



UKIAH VALLEY FIRE AUTHORITY  
FIRE EXECUTIVE COMMITTEE  
SPECIAL MEETING  
MINUTES



Civic Center Council Chambers ♦ 300 Seminary Ave. ♦ Ukiah, CA 95482

Virtual: <https://us06web.zoom.us/j/92044541021>

May 15, 2025  
5:00 p.m.

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**1. CALL TO ORDER AND ROLL CALL**

The Fire Executive Committee met for a Special Meeting on May 15, 2025, which was legally noticed on May 14, 2025, and held at the Civic Center Council Chambers, 300 Seminary Ave. Ukiah, CA 95482, and the following virtual link: <https://us06web.zoom.us/j/92044541021>. Chair Bushby called the meeting to order at 5:00 p.m. Roll was taken with the following **Committee Members Present:** Kevin Jennings, Susan Sher, Juan Orozco, and Pete Bushby. **Staff Present:** Doug Hutchison, Fire Chief; Eric Singleton, Battalion Chief; Dan Buffalo, Finance Director; and Stephanie Abba Clerk of the Board.

*The Pledge of Allegiance was led by Eric Singleton, Battalion Chief.*

**2. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*No public comment was received.*

**3. APPROVAL OF MINUTES**

**a. Approval of the Minutes of January 14, 2025, a Regular Meeting.**

**Motion/Second:** Sher/Orozco to approve the Regular Meeting Minutes for January 14, 2025, as submitted. Motion **carried** by the following roll call votes: AYES: Jennings, Sher, Orozco, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

**4. NEW BUSINESS – DISCUSSION/ACTION**

**a. Presentation and Review of the Ukiah Valley Fire Authority Preliminary Budget and Workshop for Fiscal Year 2025/26.**

**Presenter:** Dan Buffalo, Finance Director.

**Director Consensus** to hold another meeting on June 4, 2025, following which they will make their recommendation regarding the budget.

**5. ADJOURNMENT**

There being no further business, the meeting adjourned at 6:19 p.m.

Araceli Sandoval, Deputy Clerk of the Board for Stephanie Abba, Clerk of the Board