



UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS

GREGORY CAVALIN – SCOTT CRATTY – KEVIN JENNINGS – MICHAEL GRAHAM – PETE BUSHBY

REGULAR MEETING MINUTES

Civic Center Chamber

300 Seminary Avenue, Ukiah, CA 95482

Virtual Meeting Link: <https://us06web.zoom.us/j/87886371755>

April 14, 2026

5:15 P.M.

1. **CALL TO ORDER and ROLL CALL**

The Ukiah Valley Fire District Board of Directors met at a Regular Meeting on April 14, 2026, having been legally noticed on April 10, 2026. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/87886371755>. President Bushby called the meeting to order at 5:15 P.M. with the following **Directors Present:** Gregory Cavalin, Scott Cratty, Kevin Jennings, and Pete Bushby. **Directors Absent:** Michael Graham. **Staff Present:** Ryan Nelson, Battalion Chief; Eric Singleton, Battalion Chief; Doug Hutchison, Fire Chief; Traci Boyl, Ukiah Senior Management Analyst; Sage Sangiacomo, Ukiah City Manager; and Araceli Sandoval, Deputy Clerk of the Board.

PRESIDENT BUSHBY PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Battalion Chief Nelson.

3. **ANNOUNCEMENTS**

Clerk announced that the Fire Executive Committee regular meeting of May 12, 2026, is cancelled, and in its place, a joint special meeting between the Ukiah City Council and the Ukiah Valley Fire District Board of Directors is scheduled to be held at 5:15 at the Ukiah Valley Conference Center.

4. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

President Bushby stated that no members of the public were present.

5. **APPROVAL OF MINUTES**

a. Approval of the Minutes for the February 10, 2026, Regular Meeting.

Motion/Second: Cratty/Cavalin to approve the minutes for the February 10, 2026, a regular meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Cavalin, Cratty, Jennings, and Bushby. NOES: None. ABSENT: Graham. ABSTAIN: None.

6. **UNFINISHED BUSINESS**

No Unfinished Business items were placed on the agenda.

7. **NEW BUSINESS**

a. Approval of \$518,268.08 in Mitigation and Measure B Funds for a United States Department of Agriculture Disaster Grant Match for a 107-Foot Ladder Truck and Deferring Training Tower Project.

Presenter: Eric Singleton, Battalion Chief.

No public comment was received.

Motion/Second: Jennings/Bushby to approve \$123,588.00 in mitigation funds and \$394,680.08 in Measure B funds, totaling \$518,268.08, to meet the 25% local match requirement for a United States Department of Agriculture Community Facilities Disaster Grant for the purchase of a Pierce Enforcer 107-foot single rear axle ladder apparatus; and defer the Measure B-funded training tower project until a suitable site is secured and funding is available in the FY 2027–28 budget. Motion carried by the following roll call votes: AYES: Cavalin, Cratty, Jennings, and Bushby. NOES: None. ABSENT: Graham. ABSTAIN: None.

8. **COMMUNICATIONS RECEIVED AND FILED – INFORMATION**

Clerk noted that no communications had been received.

9. **DIRECTOR’S REPORT**

Presenter: Vice President Jennings.

10. **CHIEF’S REPORT**

Presenter: Doug Hutchison, Fire Chief.

a. Financial Report and Disbursements for February 1, 2026, through March 30, 2026.

Presenter: Eric Singleton, Battalion Chief and Oliver MacDonald, Ukiah Finance Controller.

No public comment was received.

Motion/Second: Cavalin/Cratty to receive financial report and disbursements for February 1, 2026, through March 30, 2026. Motion carried by the following roll call votes: AYES: Cavalin, Cratty, Jennings, and Bushby. NOES: None. ABSENT: Graham. ABSTAIN: None.

THE UKIAH VALLEY FIRE DISTRICT BOARD OF DIRECTORS ADJOURNED TO CLOSED SESSION AT 5:42 P.M.

11. **CLOSED SESSION**

a. **Conference with Labor Negotiator (54957.6)**

Agency Designated Representative: Sage Sangiacomo, City Manager
Employee Organizations: Ukiah Professional Firefighters Association

No action reported; direction provided to Staff.

12. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:10 p.m.



[Peter Robert Bushby \(Jun 10, 2026 18:27:46 PDT\)](#)

Pete Bushby, Board President



Araceli Sandoval, Deputy Clerk of the Board