



UKIAH VALLEY FIRE AUTHORITY  
FIRE EXECUTIVE COMMITTEE  
SPECIAL MEETING  
**MINUTES**



Ukiah Valley Conference Center ♦ 200 South School Street ♦ Ukiah, CA 95482

Virtual Meeting Link: <https://us06web.zoom.us/j/87363354197>

June 4, 2025

3:00 p.m.

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**1. CALL TO ORDER AND ROLL CALL**

The Fire Executive Committee met for a Special Meeting on June 4, 2025, which was legally noticed on May 30, 2025, and held at the Ukiah Valley Conference Center, 200 South School Street, Ukiah, CA 95482, and the following virtual link: <https://us06web.zoom.us/j/87363354197>. Chair Bushby called the meeting to order at 4:46 p.m. Roll was taken with the following **Committee Members Present:** Scott Cratty (*Alternate for Kevin Jennins*), Susan Sher, Juan Orozco, and Pete Bushby. **Staff Present:** Dan Buffalo, Finance Director; Sage Sangiacomo, City Manager; Justin Buckingham, Battalion Chief; Eric Singleton, Battalion Chief; Stephanie Abba, Fire District Clerk; and Kristine Lawler, City Clerk.

*CHAIR BUSHBY PRESIDING.*

**2. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*City Manager Sangiacomo noted that no public presence was online or in the room.*

**3. UNFINISHED BUSINESS – DISCUSSION/ACTION**

**a. Continuing Discussion and Recommendation of the Ukiah Valley Fire Authority Preliminary Budget for Fiscal Year 2025/26.**

**Presenters:** Dan Buffalo, Finance Director, Sage Sangiacomo, City Manager; Justin Buckingham, Battalion Chief; Eric Singleton, Battalion Chief.

*No public comment was received.*

**Motion/Second:** Orozco/Sher to approve the Fiscal Year 2025/26 Preliminary Budget for the Ukiah Valley Fire Authority and send it back to the City Council the Ukiah Valley Fire District (UVFD) Board of Directors for their consideration and preliminary adoption by the UVFD, and adoption by the City Council on June 18, 2025. Motion carried by the following votes: AYES: Cratty, Sher, Orozco, and Bushby. NOES: None. ABSENT: None. ABSTAIN: None.

**4. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:50 p.m.

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Kristine Lawler, City Clerk