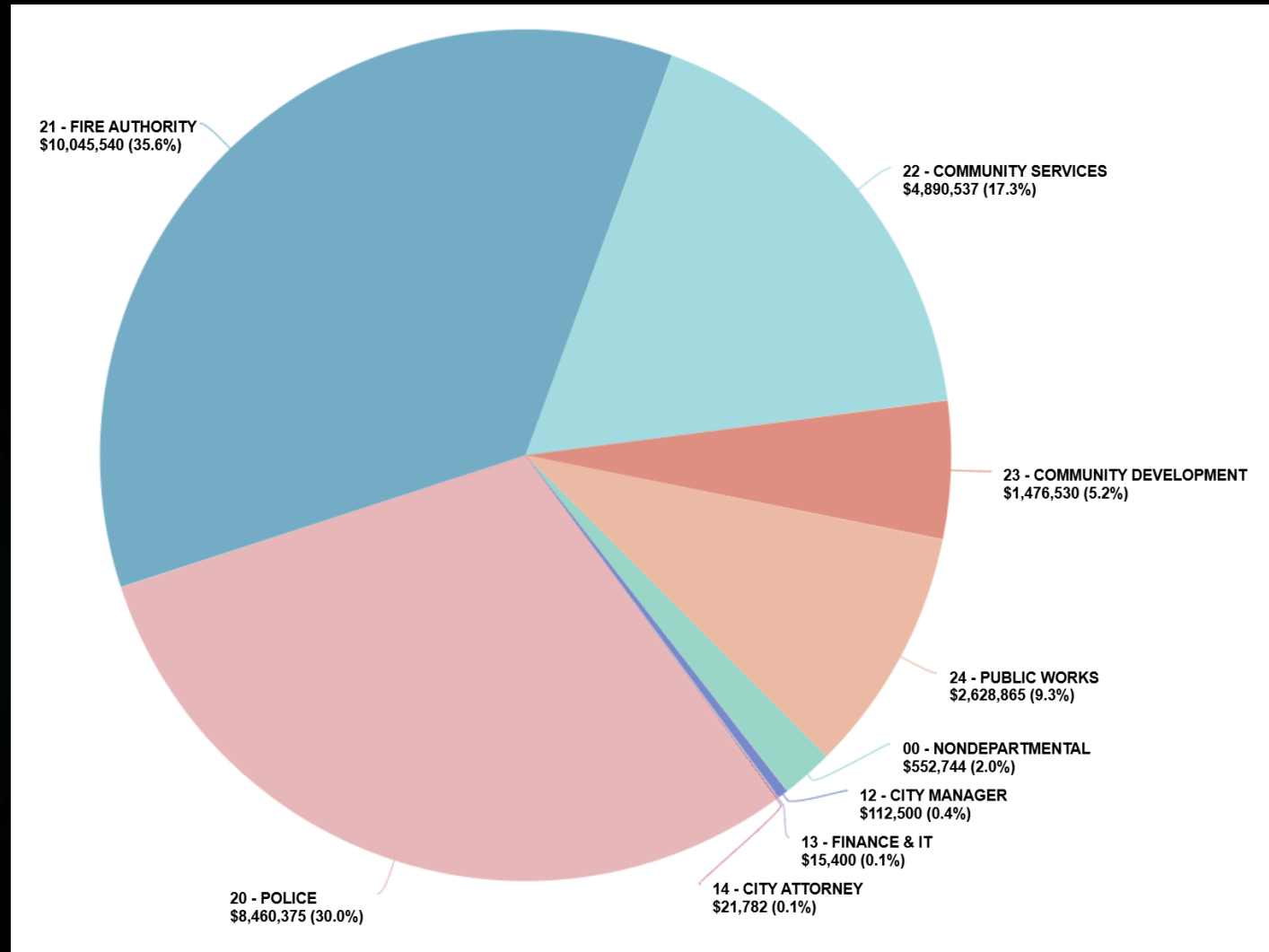
Fund-Department Relationships

Example 1: Fund Perspective



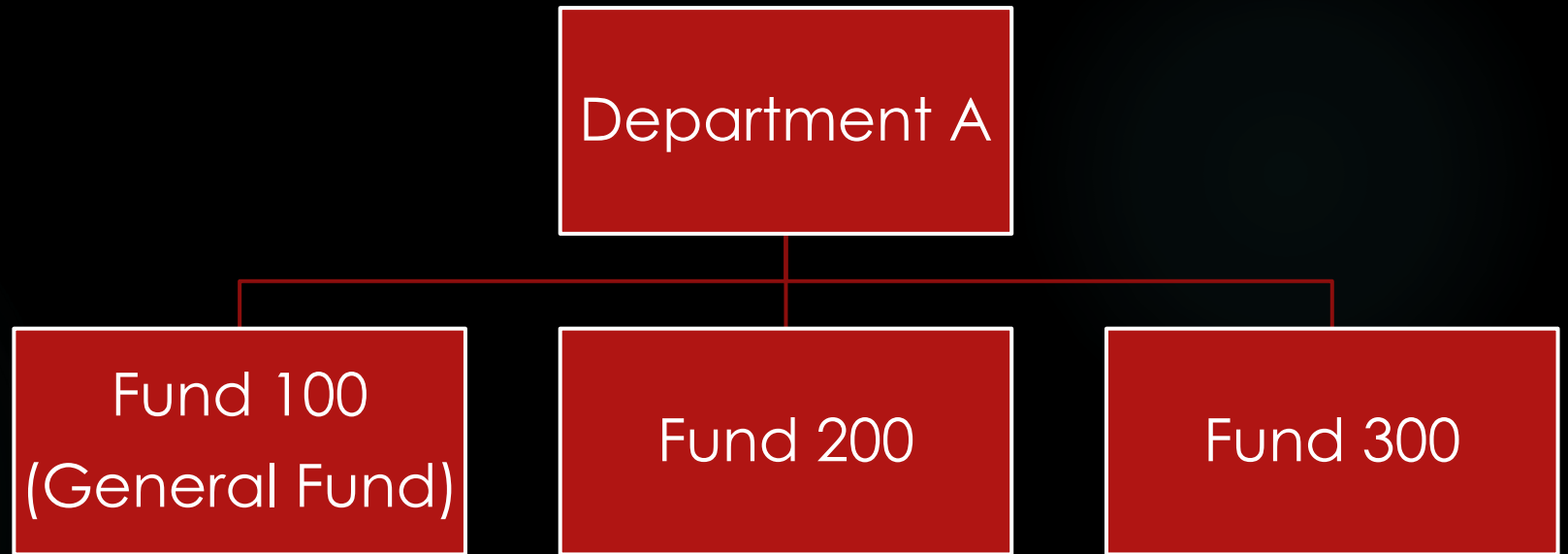
Example 1: Fund Perspective (cont) **General Fund**

Fund-
Department
Relationship
(cont)



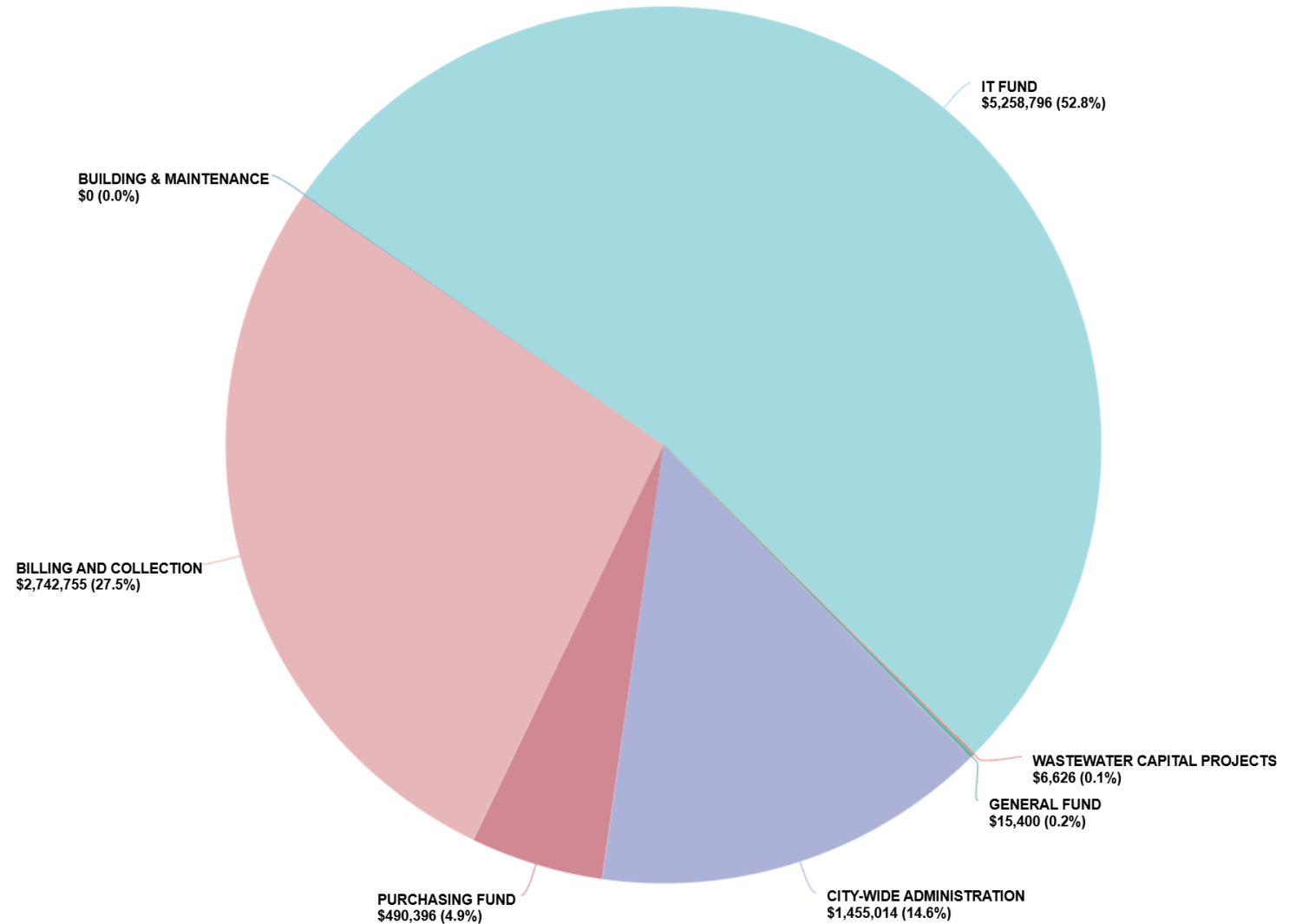
Example 2: Department (Budget Unit) Perspective

12



Example 2: Department (Budget Unit) Perspective (cont) **Finance and IT Department**

Fund-
Department
Relationship
(cont)



City-wide Overview and Highlights

Objectives for 2026-27 Budget

- ▶ Maintain current service levels
- ▶ Aligning revenues with cost of service
 - ▶ Rates, charges, and fees
- ▶ Remain aggressive in grants
- ▶ Complete integration of new partners and new customers
 - ▶ UVWA
- ▶ Annexation
- ▶ Completion of capital projects

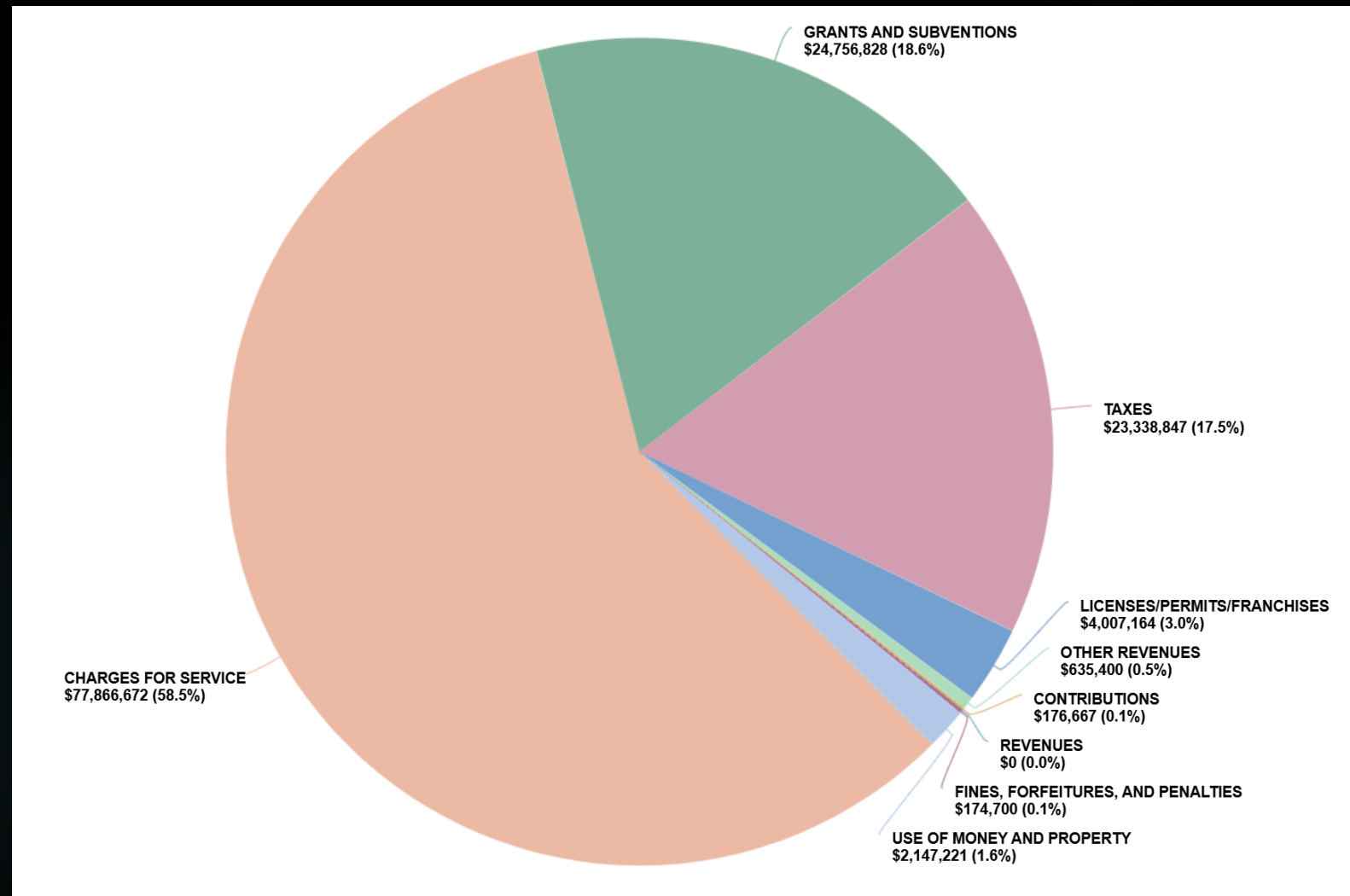
Changes from Prior Year

Revenues up 4.2%:

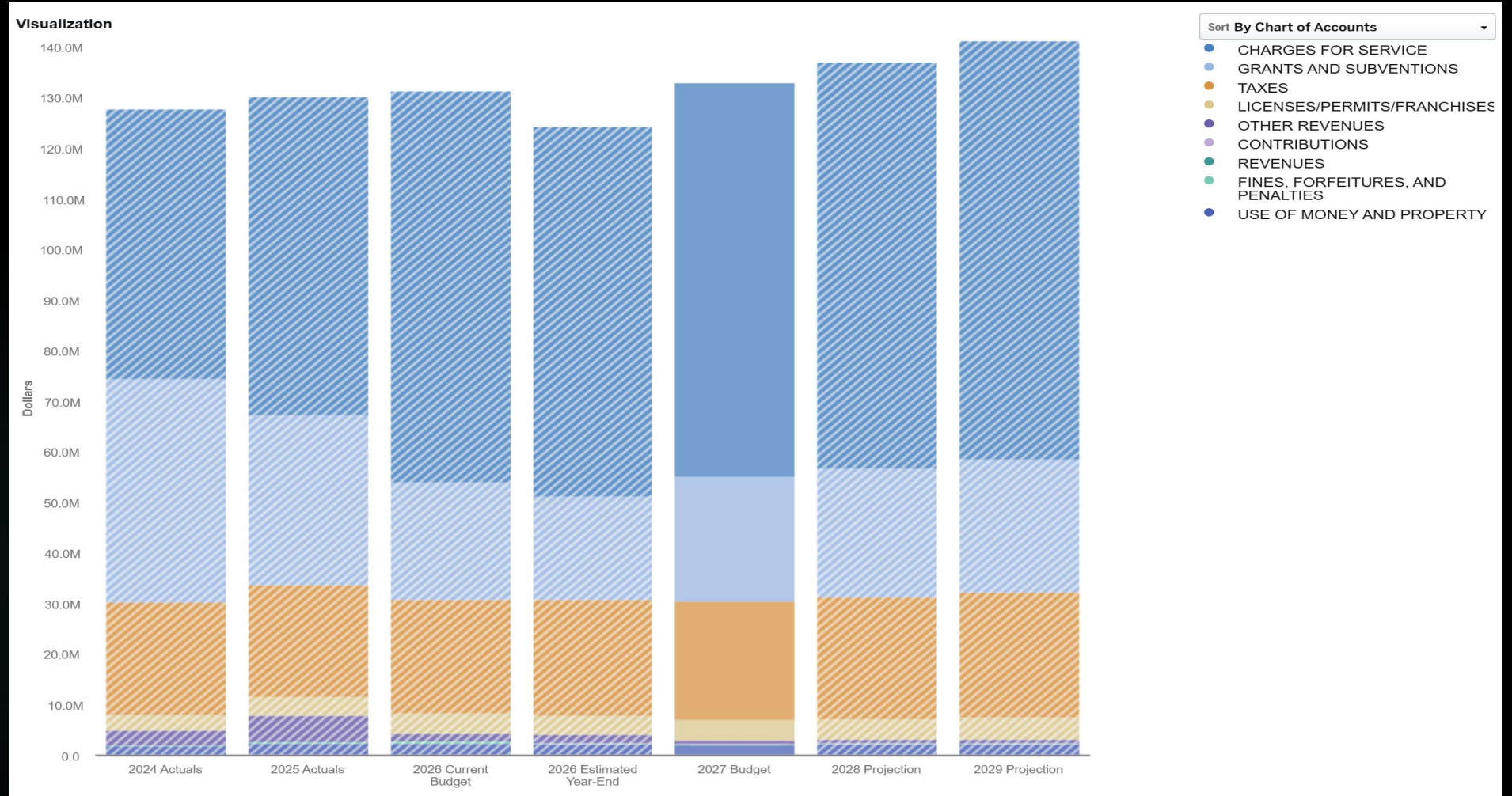
- ▶ Taxes up 4.0%, \$889,320 mil
 - ▶ Small growth in sales and property taxes
- ▶ Charges for service up 1.0%, \$621,458
- ▶ Grants up 6.4%, \$1.5 mil

Revenues

City-Wide



Revenues City-Wide



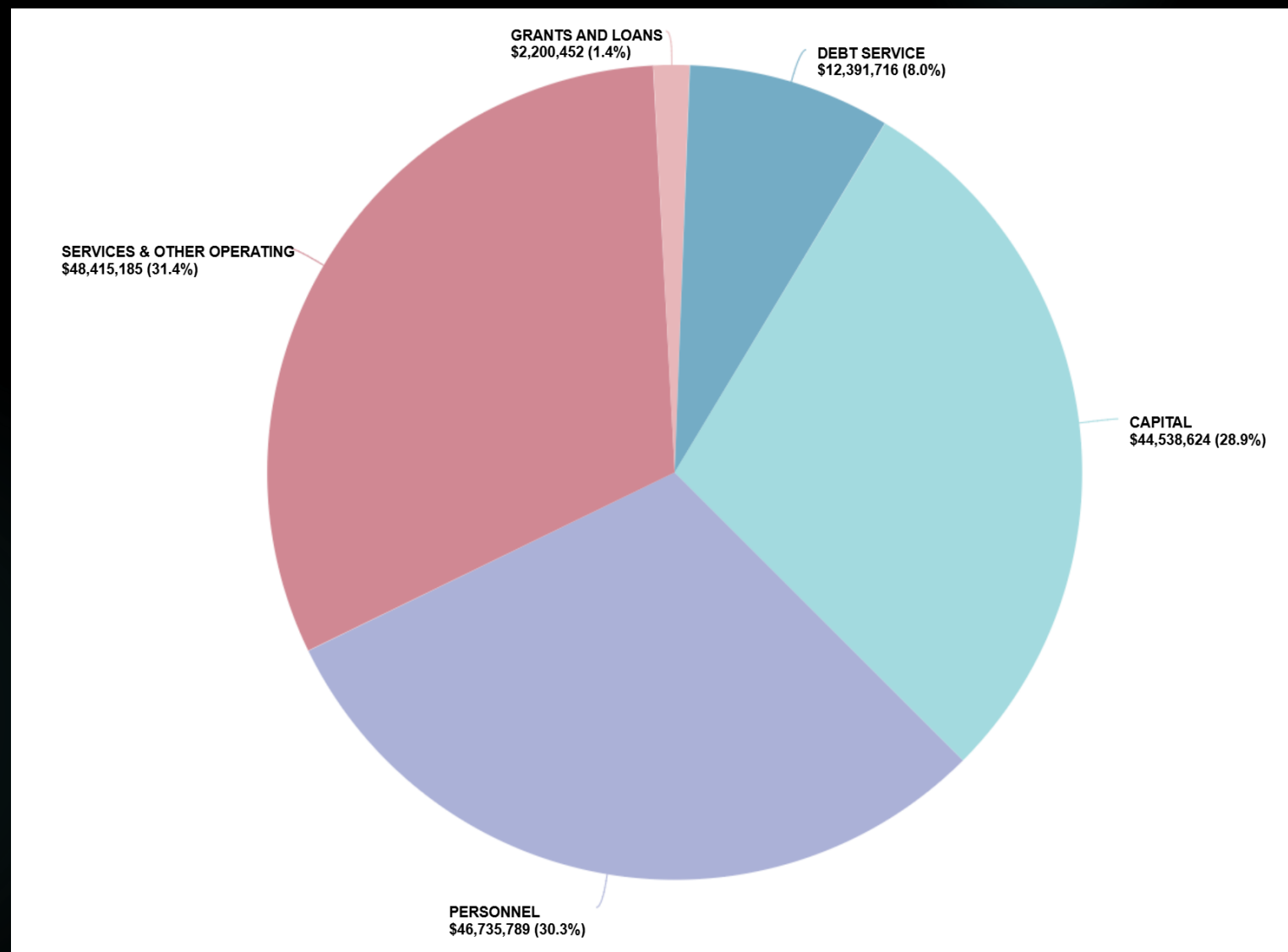
Changes from Prior Year

Appropriations down 9.4%:

- ▶ Non-personnel operating down 4.5%
 - ▶ Personnel up 6.3%
 - ▶ Driven primarily by bargained salary increases, health insurance and PERS costs
- ▶ Debt service at 8.0% of total
- ▶ Capital outlay down 31.2%, \$20.2 mil

Appropriations by
Character
(Excluding Indirect
Allocation)

