



City Council
Regular Meeting
AGENDA

Civic Center Council Chamber ♦ 300 Seminary Avenue ♦ Ukiah, CA 95482

Please register for Ukiah City Council Regular Meeting at:

<https://attendee.gotowebinar.com/rt/7799907307071655437>

After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings once the 'Live Event' button is showing.

June 3, 2020 - 6:00 PM

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

5.a. Approval of the Minutes for the May 20, 2020, Regular Meeting.

Recommended Action: Approve the Minutes of May 20, 2020, Regular Meeting, as submitted.

Attachments:

1. 2020-05-20 Draft Minutes

5.b. Approval of the Minutes for the May 27, 2020, Special Meeting.

Recommended Action: Approve the Minutes of May 27, 2020, Special Meeting, as submitted.

Attachments:

1. 2020-05-27 Draft Minutes

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

7.a. Report of Disbursements for the Month of April 2020.

Recommended Action: Approve the Report of Disbursements for the Month of April 2020.

Attachments:

1. April 2020 Summary of Disbursements
2. Account Codes for Reference
3. Object codes for Reference
4. April 2020 Disbursement Detail

7.b. Adoption of a Resolution Approving an Application for the 2020 California Climate Investments Urban Greening Program for The Great Redwood Trail- Ukiah Phase Four.

Recommended Action: Adopt the resolution authorizing the application to the 2020 California Climate Investments Urban Greening Program grant opportunity.

Attachments:

1. Resolution Urban Greening Program Guidelines Round Four

7.c. Approval of a One(1)-year Extension of the Cooperative Agreement with the California Department of Forestry and Fire Protection for Dispatching Services for FY 20/21, and Authorize the City Manager to Sign.

Recommended Action: Authorize the City Manager to execute a one (1) year extension of our current Cooperative Agreement with the California Department of Forestry and Fire Protection for FY 20/21 in an amount not to exceed \$341,162.00

Attachments:

1. Dispatch Agreement 2020 v2

7.d. Approve the Purchase of a Self-Contained Breathing Apparatus (SCBA) System from Allstar Fire Equipment in the Amount of \$346,965.46; Authorize the City Manager to Execute a Municipal Lease Agreement with Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance, to Finance the Purchase; and Adopt Corresponding Resolution.

Recommended Action: Approve the purchase of a self-contained breathing apparatus (SCBA) system from Allstar Fire Equipment in the amount of \$346,965.46; authorize the City Manager to execute a Municipal Lease Agreement with Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance, to finance the purchase; and adopt corresponding Resolution.

Attachments:

1. Quotes
2. Doc Package
3. RESOLUTION 2020

- 7.e. Receive and File Third Quarter Financial Report

Recommended Action: Receive and file report.

Attachments: None

- 7.f. Receive Report Regarding Contract 1920-111 with St. Francis Electric for the Gobbi Street Underground Project, Authorize Staff to Execute Additional Change Orders up to 10% of the Revised Contract Amount of \$2,176,255 If Necessary, and Approve Budget Amendment.

Recommended Action: Receive report regarding Contract 1920-111 with St. Francis Electric for the Gobbi Street Underground Project, authorize Staff to execute additional change orders up to 10% of the revised contract amount of \$2,176,255 if necessary, and approve budget amendment.

Attachments:

1. Gobbi Change Order RW Duct- Executed
2. Gobbi Change Order USTs

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

12. UNFINISHED BUSINESS

- 12.a. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Attachments: None

- 12.b. Receive Budget Development Update for the Fiscal Year 2021 and Primer for Budget Workshop Scheduled for June 18, 2020 and provide direction as deemed necessary.

Recommended Action: Receive update and provide direction to staff.

Attachments:

1. 2020 Benchmark Analysis, Preliminary, 5-14-20
2. COVID 19 CIP -5 year-FY2021 - IN DEVELOPMENTvsMH
3. Revenue Forecast Memo, 5-7-20

13. NEW BUSINESS

- 13.a. Introduction and Adoption of Urgency Ordinance Authorizing the Director of Emergency Services to Waive Zoning Requirements or Standards to Facilitate the Operations of Businesses Affected by Emergency Orders.

Recommended Action: Staff is recommending introduction and adoption of the corresponding Urgency Ordinance, which would go into effect immediately.

Attachments:

1. Powers of Director of Emergency Services Urgency Ordinance Redline
2. Powers of Director of Emergency Services Urgency Ordinance Clean

- 13.b. Adoption of Resolution Calling for the Holding of a General Municipal Election to be Held on November 3, 2020, and to Consolidate and Request the County Clerk to Conduct Said Election with the Statewide General Election.

Recommended Action: Adopt the resolution calling for the holding of a General Election November 3, 2020; to consolidate said Election with the Statewide General Election pursuant to Election Code §10403; and request the Board of Supervisors of the County of Mendocino to request the County Clerk to Conduct the Municipal Election of the City of Ukiah on Tuesday, November 3, 2020, pursuant to Election Code §10002.

Attachments:

1. Proposed Resolution

- 13.c. Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

Attachments:

1. 2020 City Council Special Assignments

14. CLOSED SESSION - CLOSED SESSION MAY BE HELD AT ANY TIME DURING THE MEETING

- 14.a. **Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d))

A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)

B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

Recommended Action: Confer in Closed Session

Attachments: None

- 14.b. **Conference with Legal Counsel—Anticipated Litigation**

(Government Code Section 54956.9(d)) Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(1) (Number of potential case: 1)

Recommended Action: Confer in Closed Session

Attachments: None

- 14.c. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCUК-CVPT-2018-70200
Recommended Action: Confer in Closed Session
Attachments: None
- 14.d. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUК- CVPT-15-66036
Recommended Action: Confer in Closed Session
Attachments: None
- 14.e. **Conference with Real Property Negotiators**
(Cal. Gov't Code Section 54956.8)
Property: APN Nos: 157-050-03, 157-060-02, 157-050-04, 157-050-03, 157-030-02, 157-050-01, 157-050-02, 157-050-10, 157-050-09, 157-070-01, 157-070-02, 003-190-01
Negotiator: Sage Sangiacomo, City Manager;
Negotiating Parties: Dave Hull and Ric Piffero
Under Negotiation: Price & Terms of Payment
Recommended Action: Confer in Closed Session
Attachments: None
- 14.f. **Conference with Labor Negotiator (54957.6)**
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
Recommended Action: Confer in Closed Session
Attachments: None

15. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk
Dated: 5/29/20

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting**

<https://attendee.gotowebinar.com/rt/7799907307071655437>

**May 20, 2020
6:00 p.m.**

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on May 20, 2020, having been legally noticed on May 15, 2020. Mayor Crane called the meeting to order at 6:01 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by David Rapport, City Attorney.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. Approval of the Minutes for the May 6, 2020, Regular Meeting.
- b. Approval of the Minutes for the May 13, 2020, Special Meeting

Motion/Second: Brown/Mulheren to approve Minutes of May 6, 2020, a regular meeting; and the Minutes of May 13, a special meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Approval of Notice of Completion for Dora ADA Improvement Project, Specification No. 19-19. – *Public Works.*
- b. Consideration of Adoption of Resolution (2020-24) Reappointing Mark Ashiku to the Airport Commission – *City Clerk.*
- c. Adoption of Resolution (2020-25) Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds, and Approve Corresponding Budget Amendments if Awarded – *Community Development.*
- d. Award Contract (COU No. 1920-253) for Specification #20-07 Todd Grove Park Electric Service Upgrade to Wipf Construction LLC of Ukiah, CA in the Amount of \$69,165.00 (EUD) – *Electric Utility.*

- e. Authorize the City Manager to Negotiate and Execute a Professional Services Agreement (COU No. 1920-254) with Building Energy Systems Co. & Dancing Dog Design Build, Inc. for Design and Engineering Services to Develop Building Plans for Accessory Dwelling Units (ADUs), to be Paid from SB 2 Planning Grant Program Funds – *Community Development*.
- f. Annual Review of Mobilehome Park Stabilization Fees and Activities, Possible Adoption of Resolution (2020-26) Amending Resolution No. 2019-42; and Approval to Waive Fees for the FY 2019-20 – *City Clerk*.
- g. Report of Contract (COU No. 1920-208) in the Amount of \$24,897.00 with Ferranti Construction for Temporary Shoring Repair of Glue Laminated Beams at the Grace Hudson Museum and Approval of the Corresponding Budget Amendment – *Community Services*.
- h. Approval of Updated Plans and Specifications for the Replacement of Pressure Zone 2 South Reservoir, and Authorize Staff to Issue Bids for Specification No 20-02 – *Water Resources*.
- i. Award Bid (COU No. 1920-255) to T&T Paving Inc., dba Valley Paving in the Amount of \$114,671 for the Golf Course Storm Drain Project, Specification No. 19-07, and Approval of Corresponding Budget Amendment – *Public Works*.

Motion/Second: Scalmanini/Mulheren to approve Consent Calendar Items 7a-7h with the component for the City Manager to see if it is possible to enter into the agreement for 7e with the ability to use the plans in other communities. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, and Orozco. NOES: None. ABSENT: None. ABSTAIN: Crane.

Mayer Crane recused himself and passed the gavel to Vice Mayor Orozco.

Motion/Second: Brown/Scalmanini to approve Consent Calendar Item 7i, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

Vice Mayor Orozco passed the gavel back to Mayor Crane.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No public comment was received.

9. **COUNCIL REPORTS**

No reports were received.

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenter: Sage Sangiacomo, City Manager – Zoom/Facebook Live/KZYX&Z interview with Holly Madrigal.

11. **PUBLIC HEARINGS (6:15 PM)**

a. Hearing on Consideration and Possible Adoption of Resolution Certifying EIR for Landfill Closure and Post-Closure Maintenance Plan and Approval of Plan

Presenter: David Rapport, City Attorney.

Motion/Second: Brown/Orozco to approve a continuance of this item, to be re-noticed at a later date. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Consideration of Adoption of a Resolution Adjusting the Current Fire Prevention Fees to Reflect the Actual Encumbered Costs, and Increase the List of Categories to Reflect Actual Items or Tasks Completed by the Prevention Office

Presenters: Doug Hutchison, Fire Chief and Ian Broeske, Fire Marshal.

PUBLIC HEARING OPENED AT 6:48 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 6:48 P.M.

Motion by Councilmember Mulheren, seconded by Councilmember Brown for the recommended action.

After further discussion the modification below was added to the motion, to which the maker and second both agreed.

Motion/Second: Mulheren/Brown to adopt, by resolution (2020-27), the proposed fee schedule to recover as close as possible the encumbered rate as presented and increase the categories of items the actual services performed, with the modification to treat mobilehome park fees the same as subdivisions (i.e. parks with four or less mobilehomes = \$495 same as minor-subdivision; parks with over four mobilehomes = \$495 + \$20 per lot, same as major subdivision.) Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

12. UNFINISHED BUSINESS

a. Discuss and Consider Approval of Resolution Confirming Emergency Orders of the City Manager of the City of Ukiah in His Capacity as the Director of Emergency Services Expanding the Temporary Use of Property for Businesses Impacted by COVID-19

Presenter: Shannon Riley, Deputy City Manager.

Motion/Second: Mulheren/Orozco to approve Resolution (2020-28) confirming Emergency Order of the City Manager of the City of Ukiah, in his capacity as the Director of Emergency Services for the City, Expanding the Temporary Use of Property for Businesses Impacted by COVID-19. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters

Presenter: Tami Bartolomei, Office of Emergency Management Coordinator.

Staff lost teleconference connection, so council moved on to Agenda Item 12c, and returned to this item afterwards.

c. Consideration and Approval of an Agreement with the Weist Law Firm for As-Needed Bond Counsel, Disclosure Counsel, and Other Debt Issuance Legal Consultancy Services and Approval of Corresponding Budget Amendments

Presenter: Dan Buffalo, Finance Director.

Motion/Second: Scalmanini/Orozco to approve and authorize the City Manager to negotiate and sign an agreement (COU No. 1920-256) with the Weist Law firm for as-needed bond counsel, disclosure counsel, and other debt issuance legal consultancy services; and approval of corresponding budget amendments. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Continued: Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters

Presenters: Tami Bartolomei, Office of Emergency Management Coordinator and Sage Sangiacomo, City Manager.

Reports were received.

13. NEW BUSINESS

a. Presentation of the PFM Group on an Update to the City Council on the City's Investment Portfolio and Recommended Changes to the City's Investment Policy

Presenter: Allison Kaune, PFM Asset Management Senior Client Representative.

Public Comment: Eileen Mitro.

Motion/Second: Brown/Orozco to approve recommended revisions to City's investment policy. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter: Councilmember Scalmanini, Vice Mayor Orozco, and Mayor Crane.

Mayor Directive for Councilmember Scalmanini and Vice Mayor Orozco to bring back to Council a definition of an *ethical investments ad hoc*, for the purpose of creating such ad hoc in mid-June or July.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:16 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel—Anticipated Litigation

(Government Code Section 54956.9(d))

- A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)
- B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

b. Conference with Legal Counsel—Anticipated Litigation

Government Code Section 54956.9(d)(2)

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(1) (Number of potential case: 1)

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200*

d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

e. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 002-192-14-00 (280 E. Standley)

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Onetogether Solutions

Under Negotiation: Price & Terms of Payment

f. Conference with Labor Negotiator (54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

Direction was given to staff.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 8:53 p.m.

Kristine Lawler, City Clerk

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting
300 Seminary Avenue, Ukiah, CA 95482**

Teleconference Location: <https://attendee.gotowebinar.com/register/2395273294036090892>

**May 27, 2020
4:00 p.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on May 27, 2020, having been legally noticed on May 22, 2020. Mayor Crane called the meeting to order at 4:05 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Stephen G. Scalmanini, Juan V. Orozco (*arriving at 4:10 p.m.*), and Douglas F. Crane. **Councilmember Absent by Prearrangement:** Jim O. Brown. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

The Pledge of Allegiance was led by Councilmember Scalmanini.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comments were received.

3. UNFINISHED BUSINESS

a. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

Presenters: Tami Bartolomei, Office of Emergency Management Coordinator; Sage Sangiacomo, City Manager; Shannon Riley, Deputy City Manager/Public Information Officer.

Reports were received.

b. Discuss and Consider Approval of Resolution Confirming an Emergency Order of the City Manager of the City of Ukiah in His Capacity as the Director of Emergency Services extending the operation period of the Inland Winter Homeless Shelter located at 1045 South State Street in Ukiah through August 31, 2020 .

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Scalmanini/Mulheren to approve Resolution (2020-29) confirming Emergency Order of the City Manager of the City of Ukiah, in his capacity as the Director of Emergency Services for the City, extending the operation period of the Inland Winter Homeless Shelter located at 1045 South State Street in Ukiah through August 31, 2020. Motion **carried** by the following roll call votes: AYES: Mulheren, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: Brown. ABSTAIN: None.

4. **NEW BUSINESS**

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 4:40 P.M.

5. **CLOSED SESSION**

a. **Conference with Labor Negotiator (54957.6)**

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

6. **ADJOURNMENT**

There being no further business, the meeting adjourned at 6:20 p.m.

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Report of Disbursements for the Month of April 2020.

DEPARTMENT: Finance **PREPARED BY:** Candice Rasmason, Accounts Payable
PRESENTER: Consent Item

ATTACHMENTS:

1. April 2020 Summary of Disbursements
2. Account Codes for Reference
3. Object codes for Reference
4. April 2020 Disbursement Detail

Summary: The Council will review and approve the Report of Disbursements for the month of April 2020.

Background: Payments made during the month of April 2020 are summarized on the Report of Disbursements. Further detail is supplied on the Schedule of Bills, representing the four (4) individual payment cycles within the month.

Accounts Payable Check Numbers (City & UVFA): 3037625-3037692; 3037693-3037757; 3037758-3037854; 3037855-3037943

Accounts Payable Wire Transfers: N/A

Payroll Check Numbers: 507934-507938; 507939-507941

Payroll Manual Check Numbers: N/A

Direct Deposit Numbers: 98237-98445; 98447-98658

Manual Direct Deposit Numbers:

Void Check Numbers: 3037405, 3037304, 3037774, 3037772

Void Direct Deposit Numbers: N/A

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

Attachment #1: April 2020 Summary of Disbursements

Attachment #2: Account Codes for Reference

Attachment #3: Object Codes for Reference

Attachment #4: April 2020 Disbursement Detail

Recommended Action: Approve the Report of Disbursements for the Month of April 2020.

BUDGET AMENDMENT REQUIRED: N/A

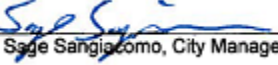
CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager

Attachment 1

Account Code Summary

Attachment 2

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024620	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122000	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

Account Code Summary

Attachment 2

60517462	FTHB Activity Delivery	80026130	Electric Substation
60517467	FTHB - PIR	80026140	Reimbursable Work for Others
60600000	CDBG Grant 10-EDEF-7261 Fund	80026200	Electric Metering
60617441	Grant - CDBG 606	80026300	Electric Generation
60617451	General Administration	80026312	Mendocino Hydro
60617452	AD ED Direct Financial Assistance	80026330	Hydro Electric
60617453	ED Direct Financial Assistance	80026400	Electric Administration
60717443	Grant Prop 84	80026410	Electric General Administration
60724413	Prop 84 Water Distribution Cap	80026430	Interdepartmental Charges
60900000	13-CDBG-8940	80326330	Hydro Plant
60917458	13-CDBG-8940	80526610	Street Lighting
63020210	Asset Seizure Expenditure	80626500	Public Benefit
63120210	Drug & Alcohol Education	82027110	Water
63320210	H&S Asset Seizure Expenditure	82027111	Water - Production O&M
63420250	Fed Asset Seizure Expenditure	82027113	Water - Distribution Capital
63520210	SLESF	82027114	Water - Distribution O&M
63820210	Asset Forfeiture 11470	82027115	Water - Production Capital
64020213	Parking Enforcement	82227113	Water - Distribution Capital
69122700	Museum	84027220	Wastewater
70024500	Landfill 700	84027221	Wastewater City - O&M
70224500	Landfill Closure	84027222	Wastewater City - Capital
70424500	Landfill Post closure	84027225	Wastewater Treatment - O&M
72022400	Golf	84027226	Wastewater Treatment - Capital
73022600	Conference Center	84227220	Wastewater
75017110	Visit Ukiah	84327222	Wastewater City - Capital
77725200	Airport Operations	84427221	Wastewater City Capital - O&M
77817411	FAA Grant	84427222	Wastewater City - Capital
80026100	Electric Administration	90000000	Special Deposit Trust Fund
80026110	Electric Overhead	91190100	Russian River Watershed Assoc
80026120	Electric Underground	96900000	Successor Agency
80100000	Infrastructure		

Object Code Summary

Attachment 3

12102	INVENTORY OF SUPPLIES	52526	FRAUD INVEST. ASSESSMENT
12103	STORES PURCHASES	52527	A.D.P. PREMIUM & DEDUCTIBLE
12104	INVENTORY - PURCHASES	52528	LIABILITY INSURANCE
12105	STORES ISSUES	52529	EARTHQUAKE & FLOOD PREMIUMS
51211	PERS UNFUNDED LIABILITY	52530	POLLUTION-ENVIRON INS PREMIUM
51280	OVERTIME/CALLOUT MEALS	52531	UMEMPLOY. INS EXPENSE
51285	CALLOUT MILEAGE REIMBURSEMENTS	52532	SAFETY & TRAINING SUPPORT
52100	CONTRACTED SERVICES	52600	RENT
52107	CONTRACTED SERVICES-EIR	52841	SUCCESSOR AGENCY ADMIN
52108	CONTRACT SERVICES-GPU	54100	SUPPLIES
52110	AMBULANCE BILLING	54101	POSTAGE
52111	MAINT. CONTRCTS - DEFIBRULATOR	54102	SMALL TOOLS
52112	M. S. OVERSIGHT	54105	PHOTOGRAPHIC EXPENSE
52113	PLANNING STUDIES	54106	SPECIALTY SUPPLIES
52114	COMPLIANCE STUDIES	54120	PW - SPECIAL SUPPLIES
52120	LABOR CHARGES FROM OTHER DEPAR	54121	PW - ASPHALT CONCRETE
52130	EDUCATIONAL & MARKETING MATL'S	54122	PW - AGGREGATE BASE
52131	ASSISTANCE TO SENIORS	54123	PW - CRACK SEALANT
52132	EMERGENCY ASSISTANCE	54124	PW - CONCRETE/SUPPLIES
52133	MONTHLY DISCOUNT PROGRAM	54125	PW - TRAFFIC PAINT
52134	CONTRACT ADMINISTRATION	54126	PW-PREMARKS
52135	ENERGY CONSERVATION PROGRAM	54127	PW - SIGN POSTS/SHEETING
52136	PHOTOVOLTAIC RATES/INCENTIVE	54128	PW - COLD PATCH MATERIAL
52137	PUBLIC BENEFITS PROGRAM MGMT	54129	PW - TACK OIL
52138	NCPA PUBLIC BENEFITS PROGRAM	54130	PW - SAFETY
52139	RESEARCH, DEVELOPMENT & DEMO	54131	PW - BARRICADES & CONES
52140	LITIGATION EXPENSES	54160	HR - CITY LIABILITY & CONTRACT
52145	DETACHMENT-SEWER-UVSD	54161	HR - BACKGROUND & PHYSICALS
52150	LEGAL SERVICES/EXPENSES	54162	HR - ADVERTISING
52151	AFLAC & PERS INSUR ADMIN FEES	54163	HR - INTERVIEW SUPPLIES
52170	UKIAH WASTE SOLUTIONS	54164	HR - FORMS & OTHER DIV. EXP.
52171	RESIDENTIAL BILLING CHARGE	54165	HR - NEW EMPLOYEE FINGERPRINT
52172	COMMERCIAL OVERSIGHT FEE	54166	HR - DOT TESTING PROGRAM
52180	SECURITY SERVICES	54167	HR - EMPLOYEE DEVELOPMENT
52301	PROPERTY TAX ADMIN FEE	54168	HR - REMIF SAFETY TRNG & SUPPO
52302	AMBULANCE FEES	54201	PRISONER EXPENSE
52303	REHIT SUPPORT	54202	MAJOR CRIME INVETIGATIONS
52304	LAFCO FEES AND PROP TAX EXP	54320	SOFTWARE
52500	TRUSTEE FEES	54330	COMPUTER AND TECHNOLOGY
52510	ADVERTISING & PROMOTION	54500	EQUIP RENTS AND LEASES
52515	ADVERTISING & PUBLICATION	54700	FINES & PENALTIES
52521	LIABILITY INSURANCE PREMIUM	55100	TELEPHONE
52522	LIABILITY INSURANCE DEDUCT	55200	PG&E
52523	BOILER/MACHINERY PREMIUMS	55210	UTILITIES
52524	PROPERTY INSURANCE	56100	VEHICLE & EQUIPMENT MAINT. & R
52525	WORKER'S COMP. EXPENSE	56110	CITY GARAGE - PARTS

56121	R & M RADIO EQUIPMENT	56111	CITY GARAGE - LABOR
56122	R & M NON-AUTO EMS EQUIPMENT	56112	EQUIPMENT PARTS FOR RESALE
56123	R & M COMPUTERS	56120	EQUIPMENT MAINTENANCE & REPAIR
56124	MAINT CONTRACT DEFIBULATORS	80235	SYSTEM MAINTENANCE
56130	EXTERNAL SERVICES	80236	EMERGENCY/CONTINGENCY
56210	FUEL & FLUIDS	90100	LOAN PROCEEDS
56300	BUILDING MAINT. & REPAIR	90101	LOAN PAYMENT RECEIVED
56410	EQUIPMENT RENTAL - PRIVATE	90301	LOAN REPAYMENT
56504	FACILITY MAINTENANCE & REPAIR	90410	BOND PROCEEDS
56600	AIRFIELD MAINTENANCE & REPAIR		
56700	LANDFILL CLOSURE EXPENSE		
57100	CONFERENCE & TRAINING		
57101	CONF & TRAINING-AQUATICS		
57102	CONF & TRAINING-PARKS STAFF		
57200	MEETINGS		
57300	MEMBERSHIPS & SUBSCRIPTIONS		
58101	NCPA PLANT GENERATION		
58102	NCPA POWER PURCHASES		
58103	NCPA TRANSMISSION		
58104	NCPA MANAGEMENT SERVICES		
58105	NCPA THIRD PARTY SALES		
58106	NCPA PASS THROUGH COSTS		
58107	NCPA COMMITMENTS ACTIVITY		
58201	WATER PURCHASES		
58202	WATER TREATMENT PLANT CHEMICAL		
58401	AVIATION FUEL		
58410	GARAGE LUBRICANTS & PARTS		
58510	REIMBRABLE JOBS		
59100	PROPERTY TAXES PAID		
59101	FEES		
59102	FRANCHISE FEES		
59350	PURCHASE DISCOUNTS TAKEN		
59400	OTHER EXPENSES		
70101	LOAN PAYMENTS MADE		
70102	BOND INTEREST PAYMENTS		
70110	BOND ISSUANCE COSTS		
70201	LOAN PRINCIPAL PAYMENTS		
70202	BOND PRINCIPAL PAYMENTS		
80100	MACHINERY & EQUIPMENT		
80200	BUILDINGS ACQUISITION		
80210	LAND ACQUISITION		
80220	BUILDING IMPROVEMENTS		
80230	INFRASTRUCTURE		
80231	RECYCLING STUDY 50% GRANT MATC		
80232	LINE REPLACEMENTS		
80233	MAIN REPLACEMENTS		
80234	INFLOW/INFILTRATION		

List of Checks Presented for Approval on 4/3/2020

The following list of bills payable was reviewed and approved for payment.

 05/17/2020 DB CR
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV323336	SURFACE MOUNT, M4 LED FLASHER	\$627.56	10021210-56130	EXTERNAL SERVICES	\$627.56
Vendor Total:						\$627.56
ADVANCED SECURITY SYSTEMS	502830 3	ALARM MONITORING AT GHM	(\$528.48)	10022700-52180	SECURITY SERVICES	(\$528.48)
	514524 1	ALARM MONITORING AT GHM	\$88.50	10022700-52180	SECURITY SERVICES	\$88.50
	502830 2	FIRE, LIFE SAFETY INSPECTION &	\$528.48	10022700-52180	SECURITY SERVICES	\$528.48
	514524	FIRE, LIFE SAFETY INSPECTION &	\$528.48	10022700-52180	SECURITY SERVICES	\$528.48
Vendor Total:						\$616.98
AFLAC GROUP INSURANCE	A133277600	MAR 20 AFLAC CRITICAL CARE INS	\$376.96	20700000-20538	AFLAC CRITICAL ILLNESS POLICY	\$376.96
Vendor Total:						\$376.96
ALL-GUARD ALARM SYSTEMS INC	A270938	MONTHLY MONITORING AT WWTP	\$91.40	84027225-52180	SECURITY SERVICES	\$91.40
Vendor Total:						\$91.40
AMAZON CAPITAL SERVICES	1FGQ-PCJP-RPNK	RESTRAINTS	\$323.70	10020210-54100	SUPPLIES	\$323.70
	1KVL-Y7JD-LNCP	64GB SD CARDS	\$40.14	10021210-54100	SUPPLIES	\$20.07
				91521400-54100	SUPPLIES	\$20.07
	1TL4-VR7C-V4DM	POWER SUPPLY, LED LIGHTS	\$124.07	77725200-54100	SUPPLIES	\$124.07
	1TL4-VR7C-MHJH	BATTERY PACKS, CHARGER ADAPTERS	\$570.16	77725200-54100	SUPPLIES	\$570.16
Vendor Total:						\$1,058.07
ANIXTER	4492102-02	(DE-W39) DEADEND WEDGE, #4 ACS	\$716.94	80000000-12104	INVENTORY - PURCHASES	\$712.43
				80026120-54100	SUPPLIES	\$4.51
Vendor Total:						\$716.94
BOUND TREE MEDICAL LLC	32981287	CAVICIDE #294128 1 GAL DISENFE	\$1,785.56	10012200-54100	SUPPLIES	\$1,785.56
Vendor Total:						\$1,785.56
CA SURVEYING & DRAFTING SUPPLY INC	144540/1	PHOTOPAPER	(\$16.73)	10024210-54100	SUPPLIES	(\$5.58)
				82027110-54100	SUPPLIES	(\$5.58)

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CA SURVEYING & DRAFTING SUPPLY INC	144540/1	PHOTOPAPER	(\$16.73)	84027220-54100	SUPPLIES	(\$5.57)
	144045/1	PHOTOPAPER	\$16.73	10024210-54100	SUPPLIES	\$5.58
				82027110-54100	SUPPLIES	\$5.58
				84027220-54100	SUPPLIES	\$5.57
	143831/1	PHOTOPAPER, BOND 24LBS PRES	\$389.33	10024210-54100	SUPPLIES	\$129.78
				82027110-54100	SUPPLIES	\$129.78
				84027220-54100	SUPPLIES	\$129.77
					Vendor Total:	\$389.33
CHEM DRY	20271	CARPET CLEANING SERVICES	\$1,030.00	73022600-52100	CONTRACTUAL SERVICES	\$1,030.00
					Vendor Total:	\$1,030.00
CLARK PEST CONTROL	25567703	PEST CONTROL SVCS	\$94.00	80026210-52100	CONTRACTUAL SERVICES	\$94.00
	25556574	PEST CONTROL SVCS	\$74.00	80026220-52100	CONTRACTUAL SERVICES	\$74.00
					Vendor Total:	\$168.00
COMCAST	5488 APR 20	INTERNET SERVICES	\$89.86	10021210-55100	TELEPHONE	\$44.93
				91521400-55100	TELEPHONE	\$44.93
					Vendor Total:	\$89.86
DC ELECTRIC GROUP INC	414757	M1064 - TS RESPONSE TRAFFIC SIGNAL REPAIR	\$895.75	10024214-52100	CONTRACTUAL SERVICES	\$895.75
					Vendor Total:	\$895.75
DEPT OF MOTOR VEHICLES	DV032320	2020 CA VEHICLE CODE BOOKS	\$186.08	10020210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$186.08
					Vendor Total:	\$186.08
EBA ENGINEERING	50701	LANDFILL ENGINEERING SERVICES	\$411,411.65	70024500-80230	INFRASTRUCTURE	\$411,411.65
					Vendor Total:	\$411,411.65
EPIC AVIATION LLC	7307096	JET A	\$9,032.15	77725200-58401	AVIATION FUEL	\$9,032.15
					Vendor Total:	\$9,032.15
EVOQUA WATER TECHNOLOGIES LLC	903940320	RETURN PO# 45748 REF INV# 903820842	(\$5,356.65)	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$5,356.65)
	904389756	#W2T269844 WEAR STRIP .38 X 3.	\$5,654.94	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5,654.94
					Vendor Total:	\$298.29
FARWEST LINE SPECIALTIES LLC	301721	ELECTRICAL BOOTS - Z CHERNEY	\$425.28	80026120-54100	SUPPLIES	\$425.28
					Vendor Total:	\$425.28

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FASTENAL	CAUKA38849	MISC. SUPPLIES AS NEEDED	\$189.61	84027221-54100	SUPPLIES	\$189.61
					Vendor Total:	\$189.61
FEDERAL EXPRESS	6-964-07924	SHIPPING SERVICES	\$418.16	10012500-54101	POSTAGE	\$20.26
				10013400-54101	POSTAGE	\$88.93
				10020210-54101	POSTAGE	\$27.43
				10020210-54101	POSTAGE	\$27.56
				10020210-54101	POSTAGE	\$42.15
				10020210-54101	POSTAGE	\$42.15
				10020210-54101	POSTAGE	\$52.45
				10023100-54101	POSTAGE	\$24.66
				20513300-54101	POSTAGE	\$44.12
				84027225-54101	POSTAGE	\$48.45
					Vendor Total:	\$418.16
GARTON TRACTOR INC	CU50084	FITTINGS	\$19.60	84027221-56130	EXTERNAL SERVICES	\$19.60
					Vendor Total:	\$19.60
GARY B LEE	LMI 313-009	EMERGENCY TROUBLESHOOT OF 54"	\$920.01	80026220-56120	EQUIPMENT MAINTENANCE & REPAIR	\$920.01
					Vendor Total:	\$920.01
GENERAL PACIFIC INC	1366897	(IN-25) INSULATOR, 25 KV DE PO	\$687.16	80000000-12104	INVENTORY - PURCHASES	\$687.16
					Vendor Total:	\$687.16
GENERAL SERVICES AGENCY	APR 20	SPANISH MTN SUBLEASE MO RENT-N	\$50.00	20620231-52100	CONTRACTUAL SERVICES	\$50.00
					Vendor Total:	\$50.00
GHD INC	138976	PLAN & SPEC PREP - STREETScape	\$1,819.80	50024220-80230	INFRASTRUCTURE	\$1,819.80
	138977	PLAN & SPEC PREP - STREETScape	\$12,132.10	50024220-80230	INFRASTRUCTURE	\$12,132.10
					Vendor Total:	\$13,951.90
HERC RENTALS INC	31362364-001	WATER TENDER	\$1,022.38	84027225-52100	CONTRACTUAL SERVICES	\$1,022.38
					Vendor Total:	\$1,022.38
JOSHUA WILLIAMS	81980	VARIOUS PLANTS FOR WILD GARDEN	\$286.33	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.32)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.33)
				10022700-54100	SUPPLIES	\$1.65

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
JOSHUA WILLIAMS	81980	VARIOUS PLANTS FOR WILD GARDEN	\$286.33	10022700-54100	SUPPLIES	\$286.33
					Vendor Total:	\$286.33
JUDY CHAN	APR 20	APR 20 RENT-MASON ST	\$1,435.00	10022100-52600	RENT	\$1,435.00
					Vendor Total:	\$1,435.00
KIMBALL MIDWEST	7821167	CRYO POWER TAP, CABLE TIES	\$101.65	10024210-56130	EXTERNAL SERVICES	\$101.65
					Vendor Total:	\$101.65
LIEBERT CASSIDY WHITMORE	1495075	LEGAL SERVICES - PERSONNEL	\$141.00	10016100-52100	CONTRACTUAL SERVICES	\$141.00
	1495076	LEGAL SERVICES - PERSONNEL	\$864.00	10016100-52100	CONTRACTUAL SERVICES	\$864.00
	1495072	LEGAL SERVICES - PERSONNEL	\$1,026.90	10016100-52100	CONTRACTUAL SERVICES	\$1,026.90
	1495074	LEGAL SERVICES - PERSONNEL	\$2,459.05	10016100-52100	CONTRACTUAL SERVICES	\$2,459.05
	1495073	LEGAL SERVICES - PERSONNEL	\$6,815.08	10016100-52100	CONTRACTUAL SERVICES	\$6,815.08
					Vendor Total:	\$11,306.03
LORELEI SCOTT	7610	AWARD PLAQUES	\$344.04	10021210-54167	EMPLOYEE DEVELOPMENT	\$172.02
				91521400-54167	EMPLOYEE DEVELOPMENT	\$172.02
	7735	REPLACE GRAPHICS ON PD VEHICLE	\$261.53	10020210-56130	EXTERNAL SERVICES	\$261.53
					Vendor Total:	\$605.57
MARK CLEMENTI PHD	03-16-20	PRE-EMPLOYMENT EVALUATION	\$825.00	10020210-54161	BACKGROUND & PHYSICALS	\$825.00
					Vendor Total:	\$825.00
MARY HORGER	DV040120	REIMBURSEMENT-COVID-19 SUPPLIES	\$48.96	10012200-54100	SUPPLIES	\$48.96
					Vendor Total:	\$48.96
MATHESON TRI-GAS INC	21462074	OXYGEN & MISC. SUPPLIES AS NEE	\$77.97	80026210-54100	SUPPLIES	\$77.97
					Vendor Total:	\$77.97
MENDOCINO COUNTY TAX COLLECTOR	19/20 51344-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$109.83	10022100-59100	PROPERTY TAXES PAID	\$109.83
	19/20 51347-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$603.94	10022100-59100	PROPERTY TAXES PAID	\$603.94
	19/20 57487-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$328.74	70024500-59100	PROPERTY TAXES PAID	\$328.74
	19/20 57316-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$839.13	70024500-59100	PROPERTY TAXES PAID	\$839.13
	19/20 4141-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$595.39	77725200-59100	PROPERTY TAXES PAID	\$595.39

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDOCINO COUNTY TAX COLLECTOR	19/20 59541-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$83.28	84027225-59100	PROPERTY TAXES PAID	\$83.28
	19/20 59548-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$150.19	84027225-59100	PROPERTY TAXES PAID	\$150.19
	19/20 59542-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$182.04	84027225-59100	PROPERTY TAXES PAID	\$182.04
	19/20 59537-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$201.51	84027225-59100	PROPERTY TAXES PAID	\$201.51
	19/20 59550-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$208.83	84027225-59100	PROPERTY TAXES PAID	\$208.83
	19/20 59546-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$241.16	84027225-59100	PROPERTY TAXES PAID	\$241.16
	19/20 59545-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$414.07	84027225-59100	PROPERTY TAXES PAID	\$414.07
	19/20 59551-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$919.53	84027225-59100	PROPERTY TAXES PAID	\$919.53
	19/20 59547-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$2,121.07	84027225-59100	PROPERTY TAXES PAID	\$2,121.07
	19/20 59613-2	19/20 PROPERTY TAXES 2ND INSTALLMENT	\$2,353.01	84027225-59100	PROPERTY TAXES PAID	\$2,353.01
Vendor Total:						\$9,351.72
MICHELE MULLET	DV032520	SEWER LATERAL REIMBURSEMENT	\$2,000.00	84427222-52100	CONTRACTUAL SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
MITCHELL REPAIR INFORMATION LLC	24146020	SHOPKEY TRUCKWORKS PLUS	\$4,466.40	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$4,466.40
					Vendor Total:	\$4,466.40
MOIRS	157551	CHOLORINE	\$497.09	82027111-58202	CHEMICALS	\$497.09
	157459	CHLORINE	\$552.32	82027111-58202	CHEMICALS	\$552.32
	157684	CHLORINE	\$662.79	82027111-58202	CHEMICALS	\$662.79
	157531	8/16' PRO TELEPOLE	\$79.48	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$79.48
	Vendor Total:					\$1,791.68
MOTION INDUSTRIES INC	CA23-519313	BEARINGS, FITTINGS & MISC. SUP	\$161.95	80026220-54100	SUPPLIES	\$161.95
					Vendor Total:	\$161.95
NORTH COAST OPPORTUNITIES, INC	031820	GRANT APPLICATION & SUBMITTAL	\$33,412.28	51124210-80230	INFRASTRUCTURE	\$33,412.28
					Vendor Total:	\$33,412.28

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OLIN CORPORATION	2803012	LIQUID SODIUM HYPOCHLORITE	\$4,242.94	84027225-58202	CHEMICALS	\$4,242.94
					Vendor Total:	\$4,242.94
ONE TIME PAY VENDOR	DV032020	TRANSIENT OCCUPANCY REFUND-ROYAL INN	\$7,719.28	10000000-41430	ROOM OCCUPANCY TAX 2%	\$1,543.85
				10000000-41420	ROOM OCCUPANCY TAX 8%	\$6,175.43
	123206-5	UTILITY REFUND-ROBERT CLARK	\$13.57	90100000-10421	UTILITY RECEIVABLES CLEARING	\$13.57
	121425-3	UTILITY REFUND - JUDITH AN MOLONEY	\$123.38	90100000-10421	UTILITY RECEIVABLES CLEARING	\$123.38
					Vendor Total:	\$7,856.23
PACE SUPPLY CORPORATION	025953374	BRASS NUT, ADAPTER	\$216.44	20822500-56300	BUILDING MAINT. & REPAIR	\$216.44
	025953374-1	BRASS NUT, ADAPTER	\$570.43	20822500-56300	BUILDING MAINT. & REPAIR	\$570.43
					Vendor Total:	\$786.87
PCMG INC	901158167	MICROSOFT ENTERPRISE AGREEMENT	\$491.61	20913900-54320	SOFTWARE	\$491.61
					Vendor Total:	\$491.61
PETERSON POWER SYSTEMS INC	PC060158438	SEAL O-RING, KEYS	\$75.79	84027221-56130	EXTERNAL SERVICES	\$38.64
				84027225-56130	EXTERNAL SERVICES	\$37.15
					Vendor Total:	\$75.79
PETERSON TRUCKS INC	223121R	BRAKLEEN CLEANER, BALDES, FILTER FUEL	\$115.85	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.14)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.54)
				10021210-56130	EXTERNAL SERVICES	\$0.23
				10021210-56130	EXTERNAL SERVICES	\$6.47
				20324100-56130	EXTERNAL SERVICES	\$0.23
				20324100-56130	EXTERNAL SERVICES	\$34.95
				20324100-56130	EXTERNAL SERVICES	\$46.64
				80026110-56130	EXTERNAL SERVICES	\$0.22
				80026110-56130	EXTERNAL SERVICES	\$27.79
					Vendor Total:	\$115.85
PG&E CO	8716-1 MAR 20	PACIFIC GAS & ELECTRIC	\$4,259.24	82027111-55210	UTILITIES	\$4,259.24
					Vendor Total:	\$4,259.24

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
RAIN FOR RENT, WOODLAND	1451150	EMERGENCY RENTAL OF 4" TRASH P	\$842.07	94424424-80230	INFRASTRUCTURE	\$842.07
	1446678	EMERGENCY RENTAL OF 4" TRASH P	\$4,493.23	94424424-80230	INFRASTRUCTURE	\$4,493.23
					Vendor Total:	\$5,335.30
REDWOOD COAST FUELS	2131093	CARDLOCK FUEL PURCHASES	\$8,070.11	10012200-56210	FUEL & FLUIDS	\$7.99
				10020210-56210	FUEL & FLUIDS	\$2,032.91
				10020224-56210	FUEL & FLUIDS	\$109.66
				10022100-56210	FUEL & FLUIDS	\$739.22
				10023320-56210	FUEL & FLUIDS	\$71.53
				10024620-56210	FUEL & FLUIDS	\$217.61
				10024620-56210	FUEL & FLUIDS	\$661.77
				20324100-56210	FUEL & FLUIDS	\$235.39
				20513382-56210	FUEL & FLUIDS	\$26.00
				80026400-56210	FUEL & FLUIDS	\$1,817.33
				82027111-56210	FUEL & FLUIDS	\$356.99
				82027114-56210	FUEL & FLUIDS	\$350.47
				82027114-56210	FUEL & FLUIDS	\$537.94
				84027221-56210	FUEL & FLUIDS	\$298.55
				84027221-56210	FUEL & FLUIDS	\$458.25
				84027225-56210	FUEL & FLUIDS	\$148.50
	2133916	EMERGENCY FUEL SERVICES AS NEE	\$64.35	20324100-58410	GARAGE LUBRICANTS & PARTS	\$64.35
					Vendor Total:	\$8,134.46
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-4 HEALTHCOMP	APR 20 REMIF MEDICAL, DENTAL & VISION INSURANCE	\$237,318.92	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$455.00
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,154.60
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$10,370.00
				20700000-20520	P/R DEDUCT.-MEDICAL INS	\$204,640.00
				20700000-20510	REMIF DENTAL	\$16,587.12
				20700000-20511	REMIF VISION	\$3,112.20
					Vendor Total:	\$237,318.92

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REGE CONSTRUCTION, INC.	RET 1920109	RETAINAGE FOR CONTRACT 1920109	\$70,385.81	51100000-20150	AP CONTRACT RETAINAGE	\$10,189.91
				51100000-20150	AP CONTRACT RETAINAGE	\$11,315.95
				51100000-20150	AP CONTRACT RETAINAGE	\$11,857.50
				51100000-20150	AP CONTRACT RETAINAGE	\$37,022.45
				Vendor Total:		\$70,385.81
REXEL USA INC	OF54086	WELDING CABLE	\$217.98	10024210-56130	EXTERNAL SERVICES	\$217.98
				Vendor Total:		\$217.98
ROCKWELL SOLUTIONS INC	2352	VX136 PUMP SEAL (#11.000001) K	\$5,671.23	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5,671.23
				Vendor Total:		\$5,671.23
RR DONNELLEY	126686719	SERVICE CALL BOOKS	\$779.38	20513300-54100	SUPPLIES	\$779.38
				Vendor Total:		\$779.38
SAFEWAY INC	STMT MAR 20	MISC. PURCHASES AS NEEDED	\$349.19	73022600-54100	SUPPLIES	\$196.76
				82027111-54100	SUPPLIES	\$152.43
				Vendor Total:		\$349.19
SAVINGS BANK OF MENDOCINO COUNTY	MAR 20	LOVERS LANE LOAN PAYMENT	\$1,945.41	91500000-70103	LOAN INTEREST	\$324.79
				91800000-70103	LOAN INTEREST	\$757.84
				91500000-70201	LOAN PRINCIPAL PAYMENTS	\$258.83
				91800000-70201	LOAN PRINCIPAL PAYMENTS	\$603.95
				Vendor Total:		\$1,945.41
SILVA SEPTIC INC	84486	HANDWASH STATION RENTAL	\$158.88	73022600-54100	SUPPLIES	\$158.88
				Vendor Total:		\$158.88
SNAP-ON INDUSTRIAL	ARV/43115364	GARAGE TOOLS	\$19.09	20324100-54102	SMALL TOOLS	\$19.09
	ARV/43095654	GARAGE TOOLS	\$73.65	20324100-54102	SMALL TOOLS	\$73.65
	ARV/43240523	GARAGE TOOLS	\$312.25	20324100-54102	SMALL TOOLS	\$312.25
				Vendor Total:		\$404.99
SOLID WASTES SYSTEMS INC	MAR 20	RESIDENTIAL GARBAGE FEES	\$8,890.32	90200000-52170	UKIAH WASTE SOLUTIONS	\$8,890.32
				Vendor Total:		\$8,890.32
SONSRAY MACHINERY LLC	P22774-04	BOWL	\$31.58	10022100-56130	EXTERNAL SERVICES	\$31.58
				Vendor Total:		\$31.58

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	29855	BINDER, WIRELESS KEYBOARD AND MOUSE	\$130.07	84027225-54103	LAB SUPPLIES	\$130.07
	29399	GEL PENS, NOTEPADS	\$41.34	10022700-54100	SUPPLIES	\$41.34
	32458	FOLDERS	\$41.36	10023422-54100	SUPPLIES	\$41.36
	31991	USB	\$70.76	84027221-54100	SUPPLIES	\$70.76
	31708	CARTRIDGE	\$89.27	84027221-54100	SUPPLIES	\$89.27
Vendor Total:						\$372.80
STB ELECTRICAL TEST EQUIPMENT INC	62149	TESTING SERVICES	\$300.80	80026110-52100	CONTRACTUAL SERVICES	\$300.80
	Vendor Total:					
STEVE MICHAEL BROWN	UKIAH-008	EIR FOR LANDFILL CLOSURE PROJE	\$18,000.00	70024500-52100	CONTRACTUAL SERVICES	\$18,000.00
	Vendor Total:					
TRIPLE S CAMERA SHOP	117916	PORTRAIT PHOTOGRAPHY	\$58.68	10020210-54100	SUPPLIES	\$58.68
	Vendor Total:					
UKIAH PAPER SUPPLY	1508734	MISC. JANITORIAL SUPPLIES AS N	\$257.03	10012200-54100	SUPPLIES	\$257.03
	1508618	MISC. JANITORIAL SUPPLIES AS N	\$255.25	10022100-54100	SUPPLIES	\$255.25
	1509138	MISC. JANITORIAL SUPPLIES AS N	\$270.53	10022100-54100	SUPPLIES	\$270.53
	1509728	MISC. JANITORIAL SUPPLIES AS N	\$34.28	20822500-54100	SUPPLIES	\$34.28
	1509549	MISC. JANITORIAL SUPPLIES AS N	\$56.57	20822500-54100	SUPPLIES	\$56.57
	1508522	MISC. JANITORIAL SUPPLIES AS N	\$163.66	20822500-54100	SUPPLIES	\$163.66
	1509661	MISC. JANITORIAL SUPPLIES AS N	\$31.62	73022600-54100	SUPPLIES	\$31.62
	508415	MISC. JANITORIAL SUPPLIES AS N	\$322.51	73022600-54100	SUPPLIES	\$322.51
	509270	MISC. JANITORIAL SUPPLIES AS N	\$389.27	73022600-54100	SUPPLIES	\$389.27
	1509548	MISC. JANITORIAL SUPPLIES AS N	\$205.53	80026110-54100	SUPPLIES	\$205.53
	1509444	MISC. JANITORIAL SUPPLIES AS N	\$303.87	82027111-54100	SUPPLIES	\$303.87
	508905	MISC. JANITORIAL SUPPLIES AS N	\$188.58	84027225-54100	SUPPLIES	\$188.58
Vendor Total:						\$2,478.70
USA BLUEBOOK	176871	LAMP ASSEMBLY	\$138.71	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$138.71
	Vendor Total:					
VERIZON WIRELESS	9850838252	DATA & EMERGENCY LOANER PHONES	\$1,837.84	80126100-80100	MACHINERY & EQUIPMENT	\$152.04

List of Checks Presented for Approval on 4/3/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	9850838252	DATA & EMERGENCY LOANER PHONES	\$1,837.84	10012100-55100	TELEPHONE	\$38.01
				10020210-55100	TELEPHONE	\$76.02
				10022100-55100	TELEPHONE	\$38.01
				10022810-55100	TELEPHONE	\$38.00
				10022840-55100	TELEPHONE	\$38.01
				10023100-55100	TELEPHONE	\$38.01
				10023320-55100	TELEPHONE	\$38.01
				10024210-55100	TELEPHONE	\$69.69
				10024620-55100	TELEPHONE	\$53.96
				20913900-55100	TELEPHONE	\$436.01
				70024500-55100	TELEPHONE	\$28.51
				77725200-55100	TELEPHONE	\$38.01
				80026210-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$232.06
				82027110-55100	TELEPHONE	\$117.20
				82027111-55100	TELEPHONE	\$76.02
				82027114-55100	TELEPHONE	\$40.02
				84027220-55100	TELEPHONE	\$98.19
				84027221-55100	TELEPHONE	\$154.05
				Vendor Total:		
INVOICE TOTAL:						\$892,968.73

List of Checks Presented for Approval on 4/10/2020

The following list of bills payable was reviewed and approved for payment.


