



City Council
Special and Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

March 18, 2020 - 4:30 PM

ELECTRONIC ATTENDANCE INSTRUCTIONS

- a. How to Attend the Council Meeting Remotely - Using Your Computer and/or Telephone, or TV.

Recommended Action:

Attachments:

1. Electronic Attendance Instructions

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

4:30 - BUDGET WORKSHOP

- a. Five-Year Capital Improvement Program (CIP) Overview and Draft Update for Fiscal Year 2020/2021.

Recommended Action: Receive update and provide staff with initial comments and direction.

Attachments:

1. CIP -5 year-FY2021 - IN DEVELOPMENT - PDF
2. Vehicle & Equipment Justifications

- b. Mid-Year Departmental Budget and Objectives Progress Review for Fiscal Year 2019-20 and Review of Draft Objectives for Fiscal Year 2020-21.

Recommended Action: Council to review, consider, and discuss updates on stated objectives for the 2019-20 fiscal year. In addition, the Council will review preliminary draft objectives for the Fiscal Year 2020-21.

Attachments: None

6:00 - REGULAR MEETING

URGENCY ITEM

- a. URGENCY ITEM - Ratification of a Resolution Declaring a Local Emergency Related to Novel Coronavirus, COVID-19, and Receive a Status Report
Recommended Action: Council to consider ratification of a resolution declaring a local emergency related to the Novel Coronavirus, COVID-19, and receive a status report.
Attachments:

1. City of Ukiah Proclamation of a Local Emergency COVID-19
2. Resolution Ratifying Declaration of Local Emergency

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

- 5.a. Approval of the Minutes for the March 4, 2020, Special and Regular Meetings.
Recommended Action: Approve the Minutes of March 4, 2020, Special and Regular Meetings, as submitted.
Attachments:

1. 2020-03-04 Draft Minutes

- 5.b. Approval of the Minutes for the March 11, 2020, Special Meeting.
Recommended Action: Approve the Minutes of March 11, 2020, Special Meeting, as submitted.
Attachments:

1. 2020-03-11 Draft Minutes

6. **RIGHT TO APPEAL DECISION**

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. **CONSENT CALENDAR**

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- a. Report of Disbursements for the Month of February 2020.
- 7.b. Consideration of Adoption of Resolution Appointing Roger Harvey Vincent to the Parks, Recreation, and Golf Commission.
Recommended Action: Adopt Resolution appointing Roger Harvey Vincent to the Parks, Recreation, and Golf Commission (PRGC), term to expire March 18, 2023.
Attachments:

1. Policy Resolution No. 2014-48
2. Application_Redacted
3. Nomination
4. Proposed Resolution

- 7.c. Report of the Acquisition of an Emergency Traffic Signal Cabinet Replacement from DC Electric Group in the Amount of \$14,000, and Approval of Corresponding Budget Amendment.
Recommended Action: Receive Report of the Acquisition of an Emergency Traffic Signal Cabinet Replacement from DC Electric Group in the Amount of \$14,000, and Approval of Corresponding Budget Amendment.

Attachments:

1. INV413440
2. PO46347

- 7.d. Approval of Financial Contribution in the Amount of \$25,000 to the Inland Water and Power Commission for Legal Services related to the Potter Valley Project.
Recommended Action: Approval of Financial Contribution in the Amount of \$25,000 to the Inland Water and Power Commission for Legal Services related to the Potter Valley Project.

Attachments: None

- 7.e. Approval of Plans and Specifications for the Replacement of Pressure Zone 2 South Reservoir, and Authorize Staff to issue Bids for Specification No 20-02.
Recommended Action: Approval of Plans and Specifications for the Replacement of Pressure Zone 2 South Reservoir (PZ2S), and Authorize Staff to issue Bids for Specification No 20-02.

Attachments:

1. Plans- Spec No 20-02
2. Specifications- Spec No 20-02
3. Estimate- Spec No 20-02

- 7.f. Approve the Purchase of a New 2020 Ford Fusion SE Hybrid from Redwood Ford in the Amount of \$26,243.87, and Corresponding Budget Amendment.
Recommended Action: Approve the purchase of a new 2020 Ford Fusion SE Hybrid from Redwood Ford in the amount of \$26,243.87, and corresponding budget amendment in the amount of \$6,666.12

Attachments:

1. Vehicle Justification
2. RFB E40128
3. Bid Tab - E40128

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- 12.a. Water Supply Workshop Update and Status of Pending Change Petition.
Recommended Action: Receive Update and Provide Direction to Staff to Retract the Current Change Petition and File a New Change Petition.
Attachments: None
- 12.b. Award of Bid to Gregg Simpson Trucking in the Amount of \$70,020 for the Dora Street ADA Improvement Project, Specification No. 19-19.
Recommended Action: Award of Bid to Gregg Simpson Trucking in the Amount of \$70,020.00 for the Dora Street ADA Improvement Project, Specification No. 19-19, and approve corresponding budget amendment.
Attachments:
1. Bid Results - Spec 19-19 Dora Street ADA Improvement Project
 2. Gregg Simpson Bid
 3. Spec 19-19 - Dora Street ADA Improvement Project
- 12.c. Receive Report on the Annual Progress of Implementation of the 2014-2019 Housing Element and 1995 (Current) Ukiah Valley General Plan; and Provide Additional Direction as Necessary.
Recommended Action: Receive report and provide additional direction as necessary.
Attachments:
1. Housing Element Annual Progress Report 2019
 2. General Plan Annual Progress Report 2019
- 12.d. Award a Contract to GHD for Technical Support for the Downtown Utility Upgrade and Electrical Underground Project in the Amount of \$182,505.00, and for the Downtown Streetscape and Road Diet Project in the Amount of \$280,805.50, for a Total Contract Amount of \$463,310.50, and Approve Corresponding Budget Amendments.
Recommended Action: Award a contract to GHD Engineering for technical support as a part of the overall Downtown Streetscape Project in the amount of \$463,310.50 and approve corresponding budget amendments.
Attachments:
1. 2020-02-20 CA GHD Engineering Services Proposal

13. **NEW BUSINESS**

- 13.a. Adoption of Resolution of the City Council Authorizing Use of Digital and Electronic Signatures for Internal and External Activities, Documents, and Transactions.
Recommended Action: Adopt a Resolution of the City Council Authorizing Use of Digital and Electronic Signatures for Internal and External Activities, Documents, and Transactions.
Attachments:
1. Resolution Authorizing Electronic Signatures

- 13.b. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).
Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).
Attachments:

1. 2020 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d))
A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)
B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)
Recommended Action: Confer in Closed Session
Attachments: None
- 14.b. **Conference with Legal Counsel—Anticipated Litigation**
(Government Code Section 54956.9(d))Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (Number of potential cases: 2)
Recommended Action: Confer in Closed Session
Attachments: None
- 14.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUk-CVPT-2018-70200
Recommended Action: Confer in Closed Session
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUk- CVPT-15-66036
Recommended Action: Confer in Closed Session
Attachments: None
- 14.e. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 002-192-14-00 (280 E. Standley)
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Onetogther Solutions
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
Attachments: None

14.f. **Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

Recommended Action: Confer in Closed Session

Attachments: None

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk
March 13, 2020