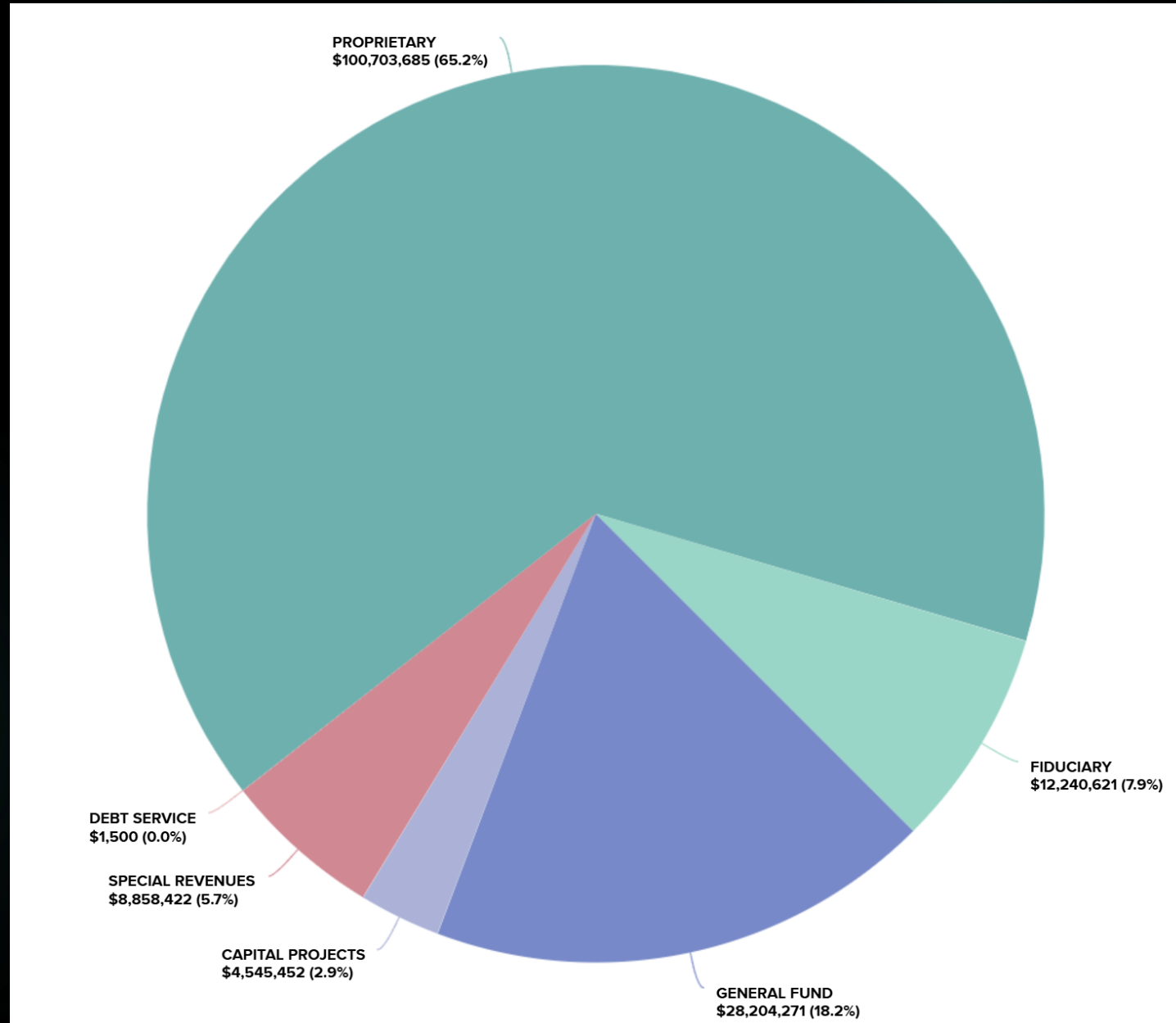
City-Wide
(cont)



Appropriations by Fund

(Excluding Indirect Allocation)

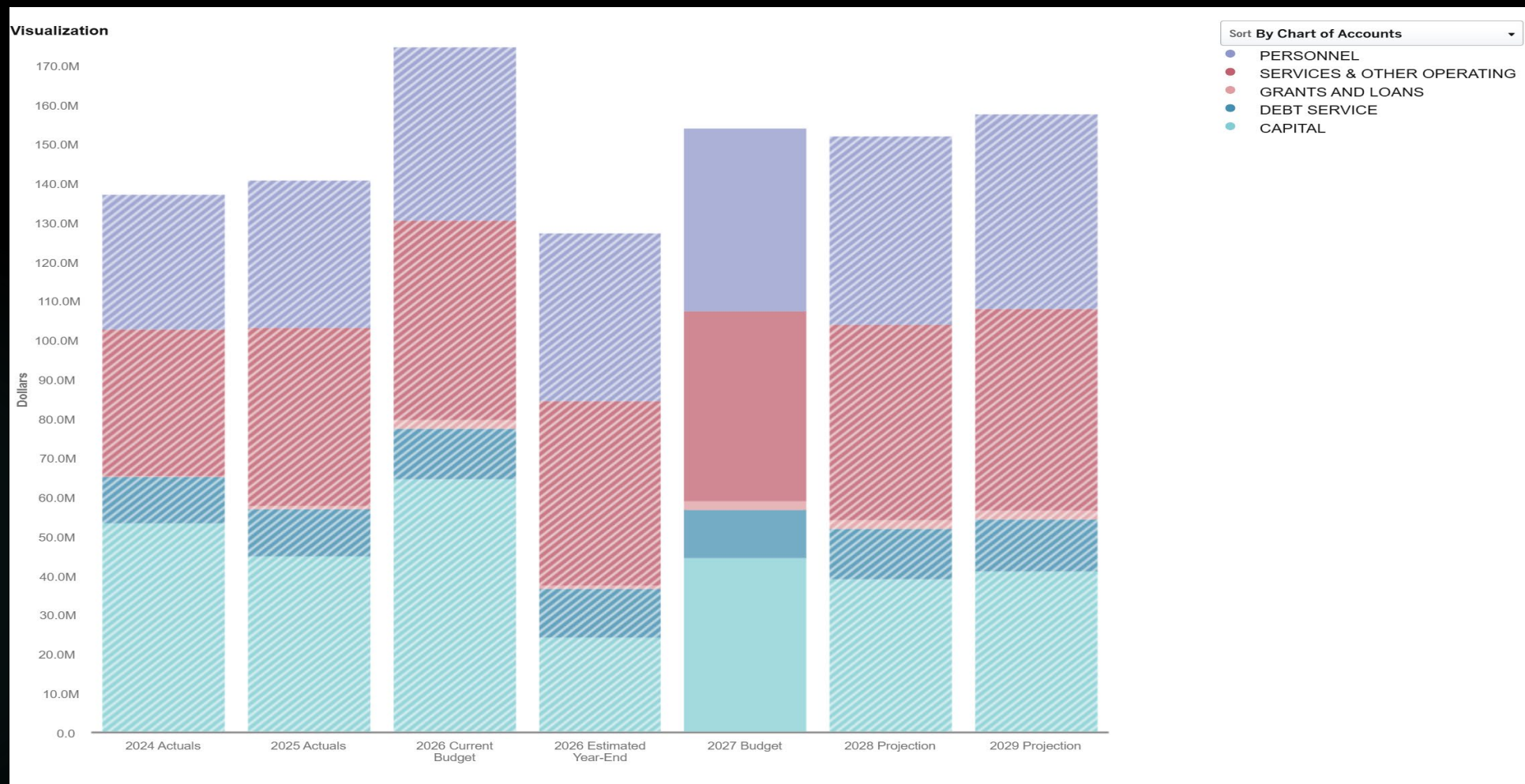
City-Wide (cont)



Appropriations by Character

(Excluding Indirect Allocation)

City-Wide (cont)

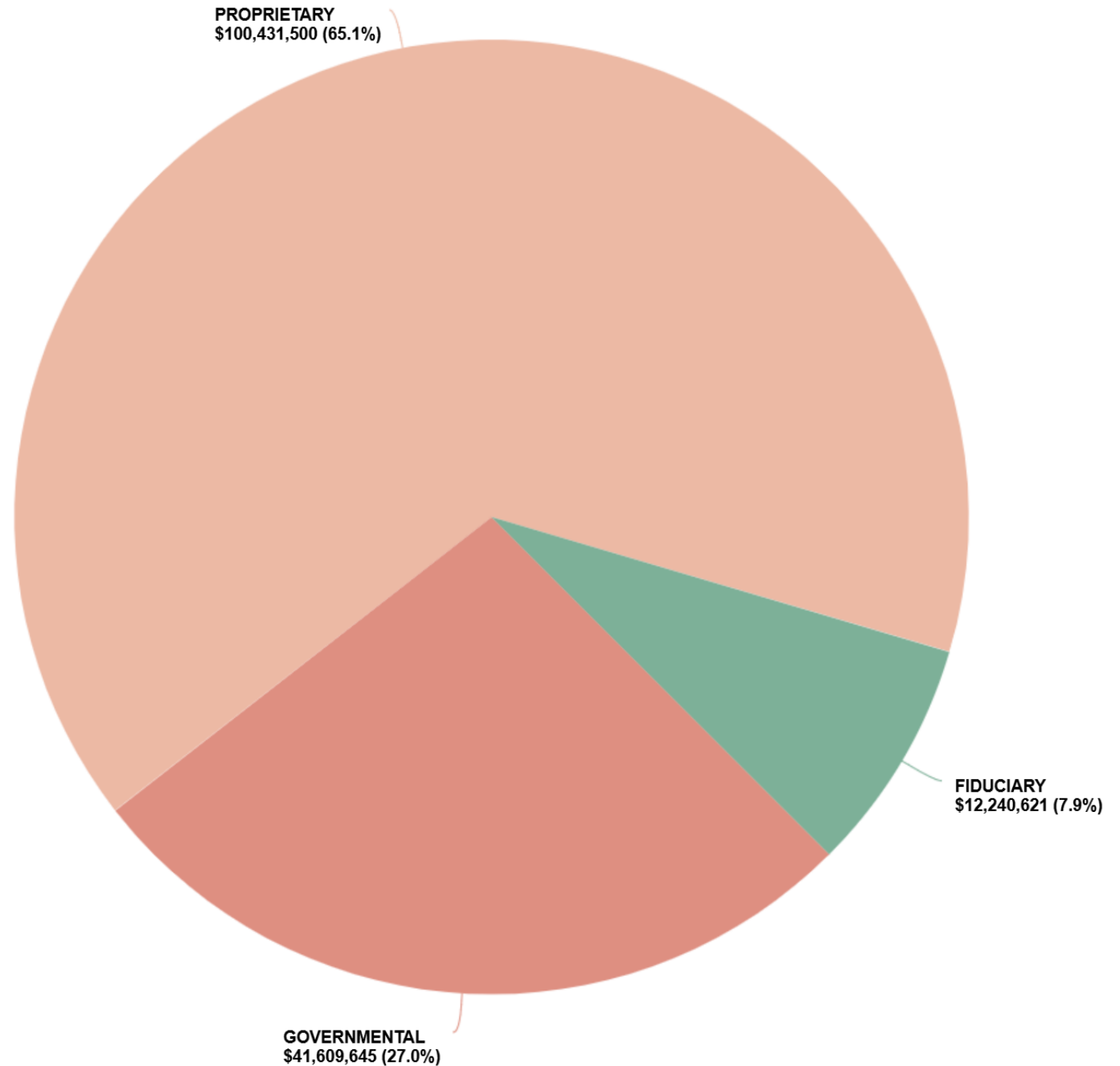


City-Wide(cont)

Expand All	2024 Actuals	2025 Actuals	2026 Current Budget	2026 Estimated Year-End	2027 Budget	2028 Projection	2029 Projection
▶ PERSONNEL	\$ 34,317,631	\$ 37,581,102	\$ 43,970,085	\$ 42,840,373	\$ 46,735,789	\$ 48,137,863	\$ 49,581,999
▶ SERVICES & OTHER OPERATING	37,328,455	45,440,714	50,995,252	47,070,040	48,687,370	50,147,991	51,652,431
▶ GRANTS AND LOANS	204,961	965,144	2,225,712	734,223	2,200,452	2,266,466	2,334,460
▶ DEBT SERVICE	11,853,992	11,990,378	12,842,018	12,575,116	12,391,716	12,763,467	13,146,372
▶ CAPITAL	53,583,408	45,013,053	60,506,265	24,283,235	44,538,624	36,170,615	40,089,749
Total	\$ 137,288,446	\$ 140,990,390	\$ 170,539,332	\$ 127,502,987	\$ 154,553,951	\$ 149,486,402	\$ 156,805,009

Appropriations by
Activity
(Excluding Indirect
Allocation)

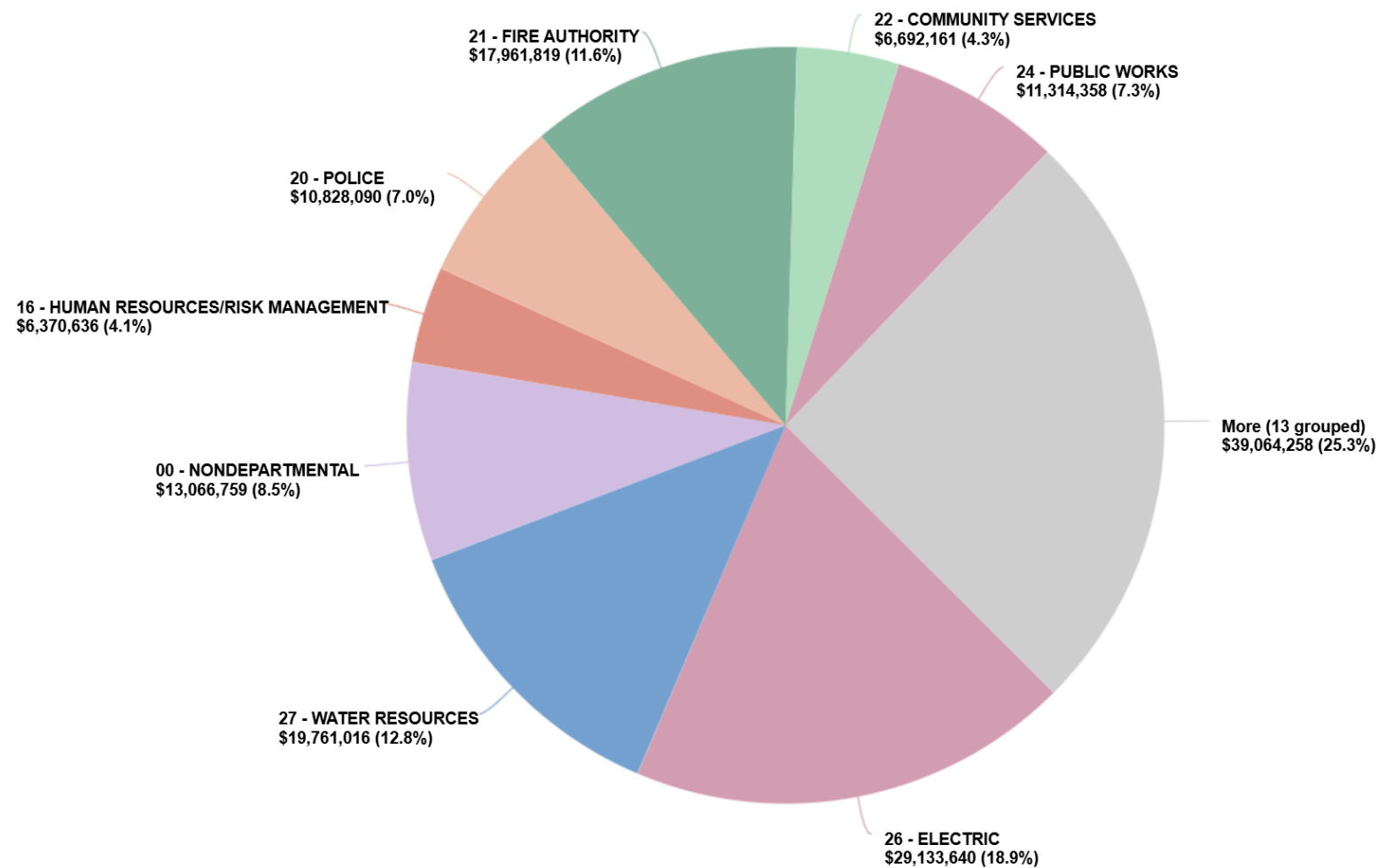
City-Wide
(cont)



Appropriations by Activity

(Excluding Indirect Allocation)

City-Wide (cont)



Summary

City Funds:

▶ Operating budget:		\$86.9 mil
▶ Personnel:	\$46.4 mil	
▶ Other operating:	\$38.3 mil	
▶ Grants and loans:	\$2.2 mil	
▶ Capital:		\$43.8 mil
▶ Debt service:		\$11.6 mil

Fiduciary Funds: \$12.2 mil

Total budget (all funds) \$154.6 mil

Key Takeaways

- ▶ **Developed During a Challenging Fiscal Environment** – This was one of the more difficult budgets in recent years, driven by slowing growth in core General Fund revenues, particularly sales tax and property tax revenues, while expenditures continue to rise.
- ▶ **Maintains Fiscal Stability** – Despite revenue pressures, the budget maintains service levels and supports essential community priorities.
- ▶ **Invests in Infrastructure** – Significant funding continues for water, wastewater, electric, transportation, and facility improvements through a combination of local resources and external grants.
- ▶ **Addresses Rising Personnel Costs** – Pension, healthcare, and workers' compensation costs continue to outpace inflation and remain among the City's most significant budget challenges.
- ▶ **Leverages Outside Funding** – More than \$15 million in grant funding is budgeted to support critical projects and reduce reliance on local revenues.
- ▶ **Supports Regional Service Delivery and Organizational Capacity** – Continued investment in utility operations, regional partnerships, technology, and customer service improvements strengthens the City's ability to serve the community.
- ▶ **Preserves Long-Term Financial Flexibility** – The budget balances current needs with reserve preservation and prudent financial planning for future challenges.
- ▶ Despite slowing growth in traditional revenue sources and increasing cost pressures, this budget preserves core services, advances strategic priorities, and positions the City for long-term financial sustainability.