 05/17/2020
 DB
CR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADVANCED SECURITY SYSTEMS	513537	MONTHLY ALARM SERVICES FOR 130	\$24.75	10021210-52180	SECURITY SERVICES	\$12.38
				91521400-52180	SECURITY SERVICES	\$12.37
				Vendor Total:		\$24.75
ANDREA DAVIS	DV032520	REIMBURSEMENT-GARDEN SUPPLIES	\$64.00	10022700-54100	SUPPLIES	\$64.00
				Vendor Total:		\$64.00
AT&T	000014549492	T1 TO INTERNET FOR DOJ/CLETS	\$299.15	10020210-55100	TELEPHONE	\$149.58
				20620231-55100	TELEPHONE	\$149.57
	2799 APR 20	INTERNET	\$78.72	10022100-55100	TELEPHONE	\$78.72
	3138 MAR 20	DSL FOR 911 REMOTE SUPPORT	\$101.65	20620231-55100	TELEPHONE	\$101.65
	000014548013	FIBER INTERNET GATEWAY	\$3,894.62	20913900-55100	TELEPHONE	\$3,894.62
				Vendor Total:		\$4,374.14
BNY WESTERN TRUST CO	252-2273735	ANNUAL TRUSTEE FEES - UKIAH RDA 2011	\$1,625.00	96995669-52100	CONTRACTUAL SERVICES	\$1,625.00
	252-2273734	SANNUAL TRUSTEE FEES - UKIAH RDA 2011	\$1,625.00	96995669-52100	CONTRACTUAL SERVICES	\$1,625.00
				Vendor Total:		\$3,250.00
CHROMAGRAPHS	69562	BUSINESS CARDS - A HODGE	\$53.09	84027225-54100	SUPPLIES	\$53.09
				Vendor Total:		\$53.09
CINTAS CORPORATION	5015869321	RUG/MAT & UNIFORM SERVICES	\$8.66	20324100-52100	CONTRACTUAL SERVICES	\$8.66
	5015657808	RUG/MAT & UNIFORM SERVICES	\$11.75	20324100-52100	CONTRACTUAL SERVICES	\$11.75
				Vendor Total:		\$20.41
COFFEE CRITIC INC, THE	R23447	MISC. COFFEE SUPPLIES AS NEEDED	\$90.00	10012200-54100	SUPPLIES	\$90.00
				Vendor Total:		\$90.00
COMCAST	0472 APR 20	INTERNET SERVICES	\$162.30	20913900-55100	TELEPHONE	\$162.30
	9780 MAR 20	INTERNET SERVICES	\$280.83	73022600-55100	TELEPHONE	\$280.83
				Vendor Total:		\$443.13

List of Checks Presented for Approval on 4/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CREATIVE WORKSHOP	017701	COPIES - COMMUNITY DEVELOPMENT	\$32.34	10023320-54100	SUPPLIES	\$32.34
					Vendor Total:	\$32.34
DANIEL F MEAD	50258	DUPLICATE KEYS, REPAIRS & MISC	\$60.00	20822500-56300	BUILDING MAINT. & REPAIR	\$60.00
	50304	DUPLICATE KEYS, REPAIRS & MISC	\$10.00	10022100-59400	OTHER EXPENSES	\$10.00
					Vendor Total:	\$70.00
DAVID BURTON	TR 3/3-7/20	TRAVEL REIMBURSEMENT	\$1,293.77	10022700-57100	LEARNING AND DEVELOPMENT	\$1,293.77
					Vendor Total:	\$1,293.77
DEEP VALLEY SECURITY	359895 6	SECURITY SYSTEM MONITORING AT	\$39.95	10022100-52180	SECURITY SERVICES	\$39.95
	359895	ALARM SERVICES PER ATTACHED CO	\$278.65	10022100-52180	SECURITY SERVICES	\$26.95
				10022100-52180	SECURITY SERVICES	\$29.95
				10022700-52180	SECURITY SERVICES	\$42.95
				20822500-52180	SECURITY SERVICES	\$42.95
				20824300-52180	SECURITY SERVICES	\$49.00
				73022600-52180	SECURITY SERVICES	\$19.95
				73022600-52180	SECURITY SERVICES	\$21.95
				82027111-52180	SECURITY SERVICES	\$20.00
				82027111-52180	SECURITY SERVICES	\$24.95
	359895 5	SECURITY UPGRADE & MONITORING/	\$42.95	10022700-52180	SECURITY SERVICES	\$42.95
	359895 1	MONITORING - SOFTBALL COMPLEX	\$32.95	10022822-52180	SECURITY SERVICES	\$32.95
	359895 2	SECURITY MONITORING SVCS - STR	\$34.95	20824300-52180	SECURITY SERVICES	\$34.95
	359895 3	SECURITY MONITORING SVCS - GAR	\$46.95	20824300-52180	SECURITY SERVICES	\$46.95
	359465	SECURITY MONITORING SVCS - STR	\$275.53	20824300-52180	SECURITY SERVICES	\$275.53
	359464	SECURITY MONITORING SVCS - GAR	\$654.49	20824300-52180	SECURITY SERVICES	\$654.49
	359895 4	PROVIDE AND INSTALL ELECTRONIC	\$52.95	80026400-52180	SECURITY SERVICES	\$52.95
					Vendor Total:	\$1,459.37

List of Checks Presented for Approval on 4/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DEPT OF FORESTRY & FIRE PROTECTION	FS-FFS0603	REGISTRATION - CHIEF'S ACADEMY	\$448.00	10021210-57100	LEARNING AND DEVELOPMENT	\$224.00
				91721400-57100	LEARNING AND DEVELOPMENT	\$224.00
				Vendor Total:		\$448.00
ENTENMANN-ROVIN CO	0150697-IN	PD BADGES	\$552.39	10020210-54100	SUPPLIES	\$552.39
				Vendor Total:		\$552.39
FIRST ALARM	533393	ALARM MONITORING	\$166.86	10020210-52180	SECURITY SERVICES	\$120.51
				20822500-52180	SECURITY SERVICES	\$46.35
				Vendor Total:		\$166.86
FISHER WIRELESS SVCS INC	231755	MISC. COMMUNICATION EQUIPMENT	\$97.99	10021210-56130	EXTERNAL SERVICES	\$97.99
				Vendor Total:		\$97.99
FLOYD WILLIAMS	032320	CPR CARD	\$12.00	10021210-54100	SUPPLIES	\$6.00
				91721400-54100	SUPPLIES	\$6.00
				Vendor Total:		\$12.00
GI JOES ARMY-NAVY	156436	RAIN BOOTS - M MENDEZ	\$163.31	20513382-54100	SUPPLIES	\$163.31
				Vendor Total:		\$163.31
GRAINGER INC	9489944448	ROLL, CENTERPULL	\$39.83	10021210-54100	SUPPLIES	\$19.92
				91521400-54100	SUPPLIES	\$19.91
	9489944430	DETERGENT, TRASH BAGS	\$179.27	10021210-54100	SUPPLIES	\$89.63
				91521400-54100	SUPPLIES	\$89.64
	Vendor Total:		\$219.10			
HANSEL FORD	CM1195686	CORE RETURN - PO#46562	(\$436.00)	10020210-56130	EXTERNAL SERVICES	(\$436.00)
	1195621	MISC. PARTS & MATERIALS AS NEE	\$36.80	10020210-56130	EXTERNAL SERVICES	\$36.80
	1195686	EB5Z*3504*BARM REMAN GEAR	\$1,515.10	10020210-56130	EXTERNAL SERVICES	\$1,515.10
	Vendor Total:		\$1,115.90			
HDL COREN & CONE	0033505-IN	SALES, USE & TRANSACTIONS TAX	\$300.00	10013400-52100	CONTRACTUAL SERVICES	\$300.00
	0033494-IN	SALES, USE & TRANSACTIONS TAX	\$1,050.00	10013400-52100	CONTRACTUAL SERVICES	\$1,050.00
	Vendor Total:		\$1,350.00			
HILDEBRAND CONSULTING LLC	183	FINANCIAL ANALYSIS - SEWER RAT	\$2,940.00	84427222-52100	CONTRACTUAL SERVICES	\$2,940.00
				Vendor Total:		\$2,940.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
IAN BROESKE	TR 9/23-27/19	TRAVEL REIMBURSEMENT	\$681.08	10021210-57100	LEARNING AND DEVELOPMENT	\$340.54
				91721400-57100	LEARNING AND DEVELOPMENT	\$340.54
				Vendor Total:		\$681.08
INFOSEND INC	168916	CENSUS INSERT	\$1,086.54	10012300-52100	CONTRACTUAL SERVICES	\$1,086.54
				Vendor Total:		\$1,086.54
INTERCOUNTY MECHANICAL & ELECTRICAL INC	7369	HEATER REPAIR - ELECTRIC DEPT	\$110.00	80126100-80220	BUILDING IMPROVEMENTS	\$110.00
	7368	HEATER REPAIR - GRACE HUDSON MUSEUM	\$110.00	10022700-56120	EQUIPMENT MAINTENANCE & REPAIR	\$110.00
				Vendor Total:		\$220.00
KEN FOWLER MOTORS INC	24176	MISC. AUTO PARTS AS NEEDED	\$272.71	10021210-56130	EXTERNAL SERVICES	\$272.71
	24115	MISC. AUTO PARTS AS NEEDED	\$598.92	10022100-56130	EXTERNAL SERVICES	\$598.92
				Vendor Total:		\$871.63
LES SCHWAB TIRE CENTER	64000470694	FLAT TIRE REPAIR	\$20.00	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$20.00
				Vendor Total:		\$20.00
LIFE ASSIST INC	988217	MISC. EMS SUPPLIES AS NEEDED	\$514.14	10021210-54100	SUPPLIES	\$257.07
				91721400-54100	SUPPLIES	\$257.07
				Vendor Total:		\$514.14
MARIANNE DAVISON	TR 3/9-13/20	TRAVEL REIMBURSEMENT	\$643.41	10022810-57100	LEARNING AND DEVELOPMENT	\$643.41
				Vendor Total:		\$643.41
MARK CLEMENTI PHD	04-01-20	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION	\$685.00	10021210-54161	BACKGROUND & PHYSICALS	\$685.00
				Vendor Total:		\$685.00
MENDO MILL & LUMBER CO	153532/1	MOTION SENSOR ALARM	\$29.39	20822500-56300	BUILDING MAINT. & REPAIR	\$29.39
	150912/1	BWT INSERT BIT SET	\$32.64	10024620-54120	PW - SPECIAL SUPPLIES	\$32.64
				Vendor Total:		\$62.03
MUNICIPAL MAINTENANCE EQUIPMENT	0147475-IN	DO3 VALVE 4W/3P 3GPM DE	\$931.75	84027221-56130	EXTERNAL SERVICES	\$931.75
				Vendor Total:		\$931.75
NHA ADVISORS LLC	00321	2019 CONTINUING DISCLOSE & CDI	\$4,600.00	10013400-52100	CONTRACTUAL SERVICES	\$600.00
				82013400-52100	CONTRACTUAL SERVICES	\$2,000.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NHA ADVISORS LLC	00321	2019 CONTINUING DISCLOSE & CDI	\$4,600.00	96917200-52100	CONTRACTUAL SERVICES	\$2,000.00
					Vendor Total:	\$4,600.00
ONE TIME PAY VENDOR	DV040320	ROOM RENTAL REFUND-UK NATURAL FOODS, COVID-19	\$450.00	10022700-46530	MUSEUM MEETING RENTALS	\$450.00
	DV032620	REC REFUND-WELLINGTON, COVID-19	\$40.00	10022850-44915	RECREATION PROGRAM INCOME	\$40.00
	DV032720	REC REFUND-PARDINI, COVID-19	\$50.00	10022850-44915	RECREATION PROGRAM INCOME	\$50.00
	123273-5	UTILITY REFUND - MOUNTANOS PROPERTIES	\$20.13	90100000-10421	UTILITY RECEIVABLES CLEARING	\$20.13
					Vendor Total:	\$560.13
OREILLY AUTO PARTS	2707-224601	BATTERY	\$30.07	10021210-56300	BUILDING MAINT. & REPAIR	\$15.04
				91721400-56300	BUILDING MAINT. & REPAIR	\$15.03
	2707-221494	BRAKE ROTOR, CERAMIC PADS RETURN	(\$108.86)	10020210-56130	EXTERNAL SERVICES	(\$108.86)
	2707-221409	BRAKE ROTOR, CERAMIC PADS	\$108.86	10020210-56130	EXTERNAL SERVICES	\$108.86
	2707-221387	BRAKE ROTOR, AIR & OIL FILTERS	\$196.73	10020210-56130	EXTERNAL SERVICES	\$196.73
	2707-221591	IGNITION LOCK	\$92.53	20822500-56130	EXTERNAL SERVICES	\$92.53
					Vendor Total:	\$319.33
PACE SUPPLY CORPORATION	025953374-2	ROYAL SLOAN	\$536.87	20822500-56300	BUILDING MAINT. & REPAIR	\$536.87
	025962124	SENSOR KIT	\$799.23	20822500-56300	BUILDING MAINT. & REPAIR	\$799.23
	025971491	COUPLING BRASS, HYDRANT BOLT	\$564.96	82000000-12104	INVENTORY - PURCHASES	\$564.96
	025988975	CLAMP	\$143.46	82027114-54100	SUPPLIES	\$143.46
	025973133	ADAPTERS	\$358.50	82027114-54100	SUPPLIES	\$358.50
					Vendor Total:	\$2,403.02
PFM ASSET MANAGEMENT LLC	SMA-M0220-15762	FINANCIAL ADVISORY SERVICES	\$2,575.58	10015100-52100	CONTRACTUAL SERVICES	\$2,575.58
					Vendor Total:	\$2,575.58
PG&E CO	3822-9 FEB 20	PACIFIC GAS & ELECTRIC	\$6,138.63	84027225-55200	PG&E	\$3,348.78
				10022100-55210	UTILITIES	\$15.58
				10022300-55210	UTILITIES	\$9.19
				10022700-55210	UTILITIES	\$191.33
				20822500-55210	UTILITIES	\$1,547.99

List of Checks Presented for Approval on 4/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PG&E CO	3822-9 FEB 20	PACIFIC GAS & ELECTRIC	\$6,138.63	70024500-55210	UTILITIES	\$587.21
				73022600-55210	UTILITIES	\$12.45
				73022600-55210	UTILITIES	\$139.76
				77725200-55210	UTILITIES	\$18.89
				82027111-55210	UTILITIES	\$159.46
				84027221-55210	UTILITIES	\$107.99
	3822-9 JAN 20	PACIFIC GAS & ELECTRIC	\$14,089.14	84027225-55200	PG&E	\$7,257.94
				10022100-55210	UTILITIES	\$11.19
				10022300-55210	UTILITIES	\$7.30
				10022700-55210	UTILITIES	\$195.52
				20822500-55210	UTILITIES	\$5,461.76
				70024500-55210	UTILITIES	\$609.62
				73022600-55210	UTILITIES	\$12.45
				73022600-55210	UTILITIES	\$246.37
				77725200-55210	UTILITIES	\$17.52
				82027111-55210	UTILITIES	\$176.66
				84027221-55210	UTILITIES	\$92.81
				Vendor Total:		\$20,227.77
PITNEY BOWES INC	1015208872	POSTAGE MACHINE LEASE & SUPPLI	\$168.15	20513300-54101	POSTAGE	\$168.15
				Vendor Total:		\$168.15
PSOMAS	161402	LAND SURVEYOR SERVICES	\$560.00	84027220-52100	CONTRACTUAL SERVICES	\$560.00
				Vendor Total:		\$560.00
RAINBOW AGRICULTURAL SERVICES	31059/1	CHAINS FOR CHAINSAW	\$97.97	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$97.97
	31228/1	K9 FOOD - JACK	\$65.31	10020210-54100	SUPPLIES	\$65.31
	31021/1	GLYSTAR PLUS	\$87.09	10020210-54100	SUPPLIES	\$87.09
	62979/1	FILLER CAP	\$8.70	82027114-54100	SUPPLIES	\$8.70
	56416/1	AIR FILTER KIT	\$489.83	82027114-54100	SUPPLIES	\$489.83
	31462/1	SCREW HANDY PACK	\$11.95	84027221-54100	SUPPLIES	\$11.95
				Vendor Total:		\$760.85
REDWOOD COAST FUELS	2130432	CARDLOCK FUEL PURCHASES	\$946.34	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$946.34

List of Checks Presented for Approval on 4/10/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD COAST FUELS	2143765	CARDLOCK FUEL PURCHASES	\$290.15	20824300-56210	FUEL & FLUIDS	\$290.15
	3118089	CARDLOCK FUEL PURCHASES	\$327.19	20824300-56210	FUEL & FLUIDS	\$327.19
					Vendor Total:	\$1,563.68
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	INV-002931	WOKERS COMP 4TH QTR FY 19/20	\$268,913.00	20116220-52525	WORKER'S COMP. EXPENSE	\$268,913.00
					Vendor Total:	\$268,913.00
RELIABLE MILL SUPPLY CO	145568	PIPE	\$691.39	82027114-54100	SUPPLIES	\$691.39
					Vendor Total:	\$691.39
RICHARD ANDERSON	2020-0327-1	AGREEMENT FOR PROF.SVC'S FOR W	\$1,625.00	20913900-52100	CONTRACTUAL SERVICES	\$1,625.00
					Vendor Total:	\$1,625.00
ROGINA WATER COMPANY	0380 MAR 20	WATER SERVICES - 1301 TALMAGE	\$23.84	10021210-55210	UTILITIES	\$11.92
				91521400-55210	UTILITIES	\$11.92
					Vendor Total:	\$23.84
SALLY SWANSON ARCHITECTS INC	0245555	SALES, USE & TRANSACTIONS TAX	\$6,021.11	50824210-52100	CONTRACTUAL SERVICES	\$6,021.11
					Vendor Total:	\$6,021.11
SOLID WASTES SYSTEMS INC	MAR 20 A	RESIDENTIAL GARBAGE FEES	\$42,356.19	90200000-52170	UKIAH WASTE SOLUTIONS	\$42,356.19
					Vendor Total:	\$42,356.19
SYDNEY DEARBORN	Q5695596	REIMBURSEMENT FOR MEDICAL INSURANCE	\$188.03	91500000-20561	ACCRUED SICK	\$188.03
					Vendor Total:	\$188.03
TIM SANTO	DV030720	REIMBURSEMENT-MEAL	\$14.80	80026400-54100	SUPPLIES	\$14.80
					Vendor Total:	\$14.80
UKIAH DAILY JOURNAL	0006461227	PUBLIC HEARING	\$120.25	10023411-52515	ADVERTISING & PUBLICATION	\$120.25
	0006453129	PUBLIC HEARING	\$136.13	10023411-52515	ADVERTISING & PUBLICATION	\$136.13
	0006454509	PUBLIC HEARING	\$145.67	10023411-52515	ADVERTISING & PUBLICATION	\$145.67
	0006456257	PUBLIC HEARING	\$201.28	10023411-52515	ADVERTISING & PUBLICATION	\$201.28
	0006456732	PUBLISHING SERVICES FOR FY 19/	\$83.70	10012500-52150	LEGAL SERVICES/ EXPENSES	\$83.70
	0006462434	PUBLISHING SERVICES FOR FY 19/	\$94.82	10012500-52150	LEGAL SERVICES/ EXPENSES	\$94.82
	0006456745	PUBLISHING SERVICES FOR FY 19/	\$105.95	10012500-52150	LEGAL SERVICES/ EXPENSES	\$105.95

List of Checks Presented for Approval on 4/10/2020

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0006450906	PUBLISHING SERVICES FOR FY 19/	\$412.50	10012500-52150	LEGAL SERVICES/ EXPENSES	\$412.50
					Vendor Total:	\$1,300.30
UKIAH VALLEY SANITATION DIST	03312020	UVSD ADMINISTRATIVE COSTS FOR FY 19-20	\$65,771.00	84427221-52100	CONTRACTUAL SERVICES	\$65,771.00
	03302020	UVSD ADMINISTRATIVE COSTS FOR FY 18-19	\$183,334.00	84427221-52100	CONTRACTUAL SERVICES	\$183,334.00
					Vendor Total:	\$249,105.00
UNITED SITE SERVICES	114-10080111	PORTABLE TOILET RENTAL	\$166.86	10022100-52100	CONTRACTUAL SERVICES	\$166.86
	114-10080113	PORTABLE TOILET RENTAL	\$166.86	10022100-52100	CONTRACTUAL SERVICES	\$166.86
	114-10080117	PORTABLE TOILET RENTAL	\$136.37	80026220-52100	CONTRACTUAL SERVICES	\$136.37
					Vendor Total:	\$470.09
US PURE WATER CORP	EVPME2017433	WATER BAR TWIN WIN - 2-SPIGOT	\$4,745.83	90000000-23243	FAMILY FUN IN THE SUN	\$698.16
				90000000-23219	PUMPKINFEST	\$1,674.75
				90000000-23220	PUMPKINFEST (CC VENDOR PYTS)	\$1,499.76
				90000000-23256	SPECIAL EVENTS TRUST	\$873.16
					Vendor Total:	\$4,745.83
VITISYSTEMS INC	609156	LABORATORY TESTING	\$722.00	84027225-52100	CONTRACTUAL SERVICES	\$722.00
					Vendor Total:	\$722.00
WESCO DISTRIBUTION INC	10155028	#4533 COMBO PAYOUT TAKE-UP REE	\$1,894.81	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$8.53)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$2.13)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$8.53)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$8.53)
				80026110-54102	SMALL TOOLS	\$75.70
				80026110-54102	SMALL TOOLS	\$947.40
				80026120-54102	SMALL TOOLS	\$75.69
				80026120-54102	SMALL TOOLS	\$947.41
				90000000-23013	STATE USE TAX LIABILITY	(\$123.67)
					Vendor Total:	\$1,894.81

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
WILLOW COUNTY WATER DIST	10010 MAR 20	WATER SERVICE - 1500 S STATE ST	\$52.67	10021210-55210	UTILITIES	\$26.34
				91521400-55210	UTILITIES	\$26.33
				Vendor Total:		\$52.67
WITMER PUBLIC SAFETY GROUP	E1948167	FIRE CLOTHING	\$38.55	10021210-54100	SUPPLIES	\$19.28
				91521400-54100	SUPPLIES	\$19.27
				Vendor Total:		\$38.55
ZAB ENTERPRISES INC	MAR 20	PROVIDE MISC. FOOD DISHES AS N	\$13.75	10010000-54100	SUPPLIES	\$13.75
	MAR 20 CC	PROVIDE MISC. FOOD DISHES AS N	\$485.05	73022600-54100	SUPPLIES	\$485.05
	Vendor Total:		\$498.80			
INVOICE TOTAL:						\$636,356.05

List of Checks Presented for Approval on 4/17/2020

The following list of bills payable was reviewed and approved for payment.


 05/19/2020
 DB CR
 Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV323835	VERTEX SUPER LED, CLEAR	\$312.59	10021210-56130	EXTERNAL SERVICES	\$156.30
				91521400-56130	EXTERNAL SERVICES	\$156.29
	INV322176	HAVIS #C-VS-3000-F150-1: VEHIC	\$1,546.03	10021210-80100	MACHINERY & EQUIPMENT	\$772.85
				91721400-80100	MACHINERY & EQUIPMENT	\$773.18
	INV323331	HAVIS #C-VS-3000-F150-1: VEHIC	\$1,603.73	10021210-80100	MACHINERY & EQUIPMENT	\$801.69
				91721400-80100	MACHINERY & EQUIPMENT	\$802.04
	INV323829	HAVIS #C-VS-3000-F150-1: VEHIC	\$5,641.91	10021210-80100	MACHINERY & EQUIPMENT	\$2,820.33
				91721400-80100	MACHINERY & EQUIPMENT	\$2,821.58
	Vendor Total:					\$9,104.26
AFMAN SUPPLY	416630	MASTER LOCKS	\$289.26	84027221-54100	SUPPLIES	\$289.26
				Vendor Total:		\$289.26
ALHAMBRA NATIONAL WATER	5109554 040620	DRINKING WATER SERVICES	\$100.43	10022700-52100	CONTRACTUAL SERVICES	\$7.99
				84027225-54100	SUPPLIES	\$92.44
				Vendor Total:		\$100.43
ALPHA ANALYTICAL LABORATORIES INC	0033049-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$110.00	82027111-52100	CONTRACTUAL SERVICES	\$110.00
	0033825-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$110.00	82027111-52100	CONTRACTUAL SERVICES	\$110.00
	0034493-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$110.00	82027111-52100	CONTRACTUAL SERVICES	\$110.00
	0032306-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$350.00	82027111-52100	CONTRACTUAL SERVICES	\$350.00
	0034283-UKIAH	MISC. LABORATORY WORK AS NEEDE	\$780.00	82027111-52100	CONTRACTUAL SERVICES	\$780.00
	0032343-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$59.00	84027225-52100	CONTRACTUAL SERVICES	\$59.00
	0031997-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$118.00	84027225-52100	CONTRACTUAL SERVICES	\$118.00
	0031901-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$170.00	84027225-52100	CONTRACTUAL SERVICES	\$170.00
	0033004-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$170.00	84027225-52100	CONTRACTUAL SERVICES	\$170.00
	0031525-UKIAHSTP	MISC. LABORATORY WORK AS NEEDE	\$177.00	84027225-52100	CONTRACTUAL SERVICES	\$177.00

List of Checks Presented for Approval on 4/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ALPHA ANALYTICAL LABORATORIES INC	0033027-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$177.00	84027225-52100	CONTRACTUAL SERVICES	\$177.00
	0033870-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$177.00	84027225-52100	CONTRACTUAL SERVICES	\$177.00
	0034576-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$177.00	84027225-52100	CONTRACTUAL SERVICES	\$177.00
	0031906-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$190.00	84027225-52100	CONTRACTUAL SERVICES	\$190.00
	0034763-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$207.50	84027225-52100	CONTRACTUAL SERVICES	\$207.50
	0032658-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$281.00	84027225-52100	CONTRACTUAL SERVICES	\$281.00
	0034509-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$281.00	84027225-52100	CONTRACTUAL SERVICES	\$281.00
	0031767-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$381.00	84027225-52100	CONTRACTUAL SERVICES	\$381.00
	0032577-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$381.00	84027225-52100	CONTRACTUAL SERVICES	\$381.00
	0033677-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$381.00	84027225-52100	CONTRACTUAL SERVICES	\$381.00
	0034984-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$381.00	84027225-52100	CONTRACTUAL SERVICES	\$381.00
	0034697-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$390.00	84027225-52100	CONTRACTUAL SERVICES	\$390.00
	0031537-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$645.00	84027225-52100	CONTRACTUAL SERVICES	\$645.00
	0031539-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$645.00	84027225-52100	CONTRACTUAL SERVICES	\$645.00
	0034978-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$660.00	84027225-52100	CONTRACTUAL SERVICES	\$660.00
	0034327-UKIAHSTP	MISC. LABORATORY WORK AS NEEDED	\$748.00	84027225-52100	CONTRACTUAL SERVICES	\$748.00
	0031896-UKIAH	MISC. LABORATORY WORK AS NEEDED	\$110.00	82027111-54100	SUPPLIES	\$110.00
	Vendor Total:					\$8,366.50
AMAZON CAPITAL SERVICES	1CKJ-DR4P-NRGD	ULTRAWIDE MONITOR	\$348.39	10016100-54330	COMPUTER AND TECHNOLOGY	\$348.39
	1C79-RRYC-9MV1	TRAINING MANUALS - PUBLIC WORKS	\$292.29	10024210-57100	LEARNING AND DEVELOPMENT	\$292.29
	1GQR-7CPM-6XXV	TRAINING MANUALS - PUBLIC WORKS	\$456.64	10024210-57100	LEARNING AND DEVELOPMENT	\$456.64
	13YM-T4H6-W9PG	THANK YOU CARDS - PD	\$86.37	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$57.35
				20620231-54100	SUPPLIES	\$29.02
	1NHH-46QG-9VNJ	WEBCAM MOUNT	\$31.84	10020210-54100	SUPPLIES	\$31.84
	1VTR-RNQ6-XXTN	FIRST AID ADULT/INFANT CPR KITS	\$878.75	10022300-54100	SUPPLIES	\$878.75
	1PDG-XC16-FNW3	FLAG STICKER DECALS - PD	\$7.08	20620231-54100	SUPPLIES	\$7.08
	1PFP-47X3-DDJY	DISPLAY PORT CABLES	\$80.08	20913900-54100	SUPPLIES	\$80.08

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AMAZON CAPITAL SERVICES	1436-VWPN-NRQN	HARD DRIVE TOOL, MICRO CONVERTER	\$110.96	20913900-54100	SUPPLIES	\$110.96
	1VD1-W1Q4-C4XT	REPLACEMENT BATTERY FOR JETPACK	\$31.56	82027110-54100	SUPPLIES	\$31.56
	1436-VWPN-1LTY	TONER, PRINTER, BATTERY	\$331.13	82027110-54100	SUPPLIES	\$331.13
	11YP-KW6W-KJG4	WIRELESS KEYBOARD MOUSE COMBO	\$89.28	84027220-54100	SUPPLIES	\$89.28
Vendor Total:						\$2,744.37
AMWINS GROUP BENEFITS INC	6284868	MAY 20 RETIREE HEALTH INSURANC	\$1,617.48	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,617.48
	Vendor Total:					
AVLAB	0325750-IN	DICE FLASH-190 5GAL PAIL	\$123.31	77725200-56210	FUEL & FLUIDS	\$123.31
	Vendor Total:					
B & B INDUSTRIAL SUPPLY INC	214695	MISC. MATERIALS AS NEEDED	\$310.93	84027221-56120	EQUIPMENT MAINTENANCE & REPAIR	\$310.93
	215155	MISC. MATERIALS AS NEEDED	\$65.55	10021210-56130	EXTERNAL SERVICES	\$65.55
	215255	MISC. MATERIALS AS NEEDED	\$32.63	10024210-56130	EXTERNAL SERVICES	\$32.63
	215123	MISC. MATERIALS AS NEEDED	\$73.69	80126100-80230	INFRASTRUCTURE	\$73.69
	214807	MISC. MATERIALS AS NEEDED	\$78.48	10024620-54120	PW - SPECIAL SUPPLIES	\$78.48
	215150	MISC. MATERIALS AS NEEDED	\$126.27	10024620-54120	PW - SPECIAL SUPPLIES	\$126.27
	214998	MISC. MATERIALS AS NEEDED	\$240.61	10022100-54100	SUPPLIES	\$240.61
	Vendor Total:					
BARTLEY PUMP PM, LLC	58183F	CONTRACT 1920108 RETAINAGE	\$7,134.63	94424424-44835	REIMBURSEMENTS	\$137.50
				94424424-44835	REIMBURSEMENTS	\$233.23
				94424424-44835	REIMBURSEMENTS	\$248.52
				94424424-44835	REIMBURSEMENTS	\$921.50
				94424424-44835	REIMBURSEMENTS	\$2,152.50
				94424424-44835	REIMBURSEMENTS	\$3,441.38
	Vendor Total:					
BELKORP AG	618917	SPACER	\$56.10	10022100-56130	EXTERNAL SERVICES	\$56.10
Vendor Total:						\$56.10
BOUND TREE MEDICAL LLC	83569233	AMBULANCE SUPPLIES	\$3.11	10021210-54100	SUPPLIES	\$1.56
				91721400-54100	SUPPLIES	\$1.55
	83566118	AMBULANCE SUPPLIES	\$676.63	10021210-54100	SUPPLIES	\$338.32

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BOUND TREE MEDICAL LLC	83566118	AMBULANCE SUPPLIES	\$676.63	91721400-54100	SUPPLIES	\$338.31
	83573610	AMBULANCE SUPPLIES - EXAM GLOVES	\$925.03	10021210-54100	SUPPLIES	\$462.52
				91721400-54100	SUPPLIES	\$462.51
					Vendor Total:	\$1,604.77
CA DEPT OF FISH & WILDLIFE	DV040920	PERMIT FEES- UKIAH LANDFILL CLOSURE #1 600 2019 08	\$4,562.25	70024500-59101	FEES	\$4,562.25
					Vendor Total:	\$4,562.25
CAROLLO ENGINEERS INC	0185552	DESIGN PHASES I&II RECYCLED WA	\$19,587.69	83027330-80230	INFRASTRUCTURE	\$19,587.69
					Vendor Total:	\$19,587.69
CINTAS CORPORATION	4045132029	RUG/MAT & UNIFORM SERVICES	\$85.39	20822500-56300	BUILDING MAINT. & REPAIR	\$85.39
	4046484754	RUG/MAT & UNIFORM SERVICES	\$85.39	20822500-56300	BUILDING MAINT. & REPAIR	\$85.39
	5015244493	RUG/MAT & UNIFORM SERVICES	\$56.64	20324100-52100	CONTRACTUAL SERVICES	\$56.64
	4045846607	RUG/MAT & UNIFORM SERVICES	\$98.83	20824300-52100	CONTRACTUAL SERVICES	\$98.83
	4045132017	RUG/MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4046484763	RUG/MAT & UNIFORM SERVICES	\$35.00	31122000-52100	CONTRACTUAL SERVICES	\$35.00
	4045132099	RUG/MAT & UNIFORM SERVICES	\$35.00	73022600-52100	CONTRACTUAL SERVICES	\$35.00
	4046484745	RUG/MAT & UNIFORM SERVICES	\$35.00	73022600-52100	CONTRACTUAL SERVICES	\$35.00
	5015869320	RUG/MAT & UNIFORM SERVICES	\$26.07	20824300-54100	SUPPLIES	\$26.07
	4046484765	RUG/MAT & UNIFORM SERVICES	\$49.83	20824300-54100	SUPPLIES	\$49.83
	4044500404	RUG/MAT & UNIFORM SERVICES	\$107.38	20824300-54100	SUPPLIES	\$107.38
	4045132096	RUG/MAT & UNIFORM SERVICES	\$50.33	20824300-54100	SUPPLIES	\$50.33
	4044635196	RUG/MAT & UNIFORM SERVICES	\$48.79	77725200-54100	SUPPLIES	\$48.79
	4045296116	RUG/MAT & UNIFORM SERVICES	\$48.79	77725200-54100	SUPPLIES	\$48.79
	4045921518	RUG/MAT & UNIFORM SERVICES	\$48.79	77725200-54100	SUPPLIES	\$48.79
	4046557698	RUG/MAT & UNIFORM SERVICES	\$48.79	77725200-54100	SUPPLIES	\$48.79
	9078903757	RUG/MAT & UNIFORM SERVICES	\$243.43	77725200-54100	SUPPLIES	\$243.43
					Vendor Total:	\$1,138.45
CITY OF UKIAH EMPLOYEE'S ASSN	191220	REFUND- 12/20/19 DEDUCTION	\$2.50	20700000-20513	EMPLOYEE ASSOCIATION DUES	\$2.50
					Vendor Total:	\$2.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CLARK PEST CONTROL	25556606	PEST CONTROL SVCS	\$95.00	80026400-52100	CONTRACTUAL SERVICES	\$95.00
					Vendor Total:	\$95.00
DANIEL STEEL & MACHINE INC	15192	SS 8" PIPE FLANGE	\$1,157.89	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,157.89
					Vendor Total:	\$1,157.89
DC ELECTRIC GROUP INC	414356	M1064 - TS RESPONSE SIGNAL REPAIR	\$632.28	10024214-52100	CONTRACTUAL SERVICES	\$632.28
	414225	EMERGENCY CALL OUT WORK AS PER	\$2,465.70	10024214-52100	CONTRACTUAL SERVICES	\$2,465.70
	414057	EMERGENCY CALL OUT WORK AS PER	\$6,162.93	10024214-52100	CONTRACTUAL SERVICES	\$6,162.93
					Vendor Total:	\$9,260.91
DIAMOND D CONSTRUCTION	RET 1920118	CONTRACT 1920118 RETAINAGE	\$2,351.48	70000000-20150	AP CONTRACT RETAINAGE	\$2,351.48
					Vendor Total:	\$2,351.48
DOBLE ENGINEERING COMPANY	PSI11007251	MANTA TEST SYSTEMS MTS-5100 AL	\$63,794.88	80126100-80230	INFRASTRUCTURE	\$63,794.88
					Vendor Total:	\$63,794.88
E&M ELECTRIC & MACHINERY, INC	353271	LABOR AND MATERIALS NEEDED TO	\$1,655.02	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,655.02
					Vendor Total:	\$1,655.02
EDMO DISTRIBUTORS INC	1564051	PLEXUS/PLASTIC CLEANERS	\$534.88	77725200-54100	SUPPLIES	\$534.88
					Vendor Total:	\$534.88
EFAX CORPORATE	1414197	EFAX SERVICES	\$149.74	10012200-52100	CONTRACTUAL SERVICES	\$149.74
					Vendor Total:	\$149.74
EUREKA OXYGEN CO	U 172155	EQUIPMENT MAINTENANCE	\$74.28	82027111-56210	FUEL & FLUIDS	\$74.28
					Vendor Total:	\$74.28
FASTENAL	CAUKA38902	MISC. SUPPLIES AS NEEDED	\$95.35	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$95.35
					Vendor Total:	\$95.35
FISHER WIRELESS SVCS INC	231732	MISC. COMMUNICATION EQUIPMENT	\$470.00	10020210-52100	CONTRACTUAL SERVICES	\$470.00
					Vendor Total:	\$470.00
FORCE FLOW	35899-A	500LBS LOAD CELL-ELEC SHEAR BEAM	\$797.96	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$3.65)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.91)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.65)
				82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$11.86

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FORCE FLOW	35899-A	500LBS LOAD CELL-ELEC SHEAR BEAM	\$797.96	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$797.96
				90000000-23028	MEASURE Y DISTRICT TAX	(\$3.65)
				Vendor Total:		\$797.96
FRIEDMANS HOME IMPROVEMENT	INV10540678	MISC. SUPPLIES AS NEEDED	\$76.20	20822500-56300	BUILDING MAINT. & REPAIR	\$76.20
	INV10534354	MISC. SUPPLIES AS NEEDED	\$97.85	20822500-56300	BUILDING MAINT. & REPAIR	\$97.85
	INV10533886	MISC. SUPPLIES AS NEEDED	\$106.86	20822500-56300	BUILDING MAINT. & REPAIR	\$106.86
	INV10492922	MISC. SUPPLIES AS NEEDED	\$109.95	20822500-56300	BUILDING MAINT. & REPAIR	\$109.95
	INV10574935	MISC. SUPPLIES AS NEEDED	\$130.39	20822500-56300	BUILDING MAINT. & REPAIR	\$130.39
	INV10576182	MISC. SUPPLIES AS NEEDED	\$143.23	20822500-56300	BUILDING MAINT. & REPAIR	\$143.23
	INV10527922	MISC. SUPPLIES AS NEEDED	\$216.66	20822500-56300	BUILDING MAINT. & REPAIR	\$216.66
	INV10499534	MISC. SUPPLIES AS NEEDED	\$231.54	20822500-56300	BUILDING MAINT. & REPAIR	\$231.54
	INV10511474	MISC. SUPPLIES AS NEEDED	\$328.52	20822500-56300	BUILDING MAINT. & REPAIR	\$328.52
	INV10458117	MISC. SUPPLIES AS NEEDED	\$153.41	77725200-56300	BUILDING MAINT. & REPAIR	\$153.41
	INV10544730	MISC. SUPPLIES AS NEEDED	\$209.08	77725200-56300	BUILDING MAINT. & REPAIR	\$209.08
	INV10491731	MISC. SUPPLIES AS NEEDED	\$262.14	77725200-56300	BUILDING MAINT. & REPAIR	\$262.14
	INV10567958	MISC. SUPPLIES AS NEEDED	\$33.93	84027225-56300	BUILDING MAINT. & REPAIR	\$33.93
	INV10492553	MISC. SUPPLIES AS NEEDED	\$28.91	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$28.91
	INV10499741	MISC. SUPPLIES AS NEEDED	\$16.09	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$16.09
	INV10563819	MISC. SUPPLIES AS NEEDED	\$19.61	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$19.61
	INV10492788	MISC. SUPPLIES AS NEEDED	\$29.82	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$29.82
	INV10458704	MISC. SUPPLIES AS NEEDED	\$42.39	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$42.39
	INV10567926	MISC. SUPPLIES AS NEEDED	\$49.44	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$49.44
	INV10457836	MISC. SUPPLIES AS NEEDED	\$67.07	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$67.07
	INV10563742	MISC. SUPPLIES AS NEEDED	\$285.02	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$285.02

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV10565234	MISC. SUPPLIES AS NEEDED	\$25.94	10020210-56130	EXTERNAL SERVICES	\$25.94
	INV10540222	MISC. SUPPLIES AS NEEDED	\$38.35	10020210-56130	EXTERNAL SERVICES	\$38.35
	INV10446683	MISC. SUPPLIES AS NEEDED	\$35.19	10021210-56130	EXTERNAL SERVICES	\$17.60
				91521400-56130	EXTERNAL SERVICES	\$17.59
	INV10511661	MISC. SUPPLIES AS NEEDED	\$9.36	10024620-54124	PW - CONCRETE/ SUPPLIES	\$9.36
	INV10499222	MISC. SUPPLIES AS NEEDED	\$43.41	10024620-54124	PW - CONCRETE/ SUPPLIES	\$43.41
	INV10512182	MISC. SUPPLIES AS NEEDED	\$98.94	10024620-54124	PW - CONCRETE/ SUPPLIES	\$98.94
	INV10511407	MISC. SUPPLIES AS NEEDED	\$333.86	10024620-54124	PW - CONCRETE/ SUPPLIES	\$333.86
	INV10528770	MISC. SUPPLIES AS NEEDED	\$13.51	10024620-54120	PW - SPECIAL SUPPLIES	\$13.51
	INV0445961	MISC. SUPPLIES AS NEEDED	\$15.40	10024620-54120	PW - SPECIAL SUPPLIES	\$15.40
	INV10457605	MISC. SUPPLIES AS NEEDED	\$22.54	10024620-54120	PW - SPECIAL SUPPLIES	\$22.54
	INV10541027	MISC. SUPPLIES AS NEEDED	\$23.72	10024620-54120	PW - SPECIAL SUPPLIES	\$23.72
	INV10445999	MISC. SUPPLIES AS NEEDED	\$33.80	10024620-54120	PW - SPECIAL SUPPLIES	\$33.80
	INV10527833	MISC. SUPPLIES AS NEEDED	\$53.14	10024620-54120	PW - SPECIAL SUPPLIES	\$53.14
	INV10544542	MISC. SUPPLIES AS NEEDED	\$67.62	10024620-54120	PW - SPECIAL SUPPLIES	\$67.62
	INV10540527	MISC. SUPPLIES AS NEEDED	\$89.45	10024620-54120	PW - SPECIAL SUPPLIES	\$89.45
	INV10446783	MISC. SUPPLIES AS NEEDED	\$143.22	10024620-54120	PW - SPECIAL SUPPLIES	\$143.22
	INV10491348	MISC. SUPPLIES AS NEEDED	\$25.04	10022300-54106	SPECIALTY SUPPLIES	\$25.04
	INV10492287	MISC. SUPPLIES AS NEEDED	\$27.83	10022300-54106	SPECIALTY SUPPLIES	\$27.83
	INV10576361	MISC. SUPPLIES AS NEEDED	\$30.28	10020210-54100	SUPPLIES	\$30.28
	CN-035397	MISC. SUPPLIES AS NEEDED	(\$14.31)	10022100-54100	SUPPLIES	(\$14.31)
	INV10492325	MISC. SUPPLIES AS NEEDED	\$17.76	10022100-54100	SUPPLIES	\$17.76
	INV10505019	MISC. SUPPLIES AS NEEDED	\$18.67	10022100-54100	SUPPLIES	\$18.67
	INV10491614	MISC. SUPPLIES AS NEEDED	\$22.58	10022100-54100	SUPPLIES	\$6.26
				10022100-54100	SUPPLIES	\$16.32
	INV10451878	MISC. SUPPLIES AS NEEDED	\$28.94	10022100-54100	SUPPLIES	\$28.94
	INV10498752	MISC. SUPPLIES AS NEEDED	\$36.13	10022100-54100	SUPPLIES	\$36.13
	INV10511310	MISC. SUPPLIES AS NEEDED	\$44.29	10022100-54100	SUPPLIES	\$3.37

