



**CITY OF UKIAH
PLANNING COMMISSION MINUTES
REGULAR**

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Virtual Meeting Link: <https://us06web.zoom.us/j/83128884939>

**July 8, 2026
5:15 p.m.**

1. ROLL CALL

The City of Ukiah Planning Commission met at a Regular Meeting on July 8, 2026, having been legally noticed on July 1, 2026. The meeting was held in person and virtually at the following link: <https://us06web.zoom.us/j/83128884939>. Chair de Grassi called the meeting to order at 5:15 p.m. Roll was taken with the following **Commissioners Present:** Devery Montañó, Rick Johnson, and Alex de Grassi. **Commissioners Absent:** Jacob Brown and Mark Hilliker. **Staff Present:** Craig Schlatter, Community Development Director and Kristine Lawler, City Clerk.

CHAIR de GRASSI PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Montañó.

3. AB 2449 NOTIFICATIONS AND CONSIDERATIONS

No notifications or considerations received.

4. APPROVAL OF MINUTES

a. Approval of the Minutes of June 10, 2026, Regular Meeting.

Motion/Second: Johnson/Montañó to approve minutes of June 10, 2026, a Regular Meeting, as submitted. Motion **carried** by the following roll call votes: **AYES:** Montañó, Johnson, and de Grassi. **NOES:** None. **ABSENT:** Brown and Hilliker. **ABSTAIN:** None.

5. APPEAL PROCESS

Chair de Grassi stated the appeals deadline date is July 20, 2026, before 5:00 p.m.

6. COMMENTS FROM THE AUDIENCE ON NON-AGENDA ITEMS

No public comments were received.

7. VERIFICATION OF NOTICE

Clerk noted that the agenda was properly noticed.

8. PLANNING COMMISSIONER'S REPORTS

Presenters: Vice Chair Johnson and Chair de Grassi.

Commissioner Request to Staff to schedule a future agenda item for the topic of “auto-centric” and its meaning.

9. DIRECTOR'S REPORTS

a. Receive Community Development Director's Report.

Presenter: Craig Schlatter, Community Development Director.

No public comment was received.

Report was received.

10. CONSENT CALENDAR

No consent calendar items were placed on the agenda.

11. UNFINISHED BUSINESS

a. Review and Finalize Draft Amended Planning Commission Rules of Conduct.

Presenter: Craig Schlatter, Community Development Director.

No public comment was received.

Commissioner Consensus to direct minor changes as discussed to the following sections:

- 5.1 – Add “Shall be guided by the Rosenberg’s Rules of Order” (*to be re-evaluated in one-year’s time*).
- 13.1 – Add language that includes a simple disclosure of any ex parte communications, to be given prior to the staff report, and add disclosures of any site-visits following the staff report;

...and to put a resolution for adoption of the amended Rules of Conduct on the consent calendar for the next meeting.

12. NEW BUSINESS

a. Discussion with Possible Action, in the Form of Recommendations and/or Other Input by Consensus of the Commission, Related to the Meeting Schedule and Scope of the Design Review Board.

Presenter: Craig Schlatter, Community Development Director.

No public comment was received.

Commissioner Consensus to recommend to the City Council that the Planning Commission is in support of the Design Review Board (DRB) scope and modified meeting schedule of the Design Review Board including an annual joint meeting with the Planning Commission.

13. ADJOURNMENT

There being no further business, the meeting adjourned at 7:20 p.m.



Kristine Lawler, City Clerk