Major operating funds

GENERAL FUND

WATER

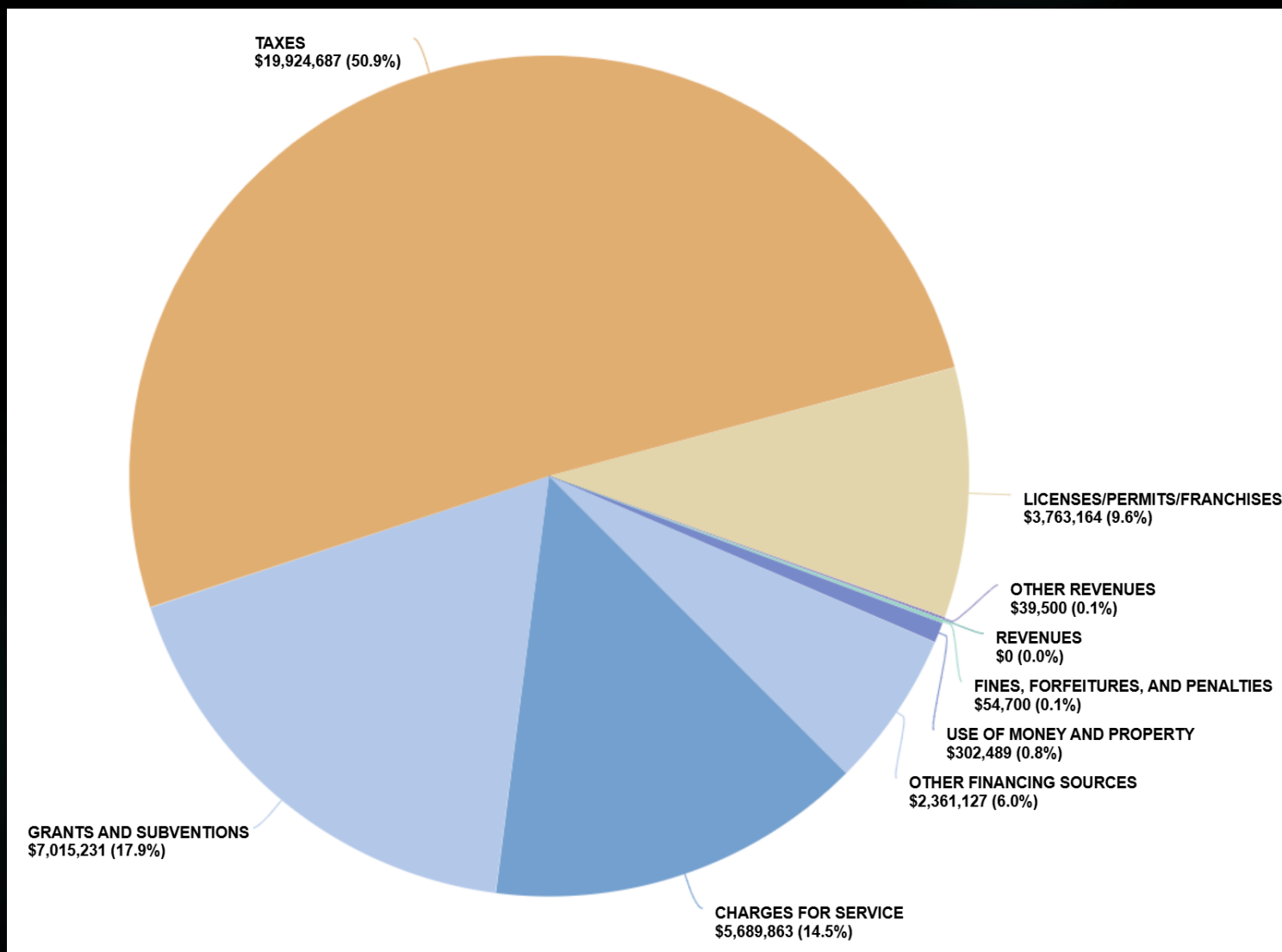
WASTEWATER

ELECTRIC

General fund

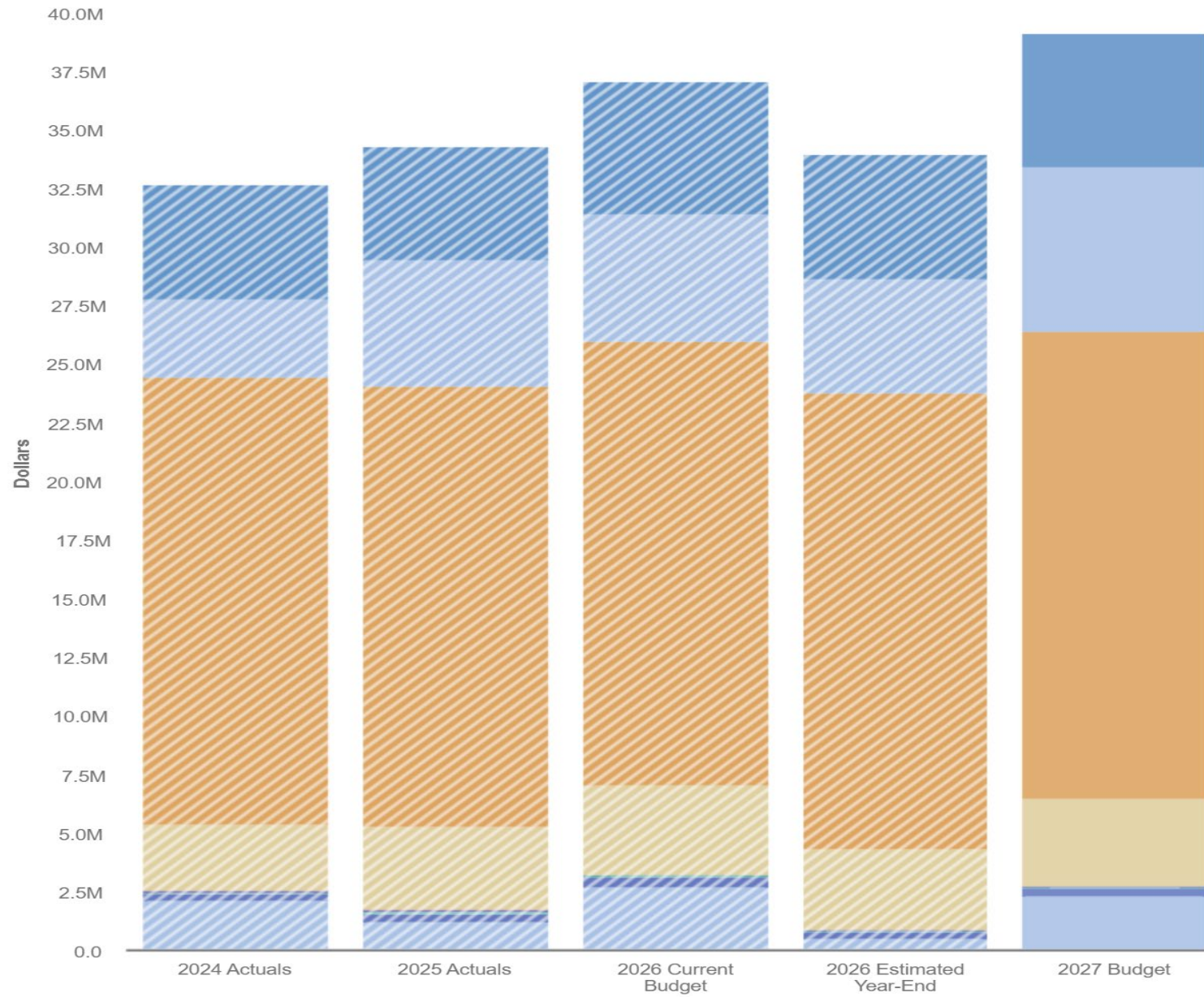
Revenues and Other Inflows

General Fund



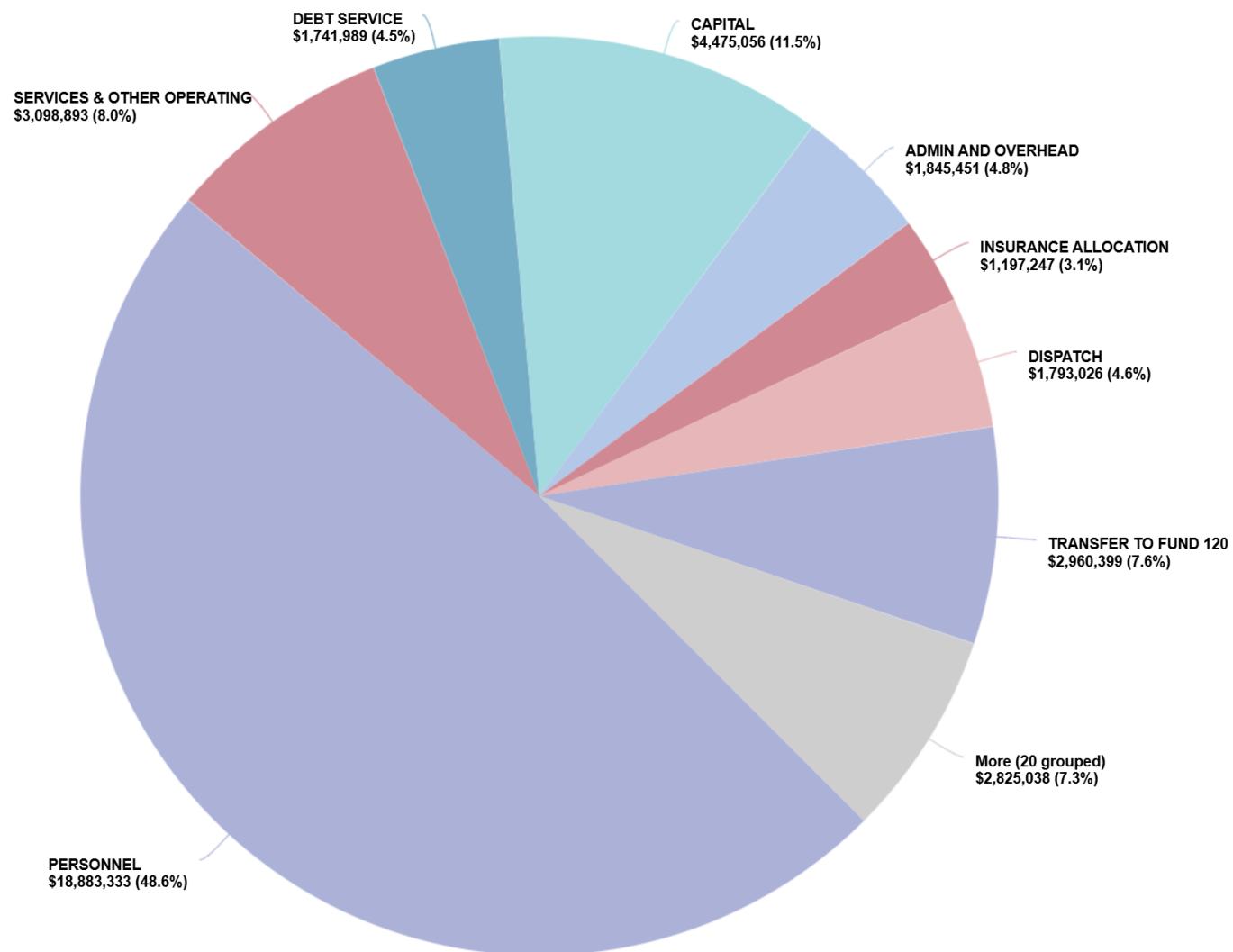
Revenues and Other Inflows

General Fund



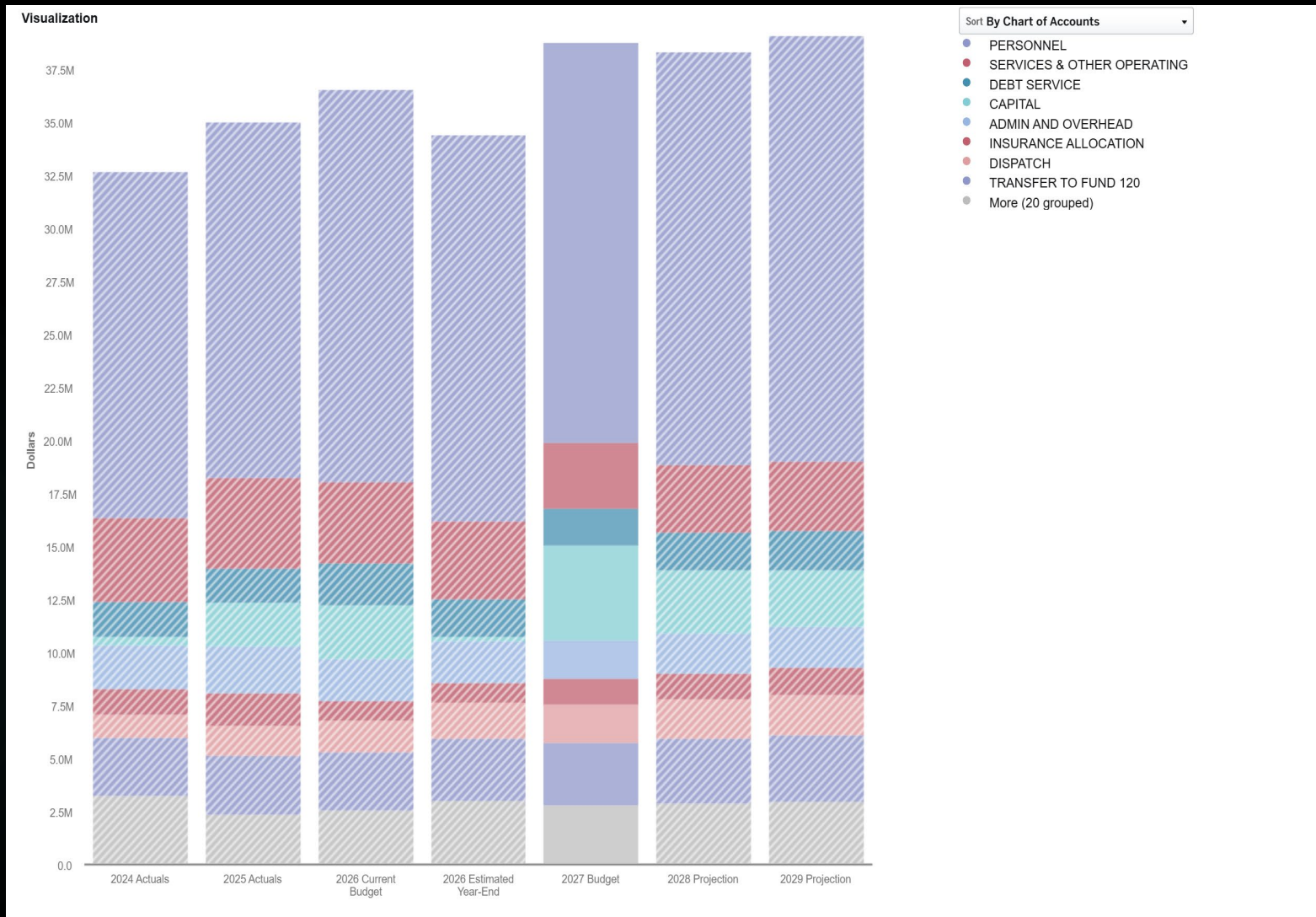
Appropriations by Character

General Fund (cont)



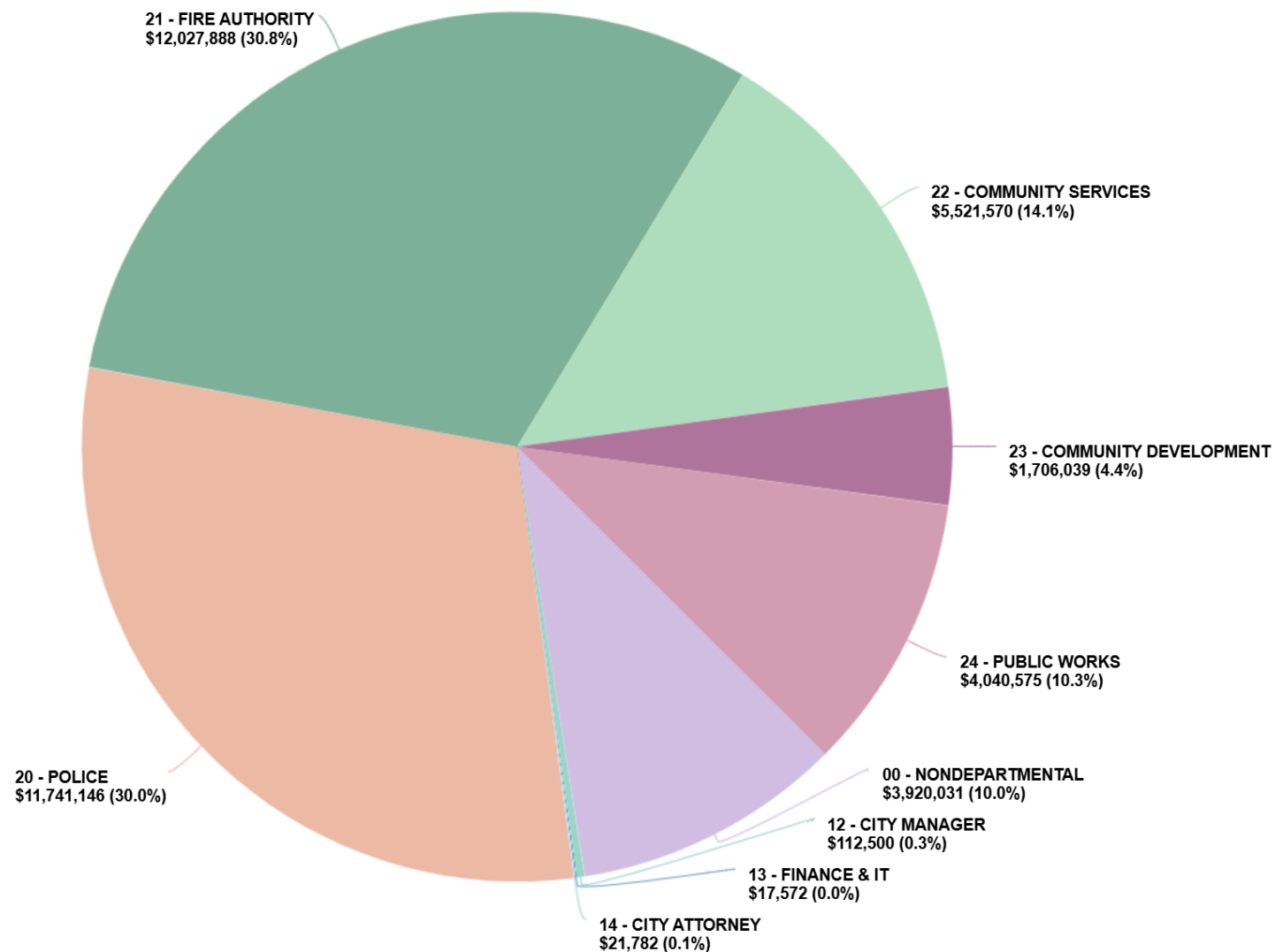
Appropriations by Character

General Fund (cont)



Appropriations by Activity

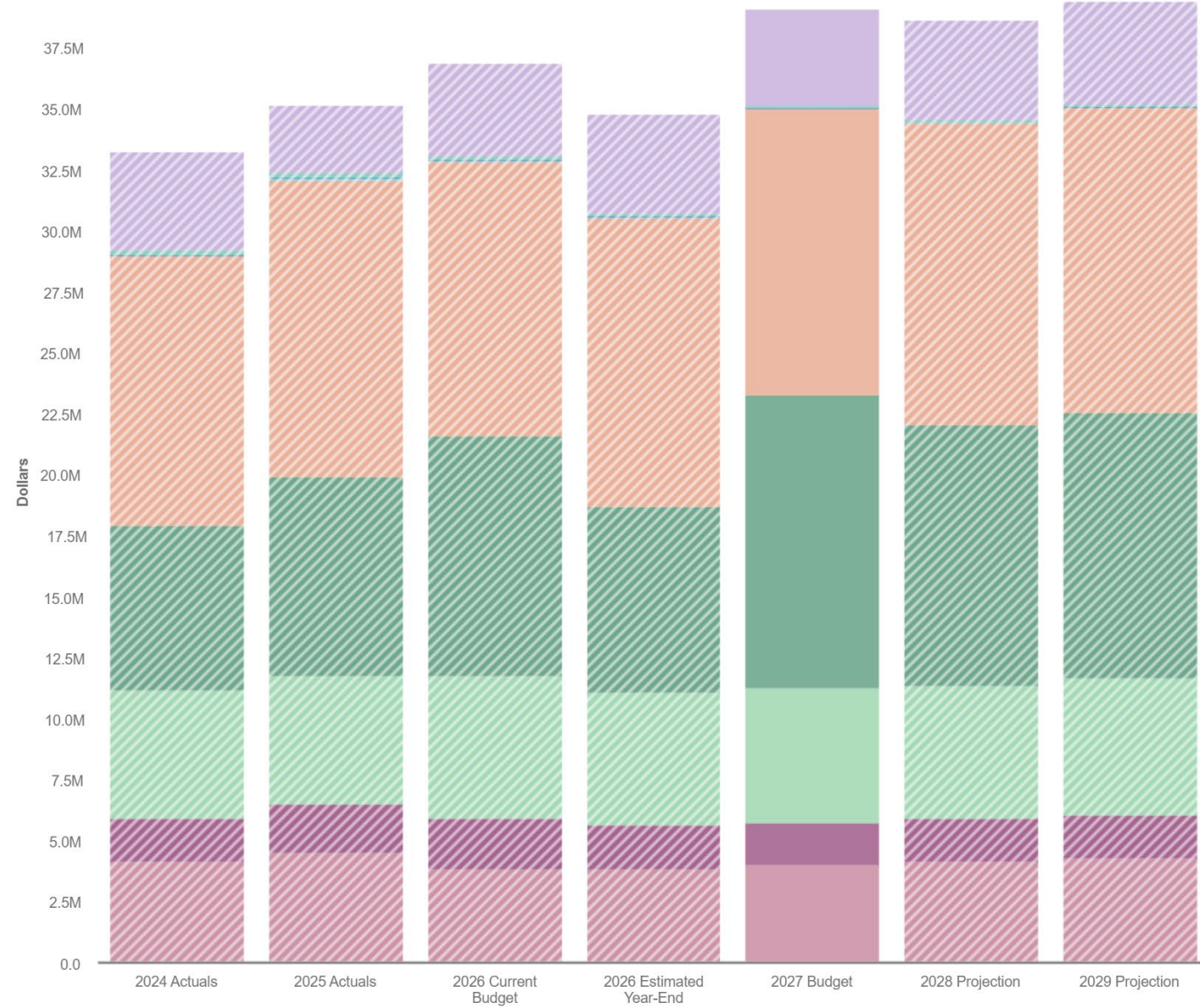
General Fund (cont)



Appropriations by Activity

General Fund (cont)

Visualization

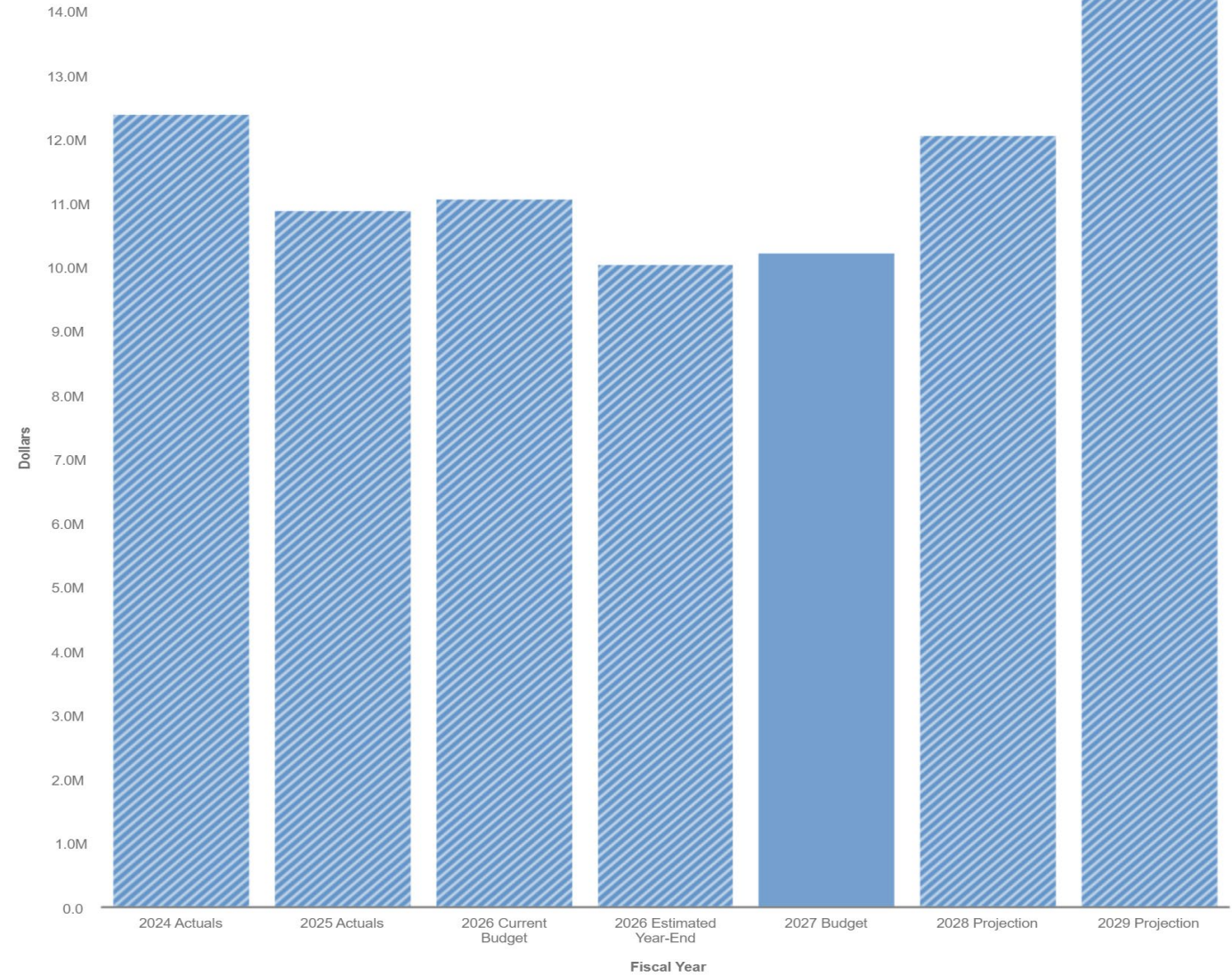


Fund Balance

General Fund (cont)