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV10511310	MISC. SUPPLIES AS NEEDED	\$44.29	10022100-54100	SUPPLIES	\$40.92
	INV10498865	MISC. SUPPLIES AS NEEDED	\$58.77	10022100-54100	SUPPLIES	\$58.77
	INV10463860	MISC. SUPPLIES AS NEEDED	\$59.79	10022100-54100	SUPPLIES	\$20.67
				10022100-54100	SUPPLIES	\$39.12
	INV10533730	MISC. SUPPLIES AS NEEDED	\$79.08	10022100-54100	SUPPLIES	\$79.08
	INV10505162	MISC. SUPPLIES AS NEEDED	\$86.69	10022100-54100	SUPPLIES	\$86.69
	INV10528457	MISC. SUPPLIES AS NEEDED	\$103.84	10022100-54100	SUPPLIES	\$103.84
	INV10464437	MISC. SUPPLIES AS NEEDED	\$113.15	10022100-54100	SUPPLIES	\$113.15
	INV10505766	MISC. SUPPLIES AS NEEDED	\$294.79	10022100-54100	SUPPLIES	\$294.79
	INV10528452	MISC. SUPPLIES AS NEEDED	\$541.29	10022100-54100	SUPPLIES	\$541.29
	INV10492372	MISC. SUPPLIES AS NEEDED	\$565.63	10022100-54100	SUPPLIES	\$565.63
	INV10499356	MISC. SUPPLIES AS NEEDED	\$568.85	10022100-54100	SUPPLIES	\$568.85
	INV10492605	MISC. SUPPLIES AS NEEDED	\$587.22	10022100-54100	SUPPLIES	\$587.22
	INV10567854	MISC. SUPPLIES AS NEEDED	\$16.32	20513382-54100	SUPPLIES	\$16.32
	INV10590435	MISC. SUPPLIES AS NEEDED	\$59.84	20513382-54100	SUPPLIES	\$59.84
	INV10549626	MISC. SUPPLIES AS NEEDED	\$69.39	20513382-54100	SUPPLIES	\$69.39
	INV10492940	MISC. SUPPLIES AS NEEDED	\$167.52	20822500-54100	SUPPLIES	\$167.52
	INV10544925	MISC. SUPPLIES AS NEEDED	\$61.68	80026110-54100	SUPPLIES	\$61.68
	INV10534357	MISC. SUPPLIES AS NEEDED	\$220.94	80026110-54100	SUPPLIES	\$220.94
	INV10505291	MISC. SUPPLIES AS NEEDED	\$95.87	80026220-54100	SUPPLIES	\$95.87
	INV10463775	MISC. SUPPLIES AS NEEDED	\$110.94	80026220-54100	SUPPLIES	\$110.94
	INV10584392	MISC. SUPPLIES AS NEEDED	\$43.54	82027111-54100	SUPPLIES	\$43.54
	INV10576611	MISC. SUPPLIES AS NEEDED	\$54.13	82027111-54100	SUPPLIES	\$54.13
	INV10540794	MISC. SUPPLIES AS NEEDED	\$121.40	82027111-54100	SUPPLIES	\$121.40
	INV10464841	MISC. SUPPLIES AS NEEDED	\$257.08	82027111-54100	SUPPLIES	\$257.08
	INV10511332	MISC. SUPPLIES AS NEEDED	\$45.06	82027114-54100	SUPPLIES	\$45.06
	INV10498931	MISC. SUPPLIES AS NEEDED	\$71.82	82027114-54100	SUPPLIES	\$71.82
	INV10458274	MISC. SUPPLIES AS NEEDED	\$16.85	84027221-54100	SUPPLIES	\$16.85
	INV10498915	MISC. SUPPLIES AS NEEDED	\$24.14	84027221-54100	SUPPLIES	\$24.14

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	INV10534036	MISC. SUPPLIES AS NEEDED	\$27.33	84027221-54100	SUPPLIES	\$27.33
	INV10575909	MISC. SUPPLIES AS NEEDED	\$28.16	84027221-54100	SUPPLIES	\$28.16
	INV10458761	MISC. SUPPLIES AS NEEDED	\$67.85	84027221-54100	SUPPLIES	\$67.85
	INV10498823	MISC. SUPPLIES AS NEEDED	\$25.94	84027225-54100	SUPPLIES	\$25.94
	INV10446090	MISC. SUPPLIES AS NEEDED	\$32.33	84027225-54100	SUPPLIES	\$32.33
	INV10575076	MISC. SUPPLIES AS NEEDED	\$32.61	84027225-54100	SUPPLIES	\$32.61
Vendor Total:						\$8,632.61
GAYLENE BARTHOLF	0013057	REIMBURSEMENT COVID-19 SUPPLIES	\$51.28	10020210-54100	SUPPLIES	\$51.28
	Vendor Total:					\$51.28
GCR TIRES & SERVICES	851-49279	TIRES, TUBES, REPAIRS & LABOR	\$87.95	10020210-56130	EXTERNAL SERVICES	\$87.95
	851-49229	TIRES, TUBES, REPAIRS & LABOR	\$649.52	10020210-56130	EXTERNAL SERVICES	\$649.52
	851-49177	TIRES, TUBES, REPAIRS & LABOR	\$937.36	10020210-56130	EXTERNAL SERVICES	\$937.36
	851-49238	#249038 BS 315/80R22.5/20 M870	\$1,505.55	10021210-56130	EXTERNAL SERVICES	\$1,505.55
	851-49275	BS 315/80R22.5/20 M870 TIRES	\$4,388.76	10021210-56130	EXTERNAL SERVICES	\$4,388.76
Vendor Total:						\$7,569.14
GEORGINA FETH-MICHEL	DV040620	REGISTRATION REIMBURSEMENT	\$495.00	10013400-57100	LEARNING AND DEVELOPMENT	\$495.00
	Vendor Total:					\$495.00
GI JOES ARMY-NAVY	149553	RAIN GEAR - M MENDEZ	\$125.21	20513382-54100	SUPPLIES	\$125.21
	149992	HEAVY DUTY LP, 8OZ - Z CHERNEY	\$32.64	80026110-54100	SUPPLIES	\$32.64
	139363	RAIN GEAR - N KIRBY	\$130.04	82027114-54100	SUPPLIES	\$130.04
	156441	RAIN GEAR - J AGUILAR	\$141.53	82027114-54100	SUPPLIES	\$141.53
Vendor Total:						\$429.42
GOVERNMENT FINANCE OFFICERS ASSOCIATION	0235702	MEMBERSHIP DUES- S BROWN	\$150.00	10013400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$150.00
	Vendor Total:					\$150.00
INTEGRITY SHRED LLC	104815	DOCUMENT SHREDDING	\$57.00	10020210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
	Vendor Total:					\$57.00
INTERSTATE BATTERIES	380041283	BATTERIES	\$257.90	10020210-56130	EXTERNAL SERVICES	\$257.90
	380041578	BATTERIES	\$257.90	10020210-56130	EXTERNAL SERVICES	\$257.90

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
INTERSTATE BATTERIES	380041448	BATTERIES	\$88.18	82027114-56130	EXTERNAL SERVICES	\$88.18
	380041284	BATTERIES	\$260.27	84027225-56130	EXTERNAL SERVICES	\$260.27
					Vendor Total:	\$864.25
JOHNSON'S QUALITY TREE CARE AND LOGGING CO LLC	E5279	EMERGENCY TREE WORK AS PER INV	\$2,450.00	10022100-52100	CONTRACTUAL SERVICES	\$2,450.00
					Vendor Total:	\$2,450.00
JOSE RUIZ	BA FY 19/20	BOOT ALLOWANCE	\$150.00	20822500-54100	SUPPLIES	\$150.00
					Vendor Total:	\$150.00
KELLY-MOORE PAINT COMPANY INC	910-00000319282	MISC. SUPPLIES AS NEEDED	\$14.81	82027111-56300	BUILDING MAINT. & REPAIR	\$14.81
	910-00000319714	MISC. SUPPLIES AS NEEDED	\$50.14	82027111-56300	BUILDING MAINT. & REPAIR	\$50.14
					Vendor Total:	\$64.95
KIMBALL MIDWEST	7851125	TOOLS AND SUPPLIES AS NEEDED	\$681.96	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$681.96
					Vendor Total:	\$681.96
KIPPI CUMMINS	DV041020	REIMBURSEMENT-SUPPLIES COVID-19	\$9.70	10013402-54100	SUPPLIES	\$9.70
					Vendor Total:	\$9.70
LEGAL SHIELD	38295 APR 20	APR 20 PRE-PAID LEGAL SERVICE	\$103.60	20700000-20526	PREPAID LEGAL - AFLAC	\$103.60
					Vendor Total:	\$103.60
LEXISNEXIS RISK DATA MANAGEMENT INC	1410964-20200331	LEXIS NEXIS LE PLUS SEARCHING	\$81.50	10020210-54202	MAJOR CRIME INVESTIGATIONS	\$81.50
					Vendor Total:	\$81.50
LN CURTIS & SONS	INV377264	UNITED SAR #FN3000: WATE FINS	\$3,485.98	25321210-54102	SMALL TOOLS	\$1,742.99
				91621400-54102	SMALL TOOLS	\$1,742.99
					Vendor Total:	\$3,485.98
LYMAN GROUP INC	5242058	PROPANE	\$18.13	84027225-56210	FUEL & FLUIDS	\$18.13
	5242192	PROPANE	\$20.12	84027225-56210	FUEL & FLUIDS	\$20.12
	5242121	PROPANE	\$33.66	10024620-54120	PW - SPECIAL SUPPLIES	\$33.66
					Vendor Total:	\$71.91
MATHESON TRI-GAS INC	21527812	OXYGEN & MISC. SUPPLIES AS NEE	\$51.19	80026210-54100	SUPPLIES	\$51.19
					Vendor Total:	\$51.19
MENDO MILL & LUMBER CO	152520/1	FILTER AIR PLEAT20X30X1	\$10.29	10021210-56300	BUILDING MAINT. & REPAIR	\$5.15
				91721400-56300	BUILDING MAINT. & REPAIR	\$5.14

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
MENDO MILL & LUMBER CO	154387/1	TAPE .96X60 3PK	\$32.49	10021210-56300	BUILDING MAINT. & REPAIR	\$16.25
				91721400-56300	BUILDING MAINT. & REPAIR	\$16.24
	152430/1	TRAINING SUPPLIES	\$1.51	10021210-57100	LEARNING AND DEVELOPMENT	\$0.76
				91721400-57100	LEARNING AND DEVELOPMENT	\$0.75
	153311/1	FIRE SUPPLIES	\$24.71	10021210-54100	SUPPLIES	\$12.36
				91521400-54100	SUPPLIES	\$12.35
	153855/1	EMS SUPPLIES	\$93.07	10021210-54100	SUPPLIES	\$46.53
				91721400-54100	SUPPLIES	\$46.54
	Vendor Total:					\$162.07
MILLVIEW COUNTY WATER DISTRICT	UVFA MAR 20	WATER SERVICES - LOVERS LANE	\$54.66	10021210-55210	UTILITIES	\$27.33
				91521400-55210	UTILITIES	\$27.33
				Vendor Total:		
MINTIER HARNISH LP	UKIAHSB2-01	GPU, EIR & ADVANCED PLANNING S	\$6,627.50	31523100-52100	CONTRACTUAL SERVICES	\$6,627.50
				Vendor Total:		
MOORE ZAMORA INC	0000006662	SPEC 19-06 - UVFD HVAC REPLACE	\$70,972.00	91521400-80220	BUILDING IMPROVEMENTS	\$70,972.00
				Vendor Total:		
MUNICIPAL MAINTENANCE EQUIPMENT	0147186-IN	FILTER HYDRO EATON PUMP	\$798.09	84027221-56130	EXTERNAL SERVICES	\$798.09
				Vendor Total:		
MUNSELLE CIVIL ENGINEERING	9036	TOPOGRAPHIC SURVEY - UKIAH LAN	\$5,470.00	70024500-80230	INFRASTRUCTURE	\$5,470.00
				Vendor Total:		
NCPA	006102-0420026	APRIL 20 NCPA	\$696,545.00	80026440-58104	NCPA MANAGEMENT SERVICES	\$41,408.00
				80026440-58101	NCPA PLANT GENERATION	\$147,130.00
				80026440-58102	NCPA POWER PURCHASES	\$328,898.00
				80026440-58105	NCPA THIRD PARTY SALES	(\$24,588.00)
				80026440-58103	NCPA TRANSMISSION	\$203,697.00
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	DV040920 1	REC REFUND-WEAVER COVID-19	\$59.50	10022832-44915	RECREATION PROGRAM INCOME	\$59.50
	DV040920	REC REFUND-DOMINGUEZ COVID-19	\$72.25	10022832-44915	RECREATION PROGRAM INCOME	\$72.25
	17287	REC REFUND-WELLINGTON COVID-19	\$100.00	10022850-44915	RECREATION PROGRAM INCOME	\$100.00
	DV031620 A	REC REFUND-KOLINSKY COVID-19	\$110.00	10022850-44915	RECREATION PROGRAM INCOME	\$110.00
	224684	CONFERENCE ROOM RENTAL REFUND-CNUC	\$400.00	73000000-46712	ROOM RENTALS	\$400.00
	123339-4	UTILITY REFUND-TINA DIEP	\$74.00	90100000-10421	UTILITY RECEIVABLES CLEARING	\$74.00
	5181	PERMIT #5181 REFUND-CATHERINE WINTERS	\$185.00	10023110-42320	VAR/USE & SITE DEV PERMITS	\$185.00
Vendor Total:						\$1,000.75
ONESOURCE DISTRIBUTORS LLC	S6388760.003	(CP-57) CLAMP, PG 3/0 -397.5 AC	\$182.91	80000000-12104	INVENTORY - PURCHASES	\$182.91
	S6411561.001	(CO-118) CONN, VISE, BRONZE #5	\$278.99	80000000-12104	INVENTORY - PURCHASES	\$278.99
	S6390704.001	POLE MARKERS	\$389.23	80000000-12104	INVENTORY - PURCHASES	\$389.23
	S6388760.002	(CP-57) CLAMP, PG 3/0 -397.5 AC	\$598.54	80000000-12104	INVENTORY - PURCHASES	\$598.54
	S6374887.002	BOLTS, COIL THREAD	\$537.84	80026110-54100	SUPPLIES	\$537.84
Vendor Total:						\$1,987.51
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 MAR 20	MAR 20 HEALTH INSURANCE	\$1,497.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$1,497.00
	Vendor Total:					\$1,497.00
OWEN EQUIPMENT SALES	00048818	SAVER SWEEP	\$823.05	10024620-56130	EXTERNAL SERVICES	\$823.05
	Vendor Total:					\$823.05
PACE SUPPLY CORPORATION	025489509	VALMATIC VALVES	\$446.00	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$446.00
	025971491-2	BOLT SET	\$78.42	82000000-12104	INVENTORY - PURCHASES	\$78.42
	025971491-1	METER COUPLER	\$131.24	82000000-12104	INVENTORY - PURCHASES	\$131.24
	025981376	WET DIAMOND BIT	\$239.45	84027221-54100	SUPPLIES	\$239.45
	Vendor Total:					\$895.11
PETERSON POWER SYSTEMS INC	PC060158948	LAMP, GLASS	\$505.84	84027225-56130	EXTERNAL SERVICES	\$505.84
	Vendor Total:					\$505.84

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PETERSON TRUCKS INC	223826R	MODULE VALVE ASSEMBLY	\$654.74	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.75)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.02)
				20324100-58510	REIMBURSABLE JOBS	\$3.77
				20324100-58510	REIMBURSABLE JOBS	\$654.74
	224097R	DSL FILTER	\$191.30	80026110-56130	EXTERNAL SERVICES	\$95.65
				80026110-56130	EXTERNAL SERVICES	\$95.65
				Vendor Total:		\$846.04
PG&E CO	6833-2 MAR 20	PACIFIC GAS & ELECTRIC	\$579.69	10021210-55210	UTILITIES	\$289.85
				91521400-55210	UTILITIES	\$289.84
	6124-2 MAR 20	PACIFIC GAS & ELECTRIC	\$933.67	10021210-55210	UTILITIES	\$466.84
				91521400-55210	UTILITIES	\$466.83
	7075-1 MAR 20	PACIFIC GAS & ELECTRIC	\$48.14	10022100-55210	UTILITIES	\$48.14
	0853-6 MAR 20	PACIFIC GAS & ELECTRIC	\$2,338.99	31122000-55210	UTILITIES	\$2,338.99
				Vendor Total:		\$3,900.49
PMI	22839	CANVASS ACCESS - 1 YEAR	\$4,232.00	80026400-55100	TELEPHONE	\$4,232.00
				Vendor Total:		\$4,232.00
PUBLIC SERVICE DEPARTMENT	81411-1 FEB 20	SEWER - 1500 S STATE ST	\$87.21	10021210-55210	UTILITIES	\$43.61
				91521400-55210	UTILITIES	\$43.60
	90558-8 FEB 20	SEWER - 141 LOVERS LN	\$112.87	10021210-55210	UTILITIES	\$56.44
				91521400-55210	UTILITIES	\$56.43
	CITY FEB 20	CITY UTILITIES	\$94,615.75	10022100-55210	UTILITIES	\$6,961.26
				10022300-55210	UTILITIES	\$3,311.99
				10022700-55210	UTILITIES	\$1,705.61
				10024214-55210	UTILITIES	\$708.53
				10024620-55210	UTILITIES	\$412.93
				20620231-55210	UTILITIES	\$163.49
				20822500-55210	UTILITIES	\$6,183.03
				20824300-55210	UTILITIES	\$1,386.92
				25024300-55210	UTILITIES	\$94.10
				64020213-55210	UTILITIES	\$487.30

List of Checks Presented for Approval on 4/17/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	CITY FEB 20	CITY UTILITIES	\$94,615.75	72022400-55210	UTILITIES	\$7,363.28
				73022600-55210	UTILITIES	\$1,736.09
				77725200-55210	UTILITIES	\$3,003.41
				80026400-55210	UTILITIES	\$1,847.55
				80526150-55210	UTILITIES	\$9,085.17
				82027111-55210	UTILITIES	\$14,641.37
				83027330-55210	UTILITIES	\$11,443.38
				84027221-55210	UTILITIES	\$65.70
				84027225-55210	UTILITIES	\$24,014.64
				Vendor Total:		
REDWOOD COAST FUELS	0103950	CARDLOCK FUEL PURCHASES	\$289.19	20824300-56210	FUEL & FLUIDS	\$289.19
	2136310	CARDLOCK FUEL PURCHASES	\$818.92	20324100-58410	GARAGE LUBRICANTS & PARTS	\$818.92
	Vendor Total:					\$1,108.11
REDWOOD TREE SERVICE STATIONS INC	MAR 20	CAR WASHING & INTERIOR CLEANIN	\$471.73	10020210-56130	EXTERNAL SERVICES	\$444.73
				20822500-56130	EXTERNAL SERVICES	\$27.00
				Vendor Total:		
RINO PACIFIC	CL30512	FUEL CARD CHARGES AS NEEDED	\$1,494.11	10021210-56210	FUEL & FLUIDS	\$747.06
				91521400-56210	FUEL & FLUIDS	\$747.05
				Vendor Total:		
ROSS LUNCEFORD	190915	REFUND- UPOA DEDUCTION 9/5/19	\$431.03	20700000-20505	P/R DEDUCT.- CREDIT UNION	\$397.62
				20700000-20508	POLICE ASSOC. DEDUCTION	\$33.41
				Vendor Total:		
ROUND TABLE PIZZA	14-113	JOB SHOE-FLY TO CO-OP LUNCH MEETING	\$159.61	80026400-54100	SUPPLIES	\$159.61
				Vendor Total:		
SEL ENGINEERING SERVICES INC	34218	HYDRO PLANT - TRIP SCHEME WORK	\$70.00	80126100-80230	INFRASTRUCTURE	\$70.00
	34368	HYDRO PLANT - TRIP SCHEME WORK	\$182.00	80126100-80230	INFRASTRUCTURE	\$182.00
	Vendor Total:					\$252.00
SHI INTERNATIONAL CORP	v11322504	CISCO #C9300-48P-E CATALYST 9	\$3,090.40	20913900-80100	MACHINERY & EQUIPMENT	\$3,090.40
				Vendor Total:		

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
SHN CONSULTING ENGINEERS & GEOLOGISTS INC	104298	DESIGN & CONST. MGMNT FOR ZONE	\$2,505.00	82227113-80230	INFRASTRUCTURE	\$2,505.00
Vendor Total:						\$2,505.00
SILVA SEPTIC INC	84816	PORTABLE RESTROOM RENTAL	\$201.42	10024620-52100	CONTRACTUAL SERVICES	\$201.42
Vendor Total:						\$201.42
SOLID WASTES SYSTEMS INC	425975	MISC. DUMP FEES	\$120.68	10024620-54120	PW - SPECIAL SUPPLIES	\$120.68
Vendor Total:						\$120.68
SONIC NET LLC	1000960319	INTERNET SERVICES - UVFD	\$18.20	10021210-55100	TELEPHONE	\$9.10
				91521400-55100	TELEPHONE	\$9.10
Vendor Total:						\$18.20
SONSRAY MACHINERY LLC	P22931-04	CYLINDER BRAKE	\$1,415.81	84027225-56130	EXTERNAL SERVICES	\$1,415.81
Vendor Total:						\$1,415.81
SPORT & CYCLE INC	219028	GIRL'S YOUTH SOFTBALL SUPPLIES	\$998.78	10022832-54100	SUPPLIES	\$998.78
Vendor Total:						\$998.78
SUNCOAST RESEARCH LABS INC	40364	CITRUS KING LIFT STATION DEGRE	\$4,785.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$23.92)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$5.98)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$23.93)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$23.93)
				90000000-23013	STATE USE TAX LIABILITY	(\$346.91)
				84027221-54100	SUPPLIES	\$424.67
				84027221-54100	SUPPLIES	\$4,785.00
Vendor Total:						\$4,785.00
THURSTON CHEVROLET TOYOTA SCION	223058	PUMP ASSEMBLY	\$137.42	82027111-56130	EXTERNAL SERVICES	\$137.42
				223121	REPLACE ELEMENT, GASKET	\$51.98
Vendor Total:						\$189.40
THURSTON CHRYSLER DODGE JEEP RAM	18619	AB FILTER	\$42.29	10020210-56130	EXTERNAL SERVICES	\$42.29
Vendor Total:						\$42.29
TRACTOR SUPPLY CREDIT PLAN	300366810	GREASE HOSE & COUPLERS	\$17.72	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$17.72

List of Checks Presented for Approval on 4/17/2020

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
TRACTOR SUPPLY CREDIT PLAN	200329322	BOOTLE JACK, ADAPTER, MAGNET BASE	\$45.36	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.36
	300366771	TORCH KIT	\$72.92	82027114-54100	SUPPLIES	\$72.92
	Vendor Total:					\$136.00
TUFTS POLYGRAPH & INVESTIGATION	2020-537(B)	POLYGRAPH & INVESTIGATION SERVICES	\$300.00	10020210-54161	BACKGROUND & PHYSICALS	\$300.00
	2020-532(B)	POLYGRAPH & INVESTIGATION SERVICES	\$1,012.99	10020210-54161	BACKGROUND & PHYSICALS	\$1,012.99
	Vendor Total:					\$1,312.99
US BANK CORPORATE PAYMENT SERVICES	MAR 20	CAL CARD PURCHASES	\$2,353.37	10021210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$480.00
				91721400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$480.00
				10021210-57100	LEARNING AND DEVELOPMENT	\$74.50
				91721400-57100	LEARNING AND DEVELOPMENT	\$74.50
				10021210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$25.00
				91521400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$25.00
				10021210-54101	POSTAGE	\$13.17
				91521400-54101	POSTAGE	\$13.18
				25321210-54102	SMALL TOOLS	\$336.39
				91621400-54102	SMALL TOOLS	\$336.38
				10021210-54100	SUPPLIES	(\$15.00)
				10021210-54100	SUPPLIES	\$262.62
				91521400-54100	SUPPLIES	(\$15.00)
				91521400-54100	SUPPLIES	\$262.63
				Vendor Total:		
US BANK EQUIPMENT FINANCE	411481880	COPYSTAR LEASE	\$130.53	10021210-54500	EQUIP RENTS AND LEASES	\$65.27
				91521400-54500	EQUIP RENTS AND LEASES	\$65.26
				Vendor Total:		
VAN LANT & FANKHANEL	040720	AUDIT SVCS, 5-YEAR AGREEMENT	\$22,100.00	10013400-52100	CONTRACTUAL SERVICES	\$22,100.00
Vendor Total:					\$22,100.00	

List of Checks Presented for Approval on 4/17/2020

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
VERIZON WIRELESS	9851689685	UVFA & EMERGENCY LOANER PHONES	\$418.11	10021210-55100	TELEPHONE	\$209.06
				91521400-55100	TELEPHONE	\$209.05
				Vendor Total: -----		\$418.11
WELTY, WEAVER & CURRIE	768	LEGAL SERVICES - WATER RESOURC	\$2,100.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$2,100.00
	769	LEGAL SERVICES - WATER RESOURC	\$7,325.00	82027110-52150	LEGAL SERVICES/ EXPENSES	\$7,325.00
	Vendor Total: -----		\$9,425.00			
WERLE ENTERPRISE LLC	0400431	SECURITY WINDOW ENVELOPES	\$266.21	10013401-54100	SUPPLIES	\$266.21
					Vendor Total: -----	
WESCO DISTRIBUTION INC	761348	CONNECTOR	\$677.20	80000000-12104	INVENTORY - PURCHASES	\$677.20
					Vendor Total: -----	
WEX BANK	64786084	FUEL FOR POLICE	\$155.10	10020210-56210	FUEL & FLUIDS	\$155.10
					Vendor Total: -----	
WIPF CONSTRUCTION LLC	4534	PROVIDE CONCRETE COLLAR AROUND	\$10,000.00	80126100-80230	INFRASTRUCTURE	\$10,000.00
	4534A	PROVIDE CONCRETE COLLAR AROUND	\$10,000.00	80126100-80230	INFRASTRUCTURE	\$10,000.00
	Vendor Total: -----		\$20,000.00			
WYATT IRRIGATION CO	267962-00	SOLENOID VALVE	\$47.75	10022300-54106	SPECIALTY SUPPLIES	\$47.75
	267943-00	PVC SOCKET & COUPLING	\$27.44	10022100-54100	SUPPLIES	\$27.44
	Vendor Total: -----		\$75.19			
INVOICE TOTAL:						\$1,128,663.25

List of Checks Presented for Approval on 4/24/2020

The following list of bills payable was reviewed and approved for payment.

Sgt. Sargian

05/15/2020

DB

CR

Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AFLAC	267042	CANCER/LIFE/ACC INSURANCE	\$8,046.96	20700000-20527	SECTION 125 (CANCER & LIFE)	\$8,046.96
Vendor Total:						\$8,046.96
ALLEN JAMES	DV022920	INSTRUCTOR	\$88.00	10022850-52100	CONTRACTUAL SERVICES	\$88.00
Vendor Total:						\$88.00
AMAZON CAPITAL SERVICES	1Q1R-VXPP-YHXN	DELL LED MONITOR	\$217.74	20620231-54330	COMPUTER AND TECHNOLOGY	\$217.74
	1L4V-9DD9-LNXF	METAL HALIDE LAMP	\$66.26	77725200-56130	EXTERNAL SERVICES	\$66.26
	1V99-JWKY-9KCF	STREAMLIGHT RECHARGABLE FLASHLIGHT	\$152.40	82027114-56130	EXTERNAL SERVICES	\$152.40
	1L4V-9DD9-KMWL	ELECTRICAL TEST LEAD SET	\$73.98	20324100-54102	SMALL TOOLS	\$73.98
	1NHH-46QG-7NTH	FIRE DEPT SUPPLIES/TOOLS	\$163.13	25321210-54102	SMALL TOOLS	\$81.57
				91621400-54102	SMALL TOOLS	\$81.56
	13KN-GVQV-644X	FIRE DEPT SUPPLIES/TOOLS	\$394.26	25321210-54102	SMALL TOOLS	\$197.13
				91621400-54102	SMALL TOOLS	\$197.13
	1MH3-6NQ6-14Y3	RETURN BLUETOOTH HEADPHONES	(\$37.70)	10013400-54100	SUPPLIES	(\$37.70)
	1K3X-JDWW-CXTN	BLUETOOTH HEADPHONES	\$37.70	10013400-54100	SUPPLIES	\$37.70
	1M41-KTNK-6JPL	TEMPERATURE GUN	\$244.96	10020210-54100	SUPPLIES	\$244.96
	1Y4N-CR3N-7LRW	AIR PURIFIERS	\$370.16	10020210-54100	SUPPLIES	\$185.08
				20620231-54100	SUPPLIES	\$185.08
Vendor Total:						\$1,682.89
APPLE INC	AC00730753	APPLE #MVVJ2LL/A: 16" MACBOOK	\$2,399.16	10021210-54100	SUPPLIES	\$1,199.58
				91521400-54100	SUPPLIES	\$1,199.58
Vendor Total:						\$2,399.16
AT&T	000014553192	TELEPHONE SERVICES - S STATION	\$15.44	10021210-55100	TELEPHONE	\$7.72
				91521400-55100	TELEPHONE	\$7.72
	000014553191	TELEPHONE SERVICES	\$21.06	10021210-55100	TELEPHONE	\$10.53

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
AT&T	000014553191	TELEPHONE SERVICES	\$21.06	91521400-55100	TELEPHONE	\$10.53
	1718 APR 20	CC TERMINAL	\$222.32	77725200-55100	TELEPHONE	\$222.32
					Vendor Total:	\$258.82
AT&T MOBILITY	832118877X0 4142020	DATA & VOICE CELL PHONES	\$347.69	10020210-55100	TELEPHONE	\$129.69
				20620231-55100	TELEPHONE	\$14.45
				77725200-55100	TELEPHONE	\$31.60
				80026400-55100	TELEPHONE	\$86.46
				82027110-55100	TELEPHONE	\$14.45
				82027111-55100	TELEPHONE	\$42.14
				84027221-55100	TELEPHONE	\$28.90
	832056361X0 4142020	POLICE - MODEMS	\$473.04	10020210-55100	TELEPHONE	\$473.04
					Vendor Total:	\$820.73
BOUND TREE MEDICAL LLC	83563697	BATTERY F/S-SCORT 2109	\$54.70	10021210-54100	SUPPLIES	\$27.35
				91721400-54100	SUPPLIES	\$27.35
	8359662	EMS SUPPLIES	\$505.87	10021210-54100	SUPPLIES	\$252.93
				91721400-54100	SUPPLIES	\$252.94
					Vendor Total:	\$560.57
BUSINESS CARD	4417	SURE STRAPS	\$25.00	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.07)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.02)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.08)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.08)
				90000000-23013	STATE USE TAX LIABILITY	(\$1.09)
				10020210-54100	SUPPLIES	\$1.34
				10020210-54100	SUPPLIES	\$25.00
	368165	TIE- TAG CARDS	\$113.09	90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.44)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.11)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.44)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.44)
				10020210-54201	PRISONER EXPENSE	\$7.80

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	368165	TIE- TAG CARDS	\$113.09	10020210-54201	PRISONER EXPENSE	\$113.09
				90000000-23013	STATE USE TAX LIABILITY	(\$6.37)
				90000000-20231	COUNTY MENTAL HEALTH .5%	(\$0.80)
	501725	THERMOMETERS	\$173.97	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.20)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.80)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.80)
				90000000-23013	STATE USE TAX LIABILITY	(\$11.60)
				10020210-54100	SUPPLIES	\$14.20
				10020210-54100	SUPPLIES	\$173.97
				90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.40)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.36)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.42)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.42)
				90000000-23013	STATE USE TAX LIABILITY	(\$20.54)
				10012200-54100	SUPPLIES	\$25.14
				10012200-54100	SUPPLIES	\$283.24
				90000000-20231	COUNTY MENTAL HEALTH .5%	(\$1.96)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.50)
BAN102184285	7998	ITHACA PRINTER	\$415.00	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.98)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$1.98)
				90000000-23013	STATE USE TAX LIABILITY	(\$28.64)
	100005770	CAM LOCK FITTINGS	\$43.00	20513300-54100	SUPPLIES	\$35.06
				20513300-54100	SUPPLIES	\$415.00
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.04)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.13)
				90000000-23028	MEASURE Y DISTRICT TAX	(\$0.06)
				90000000-23013	STATE USE TAX LIABILITY	(\$28.64)
				20513300-54100	SUPPLIES	\$35.06
				20513300-54100	SUPPLIES	\$415.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	100005770	CAM LOCK FITTINGS	\$43.00	80026220-54100	SUPPLIES	\$0.23
				80026220-54100	SUPPLIES	\$43.00
	113A 1	LODGING REFUND - C SCHLATTER	(\$205.04)	10010000-57100	LEARNING AND DEVELOPMENT	(\$205.04)
	101A 1	LODGING REFUND - M MULHEREN	(\$158.80)	10010000-57100	LEARNING AND DEVELOPMENT	(\$158.80)
	101A	LODGING - M MULHEREN	\$183.80	10010000-57100	LEARNING AND DEVELOPMENT	\$183.80
	113 A	LODGING - C SCHLATTER	\$230.04	10010000-57100	LEARNING AND DEVELOPMENT	\$230.04
	5537 1	REGISTRATION REFUND - K LAWLER	(\$50.00)	10012500-57100	LEARNING AND DEVELOPMENT	(\$50.00)
	031320	REGISTRATION	\$460.00	10013400-57100	LEARNING AND DEVELOPMENT	\$460.00
	611964	REGISTRATION - D BUFFALO	\$495.00	10013400-57100	LEARNING AND DEVELOPMENT	\$495.00
	1077273	REGISTRATION - K CUMMINS	\$380.00	10013402-57100	LEARNING AND DEVELOPMENT	\$380.00
	1547105 1	REGISTRATION REFUND - S MANNION	(\$975.00)	10016100-57100	LEARNING AND DEVELOPMENT	(\$975.00)
	10096	REGISTRATION - S MANNION	\$75.00	10016100-57100	LEARNING AND DEVELOPMENT	\$75.00
	10772	REGISTRATION - S MANNION	\$75.00	10016100-57100	LEARNING AND DEVELOPMENT	\$75.00
	10774	REGISTRATION - T MITCHELL	\$75.00	10016100-57100	LEARNING AND DEVELOPMENT	\$75.00
	031120	AIRFARE - M DAVISON	\$123.40	10022810-57100	LEARNING AND DEVELOPMENT	\$123.40
	2131963	LODGING - T BARTOLOMEI, J BURGESS	\$518.36	10022810-57100	LEARNING AND DEVELOPMENT	\$518.36
	100862578	REGISTRATION - M KEIZER	\$219.00	10023320-57100	LEARNING AND DEVELOPMENT	\$219.00
	100859800	REGISTRATION - M KEIZER	\$438.00	10023320-57100	LEARNING AND DEVELOPMENT	\$438.00
	3252020	WEBINAR - PUBLIC CONTRACTS	\$199.00	10024210-57100	LEARNING AND DEVELOPMENT	\$49.75
				20413500-57100	LEARNING AND DEVELOPMENT	\$49.75
				82027110-57100	LEARNING AND DEVELOPMENT	\$49.75

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	3252020	WEBINAR - PUBLIC CONTRACTS	\$199.00	84027220-57100	LEARNING AND DEVELOPMENT	\$49.75
	300007485	CAPPO MEMBERSHIP RENEWAL	\$130.00	20413500-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$130.00
	300004756	CSMFO MEMBERSHIP RENEWAL	\$110.00	20413510-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$55.00
				20413520-57100	LEARNING AND DEVELOPMENT	\$55.00
	5879	FEDERAL GRANTS FORUMS	\$595.00	20413510-57100	LEARNING AND DEVELOPMENT	\$297.50
				20413520-57100	LEARNING AND DEVELOPMENT	\$297.50
	09349J	IT MEAL - COVID 19	\$39.85	20913900-57100	LEARNING AND DEVELOPMENT	\$39.85
	200005871	REGISTRATION - M INGWELL	\$550.00	20913900-57100	LEARNING AND DEVELOPMENT	\$550.00
	378 1	LODGING REFUND - G OWEN	(\$712.05)	77725200-57100	LEARNING AND DEVELOPMENT	(\$712.05)
	LCTZC	LODGING REFUND - J THIELE	(\$74.10)	82027110-57100	LEARNING AND DEVELOPMENT	(\$74.10)
	LCTZC 1	LODGING REFUND - T ERIKSEN	(\$74.10)	82027110-57100	LEARNING AND DEVELOPMENT	(\$74.10)
	8002	REGISTRATION - J THIELE	\$30.00	82027110-57100	LEARNING AND DEVELOPMENT	\$30.00
	8091	REGISTRATION - J THIELE	\$30.00	82027110-57100	LEARNING AND DEVELOPMENT	\$30.00
	7991	REGISTRATION - J THIELE	\$45.00	82027110-57100	LEARNING AND DEVELOPMENT	\$45.00
	84046564 1	REGISTRATION REFUND - D BROWN	(\$107.71)	82027114-57100	LEARNING AND DEVELOPMENT	(\$107.71)
	04681J	REGISTRATION - J NOVAK	\$112.50	82027114-57100	LEARNING AND DEVELOPMENT	\$112.50
	05385J	REGISTRATION - M DOGALI	\$112.50	82027114-57100	LEARNING AND DEVELOPMENT	\$112.50
	01486J	REGISTRATION - J AGUILAR	\$171.00	82027114-57100	LEARNING AND DEVELOPMENT	\$171.00
	1220584	ISSUU ANNUAL MEMBERSHIP	\$480.00	10013200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$480.00
	PO46488	AIRFARE REFUND - D HARRIS, O KEOUGH	(\$945.38)	10013400-57100	LEARNING AND DEVELOPMENT	(\$945.38)
	300004476	CSMFO MEMBERSHIP	\$110.00	20913900-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$110.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
BUSINESS CARD	368164	ZLOCK BAGS	\$53.81	10020210-54201	PRISONER EXPENSE	\$53.81
	35426	TRASH BAGS	\$69.35	10020210-54201	PRISONER EXPENSE	\$69.35
	INV068291	EVIDENCE LABELS	\$163.18	10020210-54201	PRISONER EXPENSE	\$163.18
	84606957	MAGNETIC SWEEPER - FORKLIFT	\$449.20	10024620-54120	PW - SPECIAL SUPPLIES	\$449.20
	1207902169	WEBINAR SERVICES	\$597.00	20913900-54320	SOFTWARE	\$597.00
	1207894256	GO TO MEETING SERVICES	\$936.00	20913900-54320	SOFTWARE	\$936.00
	031720	BREAK ROOM SUPPLIES	\$39.80	10012200-54100	SUPPLIES	\$39.80
	9810075755	AZAR BROCHURE HOLDER	\$52.24	10012200-54100	SUPPLIES	\$52.24
	BAN102189709	BANDANAS	\$499.99	10012200-54100	SUPPLIES	\$499.99
	SF-D 23232	DISPOSABLE GLOVES	\$4,998.00	10012200-54100	SUPPLIES	\$4,998.00
	237715	FOAM BOARD PRINTS	\$25.21	10012600-54100	SUPPLIES	\$25.21
	1001311167	HANDS DISPENSERS	\$122.48	10020210-54100	SUPPLIES	\$40.83
				10021210-54100	SUPPLIES	\$40.83
				91521400-54100	SUPPLIES	\$40.82
	033120	STAFF APPRECIATION LUNCH - PD	\$216.12	10020210-54100	SUPPLIES	\$108.06
				20620231-54100	SUPPLIES	\$108.06
	040320	STAFF APPRECIATION LUNCH - PD	\$217.75	10020210-54100	SUPPLIES	\$108.88
				20620231-54100	SUPPLIES	\$108.87
	3622015-995594	PORTABLE FOLDING SINKS	\$342.92	10020210-54100	SUPPLIES	\$114.31
				10021210-54100	SUPPLIES	\$114.31
				91521400-54100	SUPPLIES	\$114.30
	108927	LAMINATOR ROLL	\$178.99	10022810-54100	SUPPLIES	\$178.99
	62263929815	BELP CLIP CARD HOLDERS	\$37.11	10023320-54100	SUPPLIES	\$37.11
	0000021211	VOICE OF HOPE SHIRTS	\$221.72	20620231-54100	SUPPLIES	\$221.72
	208	PD LUNCH MEETING	\$120.07	64020213-54100	SUPPLIES	\$120.07
	Vendor Total: \$13,079.51					
CA BUILDING STANDARDS COMMISSION	JAN-MAR 20	QUARTERLY REPORT FOR BSA	\$188.10	90000000-23027	BUILDING STDS ADMIN SPEC FD	\$209.00
				10000000-48110	MISCELLANEOUS RECEIPTS	(\$20.90)
	Vendor Total: \$188.10					

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
CA DIVISION OF THE STATE ARCHITECT	1ST QTR 20	1ST QTR 2020 DISABILITY FEE	\$232.40	90000000-23012	STATE \$1 BUS. LIC. SET ASIDE	(\$2,091.60)
				90000000-23002	STATE \$1 BUSINESS LICENSE FEE	\$2,324.00
					Vendor Total:	\$232.40
CEDRIC CROOK	111-8934960-328413	REIMBURSEMENT-SUPPLIES COVID-19	\$94.69	10020210-54100	SUPPLIES	\$94.69
	ESHK18478952	REIMBURSEMENT-SUPPLIES COVID-19	\$469.53	10020210-54100	SUPPLIES	\$469.53
					Vendor Total:	\$564.22
COMCAST	1067 APR 20	INTERNET SERVICES	\$114.81	10021210-55100	TELEPHONE	\$57.41
				91521400-55100	TELEPHONE	\$57.40
	1296 MAR 20	INTERNET SERVICES	\$170.34	20913900-55100	TELEPHONE	\$170.34
	1296 APR 20	INTERNET SERVICES	\$180.34	20913900-55100	TELEPHONE	\$180.34
	4635 APR 20	INTERNET SERVICES	\$247.00	20913900-55100	TELEPHONE	\$247.00
	9780 FEB 20	INTERNET SERVICES	\$130.88	73022600-55100	TELEPHONE	\$130.88
	9780 APR 20	INTERNET SERVICES	\$140.88	73022600-55100	TELEPHONE	\$140.88
					Vendor Total:	\$984.25
CONSUMERS PIPE & SUPPLY CO	S1441767.001	#VW300UI1KS2N115AC JAMESBURY V	\$1,417.30	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$1,417.30
					Vendor Total:	\$1,417.30
DAVID RAPPORT	7154	LEGAL SERVICES FOR FY 19/20	\$31,466.44	10014000-52150	LEGAL SERVICES/EXPENSES	\$3,911.88
				10014000-52150	LEGAL SERVICES/EXPENSES	\$16,032.86
				20414000-52150	LEGAL SERVICES/EXPENSES	\$23.99
				20414000-52150	LEGAL SERVICES/EXPENSES	\$1,559.57
				77714000-52150	LEGAL SERVICES/EXPENSES	\$139.64
				82014000-52150	LEGAL SERVICES/EXPENSES	\$2,044.24
				83027330-52150	LEGAL SERVICES/EXPENSES	\$33.19
				84014000-52150	LEGAL SERVICES/EXPENSES	\$2,720.85
				84427222-52150	LEGAL SERVICES/EXPENSES	\$206.34

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
DAVID RAPPORT	7154	LEGAL SERVICES FOR FY 19/20	\$31,466.44	90214000-52150	LEGAL SERVICES/ EXPENSES	\$4,793.88
					Vendor Total:	\$31,466.44
DEPARTMENT OF JUSTICE	447475	CHEM/TEST REPORT CRIMINAL INVE	\$385.00	10020210-52100	CONTRACTUAL SERVICES	\$385.00
	443929	FINGERPRINTS	\$179.00	10022900-54169	LIVESCAN	\$130.00
				10016100-54165	NEW EMPLOYEE FINGERPRINT	\$49.00
					Vendor Total:	\$564.00
DEPT OF CONSERVATION	JAN-MAR 20	JAN-MAR 20 SMIP TAX RETURN	\$620.44	90000000-23006	STRONG MOTION ED. SET ASIDE	(\$32.65)
				90000000-23005	STRONG MOTION INSTR. PROG.	\$653.09
					Vendor Total:	\$620.44
DEPT OF FORESTRY & FIRE PROTECTION	00000012640 82	2ND QUARTER DISPATCHING SERVICES FOR FY 19/20	\$20,029.47	10021210-52100	CONTRACTUAL SERVICES	\$20,029.47
	00000012562 09	1ST QUARTER DISPATCHING SERVICES FOR FY 19/20	\$58,475.19	10021210-52100	CONTRACTUAL SERVICES	\$58,475.19
					Vendor Total:	\$78,504.66
EUREKA OXYGEN CO	466189	EQUIPMENT SERVICE	\$205.26	31122000-56300	BUILDING MAINT. & REPAIR	\$205.26
	466221	EQUIPMENT SERVICE	\$396.63	77725200-56300	BUILDING MAINT. & REPAIR	\$396.63
					Vendor Total:	\$601.89
FAMILY TREE RESOURCE INC	202132	TREE TRIMMING PER CONTRACT 192	\$11,830.50	80026110-52100	CONTRACTUAL SERVICES	\$11,830.50
					Vendor Total:	\$11,830.50
FASTENAL	CAUKA38878	MISC. SUPPLIES AS NEEDED	\$14.99	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$14.99
	CAUKA38946	MISC. SUPPLIES AS NEEDED	\$39.20	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$39.20
	CAUKA38950	MISC. SUPPLIES AS NEEDED	\$242.68	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$242.68
	CAUKA38928	MISC. SUPPLIES AS NEEDED	\$35.93	10024620-54120	PW - SPECIAL SUPPLIES	\$35.93
	CAUKA38956	MISC. SUPPLIES AS NEEDED	\$133.63	10012200-54100	SUPPLIES	\$133.63
					Vendor Total:	\$466.43
FEDERAL EXPRESS	6-988-25136	SHIPPING SERVICES	\$236.98	10020210-54101	POSTAGE	\$26.58
				10020210-54101	POSTAGE	\$27.43
				10020210-54101	POSTAGE	\$27.43
				10020210-54101	POSTAGE	\$33.37