Budget 2027: Fund Balance

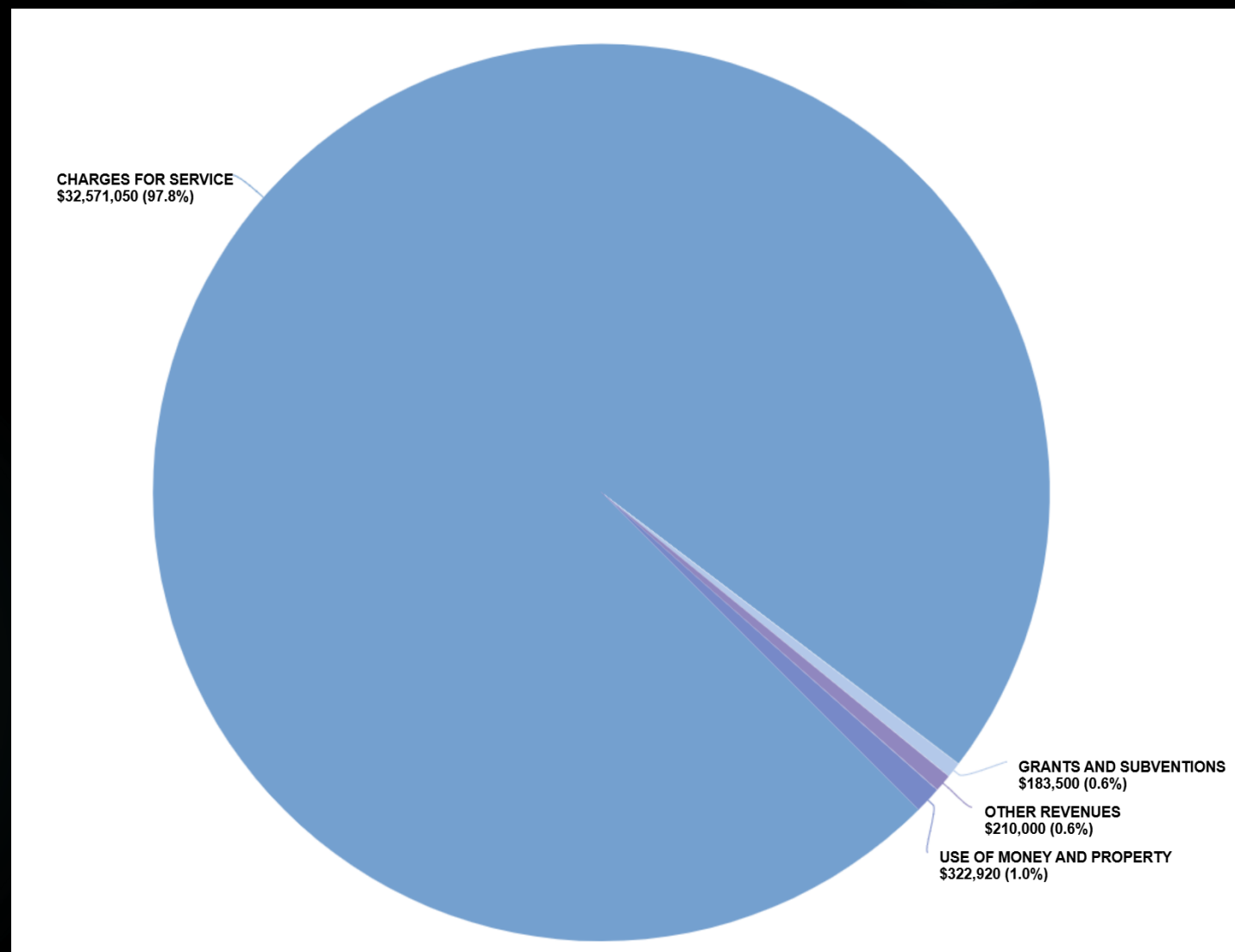
Visualization



Electric Enterprise

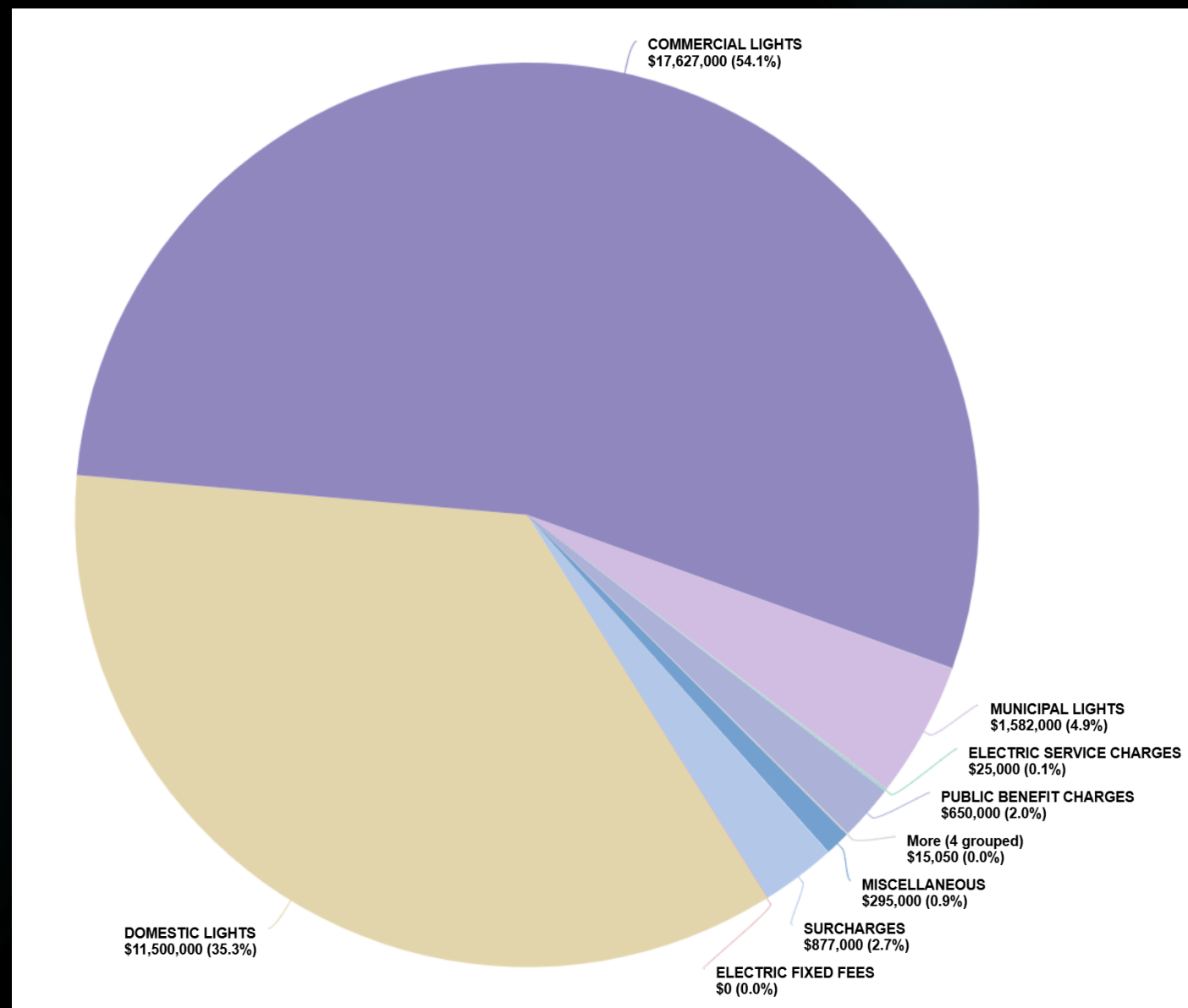
Revenues and Other Inflows

Electric Enterprise



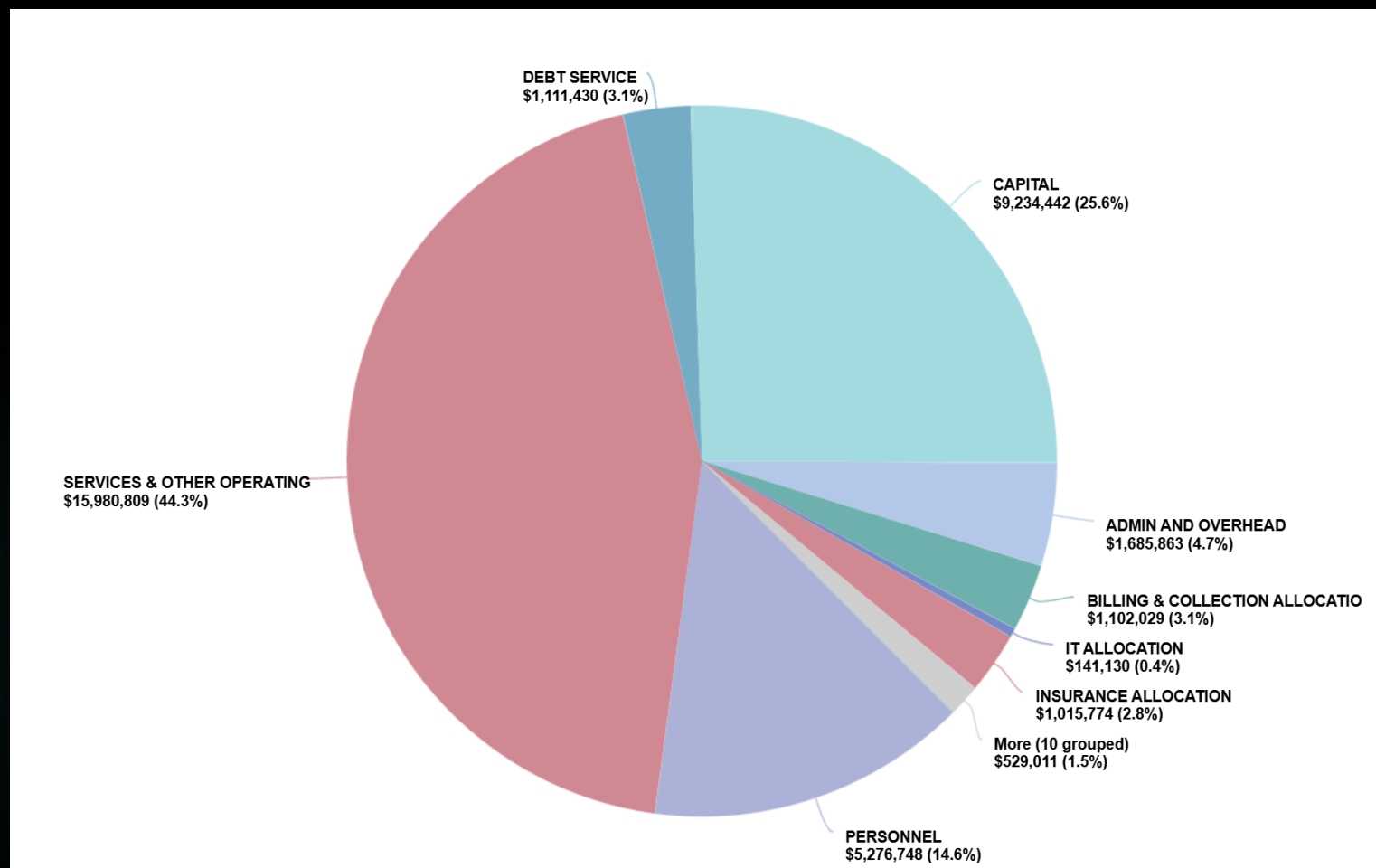
Revenues and Other Inflows

Electric Enterprise



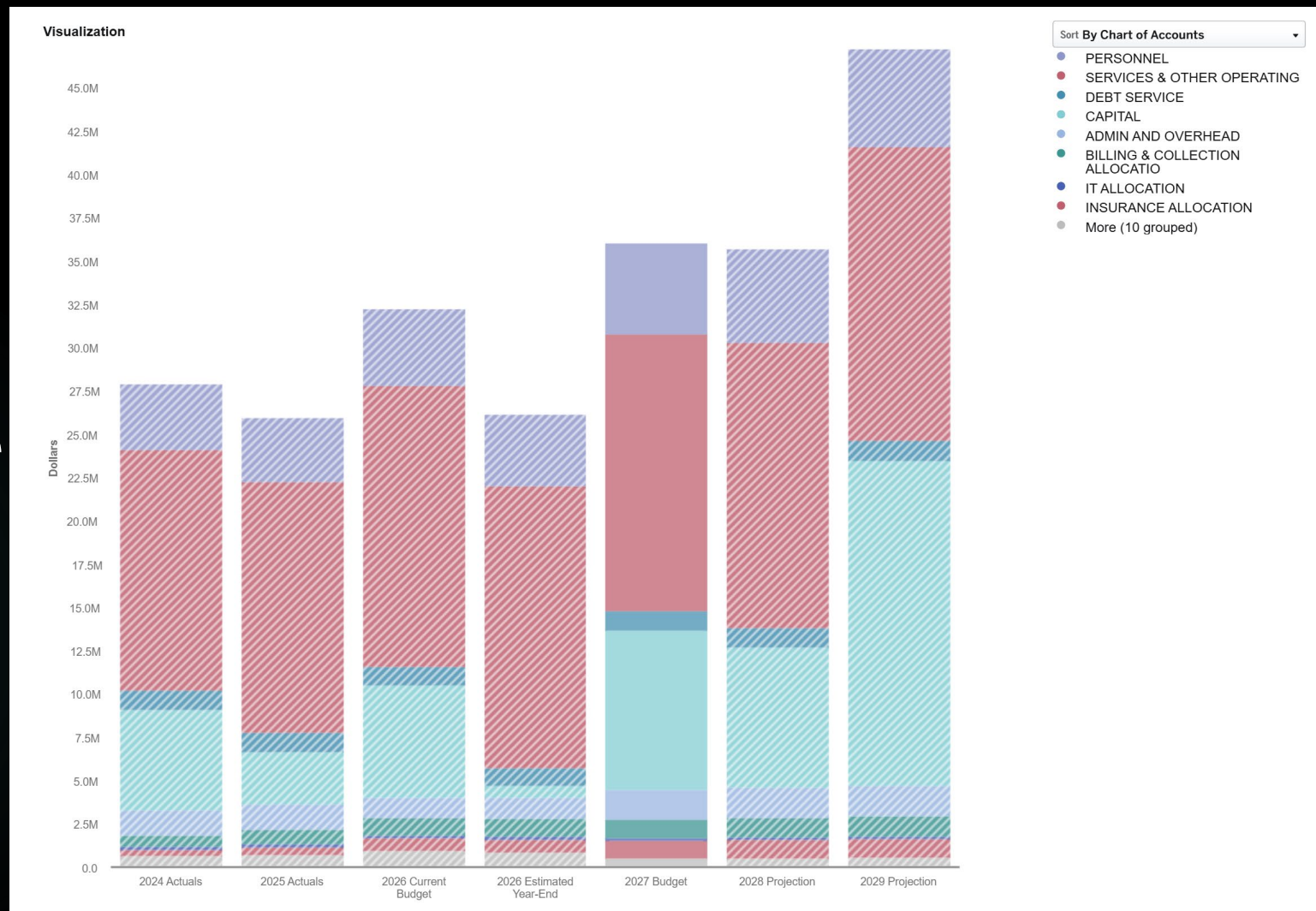
Appropriations by Character

Electric Enterprise (cont)



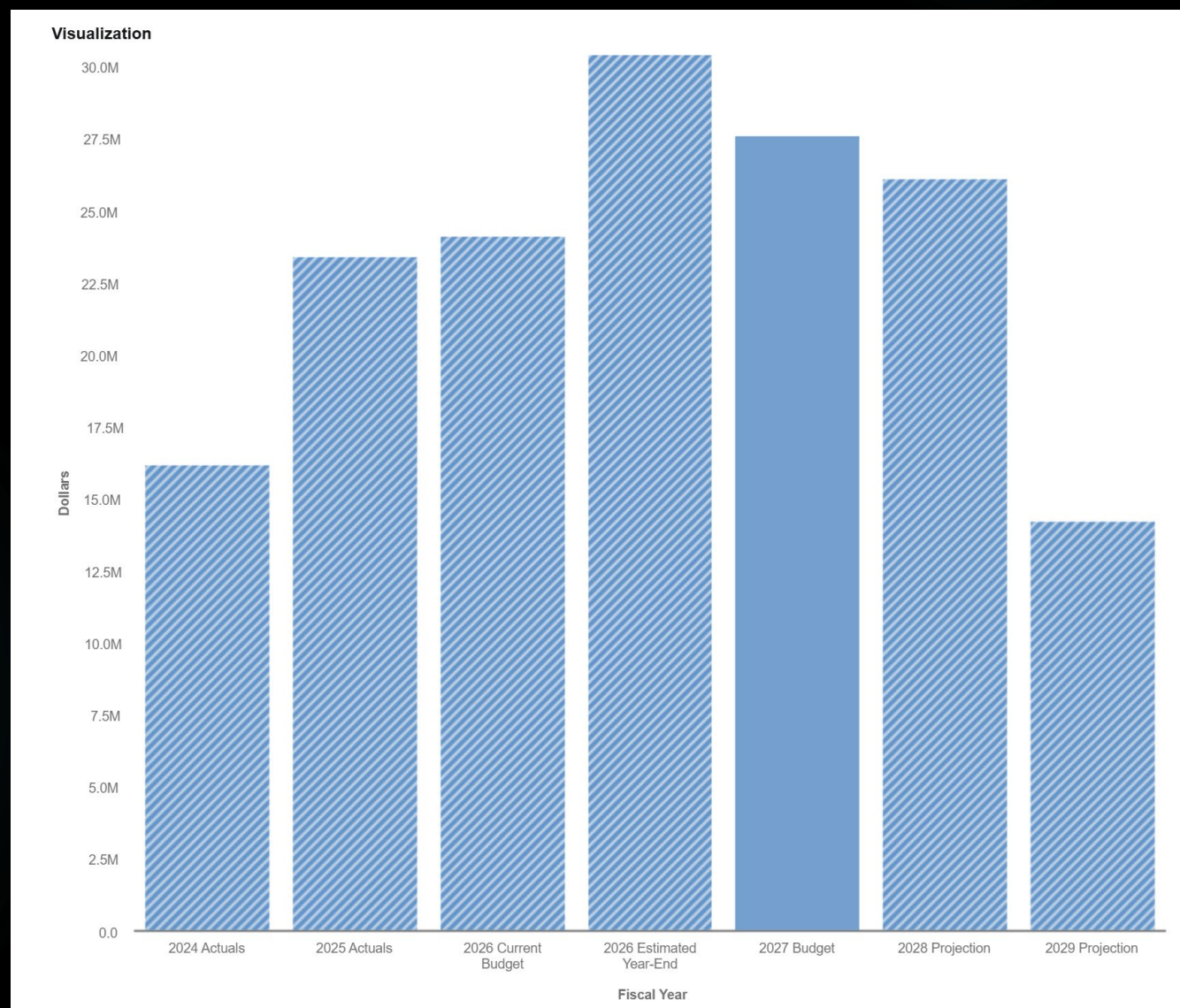
Appropriations by Character

Electric Enterprise (cont)



Working Capital

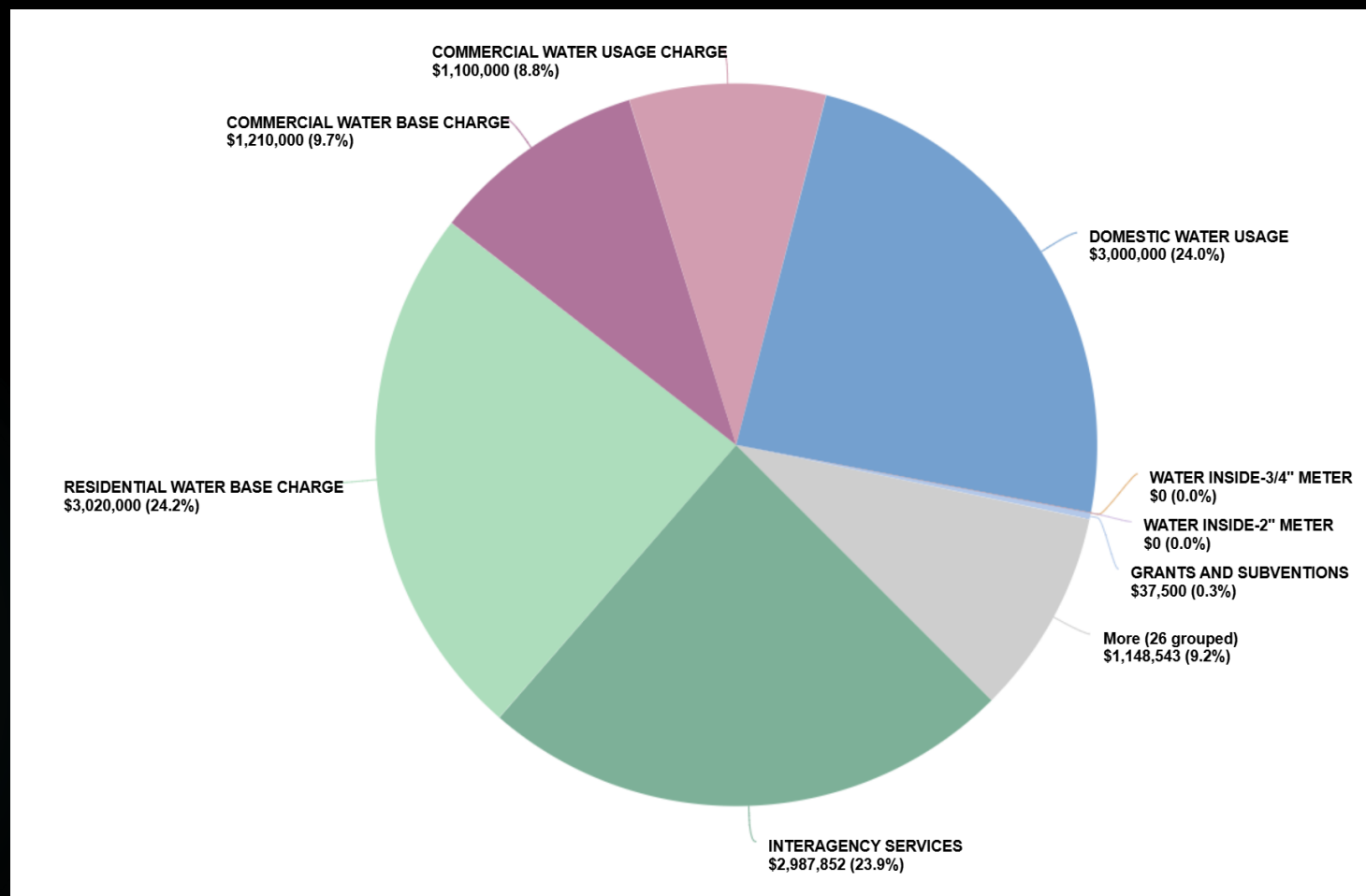
Electric Enterprise (cont)



Water Enterprise

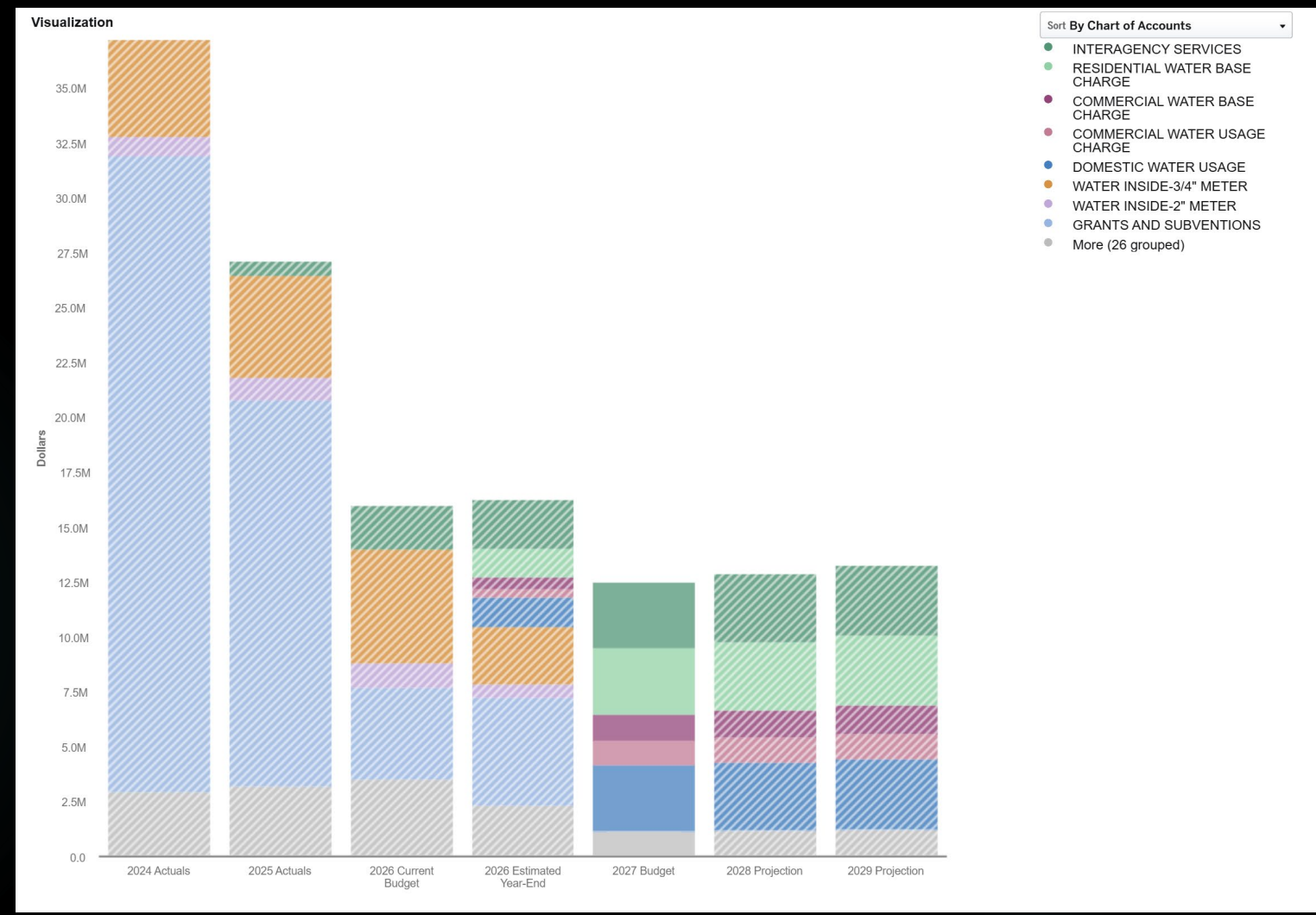
Revenues and Other Inflows

Water Enterprise



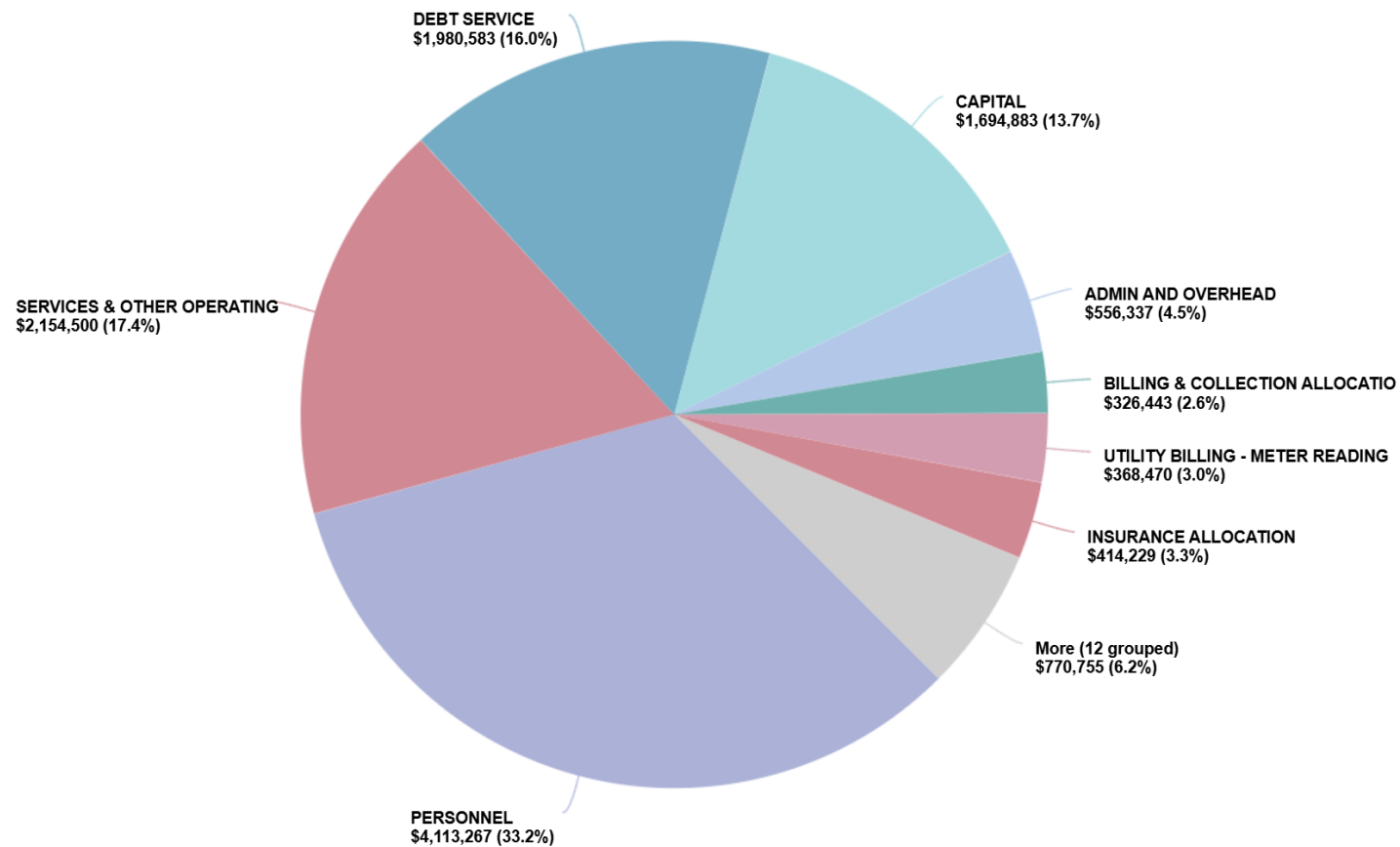
Revenues and Other Inflows

Water Enterprise



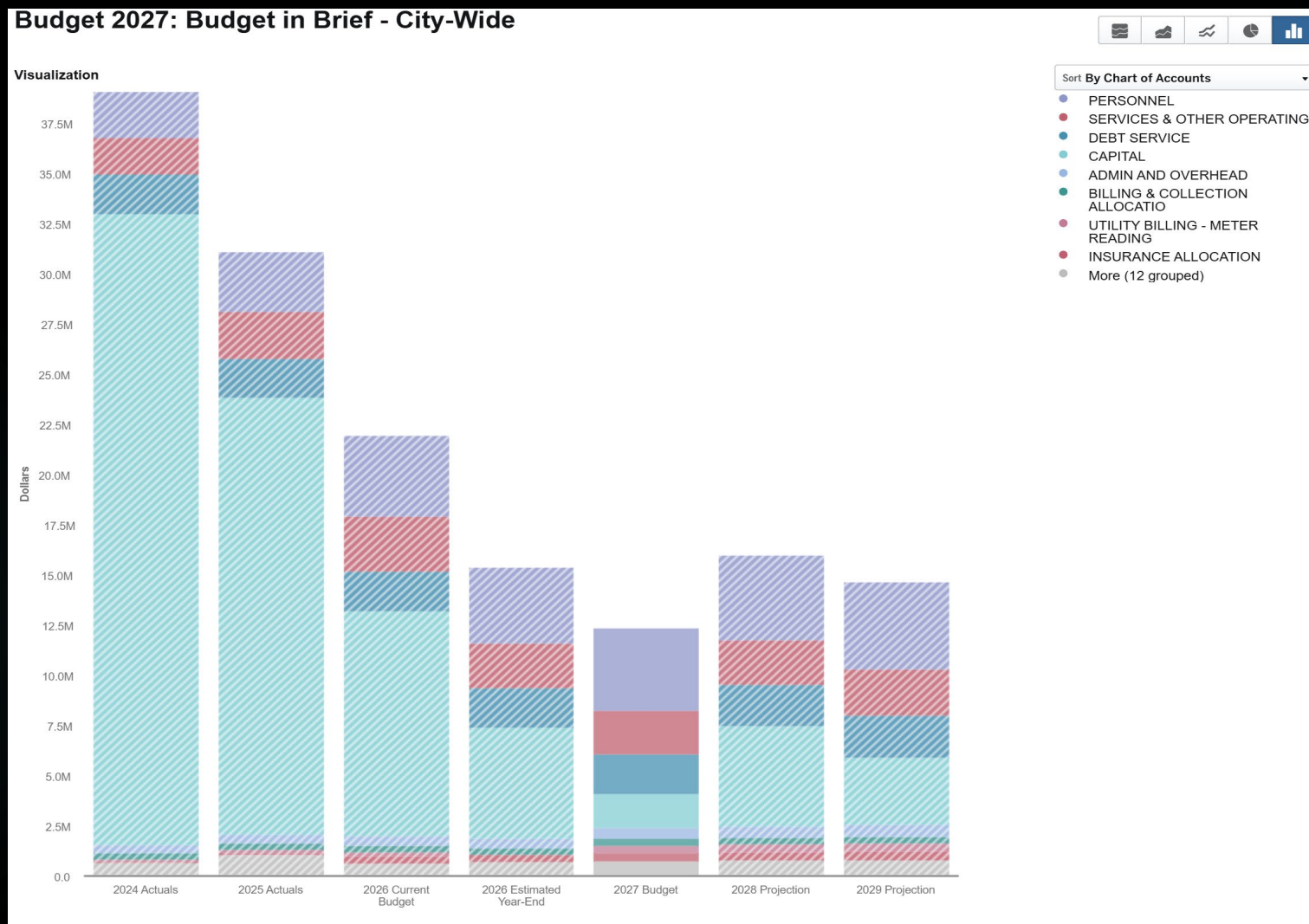
Appropriations by Character

Water Enterprise (cont)



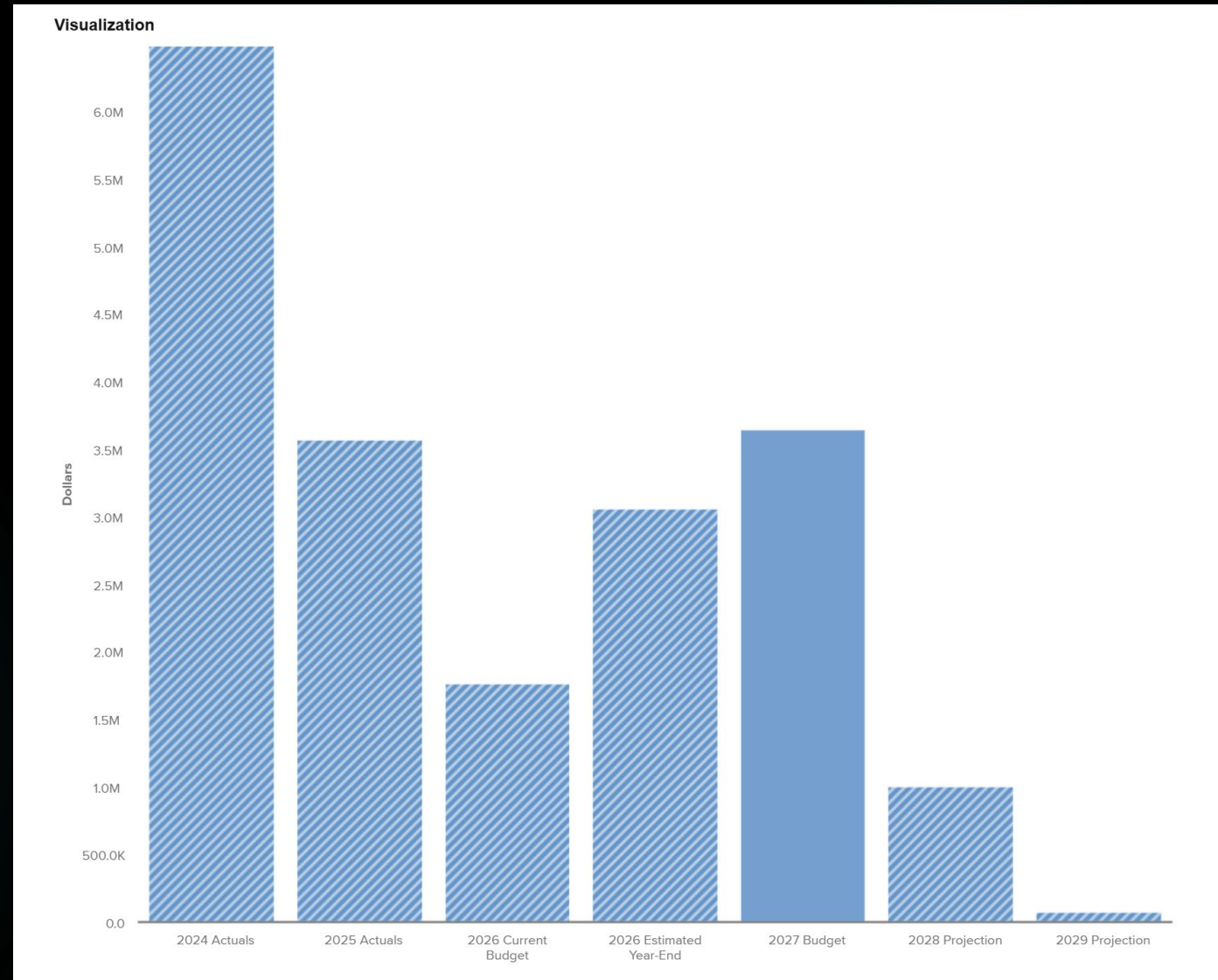
Appropriations by Character

Water Enterprise (cont)



Working Capital

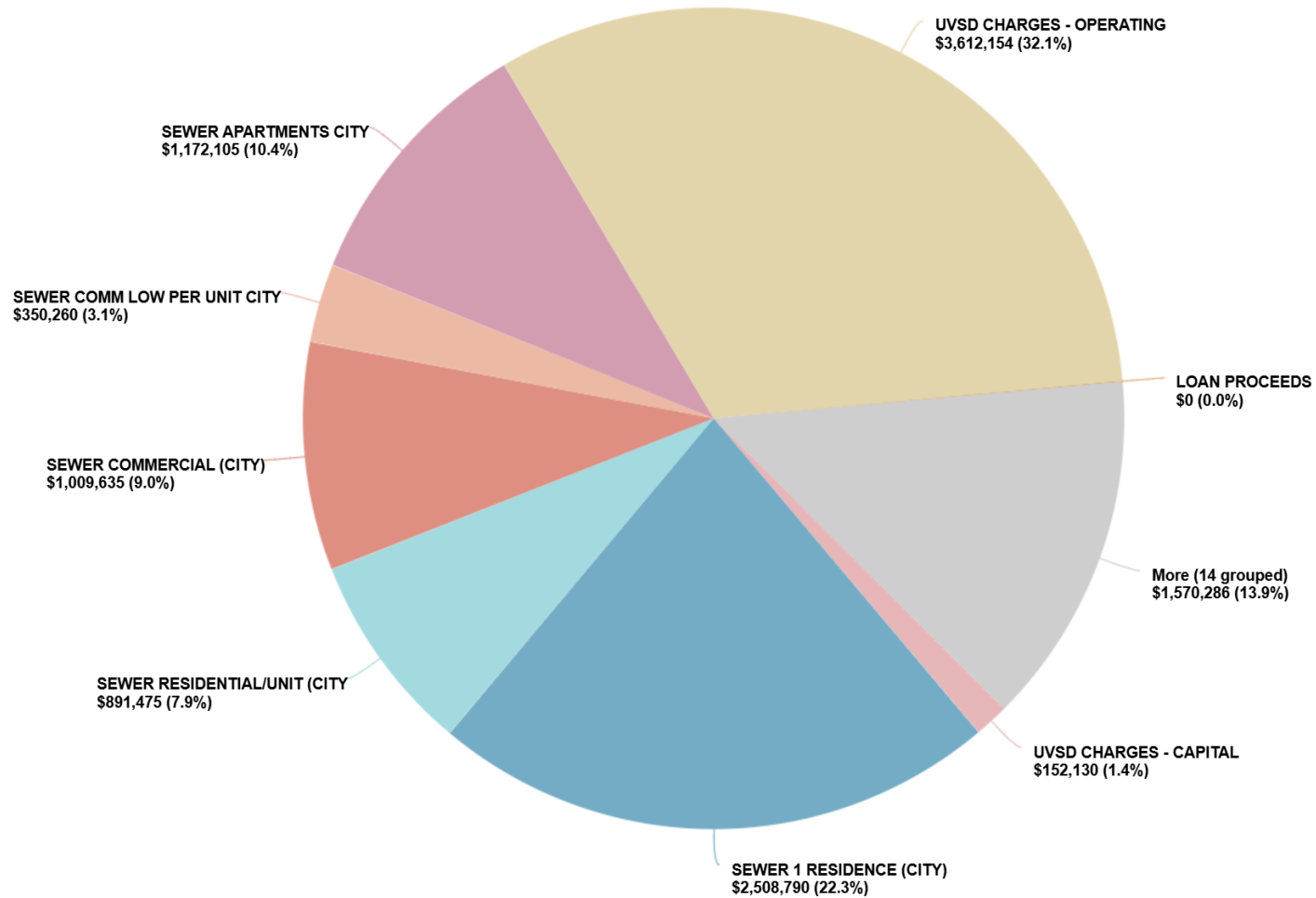
Water Enterprise (Cont)



Wastewater Enterprise

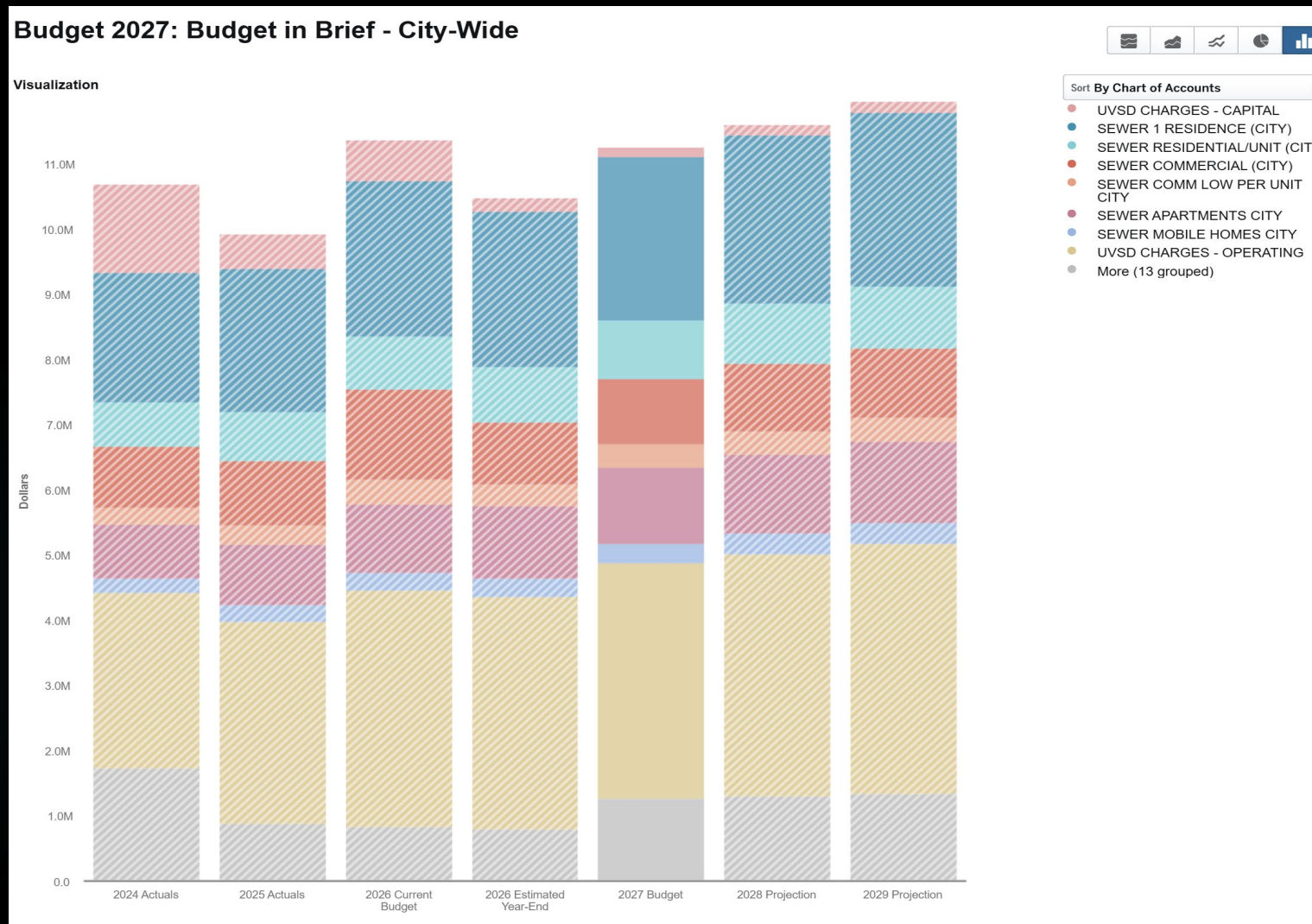
Revenues and Other Inflows

Wastewater Enterprise



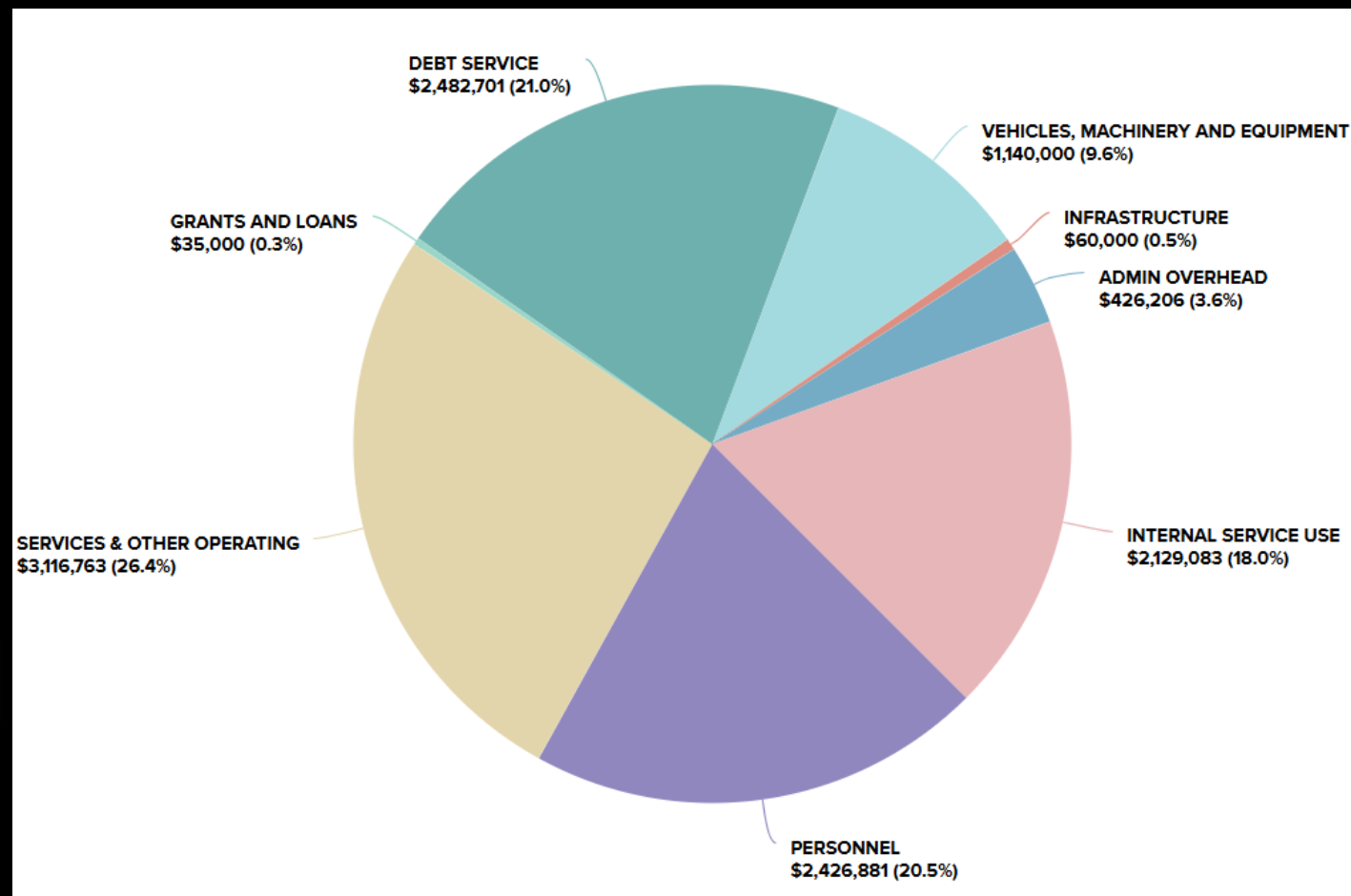
Revenues and Other Inflows

Wastewater Enterprise



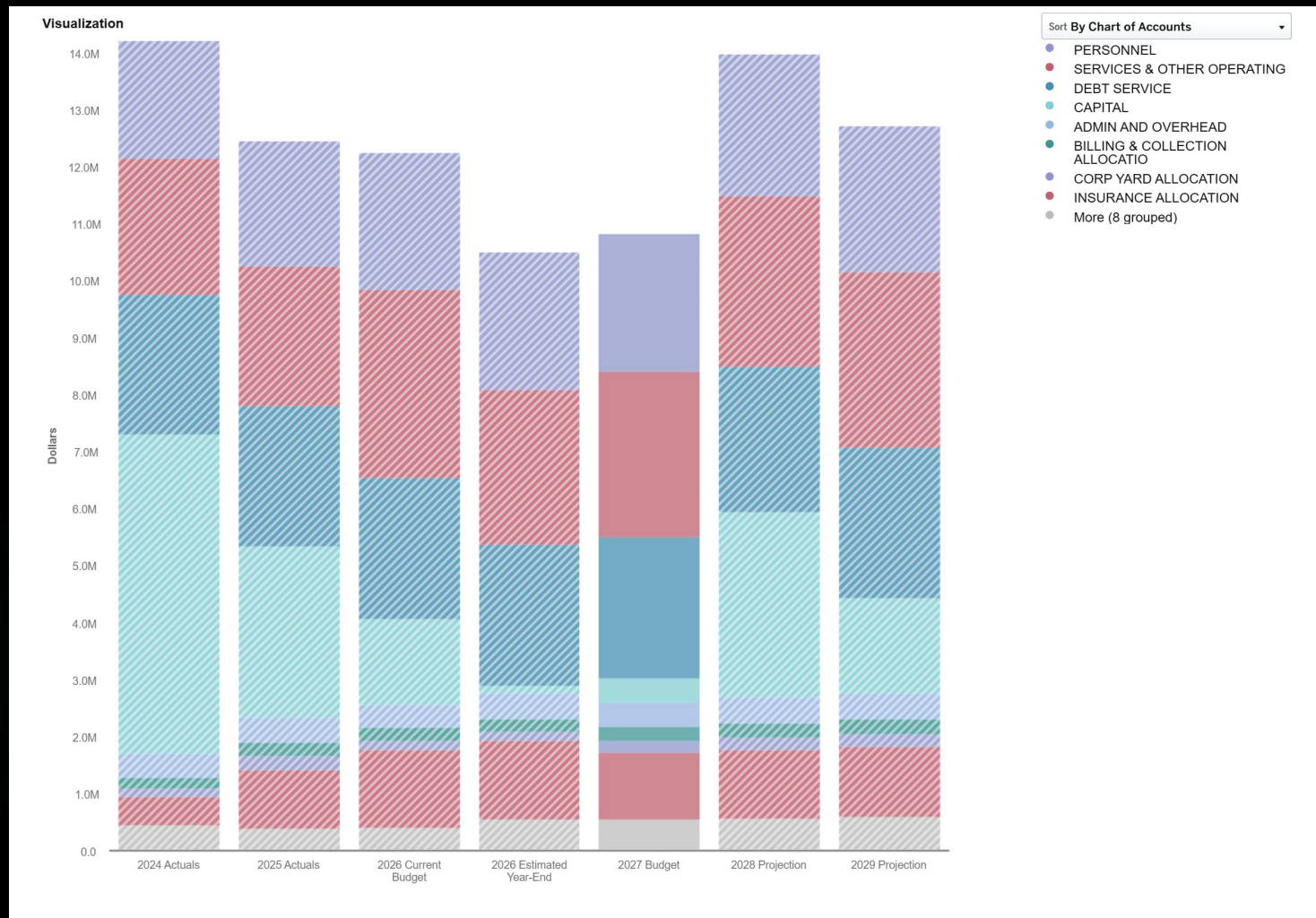
Appropriation by
Character

Wastewater Enterprise (cont)



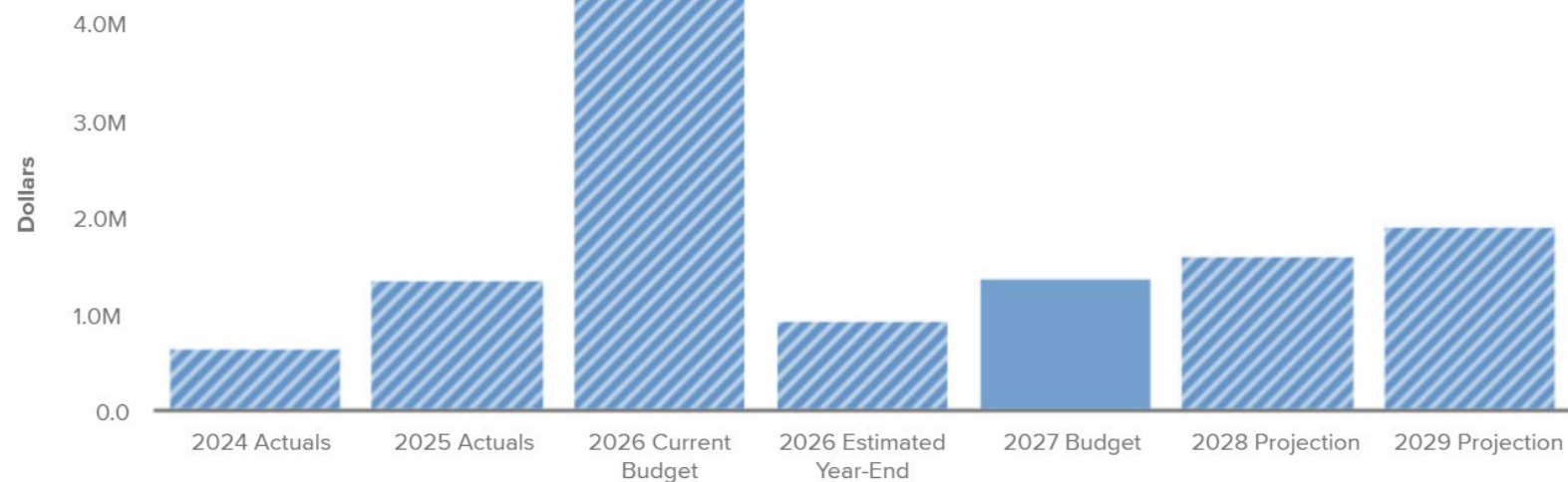
Appropriations by Character

Wastewater Enterprise (cont)