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
FEDERAL EXPRESS	6-988-25136	SHIPPING SERVICES	\$236.98	10020210-54101	POSTAGE	\$64.03
				20513382-54101	POSTAGE	\$48.31
				84027225-54101	POSTAGE	\$9.83
				Vendor Total:		\$236.98
FILETRAIL INC	2020-0299	HOSTED FILE MANAGMENT SYSTEM	\$610.00	10012500-54320	SOFTWARE	\$610.00
				Vendor Total:		\$610.00
FINANCIAL PACIFIC LEASING INC	5588631	FINANCING OF TWO PIERCE ENFORC	\$63,979.74	10000000-74501	CAPITAL LEASE INTEREST	\$11,515.51
				10000000-74500	CAPITAL LEASE PRINCIPAL	\$52,464.23
				Vendor Total:		\$63,979.74
GARTON TRACTOR INC	CU50731	COUPLING, HOSE	\$133.26	80026110-56130	EXTERNAL SERVICES	\$133.26
				Vendor Total:		\$133.26
GHD INC	137674	BIOLOGICAL MONITORING SVCS AT	\$3,109.50	10024210-52100	CONTRACTUAL SERVICES	\$3,109.50
				Vendor Total:		\$3,109.50
GOVERNMENT FINANCE OFFICERS ASSOCIATION INC	0235190	MEMBERSHIP - C RASMASON	\$150.00	10013200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$75.00
				10013402-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$75.00
				Vendor Total:		\$150.00
GRAFIX SHOPPE	133247	VEHICLE GRAPHIC KIT - PD	\$641.35	10020210-56130	EXTERNAL SERVICES	\$641.35
				Vendor Total:		\$641.35
HILDEBRAND CONSULTING LLC	184	SEWER RATE STUDY	\$6,027.00	84427222-52100	CONTRACTUAL SERVICES	\$3,013.50
				94000000-52100	CONTRACTUAL SERVICES	\$3,013.50
				Vendor Total:		\$6,027.00
INFOSEND INC	168357	UB PRINT & MAIL SERVICES	\$4,626.10	20513300-52100	CONTRACTUAL SERVICES	\$4,626.10
				Vendor Total:		\$4,626.10
J A MOMANEY SERVICES INC	130458	(SL-16LED) LUMINAIRE, LED EOI	\$21,687.90	80000000-12104	INVENTORY - PURCHASES	\$21,687.90
				Vendor Total:		\$21,687.90
JOHNSON CONTROLS FIRE PROTECTION LP CO LLC	21559408	HALON SAFETY TEST/INSPECTION	\$541.20	20822500-56300	BUILDING MAINT. & REPAIR	\$541.20
				Vendor Total:		\$541.20

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
KOMLINE-SANDERSON	42046017	BEARINGS, SCRAPER BLADES	\$992.38	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$992.38
					Vendor Total:	\$992.38
LANGUAGE LINE SERVICE INC	1944948	TRANSLATION AND INTERPRETING S	(\$4.50)	10012300-52100	CONTRACTUAL SERVICES	(\$4.50)
	1944950	TRANSLATION AND INTERPRETING S	(\$4.50)	10012300-52100	CONTRACTUAL SERVICES	(\$4.50)
	4741367	TRANSLATION AND INTERPRETING S	\$26.12	10012300-52100	CONTRACTUAL SERVICES	\$26.12
	4784396	TRANSLATION AND INTERPRETING S	\$153.50	10012300-52100	CONTRACTUAL SERVICES	\$153.50
	4762841	TRANSLATION AND INTERPRETING S	\$4,352.83	10012300-52100	CONTRACTUAL SERVICES	\$4,352.83
					Vendor Total:	\$4,523.45
DEBERT CASSIDY WHITMORE	1496775	LEGAL SERVICES - PERSONNEL	\$715.00	10016100-52100	CONTRACTUAL SERVICES	\$715.00
	1496776	LEGAL SERVICES - PERSONNEL	\$1,178.00	10016100-52100	CONTRACTUAL SERVICES	\$1,178.00
	1496778	LEGAL SERVICES - PERSONNEL	\$1,199.00	10016100-52100	CONTRACTUAL SERVICES	\$1,199.00
	1496777	LEGAL SERVICES - PERSONNEL	\$3,360.00	10016100-52100	CONTRACTUAL SERVICES	\$3,360.00
					Vendor Total:	\$6,452.00
LIFE ASSIST INC	991336	MISC. EMS SUPPLIES AS NEEDED	\$63.45	10021210-54100	SUPPLIES	\$31.73
				91721400-54100	SUPPLIES	\$31.72
	991778	MISC. EMS SUPPLIES AS NEEDED	\$114.10	10021210-54100	SUPPLIES	\$57.05
				91721400-54100	SUPPLIES	\$57.05
					Vendor Total:	\$177.55
MOORE ZAMORA INC	0000006662	SPEC 19-06 - UVFD HVAC REPLACE	\$70,972.00	91521400-80220	BUILDING IMPROVEMENTS	\$70,972.00
					Vendor Total:	\$70,972.00
MUNI SERVICES LLC	INV06-008361	SALES TAX AUDIT REPORTING SERV	\$929.40	10013400-52100	CONTRACTUAL SERVICES	\$929.40
	INV06-008362	SALES TAX AUDIT REPORTING SERV	\$5,793.06	10013400-52100	CONTRACTUAL SERVICES	\$5,793.06
					Vendor Total:	\$6,722.46
MYERS MEDICAL PHARMACY	157375	EMS SUPPLIES	\$149.90	10021210-54100	SUPPLIES	\$74.95
				91721400-54100	SUPPLIES	\$74.95
					Vendor Total:	\$149.90
MOORE NCH CORPORATION	3901166	PREMALUBE, CS/48 (FIBER), NAC CL	\$420.26	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$210.13

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
NCHP CORPORATION	3901166	PREMALUBE, CS/48 (FIBER), NAC CL	\$420.26	20324100-58410	GARAGE LUBRICANTS & PARTS	\$210.13
					Vendor Total:	\$420.26
OCCU-MED LTD	0420511	PRE-EMPLOYMENT PHYSICAL	\$206.00	10016100-54161	BACKGROUND & PHYSICALS	\$206.00
					Vendor Total:	\$206.00
OFFICE DEPOT INC	451434824001	BATTERY UPS BACKUP	\$655.83	84027225-54330	COMPUTER AND TECHNOLOGY	\$655.83
	451691587001	COPY PAPER	\$44.63	10012200-54100	SUPPLIES	\$44.63
	449753176001	DOMTAR COPY PAPER - 8.5"X11"	\$1,262.51	10012200-54100	SUPPLIES	\$1,262.51
	463059058001	COPY PAPER	\$9.30	10012500-54100	SUPPLIES	\$9.30
	463058941001	HEADPHONES	\$50.51	10012500-54100	SUPPLIES	\$50.51
	450661411001	CARTRIDGE, MOUSEPAD, AVERY LABELS, GEL PENS	\$388.53	10012500-54100	SUPPLIES	\$388.53
	456030207001	BOARD FOAM	\$31.81	10012600-54100	SUPPLIES	\$31.81
	451346454001	TONERS	\$348.77	10013401-54100	SUPPLIES	\$261.58
				20413500-54100	SUPPLIES	\$87.19
	450350294001	TAX FORMS, ENVELOPES	\$66.17	10013402-54100	SUPPLIES	\$66.17
	456326869001	MOUSE PAD, CLEANING DUSTERS	\$35.14	10016100-54100	SUPPLIES	\$35.14
	465985896001	RUBBERS	\$19.70	10020210-54100	SUPPLIES	\$19.70
	464610175001	BUSINESS HOURS SIGN	\$26.34	10020210-54100	SUPPLIES	\$26.34
	465038526001	COLOR PAPER, FOLDERS	\$34.18	10020210-54100	SUPPLIES	\$34.18
	452284321001	SELF-INK, STAMP	\$59.86	10020210-54100	SUPPLIES	\$59.86
	461962692001	WALL CLOCK	\$62.70	10020210-54100	SUPPLIES	\$62.70
	453623676001	MAT FLOOR	\$73.15	10020210-54100	SUPPLIES	\$73.15
	464614689001	WALL SIGNS	\$87.05	10020210-54100	SUPPLIES	\$87.05
	465985895001	TAPE, CARTRIDGE	\$280.31	10020210-54100	SUPPLIES	\$280.31
	464981018001	CARTRIDGES	\$442.32	10020210-54100	SUPPLIES	\$442.32
	461962693001	CARTRIDGES	\$452.08	10020210-54100	SUPPLIES	\$452.08
	455452559001	CARTRIDGES	\$87.95	80026200-54100	SUPPLIES	\$87.95
	457850690001	FILES, GEL PENS	\$70.22	80026400-54100	SUPPLIES	\$70.22
	457788970001	TONERS	\$449.70	80026400-54100	SUPPLIES	\$449.70

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
OFFICE DEPOT INC	461814821001	USB CABLE	\$63.15	82027110-54100	SUPPLIES	\$63.15
	461815220001	HEAVY DUTY MAGNETS	\$13.05	84027220-54100	SUPPLIES	\$13.05
	451431496001	RECORD BOOK	\$59.86	84027225-54100	SUPPLIES	\$59.86
Vendor Total:						\$5,174.82
ONE TIME PAY VENDOR	0016928	REC REFUND-TAYLOR, COVID-19	\$70.00	10022832-44915	RECREATION PROGRAM INCOME	\$70.00
	DV041420 1	REC REFUND- MCKEE, COVID-19	\$85.00	10022832-44915	RECREATION PROGRAM INCOME	\$85.00
	DV041420	REC REFUND-BARRAGAN, COVID-19	\$135.00	10022832-44915	RECREATION PROGRAM INCOME	\$135.00
	0017123	REC REFUND-AZARNOFF, COVID-19	\$20.00	10022850-44915	RECREATION PROGRAM INCOME	\$20.00
	0017059	REC REFUND-LAGIOIA, COVID-19	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
	DV041420 3	REC REFUND-SENERCHIA, COVID-19	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
	0017060	REC REFUND-LAGIOIA	\$25.00	10022850-44915	RECREATION PROGRAM INCOME	\$25.00
	0017057	REC REFUND- LAMPI, COVID-19	\$40.00	10022850-44915	RECREATION PROGRAM INCOME	\$40.00
	0016639	REC REFUND-CASTILLO, COVID-19	\$47.50	10022850-44915	RECREATION PROGRAM INCOME	\$47.50
	DV041420 2	REC REFUND-IVERSON, COVID-19	\$50.00	10022850-44915	RECREATION PROGRAM INCOME	\$50.00
	0009167	REC REFUND- MAY COVID-19	\$95.00	10022850-44915	RECREATION PROGRAM INCOME	\$95.00
	0016749	REC REFUND- SMITH, COVID-19	\$95.00	10022850-44915	RECREATION PROGRAM INCOME	\$95.00
	0016702	REC REFUND-SUBLET, COVID-19	\$95.00	10022850-44915	RECREATION PROGRAM INCOME	\$95.00
Vendor Total:						\$807.50
OPENGOV INC	INV-001479	OPENGOV PERFORMANCE MEASURES &	\$23,700.00	10013400-54320	SOFTWARE	\$23,700.00
	INV-004062	OPENGOV PERFORMANCE MEASURES &	\$25,278.00	10013400-54320	SOFTWARE	\$25,278.00
Vendor Total:						\$48,978.00
OWEN EQUIPMENT SALES	00048677	SAVER SWEEP	\$857.95	10024620-56130	EXTERNAL SERVICES	\$857.95
Vendor Total:						\$857.95

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
PACIFIC REDWOOD MEDICAL GROUP INC	2691	PRE-EMPLOYMENT PHYSICALS	\$354.40	10020210-54161	BACKGROUND & PHYSICALS	\$220.00
				80026400-54161	BACKGROUND & PHYSICALS	\$134.40
	2633	PRE-EMPLOYMENT PHYSICALS	\$274.40	10021210-54161	BACKGROUND & PHYSICALS	\$137.20
				91521400-54161	BACKGROUND & PHYSICALS	\$137.20
	2662	PRE-EMPLOYMENT PHYSICALS	\$543.20	10021210-54161	BACKGROUND & PHYSICALS	\$137.20
				10022100-54161	BACKGROUND & PHYSICALS	\$134.40
				80026400-54161	BACKGROUND & PHYSICALS	\$134.40
				91521400-54161	BACKGROUND & PHYSICALS	\$137.20
					Vendor Total:	\$1,172.00
PETERSON TRUCKS INC	224272R	FILTERS	\$175.76	20324100-58510	REIMBURSABLE JOBS	\$175.76
					Vendor Total:	\$175.76
PG&E CO	8716-1 APR 20	PACIFIC GAS & ELECTRIC	\$3,072.64	82027111-55210	UTILITIES	\$3,072.64
					Vendor Total:	\$3,072.64
PMI	22839 1	CANVASS ACCESS - 1 YEAR	\$248.38	80026400-55100	TELEPHONE	\$248.38
					Vendor Total:	\$248.38
POLYDYNE INC	1443318 1	LIQUID POLYMER ALKYLAMINE	\$4,732.80	84027225-58202	CHEMICALS	\$4,732.80
	1443318	LIQUID POLYMER EMULSION	\$6,272.33	84027225-58202	CHEMICALS	\$6,272.33
					Vendor Total:	\$11,005.13
PRESS DEMOCRAT	30029550.031 920	2020 SUBSCRIPTION RENEWAL	\$465.59	10012200-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$465.59
					Vendor Total:	\$465.59
R EMMETT JONES	APR 20	MANAGEMENT ADVISORY SERVICES	\$1,050.00	10012100-52100	CONTRACTUAL SERVICES	\$412.50
				77725200-52100	CONTRACTUAL SERVICES	\$637.50
					Vendor Total:	\$1,050.00
POLYDYNE RAY A MORGAN COMPANY	2926565	COPIER & LEASE SERVICE	\$55.35	10021210-54100	SUPPLIES	\$27.68
				91521400-54100	SUPPLIES	\$27.67
					Vendor Total:	\$55.35
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-3	MAY 20 REMIF MEDICAL, DENTAL &	\$239,276.12	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$455.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	20-3	MAY 20 REMIF MEDICAL, DENTAL &	\$239,276.12	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,233.32
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$13,163.00
				20700000-20520	P/R DEDUCT.-MEDICAL INS	\$204,159.00
				20700000-20510	REMIF DENTAL	\$16,226.40
				20700000-20511	REMIF VISION	\$3,039.40
Vendor Total:						\$239,276.12
REDWOOD FORD	331097	ANTI-FREEZE	\$45.62	10020210-56130	EXTERNAL SERVICES	\$45.62
	331076	MOTOR & FAN	\$222.74	10020210-56130	EXTERNAL SERVICES	\$222.74
	FOCS152234	REPLACED RACK & PINION	\$242.95	10020210-56130	EXTERNAL SERVICES	\$242.95
	FOCS152330	DISABLE DOOR LOCKS	\$79.00	10021210-56130	EXTERNAL SERVICES	\$79.00
	FOW330952	ELEMENT ASSEMBLY & KIT	\$181.14	80026110-56130	EXTERNAL SERVICES	\$181.14
Vendor Total:						\$771.45
RICHARD ANDERSON	2020-0327-2	AGREEMENT FOR PROF.SVC'S FOR W	\$2,175.00	20913900-52100	CONTRACTUAL SERVICES	\$2,175.00
	Vendor Total:					\$2,175.00
RICHARD THORNTON	0000011174	MISC. TELEPHONE PRODUCTS & SER	\$62.50	20513300-52100	CONTRACTUAL SERVICES	\$62.50
	0000011251	MISC. TELEPHONE PRODUCTS & SER	\$125.00	10022700-56120	EQUIPMENT MAINTENANCE & REPAIR	\$125.00
	Vendor Total:					\$187.50
RINO PACIFIC	CL30647	FUEL CARD CHARGES AS NEEDED	\$1,472.54	10021210-56210	FUEL & FLUIDS	\$736.27
				91521400-56210	FUEL & FLUIDS	\$736.27
	Vendor Total:					\$1,472.54
SHI INTERNATIONAL CORP	b11440741	CISCO #C9300-48P-E CATALYST 9	\$35,620.48	20913900-80100	MACHINERY & EQUIPMENT	\$29,583.76
				20913900-54320	SOFTWARE	\$6,036.72
	Vendor Total:					\$35,620.48
SNAP-ON INDUSTRIAL	ARV/43477097	GARAGE TOOLS	\$32.30	20324100-54102	SMALL TOOLS	\$32.30
	ARV/43444182	GARAGE TOOLS	\$249.64	20324100-54102	SMALL TOOLS	\$249.64
	Vendor Total:					\$281.94
STAPLES CREDIT PLAN	7305665871-0	GLOVES	\$36.16	10012200-54100	SUPPLIES	\$36.16
	7305372213-0	CLOROX WIPES	\$123.86	10012200-54100	SUPPLIES	\$123.86
	-1					

List of Checks Presented for Approval on 4/24/2020

Invoices

SNAP

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
STAPLES CREDIT PLAN	7305288032-0	KLEENEX, SANITIZING WIPES	\$323.10	10012200-54100	SUPPLIES	\$323.10
	7305188860-0	KLEENEX, SANITIZING WIPES	\$361.27	10012200-54100	SUPPLIES	\$361.27
	182676261-0	TOILET PAPER, PAPER TOWELS, SEAT COVER, SOAP	\$435.37	10012200-54100	SUPPLIES	\$435.37
	7305348504-0	LEGAL FOLDERS, NOTE PADS	\$46.37	10013400-54100	SUPPLIES	\$28.70
				10013401-54100	SUPPLIES	\$17.67
	7306328280-0	HEADSET	\$183.55	10013400-54100	SUPPLIES	\$183.55
	7305348504-1	LEGAL FOLDERS REFUND	(\$17.67)	10013401-54100	SUPPLIES	(\$17.67)
	7305448592-0	FILE FOLDERS	\$25.26	10013401-54100	SUPPLIES	\$25.26
	7305448592-0	VBALL PENS	\$32.14	10013401-54100	SUPPLIES	\$32.14
	7305157721-0	DISINFECTING WIPE	\$17.95	10022810-54100	SUPPLIES	\$17.95
	7305157221-0	HAND SANITIZERS, DISINFECTING WIPES	\$25.05	10022810-54100	SUPPLIES	\$25.05
	7305204601-0	FOLDERS, NOTE PADS	\$66.86	10022810-54100	SUPPLIES	\$66.86
	182312755-0	OFFICE CHAIRS	\$544.35	20413500-54100	SUPPLIES	\$272.18
				80026400-54100	SUPPLIES	\$272.17
	7305665871-0	GLOVES, TOILER PAPER	\$86.00	73022600-54100	SUPPLIES	\$86.00
	182466815-0	OFFICE CHAIR	\$272.18	80026400-54100	SUPPLIES	\$272.18
Vendor Total:						\$2,561.80
STERICYCLE INC	3005075206	"SHARPS" DISPOSAL AS NEEDED	\$39.88	10020210-54100	SUPPLIES	\$39.88
	Vendor Total:					\$39.88
STRYKER SALES CORPORATION	2964195 M	STRYKER #6506000000 POWER-PRO	\$18,861.84	71021000-80100	MACHINERY & EQUIPMENT	\$68.28
				71021000-80100	MACHINERY & EQUIPMENT	\$516.67
				71021000-80100	MACHINERY & EQUIPMENT	\$516.67
				71021000-80100	MACHINERY & EQUIPMENT	\$17,760.22
	Vendor Total:					\$18,861.84
THATCHER COMPANY OF CALIFORNIA INC	274158	LIQUID FERRIC CHLORIDE	\$8,762.85	84027225-58202	CHEMICALS	\$8,762.85
	Vendor Total:					\$8,762.85
THE CHARLES MACHINE WORKS INC	92378192	START CAMERA ASSEMBLY	\$460.90	84027221-56130	EXTERNAL SERVICES	\$460.90
	Vendor Total:					\$460.90
UKIAH AUTO PARTS	151531	V-BELT	\$23.39	20822500-56300	BUILDING MAINT. & REPAIR	\$23.39

List of Checks Presented for Approval on 4/24/2020

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH AUTO PARTS	153261	LAMP REFUND	(\$14.37)	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$14.37)
	153232	LAMP	\$22.48	82027111-56120	EQUIPMENT MAINTENANCE & REPAIR	\$22.48
UKIAH AUTO PARTS	153147	WINDSHIELD WASH	\$9.67	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$9.67
	150773	V-BELT	\$23.39	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$23.39
UKIAH AUTO PARTS	153204	SPARK PLUG	\$33.95	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$33.95
	150693	PRIMARY WIRE	\$20.69	10020210-56130	EXTERNAL SERVICES	\$20.69
UKIAH AUTO PARTS	152134	BRAKE FLUID	\$27.21	10020210-56130	EXTERNAL SERVICES	\$27.21
	152126	OIL & AIR FILTER	\$27.60	10020210-56130	EXTERNAL SERVICES	\$27.60
UKIAH AUTO PARTS	153578	ARMOR WASH AND WAX, TOWELS, WIPES, GLASS CLEANER	\$123.79	10020210-56130	EXTERNAL SERVICES	\$123.79
	151281	JUNCTION BLOCK	\$9.91	10021210-56130	EXTERNAL SERVICES	\$9.91
UKIAH AUTO PARTS	151282	JUNCTION BLOCK	\$9.91	10021210-56130	EXTERNAL SERVICES	\$9.91
	152674	BRAKE CONTROLLER	\$186.29	10022810-56130	EXTERNAL SERVICES	\$186.29
UKIAH AUTO PARTS	151417	COMBINATION TAIL LIGHTS	\$18.97	10024620-56130	EXTERNAL SERVICES	\$18.97
	151415	LAMP	\$25.26	10024620-56130	EXTERNAL SERVICES	\$25.26
UKIAH AUTO PARTS	151418	COMBINATION TAIL LIGHTS	\$18.97	20324100-56130	EXTERNAL SERVICES	\$18.97
	151559	RADIATOR CAP	\$33.22	77725200-56130	EXTERNAL SERVICES	\$33.22
UKIAH AUTO PARTS	151496	WATER PUMP, THERMOSTAT GASKET	\$64.32	77725200-56130	EXTERNAL SERVICES	\$64.32
	150536	OIL FILTER	\$18.40	84027225-56130	EXTERNAL SERVICES	\$18.40
UKIAH AUTO PARTS	151730	BATTERY CHARGER	\$38.10	91521400-56130	EXTERNAL SERVICES	\$38.10
	153182	FUSE	\$168.51	10020210-54201	PRISONER EXPENSE	\$168.51
UKIAH AUTO PARTS	152271	TIRE VALVE	\$45.69	84027225-54102	SMALL TOOLS	\$45.69
	153150	GAUGE	\$63.11	84027225-54102	SMALL TOOLS	\$63.11
UKIAH AUTO PARTS	153407	NITRILE GLOVES	\$35.90	20324100-54100	SUPPLIES	\$35.90
	Vendor Total:					\$1,034.36
UKIAH VALLEY MEDICAL CENTER	2609	PRE-EMPLOYMENT PHYSICALS	\$2,472.46	10020210-54161	BACKGROUND & PHYSICALS	\$655.42
				10021210-54161	BACKGROUND & PHYSICALS	\$908.52

List of Checks Presented for Approval on 4/24/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
UKIAH VALLEY MEDICAL CENTER	2609	PRE-EMPLOYMENT PHYSICALS	\$2,472.46	91521400-54161	BACKGROUND & PHYSICALS	\$908.52
					Vendor Total:	\$2,472.46
UKIAH WASTE SOLUTIONS INC	425865	BIOSOLID REMOVAL	\$8,859.78	84027225-52100	CONTRACTUAL SERVICES	\$8,859.78
					Vendor Total:	\$8,859.78
US CELLULAR	0366444990	CELL PHONES	\$379.38	10024620-55100	TELEPHONE	\$30.06
				80026400-55100	TELEPHONE	\$41.19
				80026400-55100	TELEPHONE	\$68.70
				82027110-55100	TELEPHONE	\$13.53
				82027111-55100	TELEPHONE	\$180.30
				84027221-55100	TELEPHONE	\$13.53
				84027225-55100	TELEPHONE	\$32.07
					Vendor Total:	\$379.38
USA BLUEBOOK	201234	REPLACEMENT FLOW CUVETTE	\$456.47	84027225-56120	EQUIPMENT MAINTENANCE & REPAIR	\$456.47
					Vendor Total:	\$456.47
WAGNER & BONSIGNORE	04-20-218	ENG SVCS FOR WATER RIGHT PERMI	\$1,671.25	82027110-52100	CONTRACTUAL SERVICES	\$1,671.25
					Vendor Total:	\$1,671.25
WASTE MANAGEMENT	2789727-2561-0	GARBAGE SERVICES	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
	2789926-2561-8	GARBAGE SERVICES	\$59.50	10021210-55210	UTILITIES	\$29.75
				91521400-55210	UTILITIES	\$29.75
					Vendor Total:	\$119.00
WERLE ENTERPRISE LLC	0400699	NOTICE TO APPEAR CITATION - 3	\$1,269.22	10020210-54100	SUPPLIES	\$1,269.22
					Vendor Total:	\$1,269.22
WITMER PUBLIC SAFETY GROUP	E1948167.001	FIRE CLOTHING	\$22.17	25321210-54106	SPECIALTY SUPPLIES	\$11.09
				91621400-54106	SPECIALTY SUPPLIES	\$11.08
					Vendor Total:	\$22.17
XEROX CORP	099957465	COPIER LEASE-SEE ADD'L DESCRIP	\$174.85	10022700-52100	CONTRACTUAL SERVICES	\$174.85
	099957464	COPIER LEASE-SEE ADD'L DESCRIP	\$313.27	73022600-52100	CONTRACTUAL SERVICES	\$313.27
	010080654	COPIER LEASE-SEE ADD'L DESCRIP	\$303.36	10012200-54500	EQUIP RENTS AND LEASES	\$303.36

List of Checks Presented for Approval on 4/24/2020

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Account Detail and Allocation Detail		
XEROX CORP	099957461	XEROX CB070H COPIER LEASE	\$906.41	10012200-54500	EQUIP RENTS AND LEASES	\$906.41
	099957466	COPIER LEASE-SEE ADD'L DESCRIP	\$907.91	10012200-54500	EQUIP RENTS AND LEASES	\$907.91
	099957463	COPIER LEASE-SEE ADD'L DESCRIP	\$258.03	10020210-54500	EQUIP RENTS AND LEASES	\$180.62
				20620231-54500	EQUIP RENTS AND LEASES	\$51.60
				64020213-54500	EQUIP RENTS AND LEASES	\$25.81
	099957462	COPIER LEASE-SEE ADD'L DESCRIP	\$523.96	10020210-54500	EQUIP RENTS AND LEASES	\$366.77
				20620231-54500	EQUIP RENTS AND LEASES	\$104.79
				64020213-54500	EQUIP RENTS AND LEASES	\$52.40
	Vendor Total:					\$3,387.79
	INVOICE TOTAL:					\$749,943.60



AGENDA SUMMARY REPORT

SUBJECT: Adoption of a Resolution Approving an Application for the 2020 California Climate Investments Urban Greening Program for The Great Redwood Trail- Ukiah Phase Four.

DEPARTMENT: City Manager / Admin **PREPARED BY:** Maya Simerson, Project & Grant Administrator
PRESENTER: Consent Calendar

ATTACHMENTS:

1. Resolution Urban Greening Program Guidelines Round Four

Summary: The City Council will consider approving a grant application for the development of Phase 4 of the Great Redwood Trail, which would extend the rail corridor trail to the southern end of Ukiah.

Background: The City of Ukiah has been very active in developing the Great Redwood Trail within the City limits. The trail provides a much-needed, safe and efficient corridor for bicycle and pedestrian traffic, as well as direct access to major employment centers, services, shopping, residential areas, the future Mendocino County Courthouse, and connectivity to other bicycle routes throughout the city. In total, Phases 1, 2, and 3 of the project provide approximately 2-miles of easily accessible roadway for bicycle and pedestrian traffic to move through the city.

The City of Ukiah has successfully secured grant funding for the first phases of the project, and under Council's direction, continues to work towards finding other opportunities to finalize the grant application.

Discussion: Currently there are three sections of the Great Redwood Trail- Ukiah. Phase 1 of the multi-use Great Redwood Trail spans the center of Ukiah. Phase 2 extended the trail from Gobbi Street south to Commerce Drive and includes a bridge crossing of Doolin Creek. Staff obtained Caltrans funding for \$1,500,000 through the Active Transportation Program (ATP) for the design and construction of this project. Phase 3 extended the trail from Clara Avenue north to Brush Street, and includes a bridge crossing over Orr Creek. Staff obtained a California Natural Resources Agency grant in the amount of \$1,400,067 through the Urban Greening Program for the design and construction of this project. This project completes the Great Redwood Trail to the north boundary of the city limits.

Funding is being sought for an additional phase to complete the trail to the south boundary of the city limits. This application could provide the needed funding to complete the project. The City is working with North Coast Opportunities, the Ukiah Valley Trail Group, and Walk and Bike Mendocino to gather community input for the grant application and also to develop an overall master plan for the Great Redwood Trail- Ukiah. Community input will be sought in the coming weeks and we encourage participation from everyone in the community.

Staff recommends the adoption of the attached Resolution (Attachment #1) to participate in the Urban Greening Grant application. This is a competitive grant application, but requires no minimum amount of match of funds. Therefore, there is no fiscal impact from the application and Council would have an opportunity to provide direction before accepting any potential grant award.

Recommended Action: Adopt the resolution authorizing the application to the 2020 California Climate Investments Urban Greening Program grant opportunity.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Tim Eriksen, Public Works Director

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2020-**RESOLUTION (GOVERNING BODY OF GRANTEE) APPROVING THE APPLICATION FOR GRANT FUNDS FOR CALIFORNIA CLIMATE INVESTMENTS URBAN GREENING PROGRAM**

WHEREAS, the Legislature and Governor of the State of California have provided funds for the program shown above; and

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and

WHEREAS, said procedures established by the California Natural Resources Agency require a resolution certifying the approval of application(s) by the Applicants governing board before submission of said application(s) to the State; and

WHEREAS, the applicant, if selected, will enter into an agreement with the State of California to carry out the Project.

NOW, THEREFORE, BE IT RESOLVED that the City of Ukiah

1. Approves the filing of an application for the Great Redwood Rail Trail-Ukiah Phase 4; and
2. Certifies that applicant understands the assurances and certification in the application, and
3. Certifies that applicant or title holder will have sufficient funds to operate and maintain the project consistent with the land tenure requirements; or will secure the resources to do so, and
4. Certifies that it will comply with the provisions of Section 1771.5 of the State Labor Code, and
5. If applicable, certifies that the project will comply with any laws and regulations including, but not limited to, legal requirements for building codes, health and safety codes, disabled access laws, environmental laws and, that prior to commencement of construction, all applicable permits will have been obtained, and
6. Certifies that applicant will work towards the Governor's State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1, and
7. Appoints the City Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

PASSED AND ADOPTED this 3rd day of June 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Approval of a One(1)-year Extension of the Cooperative Agreement with the California Department of Forestry and Fire Protection for Dispatching Services for FY 20/21, and Authorize the City Manager to Sign.

DEPARTMENT: Fire **PREPARED BY:** Doug Hutchison, Fire Chief
PRESENTER: Consent Calendar

ATTACHMENTS:

1. Dispatch Agreement 2020 v2

Summary: The Council will consider authorizing the City Manager to execute a one(1)-year extension of the current Cooperative Agreement with the California Department of Forestry and Fire Protection for dispatch services.

Background: Since 2012, the California Department of Forestry and Fire Protection (CAL Fire) has provided fire and emergency medical dispatching for the City of Ukiah as part of our combined efforts with the Ukiah Valley Fire District.

Discussion: Our current cooperative agreement expires on June 30th of this year, but allows for a one(1)-year extension. We are requesting this extension to allow us time to engage further with the County of Mendocino and CalFIRE regarding a single unified contract for dispatch services.

The current cooperative agreement, and the extension, continue to call for the City to provide two (2) Communication Operators. The costs are based on the maximum amount possible; however, we are only billed actual costs, and history has shown those actual costs to be much lower than the maximum.

Attachment #1 is the draft agreement for review.

Recommended Action: Authorize the City Manager to execute a one (1) year extension of our current Cooperative Agreement with the California Department of Forestry and Fire Protection for FY 20/21 in an amount not to exceed \$341,162.00

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: FY 20/21: 10021210.52100: \$341,162

FINANCING SOURCE: General Fund

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 1920-177

COORDINATED WITH: Sage Sangiacomo, City Manager

Approved: 
Sage Sangiacomo, City Manager

COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT
LG-1 REV. 01/2017

ATTACHMENT 1

AGREEMENT NUMBER 1CA04885

REGISTRATION NUMBER:

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection- (CAL FIRE)

LOCAL AGENCY'S NAME

City of Ukiah

2. The term of this Agreement is: July 1, 2020 through June 30, 2021

3. The maximum amount of this Agreement is: \$ 341,162.00
Three hundred forty-one thousand, one hundred sixty-two dollars and no cents.

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A- Scope of Work- Includes page 2 (contact page) in count for Exhibit A	4	pages
Exhibit B- Budget Detail and Payment Provisions	2	pages
Exhibit C- General Terms and Conditions	7	pages
Exhibit D -Additional Provisions	5	pages
Exhibit E- Description of Other Services	3	pages

IN WITNESS WHEREOF this Agreement has been executed by the parties hereto.

LOCAL AGENCY

LOCAL AGENCY'S NAME

City of Ukiah

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Sage Sangiacomo, City Manager

ADDRESS

300 Seminary Avenue, Ukiah, CA 95482

STATE OF CALIFORNIA

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Don Gordon, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General
Services Use Only

< _____]

EXHIBIT A
COOPERATIVE FIRE PROGRAMS
FIRE PROTECTION REIMBURSEMENT AGREEMENT

The project representatives during the term of this agreement will be:

CAL FIRE Unit Chief:	Mendocino Unit	Local Agency:	City of Ukiah
Name:	George Gonzalez	Name:	
Phone:	(707) 459-7400	Phone:	
Fax:	(707) 459-3041	Fax:	

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	George Gonzalez	Local Agency:	City of Ukiah
Section/Unit:	Mendocino Unit	Section/Unit:	City Manager
Attention:	Jeff Gahagan	Attention:	Sage Sangiacomo
Address:	17501 N. Hwy 101 Willits, CA 95490	Address:	300 Seminary Ave Ukiah, CA 95482
Phone:	(707) 459-7402	Phone:	(707) 463-6221
Fax:	(707) 459-3041	Fax:	

Send an additional copy of all correspondence to:

CAL FIRE
Cooperative Fire Services
P.O. Box 944246
Sacramento, CA 94244-2460

AUTHORIZATION

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

EXHIBIT A
SCOPE OF WORK

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

☐ 1) Emergency Fire Protection. Medical and Rescue Response: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

☐ 2) Basic Life Support Services: emergency medical technician (EMT) level emergency medical response providing first aid, basic life support (BLS), airway management, administration of oxygen, bleeding control, and life support system stabilization until patients are transported to the nearest emergency care facility.

☐ 3) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

☐ 4) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency

dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

D 5) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

D 6) Land Use/ Pre-Fire Planning Services: CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

D 7) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

O 8) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

D 9) Extended Fire Protection Service Availability (Amador)

2. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.
- C. LOCAL AGENCY shall appoint the Unit Chief as the LOCAL AGENCY Fire Chief for all Emergency Fire Protection, Medical and Rescue Response Agreements, pursuant to applicable statutory authority. The Unit Chief may delegate this responsibility to qualified staff.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.

- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.
- F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

3. SUPPRESSION COST RECOVERY

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

4. MUTUAL AID

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

5. PROPERTY PURCHASE AND ACCOUNTING

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1.' PAYMENT FOR SERVICES

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
 - 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
 - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
 - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
 - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
 - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
 - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
 - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
 - a. The Director predicts a cash flow shortage, or
 - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

3. BUDGET CONTINGENCY CLAUSE

- A. if the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

EXHIBIT C
GENERAL TERMS AND CONDITIONS

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.
2. **AMENDMENT:** This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT:** This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.

4. **EXTENSION OF AGREEMENT:**

- A One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.
- B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

- B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.
9. **INDEPENDENT CONTRACTOR:** Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.
11. **TIMELINESS:** Time is of the essence in the performance of this agreement.
12. **COMPENSATION:** The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.
13. **GOVERNING LAW:** This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
14. **CHILD SUPPORT COMPLIANCE ACT:** "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:
- A The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
 - B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION:** In the *event* that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
 - B. Dispatch services - Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
 - C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
 - D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.
18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).
- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.

19. **CONFLICT OF INTEREST:** LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION:** LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)
21. **AMERICANS WITH DISABILITIES ACT:** LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis

of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE:** An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION:** A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
24. **AIR OR WATER POLLUTION VIOLATION:** Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **AFFIRMATIVE ACTION.** STATE certifies its compliance with applicable federal and State hiring requirements for persons with disabilities, and is deemed by LOCAL AGENCY to be in compliance with the provisions of LOCAL AGENCY'S Affirmative Action Program for Vendors.
26. **DRUG AND ALCOHOL-FREE WORKPLACE.** As a material condition of this Agreement, STATE agrees that it and its employees, while performing service for LOCAL AGENCY, on LOCAL AGENCY property, or while using LOCAL AGENCY equipment, shall comply with STATE's Employee Rules of Conduct as they relate to the possession, use, or consumption of drugs and alcohol.
27. **ZERO TOLERANCE FOR FRAUDULENT CONDUCT IN LOCAL AGENCY SERVICES.** STATE shall comply with any applicable "Zero Tolerance for Fraudulent Conduct in LOCAL AGENCY Services." There shall be "Zero Tolerance" for fraud committed by contractors in the administration of LOCAL AGENCY programs and the provision of LOCAL AGENCY services. Upon proven instances of fraud committed by the STATE in connection with performance under the Agreement, the Agreement may be terminated consistent with the termination for cause/cancellation term, Exhibit C, section 8, subsection 8, of Cooperative Fire Programs Fire Protection Reimbursement Agreement, LG-1, between the California Department of Forestry and Fire Protection (CAL FIRE) and the LOCAL AGENCY.
28. **CONFIDENTIAL INFORMATION.** "Confidential information" means information designated by CAL FIRE and/or the LOCAL AGENCY disclosure of which is restricted, prohibited or privileged by State and federal law. Confidential Information includes, but is not limited to, information exempt from disclosure under the California Public Records Act (Government Code Sections 6250 et seq.) Confidential Information includes but is not limited to all records as defined in Government Code section 6252 as well as verbal communication of Confidential Information. Any exchange of Confidential Information between parties shall not constitute a "waiver" of any exemption pursuant to Government Code section 6254.5

CAL FIRE and LOCAL AGENCY personnel allowed access to information designated as Confidential Information shall be limited to those persons with a demonstrable business need for such access. CAL FIRE and LOCAL AGENCY agree to provide a list of authorized personnel in writing as required by Government Code section 6254.5(e). CAL FIRE and the LOCAL

AGENCY agree to take all necessary measures to protect Confidential Information and shall impose all the requirements of this Agreement on all of their respective officers, employees and agents with regards to access to the Confidential Information. A Party to this Contract who experiences a security breach involving Confidential Information covered by this Contract, agrees to promptly notify the other Party of such breach

29. **ENTIRE AGREEMENT:** This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.

EXHIBIT D
ADDITIONAL PROVISIONS

EXCISE TAX: State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

Schedules

The following Schedules are included as part of this agreement (check boxes if they apply):

- ☒ **A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit 0, Schedule A.
- ☐ **B. STATE Funded Resource-** A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- ☐ **C. LOCAL AGENCY Provided Local Funded Resources** -A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- ☐ **D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit 0, Schedule D.

Exhibit 0, Schedule 0 is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit 0, Schedule 0 are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY -owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

E. Certification of Insurance - Provider Insurance Certification and/or proof of self-insurance.



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Fiscal Year 20/21	
PS Total	\$323,854
	\$17,308
- TOTAL	\$341,162

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Fiscal Year: 2020 - 1100					Unit: Mendocno					Contract Name: City of Ukiah				
CA 17.101 PRC: 4142					Sub Total: \$280,058 Adj: \$33,896 Total: \$386,414					Contract No.: 1CA048S5 Page No: 18				
megs, al tti Ag					Overtime Fetal: \$1,015									
This is a Schedule A- 4142 of the Cooperative Agreement, dated July 1, 2020 between "City of Ukiah" and The California Department of Forestry and Fire Protection (CAL FIRE)					CA(FIRE Unit Chief					George Gonzalez				
					CAL FIRE Region Chief					Mike Bradley				
Number of Positions	Classification/Ad-ons (Pick From list)	RET.	Period	Salary Months	Salary Rate	Total Salary	EDWC Rate	EDWC Periods	Total EDWC	Salary Benefits	FFI UI	EDWC Benefits	Total Salary & EDWC	Total Position Cost
2	Communications Operator, Range A	SAF		12	\$5,375	\$129,000	\$0	0	\$0	\$86,469	\$0	\$0	\$215,469	\$289,958
1	Night-Shift Pay Differential	SAF		12	\$173	\$2,080			\$0	\$1,394		\$0	\$3,474	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
1	Overtime	SAF				\$70,000			\$0	\$1,015		\$0	\$71,015	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
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					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime								\$0	\$0		\$0	\$0	
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	Overtime								\$0	\$0		\$0	\$0	
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					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime								\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime								\$0	\$0		\$0	\$0	
					\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	\$0	\$0
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
					\$0	\$0			\$0	\$0		\$0	\$0	
	Overtime								\$0	\$0		\$0	\$0	

PR. 44.d

Uniform Benefits	\$0
SubT Citaf	\$15496
Admin ..	\$ (811)
Total	

Contract N°11111111

Cilj o:ti Uktal,t

Contract No.: ill610481\5
PageN.: 19

C_Qmmenl:§

This is a Schedule A- 4142 of the Cooperative Agreement ,dated July 1, 2020 between "City of Ukiah" and The California Department of Forestry and Fire Protection (CAL FIRE)

[illegible]

Exhibit E

CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION MENDOCINO UNIT

Service Description for
Fire and Emergency Medical Dispatch Services
To
City of Ukiah

Within current California Department of Forestry and Fire Protection (CAL FIRE) policy and in addition to the elements of the FIRE SERVICE COMMUNICATION SYSTEM- Memorandum of Understanding- Standard Operational Procedures for the Mendocino County Operational Area (Office of Fire Warden, Mendocino County Fire Chiefs Association, November 1994); the following serves to describe the scope of work to be performed by the CAL FIRE Howard Forest Emergency Command Center (ECC) for the City of Ukiah:

Service

Fire and Emergency Medical Services (EMS) dispatch services will be provided to those Local Fire Service Agencies and Ambulance providers of Mendocino County who are signatory to the Operational Memorandum of Understanding (MOU) of November 1994. Coastal Valley Emergency Medical Services (CVEMS) has designated the Howard Forest ECC (HFECC) as Mendocino County's Air Ambulance Coordination Center. The HFECC is the secondary Public Safety Answering Point (PSAP) for Mendocino County. CAL FIRE is the Cal OES Fire and Rescue Coordination Center for Mendocino County.

Dispatch services will be provided 24-hours per day, seven days per week, throughout the contract period.

CAL FIRE will provide Emergency Medical Dispatching (EMD) for medical dispatch and call priority determination (when appropriate). EMD provides for a caller to respond to a standardized question format to help determine the type of resources required to appropriately assist the caller. EMD also directs the dispatcher to provide pre-arrival instructions to assist with patient care, once the emergency response has been dispatched.

Generally, all emergency calls will be dispatched within sixty (60) seconds of the call. This time frame is a general target; it is recognized that verification of location information and directions to the location of the emergency as well as completion of the EMD process will sometimes require more than the 60-second time frame. Priority is placed on clear and reliable dispatch information for responding resources.

All emergency, non-emergency and administrative calls for service are logging into the Altaris Computer Added Dispatch program (CAD). All key entries are automatically time stamped by the CAD program for accuracy. All entries that require a field response of any type are logged as incidents and administrative functions (such as Fire Department announcements) are logged in as events and do not generate an incident number.

All CAD data is available on a web-based program that is accessible by a password protected program available to any agency or cooperator who does business with the dispatch center. The program used to retrieve this data is Crystal Reports, a CAL FIRE standard program for CAD data retrieval. All users of this service will be restricted to access records that originate in the Mendocino Unit. This program has pre-built reports that the user can access. Any news reports must be requested through the ECC Manager with specifics of the information requested. No call data or other CAD information will be released to the public.

Staffing

CAL FIRE provides a dispatch center 24 hours per day, seven days a week. Staffing levels for the ECC are a minimum of 1 fully qualified Fire Captain, and 2 fully qualified Communications Operator. During Fire Season, when CAL FIRE fixed wing aircraft are on Contract (normally, 6115 through 10/15), the ECC is staffed with a minimum of 2 qualified Fire Captains and 2 qualified Communications Operators during the day.

The ECC Manager is a CAL FIRE Battalion Chief. This person is responsible for all ECC operations, personnel, and coordination with the Mendocino County Dispatch contract. He/She is the primary contact for the Coastal Valley EMS coordinator for any changes in EMS dispatch policy, procedures, or information requests.

Facilities

The CAL FIRE ECC infrastructure consists of two buildings that house the ECC and Expanded Dispatch along with all of the radio and telephone equipment. These two buildings together allow handling of all the normal daily activities and, if necessary, open an expanded dispatch to handle larger incidents. A 125 KW generator is also on-site to automatically provide emergency power if necessary.

The ECC is capable of providing all dispatching services on multiple frequencies. Fire and EMS are being dispatched at the same time using the Mendocino County Dispatching frequencies. CAL FIRE has Altaris Computer Aided Dispatch program (CAD) in a laptop computer and CAL FIRE can use another location's phone service along with a Mobile radio for a short duration. If this is not possible CAL FIRE has the ability to use a mobile location with Cellular phone service. CAL FIRE has access to a Mobile Communications Center for a backup Emergency Command Center, if needed for a long duration event, which is usually available within four hours.

Radio Frequencies

The ECC will use the following frequencies, which are licensed to Mendocino County, to dispatch and support local government and CAL FIRE resources on any incident that requires use of these frequencies:

Mendocino County Red	TX 154.3850	RX 153.9500
Mendocino County Blue	TX 156.1950	RX 151.0850
Mendocino County Green	TX 155.4300	RX 151.1150

The ECC will use the following frequencies, which are licensed to CAL FIRE, to support CAL FIRE or local government on any incident that requires use of these frequencies:

CAL FIRE Mendocino Local	TX 159.2700	RX 153.3850
CAL FIRE Command 8	TX 159.3450	RX 151.4450
CAL FIRE Command 1	TX 159.3000	RX 151.3550
CAL FIRE Command 2	TX 159.3300	RX 151.2650

Additional Agencies/Resources dispatched all or in part, Pursuant to this Contract:

- CALSTAR 4 Air Ambulance
- REACH 18 Air Ambulance
- Anderson Valley Ambulance
- Fort Bragg Ambulance
- MEDSTAR Ambulance
- Redwood Empire Hazardous Materials Response Team (REHIT)

The ECC has a Cooperative Agreement to provide dispatching services to the County of Mendocino fire agencies.



AGENDA SUMMARY REPORT

SUBJECT: Approve the Purchase of a Self-Contained Breathing Apparatus (SCBA) System from Allstar Fire Equipment in the Amount of \$346,965.46; Authorize the City Manager to Execute a Municipal Lease Agreement with Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance, to Finance the Purchase; and Adopt Corresponding Resolution.

DEPARTMENT: Finance **PREPARED BY:** Mary Horger, Financial Services Manager
PRESENTER: Consent Calendar

ATTACHMENTS:

1. Quotes
2. Doc Package
3. RESOLUTION 2020

Summary: Council will consider approving the purchase of a self-contained breathing apparatus (SCBA) system from Allstar Fire Equipment in the amount of \$346,965.46, authorizing the City Manager to execute a Municipal Lease Agreement with Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance, to finance the purchase, and adopting corresponding Resolution.

Background: SCBA is equipment worn by firefighters to provide breathable air in situations where there is immediate risk to life or health from the air they breathe. They are self-contained, as they do not depend on a remote supply. The SCBA system consists of a high-pressure tank, a pressure regulator, and facemask – all connected together by a carrying harness.

The Fire Authority's SCBA System needs replacement, due to multiple issues:

1. Approximately half of their current units are 4500 psi models, and the other half 3000 psi models, which are not interchangeable. This is because the City and the Fire District had purchased different models prior to combining services.
2. The 3000 psi bottles are at the end of their 15-year lifespan, and are no longer made, which will make half of their units soon completely obsolete – causing a huge impact on how they can safely respond to, and combat, fires.
3. The manufacturer of the current units no longer makes replacement parts. Some aftermarket parts are available, but are at a considerably higher cost.
4. Every year more units fail the annually required flow testing, or their Integrated Control Module (ICM) goes bad.
5. As the number of serviceable units continue to dwindle, the Fire Authority's level of service needs adjustment, to protect the health and safety of their staff.

6. Grant funding has been sought unsuccessfully.

Discussion: Staff received quotes for two of the only National Fire Protection Association (NFPA) SCBA manufacturers. Please refer to Attachment 1 for a copy of the quotes. Allstar Fire Equipment, the authorized reseller of the Scott SCBA system, provided the lowest price, in the amount of \$346,965.46.

In order to complete this transaction at this time, it is Staff's recommendation to finance the purchase, utilizing the City's line of credit with Umpqua Bank. Please refer to Attachment 2 for a copy of the Municipal Lease agreement documents. An adopted resolution is also required (see Attachment 3) in order for the City Manager to execute the Municipal Lease Agreement.

If approved, the agreement will be for 10 years at an interest rate of 2.39%, with semi-annual payments of \$19,622.20.

This purchase will be a shared expense between City Fire and the Fire District. It is also subject to the Fire District Board's approval, which will be presented at their June 9th meeting.

A budget amendment will be required, to show that the expense was made in the 19/20 fiscal year. Since it is a City lease agreement, the initial financing will run through Fund 253 (City Prop 172 funds), with the debt service payments made equally out of both the City and Fire District's (Fund 916) Prop 172 funds. The first payment will not be due until January 1, 2021.

Recommended Action: Approve the purchase of a self-contained breathing apparatus (SCBA) system from Allstar Fire Equipment in the amount of \$346,965.46; authorize the City Manager to execute a Municipal Lease Agreement with Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance, to finance the purchase; and adopt corresponding Resolution.

BUDGET AMENDMENT REQUIRED: Yes.

CURRENT BUDGET AMOUNT: 25321210.54102: \$60,000

PROPOSED BUDGET AMOUNT: 25300000.90100.18204:\$346,966; 25321210.54102.18204: \$346,966

FINANCING SOURCE: Municipal Lease Agreement

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Justin Buckingham, Battalion Chief; Doug Hutchison, Fire Chief; Dan Buffalo, Finance Director

Approved: 
Sage Sangiacomo, City Manager



2552 Barrington Ct. * Hayward, California 94545 * Phone 510-887-6295 * Fax 510-887-6298

Invoice

Date: May 19, 2020
 lesman: Bunker

Invoice No. 200805 (Revised)
 Purchase Order: Pending

OLD TO: Financial Pacific Financial Pacific Leasing Inc.
 DBA. Umpqua Bank EDBA Umpqua Bank Equipment Leasing & Finance
 3455 S. 344th. Way. 3455 3. 344th. Way Ste 300
 Federal Way, WA. 98001

SHIP TO:
City Of Ukiah Fire Dept
 1500 S. State Street,
 Ukiah, CA. 95482

SHIPPED VIA: Dropship via Motor Freight

Qty	o/c	Unit	Description	Price	Extension
50	\$4,619.65	Pkg	Complete SCBA System. Per Cal Fire Requirements <u>System includes:</u> (1) Scott X3PRO Air-pak. 4500psi with CGA Connection QD Regulator, Dual UEBSS (Buddy Breathing) with RECTUS Connection , PASS w/Pak-tracker, E-Z Escape Belt Pro, Fixed Version (1) 45 minute, Carbon Wrapped Cylinder with Valve, 4500psi Custom Cylinder and Air-Pak Decals included at No Charge. (1) AV3000 HT Facepiece with Epic Voice Amp Bracket. (1) Epic Voice Amp	\$5,097.14	\$254,857.00
62	\$699.75	Ea.	Scott 804722-01. Additional Carbon Wrapped Cylinder with Valve, 45 minute, 4500 psi. Custom Cylinder Decals included at No Charge.	\$838.46	\$51,984.52
3	\$2,518.75	Ea.	Scott 200954-02 RIT III. 4,500 psi, (Cylinder Not included) Includes, EZ-Flo Regulator with 5 ft. RIC hose & RIT Facepiece. 6 ft. EBSS hose, Monitoring Console and Carry bag	\$2,748.73	\$8,246.19
3	\$1,045.16	Ea.	Scott 804723-01. Carbon Wrapped Cylinder with Valve, 60 minute, 4500 psi. For RIT III Custom Cylinder Decals included at No Charge.	\$1,193.35	\$3,580.05
Terms: Net 30 FOB: Destination (Free Shipping) Delivery: Estimated Deliver 2 to 4 Weeks					

\$33,609.03
 11%

Please make Check payable to
 Allstar Fire Equipment
 12328 Lower Azusa Road
 Arcadia, CA. 91006

Subtotal	\$318,667.76
8.880%	\$28,297.70
S & H	\$0.00
Total	\$346,965.46

Ph: 510-839-5111
 TF: 800-443-3556
 Fax: 510-839-5325
oaksales@lncurtis.com
 DUNS#: 00-922-4163



Pacific North Division
 185 Lennon Lane Suite 110
 Walnut Creek, CA 94598
www.LNCURTIS.com
 Quotation No. 145866

Quotation

CUSTOMER:

Ukiah City
 300 Seminary Avenue
 Ukiah CA 95482

SHIP TO:

Ukiah City
 1500 S. State Street
 Ukiah CA 95482

QUOTATION NO.

145866

ISSUED DATE

03/03/2020

EXPIRATION DATE

05/02/2020

SALESPERSON

Steve Perry
sperry@lncurtis.com
 510-219-7649

CUSTOMER SERVICE REP

Amy Cresto
acresto@lncurtis.com
 510-268-3335

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
MSA G1 SCBA Quote	Battalion Chief Justin Buckingham	C36117	Net 30	FR

F.O.B.	SHIP VIA	REQ. DELIVERY DATE
DEST	Prepaid	

NOTES & DISCLAIMERS

THANK YOU FOR THIS OPPORTUNITY TO QUOTE. WE ARE PLEASED TO OFFER REQUESTED ITEMS AS FOLLOWS. IF YOU HAVE ANY QUESTIONS, NEED ADDITIONAL INFORMATION, OR WOULD LIKE TO PLACE AN ORDER, PLEASE CONTACT YOUR SALESPERSON OR CUSTOMER SERVICE REP AS NOTED ABOVE.

TRANSPORTATION IS INCLUDED IN BELOW PRICING.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	50	EA	G1 4500 SCBA MSA CUSTOM	G1 4500# FIRE SERVICE SCBA, AS BELOW; A-G1FS 4-4-3-M-D-2-C-4-L-A-R 4500 PSIG CGA QUICK CONNECT REMOTE CONNECTION FOR CYLINDER HARNESS SERVICEABLE TUNNEL LESS CHEST STRAP METAL BAND CRADLE TYPE ADJUSTABLE SWIVELING SOLID BUCKLE LUMBAR TYPE SOLID COVER LEFT SHOULDER REGULATOR CONTINUOUS REGULATOR HOSE EMERGENCY BREATHING SUPPORT HOSE AND POUCH LEFT CHEST SPEAKER MODULE PASS RIGHT SHOULDER RECHARGEABLE BATTERY	\$4,620.80	\$231,040.00

Ph: 510-839-5111
 TF: 800-443-3556
 Fax: 510-839-5325
oaksales@lncurtis.com
 DUNS#: 00-922-4163

CURTIS

TOOLS FOR HEROES

Pacific North Division
 185 Lennon Lane Suite 110
 Walnut Creek, CA 94598
www.LNCURTIS.com
 Quotation No. 145866

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2	112	EA	10175708 MSA	45MIN 4500# G1 SCBA LOW PROFILE CYLINDER, WITH AIR, W/ QUICK CONNECT REMOTE CONNECTION	\$864.09	\$96,778.08
3	50	EA	G1 FACEPIECE MSA CUSTOM	MSA G1 FACEPIECE, AS BELOW: A-G1FP F-M-1-M-4-0-1 FIRE G1 FACEPIECE (NFPA/NIOSH) SIZE MEDIUM HYCAR MATERIAL MEDIUM NOSECUP 4-PT ADJUSTABLE HEAD HARNESS LESS NECKSTRAP FIXED PUSH-TO-CONNECT REGULATOR CONNECTION	\$237.50	\$11,875.00
4	3	EA	10169713 MSA	4500 PSI G1 RIT SYSTEM COMPLETE, WITH: * 6 FT. QUICK-FILL & EXTENDABLE II SYSTEMS * REMOTE GAUGE * URC FITTING	\$2,541.58	\$7,624.74
5	18	EA	10148741-SP MSA	BATTERY PACK, G1, RECHARGEABLE	\$230.44	\$4,147.92
6	10	EA	10148740-SP MSA	REPLACEMENT ALKALINE BATTERY PACK	\$185.53	\$1,855.30
7	3	EA	10158385 MSA	G1 SCBA CHARGING STATION KIT	\$446.26	\$1,338.78

DUNS NUMBER: 009224163
 SIC CODE: 5099
 FEDERAL TAX ID: 94-1214350

THIS PRICING REMAINS FIRM UNTIL 05/02/2020. CONTACT US FOR UPDATED PRICING AFTER THIS DATE.

Subtotal	\$354,659.82
Tax Total	\$27,929.46
Transportation	\$0.00
Total	\$382,589.28



umpqua bank
equipment leasing & finance

Counsel's Opinion

Financial Pacific Leasing, Inc.
DBA Umpqua Bank Equipment Leasing & Finance
3455 South 344th Way Suite 300
Federal Way, WA 98001

Date:

Re: Municipal Lease-Purchase Agreement dated as of May 20th, 2020, between **Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance**, as LESSOR and City of Ukiah as LESSEE.

Ladies and Gentleman:

As legal counsel for City of Ukiah, (the "LESSEE"), I have examined (1) an executed counterpart of a certain Municipal Lease-Purchase Agreement, including the Exhibits attached thereto or forms of Exhibits attached thereto, (the "Agreement") dated May 20th, 2020, by and between **Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance**, as LESSOR, and City of Ukiah as LESSEE, which among other things, provides for an option to purchase by the LESSEE of certain property (the "Equipment"), (2) an executed counterpart of the resolution of LESSEE which, among other things, authorizes LESSEE to execute the Agreement and (3) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinions.

Based on the foregoing, I am of the following opinions:

- (1) LESSEE is a public body corporate and politic, duly organized and existing under laws of the State of California, and has a substantial amount of one or more of the following powers: (a) the power to tax (b) the power to eminent domain and (c) the police power;
- (2) LESSEE has the requisite power and authority to lease with an option to purchase the Equipment and to execute, deliver the Municipal Lease-Purchase Agreement and perform its obligations under the Municipal Lease-Purchase Agreement;
- (3) The Municipal Lease-Purchase Agreement and the other documents either attached thereto or required therein have been duly authorized, approved and executed by and on behalf of LESSEE and the Municipal Lease-Purchase Agreement is a valid and binding obligation of LESSEE enforceable in accordance with its terms;
- (4) The authorization, approval and execution of the Municipal Lease-Purchase Agreement and all other proceedings of LESSEE relating to the transactions contemplated thereby have been performed in accordance with all open meeting laws, public bidding laws and all other applicable state or federal laws;
- (5) There is no proceeding pending or threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Agreement or the security interest of LESSOR or its assigns, as the case may be, in the Equipment.
- (6) LESSOR, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest component of Rental Payments are entitled to rely on this opinion.

UBELF-CO-MUNI-02-23-17A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

Cordially,

By: **X** _____

Print Name: _____

Address: _____

Telephone Number: _____

UBELF-CO-MUNI-02-23-17A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.



MUNICIPAL LEASE-PURCHASE AGREEMENT PAYMENT SCHEDULE

<u>Date</u>	<u>Total Payment</u>	<u>Principal</u>	<u>Interest</u>	<u>Option to Purchase</u>
8/1/2020	\$0.00	\$0.00	\$0.00	
9/1/2020	\$0.00	\$0.00	\$0.00	
10/1/2020	\$0.00	\$0.00	\$0.00	
11/1/2020	\$0.00	\$0.00	\$0.00	
12/1/2020	\$0.00	\$0.00	\$0.00	
1/1/2021	\$19,622.20	\$15,448.78	\$4,173.42	
2/1/2021	\$0.00	\$0.00	\$0.00	
3/1/2021	\$0.00	\$0.00	\$0.00	
4/1/2021	\$0.00	\$0.00	\$0.00	
5/1/2021	\$0.00	\$0.00	\$0.00	
6/1/2021	\$0.00	\$0.00	\$0.00	
7/1/2021	\$19,622.20	\$15,634.60	\$3,987.60	
8/1/2021	\$0.00	\$0.00	\$0.00	
9/1/2021	\$0.00	\$0.00	\$0.00	
10/1/2021	\$0.00	\$0.00	\$0.00	
11/1/2021	\$0.00	\$0.00	\$0.00	
12/1/2021	\$0.00	\$0.00	\$0.00	
1/1/2022	\$19,622.20	\$15,822.66	\$3,799.54	
2/1/2022	\$0.00	\$0.00	\$0.00	
3/1/2022	\$0.00	\$0.00	\$0.00	
4/1/2022	\$0.00	\$0.00	\$0.00	
5/1/2022	\$0.00	\$0.00	\$0.00	
6/1/2022	\$0.00	\$0.00	\$0.00	
7/1/2022	\$19,622.20	\$16,012.98	\$3,609.22	
8/1/2022	\$0.00	\$0.00	\$0.00	
9/1/2022	\$0.00	\$0.00	\$0.00	
10/1/2022	\$0.00	\$0.00	\$0.00	
11/1/2022	\$0.00	\$0.00	\$0.00	
12/1/2022	\$0.00	\$0.00	\$0.00	
1/1/2023	\$19,622.20	\$16,205.59	\$3,416.61	
2/1/2023	\$0.00	\$0.00	\$0.00	
3/1/2023	\$0.00	\$0.00	\$0.00	

UBELFCAPS-MUNI-110117A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

4/1/2023	\$0.00	\$0.00	\$0.00
5/1/2023	\$0.00	\$0.00	\$0.00
6/1/2023	\$0.00	\$0.00	\$0.00
7/1/2023	\$19,622.20	\$16,400.52	\$3,221.68
8/1/2023	\$0.00	\$0.00	\$0.00
9/1/2023	\$0.00	\$0.00	\$0.00
10/1/2023	\$0.00	\$0.00	\$0.00
11/1/2023	\$0.00	\$0.00	\$0.00
12/1/2023	\$0.00	\$0.00	\$0.00
1/1/2024	\$19,622.20	\$16,597.79	\$3,024.41
2/1/2024	\$0.00	\$0.00	\$0.00
3/1/2024	\$0.00	\$0.00	\$0.00
4/1/2024	\$0.00	\$0.00	\$0.00
5/1/2024	\$0.00	\$0.00	\$0.00
6/1/2024	\$0.00	\$0.00	\$0.00
7/1/2024	\$19,622.20	\$16,797.43	\$2,824.77
8/1/2024	\$0.00	\$0.00	\$0.00
9/1/2024	\$0.00	\$0.00	\$0.00
10/1/2024	\$0.00	\$0.00	\$0.00
11/1/2024	\$0.00	\$0.00	\$0.00
12/1/2024	\$0.00	\$0.00	\$0.00
1/1/2025	\$19,622.20	\$16,999.48	\$2,622.72
2/1/2025	\$0.00	\$0.00	\$0.00
3/1/2025	\$0.00	\$0.00	\$0.00
4/1/2025	\$0.00	\$0.00	\$0.00
5/1/2025	\$0.00	\$0.00	\$0.00
6/1/2025	\$0.00	\$0.00	\$0.00
7/1/2025	\$19,622.20	\$17,203.95	\$2,418.25
8/1/2025	\$0.00	\$0.00	\$0.00
9/1/2025	\$0.00	\$0.00	\$0.00
10/1/2025	\$0.00	\$0.00	\$0.00
11/1/2025	\$0.00	\$0.00	\$0.00
12/1/2025	\$0.00	\$0.00	\$0.00
1/1/2026	\$19,622.20	\$17,410.89	\$2,211.31
2/1/2026	\$0.00	\$0.00	\$0.00
3/1/2026	\$0.00	\$0.00	\$0.00
4/1/2026	\$0.00	\$0.00	\$0.00
5/1/2026	\$0.00	\$0.00	\$0.00
6/1/2026	\$0.00	\$0.00	\$0.00
7/1/2026	\$19,622.20	\$17,620.31	\$2,001.89
8/1/2026	\$0.00	\$0.00	\$0.00
9/1/2026	\$0.00	\$0.00	\$0.00

UBELFCAPS-MUNI-110117A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

10/1/2026	\$0.00	\$0.00	\$0.00
11/1/2026	\$0.00	\$0.00	\$0.00
12/1/2026	\$0.00	\$0.00	\$0.00
1/1/2027	\$19,622.20	\$17,832.25	\$1,789.94
2/1/2027	\$0.00	\$0.00	\$0.00
3/1/2027	\$0.00	\$0.00	\$0.00
4/1/2027	\$0.00	\$0.00	\$0.00
5/1/2027	\$0.00	\$0.00	\$0.00
6/1/2027	\$0.00	\$0.00	\$0.00
7/1/2027	\$19,622.20	\$18,046.75	\$1,575.45
8/1/2027	\$0.00	\$0.00	\$0.00
9/1/2027	\$0.00	\$0.00	\$0.00
10/1/2027	\$0.00	\$0.00	\$0.00
11/1/2027	\$0.00	\$0.00	\$0.00
12/1/2027	\$0.00	\$0.00	\$0.00
1/1/2028	\$19,622.20	\$18,263.82	\$1,358.38
2/1/2028	\$0.00	\$0.00	\$0.00
3/1/2028	\$0.00	\$0.00	\$0.00
4/1/2028	\$0.00	\$0.00	\$0.00
5/1/2028	\$0.00	\$0.00	\$0.00
6/1/2028	\$0.00	\$0.00	\$0.00
7/1/2028	\$19,622.20	\$18,483.50	\$1,138.70
8/1/2028	\$0.00	\$0.00	\$0.00
9/1/2028	\$0.00	\$0.00	\$0.00
10/1/2028	\$0.00	\$0.00	\$0.00
11/1/2028	\$0.00	\$0.00	\$0.00
12/1/2028	\$0.00	\$0.00	\$0.00
1/1/2029	\$19,622.20	\$18,705.83	\$916.37
2/1/2029	\$0.00	\$0.00	\$0.00
3/1/2029	\$0.00	\$0.00	\$0.00
4/1/2029	\$0.00	\$0.00	\$0.00
5/1/2029	\$0.00	\$0.00	\$0.00
6/1/2029	\$0.00	\$0.00	\$0.00
7/1/2029	\$19,622.20	\$18,930.83	\$691.37
8/1/2029	\$0.00	\$0.00	\$0.00
9/1/2029	\$0.00	\$0.00	\$0.00
10/1/2029	\$0.00	\$0.00	\$0.00
11/1/2029	\$0.00	\$0.00	\$0.00
12/1/2029	\$0.00	\$0.00	\$0.00
1/1/2030	\$19,622.20	\$19,158.54	\$463.66
2/1/2030	\$0.00	\$0.00	\$0.00
3/1/2030	\$0.00	\$0.00	\$0.00

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Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

4/1/2030	\$0.00	\$0.00	\$0.00	
5/1/2030	\$0.00	\$0.00	\$0.00	
6/1/2030	\$0.00	\$0.00	\$0.00	
7/1/2030	\$19,622.20	\$19,388.98	\$233.22	\$1.00

Interim rent is calculated as follows: (The rent divided by 30 days equals the daily rate) multiplied by the (number of days between closing and the first Rent Payment date) equals the total interim rent.

Provided Lessee provides notice pursuant to the Municipal Lease-Purchase Agreement, section 10(b), payment of the applicable Option to Purchase Amount may occur concurrently with the Lessee's final installment payment.

Lessee: City of Ukiah

By: **X** _____

Print Name: Sage Sangiacomo

Title: City Manager

Date: _____

Lessor: Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance

By: _____

Print Name: _____

Title: _____

Date: _____

THIS DOCUMENT MAY BE SIGNED IN COUNTERPARTS AND TRANSMITTED ELECTRONICALLY WITH THE SAME FORCE AND EFFECT AS DELIVERY OF AN ORIGINAL.

MUNICIPAL LEASE-PURCHASE AGREEMENT

THIS MUNICIPAL LEASE-PURCHASE AGREEMENT dated as of May 20th, 2020 ("Lease") is made by and between Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance, having an address at 3455 South 344th Way Ste. 300, Federal Way, WA 98001 ("Lessor"), and City of Ukiah, a municipal corporation existing under the laws of the State of California, with offices located at 300 Seminary Drive, Ukiah, CA 95482 ("Lessee").

1. **Lease.** Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, the Equipment described in each equipment schedule attached hereto and incorporated by this reference (each, an "Equipment Schedule"), subject to and upon the terms set forth in this Lease.
2. **Definitions.** As used in this Lease, the following terms shall have the following meanings and shall be equally applicable to both the singular and the plural forms thereof:
 - "Acceptance Date" means, with respect to Equipment, the date of execution by Lessee of a Certificate of Acceptance for such Equipment.
 - "Equipment" means each item of equipment and other property designated on an Equipment Schedule that will be leased by Lessee pursuant to the Lease, together with all replacement parts, substitutions, additions, attachments, successions and accessories incorporated therein or affixed thereto.
 - "Initial Term" means the period beginning with the Rent Commencement Date and ending at the conclusion of the budget year of Lessee in effect at the Rent Commencement Date.
 - "Lease Documents" means this Lease, any and all Equipment Schedules, Riders and all other documents now or hereafter executed in connection herewith or therewith, as the same may be modified, amended, extended or replaced.
 - "Payment Schedule" means the "Payment Schedule" attached hereto and incorporated by this reference, setting forth the Rent payments through the duration of the Initial Term and each potential Renewal Term, with the interest and principal components separated.
 - "Purchase Agreement" means any purchase agreement or other contract entered into between a Supplier and Lessee or Lessor for the acquisition of Equipment to be leased or financed hereunder.
 - "Renewal Term" means any period commencing immediately upon the end of the Initial Term or any prior Renewal Term, unless the Lease is terminated as provided herein, each Renewal Term having a duration of one year matching each of Lessee's budget years.
 - "Rent" means the periodic rental payments due under the Lease for the leasing of Equipment as set forth on the Payment Schedule and, where the context hereof requires, all such additional amounts as may, from time to time, be payable under any provision of a Lease. The term "Rent" shall include interim rent, if any.
 - "Rent Commencement Date" means, with respect to Equipment (and unless otherwise indicated on the Payment Schedule), the first day of the calendar month following the date of Lessor's disbursement of funds for the purchase or financing of such Equipment. Lessor will not disburse funds for the purchase of the Equipment until it receives the executed Certificate of Acceptance from Lessee.
 - "Rent Payment Date" shall have the meaning specified in the Payment Schedule.
 - "Supplier" means the manufacturer or the vendor of the Equipment specified on an Equipment Schedule.
 - "Term" means the Initial Term and any Renewal Term.
3. **Delivery and Acceptance.** Upon delivery to Lessee of any Equipment and Lessee's inspection thereof, Lessee shall execute and deliver to Lessor a written statement in a form acceptable to Lessor (a) acknowledging receipt of the Equipment in good condition and repair and (b) accepting

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Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

the Equipment as satisfactory in all respects for the purposes of the Lease (the "Certificate of Acceptance"). **UNLESS LESSOR HAS AGREED OTHERWISE PURSUANT TO AN INTERIM FUNDING AGREEMENT, LESSOR SHALL HAVE NO OBLIGATION TO ADVANCE FUNDS FOR SUCH PURCHASE OR FINANCING UNLESS AND UNTIL LESSOR RECEIVES A CERTIFICATE OF ACCEPTANCE FOR SUCH EQUIPMENT EXECUTED BY LESSEE.**

4. Rent; Delinquent Payments.

(a) Lessee shall pay the Rent set forth on the Payment Schedule commencing on the Rent Commencement Date and, unless otherwise set forth on the Payment Schedule, on the same day of each payment period thereafter for the balance of the Term. Rent shall be due whether or not Lessee has received any notice that such payments are due. All Rent shall be paid to Lessor at **PO Box 749642, Los Angeles, CA 90074**, or as otherwise directed by Lessor in writing.

(b) If Lessee fails to pay any Rent or other sums due under the Lease on or before the date when the same becomes due, Lessee shall pay interest on such delinquent payment from the due date until paid at the lesser of eighteen percent (18.00%) per annum or the maximum permitted by law.

(c) It is the intent of the parties that Lessee's obligation to pay Rent under this Lease shall constitute a current expense of Lessee and not a debt of Lessee in violation of any legal obligation regarding Lessee's creation of debt. Further, no obligation of Lessee under this Lease shall constitute the pledge of the funds of Lessee, including tax revenues.

(d) Each Rent payment made under this Lease will include the payment of interest in such amounts as set forth separately in the Payment Schedule.

5. Nonappropriation and Renewal. Lessee is only obligated to pay Rent under this Lease to the extent necessary funds have been lawfully budgeted for and appropriated for that purpose during each of Lessee's applicable budget years. If Lessee fails to budget and appropriate necessary funds to pay Rent beyond the Initial Term or then current Renewal Term ("Nonappropriation"), this Lease shall terminate at the end of the Initial Term or then current Renewal Term. Lessee agrees to provide Lessor notice of Nonappropriation at least sixty (60) days prior to the end of the Initial Term or then current Renewal Term, but failure to give such notice shall not extend the Term or otherwise constitute a default. Lessee agrees that if this Lease is terminated for Nonappropriation it will deliver the Equipment to Lessor at such place as Lessor shall identify within a reasonable distance of the location of the Equipment and Lessor shall then dispose of the Equipment according to the terms of this Lease. The responsible financial officer of Lessee shall do all things lawfully within his or her power to obtain and maintain funds from which Rent payments may be made, including making provision for Rent payments in each proposed annual budget submitted for approval and to exhaust all available reviews and appeals in the event such funds are not appropriated in the budget. Notwithstanding the foregoing, the decision whether or not to budget or appropriate funds beyond the Initial Term or then current Renewal Term is solely within Lessee's discretion.

6. Location; Inspection; Labels. Equipment shall be delivered to the location specified in the Lease and shall not be removed therefrom, except as in its ordinary use, without Lessor's prior written consent, provided that if such consent is given, Lessee shall be responsible for and shall promptly pay all costs associated with such relocation. Lessor shall have the right to enter upon the premises where the Equipment is located and inspect the Equipment at any time.

7. Non-Cancelable Lease. TO THE EXTENT PERMITTED BY LAW, THIS LEASE CANNOT BE CANCELLED OR TERMINATED EXCEPT AS OTHERWISE EXPRESSLY PROVIDED HEREIN, INCLUDING FOR NONAPPROPRIATION. LESSEE'S OBLIGATION TO PAY RENT AND PERFORM ITS OBLIGATIONS UNDER THIS LEASE ARE ABSOLUTE, IRREVOCABLE AND

UNCONDITIONAL AND SHALL NOT BE SUBJECT TO ANY RIGHT OF SETOFF, COUNTERCLAIM, DEDUCTION, DEFENSE OR OTHER RIGHT WHICH LESSEE MAY HAVE AGAINST THE SUPPLIER, LESSOR OR ANY OTHER PARTY; PROVIDED, HOWEVER, THAT NOTHING HEREIN SHALL PRECLUDE LESSEE FROM ASSERTING ANY SUCH CLAIMS AGAINST THE SUPPLIER IN A SEPARATE LAWSUIT. LESSEE UNDERSTANDS AND AGREES THAT NEITHER THE SUPPLIER NOR ANY SALES REPRESENTATIVE OR OTHER AGENT OF THE SUPPLIER IS AN AGENT OF LESSOR OR IS AUTHORIZED TO WAIVE OR ALTER ANY TERM OR CONDITION OF THE LEASE, AND NO SUCH WAIVER OR ALTERATION SHALL VARY THE TERMS OF THIS LEASE. LESSOR IS NEITHER A SUPPLIER NOR A LICENSOR, AND LESSOR IS NOT RESPONSIBLE FOR REPAIRS, SERVICE OR DEFECTS IN EQUIPMENT. LESSEE AGREES NOT TO ASSERT ANY SUCH CLAIMS OR DEFENSES AGAINST LESSOR FOR REPAIRS, SERVICE OR DEFECTS IN EQUIPMENT AND UNDERSTANDS THAT IT MAY DO SO AGAINST THE SUPPLIER OF EQUIPMENT OR SERVICES OR LICENSOR OF SOFTWARE.

8. Use; Alterations.

(a) Lessee shall use Equipment solely for the purpose of performing essential government functions of Lessee within the scope of Lessee's authority and only in the manner for which it was designed and intended. Lessee shall comply with all applicable laws. Lessee shall immediately notify Lessor, in writing, of any existing or threatened investigation, claim or action by any governmental authority that could adversely affect the Equipment, the Lessor or the Lease. Lessee, at its own expense, shall make such alterations, additions or modifications (each, a "Required Alteration") to Equipment as may be required from time to time to meet the requirements of applicable law or a governmental body. All such Required Alterations shall immediately, and without further act, be deemed to constitute "Equipment" and be fully subject to the Lease as if originally leased hereunder. Except as otherwise permitted herein, Lessee shall not make any alterations to Equipment without Lessor's prior written consent.

(b) Lessee, at its own expense, may from time to time add or install upgrades, accessories, additions or attachments (each an "Upgrade") to Equipment during the Term; provided, that such Upgrades (i) are readily removable without causing material damage to the Equipment, (ii) do not materially adversely affect the value, productive capacity, utility or remaining useful life of the Equipment and (iii) do not cause the Equipment to become "limited use property" within the meaning of Revenue Procedure 2001-28, 2001-19 I.R.B. 1156 (or such other successor tax provision), as of the date of installation of such Upgrade. Any such Upgrades that can be removed without adversely affecting the value, productive capacity, utility or remaining useful life of the Equipment shall remain the property of Lessee, and upon the Equipment's return to Lessor in the event it is not purchased by Lessee, Lessee may, at its option, remove any such Upgrades and, upon such removal, shall restore the Equipment to the condition required hereunder. Upgrades which are not removed prior to the Equipment's return to Lessor shall, upon their delivery to Lessor, become the property of the Lessor, constitute Equipment and be fully subject to this Lease as if originally leased hereunder.

9. Repairs and Maintenance. Lessee, at Lessee's own cost and expense, shall at all times maintain the Equipment in good repair, good operating condition, appearance and working order at all times in compliance with the manufacturer's or Supplier's recommendations and all maintenance and operating manuals or service agreements.

10. Return of Equipment.

(a) Unless Lessee has properly exercised its option to purchase the Equipment pursuant to this Section, Lessee shall at its sole expense, upon the expiration or earlier termination of this Lease pursuant to its terms, de-install, assemble, pack (under the supervision of persons acceptable to Lessor), including labeling of all components and hardware, and

return all, and not less than all, of the Equipment to Lessor by delivering the Equipment to such location or such carrier as Lessor shall specify within a reasonable distance from the general location of the Equipment. Lessee shall be responsible for erasing or removing any private personal, medical or financial information from any data storage or like devices on the Equipment. Lessee agrees that (a) Equipment, when returned, shall be in the condition required by the Lease, which shall at a minimum require that Equipment be in complete and operational condition with no missing or damaged components or parts such that it is capable of performing its originally intended use, and (b) upon Lessor's request, Lessee will obtain from the Supplier (or other maintenance service provider previously approved by Lessor or Supplier) a certificate stating that such Equipment qualifies for full maintenance service at the standard rates and terms then in effect.

(b) Provided that Lessee is not then in default under this Lease, Lessee shall have the option to purchase not less than all of the Equipment, "as is" and free and clear of all liens and encumbrances created by or arising through or under Lessor, for the Option to Purchase Amount set forth in the Payment Schedule plus all other amounts then due by Lessee under this Lease, by giving written notice to Lessor no less than thirty (30) days prior to the date specified in the Payment Schedule for the purchase option; provided that upon Lessee's payment of all Rent payments set forth in the Payment Schedule, Lessee shall be deemed to have properly exercised its option to purchase the Equipment and shall be deemed to have then acquired all of Lessor's right, title and interest in and to the Equipment, free and clear of all liens and encumbrances except such liens, encumbrances, or security interests as may be created, or permitted by Lessee and not discharged, but without other warranties.

11. Sublease and Assignment.

(a) LESSEE SHALL NOT, WITHOUT LESSOR'S PRIOR WRITTEN CONSENT, (i) SELL, ASSIGN, TRANSFER, PLEDGE, ENCUMBER OR OTHERWISE DISPOSE OF THE LEASE, EQUIPMENT OR ANY INTEREST THEREIN, (ii) RENT, SUBLET OR LEND EQUIPMENT TO ANYONE INCLUDING LESSEE'S AFFILIATES, OR (iii) PERMIT EQUIPMENT TO BE USED BY ANYONE OTHER THAN LESSEE'S QUALIFIED EMPLOYEES.

(b) Lessor, at any time with or without notice to Lessee, may sell, transfer, assign and/or grant a security interest in all or any part of Lessor's interest in this Lease or the Equipment (each, a "Lessor Transfer"). In the event of a Lessor Transfer, any purchaser, transferee, assignee or secured party (each a "Lessor Assignee") shall have and may exercise all of Lessor's rights hereunder with respect to the items to which any such Lessor Transfer relates, and **LESSEE SHALL NOT ASSERT AGAINST ANY SUCH LESSOR ASSIGNEE ANY DEFENSE, COUNTERCLAIM OR OFFSET THAT LESSEE MAY HAVE AGAINST LESSOR.** The Lessor Assignee should not be bound by, or otherwise required to perform any of Lessor's obligations under the Lease, unless expressly assumed by such Lessor Assignee. Lessee agrees that upon written notice to Lessee of any Lessor Transfer, Lessee shall acknowledge receipt thereof in writing and shall comply with the directions and demands of any Lessor Assignee made according to this Lease, including paying Rent to the Lessor Assignee. Lessee will provide reasonable assistance to Lessor to complete any transaction contemplated by this subsection (b). Notwithstanding the foregoing, no assignment shall be effective until (i) Lessee has received written notice, signed by the assignor and identifying the name and address of the Lessor Assignee and (ii) the assignment has been registered in the books of the Lessor Assignee. Lessee agrees to retain all notices of assignment as a register of all assignments in form necessary to comply with the Internal Revenue Code of 1986, Section 149(a), as amended and regulations thereunder and agrees to make payments according to the register.

(c) The Lease Documents shall inure to the benefit of, and are binding upon, the successors and permitted assigns of the parties thereto.

12. Insurance.

(a) In addition to complying with the terms and conditions contained in the applicable Insurance Requirements notice, which is incorporated by this reference, Lessee shall, at all times and at Lessee's own cost and expense, maintain (i) insurance against all risks of physical loss or damage to Equipment for the greater of the full replacement value or the actual cash value thereof, and (ii) commercial general liability insurance (including blanket contractual liability coverage and products liability coverage) for personal and bodily injury and property damage per occurrence in an amount as stated in the Insurance Requirements notice, and (iii) other insurance against other risks of loss customarily maintained by Lessee or otherwise required by Lessor and with such terms as shall be reasonably satisfactory to, or reasonably required by, Lessor. Notwithstanding the foregoing, Lessee may self-insure against such risks with Lessor's prior written approval.

(b) All insurance policies required hereunder shall include terms, and be with insurance carriers, reasonably satisfactory to Lessor. Lessee shall deliver to Lessor certificates or other proof of insurance satisfactory to Lessor evidencing the coverage required by this section and listing Lessor as a loss payee and additional insured and providing for Lessor to receive no fewer than thirty (30) days' notice of cancellation. If Lessee fails to maintain any insurance policies required herein, then in addition to any other rights and remedies of Lessor hereunder, Lessor shall have the option (but not the obligation) to pay the premiums on any such policies or to obtain new insurance under terms satisfactory to Lessor, and any amounts paid by Lessor pursuant thereto shall be immediately due and payable by Lessee upon demand.

13. Risk of Loss; Casualty. Lessee assumes, and shall at all times bear the entire risk of, any loss, theft, damage to, or destruction of any Equipment from any cause whatsoever, to the extent covered by the proceeds of insurance, from the time such Equipment is shipped to Lessee until its return to Lessor or other disposition at the end of the Lease. Lessee shall promptly notify Lessor in writing if any Equipment shall be or become worn out, lost, stolen, destroyed, irreparably damaged, or permanently rendered unfit for use from any cause whatsoever (each a "Casualty Occurrence"). In the event of a Casualty Occurrence, at Lessee's option, Lessee shall within thirty (30) days of such Casualty Occurrence, (i) place such Equipment in good condition and repair, in accordance with the terms hereof; or (ii) pay Lessor the sum of (A) the Option to Purchase Amount as of such Casualty Occurrence, and (B) all Rent and other amounts which are due hereunder. If elected by Lessor and upon payment of all sums due under Section 13(ii) with respect to such Equipment, the obligation of Lessee to pay Rent and the term of this Lease with respect to such Equipment shall terminate. Following payment of all sums due under Section 13(ii) with respect to such Equipment, and if no Event of Default has occurred and remains continuing, Lessor will then (a) transfer to Lessee the Lessor's rights to such Equipment "AS IS, WHERE IS" and with all defects, without recourse and WITHOUT REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, other than a warranty that the Equipment is free and clear of any liens created by Lessor; and (b) remit to Lessee any physical damage insurance proceeds received by Lessor arising out of such loss up to the Option to Purchase Amount paid.

14. Taxes. Lessee shall use the Equipment for the purpose of performing essential government functions of Lessee within the scope of Lessee's authority. Lessee shall timely report, pay and discharge all sales, use, property and other taxes, if any, now or hereafter imposed by any taxing authority upon the Equipment based upon the ownership, leasing, renting, sale, possession or use thereof, whether the same be assessed to Lessor or Lessee, together with any penalties or interest in connection therewith, and to the extent permitted by law will indemnify and hold Lessor harmless therefrom. Lessee's obligations under this Section shall be limited to such taxes as accrue during

the Initial Term or then current Renewal Term. Lessee shall submit written evidence of the payment of such taxes at Lessor's request.

15. Lessor's Right to Perform for Lessee. If Lessee fails to perform any of its obligations contained herein, Lessor may (but shall not be obligated to) itself perform such obligations, and the amount of the reasonable costs and expenses of Lessor incurred in connection with such performance, together with interest on such amount at the lesser of eighteen percent (18.00%) per annum or the maximum permitted by law, shall be payable by Lessee to Lessor upon demand. No such performance by Lessor shall be deemed a waiver of any rights or remedies of Lessor or be deemed to cure the default of Lessee hereunder.

16. Personal Property; Liens. Lessee represents and warrants that the Equipment is, and shall at all times remain fully removable personal property notwithstanding any affixation or attachment to real property or improvements. Lessee shall at all times keep Equipment free and clear from all liens. Lessee shall (a) give Lessor immediate written notice of any such lien, (b) promptly, at Lessee's sole cost and expense, take such action as may be necessary to discharge any such lien, and (c) to the extent permitted by law, indemnify and hold Lessor, on an after-tax basis, harmless from and against any loss or damage caused by any such lien.

17. Default; Remedies.

(a) As used herein, the term "Default" means any of the following events: (i) Lessee fails to pay any Rent or other amount due under the Lease within ten (10) days after the same shall have become due; (ii) Lessee becomes insolvent or makes an assignment for the benefit of its creditors; (iii) a receiver, trustee, conservator or liquidator of Lessee of all or a substantial part of Lessee's assets is appointed with or without the application or consent of Lessee; (iv) a petition is filed by or against Lessee under any bankruptcy, insolvency or similar proceeding; (v) Lessee fails to perform or violates any provision of the Lease, or any covenant therein or any warranty or representation made by Lessee therein proves to have been false or misleading when made; or (vi) any filing by Lessee of a termination statement for any financing statement filed by Lessor while any obligations are owed by Lessee under a Lease. Lessee shall immediately notify Lessor of the occurrence of any Default.

(b) Upon the occurrence of a Default, Lessor may do one or more of the following as Lessor in its sole discretion shall elect: (i) proceed by appropriate court action to enforce specifically Lessee's performance by Lessee of the Lease or to recover damages for the breach thereof; (ii) cause Lessee, at its expense, promptly to assemble Equipment and return the same to Lessor at such place as Lessor may designate in writing in compliance with all return provisions in this Lease; (iii) by notice in writing to Lessee, cancel or terminate the Lease, without prejudice to any other remedies hereunder; (iv) enter upon the premises of Lessee or other premises where any Equipment may be located and, without notice to Lessee and with or without legal process, take possession of and remove (or disable in place) all or any such Equipment without liability to Lessor by reason of such entry or taking possession, and without such action constituting a cancellation or termination of the Lease unless Lessor notifies Lessee in writing to such effect; (v) sell, re-lease or otherwise dispose of any or all of the Equipment at public or private sale; and (vi) exercise any other right or remedy available to Lessor under applicable law. In addition, Lessee shall be liable for all reasonable costs, expenses, and legal fees incurred in enforcing Lessor's rights under the Lease, before or in connection with litigation or arbitration, including all reasonable attorneys' fees incurred at trial, on appeal and in any bankruptcy or arbitration proceeding, and for any deficiency in the disposition of the Equipment. Lessor's recovery hereunder shall in no event exceed the maximum recovery permitted by law.

(c) If a Default occurs, Lessee hereby agrees that ten (10) days' prior notice to Lessee of any public sale or of the time after which a private sale may be negotiated shall be

conclusively deemed reasonable notice. None of Lessor's rights or remedies hereunder are intended to be exclusive, but each shall be cumulative and in addition to any other right or remedy referred to hereunder or otherwise available to Lessor at law or in equity, and no express or implied waiver by Lessor of any Default shall constitute a waiver of any other Default or a waiver of any of Lessor's rights.

(d) With respect to any exercise by Lessor of its right to recover and/or dispose of any Equipment or any other collateral securing Lessee's obligations under any Lease, Lessee acknowledges and agrees that Lessor may dispose of Equipment on an "AS IS, WHERE IS" basis, in compliance with applicable law and with such preparation (if any) as Lessor determines to be commercially reasonable.

18. Notices. All notices and other communications hereunder shall be in writing and shall be sent by overnight courier or certified mail (return receipt requested), US postage prepaid, or hand delivered. Such notices and other communications shall be addressed to the respective party at the address set forth above or at such other address as any party may, from time to time, designate by notice duly given in accordance with this section. Such notices and other communications shall be effective upon the earlier of receipt by the party or three (3) days after mailing if mailed in accordance with the terms of this section.

19. Indemnity. To the extent permitted by law, Lessee shall indemnify and hold Lessor harmless from and against any and all liabilities, causes of action, claims, suits, penalties, damages, losses, costs or expenses (including reasonable attorneys' fees, whether or not there is a lawsuit, and including those incurred at trial, on appeal and in any bankruptcy or arbitration proceeding), obligations, liabilities, demands and judgments (collectively, a "Liability") arising out of or in any way related to: (a) Lessee's failure to perform any covenant or Lessee's breach of any representation or warranty under the Lease Documents, (b) the order, manufacture, purchase, ownership, selection, acceptance, rejection, possession, rental, sublease, operation, use, maintenance, loss, damage, destruction, removal, storage, sale, condition, delivery, return or other disposition of or any other matter relating to any Equipment; (c) any and all Liabilities in any way relating to or arising out of injury to persons, property or the environment relating to any Equipment or the Lease Documents; and (d) any and all Liabilities based on strict liability in tort, negligence, breach of warranties or violations of any regulatory law or requirement.

20. Fees and Expenses. To the extent permitted by law, Lessee shall pay or reimburse Lessor amounts incurred during the Initial Term or then current Renewal Term for: (i) all UCC filing and search fees and expenses incurred by Lessor in connection with the verification, perfection or preservation of Lessor's rights hereunder or in the Equipment; (ii) any and all stamp, transfer and documentation taxes and fees payable or determined to be payable in connection with the execution, delivery and/or recording of the Lease Documents; and (iii) all fees and out-of-pocket expenses (including, but not limited to, reasonable attorneys' and other professional fees and expenses) incurred by Lessor in connection with the preparation, execution, administration, waiver or amendment of the Lease Documents or the collection of any sum payable under any of the Lease Documents not paid when due, and the enforcement of any of the Lease Documents.