Working Capital

Wastewater Enterprise (Cont)

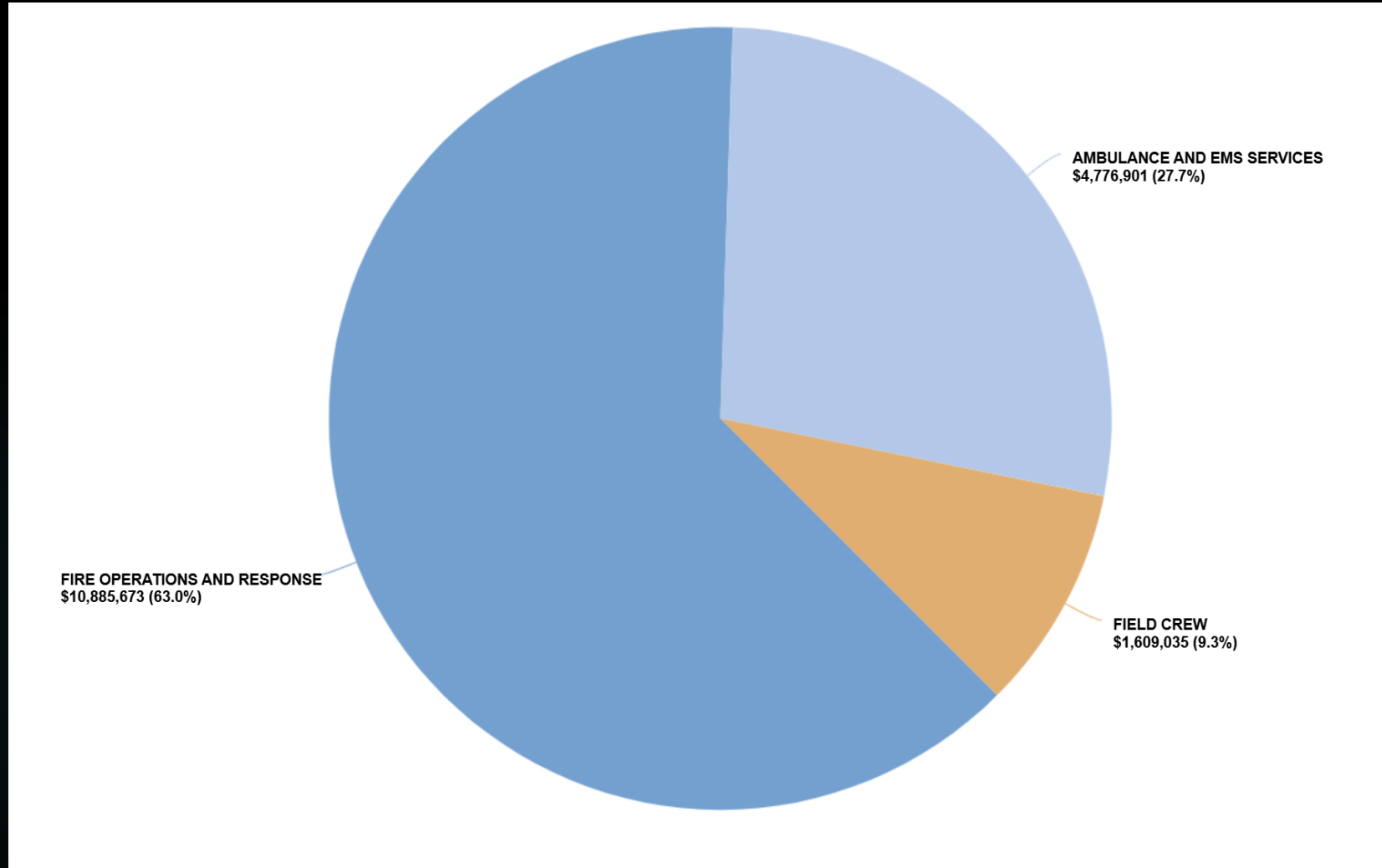


PARTNERSHIP
BETWEEN CITY OF
UKIAH AND UKIAH
VALLEY FIRE
DISTRICT

Ukiah Valley Fire Authority (UVFA)

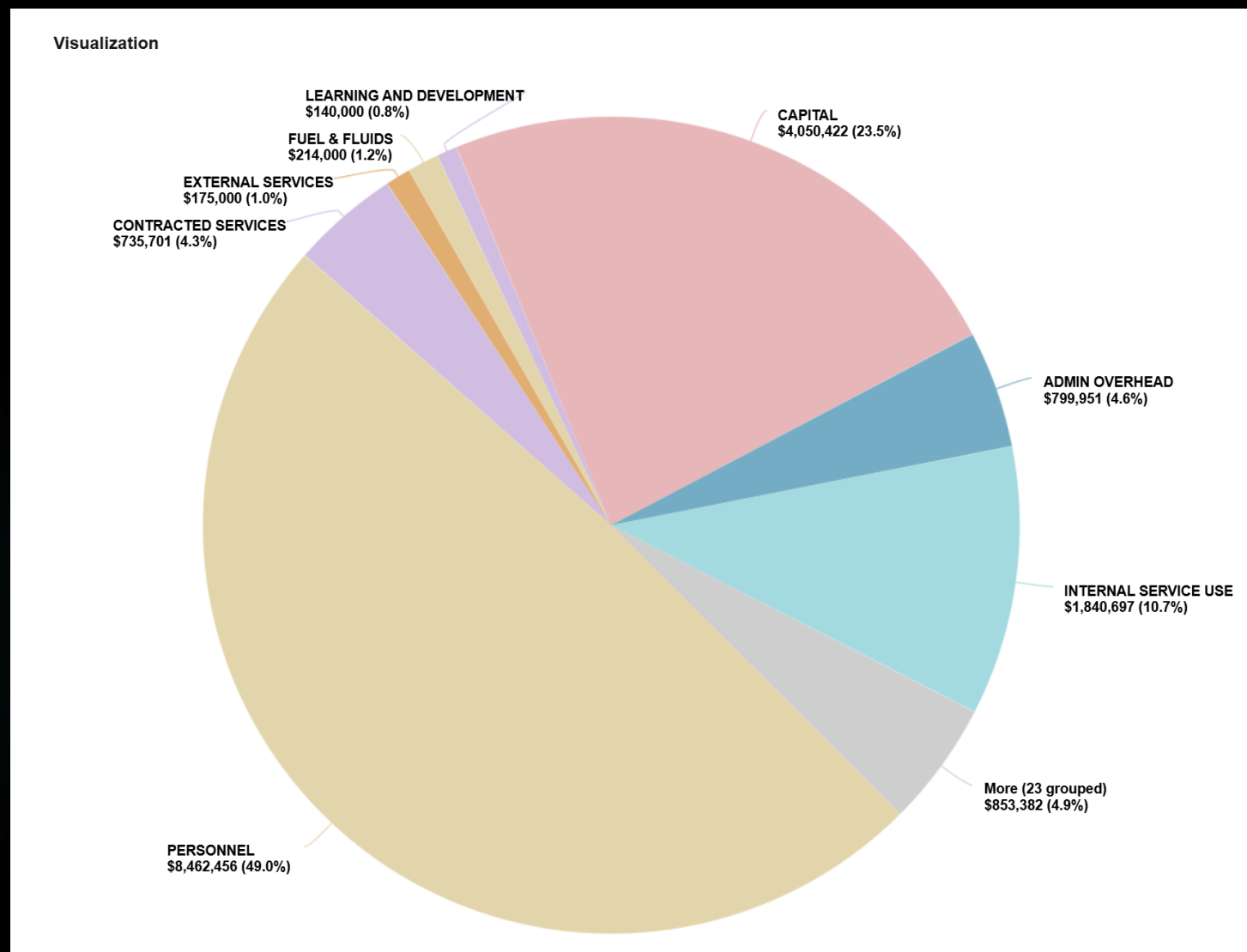
Activities

UVFA



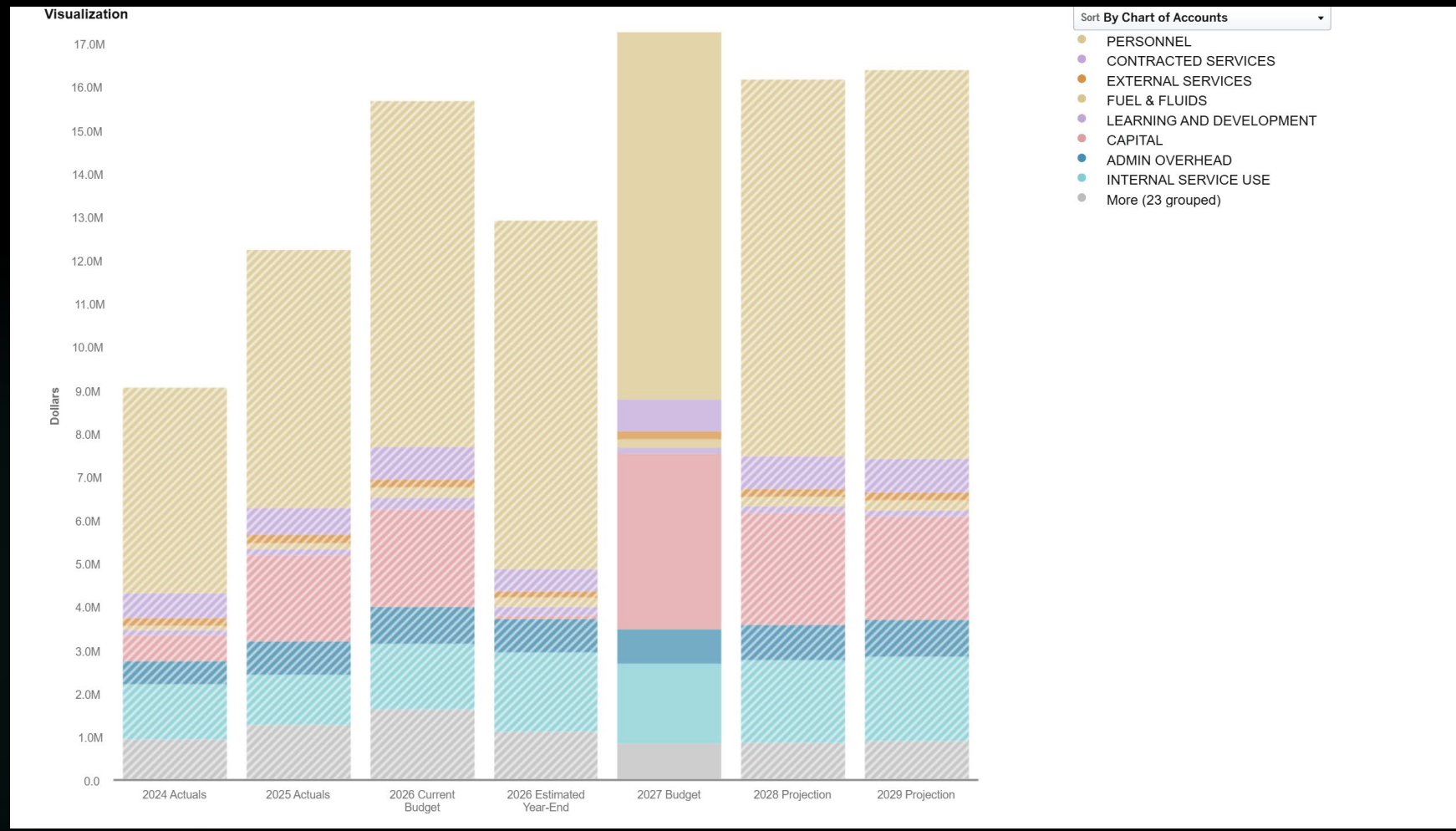
Cost by Character

UVFA (cont)



Budget Over Time

UVFA (cont)

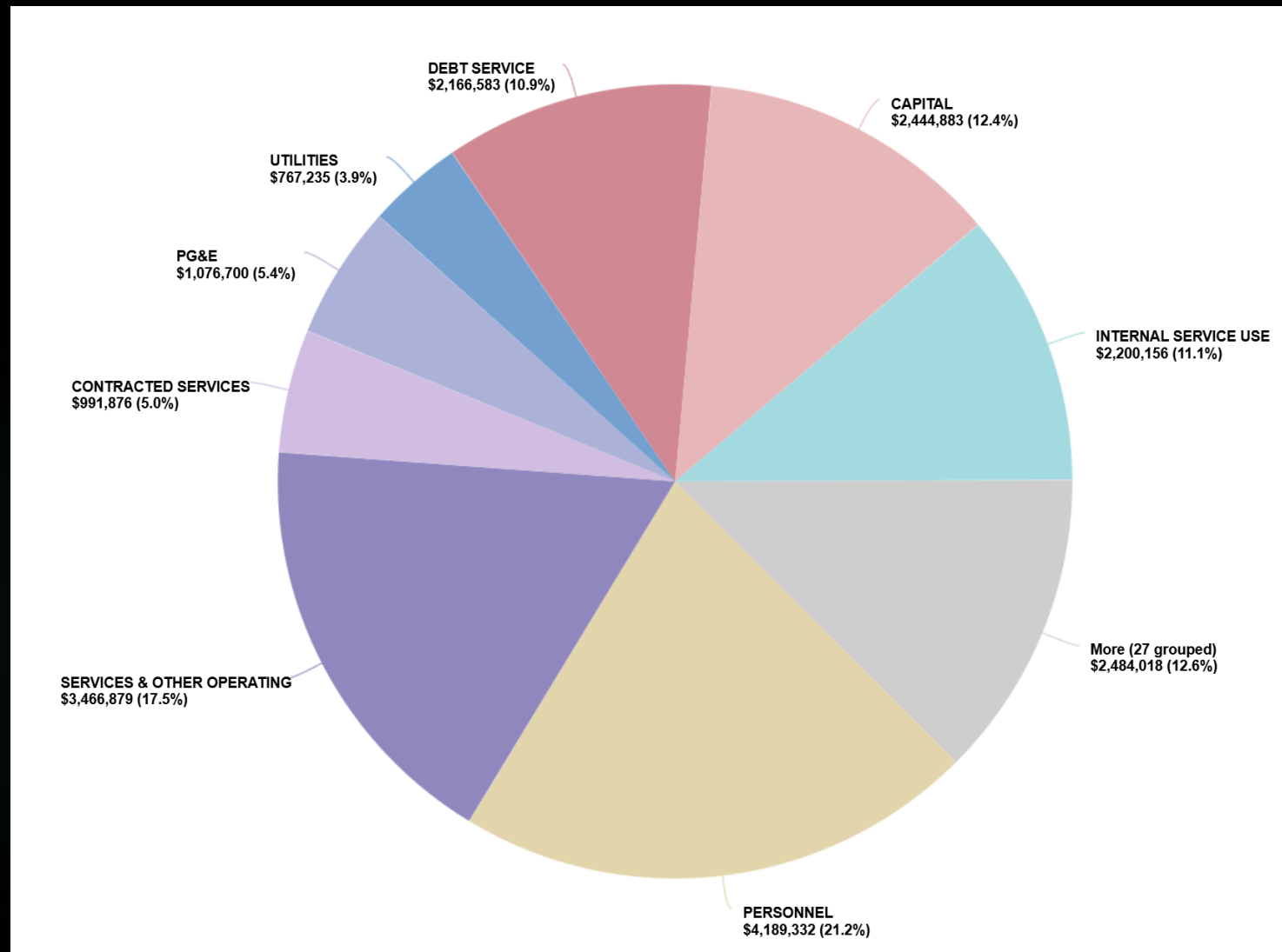


PARTNERSHIP
BETWEEN:
CITY OF UKIAH
WILLOW
REDWOOD VALLEY
MILLVIEW
CALPELLA

Ukiah Valley Water Authority (UVWA)

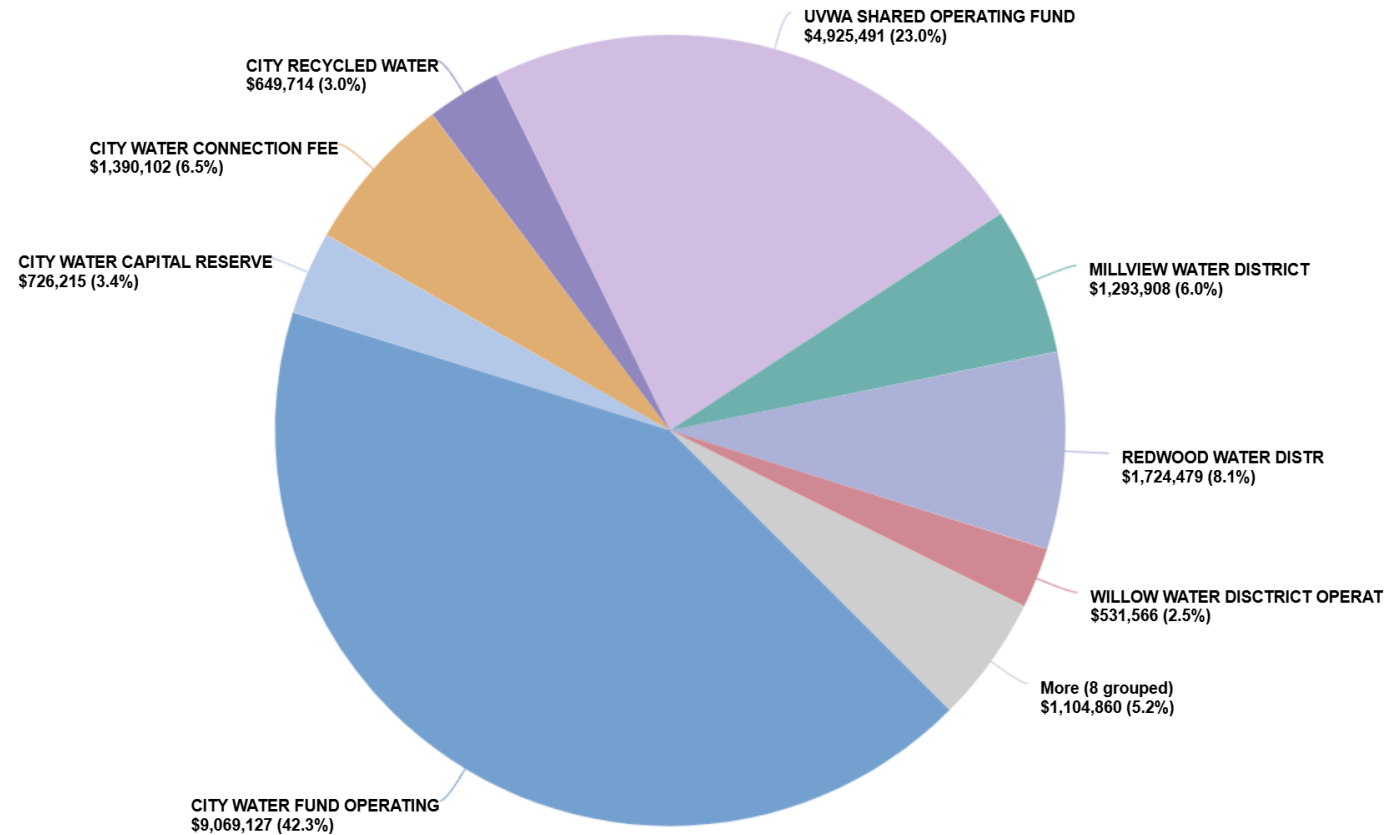
Cost by Character

UVWA



Participation by Fund (Agency)

UVWA

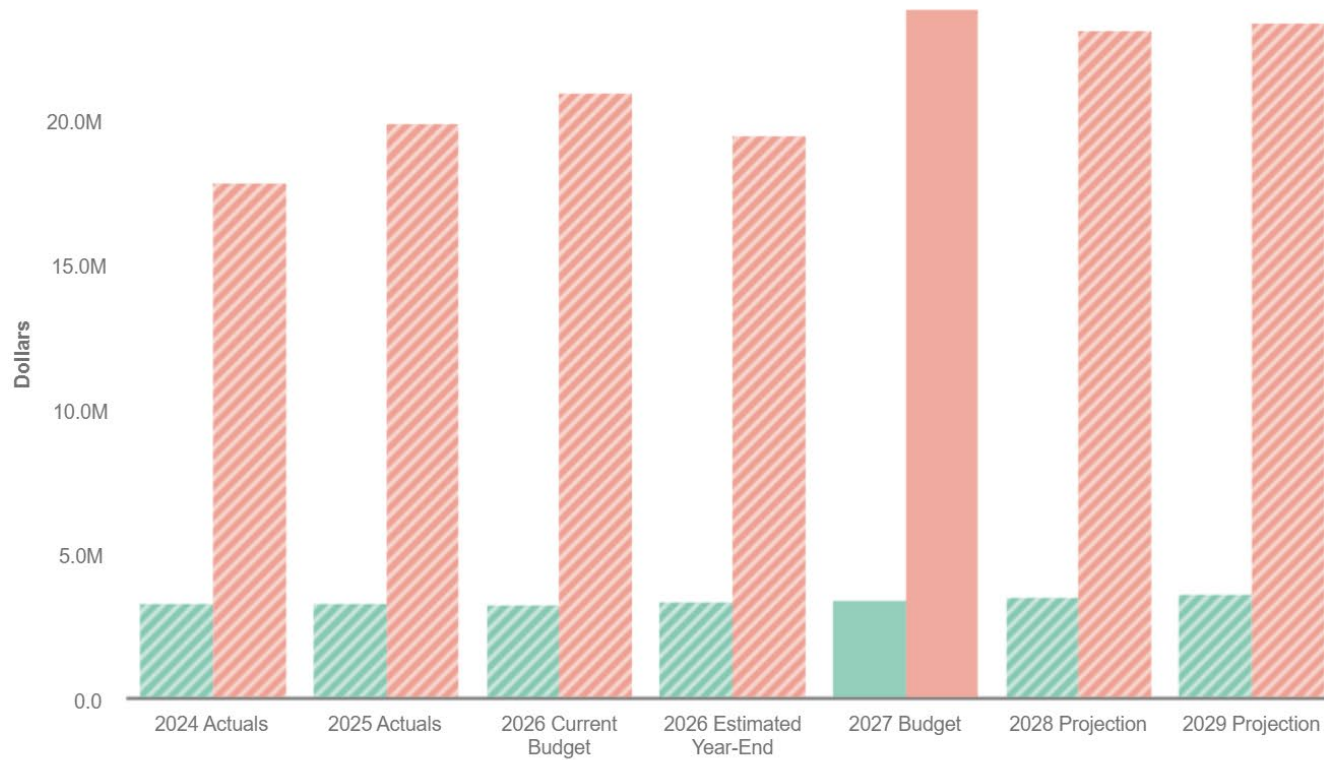


Measure P

Measure P Revenue v. Expenditures

Budget 2027: Budget in Brief - City-Wide

Visualization



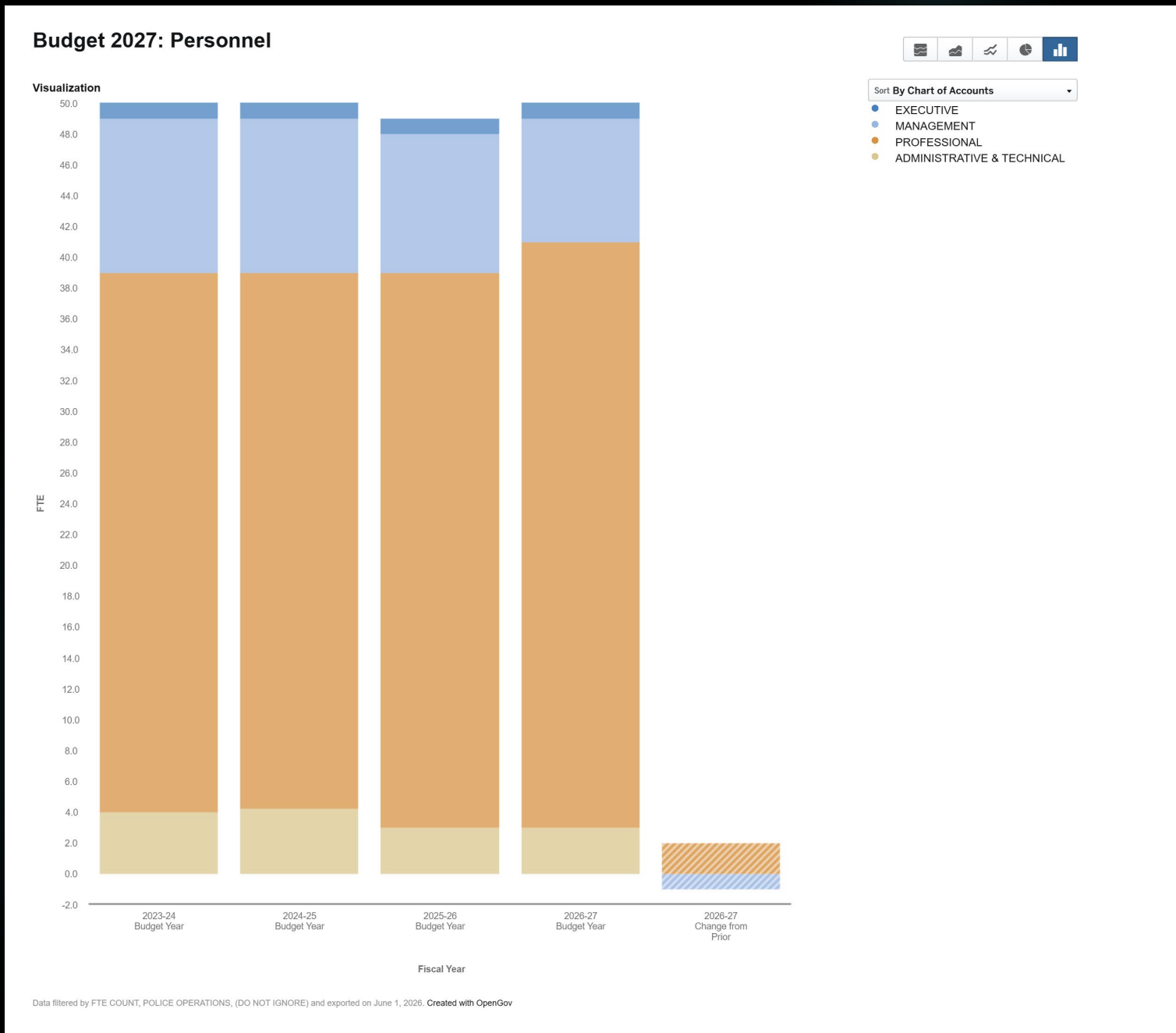
Sort By Chart of Accounts

- EXPENSES
- 1/2% MEASURE P SALES TAX

Data filtered by Types, GENERAL FUND, Departments and exported on June 1, 2026. Created with OpenGov