21. Financial and Other Data. Lessee, during the Term hereof, shall furnish Lessor such financial information as Lessor may from time to time reasonably request. All such information shall be prepared in accordance with generally accepted accounting principles, applied on a consistent basis, and certified by Lessee to be true and correct. Lessee shall provide Lessor, prior to the Initial Term and each Renewal Term, with current financial statements, budgets, and proof of appropriation for the ensuing year no more than thirty (30) days after such information is available to Lessee. Lessee shall also provide such additional financial information as Lessor may request with regard to Lessee's ongoing ability to perform its obligations under this Lease.

22. Representations and Warranties of Lessee. Lessee represents and warrants that (a) Lessee is a municipal corporation organized and existing under the constitution and laws of the state where

it is located, with the power and authority thereunder to enter into this Lease and assume and perform the obligations stated herein, and Lessee will take all actions necessary to preserve such existence, power, and authority; (b) Lessee has been duly authorized to execute and deliver the Lease Documents by proper action of its governing body and all other proceedings of Lessee relating to the transaction contemplated by this Lease have been performed according to all applicable local, state and federal laws; (c) Lessee covenants that it will use 95% or more of the proceeds of this Lease as soon as practicable for the purposes stated in this Lease - to wit, performance of essential local government functions of Lessee - and that no part of the proceeds shall be invested at any time, directly or indirectly, in a manner which, if such use had been reasonably anticipated when this Lease was entered into, would have resulted in classification of this Lease in any amount as an "arbitrage bond" within the meaning of the Internal Revenue Code of 1986, as amended (the "Code") and regulations thereunder; (d) Lessee designates this as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code and Lessee reasonably anticipates to issue qualified tax-exempt obligations during the budget year of the Rent Commencement Date in an amount not exceeding \$10,000,000; (e) this Lease is not a private activity bond as defined in Section 141 of the Code; (f) Lessee is a state or political subdivision with taxing power under the laws of the state where it is located; (g) the Lease Documents when entered into will constitute legal, valid and binding obligations of Lessee enforceable against Lessee in accordance with their terms; (h) Lessee will comply with all applicable provisions of the Code, including without limitation Sections 103 and 148, and all applicable Treasury Department regulations, in order to maintain the excludability of the interest component of Rent payments from federal income taxation; (i) there are no actions or proceedings to which Lessee is a party, and there are no other threatened actions or proceedings of which Lessee has knowledge, before any governmental authority which, either individually or in the aggregate, would adversely affect the financial condition of Lessee or the ability of Lessee to perform its obligations hereunder; and (j) the financial statements of Lessee (copies of which have been furnished to Lessor) have been prepared in accordance with generally accepted accounting principles, consistently applied, and fairly present Lessee's financial condition as of the date of and for the period covered by such statements, and since the date of such statements there has been no material adverse change in its financial condition or operations. Lessee shall cause to be executed as a requirement of this Lease an opinion of counsel in substantially the form attached hereto and incorporated by this reference.

23. Title. As of the Acceptance Date, Lessee shall have title to the Equipment during the Term of this Lease; however, Lessor shall have the right to immediately assume title to the Equipment and Lessee shall immediately surrender possession of the Equipment to Lessor (i) upon the occurrence of a Default and for so long as such Default is continuing, or (ii) upon termination of this Lease if Lessee does not exercise its option to purchase the Equipment.

24. Security Interest. Lessee hereby grants to Lessor a purchase money security interest in the Equipment (including any replacements, substitutions, additions, attachments) and all proceeds of the foregoing to secure the prompt payment and performance as and when due of all indebtedness and obligations of Lessee, now existing or hereafter created, to Lessor pursuant to this Lease. Lessee authorizes Lessor to file financing statements, including any amendments and continuation statements, to protect or perfect Lessor's interest in the Equipment, and Lessor shall have all of the rights and benefits of a secured party under the UCC as in effect from time to time hereafter in the state in which the Equipment is located or any other state with jurisdiction over the Equipment. Lessee hereby ratifies, to the extent permitted by law, all that Lessor shall lawfully and in good faith do or cause to be done by reason of and in compliance with this section. Lessee agrees not to file any corrective or termination statements or partial releases with respect to any UCC financing statements filed by Lessor pursuant to this Lease.

25. Governing Law. THIS LEASE SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE WHERE THE EQUIPMENT IS LOCATED,

INCLUDING ALL MATTERS OF CONSTRUCTION, VALIDITY AND PERFORMANCE, WITHOUT GIVING EFFECT TO ANY CHOICE OF LAW OR CONFLICT OF LAWS.

26. **Quiet Enjoyment.** So long as no Default has occurred and is continuing, Lessee shall peaceably hold and quietly enjoy the Equipment without interruption by Lessor or any person or entity claiming through Lessor.
27. **Entire Agreement.** This Lease, together with all other Lease Documents, constitutes the entire understanding or agreement between Lessor and Lessee with respect to the Equipment covered thereby, and there is no understanding or agreement, oral or written, which is not set forth herein or therein. No Lease Document may be amended except by a writing signed by Lessor and Lessee.
28. **Disclaimer of Warranties.** LESSOR MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, THE DESIGN, OPERATION OR CONDITION OF, OR THE QUALITY OF THE MATERIAL OR WORKMANSHIP IN, EQUIPMENT, ITS MERCHANTABILITY OR ITS FITNESS FOR ANY PARTICULAR PURPOSE, THE ABSENCE OF LATENT OR OTHER DEFECTS (WHETHER OR NOT DISCOVERABLE), AND LESSOR HEREBY DISCLAIMS THE SAME; IT BEING UNDERSTOOD THAT THE EQUIPMENT IS LEASED TO LESSEE "AS IS, WHERE IS." LESSEE HAS MADE THE SELECTION OF THE EQUIPMENT FROM THE SUPPLIER BASED ON ITS OWN JUDGMENT AND EXPRESSLY DISCLAIMS ANY RELIANCE ON ANY STATEMENTS OR REPRESENTATIONS MADE BY LESSOR. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INDIRECT, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES. LESSOR HEREBY ASSIGNS ANY WARRANTY BY THE SUPPLIER TO LESSEE FOR THE TERM OF EACH LEASE WITHOUT RECOURSE.
29. **Execution in Counterparts.** This Lease and all other Lease Documents may be executed in several counterparts, each of which when so executed or otherwise authenticated and delivered shall be an original, but all such counterparts shall together consist of one and the same instrument; provided, however, that to the extent that this Lease constitutes chattel paper under the UCC, no security interest may be created by the transfer or possession of any counterpart other than the original thereof, which shall be identified as a document or record (as applicable) marked "Original".
30. **Miscellaneous.** Time is of the essence with respect to this Lease. Any failure of Lessor to require strict performance by Lessee shall not be construed as a consent or waiver of any provision of such Lease. Any provision of this Lease that is prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions thereof. Captions are intended for convenience or reference only, and shall not be construed to define, limit or describe the scope or intent of any provisions hereof.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Lease as of the day and year first above written.

Lessor:
Financial Pacific Leasing, Inc. DBA Umpqua Bank
Equipment Leasing & Finance

Lessee:
City of Ukiah

By: _____
Print Name: _____
Title: _____

By: **X** _____
Print Name: Sage Sangiacomo
Title: City Manager

MUNICIPAL LEASE-PURCHASE AGREEMENT EQUIPMENT SCHEDULE

EQUIPMENT DESCRIPTION

Lessor: Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance

Lessee: City of Ukiah

Lease: Equipment Schedule to Municipal Lease-Purchase Agreement dated as of May 20th, 2020.

QTY	Serial #	Description	Purchase Price
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See Attached Exhibit A

and all other equipment related thereto, including replacements, additions, attachments, substitutions, modifications, upgrades, and improvements thereto (collectively the "Equipment").

UBELF-ES-MUNI-022217A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

CERTIFICATE OF ACCEPTANCE

TO: Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance

3455 South 344th Way Suite 300

Federal Way, WA 98001

Pursuant to the Municipal Lease-Purchase Agreement dated as of May 20th, 2020 (the "Lease") between Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance (the "Lessor") and the undersigned (the "Lessee"), the equipment described on the Equipment Schedule (the "Equipment") has been delivered to the location set forth in such Equipment Schedule, has been tested and inspected by Lessee, and has been found to be in good repair and working order. Lessee authorizes Lessor to pay the purchase price for the Equipment to the Supplier (as defined in the Lease).

The Equipment has been accepted and placed in service by Lessee for all purposes under the Municipal Lease-Purchase Agreement on _____ (the "Acceptance Date").

The execution of this Certificate of Acceptance by Lessee shall not be construed, in any way, to relieve or to waive the obligations of any manufacturer or supplier for any warranties with respect to the Equipment.

This Certificate of Acceptance applicable to the Equipment Schedule shall constitute a part of the Lease.

IN WITNESS WHEREOF Lessee, by its duly authorized officer or agent, has duly executed and delivered this Certificate of Acceptance which is intended to take effect as a sealed instrument.

Lessee: City of Ukiah

By: **X** _____

Print Name: Sage Sangiacomo

Title: City Manager

Date: _____

FINANCIAL REPORTING AND COVENANTS RIDER

To and part of Municipal Lease-Purchase Agreement dated as of May 20th, 2020 (the "Lease") between Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance its successors and assigns ("Lessor"), and City of Ukiah, its successors and permitted assigns ("Lessee"). All capitalized terms used herein which are not defined herein shall have the meanings set forth in the Lease.

A. **Financial Reporting.** Throughout the term of the Municipal Lease-Purchase Agreement, Lessee shall provide Lessor with the following financial information:

- Audited annual financial statements are due within 270 days of FYE.

In addition, throughout the term of the Municipal Lease-Purchase Agreement, Lessee shall comply with (a) all financial covenants set forth in any credit agreements between Lessee and Umpqua Bank (including any amendments thereto and waivers thereof), which covenants, if any, are hereby incorporated herein by reference; or (b) if Lessee terminates any credit relationship with Umpqua Bank throughout the term of the Municipal Lease-Purchase Agreement, Lessor shall evaluate the reason for any such termination and should Lessor determine that no material adverse change exists, Lessor shall thereafter assume the covenants which had been part of the Umpqua Bank credit agreement and Lessee shall then comply with any such covenants directly with Lessor. Should a material adverse change exist, Lessor shall have termination rights as presented in Section 17(b)iii of the Municipal Lease-Purchase Agreement.

Lessor:

Financial Pacific Leasing, Inc.
DBA Umpqua Bank Equipment Leasing & Finance

By: _____

Print Name: _____

Title: _____

Date: _____

Lessee:

City of Ukiah

By: **X** _____

Name: Sage Sangiacomo

Title: City Manager

Date: _____

PUBLIC FINANCE EQUIPMENT LEASE APPLICATION

Contact Information

Name: _____ Email: _____ Phone: _____

Lessee Information

Legal Name of Lessee: _____ City: _____ State: _____

Equipment & Payment Information

Equipment Description:

Equipment Final Delivery Date: _____ Equipment Total Cost: _____

Down Payment: _____ Trade in or Other Discounts: _____

Amount to Finance: _____ # of Years to Finance: _____

Payment Frequency: _____ First Payment: _____

First Payment Date if Applicable: _____ Referred by: _____

Additional Information

Is this acquisition subject to competitive bidding? If yes, what is the deadline for the bid process? _____

Is this acquisition formally approved by your board or other leadership? ☐ Yes ☐ No

If yes, by what document (please provide the decision date)? _____

Who will be the authorized signer for this lease? _____

What is the primary designated repayment fund? _____

What is the nature of the requested equipment that makes it essential use to your entity?

Website address to access CAFR: _____

Additional Notes:

** We do not lease to Federal agencies*

UBELF-PFELA-US-2-22-17

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

FUNDING REQUEST

Financial Pacific Leasing, Inc., DBA
Umpqua Bank Equipment Leasing & Finance
3455 South 344th Way Suite 300
Federal Way, WA 98001

Dear Sir or Madam,

We hereby notify and authorize Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance to issue payment in the amount of \$346,965.46 to Allstar Fire Equipment Inc. for Invoice Number 200805 as reflected in the attached Exhibit A.

Lessee: City of Ukiah

By: **X** _____

Print Name: Sage Sangiacomo

Title: City Manager

Date: _____

UBELF-FR-MUNI-022217A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

EXHIBIT A



Invoice

2552 Barrington Ct. * Hayward, California 94545 * Phone 510-887-6295 * Fax 510-887-6298

Date: May 19, 2020
lesman: Bunker

Invoice No. 200805 (Revised)
Purchase Order: Pending

OLD TO: Financial Pacific Financial Pacific Leasing Inc.
DBA. Umpqua Bank EDBA Umpqua Bank Equipment Leasing & Finance
3455 S. 344th. Way. 3455 3. 344th. Way Ste 300
Federal Way, WA. 98001

SHIP TO:
City Of Ukiah Fire Dept
1500 S. State Street,
Ukiah, CA. 95482

SHIPPED VIA: Dropship via Motor Freight

Qty	o/c	Unit	Description	Price	Extension
50	\$4,619.65	Pkg	Complete SCBA System. Per Cal Fire Requirements <u>System includes:</u> (1) Scott X3PRO Air-pak. 4500psi with CGA Connection QD Regulator, Dual UEBSS (Buddy Breathing) with RECTUS Connection , PASS w/Pak-tracker, E-Z Escape Belt Pro, Fixed Version (1) 45 minute, Carbon Wrapped Cylinder with Valve, 4500psi Custom Cylinder and Air-Pak Decals included at No Charge. (1) AV3000 HT Facepiece with Epic Voice Amp Bracket. (1) Epic Voice Amp	\$5,097.14	\$254,857.00
62	\$699.75	Ea.	Scott 804722-01. Additional Carbon Wrapped Cylinder with Valve, 45 minute, 4500 psi. Custom Cylinder Decals included at No Charge.	\$838.46	\$51,984.52
3	\$2,518.75	Ea.	Scott 200954-02 RIT III. 4,500 psi, (Cylinder Not included) Includes, EZ-Flo Regulator with 5 ft. RIC hose & RIT Facepiece. 6 ft. EBSS hose, Monitoring Console and Carry bag	\$2,748.73	\$8,246.19
3	\$1,045.16	Ea.	Scott 804723-01. Carbon Wrapped Cylinder with Valve, 60 minute, 4500 psi. For RIT III Custom Cylinder Decals included at No Charge.	\$1,193.35	\$3,580.05
Terms: Net 30 FOB: Destination (Free Shipping) Delivery: Estimated Deliver 2 to 4 Weeks					

\$33,609.03
11%

Please make Check payable to
Allstar Fire Equipment
12328 Lower Azusa Road
Arcadia, CA. 91006

Subtotal	\$318,667.76
8.880%	\$28,297.70
S & H	\$0.00
Total	\$346,965.46

AUTHORIZATION FOR DIRECT PAYMENTS (ACH Debits)

Company Name: City of Ukiah

Contract #: 013-1374627-003

I (we) authorize Financial Pacific Leasing, Inc. dba Umpqua Bank Equipment Leasing and Finance, or its assigns, to automatically withdraw from the financial institution shown on the attached voided check any and all sums due in connection with the contract identified above. The undersigned authorizes the debit of all payments as well as debit entries for charges where the amount and time frame varies, including, but not limited to insurance, tax, NSF and late fee payments.

I (we) confirm I (we) are authorized to sign on behalf of the debtor and bind the company to this agreement. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law. I (we) also acknowledge that the Company may assign the account to a third party and that assignee may then initiate debit entries pursuant to this authorization.

This authorization is to remain in full force and effect until the contract is paid in full. Contact our Customer Service Department at service@finpac.com or 800-447-7107 at least FIVE (5) business days prior to the due date to make any changes or modifications. This agreement may, at the Company's discretion, be suspended at any time.

**To view your monthly invoice, go to fastpay.finpac.com to register.
No written notice will be forwarded.**

BY: _____

NAME: _____

DATE: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

PLEASE ATTACH A COPY OF A VOIDED CHECK

**THIS DOCUMENT MAY BE SIGNED IN COUNTERPARTS AND TRANSMITTED ELECTRONICALLY
WITH THE SAME FORCE AND EFFECT AS DELIVERY OF AN ORIGINAL.**

RESOLUTION 2020-**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPROVING PURCHASE OF FIRE EQUIPMENT AND AUTHORIZING CITY MANAGER TO NEGOTIATE AND EXECUTE LEASE PURCHASE AGREEMENT AND RELATED DOCUMENTS****WHEREAS:**

1. The City has determined to acquire a self-contained breathing apparatus (SCBA) system ("the Equipment") as an essential component of the City's Fire Department and the provision of fire protection in the City and in the Ukiah Valley Fire District; and

2. The City Council has determined that acquiring the Equipment under a Master Lease Agreement (" Lease") and accompanying Equipment Schedule (" Schedule") with Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance (" Umpqua") is in the best interests of the City; and

3. Under the Lease, the City will assign to Umpqua the City's rights, but not its obligations, to acquire the Equipment and Umpqua will lease the Equipment to the City pursuant to the terms set forth in the Term Sheet, attached hereto as Exhibit A; and

4. The City will be obligated under the Lease and accompanying Schedule with Umpqua to make semi-annual lease payments which will total the purchase price of the Equipment plus interest, provided the City Council appropriates funds each year to make the lease payments;

NOW, THEREFORE, BE IT RESOLVED that:

1. The purchase of the Equipment from Allstar Fire Equipment for the total amount of \$346,965.46, including sales tax, is hereby approved.
2. The City Manager is hereby authorized and directed to negotiate and execute on behalf of the City a Lease, Schedule and related documents that finance the purchase of the Equipment in accordance with the Term Sheet, attached hereto as Exhibit A, subject to legal review by the City Attorney.

PASSED AND ADOPTED on June 3, 2020, by the following Roll Call Vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Receive and File Third Quarter Financial Report

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director

PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

None

Summary: The City Council will receive a presentation on the Third Quarter (March 31) Financial Report for the City of Ukiah.

Background: The report provides readers with a summary of the City's financial position and activities through the fiscal year period ending March 31, 2020. This report is unaudited.

Discussion: The following link will direct readers to the report on the City's OpenGov platform, which is a dynamic and navigable presentation allowing readers to drill down into data to explore more detail than the former report offered.

<https://stories.opengov.com/ukiahca/published/IQVyP9d3h>

The report is meant to be viewed through the OpenGov platform via a web browser, preferably Google Chrome.

Given the COVID-19 emergency, this report will be received on the consent calendar, but a separate budget item inclusive of this data will be presented for review and discussion under unfinished business with the Budget Development Update for the Fiscal Year 2021 and Primer for the Budget Workshop.

Recommended Action: Receive and file report.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Receive Report Regarding Contract 1920-111 with St. Francis Electric for the Gobbi Street Underground Project, Authorize Staff to Execute Additional Change Orders up to 10% of the Revised Contract Amount of \$2,176,255 If Necessary, and Approve Budget Amendment.

DEPARTMENT: Electric Utility **PREPARED BY:** Cindy Sauers, Assistant Electric Utility Director
PRESENTER: _____

ATTACHMENTS:

1. Gobbi Change Order RW Duct- Executed
2. Gobbi Change Order USTs

Summary: Council will receive report regarding Contract 1920-111 with St. Francis Electric for the Gobbi Street Underground Project, and consider authorizing Staff to execute additional change orders up to 10% of the revised contract amount of \$2,176,255 if necessary, and approve budget amendment.

Background: On August 7, 2019, Council awarded the contract for Gobbi Street Underground project to St. Francis Electric in the amount of \$2,024,419. The project is installing electric, phone and cable TV substructures from State Street to Orchard Avenue, Marshall Street, and the 600 block of Leslie Street to underground existing overhead facilities.

The project has experienced delays due to ground water conditions as well as several undocumented tanks and piping systems that required removal or design changes. During trenching, two Underground Storage Tanks (USTs) and a large redwood duct were discovered on Gobbi near State Street. The old fuel storage tanks are required to be removed per the County Environmental Health Division. These tanks, in addition to a large redwood duct, have resulted in just over \$200,000 in change orders to the project (Attachment 1 and 2).

Discussion: The USTs and the ducting were not identified during the design and collaboration with other utilities, resulting in two change orders amounting to 10% of the original contract price. As a result of these two change orders, and a few smaller ones, the current revised contract amount is \$2,176,255.

Due to the unanticipated costs, the 10% change order authority of the original contract amount (or \$202,441) is almost used up. With a good amount of work left to be completed on the project, Staff is requesting the authorization to execute additional change orders up to 10% of the revised contract amount (or \$217,625), if necessary. This will ensure funds are available for any work scope changes moving forward.

There is \$206,426 of available budgeted funds in 80126120.80230.18045. Staff is requesting a small budget amendment in the amount of \$11,200 to cover the full amount needed.

Recommended Action: Receive report regarding Contract 1920-111 with St. Francis Electric for the Gobbi Street Underground Project, authorize Staff to execute additional change orders up to 10% of the revised

contract amount of \$2,176,255 if necessary, and approve budget amendment.

BUDGET AMENDMENT REQUIRED: Yes.

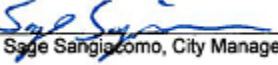
CURRENT BUDGET AMOUNT: 80126120.80230.18045: \$206,426

PROPOSED BUDGET AMOUNT: 80126120.80230.18045: \$217,626

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: 1920-111

COORDINATED WITH: Mary Horger, Financial Services Manager

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
CONTRACT CHANGE ORDER**

ORDER NO. 4

DATE: April 15, 2020

Contract for: Gobbi Street Undergrounding Project – State Street to Orchard Avenue, Specification No. 19-03

Owner: City of Ukiah, 300 Seminary Avenue, Ukiah, California, 95482-5400

To: St. Francis Electric, LLC, 975 Carden Street, San Leandro, CA 94577

You are hereby directed to make the herein described changes from the contract plans and specifications or do the following described work not included in the contract plans and specifications:

Change requested by: Assistant Electric Utility Director

Description of Changes - Itemized Breakdown	ESTIMATED DECREASE To Contract Amount	ESTIMATED INCREASE To Contract Amount
Bore 2-6" electric conduits, 350' across State Street to pole 16GOBBW08		\$39,900.00
Bore 2-4" electric conduits, 350' across State Street to pole 16GOBBW08		\$35,000.00
Additional potholing for boring		\$5,000.00
Add 150' of 30" x 36" Trench for communication cable from Indexed Section B5 on drawing to MH72		\$20,700.00
Bid item No. 13, increase by 300 sqft of remove and replace asphalt concrete 30" trench at \$55/sqft		\$16,500.00
Bid item No. 5, decrease 24" x 59" trench by 350'	\$42,700.00	
Bid item No. 12, decrease by 700sqft of 24" asphalt removal and replacement	\$18,900.00	
Bid item No. 21, decrease by 700' of 4" electrical conduit at \$9/ft	\$6,300.00	
Bid item No. 22, decrease by 700' of 6" electrical conduit at \$10/ft	7,000.00	
Bid item No. 24, increase curb and gutter replacement by 2' per attached drawing for MTA inlet at Main and Gobbi - \$110/ft		\$220.00
ESTIMATED NET CHANGE IN CONTRACT PRICE	(\$74,900.00)	\$117,320.00

The amount of the Contract will be (~~decreased~~/~~increased~~/~~unchanged~~) by \$42,420.00
the estimated sum of:

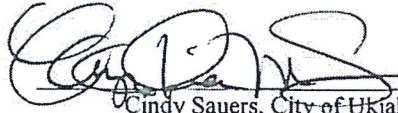
The contract total including this and previous Change Orders will be: \$2,017,725.00

The contract period provided for completion will be 5 working days
(~~increased~~/~~decreased~~/~~unchanged~~):

This change order constitutes full and complete compensation for all labor equipment, materials, overhead, profit, any and all indirect costs, and time adjustments required to perform the above described change. See attached.

CITY OF UKIAH
CONTRACT CHANGE ORDER

Approved By:


Cindy Sauers, City of Ukiah

4/22/20
Date

Accepted:


Guy Smith, St. Francis Electric

4/23/20
Date

This information will be issued as a record of any changes to the original construction contract.



21-May-20

**Gobbi Street
UKIAH, CA**

ITEM	DESCRIPTION	UNIT	QTY	PRICE	TOTAL
1	Paulson Tank removal	LS	1	\$ 120,000.00	\$ 120,000.00
2	LACO Testing	LS	1	\$ 15,000.00	\$ 15,000.00
3	SFE Markup for Sub Work	LS	1	\$ 13,500.00	\$ 13,500.00
4	SFE Slurry for Backfill	LS	1	\$ 10,000.00	\$ 10,000.00
Total					\$ 158,500.00

SCOPE OF WORK / Addendums

YES NO Yes (included) No (NOT included)

	☒	Staking and layout, Testing and inspection fees, Reports
	☒	Permit and bonds, Handling of any hazardous materials, Dust Control
	☒	Off haul of any spoils, Sign structure and Foundation
	☒	Fog Seal and Striping, Painting
	☒	PCMS Signs
☒		Removal of two tanks and testing by subcontractors
☒		Slurry Backfill
☒		Subcontractor pricing above is subject to change based on actual work performed
	☒	Trenching and Backfill
	☒	Temporary Signal System, Temporary Lighting,
	☒	Striping, Grinding and Paving of Trench, All other work not specifically included
	☒	Demo of Existing Foundations
	☒	PCC Pads, Conduits, Boxes, Vaults
	☒	Concrete and Asphalt removal and replacement, Concrete Barrier Removal or replacement
	☒	Traffic Control

Estimator: Mike Hendrickson Cell 707-373-2999
975 Carden Street San Leandro CA 94577 LIC 1003811 exp 05-31-21
DIR 1000022208



AGENDA SUMMARY REPORT

SUBJECT: Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.

DEPARTMENT: City Manager /
Admin

PREPARED BY: Tami Bartolomei, Community Services
Administrator

PRESENTER: Sage Sangiacomo, City Manager.

ATTACHMENTS:

None

Summary: The City Council will receive a status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Background: On March 4, 2020, California Governor Gavin Newsom declared a State of Emergency in California in response to the COVID-19 pandemic.

The County of Mendocino declared a State of Emergency related to the COVID-19 on March 4, 2020.

On March 17, 2020, the City Manager acting as the Director of Emergency Services declared the existence of a local emergency.

On March 18, 2020, City Council approved a Resolution ratifying the proclamation declaring the existence of a local emergency.

Since the onset of the emergency, the City of Ukiah has worked to respond to the public health and safety needs of the community in cooperation with the County of Mendocino and other partners. The local response for public health is lead regionally by the County of Mendocino and the County's Public Health Officer. In addition, the City of Ukiah has worked to maintain the continuity of public services including public safety, water, sewer, electric, airport, public works, and other essential activities.

Discussion: As the coronavirus "COVID-19" continues to evolve, the City of Ukiah continues to monitor the situation and respond to emerging needs of the community. The City is in continued contact with local and state agencies, as well as community partners, hospitals, schools, and neighboring cities to ensure we have the most updated information pertaining to COVID-19 and are coordinating efforts.

Reports and/or information from the City of Ukiah's Emergency Operation Center (EOC) will include:

- * Emergency Operation Center (EOC) Status
- * COVID-19 Case Updates
- * Public Information Officer
- * Medical Services

- * School/Education
- * Public Safety (Police/Fire/EMS)
- * Shelter in Place Monitoring and Compliance
- * Community Service Groups
- * Homeless Response
- * Business Impacts/Services
- * Public Infrastructure/Construction Status
- * City Finance
- * Recovery Efforts and Planning
- * Other Related matters

Staff will provide a status report to City Council and will seek direction or action on operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

Go to the City's website (www.cityofukiah.com) for direct access to information related to the Novel Coronavirus (COVID-19) emergency including local updates, City Services, Community/Resident Information, and Business Resources.

Recommended Action: Receive status report and consider any action or direction related to the Novel Coronavirus (COVID-19) Emergency including operational preparedness and response; continuity of City operations and services; community and business impacts; and any other related matters.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Sage Sangiacomo, City Manager

Approved: 
Sage Sangiacomo, City Manager



AGENDA SUMMARY REPORT

SUBJECT: Receive Budget Development Update for the Fiscal Year 2021 and Primer for Budget Workshop Scheduled for June 18, 2020 and provide direction as deemed necessary.

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director

PRESENTER: Dan Buffalo, Finance Director

ATTACHMENTS:

1. 2020 Benchmark Analysis, Preliminary, 5-14-20
2. COVID 19 CIP -5 year-FY2021 - IN DEVELOPMENTvsMH
3. Revenue Forecast Memo, 5-7-20

Summary: The City Council will receive an update to the budget development process for the 2021 fiscal year and a primer about the revised budget approach in response to the Covid-19 pandemic.

Background: The COVID-19 pandemic has resulted in significant effects to the global, national, and local economy. Current and future revenue losses to the City required management to revise budget requests and recommendations for the 2021 fiscal year. Working with the Council-appointed budget ad hoc, management is near completion of revising the City's budget in response to this crisis, and the City Manager has begun final analysis of it in preparation of the final recommended budget.

Discussion: Staff will provide an update on budget development for the Fiscal Year 2021 and a primer for the Budget Workshop scheduled for June 18, 2020. The agenda for this presentation will include a discussion of the following:

1. Review the budget development schedule
2. COVID-19 response budget revisions primer
1. Revised revenue estimates
 2. Personnel
 3. Other operating costs
 4. Capital outlay (see Attachment 2)
 5. Third quarter financial update
3. Format of budget presentation and workshop scheduled for June 18

In response to the pandemic, the Shelter In Place orders effectively closed all non-essential business, including auto dealerships, hotels, restaurants and many retail establishments. Our local economy has, and is continuing to, contract as a result of massive decreases in spending and the loss of employment for many of our more vulnerable citizens. Many of the impacts resulting from the Shelter in Place orders will not be known for some time, but staff is estimating a loss of over \$6.3 million in revenue between now and July 2021. In addition, we also know that labor costs, specifically for health and retirement, will continue to increase and hurt the bottom line.

In response, the leadership at the City has been working hard to immediately cut spending and make drastic reductions to next year's budget. At the onset of the emergency, all remaining travel and non-essential

training funds, supplies, and contracts were eliminated from the current budget, and a number of vacant positions were frozen. For the upcoming budget year, staff anticipates at least 15 positions will remain frozen, and there will likely be the need for labor concessions and further workforce reductions. Projects and programs are being evaluated to determine viability with a number of cuts already implemented; new sources of revenue are also being sought. Virtually every city in the United States is in a similar situation.

The City of Ukiah remains committed to our team members and is doing everything possible to minimize workforce reductions and limit impacts to the community we serve. However, it is also important to understand that we are facing an unprecedented event and there will be impacts. While it may take years to fully recover, it is imperative that we continue to position ourselves strategically for that recovery.

To address the budget impacts resulting from this pandemic for both the current year - estimated to result in a general fund budget deficit of over \$530,000 - and for the 2020-21 fiscal year - initially projected at \$2.6 million but has been closed to just over \$882,000 - the City Manager, department heads, and all departmental budget teams have made and are recommending the following adjustments.

1. A general hiring freeze and delay/cancellation of filling currently vacant positions (currently included in the FY 2021 budget).
2. Significant reductions to non-personnel operating costs (currently included in the FY 2021 budget request).
3. Deferment or cancellation of certain capital outlays and projects (currently included in the FY 2021 budget request).
4. Changes to fire service funding sources (recommended to the City Council, Fire District Board, and approved by Fire Authority Executive Committee but not yet included in FY 2021 budget).
5. Delay or cancellation of a cost of living increase due to City team members in September, 2020, recommended but subject to discussion with bargaining groups. See Attachment 1 for preliminary analysis on this.
6. Evaluation and implementation of workforce reduction measures to align labor resources with service needs and revenue.

These will be discussed in more detail with the Council as a primer for the full budget presentation and workshop scheduled for June 18, 2020.

Recommended Action: Receive update and provide direction to staff.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: City Manager's Office

Approved: 
Sage Sangiacomo, City Manager



CITY OF UKIAH MEMORANDUM

Date: May 14, 2020

To: Sage Sangiacomo, City Manager

From: Dan Buffalo 

Subject: Preliminary Benchmark Analysis, 3% COLA Scheduled September 2020

Below are the preliminary results of my benchmark analysis of the three percent (3%) COLA scheduled to take effect September 19, 2020 for all City bargaining groups.

The language in each MOU states for year three (2020), "3% increase to base salary effective the first full pay period following September 19, 2020, unless the local economic benchmark – consisting of total revenue collected **for property tax, sales tax and transient occupancy tax** – falls below the combined total for the past audited Fiscal Year of 2018/19. Should the audited revenues fall below the benchmark, the increase will revert to the CPI calculation of the average of U.S. City and SF-Oakland-San Jose figures for April, to a maximum of 3%. In no case shall this result in a decrease in compensation."

The final analysis will not be complete until the accrual period for June is closed and all applicable revenue for the year has been recognized and recorded. However, preliminary results of my analysis suggest with a high degree of confidence that benchmark revenues for the 2020 fiscal year will be lower than those in the prior year, 2019. The analysis is as follows:

Benchmark Analysis**3% COLA Scheduled September 19, 2020**

	FY 2019 Actuals (Audited)	FY 2020 Estimated Year- End	\$ Variance Increase (Decrease)	% Variance Increase (Decrease)
Benchmark Revenue				
Property Tax	\$ 2,984,192	\$ 2,922,135	\$ (62,057)	-2.08%
Sales Tax	11,974,379	11,606,000	(368,379)	-3.08%
Transient Occupancy Tax	1,496,473	1,168,730	(327,743)	-21.90%
Total	\$ 16,455,043	\$ 15,696,865	\$ (758,178)	-4.61%

Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average	-0.8
San Francisco-Oakland-Hayward, CA, CPI-U	1.1
Average	0.15

As per the terms of each MOU, in the event benchmark revenues fall below the prior year, the scheduled COLA adjustment for September 19, 2020 will default to the CPI-u as measured and reported in the month of April. The average of the U.S. City (-0.8%) and SF-Oakland-San Jose (1.1) is 0.15% increase for the 12-month period, April to April.

As mentioned above, the final benchmark analysis will be completed using actual benchmark revenue data, which will be available in August, 2020.

FACILITIES/BUILDINGS/LAND																												
COMMUNITY SERVICES DEPARTMENT																												
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status	
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25				
Todd Grove Park Pathways	Pathways deteriorating beyond repair, need to be replaced.	Community Services	Parks	10022100.80220	18102	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	Deferred	2019	2020	General	No	New Revenues									\$ 150,000	Moved to FYE 21. Moved from FYE 21.	Reviewed	
McGarvey Park Pathways	Pathways deteriorating beyond repair, need to be replaced.	Community Services	Parks	10022100.80220	18116	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	310 Dora Street	Facilities/Buildings/Land	New	2023	2024	General	No	New Revenues							\$ 75,000		\$ 75,000	Moved from FYE 22.	Reviewed	
McGarvey Park Irrigation	Replace Irrigation System	Community Services	Parks	10022100.80220	18103	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	310 Dora Street	Facilities/Buildings/Land	New	2021	2022	General	No	New Revenues									\$ 100,000	Moved from FYE 24.	Reviewed	
Pool Pump House	The pool pump house pool is in need of replacement due to age and general deterioration of the building.	Community Services	Parks	10022100.80220	18012	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	Deferred	2021	2023	General	No	New Revenues	Looking for funding.								\$ 250,000	Project was formerly called "Pool Block House". Looking for funding; Moved \$50k for design and specs to FYE 21; Moved \$200k for construction to FYE 22. Moved from starting FYE 21.	Reviewed	
Riverside Park	State grant to provide some grading, flood surveying, debris removal and planting.	Community Services	Parks	30522250.80220	18014	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	1281 East Gobbi Street	Facilities/Buildings/Land	In Progress	2018	2021	Grant	Yes	New Revenues	Grant funded.	\$ 281,695	\$ 882,457	\$ 832,005						\$ 1,113,700	RFP for design process is complete 12/2018; permitting and construction to begin late spring 2020. Hydrology studies and CEQA complete.	Budget Adopted
Wagenseller Park	In 2017 the Community Development Department began work on a Wagenseller Park Feasibility Analysis. After taking public input the analysis will be completed in 2018. It has been determined through the analysis and other surveys a park is needed in the Wagenseller area. Community Services is working on the necessary steps for developing a park, they are; acquiring property, park planning then construction.	Community Services	Parks	10022100.80220	18063	N/A	Tami Bartolomei	tbartolomei@cityofukiah.com	TBD	Facilities/Buildings/Land	New	2022	2023	Capital Projects	No	New Revenues	Staff is researching acquisition funding along with park development funding to complete the project.					\$ 950,000			\$ 950,000	Working with RCHDC to determine location along with seeking grant funding.	Reviewed	
Splash Pad	This project would solve multiple issues at the Municipal Pool Facility. The first is a safety issue for young children and non-swimmers; our pool's current minimum depth is 2.5' which is quite deep for children under 5 years old. The second issue is that of wasted space. We have a 30' x 90' area which was previously a kiddie pool area that is now unusable and defunct. A splash pad is a flat area with water features such as jets, fountains and overhead sprays which provides a "zero depth" space for safe water play. They are very popular and would be an additional attraction to the pool facility, resulting in increased usage and revenue. A splash pad would solve both the safety issue and maximize the pool facility. Minimal maintenance issues have been reported by other facilities; due to a recirculating system there would be zero water loss (except evaporation) and the splash pad would only require the addition of one lifeguard to the staffing rotation. The current estimated cost is \$200,000 with the Friends of Todd Grove Pool and the Parks, Recreation and Golf Commission already on board to help fundraise for the project. The splash pad area will be ADA accessible and will be inclusive for children with disabilities.	Community Services	Aquatics	10022300.80220	17048	N/A	Jake Burgess	jburgess@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	New	2019	2020	Grant	Yes	New Revenues	Staff plans to begin fundraising and seek grant funding for this project in fiscal year 18/19.		\$ 7,500		\$ 200,000				\$ 207,500	Council refers to Park & Recreation Commission for review and consideration for concept and funding. PRGC supports the project, State Park funds possible source of funding. \$7,500 requested of General Funds for FYE 20 for design work. Cancelled. Replaced with Todd Grove Park and Pool Recreation Facility.	Explore	
Todd Grove Park Wall and Parking Safety Issues	Improve the maintenance plan of the wall, as well as parking safety issues around the park.	Community Services	Parks	10022100.80220	18071	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	1281 East Gobbi Street	Facilities/Buildings/Land	New	2019	2021	General	Yes	New Revenues	Other funding sources being sought.			\$ 12,000					\$ 12,000	Wall maintenance funding for FYE 20 identified. Council refers to Park & Recreation Commission for review and consideration for concept and funding for parking & safety issues. Parks, Recreation and Golf Committee provided staff with some suggested action. Staff continues to research the project. Moved from FYE 20.	Explore	
Todd Grove Park and Pool Recreation Facility	Addition of Recreation Building to the Pool Facility where the unusable kiddie pool is. This will eliminate the Splash Pad and Day Camp Office projects from this CIP list. Facility will serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts.	Community Services	Parks/Aquatics/Recreation	10022100.80220	TBD	N/A	Jake Burgess	jburgess@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	New	2021	2022	Grant Funded	No	New Revenues	Fundraising to Supplement Costs				\$ 350,000				\$ 350,000	New project which will eliminate duplication and serve multiple divisions and functions.	Not Reviewed	
Civic Center Reconfiguration-Shared Cost	Reconfiguration of Civic Center customer service and finance areas. Two divisions share this cost. Total cost: \$175,000	Community Services	Building & Grounds Maintenance	20822500.80220	15038	Shared cost with Utility Billing Fund-20%	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	Deferred	2019	2022	Internal Service	Yes	Reserves	Utilizing Building Fund Reserves.	\$ 16,100		\$ 54,900					\$ 16,100	Moved under Community Svcs as part of new project - "Bank of America Building Acquisition, Renovation, and Services Relocation"	Reviewed and Supported	
Civic Center front of building replacement of tile, clean and paint.	Tile missing and/or broken, front of building needs cleaning and painting.	Community Services	Building & Grounds Maintenance	20822500.80220	18106	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	In Progress	2019	2021	General	Yes	New Revenues	Utilizing Building Fund Reserves.				\$ 45,000	\$ 35,000			\$ 80,000	Tile replacement will be completed by end of FY 19/20. The Civic Center Buildings have been power washed/cleaned. Adding funds for FYE 21 for cleaning and painting. Project deferred. Moved \$45k from FYE 20, and moved \$35k from FYE 21.	Budget Adopted	
Civic Center Bathroom Tile	The tiles in the bathrooms at the Civic Center have come loose and are creating a tripping hazard. Tile needs to be removed and replaced. Cement floor needs to be treated to exclude calcium intrusion.	Community Services	Building & Grounds Maintenance	20822500.80220	18107	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	Deferred	2019	2020	General	Yes	Current Revenues	Utilizing Building Fund Reserves.				\$ 35,000				\$ 35,000	Moved to FYE 21. Moved to FYE 22.	Reviewed	
Council Chamber Technology Upgrade	The technology in the Council Chamber is failing. Software and hardware that control the PTZ camera has failed. Other audio equipment and speakers are end of life and do not operate at a reasonable quality level. The camera technology is aged and picture quality is not acceptable and video streaming needs to be HD content for better viewing. This will bring the technology to a current functional level. This will also provide constituents a quality experience when viewing from home or attending our City Council meetings.	Community Services	Building & Grounds Maintenance	20822500.80220	15016	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	In Progress	2018	2020	Internal Service	Yes	Reserves	Utilizing Building Fund Reserves.	\$ 28,500	\$ 150,000						\$ 178,500	Project in process, design engineer identified. Expect design contract to be entered in FYE 19, with project build FYE 20. Requesting partial rebudget.	Budget Adopted	
Bank of America Building Acquisition, Renovation, and Services Relocation	Procurement of BoFA building on S. State, rehabilitation, service relocation, and reconfiguration of Civic Center.	Community Services	Building & Grounds Maintenance	20822500.80220	18176	N/A	Shannon Riley	sriley@cityofukiah.com	501 South State Street	Facilities/Buildings/Land	In Progress	2020	2022	External Financing	Yes	New Revenues			\$ 750,000	(TBD)						\$ 750,000	Council has approved acquisition of building and is aware of estimated rehab costs. Council still needs to review master plan, including transfer of services and reconfiguration of Civic Center admin.	Reviewed and Supported
Security Fencing at Ukiah Police Department Parking/Entrance/Exit Areas	Currently the Ukiah Police Department parks their vehicles, enters and exits the station on the south side of the Civic Center. This area is unsecured and a high security risk to those entering and exiting the building & vehicles. Securing the area with fencing and gates that only UPD and Staff have access to will provide the necessary safety needed for the UPD. Fencing and a gate would be installed near the entrance at Oak Street, follow the driveway to the Civic Center building. An additional gate would be installed near the Fire bay doors closer to Dora Street and run down the driveway back toward Oak Street.	Community Services	Building & Grounds Maintenance	20822500.80220	18187	N/A	Tami Bartolomei	tbartolomei@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	New	2020	2021	Internal Service	No	New Revenues	Possible grant funds to cover part of the cost.				\$ 150,000				\$ 150,000	Project is contingent on the identification of a non General Fund source. Moved from FYE 21.	Not Reviewed	
Carpet Replacement - Police Department Offices	The carpet in the Police Department offices is extremely worn with spots that can no longer be removed, along with some areas that are torn.	Community Services	Building & Grounds Maintenance	20822500.80220	18188	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	New	2020	2021	Internal Service	No	New Revenues					\$ 51,000				\$ 51,000	Moved from FYE 21.	Not Reviewed	

Attachment 2

Picnic Area at Todd Grove Park	The Todd Grove picnic area is in need of replacing the asphalt surface area, barbeque and tables. There is currently \$50,000 in Park Development Funds 2510000.39044 to begin planning and design of the area.	Community Services	Parks	25122100.80220	18013	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	600 Live Oak Avenue	Facilities/Buildings/Land	New	2019	2020	Capital Projects	No	New Revenues	Utilizing Park Development funds. Will also be seeking grant funding.				\$	50,000			\$	50,000	Moved to FYE 22.	Budget Adopted				
Replacement Summer-Safari Building located at Todd Grove Park	Summer Safari staff use the building as an office; breakroom; parent meetings; storage and bathrooms--The building is in need of replacement.	Community Services	Parks	40022400-80220	18105	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	600 Live Oak Avenue	Facilities/Buildings/Land	New	2023	2024	Capital Projects	No	New Revenues									\$ -75,000-	\$ -75,000	The building is deteriorating and general maintenance will no longer fix ongoing issues. Cancelled.	Reviewed				
Todd Grove Park Play Equipment Replacement	The State of California Health and Safety Code calls for all public agencies operating playgrounds, shall upgrade their playgrounds by replacement or improvements as necessary. Replacement is necessary due to the age of the equipment, the rising cost of replacement pieces, and safety concerns.	Community Services	Parks	10022100.80220	18009	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	600 Live Oak Avenue	Facilities/Buildings/Land	Ongoing	2019	2020	Grant	No	New Revenues							\$	230,000		\$	-	Prop 68 Per Capita Funding. Moved budget from FYE 20.	Budget Adopted			
Playground Equipment Replacement - Oak Manor	Replacement of this equipment is necessary, due to the age and high usage of this equipment, as well as safety concerns. Staff will be seeking grant funds to assist with the cost.	Community Services	Parks	10022100.80220	18010	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	500 Oak Manor Drive	Facilities/Buildings/Land	New	2022	2023	Grant	No	New Revenues	Seeking grant funding.							\$	100,000		\$	100,000	Staff applied for Prop 68 funds for park renovations including new playground equipment. Awards have not been announced.	Reviewed		
Softball Fields Restroom Concession Building Roof Replacement	Replace roof at softball fields	Community Services	Parks	30122210.80220	18110	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	901 River Street	Facilities/Buildings/Land	New	2020	2021	General	No	New Revenues									(TBD)			Roof currently has some leakage and panels are peeling up. Staff is currently evaluating the project.	Reviewed			
Museum Roof-Partial Repair/Replacement	Replace the Museum roof. Replace a portion of the roof of the Museum; or at least the underlayment. A good portion of the roof is now 30 years old and leaks are appearing in the older part of the building. This year (2019/2020) new leaks were discovered by staff. Additionally, the beams under the front awning are suffering from wood rot, as is a section of the exterior under-roof at the southeast end. Benefits are to ensure protection of the building's exterior and the art and artifacts housed within the buildings, as well as ensure the safety of the visiting public and Museum staff.	Community Services	Museum	10022700.80220	18021	N/A	David Burton	dburton@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	In Progress	2018	2024	General	No	New Revenues	Seek funding assistance for future repairs.	\$	8,636	\$	25,000	\$	350,000			\$	375,000	Staff has been working with an architectural consultant for repair major damage to the beams located at the front of the Museum. A bid was released for a temporary beam shoring solution until the roof can be replaced and beams repaired. New leaks were discovered during December and the condition of the beams will worsen over time-they are at a must repair state. Budget moved up from FYE 24.	Reviewed and Supported			
Museum Exterior Painting	Museum exterior is in need of painting to ensure on-going protection of the wood surface. According to staff it has been close to ten years since last exterior painting. Major benefits include the protection of a major City asset and the maintaining of the beauty of the building for the public.	Community Services	Museum	10022700.80220	18023	N/A	David Burton	dburton@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	Deferred	2022	2023	General	No	New Revenues	Seek funding assistance.								\$	35,000		\$	35,000	\$35k removed from FYE 20. Seek alternate funding. Moved from FYE 21.	Reviewed	
Museum LED Lighting	Replace aging gallery lighting fixtures and change out bulbs from halogen to LED. Original fixtures are nearing the end of their life span and failing at an accelerated rate. Currently the Museum has no extra fixtures to spare. LED lighting has the following major benefits: 1) Energy efficiency that can reduce electricity bills by 30-50% annually, plus are more environmentally friendly; 2) Significantly longer lifespan of each bulb reduces amount of time staff spends changing out bulbs and the annual expenditure on bulbs; 3) Greater protection of art work and artifacts as LED bulbs emit far less infrared and ultraviolet rays. This project would require a large expenditure at the beginning, with cost savings in electricity and bulb purchasing leading to greater savings over time.	Community Services	Museum	10022700.80220	18024	N/A	David Burton	dburton@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	New	2019	2020	General	Yes	Current Revenues	Funded by Public Benefits Demonstration Project							\$	90,000		\$	90,000	Energy audit 95% complete; need to identify lighting vendor to complete audit. Quotes came in higher than expected. Increased amount from \$25k and moved to FYE 21.	Budget Adopted		
Security Cameras at Museum	Outdoor security cameras for protection of property.	Community Services	Museum	10022700.80220	18111	N/A	Tami Bartolomei	tbartolomei@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	Deferred	2019	2020	Special Revenue	No	New Revenues	Seek funding assistance.							\$	20,000		\$	20,000	\$14k removed from FYE 20. Seek alternate funding. Budget moved from FYE 21, and increased from \$14k.	Reviewed		
Conference Center Exterior Painting	Building exterior needs painting	Community Services	Ukiah Valley Conference Center	73022600.80220	18112	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	New	2022	2023	Enterprise	No	New Revenues										\$	45,000		\$	45,000	Funding not secured, planning for routine maintenance. Moved from FYE 21.	Reviewed
Conference Center Floor Repair	Lobby tiles are loose and missing, becoming a safety hazard, need to be replaced.	Community Services	Ukiah Valley Conference Center	73022600.80220	18113	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	Deferred	2019	2020	Enterprise	Yes	Current Revenues							\$	15,000		\$	15,000	A lime intrusion has lifted tiles from conference center foyer. Moved from FYE 20.	Budget Adopted			
Conference Center Security Cameras	Install new security cameras and keyless entry systems inside and outside the building.	Community Services	Ukiah Valley Conference Center	73022600.80220	18114	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	New	2022	2023	Enterprise	No	New Revenues									\$	100,000		\$	100,000	Looking for funding. Split out cameras as it's own project.	Reviewed	
Conference Center Roof Repair	Roof sheeting rotting under Duralast product, needs to be replaced	Community Services	Ukiah Valley Conference Center	73022600.80220	18115	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	Completed	2019	2020	Enterprise	Yes	New Revenues		\$	5,856	\$	25,000					\$	25,000	No quotes yet. Recent drain failure caused damage in tenant store. It is imperative to repair.	Budget Adopted			
Paint offices and Conference Rooms - Conference Center	Paint the interior offices and conference rooms.	Community Services	Ukiah Valley Conference Center	73022600.80220	18030	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	Completed	2019	2020	Enterprise	Yes	Current Revenues		\$	8,750													

Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Electric Utility Service Center - Remodel & Facility Improvements	Provides offices and warehouse facilities for the Electric Utility Dept. to better serve the community. Currently offices are located in 40 year old temporary modular buildings with no foundation. The electrical construction and maintenance materials are stored in an uninsulated unsealed tin building.	Electric Utility Department	Administration	80126100.800220	17023	N/A	Diann Lucchetti	dlucchetti@cityofukiah.com	1350 Hastings Road	Facilities/Buildings/Land	In Progress	2017	2021	Enterprise	Yes	Current Revenues		\$ 80,000	\$ 150,000	\$ 1,800,000	\$ 120,000	\$ 30,000	\$ 10,000	\$	2,110,000	Expanded scope including re-roof task. Re-budgeted due to planning and design scheduling. Reduced FYE 20 by \$1.550 mil and moved into FYE 21.	Reviewed and Supported
Renewable Resource Development - Solar	Renewable energy development for the Utility's resource portfolio in meeting the States green energy mandates.	Electric Utility Department	Administration	80126100.800220	ECC01	N/A	Mel Grandi	mgrandi@cityofukiah.com	1350 Hasting Road	Facilities/Buildings/Land	In Progress	2018	2024	Enterprise	Yes	Current Revenues		\$ 55,000	\$ 1,700,000	\$ 50,000	\$ 1,000,000	\$ 50,000	\$ 1,000,000	\$	3,855,000	Rebudgeted to insure replacement roofing system meets building, solar and grading requirements. Moved \$1.2 mil out of FYE 20, and moved into FYE 21.	Reviewed and Supported
Hydroelectric Plant Warehouse Shop and Restroom	Needed to store hydro specialized plant materials, spare parts, provides staff workspace and restroom/sink facilities.	Electric Utility Department	Technical Services	80126100.800230	18038	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Facilities/Buildings/Land	In Progress	2018	2020	Enterprise	Yes	Current Revenues				\$ 190,000				\$	190,000	New rebudgeted project. Moved to FYE 21. Moved from FYE 21.	Budget Adopted
Substation Site Development	Evaluate the need and sites available to construct a future electrical substation to serve future loads based on planning forecasts of the City's growth.	Electric Utility Department	Technical Services	80126100.800230	18046	N/A	Mel Grandi	mgrandi@cityofukiah.com	TBD	Facilities/Buildings/Land	New	2020	2022	Enterprise	Yes	Current Revenues				\$ 20,000	\$ 300,000			\$	320,000	\$20 k moved from FYE 21, and \$300k from FYE 22.	Reviewed
Gobbi Material Yard	Material storage yard, driveway and fence improvements	Electric Utility Department	Construction	80126100.800230	18117	N/A	Tim Santo	tsanto@cityofukiah.com	Gobbi/Orchard	Facilities/Buildings/Land	New	2019	2020	Enterprise	Yes	Current Revenues			\$ 45,000					\$	45,000	Moved from FYE 20.	Budget Adopted
SUB-TOTAL:																		\$ 135,000	\$ 150,000	\$ 3,545,000	\$ 380,000	\$ 1,330,000	\$ 60,000	\$ 1,000,000	\$ 6,520,000		

Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status	
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25				
Civic Center-Reconfiguration- Shared Cost	Reconfiguration of Civic Center customer service and finance areas. Two divisions share this cost--Total cost--\$175,000	Finance	Utility-Billing	20513200.80220	15038	Shared-cost-with-Building-Maint-Fund-208.	Kerry-Randall	krandall@cityofukiah.com	300-Seminary-Avenue	Facilities/Buildings/Land	Deferred	2018	2022	Internal Service	Yes	Reserves	Existing-Utility-Billing-Fund-reserves.		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Moved under Community Svcs as part of new project --Bank of America Building Acquisition, Renovation, and Services Relocation"	Reviewed
Card Lock Phase II	The Police Department is in need of providing a more controlled, secure environment for their officers and employees. Card lock provides access security to all entrances and exits using key fobs and access cards. This is already installed in the Civic Center and Annex and is providing a high level of access security. This would provide additional Public Safety as well.	Finance	IT	20822500.80220	15019	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	Deferred	2020	2021	Internal Service	No	Current Revenues		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	This would be an expansion to the existing Card Lock system. Deferred to FYE 21. Moved from FYE 21.	Reviewed	
SUB-TOTAL:																			\$ -	\$ -	\$ 100,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 185,000	

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2019

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

PUBLIC WORKS DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Upgrade Exhaust and Lube System	Replace overhead lube and exhaust systems at the garage due to its age and failing condition	Public Works	Fleet Maintenance	20324100.80220	18126	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Facilities/Buildings/Land	In Progress	2019	2020	Internal Service	Yes	Internal Service			\$ 50,000						\$ 50,000		Budget Adopted
HVAC Upgrade - Garage	The garage's heatin and air is inefficient, old and needs to be upgraded. An upgrade will provide economical benefits in energy savings.	Public Works	Corporation Yard	20824300.80220	18018	N/A	David Kirch	dkirch@cityofukiah.com	1320 Alport Road	Facilities/Buildings/Land	Deferred	2020	2021	Internal Service	Yes	Internal Service					\$ 52,000				\$ 52,000	Look for alternative energy sources as part of the consideration of this project. Moved from FYE 20 to FYE 21. Moved from FYE 21.	Reviewed
Corporation Yard Rehabilitation	Conduct a needs assessment to determine the best and most effective way to rehabilitate the Corporation Yard for the Water, Sewer, Street and Fleet Maintenance.	Public Works	Corporation Yard	20824300.80220	18190	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Facilities/Buildings/Land	New	2020	2022	Internal Service	No	New Revenues					\$ 50,000				\$ 50,000	Needs Assessment for Corp Yard Facility Moved from FYE 21.	Not Reviewed
SUB-TOTAL:																			\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 152,000	
WATER RESOURCES DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Upgrade HVAC Units on Buildings - WWTP	Upgrade HVAC units in Operations and Equipment Buildings due to parts being unavailable.	Water Resources	Wastewater Treatment Plant	84027225.80220	18129	N/A	Dave Kirch	dkirch@cityofukiah.com	300 Plant Road	Facilities/Buildings/Land	New	2020	2022	Enterprise	Yes	Current Revenues				\$ 150,000					\$ 150,000		Reviewed
Upgrade HVAC Units on Buildings - WTP	Due to aging infrastructure upgrades are needed to the HVAC system at the Water Treatment Plant	Water Resources	Water Treatment Plant	82027113.80220	TBD	N/A	Dave Kirch	dkirch@cityofukiah.com	935 River Street	Facilities/Buildings/Land	New	2022	2023	Enterprise	Yes	Current Revenues					\$ 70,000				\$ 70,000		Not Reviewed
SUB-TOTAL:																			\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -		\$ 70,000	
TOTALS FOR FACILITIES/BUILDINGS/LAND :																			\$ 484,537	\$ 2,054,957	\$ 5,217,905	\$ 1,736,000	\$ 2,915,000	\$ 210,000	\$ 1,000,000	\$ 12,315,800	

*Refer to last page of this document for definition of terms used.

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INFORMATION TECHNOLOGY																														
FINANCE DEPARTMENT																														
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status			
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25						
Utility Billing CIS Replacement	The current utility billing software is becoming obsolete. Replacement is necessary.	Finance	Utility Billing	20513300.54320	18062	N/A	Lori Martin	lmartin@cityofukiah.com	300 Seminary Avenue	Information Technology	In Progress	2018	2020	Enterprise	Yes	Reserves	Funding specific to department.									\$ 600,000	Procurement and implementation is anticipated to occur in FYE 20. Increased the estimate from \$400k. Procurement of Project Management services is in process. Pushing actual CIS acquisition to FYE 21.	Budget Adopted		
Core - 4 Cisco 3750 Switches & 2 Cisco-N5548-Switches - End of Life - Replacements	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They are nearing end-of-life, as warranty and support runs out during this time-frame.	Finance	IT	20913900.80100	17044	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2019	2020	Internal Service	Yes	Current Revenues		\$ 54,399	\$ 155,550							\$ 100,000	Cisco extended the warranty of two of the switches, so the cost ended up much lower than originally anticipated. Costs to date reflect encumbered funds.	Budget Adopted		
Checkpoint Firewall Replacement - With Cisco Palo Alto ASA Checkpoint Firewall Replacement	The City of Ukiah utilizes a Checkpoint perimeter firewall to protect our network from outside threats that can originate from the internet. Equipment and services provided in the agreement include: Detects and controls application usage • Identifies, allows, blocks or limits usage of applications, and features within them which enables safe Internet use while protecting against threats and malware • Leverages the world's largest application library with more than 6,600 web 2.0 applications Supports advanced identity awareness for stress-free policy enforcement • Creates granular policy definitions per user and group • Integrates seamlessly with Active Directory and protects our environments containing social media and internet applications • Provides the benefits of application control and intrusion protection (IPS), as well as extensibility support for additional security capabilities. This system will be at end of life in 2021 and up for replacement. We will replace this with a Cisco Palo Alto ASA Firewall.	Finance	IT	20913900.80100	17045	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2020	2021	Internal Service	No	Current Revenues										\$ 120,000		Reviewed		
Redundant Internet Gateway (Fail-over Load Balancer)	Our current AT&T Internet gateway provides service to all of the City of Ukiah departments for Internet access, as well as Public Safety access to law enforcement websites and other important services. If service fails, we do not have a failover scenario in place. A failover scenario would involve an additional Internet Gateway with a different Internet service provider (ISP). If one ISP fails, the gateway would failover to the alternate one available. This would ensure service availability, virtually 100% of the time.	Finance	IT	20913900.80100	17046	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2020	2022	Internal Service	No	Current Revenues							\$ 166,800	\$ 48,400			\$ 215,200	Moved from FYE 21.	Reviewed	
Dell Compellent Storage - 5 year cyclic end of life replacement	The Dell Compellent Storage serves as our main live data storage for the City of Ukiah. It is used in conjunction with our four Virtual Machine Hosts, which control and offer resources to all of our virtual servers. This basically contains the majority of our production servers upon which all City of Ukiah data services reside. In addition, our VMM (Virtual Machine Manager) server operates as stated. It manages all of the virtual servers within the infrastructure. Dell-4 VM Hosts & Virtual Machine Manager Server - 5 year cyclic - end of life - replacement (Refinance)) \$290,000 at approximately \$59,000/year x 5 years.	Finance	IT	20913900.80100	17047	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	On-going	2021	2022	Internal Service	No	Current Revenues							\$ 59,000	\$ 59,000			\$ 118,000	Department is exploring cloud storage solution where a portion of this may not be necessary.	Reviewed	
Cisco Access Switch EOL Replacement	These switches connect the City's computers, phones, printers, and wifi units into the core infrastructure. The switches allow these devices to connect to the Internet and internal servers. They will be End-Of-Life and will no longer be supported by the manufacture.	Finance	IT	20913800.80100	18100	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2022	2023	Internal Service	No	Current Revenues									\$ 180,000			180,000		Reviewed
Cisco Nexus Switch EOL Replacement	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They will be end-of-life, as warranty and support runs out during this time-frame.	Finance	IT	20913900.80100		N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2024	2025	Internal Service	No	Current Revenues										\$ 110,000	\$ 110,000		Not Reviewed	
SUB-TOTAL:																			\$ 54,399	\$ 155,550	\$ 720,000	\$ 225,800	\$ 387,400	\$ -	\$ 110,000	\$ 1,598,750				
POLICE DEPARTMENT																														
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status			
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25						
Tritech WEB RMS Upgrade to Include NIBRS	Legislation mandates by 2021 that Law Enforcement transition from summarily reporting crime statistics to the Department of Justice, to an incident based model known as the National Incident-Based Reporting System (NIBRS). The current Records Management System platform is over 20 years old and has never been updated and does not allow for NIBRS reporting. This upgrade is NIBRS compliant, and additionally is Web-enabled which will allow for field-based reporting and data entry, designed to streamline reporting and eliminate redundant entries, and is customizable to further ensure compliance with the legislative mandate to gather and report race related data beginning in 2022.	Police	Police	10020210.54320	18099	N/A	Justin Wyatt	jwyatt@cityofukiah.com	300 Seminary Avenue	Information Technology	In Progress	2019	2020	General	Yes	Current Revenues		\$ 51,376	\$ 125,000								\$ 125,000	Also exploring the slight possibility of grant funding.	Budget Adopted	
Mobile Computer Terminals and Wireless Routers Replacement	The Ukiah Police Department has utilized Mobile Computer Terminals within Police vehicles since 2006, to reduce radio communications and provide officers with access to enhanced data. As reporting requirements increase and the need for field data entries rise the need for this technology will increase as well. The Mobile Computer Terminals use a Mobile Wireless Router to transmit and receive information. The hardware currently in use was deployed in 2015 and will soon not be warranty supported, the software and operating system will be outdated and not supported, and the system overall will be approaching end of life.	Police	Police	10020210.80100	TBD	N/A	Justin Wyatt	jwyatt@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2022	2023	General	No	Current Revenues									\$ 125,000		\$ 125,000		Not Reviewed	
SUB-TOTAL:																			\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000				
TOTALS FOR INFORMATION TECHNOLOGY:																			\$ 54,399	\$ 155,550	\$ 720,000	\$ 225,800	\$ 512,400	\$ -	\$ 110,000	\$ 1,723,750				

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2019

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

INFRASTRUCTURE																											
AIRPORT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Runway 15-33 Pavement Reduction (Construction Phase 1)	Runway is currently 4,415 feet long and 150 feet wide. This project will provide construction to reduce the runway width to 75 feet by installing LED Medium Intensity Runway Lights to meet new runway width, adjust existing pavement markings to meet new pavement width with an application of slurry seal in areas that markings are removed, and then apply new pavement markings to meet new pavement width. Some crack fill and sealing will be required in areas where trenching is performed to prevent FOD. Pavement is 31 years old.	Airport	Airport	77825200.80230	13044	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	In Progress	2018	2020	Enterprise	Yes	Current Revenues	FAA Grant Funding.		\$ 3,753,872						\$ 3,753,872	90% FAA Grant, 5% CalTrans. Rebudgeting. Contracts for Construction & Project Mgmt have been awarded - budget was revised from \$1.2 mil during contract award.	Budget Adopted
Runway 15-33 Pavement Reduction (Construction Phase 2)	Runway 15-33 is currently 4,451 feet long and 150 feet wide. The project will be for the construction of the 75-foot reduced width runway pavement. New pavement marking will be applied. Pavement is 31 years old.	Airport	Airport	77825200.80230	18032	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2019	2020	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.			\$ 1,900,000					\$ 1,900,000	The FAA has made cost and project scope adjustments. 90% FAA Grant, 5% CalTrans. Moved from FY 19/20 due to FAA funding timing.	Budget Adopted
Precision Approach Path Indicator Lights and Runway End Identifier Lights	Purchase and installation of Precision Approach Path Indicator Lights and Runway End Identifier Lights on both ends of Runway 15-33 (RA).	Airport	Airport	77825200.80230	18159	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	In Progress	2019	2021	Enterprise	Yes	New Revenues	FAA Grant Funding.	\$ 293,285		\$ 356,715					\$ 650,000	Reimbursable agreement, ultimately funded by FAA Grant. The FAA has made cost and project scope adjustments. Moved to FY 20/21, and cost has increased by \$50k.	Budget Adopted
Pavement Rehabilitation of Taxiways A, A3 and A5 - Design	This project is for the design of Taxiways A (4,540'x55'), A3 (250'x45'), and A5 (250'x45') pavement rehabilitation assumed to be a crack fill, seal and slurry.	Airport	Airport	77925200.80230	18034	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2022	2023	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.					\$ 148,385		\$ 148,385	The FAA has made cost and project scope adjustments. Moved from FY 21/22, and increased by \$88,385.	Reviewed and Supported	
Pavement Rehabilitation of Taxiways A, A3 and A5 - Construction	This project will cover construction to rehabilitate pavements of Taxiways A (4,540'x55'), A3 (250'x45') and A5 (250'x45').	Airport	Airport	77825200.80230	18035	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2024	2025	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.						\$ 1,339,200	\$ 1,339,200	The FAA has made cost and project scope adjustments. Moved from FY 22/23, and increased by \$839,200.	Reviewed and Supported	
Taxiways B & D Demolition, Construction (Construction Phase 2)	Taxiways B & D demolition; construction of new Taxiways A2 and A4, and Runway 33 Blast Pad (Construction Phase 2).	Airport	Airport	77825200.80230	18033	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2020	2021	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.			\$ 1,375,425					\$ 1,375,425	The FAA has made cost and project scope adjustments.	Not Reviewed
SUB-TOTAL: \$ 293,285																			\$ 3,753,872	\$ 3,632,140	\$ -	\$ 148,385	\$ -	\$ 1,339,200	\$ 9,166,882		
ELECTRIC UTILITY DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Upgrade fish hatchery pumps and controls (Hydro)	Control upgrades to provide expanded abilities: 1. Remote control and monitoring from the Fish Hatchery and 2. Emergency station light and power backup to the hydro plant.	Electric Utility Department	Technical Services	80126100.80230	18037	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	New	2020	2022	Enterprise	Yes	Current Revenues				\$ 25,000	\$ 200,000				\$ 225,000		Reviewed
Automate Station Light & Power, Pump & Generator Controls (Hydro)	Hydro Plant control and power upgrades to automate emergency station light and power and hatchery backup pumps.	Electric Utility Department	Technical Services	80126100.80230	18118	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	New	2020	2021	Enterprise	Yes	Current Revenues		\$ 25,000	\$ 80,000						\$ 105,000		Budget Adopted
Cherry Street Circuit Capacity Increase	Re-Conductor Cherry Street from Rail Line to Dora Street. Extends new circuit capacity to the south-west area of Ukiah improving system capacity and the ability to restore outages in the shorter amount of time necessary.	Electric Utility Department	Distribution	80126100.80230	18039	N/A	Cindy Sauers	csauers@cityofukiah.com	Cherry Street	Infrastructure	New	2018	2019	Enterprise	Yes	Current Revenues		\$ 26,000	\$ 80,000						\$ 106,000	Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project.	Budget Adopted
Community Power Management Projects	Power pedestal replacement program goals includes reducing energy loss, improve lighting/access control, safety and availability of power in public places. Includes charging stations and power pedestals.	Electric Utility Department	Administration	80126100.80230	18040	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	On-going	2018	2022	Enterprise	Yes	Current Revenues		\$ 25,000	\$ 60,000	\$ 60,000	\$ 60,000				\$ 205,000	Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project.	Budget Adopted
Fairgrounds 4160 to 12,000 volt Conversion	Replaces existing low voltage (4160V) system with 12,000 Volt primary rated cable and transformers and secondary conductor. Fairgrounds to provide USERC specified metering and underground duct. Removes existing low voltage (4160V) system.	Electric Utility Department	Distribution	80126100.80230	18041	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	In Progress	2019	2023	Enterprise	Yes	Current Revenues		\$ 30,000	\$ 30,000	\$ 150,000	\$ 150,000	\$ 75,000			\$ 405,000	Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project. Reduced amount for FYE 20 by \$120k, and changed funding in FYE 22 & 23.	Budget Adopted
Substation and Hydroelectric Plant Control, Protection and Communication Systems Replacement	Replace the Mendocino Hydro control, protection and communication systems hardware, program and coding for hydro specific automation control. The existing systems are outdated with limited after-market support and no new replacement part availability.	Electric Utility Department	Technical Services	80126100.80230	18042	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	In Progress	2017	2024	Enterprise	Yes	Current Revenues		\$ 20,000	\$ 270,000	\$ 175,000		\$ 25,000	\$ 80,000		\$ 550,000	Reduced amount in FYE 20 by \$105k, added funding in FYE 21 & 22.	Budget Adopted
Underground Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, wood pole testing and replacement, system capacity improvements and protection, control, monitoring and communication enhancements.	Electric Utility Department	Distribution	80126100.80230	18043	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	On-going	2018	2025	Enterprise	Yes	Current Revenues		\$ 175,000	\$ 225,000	\$ 230,000	\$ 230,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 1,390,000		Budget Adopted
Overhead Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, system capacity improvements and protection, control, monitoring and Communication enhancements.	Electric Utility Department	Distribution	80126100.80230	18044	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	On-going	2018	2025	Enterprise	Yes	Current Revenues		\$ 52,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000	Prior years funding was budgeted at \$350,000. FYE 19 adjustment corresponds to anticipated expenditures for critical repair work. Reduced FYE 30 by \$140k, and reduced all future years to \$250k/yr.	Budget Adopted
Gobbi St. Undergrounding Phase 3: Overhead to Underground	Relocates or undergrounds overhead electric, phone and cable TV utilities along Gobbi and State Streets.	Electric Utility Department	Distribution	80126100.80230	18045	N/A	Cindy Sauers	csauers@cityofukiah.com	Gobbi Street (Orchard to State)	Infrastructure	In Progress	2018	2021	Enterprise	Yes	Current Revenues		\$ 600,000	\$ 2,225,000	\$ 470,000					\$ 2,695,000	FYE 19 costs increased based on Engineer's cost estimate. Revised FYE 20 from \$500k, added cost for FYE 21.	Budget Adopted
Governor speed control & Valve Upgrades (Hydro)	Upgrades to the governor sensing, controller and feedback transducers to improve performance and reliability. Existing governor controls frequently are out of service due to failure or adjustment.	Electric Utility Department	Technical Services	80126100.80230	18047	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	New	2020	2022	Enterprise	Yes	Current Revenues					\$ 200,000	\$ 180,000			\$ 380,000	Moved from beginning FYE 21.	Reviewed
State St. Undergrounding Phase 4: Overhead to Underground	Relocates or undergrounds overhead electric, phone and cable TV utilities - State Street from Mill to Clay.	Electric Utility Department	Distribution	80126100.80230	18048	N/A	Cindy Sauers	csauers@cityofukiah.com	South State Street	Infrastructure	New	2021	2021	Enterprise	Yes	Current Revenues		\$ 550,000	\$ 200,000						\$ 750,000	All non electric Undergrounding is based on Rule 20 guidelines. Project was started earlier (was originally 22/23) to coincide with Streetscape Project.	Reviewed
Orchard Substation Bank 1 & 3 Replace Nitrogen Regulators	Replace the nitrogen regulators on transformer 1 & 3 at the Orchard Substation	Electric Utility Department	Distribution	80126100.80230	18119	N/A	James O'Brien	jobrien@cityofukiah.com	Orchard	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 10,000	\$ 10,000						\$ 20,000	Reduced amount in FYE 20 by \$5k.	Budget Adopted
Oak Manor Dr. Overhead to Underground Conversion	Install cable and associated equipment for replacing the overhead facilities	Electric Utility Department	Distribution	80126100.80230	18121	N/A	Scott Bozzoli	sbozzoli@cityofukiah.com	Oak Manor Dr.	Infrastructure	New	2021	2021	Enterprise	Yes	Current Revenues					\$ 200,000				\$ 200,000	Reduced amount from \$500k, moved from FYE 21.	Reviewed
Overhead Recloser Installation	Install reclosers on overhead power lines	Electric Utility Department	Distribution	80126100.80230	18122	N/A	Cindy Sauers	csauers@cityofukiah.com	Various	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 150,000							\$ 150,000	Reduced amount for FYE 20 from \$225k.	Budget Adopted
Overhead Capacitor Bank Installation	Install capacitors on overhead power lines	Electric Utility Department	Distribution	80126100.80230	18123	N/A	Cindy Sauers	csauers@cityofukiah.com	Various	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 110,000							\$ 110,000		Budget Adopted
Policy and Legislated System Modifications	System design, equipment and installation to conform to mandated industry standards. Proposed fire mitigation requirements require selected equipment to be replaced or protected to reduce fire risk.	Electric Utility Department	Distribution	80126100.80230	18124	N/A	Cindy Sauers	csauers@cityofukiah.com	Various	Infrastructure	New	2019	2025	Enterprise	Yes	Current Revenues		\$ 20,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 620,000	Reduced amount for FYE 20 from \$80k, and amounts from \$200k FYE 22 onward.	Budget Adopted
Hydroelectric Plant Transfer Trip Upgrade	Upgrade existing and provide redundancy for Hydro transfer trip circuit	Electric Utility Department	Technical Services	80126100.80230	18125	N/A	James O'Brien	jobrien@cityofukiah.com	Hydroplant	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 3,000	\$ 30,000	\$ 195,000					\$ 225,000	Reduced amount for FYE 20 from \$225k, and added funds to FYE 21.	Reviewed
SUB-TOTAL: \$ 941,000																			\$ 3,985,000	\$ 2,035,000	\$ 1,390,000	\$ 865,000	\$ 665,000	\$ 585,000	\$ 9,586,000		
PUBLIC WORKS DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
NWP Rail Trail Phase 2	NWP Rail Trail Phase 2 Construction.	Public Works	Engineering	51124210.80230	17034	N/A	Andrew Stricklin	astricklin@cityofukiah.com	300 Seminary Avenue	Infrastructure	Completed	2019	2020	Grant	Yes	New Revenues		\$ 1,498,704	\$ 1,541,787						\$ 1,498,704		Budget Adopted
NWP Rail Trail Phase 3	This project will construct the NWP Rail Trail, Phase 3 from Clara Ave. to Brush St. The Non-Construction Phase (Design, Engineering, Permitting, Landscape Design) funding amount is \$442,000 in FY 18-19. The construction phase funding is \$1,400,067 in FY 19-20.	Public Works	Engineering	51124210.80230	18070	N/A	Andrew Stricklin	astricklin@cityofukiah.com	300 Seminary Avenue	Infrastructure	Completed	2018	2020	Grant	Yes	New Revenues		\$ 1,491,890	\$ 902,210						\$ 1,491,890		Budget Adopted
Landfill Closure	This project will permanently close the Landfill Disposal site per Federal Mandates.	Public Works	Landfill	70224500.80230	18025	N/A	Tim Eriksen	teriksen@cityofukiah.com	3100 Vichy Springs Road	Infrastructure	In Progress	2018	2021	Enterprise	Yes	Current Revenues				\$ 10,343,287					\$ 10,343,287	Project specifics will require additional Council review. Moved from FYE 20 to FYE 21.	Budget Adopted
Golf Course Storm Drain	This project will replace the damaged storm drain lines at the golf course. Damage occurred during a major storm event, and has been identified as a FEMA eligible reimbursable project.	Public Works	Engineering	72022400.80230	18191	N/A	Andrew Stricklin	astricklin@cityofukiah.com	599 Park Boulevard	Infrastructure	In Progress	2020	2020	Enterprise	Yes	New Revenues	FEMA		\$ 167,000						\$ 167,000		Not Reviewed
SUB-TOTAL: \$ 2,990,594																			\$ 2,610,997	\$ 10,343,287	\$ -	\$ -	\$ -	\$ -	\$ 13,500,881		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2019

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

WATER RESOURCES DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Large Scale Solar--Shared Cost	The Water Resources Department spends approximately \$600k per year on electricity--There are numerous opportunities for grants to construct solar projects that will significantly reduce these annual costs--The department will be investing in the necessary planning and engineering to be able to qualify for grant funding--Total Project Cost--\$8,150,000	Water Resources	Water Treatment Plant	82027111.80230	18067	Cost shared with fund-840-Wastewater	Sean White	swhite@cityofukiah.com	Multiple	Infrastructure	New	2018	2020	TBD	No	New Revenues	UNFUNDED							\$ 4,075,000	\$ 8,150,000	\$300,000 was approved for the FYE 19 budget for engineering/design, with balance of \$8 mil originally planned for the 19/20 fiscal year. This project will not be funded as grant opportunities expired. It has been moved to the 23/24 year, and marked "UNFUNDED" while staff continues to explore funding opportunities. Cancelled.	Reviewed
		Water Resources	Wastewater Treatment Plant	84027225.80230		Cost shared with fund-820-Water	Sean White	swhite@cityofukiah.com	Multiple	Infrastructure	New	2018	2020	TBD	No	New Revenues	UNFUNDED							\$ 4,075,000			Reviewed
Replacement of Pressure Zone 2 South Reservoir	The new reservoir is needed due to the deteriorating condition of the existing one. This provides value to the Water customers as it provides storage for treated, potable water.	Water Resources	Water Treatment Plant	82227113.80230	15071	N/A	Jarod Thiele	jthiele@cityofukiah.com	Reservoir Site	Infrastructure	In Progress	2018	2020	Enterprise	Yes	Current Revenues		\$ 43,586	\$ 435,000						\$ 478,586	100% design complete. Rebudgeted in FYE 20.	Budget Adopted
Henderson Lane Water Main Replacement	Project is needed in order to upgrade a failing water main. This is needed in order to provide potable water to the Water customers.	Water Resources	Water Treatment Plant	82227113.80230	18051	N/A	Jarod Thiele	jthiele@cityofukiah.com	Henderson Lane	Infrastructure	In Progress	2018	2021	Enterprise	Yes	Current Revenues		\$ 15,800		\$ 150,000					\$ 165,800	Design Complete. Rebudgeted in FYE 20. Moved from FYE 20. Moved from FYE 21.	Budget Adopted
Water Main Replacements	Plan for water main replacements throughout the City.	Water Resources	Water Operations	82027113.80230	18072	N/A	Jarod Thiele	jthiele@cityofukiah.com	Various	Infrastructure	On-going	2020	2024	Enterprise	No	Current Revenues				\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000		\$ 6,000,000		Reviewed
Phase 4 Recycled Water	This project will provide an additional irrigation source for City Parks, Golf Course, Cemetery and Schools. This will reduce the demand on the potable water system and reduce discharge to the Russian River	Water Resources	Recycled Water	83027330.80230	18052	N/A	Sean White	swhite@cityofukiah.com	Brush Street to Golf Course	Infrastructure	New	2019	2022	Enterprise	Yes	New Revenues	Will be funded by grant/loan.	\$ 43,700						\$ 18,500,000	\$ 18,543,700	Environmental documentation is complete. Design began in December, 2018. Modified funding comments to eliminate a shared cost with Sewer. Moved budget from FYE 21. Moved from FYE 22 - feasibility still under review.	Reviewed and Supported
Chlorine Residual Valve/Alarm on Discharge	Engineering and installation. Critical safety valve to monitor the outflow of chlorinated water into the river.	Water Resources	Wastewater Treatment Plant	84027225.80230	18054	N/A	David Kirch	dkirch@cityofukiah.com	300 Plant Road	Infrastructure	New	2018	2022	Enterprise	Yes	Current Revenues					\$ 150,000				\$ 150,000	Rebudgeting. Moved from FYE 20.	Budget Adopted
Dora Street Utility Improvement Project- Water & Sewer	This project will replace the sewer main on Dora Street from Mill Street to Grove Avenue as well as all sewer laterals	Water Resources	Sewer Operations	84427221.80230	18127	N/A	Jarod Thiele	jthiele@cityofukiah.com	Dora Street	Infrastructure	New	2020	2023	Enterprise	Yes	Current Revenues						\$ 400,000			\$ 1,200,000	Contingent upon rate study. Per Council direction at 4/17/19 meeting, moved to FYE 21. Moved from FYE 21. Note that rate study based on happening in FYE 21.	Reviewed
	This project will replace the water main on Dora Street from Mill Street to Grove Avenue as well as all hydrant, valves and service connections		Water Operations	82227111.80230		N/A	Jarod Thiele	jthiele@cityofukiah.com	Dora Street	Infrastructure	New	2020	2023	Enterprise	Yes	Current Revenues				\$ 800,000						Per Council direction at 4/17/19 meeting, moved to FYE 21. Moved from FYE 21.	Reviewed
Downtown Streetscape Utility Replacement- Water & Sewer	This project will involve the installation of one water main to replace the two existing water mains. This work will be performed in conjunction with the Downtown Streetscape Project	Water Resources	Water Operations	82027111.80230	18019	N/A	Jarod Thiele	jthiele@cityofukiah.com	State Street- Henry St to Mill St	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 2,235,373							\$ 4,283,897	Revised Water budget from \$1.7 mil, and Sewer \$970k based on actual bids for both Streetscape Utility Project, and Downtown Streetscape Project.	Budget Adopted
			Sewer Operations	84427221.80230		N/A	Jarod Thiele	jthiele@cityofukiah.com	State Street- Henry St to Mill St	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 2,048,524								Budget Adopted	
Belt Filter Press Replacement	This project will replace the existing Belt Filter Press Equipment which has passed its useful life	Water Resources	Wastewater Treatment Plant	84027225.80230	18130	N/A	Dave Kirch	dkirch@cityofukiah.com	300 Plant Road	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 1,000,000							\$ 1,000,000		Budget Adopted
Replace Heat Exchangers	This project will replace deteriorating heat exchangers for the operation of the Digester and Boilers	Water Resources	Wastewater Treatment Plant	84024225.80230	18131	N/A	Dave Kirch	dkirch@cityofukiah.com	300 Plant Road	Infrastructure	New	2020	2021	Enterprise	Yes	Current Revenues						\$ 750,000		\$ 750,000	Moved from FYE 21.	Reviewed	
Telemetry	Add telemetry to automatically control discharge ratio.	Water Resources	Wastewater Treatment Plant	84027225.80230	18055	N/A	Dave Kirch	dkirch@cityofukiah.com	300 Plant Road	Infrastructure	In Progress	2018	2020	Enterprise	Yes	Current Revenues		\$ 30,000							\$ 30,000	Rebudgeted in FYE 20.	Budget Adopted
Rehabilitation of Zone 2 Booster Pump Station	Upgrade the enclosure and electrical components in the structure enclosing the booster pump for Pressure Zone 2 to increase reliability and security	Water Resources	Water Operations	82227113.80230	TBD	N/A	Dave Kirch	dkirch@cityofukiah.com	Golf Course	Infrastructure	New	2022	2023	Enterprise	Yes	Current Revenues							\$ 50,000	\$ 50,000	Moved from FYE 23.	Not Reviewed	
Replace Water Main on Low Gap Street	Replace the 16 inch steel water main from North State Street to North Bush Street concurrent with Phase 4 of the Recycled Water Project	Water Resources	Water Operations	82227113.80230	TBD	N/A	Don Brown	dwbrown@cityofukiah.com	Low Gap Street	Infrastructure	New	2021	2022	Enterprise	Yes	Current Revenues							\$ 500,000	\$ 500,000	Moved from FYE 22	Not Reviewed	
Replace Various Water Mains	Replace water mains on Clay Street, Pine Street, Spring Street, etc.	Water Resources	Water Operations	82227113.80230	TBD	N/A	Don Brown	dwbrown@cityofukiah.com	Various	Infrastructure	New	2022	2025	Enterprise	Yes	Current Revenues				\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000	Removed budget from FYE 21.	Not Reviewed	
Replace Sewer Main on Low Gap Street	Replace the 15 inch and 6 inch sewer main from North State Street to North Bush Street concurrent with Phase 4 of the Recycled Water Project	Water Resources	Sewer Operations	84427222.80230	TBD	N/A	Don Brown	dwbrown@cityofukiah.com	Low Gap Street	Infrastructure	New	2021	2022	Enterprise	Yes	Current Revenues							\$ 500,000	\$ 500,000	Moved from FYE 22.	Not Reviewed	
Reseal Wash Water Basins	Remove and Replace Seal on Wash Water Basins	Water Resources	Wastewater Treatment Plant	84027225.80230	18192	N/A	Alan Hodge	ahodge@cityofukiah.com	300 Plant Road	Infrastructure	New	2020	2021	Enterprise	Yes	Current Revenues				\$ 40,000					\$ 40,000		Not Reviewed
Upgrade PLC's	Upgrade old Programmable Logic Controls.	Water Resources	Wastewater Treatment Plant	84027225.80230	TBD	N/A	Alan Hodge	ahodge@cityofukiah.com	300 Plant Road	Infrastructure	New	2021	2022	Enterprise	Yes	Current Revenues						\$ 200,000		\$ 200,000	Moved from FYE 22.	Not Reviewed	
Recondition Levees	Recondition the levees on the Percolation Ponds.	Water Resources	Wastewater Treatment Plant	84027225.80230	TBD	N/A	Alan Hodge	ahodge@cityofukiah.com	300 Plant Road	Infrastructure	New	2021	2022	Enterprise	Yes	Current Revenues							\$ 200,000	\$ 200,000	Eliminated \$200k for 2 prior years.	Not Reviewed	
SUB-TOTAL:																		\$ 103,086	\$ 5,748,897	\$ 1,540,000	\$ 3,250,000	\$ 1,750,000	\$ 10,850,000	\$ 20,000,000	\$ 43,241,983		
TOTALS FOR INFRASTRUCTURE :																		\$ 4,327,965	\$ 16,098,766	\$ 17,550,427	\$ 4,640,000	\$ 2,763,385	\$ 11,515,000	\$ 21,924,200	\$ 75,495,746		

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FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2019

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

STREETS & RIGHTS-OF-WAY																											
PUBLIC WORKS DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Dora Street Utility Improvement Project	This project will replace the water main, sewer main and reconstruct the street on Dora Street from Mill Street to Grove Avenue	Public Works	Engineering	12024200.80230 50024220.80230	18127	Yes	Jarod Thiele	jthiele@cityofukiah.com	Dora Street	Streets & Rights-of-Way	New	2021	2022	Special Revenue	Yes	Current Revenues	Measure Y								\$ 2,700,000	Per Council direction at 4/17/19 meeting, moved to FYE 21. Moved from FYE 21, and added \$700k to Measure Y cost.	Reviewed
2019 Street Rehabilitation Project	This project will involve street overlays at the following locations: Garret Drive, from Elm St. to Bush St.; Main St., from Gobbi St. to Clay St.; North Bush St., from Low Gap Rd. to N/Limit Frank Zeek; Park Boulevard, from Clubhouse Dr. to S/Side Walnut Ave.; Plum Drive, from Peach St. to Orchard Ave.; S. Orchard Ave., from Perkins St. to Gobbi St.; Stella Dr., from Orchard Ave. to South Elbow; and Warren Drive, from Perkins St. to Peach St.	Public Works	Engineering	12024200.80230	18156	No	Andrew Stricklin	astricklin@cityofukiah.com	Various Streets	Streets & Rights-of-Way	Completed	2019	2020	Special Revenue	Yes	Current Revenues	Measure Y	\$ 1,559,773	\$ 1,045,000						\$ 1,559,773	Per Council direction at 4/17/19 meeting, planned for the 19/20 fiscal year. Project name changed from "2019/20 Overlay Project", and estimate reduced to \$1,044,945, eliminating use of Gas Tax funds.	Budget Adopted
Measure-Y-Street-Improvement Projects	On-going projects to improve the Streets network.	Public Works	Engineering	12024200.80230		N/A	Rick Seanor	rseanor@cityofukiah.com	Various Streets	Streets & Rights-of-Way	New	2020	2023	Special Revenue	Yes	Current Revenues	Measure Y			\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000		\$ 12,000,000	Eliminating - has lost the original purpose of keeping as placeholder.	Reviewed
East Clay Street Improvement Project	This project will improve East Clay Street from Main Street to the Railroad Crossing in order to facilitate the development of the new Courthouse site. This project includes water, sewer, pedestrian facilities and drainage facilities as well as reconstruction of the street section.	Public Works	Engineering	12024200.80230	18128	No	Tim Eriksen	teriksen@cityofukiah.com	Clay Street	Streets & Rights-of-Way	New	2022	2023	Special Revenue	No	New Revenues	Measure Y					\$ 750,000			\$ 750,000	Introduced and discussed at the January 16, 2019 Council meeting. Design will not be done in time for FYE 20. Moved from FYE 21. Moved from FYE 22.	Reviewed
Street Striping	This will update striping on streets in selected areas.	Public Works	Engineering	12024200.80230	18150	N/A	Jarod Thiele	jthiele@cityofukiah.com	Various Streets	Streets & Rights-of-Way	Completed	2019	2024	Special Revenue	Yes	Current Revenues	Measure Y	\$ 44,104	\$ 50,000		\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 230,000	Ongoing work. Completed for FYE 20. Eliminated FYE 21.	Budget Adopted
Downtown Streetscape and Road Diet	This project will improve the Streets network and provide a more pedestrian friendly downtown corridor.	Public Works	Engineering	12024200.80230	18019	Yes	Jason Benson	jbenson@cityofukiah.com	State Street from Henry Street to Mill Street	Streets & Rights-of-Way	In Progress	2019	2021	Capital Projects	Yes	Current Revenues	Measure Y		\$ 974,689						\$ 4,988,037	Design contract awarded in FYE 19. Remaining cost shown is for construction. General fund portion funded by a reimbursable grant. Project awarded February 19th, 2020. Added final funding distribution for project. Additional project cost was added in Water Resources under Infrastructure. Combined cost for project plus 10% contingency is \$7,093,037.	Budget Adopted
		Public Works	Engineering	10024200.80230		Yes	Jason Benson	jbenson@cityofukiah.com	State Street from Henry Street to Mill Street	Streets & Rights-of-Way	In Progress	2019	2021	Grant Funded	Yes	Current Revenues	STIP		\$ 1,155,000								
		Public Works	Engineering	10024200.80230		Yes	Jason Benson	jbenson@cityofukiah.com	State Street from Henry Street to Mill Street	Streets & Rights-of-Way	In Progress	2019	2021	Grant Funded	Yes	Current Revenues	HIP Addition 2019		\$ 548,913								
		Public Works	Engineering	10024200.80230		Yes	Jason Benson	jbenson@cityofukiah.com	State Street from Henry Street to Mill Street	Streets & Rights-of-Way	In Progress	2019	2021	Grant Funded	Yes	Current Revenues	HSIP		\$ 796,500								
		Public Works	Engineering	50924200.80230		Yes	Jason Benson	jbenson@cityofukiah.com	State Street from Henry Street to Mill Street	Streets & Rights-of-Way	In Progress	2019	2021	Capital Projects	Yes	Current Revenues	d1 Remainder Phase 1		\$ 60,935								
		Public Works	Engineering	50024220.80230		Yes	Jason Benson	jbenson@cityofukiah.com	State Street from Henry Street to Mill Street	Streets & Rights-of-Way	In Progress	2019	2021	Capital Projects	Yes	New Revenues	Gas Tax		\$ 1,452,000								
		Orr Street Bridge	This project will improve the bridge on Orr Street at Orr Creek.	Public Works		Engineering	12024200.80230	18065	Yes	Tim Eriksen	teriksen@cityofukiah.com	Orr Street at Orr Creek	Streets & Rights-of-Way	In Progress	2019	2020	Capital Projects	Yes	Reserves	Measure Y and CDBG Funding Opportunity				\$ 140,000			
Public Works	Engineering			25124220.80230	Yes	Tim Eriksen	teriksen@cityofukiah.com		Orr Street at Orr Creek	Streets & Rights-of-Way	In Progress	2019	2020	Capital Projects	Yes	New Revenues				\$ 254,438							
Low Gap Road and North Bush Street Roundabout	This project will complete the environmental, ROW, and design phases for a roundabout at Low Gap Road and N. Bush St. Construction phase not currently funded.	Public Works	Engineering	50724620.80230	15024	N/A	Tim Eriksen	teriksen@cityofukiah.com	Low Gap Road and N. Bush St.	Streets & Rights-of-Way	In Progress	2019	2021	Special Revenue	Yes	Current Revenues	\$110k Design Funded, Construction Funding Not Approved.		\$ 110,000	\$ 750,000					\$ 860,000	Design authorized, but project requires additional Council review. Moved from FYE 22, and reduced from \$1.5 ml.	Reviewed and Supported
Slurry Seal Project	This project will improve the Streets network.	Public Works	Engineering	12024200.80230	18151	N/A	Daniel Flores	dflores@cityofukiah.com	Various Streets	Streets & Rights-of-Way	In Progress	2019	2024	Special Revenue	Yes	Current Revenues	Measure Y		\$ 300,000	\$ 400,000	\$ 400,000	\$ 200,000	\$ 200,000		\$ 1,500,000	Going out to bid. Budget will be utilizing FYE 21 anticipated revenue. Had utilized this year's budget for other projects. Increased budget from \$200k FYE 22.	Budget Adopted
Gobbi/Waugh Traffic Signal	This project will alleviate traffic for better vehicle flow.	Public Works	Traffic Signal	50724620.80230	18029	Yes	Jarod Thiele	jthiele@cityofukiah.com	Gobbi Street/Waugh Lane	Streets & Rights-of-Way	New	2018	2020	Special Revenue	Yes	Current Revenues	STIP	\$ 112,000	\$ 532,000					\$ 716,000	Rebudgeted. \$112,000 projected to be spent in FYE 19 for Design, balance for Construction.	Budget Adopted	
				50924210.80230		Yes	Jarod Thiele	jthiele@cityofukiah.com	Gobbi Street/Waugh Lane	Streets & Rights-of-Way	New	2018	2020	Special Revenue	Yes	Current Revenues	STP d(1) to cover for City required match.		\$ 72,000								
Gobbi/Main Traffic Signal	This project will alleviate traffic for better vehicle flow.	Public Works	Traffic Signal	50724620.80230	18073	N/A	Jarod Thiele	jthiele@cityofukiah.com	Gobbi Street/Waugh Lane	Streets & Rights-of-Way	New	2018	2020	Special Revenue	No	New Revenues	Will need to apply for STIP funding.					\$ 800,000			\$ 800,000	Rebudgeted. Moved from FYE 22.	Reviewed
Orchard & Main Street Reconstruction Project	This project will improve the streets network. Perkins to Orr Creek, including Main Street.	Public Works	Engineering	12024200.80230	18148	N/A	Tim Eriksen	teriksen@cityofukiah.com	Perkins	Streets & Rights-of-Way	Completed	2019	2020	Special Revenue	Yes	Current Revenues	Measure Y	\$ 1,049,976	\$ 700,000					\$ 1,315,175	Was "Orchard Avenue Overlay Project".	Budget Adopted	
	This project will improve the streets network. Perkins to Orr Creek.	Public Works	Engineering	50024220.80230		N/A	Tim Eriksen	teriksen@cityofukiah.com	Orchard Avenue	Streets & Rights-of-Way	Completed	2019	2020	Special Revenue	Yes	Current Revenues	HUTA	\$ 265,199	\$ 300,000								
Main Street Reconstruction Project	Reconstruct Main Street, from Gobbi to Mill.	Public Works	Engineering	12024200.80230	TBD	N/A	Andrew Stricklin	astricklin@cityofukiah.com	Main Street	Streets & Rights-of-Way	New	2020	2021	Special Revenue	Yes	Current Revenues	Measure Y					\$ 500,000			\$ 500,000	Moved from FYE 22.	Not Reviewed
Clara Avenue Reconstruction Project	Reconstruct Clara Avenue, from State to Orchard.	Public Works	CDBG	12024200.80230	TBD	N/A	Jason Benson	jbenson@cityofukiah.com	Clara Avenue	Streets & Rights-of-Way	New	2021	2022	Grant Funded	Yes	New Revenues	CDBG Funding Opportunity			\$ 2,000,000					\$ 2,000,000		Not Reviewed
Leslie Street Rehabilitation Project	Rehabilitate Leslie Street, Gobbi to Perkins.	Public Works	CDBG	12024200.80230	TBD	N/A	Jason Benson	jbenson@cityofukiah.com	Leslie Street	Streets & Rights-of-Way	New	2020	2021	Grant Funded	Yes	New Revenues	CDBG Funding Opportunity			\$ 1,500,000					\$ 1,500,000		Not Reviewed
Perkins Street Storm Drain and Widening Project	This project will add a storm drain on East Perkins Street and widen the intersection at Orchard Avenue to add another East Bound through lane.	Public Works	Streets	10024620.80230	TBD	N/A	Andrew Stricklin	astricklin@cityofukiah.com	East Perkins Street	Streets & Rights-of-Way	New	2022	2023	Special Revenue	No	New Revenues	Measure Y					\$ 2,277,000			\$ 2,277,000		Not Reviewed
SUB-TOTAL:																		\$ 3,031,052	\$ 8,097,037	\$ 7,650,000	\$ 6,300,000	\$ 7,991,438	\$ 3,260,000	\$ -	\$ 34,240,423		
TOTALS FOR STREETS & RIGHTS-OF-WAY:																		\$ 3,031,052	\$ 8,097,037	\$ 7,650,000	\$ 6,300,000	\$ 7,991,438	\$ 3,260,000	\$ -	\$ 34,240,423		