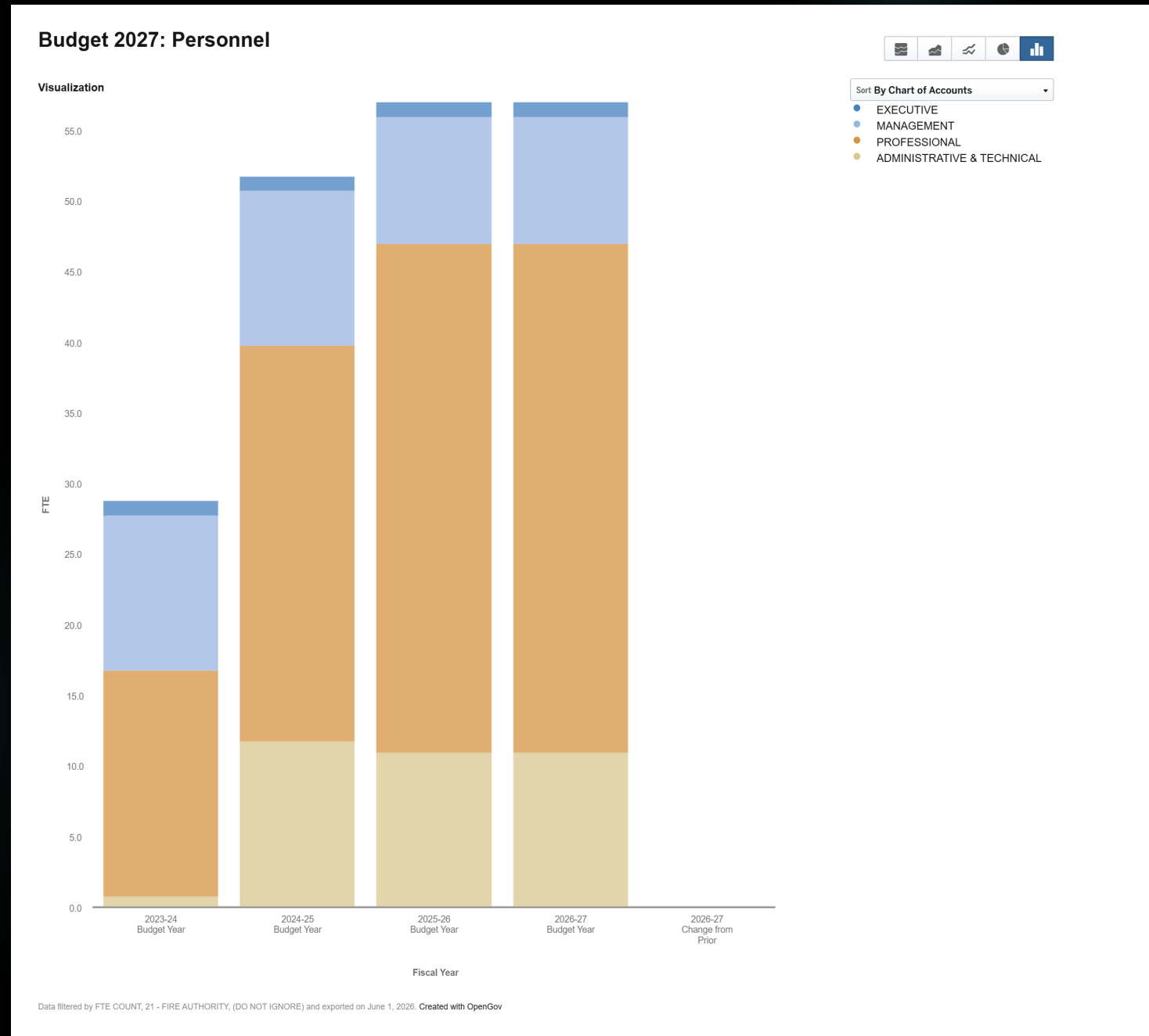
Measure P (cont)

Police
Personnel
50 FTE (32
Sworn)



Measure P (cont)

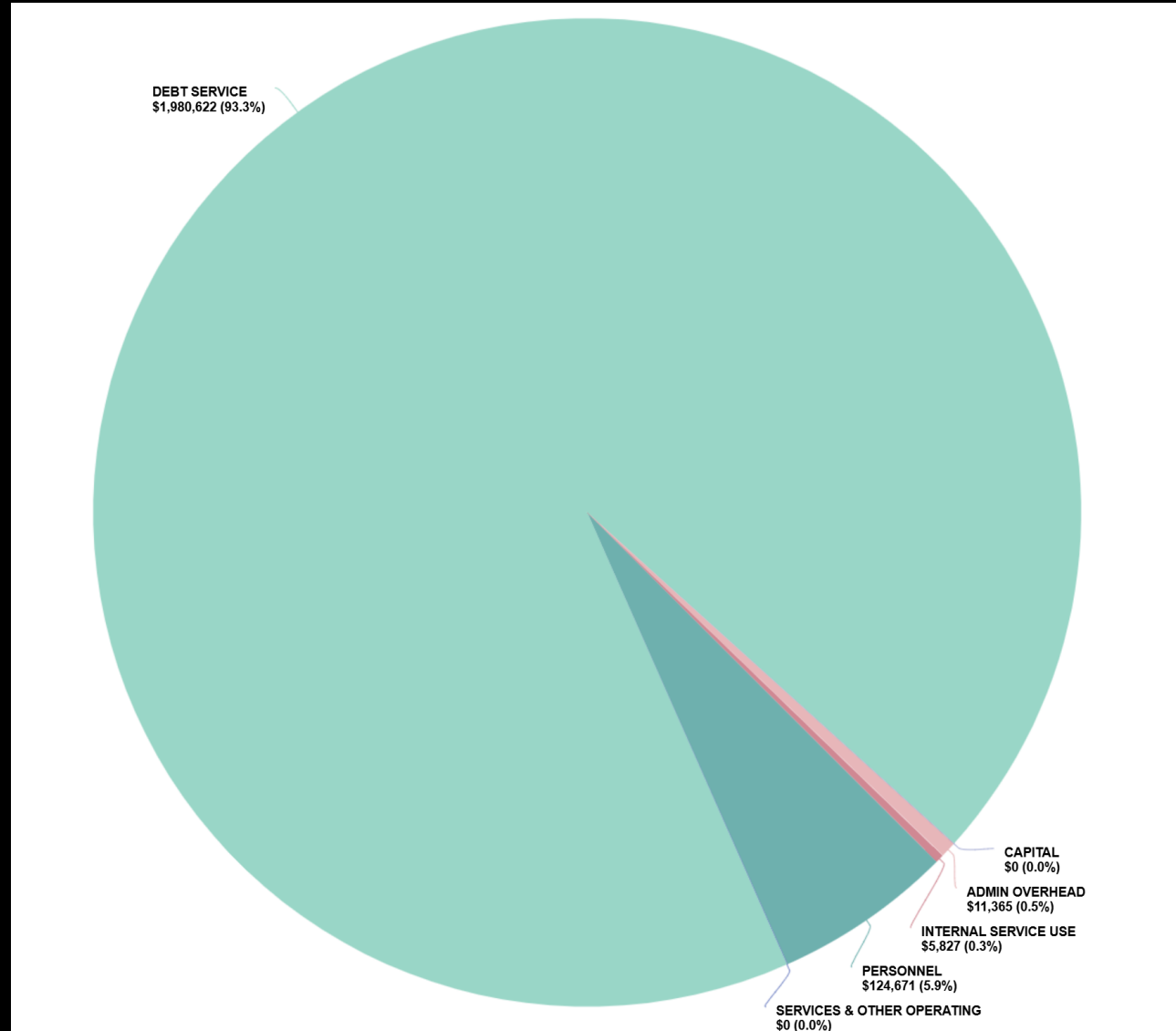
Fire Personnel
57 FTE



Measure Y

Uses

Measure Y

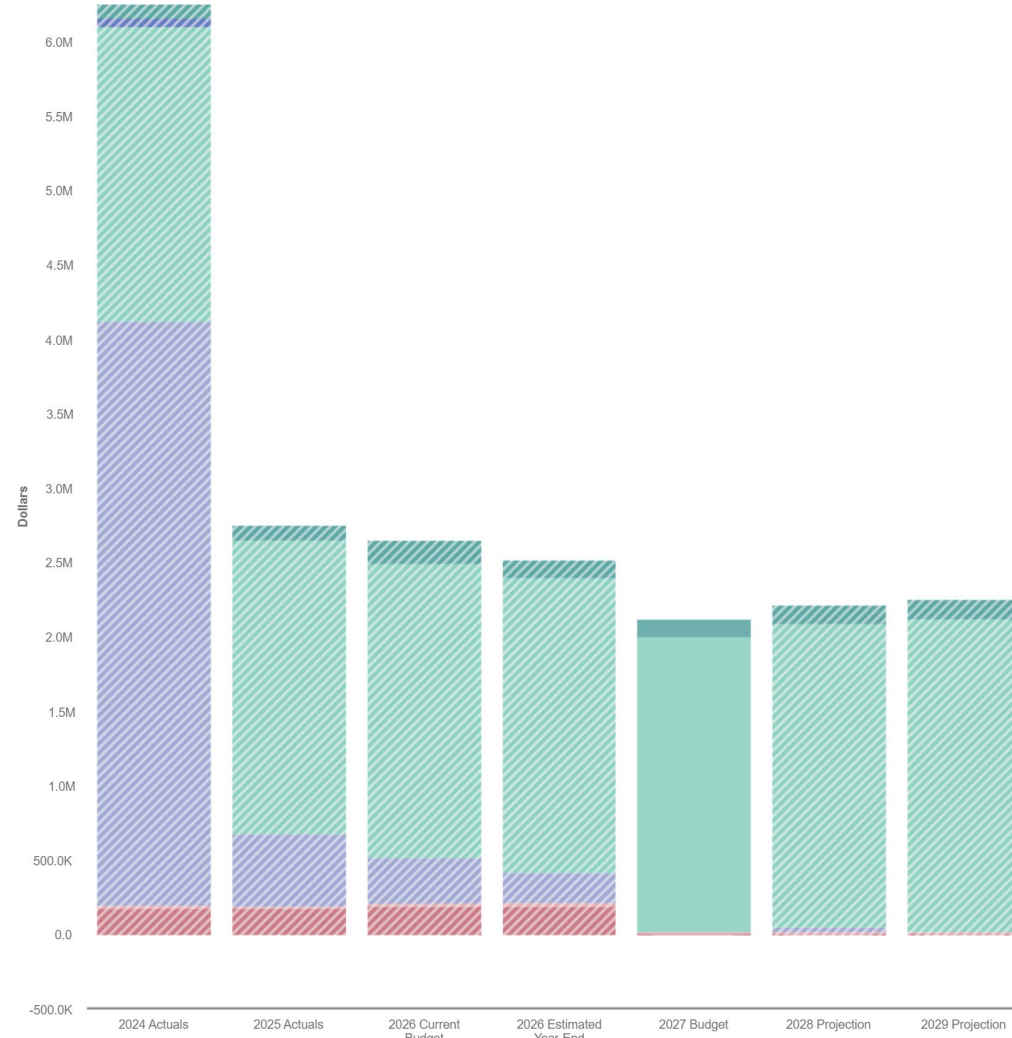


Measure Y (cont)

Uses

Budget 2027: Budget in Brief - City-Wide

Visualization



Sort By Chart of Accounts

- PERSONNEL
- SERVICES & OTHER OPERATING
- DEBT SERVICE
- CAPITAL
- ADMIN OVERHEAD
- INTERNAL SERVICE USE

FTE CHANGES

Personnel

FTE Count

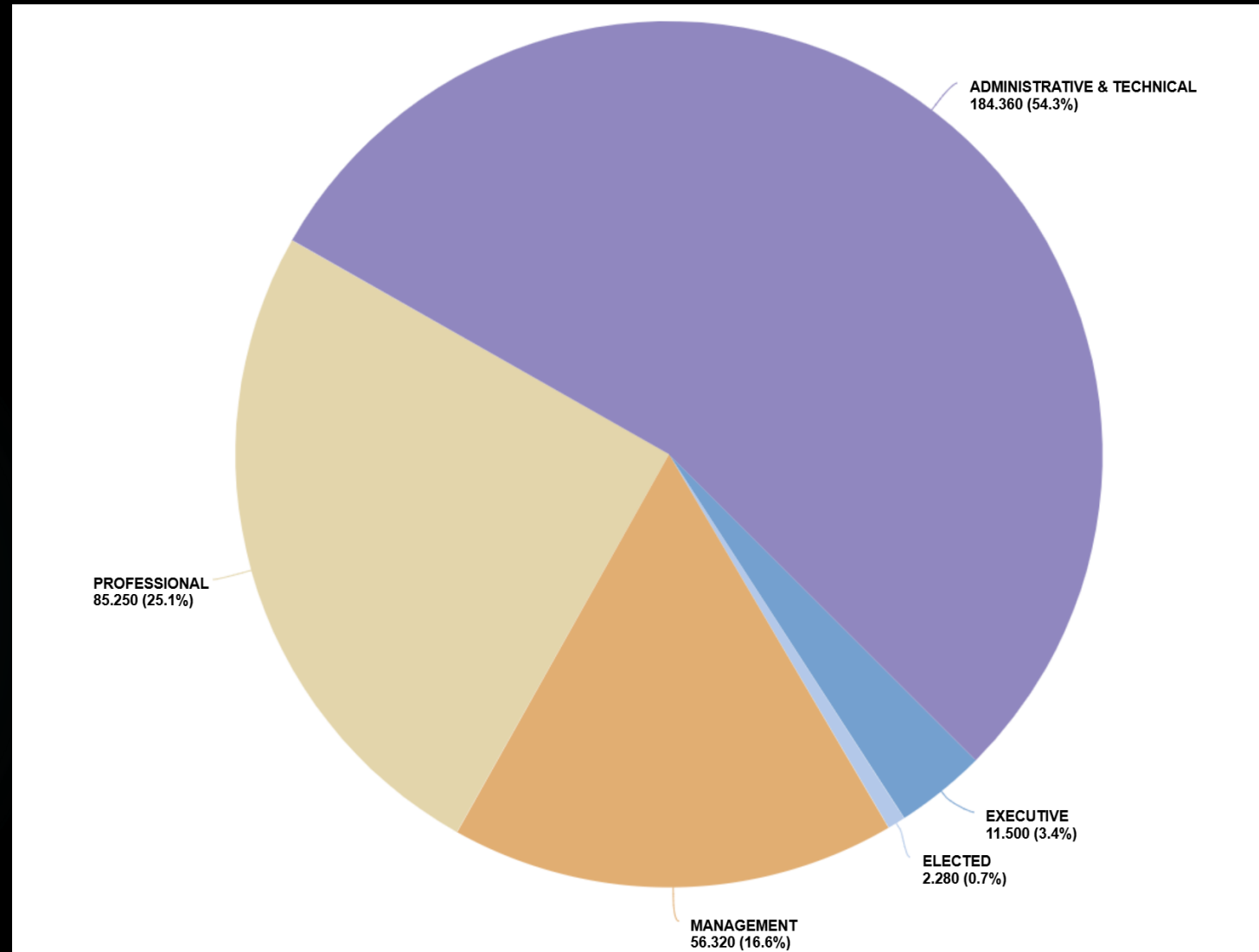
Our Team

339.71 FTE

- ▶ Up 3.96 from FY 2026 original budget

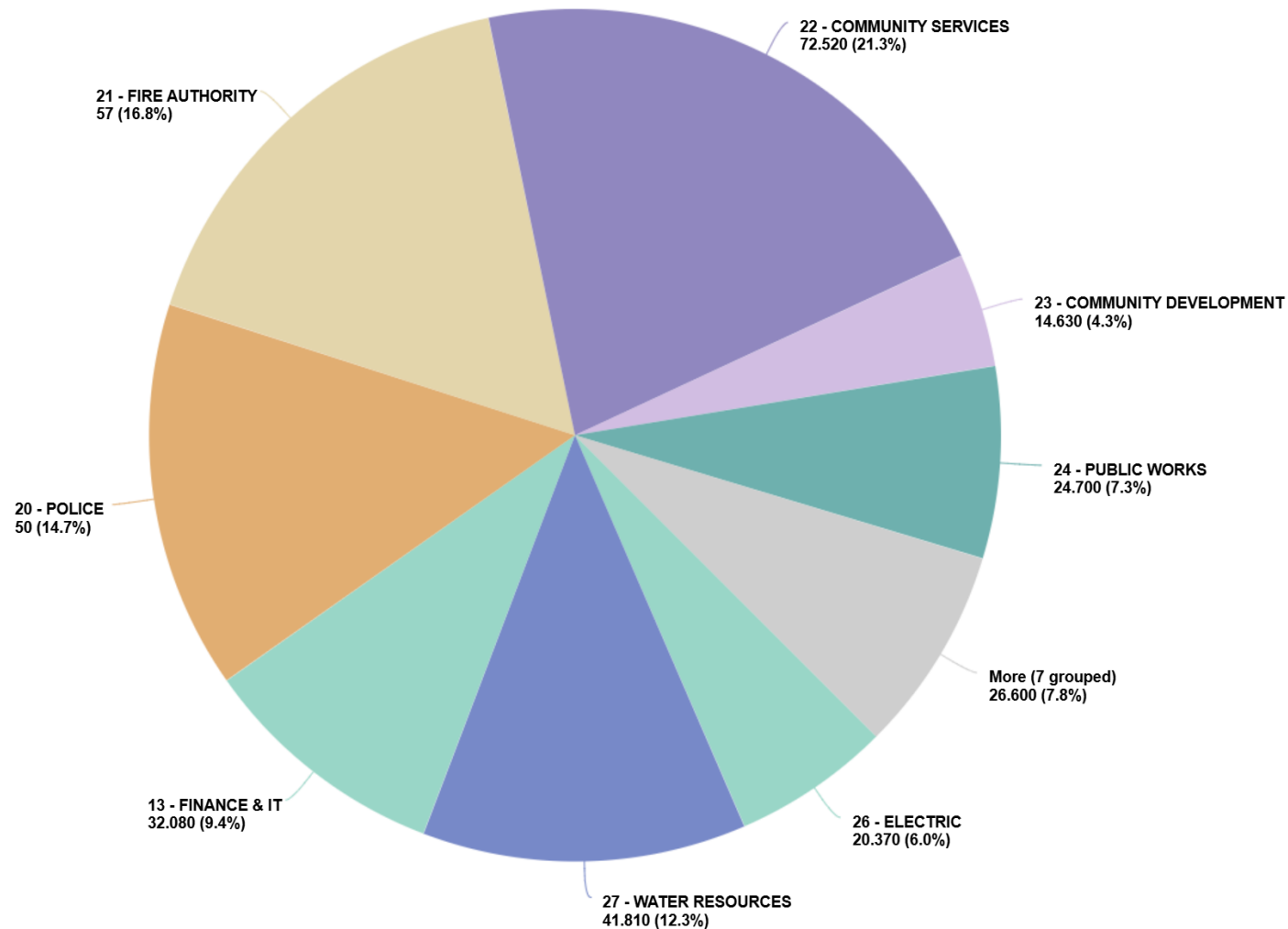
FTE Count by Class

Our Team (cont)



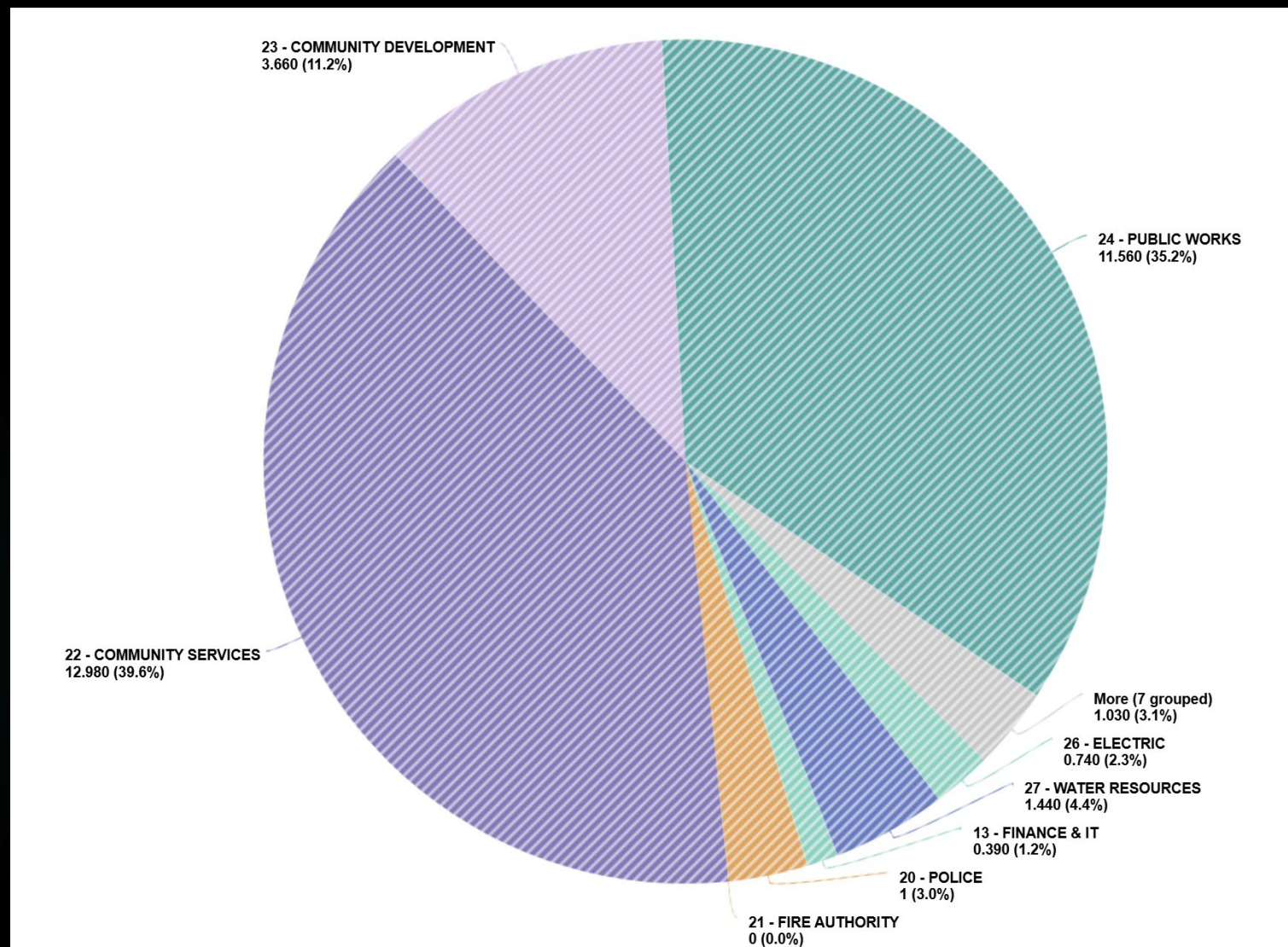
FTE by Department

Our Team (cont)



FTE Changes by Class

Our Team (cont)



Personnel Changes Full-Time Equivalent (FTE)

FTE CHANGES

Position	Department	FTE	Comment
New and/or enhanced positions:			
(2717) Urban Forest Manager	Community Development	1.00	To staff Climate Resilient Forest Grant; limited-term.
(6831) Urban Forest Technician	Community Development	2.00	To staff Climate Resilient Forest Grant; limited-term.
(6431) IT Specialist I	Finance	1.00	Restructuring of IT Divisions.
(7830) Senior Management Analyst	City Manager	0.30	Increase hours from 20/week to 32/week; reclass to Administrative Services Manager
(1526) Public Works Director	Public Works	0.50	To cover 6 mo. overlap/transition; current director retiring in December 2026.
		<u>4.80</u>	

FTE CHANGES

Position	Department	FTE	Comment
Frozen/Eliminated:			
(7833) IT Manager (Limited-Term)	Finance	-0.50	Restructuring of IT Divisions.
(6231) Recreation Coordinator	Community Services	-1.00	Restructuring of Recreation Division to align with recent promotions.
(2576) Deputy Director of Water Resources	Water Resources	-1.00	Frozen
(6139) WWTP Operator	Water Resources	-1.00	Frozen
(6135) Water & Sewer Distribution Operator	Water Resources	-1.00	Frozen
		<u>-4.50</u>	
	Total FTE Change	0.30	

Note: The changes reported here are from the current revised budget and will differ from OpenGov, which compares only original budget to original budget.

Reclasses

75

	Department	FTE	Comment
Proposed:			
(2596) Wastewater Treatment Plant Supervisor	Water Resources	1.00	Reclassification to new salary range.
(2598) Water Treatment Plant Supervisor	Water Resources	1.00	Reclassification to new salary range.
(2600) Water & Sewer Distribution Supervisor	Water Resources	1.00	Reclassification to new salary range.
(2591) Senior Management Analyst	Water Resources	1.00	Reclassification of current employee; part of UVWA transition.
(2XXX) Administrative Services Manager	City Manager	1.00	New position; promotion of existing employee.
(2588) Senior IT Specialist (Security Administrator)	Finance	1.00	New position; promotion of existing employee.
(2588) Senior IT Specialist (Network Administrator)	Finance	1.00	New position; promotion of existing employee.
(2709) Assistant Billing & Collections Manager	Finance	2.00	Promotion of existing employees.
(6032) Meter Reader	Finance	2.00	Reclassify on-call Meter Readers to FT; part of UVWA transition.
(2681) Recreation Supervisor	Community Services	1.00	Promotion of existing employee.
(6834) Deputy City Clerk	City Clerk	1.00	Reclassification of current employee; part of UVWA transition.
(6041) Senior Deputy City Clerk	City Clerk	1.00	New position; promotion of existing employee.
(6543) Lead Community Development Technician	Community Development	1.00	New position; promotion of existing employee.

Human Resources Update – AB 2561

- ▶ Assembly Bill 2561 requires that, on an annual basis, public agencies assess and address vacancy rates.
 1. Track job vacancies;
 2. Present information on the status of the vacancies and recruitment and retention efforts at least once per fiscal year; and
 3. Identify any policies, procedures, and recruitment activities that may present obstacles in hiring.

- ▶ Additional obligations may apply if the vacancy rate in a bargaining unit exceeds 20%.

Human Resources Update – Vacancy Rates

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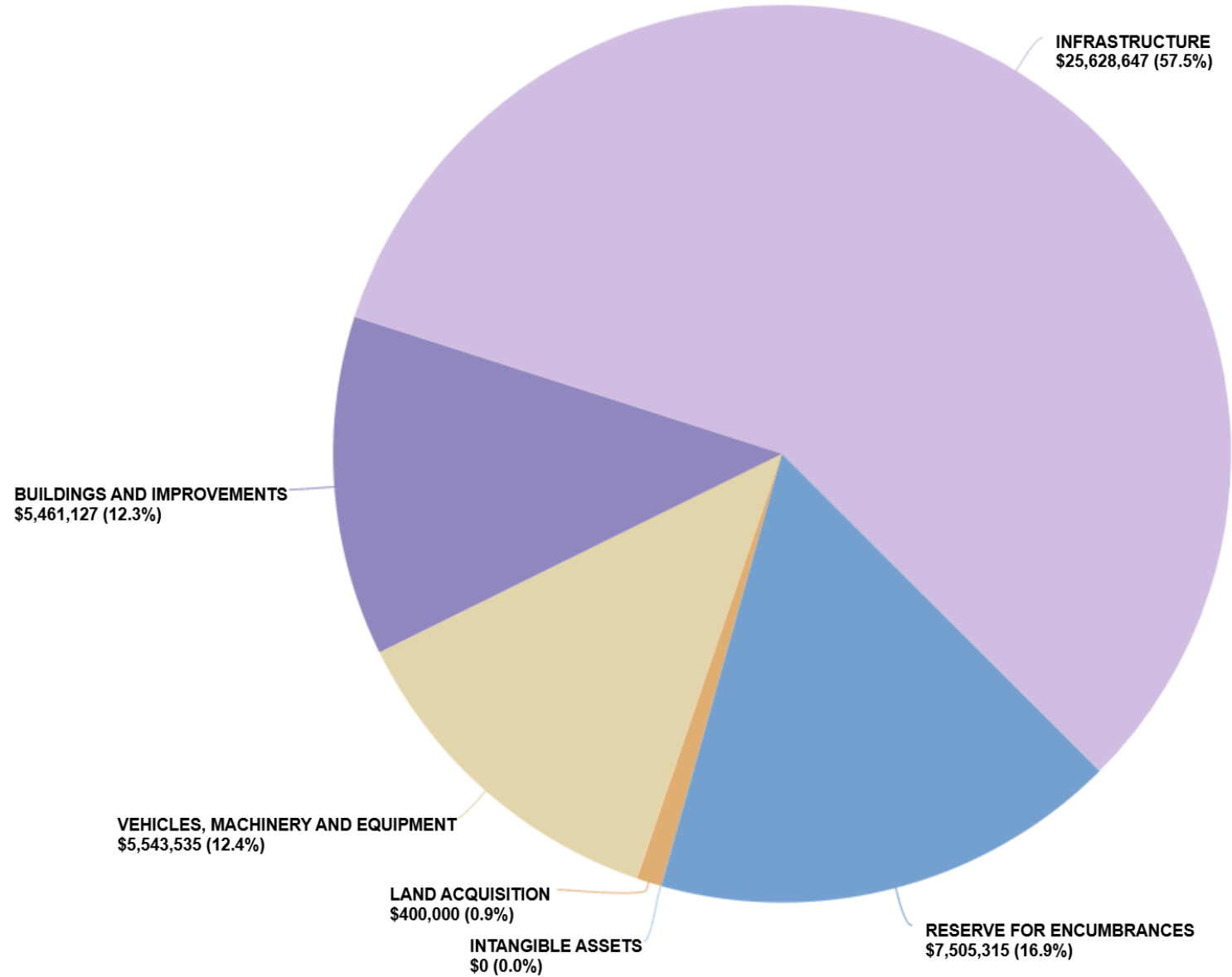
Bargaining Unit	Budgeted FTE	Filled FTE	Vacancy Rate
Administrative and Maintenance Unit	54	53	1.85%
Department Heads	10	10	0%
Electric Unit	14	12	14.29%
Management Unit	39	36	7.69%
Ukiah Police Officers Association	31	29	6.45%
Ukiah Professional Firefighters Association	22	21	4.55%
Water Utilities and Mechanics Unit	36	36	0%

Data effective 6/1/26

CIP Overview

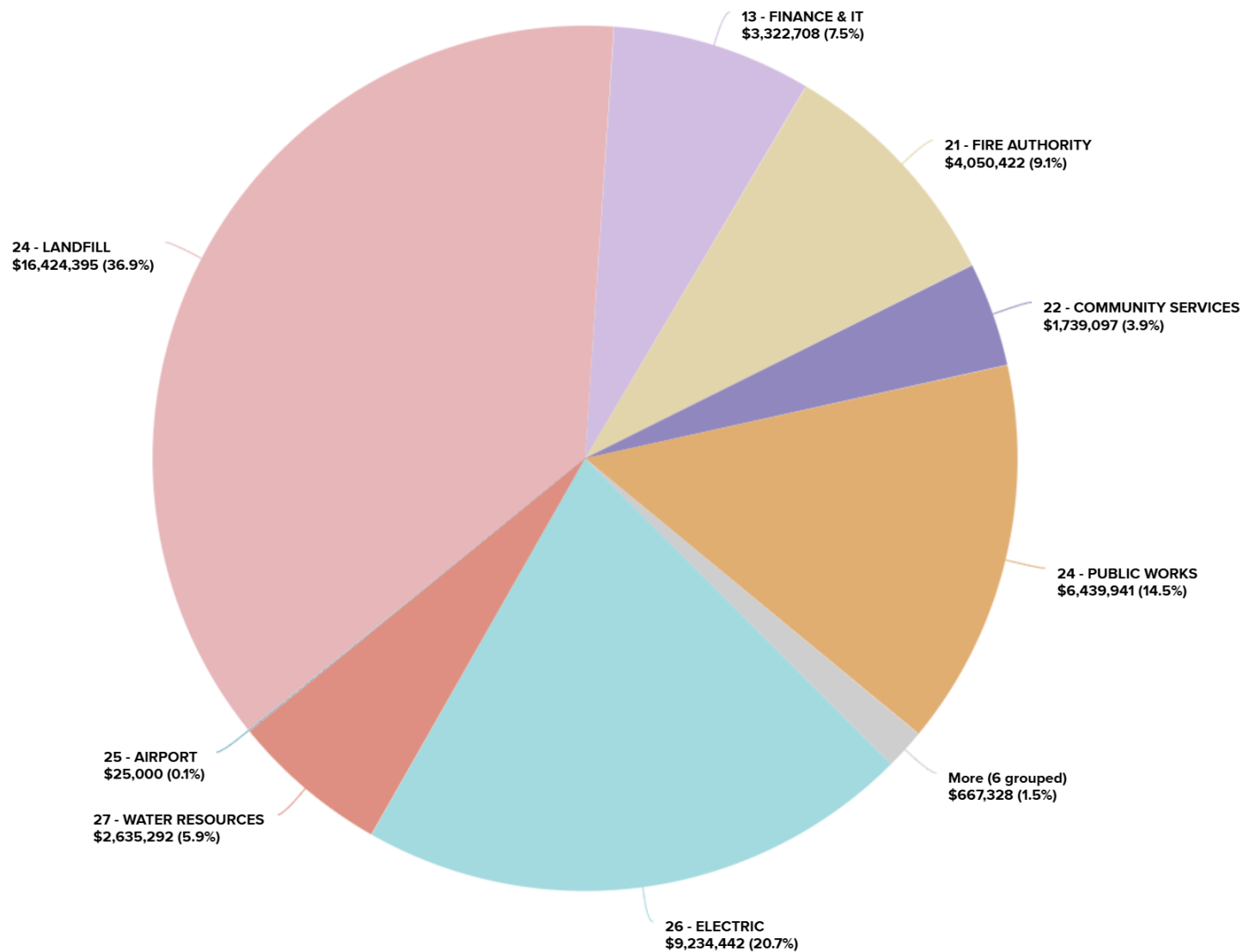
By Category

CIP



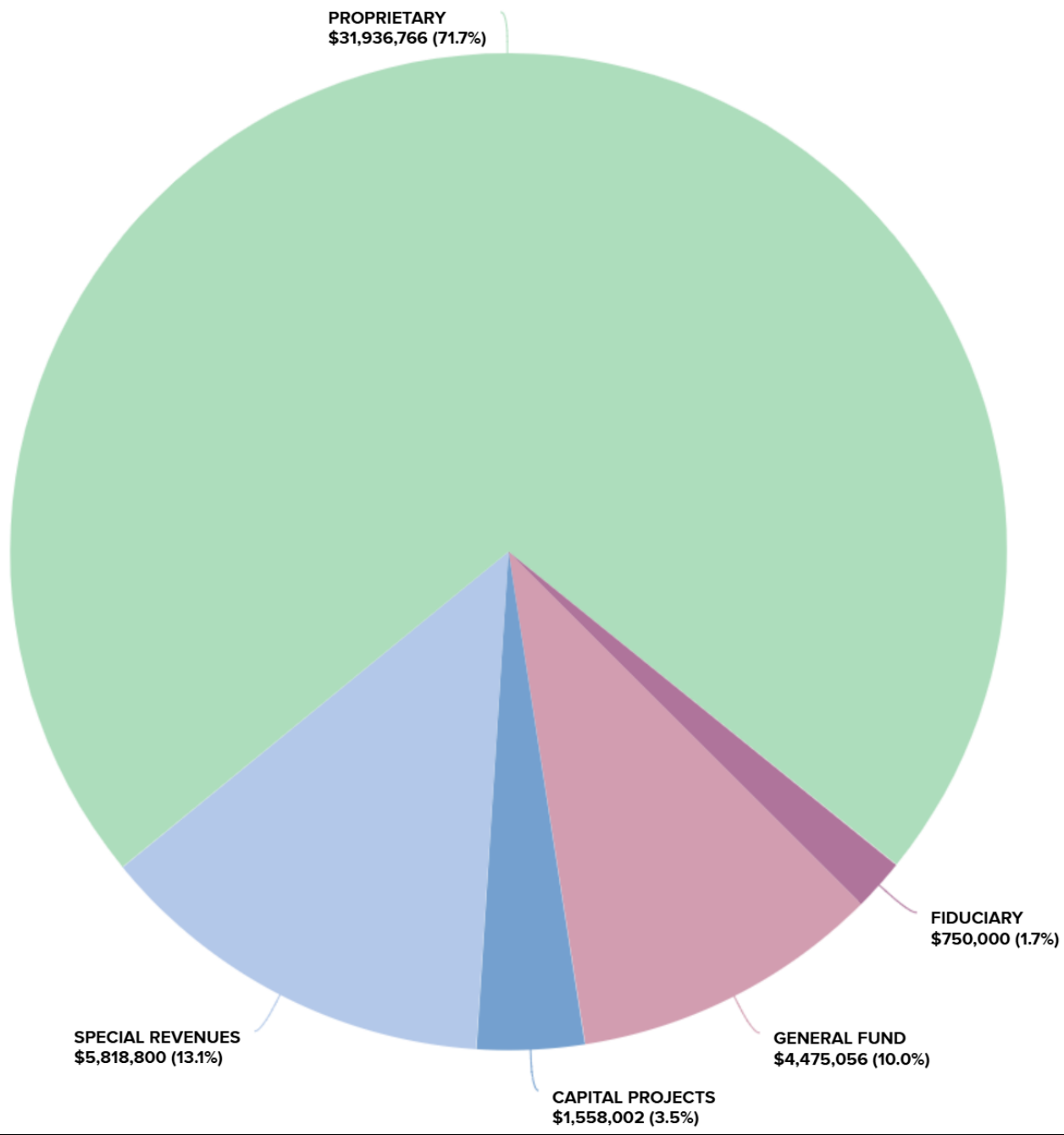
By Department

CIP



By Fund

CIP



Indirect Cost Allocation

Indirect Cost Allocation

The Plan

THE CITY OF UKIAH

Appendix

Indirect Cost Allocation Plan

Introduction

PURPOSE OF THE PLAN

The purpose of the City's Cost Allocation Plan is to identify the total costs of providing specific City services. Why is a separate cost accounting analysis required to do this? Because in almost all organizations—whether in the private or the public sector—the cost of producing goods or delivering services can be classified into two basic categories: direct and indirect costs.

"Direct costs" by their nature are usually easy to identify and relate to a specific service. However, this is not the case for "indirect costs." As such, if we want to know the "total cost" of providing a specific service, then we need to develop an approach—a plan—for reasonably allocating indirect costs to direct cost programs.

What Are Direct and Indirect Costs?

Direct costs are those that can be specifically identified with a particular cost objective, such as street maintenance, police protection and water service. Indirect costs are not readily identifiable with a direct operating program, but rather, are incurred for a joint purpose that benefits more than one cost objective.

Common examples of indirect costs include accounting, purchasing, legal services, personnel administration and building maintenance. Although indirect costs are generally not readily identifiable with direct cost programs, their cost should be included if we want to know the total cost of delivering specific services.

Budgeting and Accounting for Indirect Costs.

Theoretically, all indirect costs could be directly charged to specific cost objectives; however, the cost of doing so and the practical difficulties generally preclude such an approach for organizational and accounting reasons. As such, almost all organizations separately budget and account for direct and indirect costs at some level depending on their financial reporting needs and the complexity of their operations.

Distributing Indirect Costs.

In order to determine the total cost of delivering specific services, some methodology for determining and distributing indirect costs must be developed, and that is the purpose of cost allocation plans: to identify indirect costs and to allocate them to benefiting direct cost programs in a logical, consistent and reasonable manner.

Plan Goal: Reasonable Allocation of Costs.

It is important to stress that the goal of the Cost Allocation Plan is a reasonable allocation of indirect costs, not a "perfect" one. By their very nature, indirect costs are difficult to link with direct costs. As such, in developing an allocation approach, it is important to keep this goal in mind as we balance the cost and of effort of complicated allocation methods with the likely benefits from the end results.

Indirect Cost Allocation

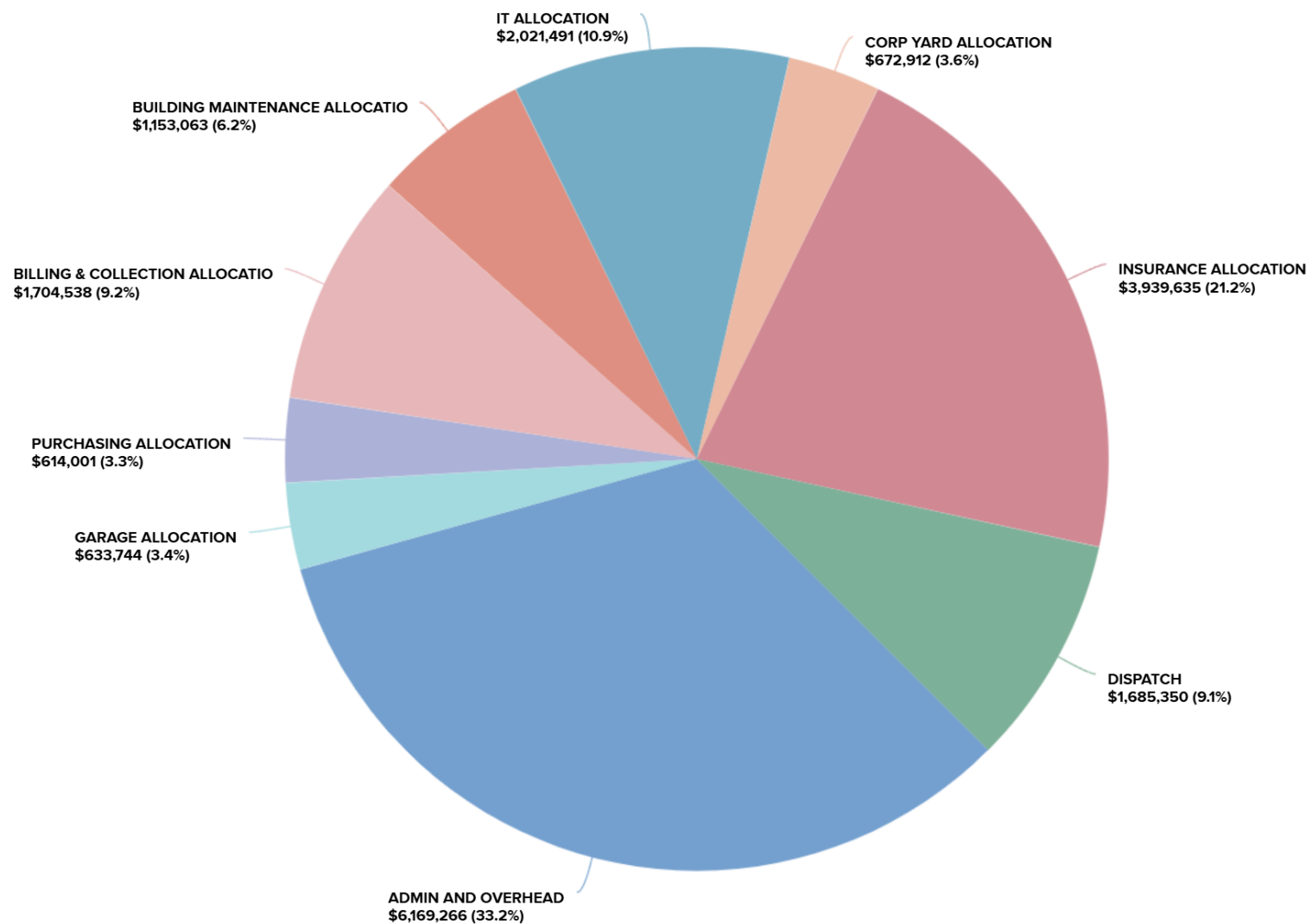
What is it?

- ▶ Used to allocate indirect costs to direct cost centers
- ▶ Direct costs + indirect costs = total cost
- ▶ Effectively an accounting and reporting function
- ▶ Not an offset of general fund costs
- ▶ No one way to allocate
 - ▶ Basic principles:
 - ▶ Logical
 - ▶ Consistent
 - ▶ Reasonable

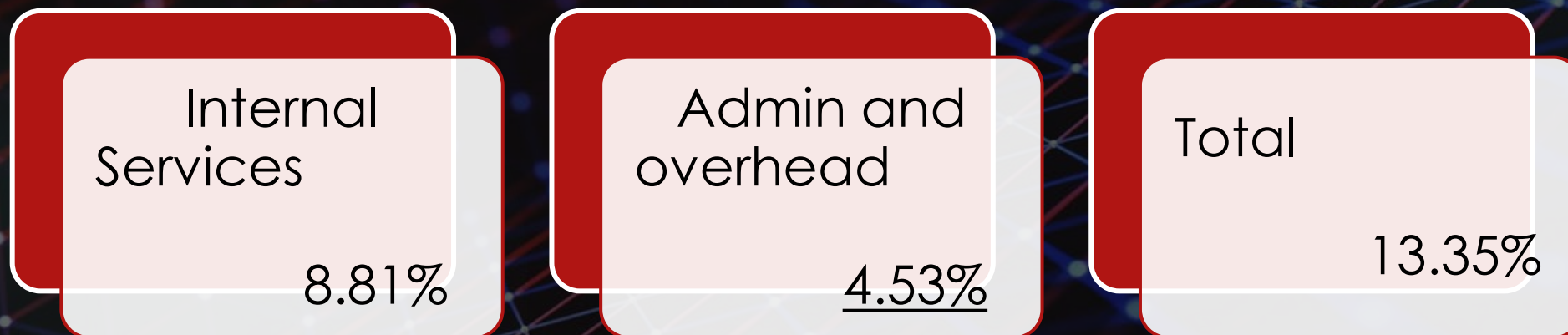
Administrative and Overhead	Basis of Allocation
City Council	% of Budget
City Manager	% of Budget
City-Wide Admin Services	% of Budget
Community Outreach/PIO	% of Budget
City Clerk	% of Budget
Economic Development	% of Budget
Emergency Management	% of Budget
Disbursements (AP, Payroll)	% of Budget
Accounting and Budgeting	% of Budget
City Attorney	% of Budget
City Treasurer	Prior Year Interest
Human Resources	FTE
Grant Program Management	% of Budget
Internal Services	
Worker's Comp	% of Salary
Insurance Liability	Risk assessment
Garage	Labor and parts
Purchasing	Contractual services and supplies
Billing & Collections	Billable revenues
Dispatch	Call volume
Buildings, Grounds, and Corp Yard	Square footage and total budget
Information Technology	FTE

Basis and Methodology

By Category



Indirect Rate



Note: allocations have been discounted for increased fuel costs.

Remaining Budget Schedule

Remaining Schedule

Key Dates

June 2	Departmental budget presentation (cont), 3:00 PM start
June 3 (tentative)	Departmental presentations (cont), during regular Council meeting
June 4 – 12	Incorporation of Council comment and feedback, final review
June 17	Further consideration and adoption
June 18 – July 10	Finalize budget document presentation
July 15	Completed document on consent calendar (receive and file)

How to Read the Budget



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30,000 ft view

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Department/Division (budget unit)
Level

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Recognition
8th Consecutive
Year



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Ukiah
California**

For the Fiscal Year Beginning
July 01, 2024

Christopher P. Morrill
Executive Director

Questions

Fin