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VEHICLES, MACHINERY & EQUIPMENT																											
AIRPORT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Replace 20,000 gallon fuel tank with 20,000 gallon Jet A tank	Current tank is a split fuel system, containing both Jet A fuel and AvGas. Conversion to Jet A is necessary to maximize the fuel sources for the airport, and provide better service to its customers.	Airport	Airport	77925200.80100	15042	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Vehicles, Machinery & Equipment	In Progress	2017	2022	Enterprise	Yes	Current Revenues					\$ 150,000				\$ 150,000	Moved from FYE 20. Current revenues may not be adequate, external funding may be necessary.	Budget Adopted
Water Tender - Shared Cost	Current tank is a split fuel system, containing both Jet A fuel and AvGas. Conversion to Jet A is necessary to maximize the fuel sources for the airport, and provide better service to its customers.	Airport	Airport	77925200.80100	V2543	Shared with 100 Parks, 100 Streets, 820 Water, and 840 Wastewater	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	Deferred	2017	2022	Enterprise	Yes	Current Revenues					\$ 10,000				\$ 10,000	Spent over \$15k this past year for rental of a unit. Moved from FYE 21.	Budget Adopted
SUB-TOTAL:																			\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	
COMMUNITY SERVICES DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair.	Community Services	Parks	10022100.80100	V737	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2019	2019	General	No	Current Revenues					\$ 40,000				\$ 40,000	Moved to FYE 22	Reviewed
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair.	Community Services	Parks	10022100.80100	18066	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2020	2020	General	No	Current Revenues						\$ 55,000			\$ 55,000	Moved to FYE 24	Reviewed
Replacement Truck- Building Maintenance	Replacement truck is necessary	Community Services	Building Maintenance	20822500.80100	V2642	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Ave	Vehicles, Machinery & Equipment	Deferred	2019	2020	General	No	Reserves					\$ 48,000				\$ 48,000	Moved to FYE 22.	Reviewed
Forklift Replacement	The forklift at the Civic Center/Annex is very old, failing and needing replacement. It is used to offload freight shipments to the Civic Center, as well as for other needs by a variety of departments. A used forklift will be sought.	Community Services	Building Maintenance	20822500.80100	E1710	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2020	2021	General	No	Current Revenues				\$ 23,000					\$ 23,000	Will consider electric option.	Not Reviewed
Bucket Truck Replacement - Shared Cost	There are currently two bucket trucks, Vehicle #2221, a 1992 Ford F450 which is being put into surplus in fiscal year 2017/2018, and Vehicle #7230, a 1995 Ford F450, which will be kept into service until it is replaced. It is used to trim street and park trees, and also assists in hanging banners which promote City services and activities which benefit the community. Two divisions share the cost: \$100,000 total	Community Services	Parks	10022100.80100	V2224	Shared with 100 Streets	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	Deferred	2019	2020	General	No	Current Revenues					\$ 55,000				\$ 55,000	Moved to FYE 22: Look for surplus from Electric Utility.	Reviewed
Water Tender - Shared Cost	The current water tender no longer meets emission standards and is inoperable. Will be used to water street trees, Riverside Park, fill Vector trucks and be available to support mowing and Fire operations. Five divisions share the cost: \$150,000 total	Community Services	Parks	10022100.80100	V2543	Shared with 100 Streets, 779 Airport, 820 Water, and 840 Wastewater	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	Deferred	2019	2020	Enterprise	No	Current Revenues					\$ 10,000				\$ 10,000	Moved to FYE 21. Reduced amount from \$10k to split cost with Airport based on anticipated use. Spent over \$15k this past year for rental of a unit. Moved from FYE 21.	Reviewed
Ice Skating Rink	Purchase of materials and supplies necessary to build a 40' x 100' ice skating rink. Will include rink floor, all piping & hoses, dashboards, access gates, board anchors, ice Wizard resurfacer, gas powered edger, 300 pairs of rental skates, ice skate sharpener, 95 black rubber mats, vapor barrier, 500 gallons of glycol, ice skate racks and all other necessary ice tools. Chiller and tent would be rented annually. The cost of this purchase is less than the cost of renting the same materials for 2 years.	Community Services	Ice Rink	31422860.80100	18193	N/A	Jake Burgess	jburgess@cityofukiah.com	411 West Clay Street	Vehicles, Machinery & Equipment	New	2020	2021	Enterprise	Yes	Current Revenues					\$ 150,000				\$ 150,000	Purchase will has a positive rate of return within two years. Moved from FYE 21.	Not Reviewed
SUB-TOTAL:																			\$ -	\$ -	\$ 23,000	\$ 303,000	\$ -	\$ 55,000	\$ -	\$ 381,000	
CITY MANAGER DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Parking Meter Replacement	Replacing parking meters.	Electric Utility Department	Economic Development	64012600.80230	18165	N/A	Traci Boyl	tboyll@cityofukiah.com	Downtown	Vehicles, Machinery & Equipment	Deferred	2020	2021	Enterprise	Yes	Current Revenues				\$ 400,000					\$ 400,000	Funded by line of credit loan proceeds being secured by Finance as part of a larger capital improvement funding strategy. Moved from FYE 20 year. Installation will coincide with Streetscape Project.	Budget Adopted
Waste Receptacles	New waste receptacles.	Electric Utility Department	Economic Development	64012600.80230	18166	N/A	Traci Boyl	tboyll@cityofukiah.com	Downtown	Vehicles, Machinery & Equipment	Completed	2019	2020	Enterprise	Yes	Current Revenues	Loan Proceeds	\$ 31,423	\$ 30,000						\$ 61,423		Budget Adopted
SUB-TOTAL:																			\$ 31,423	\$ 30,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 461,423	
ELECTRIC UTILITY DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Electric Meter Replacements	Electric Meter Replacement and cloud based data management system improving customer access to outage information, usage data and provide customer selectable notifications.	Electric Utility Department	Technical Services	80126100.80100	15080	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Vehicles, Machinery & Equipment	In Progress	2018	2022	Enterprise	Yes	Current Revenues		\$ 1,000	\$ 10,000	\$ 500,000	\$ 2,000,000				\$ 2,511,000	Currently in the planning stage.	Budget Adopted
Truck - Supervisor	Replaces a Ford F-150 pickup truck with a projected 120,000 miles at time of replacement.	Electric Utility Department	Distribution	80026120.80100	V3764	N/A	Tim Santo	tsanto@cityofukiah.com	N/A	Vehicles, Machinery & Equipment	Completed	2020	2020	Enterprise	Yes	Current Revenues		\$ 40,054	\$ 41,000						\$ 41,000	Reduced amount for FYE 2020 from \$55k to reflect actuals.	Budget Adopted
Lift	Replaces a high capacity fork lift due to 1. Air quality standards to update/improve engine emissions and 2. Due to the equipment's condition and age.	Electric Utility Department	Distribution	80126100.80100	E1718	N/A	Tim Santo	tsanto@cityofukiah.com	N/A	Vehicles, Machinery & Equipment	New	2021	2021	Enterprise	Yes	Current Revenues					\$ 70,000				\$ 70,000	Moved to FYE 22.	Reviewed
Utility/Inspector Truck	Replaces 2003 F250 with EV Truck	Electric Utility Department	Distribution	80126100.80100	TBD	N/A	Tim Santo	tsanto@cityofukiah.com	N/A	Vehicles, Machinery & Equipment	New	2020	2021	Enterprise	Yes	Current Revenues						\$ 90,000			\$ 90,000	EV options will hit market in FYE 21/22; Planned for FYE 22/23 to ensure quality of vehicle outside of 1st Generation models.	Not Reviewed
SUB-TOTAL:																			\$ 41,054	\$ 51,000	\$ 500,000	\$ 2,070,000	\$ 90,000	\$ -	\$ -	\$ 2,712,000	
FINANCE DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Building Camera DVR System Replacement	The current camera Digital Video Recorder (DVR) system is out of manufacture warranty. This unit will need to be replaced to ensure the required recording of camera footage.	Finance	IT	20913900.80100	18194	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2020	2021	Internal Service	Yes	Current Revenues				\$ 26,000					\$ 26,000		Not Reviewed
Truck - Utility Service Attendant	Current vehicle approaching the end of it's useful life.	Finance	Utility Billing	20513300.80100	TBD	N/A	Lori Martin	lmartin@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2022	2023	Internal Service	No	New Revenues					\$ 35,000				\$ 35,000		Not Reviewed
SUB-TOTAL:																			\$ -	\$ -	\$ 26,000	\$ -	\$ 35,000	\$ -	\$ -	\$ 61,000	

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2019

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

FIRE AUTHORITY																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-Funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Type VI Wildland Fire Engine	This Engine is to replace U-6547, which is a 1999 Ford F-350 with a 120 gpm pump and 250 gallon water tank. The replacement is per NFPA guidelines of 10 years as a frontline, and 10 years as a reserve. The U-6547 will be repurposed as a utility vehicle. The new Wildland Type VI Engine will be equipped with a pump and water tank, and will have compartment space to allow additional medical and rescue gear to be stored. This will allow the vehicle to respond to any type of emergency incident, and will serve as a first out for volunteer and personnel call back response. It will also back-up vehicles E-6465 and E6463 when they are called on an out-of-county assignment, assisting other communities in need.	Fire Authority	City Fire	10021210.74500	V2671	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	In Progress	2018	2028	General	Yes	Current Revenues	Lease purchase. Budgeted payments at 3.75%, 10 years paid semi-annually. Total cost is \$240,000 plus interest.	\$ 29,200	\$ 29,200						\$ 175,200	Other org and object is 10021210.74501. Purchase was approved. UVFA will be taking possession of the vehicle in March 2020.	Budget Adopted
Command/Chief Vehicle	This new Command/Chief vehicle would service as a Division Chiefs vehicle. It will replace C-6805, a 2006 Chevy 2500 HD, with current mileage of 79,511. Following industry standard of NFPA guidelines, this vehicle will be repurposed as a utility vehicle.	Fire Authority	City Fire	10021210.80100	V3165	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2020	2021	General	No	New Revenues									\$ 50,000	Moved to FYE 21. Moved from FYE 21.	Reviewed
Command/Chief Vehicle	The purchase of this new vehicle will serve as Command/Chief vehicle, replacing C-6803, which is a 2006 Ford Expedition, with 113,000 miles. Following the industry standard NFPA guidelines C-6803 will be removed from service and the fleet. C-6803 is currently being used as a Command/Chief vehicle.	Fire Authority	Valley Fire	91721400.80100	18059	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	In Progress	2019	2020	Special Revenue	Yes	Current Revenues	Measure B Funded.	\$ 39,602	\$ 50,000						\$ 50,000	The vehicle has been purchased and is currently being outfitted for service.	Budget Adopted
Auto Extrication Equipment	It is recommended to replace our aging gas powered hydraulic auto extrication equipment, commonly know as the "Jaws Of Life". Replacement units will consist of newer technology battery operated E-Hydraulic extrication equipment. These newer units will eliminate heavy gas powered motors and associated hydraulic lines increasing mobility and range of use. This will be a three year phased purchase to replace the units currently in service.	Fire Authority	City/Valley Fire	91621400.80100 & 25321210.80100	18101	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	Ongoing	2019	2023	Special Revenue	Yes	Current Revenues	Prop. 172	\$ 28,674	\$ 30,000	\$ 31,500	\$ 33,000				\$ 94,500	The first set has been purchased and placed into service.	Budget Adopted
SCBA Compressor	This specialized unit is necessary and mandatory to fill Self-Contained Breathing Apparatus Bottles crucial for the Ukiah Valley Fire Authority to carry out our mission of saving and protecting life, property, and the environment. This unit will be housed at the Central Station and will replace our current mobile air unit, which is currently out of service.	Fire Authority	City Fire	10021210.80100	18195	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2020	2021	General	No	New Revenues									\$ 72,000	This will require new funding. Moved from FYE 21.	Not Reviewed
Utility Transport Vehicle	Due to the increasing number of rescues in the wilderness areas, along with Low Gap Park & the Western Hills Trails. UVFA needs a vehicle capable of traversing these areas to optimize our rescue capabilities, as well as moving equipment and personnel in a timely manner	Fire Authority	City Fire	10021210.80100	E4964	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2020	2021	Grant Funded	No	New Revenues								\$ 40,000	\$ 40,000	Continguent upon receiving grant funding.	Not Reviewed
SCBA/Gear Sanitizer	This unit is critical for sanitation of fire protection gear and equipment used and worn by team members, due to the increasing awareness of cancer causing exposures faced by Fire Personnel. The sanitation of gear and equipment has been proven to reduce the risk to cancer(s). This promotes a safer and healthier work environment.	Fire Authority	City Fire	10021210.80100	18196	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2020	2021	General	No	New Revenues					\$ 28,000				\$ 28,000	This will require new funding. Moved from FYE 21.	Not Reviewed
SUB-TOTAL:																			\$ 68,276	\$ 109,200	\$ 60,700	\$ 212,200	\$ 29,200	\$ 29,200	\$ 69,200	\$ 509,700	
POLICE DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-Funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25			
Replace Damaged Patrol Car	Replace patrol car that was damaged beyond repair as a result of a police pursuit. REMIF had determined that the damage was too costly to repair and declared the vehicle a complete loss. REMIF will be paying to replace the vehicle.	Police	Police	10020210.80100	V4216	N/A	Justin Wyatt	jwyatt@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	Completed	2019	2020	General	Yes	New Revenues	REMIF Reimbursement	\$ 51,259	\$ 51,259						\$ 51,259	To replace vehicle patrol vehicle V4205.	Budget Adopted
Annual Police Car Replacement	Annually the Police Department schedules the replacement of two patrol cars. Typically, a patrol car lasts about 3 years before it reaches the end of it's service life. It takes the department about a year to order, receive and outfit a car for patrol use. By scheduling regular replacement of cars, the department ensures we have enough cars available for use.	Police	Police	10020210.80100	V4209	N/A	Justin Wyatt	jwyatt@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	Ongoing	2018	2024	General	No	New Revenues	May explore financing options.				\$ 100,000	\$ 100,000	\$ 100,000		\$ 300,000	Two Dodge Charger Pursuits planned for FYE 20 fiscal year deferred to FYE 21. However, three vehicles over the past 1.5 years have been replaced by insurance due to collisions. One vehicle replacement recommend by CM for for FYE 20/21. Both vehicles deferred to FYE 22.	Reviewed
Communication Voice Logger	Dispatch uses a digital voice recorder to record all phone calls coming in and going out of Dispatch. It also records all radio traffic on the UPD and FBPD radio channels. These calls and radio recordings are used as evidence in criminal and civil cases, as well as internal quality assurance. The current equipment was purchased ini 2014, and has a 5-year life. Replacement is necessary to insure that the recorder stays up and running with no down time.	Police	Dispatch	20620231.80100	18197	N/A	Tracey Porter	tporter@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2020	2021	General	No	Reserves	Fort Bragg Dispatch Reserve Funds			\$ 16,500					\$ 16,500		Not Reviewed
SUB-TOTAL:																			\$ 51,259	\$ 51,259	\$ 16,500	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 367,759	

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2019

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

PUBLIC WORKS DEPARTMENT																																		
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-Funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status							
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25										
Sweeper Replacement	The existing sweeper, Vehicle #2522, a 2008 Tymco Sweeper, will need to be replaced due to its high use and anticipated hours it will reach. Total cost: \$248,100	Public Works	Streets	10024224.80100	V2524	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2019	2021	General	No	New Revenues	Explore financing options.								\$ 248,100	Moved from FYE 21.	Reviewed							
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Public Works	Streets	10024620.80100	E1001	Shared with 820 Water and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 40,000		\$ 40,000	Moved from FYE 23.	Reviewed							
Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Public Works	Streets	10024620.80100	E1612	Shared with 820 Water and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 22,000		\$ 22,000	Moved from FYE 23.	Reviewed							
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Public Works	Streets	10024620.80100	E1812	Shared with 820 Water and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 70,000		\$ 70,000	Moved from FYE 23.	Reviewed							
Bucket Truck Replacement - Shared Cost	There are currently two bucket trucks, Vehicle #2221, a 1992 Ford F450 which is being put into surplus in fiscal year 2017/2018, and Vehicle #2230, a 1995 Ford F450, which will be kept into service until it is replaced. It is used to trim street and park trees, and also assists in hanging banners which promote City services and activities which benefit the community. Two divisions share the cost. Total cost: \$100,000	Public Works	Streets	10024620.80100	V2224	Shared with 100 Parks	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2019		General	No	Current Revenues				\$ 50,000					\$ 50,000	Moved to FYE 22. Look for surplus from Electric Utility.	Reviewed							
Water Tender - Shared Cost	The current water tender no longer meets emission standards and is inoperable. Will be used to water street trees, Riverside Park, fill Vector trucks and be available to support mowing and Fire operations. Five divisions share the cost: \$150,000 total	Public Works	Streets	10024620.80100	V2543	Shared with 100 Parks, 779 Airport, 820 Water, and 840 Wastewater	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2019	2020	Enterprise	Yes	Current Revenues				\$ 50,000					\$ 50,000	Moved to FYE 21. Spent over \$15k this past year for rental of a unit. Moved from FYE 21.	Reviewed							
Flat Rack Truck	Replace existing Flat Rack Truck due to age and mileage.	Public Works	Streets	10024220.80100	V2236	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2020	2021	General	Yes	Current Revenues					\$ 62,500				\$ 62,500	Moved from FYE 22.	Not Reviewed							
3-yard Dump Truck	Replace existing 3-yard dump truck due to age and mileage.	Public Works	Streets	10024220.80100	TBD	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	General	Yes	Current Revenues						\$ 102,000			\$ 102,000	Moved from FYE 23.	Not Reviewed							
Loader and Dump Truck Replacements	Loader and Dump Truck Replacement for 3 years. This equipment is used to maintain and repair the Infrastructure for our citizens. Total cost: \$686,700	Public Works	Corporation Yard	20824300.80100	18017	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2021	2022	Internal Service	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 750,000		\$ 750,000	Moved from FYE 22.	Reviewed							
SUB-TOTAL: \$																			-	\$	-	\$	-	\$	348,100	\$	62,500	\$	984,000	\$	-	\$	1,384,100	
WATER RESOURCES DEPARTMENT																																		
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-Funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date							Totals	Comments	City Council Status							
												Start	End						19/20	20/21	21/22	22/23	23/24	24/25										
VFD Replacement at Water Treatment Plant	Replace Variable Frequency Drives on various points in the treatment process.	Water Resources	Water Treatment Plant	82027111.80100	18132	N/A	Michelle Whyburn	mwhyburn@cityofukiah.com	Water Treatment Plant	Vehicles, Machinery & Equipment	In Progress	2019	2020	Enterprise	Yes	Current Revenues			\$ 50,000						\$ 50,000	Budget Adopted								
Upgrade SCADA System	This upgrade is necessary in order to update aging infrastructure so we can continue to provide services to our water customers.	Water Resources	Water Treatment Plant	82027111.80100	18050	N/A	Michelle Whyburn	mwhyburn@cityofukiah.com	935 River Road	Vehicles, Machinery & Equipment	New	2019	2020	Enterprise	Yes	Current Revenues			\$ 300,000						\$ 300,000	Budget Adopted								
Replace Water Treatment Plant Service Truck	The current vehicle's useful is expected to be exceeded in future years and will need to be replaced.	Water Resources	Water Treatment Plant	82027111.80100	V3754	N/A	Dave Kirch	dkirch@cityofukiah.com	935 River Street	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues					\$ 50,000				\$ 50,000	Reviewed								
Convert Chlorine Gas to Liquid Chlorine at Water Treatment Plant	This project will replace chlorine gas at the Water Treatment Plant and convert to Liquid Chlorine for safety reasons	Water Resources	Water Treatment Plant	82027111.80100	18133	N/A	Michelle Whyburn	mwhyburn@cityofukiah.com	Water Treatment Plant	Infrastructure	New	2019	2021	Enterprise	Yes	Current Revenues				\$ 50,000	\$ 270,000				\$ 50,000.00	Was budgeted FYE 20, moved to start in FYE 21.	Budget Adopted							
Replace VFD at Ranney Collector	This replacement is necessary in order to update aging infrastructure so the City can continue to provide services to our water customers.	Water Resources	Water Treatment Plant	82027111.80100	18049	N/A	Michelle Whyburn	mwhyburn@cityofukiah.com	935 River Road	Vehicles, Machinery & Equipment	In Progress	2019	2020	Enterprise	Yes	Current Revenues			\$ 100,000						\$ 100,000	Moved to FYE 20.	Budget Adopted							
Replace Water/Sewer Operations Call Truck - Shared Cost	The current vehicle's useful is expected to be exceeded in future years and will need replaced	Water Resources	Water Operations	82027114.80100	V3753	Shared with 840 Sewer	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues					\$ 30,000				\$ 30,000	Reviewed								
Water Meter Replacements	Upgrade aged meter in order to provide increased service efficiency.	Water Resources	Water Operations	82027114.80100	18074	N/A	Jarod Thiele	jthiele@cityofukiah.com	Various	Vehicles, Machinery & Equipment	New	2019	2023	Enterprise	Yes	Current Revenues			\$ 50,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 220,000	Ongoing - reduced FYE 21 from \$50k, added \$50k to FYE 24.	Budget Adopted							
Generators for Water Well and Booster Pump Station	Due to the anticipation of future Public Safety Power Shutoff events caused by PG&E, backup generator will be needed for Water Well 9 and the Booster Pump Station for Pressure Zone two.	Water Resources	Water Operations	82027111.80100	18198	N/A	Dave Kirch	dkirch@cityofukiah.com	Various	Vehicles, Machinery & Equipment	New	2020	2021	Enterprise	Yes	Current Revenues				\$ 160,000					\$ 160,000	Budget Adopted								
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Water Resources	Water Operations	82027114.80100	E1001	Shared with 100 Streets and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 40,000		\$ 80,000	Moved from FYE 23.	Reviewed							
		Water Resources	Sewer Operations	84027221.80100		Shared with 100 Streets and 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 40,000			Moved from FYE 23.	Reviewed							
Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Water Resources	Water Operations	82027114.80100	E1612	Shared with 100 Streets and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 22,000		\$ 88,000	Moved from FYE 23.	Reviewed							
		Water Resources	Sewer Operations	84027221.80100		Shared with 100 Streets and 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 66,000			Moved from FYE 23.	Reviewed							
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Water Resources	Water Operations	82027114.80100	E1812	Shared with 100 Streets and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 70,000		\$ 140,000	Moved from FYE 23.	Reviewed							
		Water Resources	Sewer Operations	84027221.80100		Shared with 100 Streets and 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$ 70,000			Moved from FYE 23.	Reviewed							

*Refer to last page of this document for definition of terms used.

Attachment 2

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

**Refer to last page of this document for definition of terms used.*

Revised with current year updates, next year's budgeted items, and changes due to COVID-19.

Definition of terms used:

Project Name	The name of the project.
Project Description	Provides a description and additional narrative to assist in the understanding of the need and value of the proposed project.
Division	The specific division within the identified department where the expenditure will be made within the budget.
Org/Object	The proposed account code where the expense will be accounted for.
Project Number	The number assigned to track all expenses related to the project.
Allocation to Multi-funds	Indicates if the cost of the proposed cost is shared. In this case, here it will state what other funds are sharing the cost.
Project Status	This indicates whether the project is "NEW", "IN PROGRESS", "ONGOING" or "COMPLETED".
Project Timeline	General calendar year "start" and "end" date.
Funding Source	The Fund the actual expense will come out of.
Funding Identified	"Yes" indicating funding has been identified and will be available, "No" indicating funding has not yet been identified and is unavailable.
Funding Type	"Reserves" indicates it is, or is planned to be, transferred from a reserve account, "Current Revenues" means that the expenditure is anticipated to funded by existing revenues at the time of the purchase, "New Revenues" means that a funding source other than current revenues will be used, including or grant funding or fundraising.
Funding Type Add'l Comments	To further explain, as necessary, the funding type used selected.
Costs to date	Costs spent on the project.
Estimated Costs per Fiscal Year	Costs estimated to be spent in each of the fiscal years.
Totals	The sum of the five year estimate for each project.
Comments	Additional information as needed.
City Council Status	"Not Reviewed" - First time that Council has been presented the project; "Reviewed" - Council has been presented the project during an agendized meeting; "Explore" - Council has reviewed and has asked staff to further explore; "Reviewed and Supported" - Council has reviewed and supports the placement of the project on the CIP Plan; "Budget Adopted" - Council has approved the project through the Council action that takes place through either the full budget adoption process, or through a specific agendized item brought to Council.

REVISION KEY:	Red Font: Additions and revisions since Council's last review.
	Green Font: Further revisions due to COVID-19.

*Refer to last page of this document for definition of terms used.



CITY OF UKIAH MEMORANDUM

Date: May 7, 2020

To: Sage Sangiacomo, City Manager

From: Dan Buffalo, Finance Director 

Subject: Covid-19 Revenue Impact Forecast, City Wide

In response to the COVID 19 pandemic, the Health Officer of Mendocino County issued a county wide shelter in place order on March 18, 2020. This was followed by the Governor's Executive Order (N-33-20), dated March 19, 2020. These orders and their related amendments like other similar orders throughout the United States, effectively closed all non-essential business, including auto dealerships, hotels, restaurants and many retail establishments. Our local economy has and is continuing to contract, as a result of massive decreases in spending and the loss of employment for many of our more vulnerable citizens. Many of the impacts resulting from the Shelter in Place orders will not be known for some time.

Not included in this analysis is the impact on the City's cash flow as a result of the Governor's Executive Order (N-40-20), dated March 30, 2020, providing sales tax payment deferrals for retailers with state-wide sales tax liabilities of less than \$1 million.

The City of Ukiah Finance staff has spent the last several weeks working to understand the impact of this event and developed the following analysis. The following schedule illustrates the estimated losses to revenue City-wide, including losses to enterprise funds.

Phase	Monthly Revenue Loss	Total Revenue Loss	FY 19-20	FY 20-21
Shelter Phase	\$ 639,227	\$ 2,237,294	\$ 2,237,294	\$ -
Early Recovery	426,161	2,556,967	-	2,556,967
Late Recovery	243,246	1,459,475	-	1,459,475
Total		\$ 6,253,736	\$ 2,237,294	\$ 4,016,442

The three phases identified here represents an attempt to categorize the potential financial recovery periods. The shelter phase represents the time period through June 30, 2020. Early recovery is the first six months of the 2021 fiscal year. Late recovery phase is the next six-month period.

Following is a brief summary of the approach and assumptions used.

Approach: Finance staff reviewed each major revenue source, noting developing trends, impacts to specific businesses essential to the related revenue source and economic forecasts provided by our sales tax consultants, HDL Companies, along with other reputable economic forecasting sources.

Assumptions: The economic impacts of the Shelter in Place event will last three and half months. Once the Shelter in Place Orders are lifted the recovery will occur in two phases labeled "early recovery" and "late recovery" each lasting six months. Revenue stream specific assumptions follow.

- **Sales and District Taxes:** Using analysis from HDL Companies, our sales tax consultant, and adjusted for information we have received about specific businesses operating in Ukiah, we have estimated sales tax revenue will suffer a decline of approximately 9% in FY 2020 and an

additional 7% in FY 2021. HDL is projecting significant decreases in statewide sales trends. For example:

Selected Segments	2 Q 2020	FY 2021
Auto and Transportation	-55.00%	-6.30%
Fuel and Service Stations	-50.00%	Flat
Food and Drugs	50.00%	2.00%
General Consumer Goods	-45.00%	-2.50%
Restaurants/Hotels	-60.00%	-6.50%

These decreases will be moderated by increased online sales and additional pool allocations related to the Wayfair decision.

- **Transient Occupancy Tax:** Staff spoke to several larger lodging operators to understand current occupancy rates, reviewed recent transient occupancy tax returns filed for the month of March and estimates from travel industries sources. In the Lodging Update published by HDL Companies, they noted a recent article by Tourism Economics, a company that tracks travel spending, predicting that travel industry revenue is expected to decrease 78% in April and May compared to the same periods in 2019. Many of the City's largest lodging establishments are large national chains, which should slightly moderate the decline. Considering these indicators, we are estimating a 25% decrease in Transient Occupancy Tax revenue for FY 2020 and an additional 40% decrease in FY 2021.
- **Business License Tax:** These taxes have both a flat and sales-based component and are due in January of each year, therefore FY 2020 is not forecasted to be impacted. We are forecasting a 12% decrease for FY 2021, based on anticipated economic trends.
- **Licenses and Permits:** Primarily representing building and related permits, FY 2020 revenue is not anticipated to decline, based on current activity. We are forecasting a 20% decline for FY 2021 based on related sales tax guidance.
- **Charges for Services:** Primarily representing franchise and recreation fees. FY 2020 franchise fees are forecast to be flat when compared to FY 2019. Recreation fees are forecast to decrease 22%, when compared to FY 2019, as a result of the cancelation of classes during the Shelter in Place period. FY 2021 is forecast to decrease an additional 9% from FY 2020 as a result of the effects of the Recovery Periods and anticipated reduces participation related contractions in disposable income.
- **Gas Tax:** FY 2020 and FY 2021 are forecast to decline approximately 15% based on sales tax guidance.
- **All Other Revenue:** Primarily representing investment earnings, FY 2020 and FY 2021 are forecast to decline approximately 10% based on current market conditions.

Special credit for the contents of this analysis and memo go to Ginny Feth-Michel, Assistant Finance Director, and Olga Keough, Controller.



AGENDA SUMMARY REPORT

SUBJECT: Introduction and Adoption of Urgency Ordinance Authorizing the Director of Emergency Services to Waive Zoning Requirements or Standards to Facilitate the Operations of Businesses Affected by Emergency Orders.

DEPARTMENT: City Attorney

PREPARED BY: Darcy Vaughn, Assistant City Attorney

PRESENTER: Darcy Vaughn, Assistant City Attorney

ATTACHMENTS:

1. Powers of Director of Emergency Services Urgency Ordinance Redline
2. Powers of Director of Emergency Services Urgency Ordinance Clean

Summary: The City Council will consider introducing and adopting an urgency ordinance (“Urgency Ordinance”) authorizing the City Manager as Director of Emergency Services to waive zoning requirements or standards to facilitate the operations of businesses affected by federal, state, and local emergency orders.

Background: The Mendocino County Health Officer declared a local health emergency on March 4, 2020. The County Health Officer issued a Recommended Shelter-in-Place Order on March 16, 2020, and a Mandatory Shelter-in-Place Order on March 18, 2020, most recently revised on May 15, 2020. These County orders are part of a larger statewide stay-at-home order issued on March 19, 2020, by Governor Newsom.

Modifications to the Shelter-in-Place Order are guided by health risk and will take a gradual phased approach that includes four stages, referred to as California’s Resilience Roadmap. We are now in Stage 2, where retail (curbside and delivery only), related logistics and manufacturing, office workplaces, limited personal services, outdoor museums, and childcare programs can open with modifications.

It is anticipated that most businesses will need to adapt to operate during the COVID-19 pandemic. Specific modifications to adhere to the Shelter-in-Place Order and Social Distancing requirements will vary depending on guidance prepared for specific industries. Businesses that are not anticipated to reopen until Stage 3 or Stage 4 may need to reconsider their business model entirely in order to stay economically viable.

Regulatory flexibility and streamlining of approval processes could support the implementation of creative adaptations of business operations during the COVID-19 pandemic. Adaptations will likely be industry specific, site specific and differ depending on the proprietor’s approach. For example, restaurants allowed to reopen with less capacity may desire to move tables outdoors and request to waive parking requirements, or serve meals at an off-site location. Likewise, retail shops may wish to move products outdoors or request to waive the maximum sign allowance.

Given these considerations, staff recommends adoption of an ordinance expanding the emergency powers of the City Manager, acting as the Director of Emergency Services, to allow for regulatory flexibility with expedited approval to promote the survival of local businesses during the COVID-19 pandemic, as well as during future local emergencies such as a Public Safety Power Shutoff event.

Discussion: The proposed Urgency Ordinance (Attachments 1 & 2, redline and clean versions) authorizes

the Director of Emergency Services to waive regulatory requirements and standards under the zoning provisions of the City Code to facilitate the survival of local businesses that are burdened by federal, state, and local emergency orders, provided that this waiver does not lead to the businesses engaging in uses that are not suitable and appropriate to the site considering what uses are otherwise allowed in the zoning district. The waiver is temporary and will end with the termination of the emergency at the local level.

The Urgency Ordinance also establishes a procedure for requesting a waiver and appealing denial of that waiver. An interested business will make a written request for a waiver directly to the Director. If the Director denies the waiver, the applicant must file an appeal of that decision within ten (10) days of the date of the decision. The Zoning Administrator will make an initial determination and recommendation to the City Council within seventy-two (72) hours after the applicant files an appeal. The City Council will make a final decision on the appeal at the next regular or special meeting following the issuance of the recommendation from the Zoning Administrator.

Recommended Action: Staff is recommending introduction and adoption of the corresponding Urgency Ordinance, which would go into effect immediately.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Community Development

Approved: 
Sage Sangiacomo, City Manager

ORDINANCE NO. _____**URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE DIRECTOR OF EMERGENCY SERVICES TO WAIVE ZONING REQUIREMENTS AND/OR STANDARDS TO FACILITATE BUSINESS OPERATIONS AFFECTED BY EMERGENCY ORDERS**

The City Council of the City of Ukiah hereby ordains as follows:

SECTION ONE. ADOPTION OF ORDINANCE**SECTION 1. Findings and purpose.**

1. On March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency in the State of California related to the COVID-19 pandemic.
2. On March 4, 2020, the County of Mendocino Health Officer declared a local health emergency and the County of Mendocino Director of Emergency Services proclaimed the existence of a local emergency related to the COVID-19.
3. In light of the COVID-19 pandemic and Governor Newsom's state of emergency proclamation, on March 12, 2020, the Governor issued Executive Order N-25-20, ordering residents to heed any order by local public health officials, "including but not limited to the imposition of social distancing measures, to control the spread of COVID-19".
3. On March 18, 2020, in Resolution No. 2020-14, in response to the Governor's proclamation and the threat of the spread of COVID-19 in the City, the City Council ratified the proclamation of a local emergency pursuant to Government Code Section 8550, et seq., and Ukiah City Code Section 5125.
4. On March 18, 2020, the Mendocino County Health Officer issued a Shelter-in-Place Order, which was revised on March 24, 2020, May 8, 2020, and May 15, 2020.
5. The easing of restrictions in these health orders is anticipated and a return to business operations during COVID-19 will occur in a gradual four-stage phased approach following California's Pandemic Resilience Roadmap.
6. On May 4, 2020 Executive Order N-60-20 directed continued compliance with State Public Health Directives, and the May 7, 2020 State Public Health Officer Order allows for all local health jurisdictions to begin gradual movement into Stage 2. These orders and subsequent related orders restrict the type of business that can operate and how those businesses can provide services and goods due to the risk of COVID-19 infection.
7. The Mendocino County Health Officer has filed for attestation with the State of California, has received authorization for and anticipates moving through Stage 2 at an increased pace.
8. Businesses permitted to open under the Governor's and Mendocino County Health Officer's orders under Stage 2 are required to modify their operations to comply with federal, state, and local directives and guidelines to ensure compliance with Social Distancing Requirements and other COVID-19 risk mitigation measures.

9. Local businesses are an integral part of the community for the jobs, essential services and amenities they provide and the revenues they generate.

10. In order to comply with health orders, the City of Ukiah recognizes that businesses need to have the ability to modify operations which require unique allowances and temporary relief from certain zoning and land use regulations.

11. Local businesses will need to modify operations to adapt to Social Distancing requirements, as well as to meet current market demands, and the specific needs of individual businesses are an unknown.

12. To facilitate the return to business operations, this Urgency Ordinance would authorize the Director of Emergency Services to waive strict application of zoning standards and/or regulations to the extent that such waivers would not result in an increase in general intensity of use beyond that which is generally allowed.

SECTION 2

Section 5122 of Division 6, Chapter 2, Article 3 of the Ukiah City Code is hereby amended to read as follows (unchanged text is omitted and is shown by “* * *):

§5122 POWERS AND DUTIES

The Director is hereby empowered to:

A. Request the City Council to proclaim the existence or threatened existence of a "local emergency" if the City Council is in session, or to issue such proclamation if the City Council is not in session. Whenever a local emergency is proclaimed by the Director, the City Council shall take action to ratify the proclamation within seven (7) days thereafter or the proclamation shall have no further force or effect.

B. Request the Director of the Mendocino Operational Area, the Governor of the State, and the President of the United States to proclaim a "state of emergency" when, in the opinion of the Director, the locally available resources are inadequate to cope with the emergency.

C. Control and direct the effort of the Emergency Organization of the City for the accomplishment of the purposes of this Chapter.

D. Direct cooperation between and coordination of services and staff of the Emergency Organization of the City; and resolve questions of authority and responsibility that may arise.

E. Represent the City in all dealings with public or private agencies on matters pertaining to emergencies.

F. In the event of the proclamation of a local emergency, the proclamation of a state of emergency by the Governor or the Director of the California Office of Emergency Services, or the existence of a state of war emergency, the Director is hereby empowered:

1. To make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; provided, however, such rules and regulations must be confirmed at the earliest possible time by the City Council;

2. To obtain vital supplies, equipment, and such other properties found lacking and needed for the protection of life and property and to make expenditures, binding the City for the fair value thereof and, if required immediately, to commandeer the same for public use;

3. To require emergency services of any City officer or employee and, in the event of the proclamation of emergency or state of war emergency, to command the aid of as many citizens of this community as he or she deems necessary in the execution of his or her duties; such persons shall be entitled to all privileges, benefits, and immunities as are provided by State law for registered disaster service workers;

4. To requisition necessary personnel or material of any City department or agency;

5. To execute all of his or her ordinary power as City Manager, all of the special powers conferred upon him or her by this Chapter or by resolution or emergency plan adopted by the City Council, all powers conferred upon him or her by any statute, by any agreement approved by the City Council, and by any other lawful authority.

G. Designate the order of succession to the Director's office, to take effect in the event the Director is unavailable to attend meetings and otherwise perform duties during an emergency. Such order of succession shall be maintained on file with the City Clerk.

H. Waive zoning requirements and/or standards to facilitate business operations of established businesses affected by emergency orders of federal, state and local government to the extent that such waivers result in uses that are suitable and appropriate for the site considering what is otherwise allowed, as applicable to the zoning district where the use is located. Such waiver would last only until the termination of the local emergency pursuant to Section 5127 of this Code.

1. A business seeking such a waiver shall make a written request directly to the Director for approval.

2. Appeals of the Director's decision as to whether to grant a waiver shall be considered by the Zoning Administrator for an initial determination and recommendation to the City Council. An appeal must be filed with the City Clerk within ten (10) days of the date the decision was made. The Zoning Administrator shall make an initial determination and recommendation to the City Council within seventy-two (72) hours after the appeal is filed. The City Council shall make a final decision on the appeal at the next regular or special meeting following the issuance of the recommendation from the Zoning Administrator.

SECTION TWO. URGENCY ORDINANCE

This Ordinance is hereby declared to be necessary for the immediate preservation of the public peace, health, and safety and will take effect and be in force upon its adoption by a four-fifths (4/5) vote of the members of the Ukiah City Council. The facts constituting the urgency are as follows:

1. On March 4, 2020, the Governor declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 (“COVID-19”). On March 17, 2020, the City's Director of Emergency Services declared a local emergency due to COVID-19, which was ratified by the City Council at its March 18, 2020 City Council meeting.
2. On March 18, 2020, the Health Official of the County of Mendocino issued a Shelter-in-Place Order, which was revised on March 24, 2020, May 8, 2020, and May 15, 2020..
3. On May 4, 2020 the Governor issued Executive Order N-60-20 directing continued compliance with State Public Health Directives, and on May 7, 2020 the State Public Health Officer issued an order allowing all local health jurisdictions to begin gradual movement into Stage 2.
4. The City, County and State economies have been significantly impacted by the shutdown of nonessential businesses, as a result of the COVID-19 pandemic.
5. The specific needs of individual businesses as they return to operations during the COVID-19 pandemic in a gradual phased approach following California’s Pandemic Resilience Roadmap are an unknown. Businesses will likely need to modify operations to adapt to Social Distancing requirements, as well as to meet current market demands, and the City desires to be responsive, flexible, and accommodating to requests from our local business community, while maintaining the safety and wellbeing of the public.
6. It would substantially defeat the purpose of this Ordinance, if the effective date were delayed to permit introduction at one City Council meeting, adoption at a second meeting and a referendum period of 30 days following adoption of the Ordinance.

SECTION THREE

1. CEQA COMPLIANCE. The adoption of this Ordinance is not subject to CEQA pursuant to Sections 15060(c)(2) and 15061(b)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and because there is no possibility that it may have a significant effect on the environment. In addition, adoption of this Ordinance is exempt from requirements of CEQA pursuant to CEQA Guidelines Section 15301 of the State CEQA Guidelines regarding Existing Facilities because it would involve negligible or no expansion of use.

2. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby. The City Council hereby declares that it would have adopted this Ordinance and any section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or otherwise invalid.

Introduced and Adopted on June 3, 2020 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk

ORDINANCE NO. _____

**URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
UKIAH AUTHORIZING THE DIRECTOR OF EMERGENCY SERVICES
TO WAIVE ZONING REQUIREMENTS AND/OR STANDARDS TO
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E. Represent the City in all dealings with public or private agencies on matters pertaining to emergencies.

F. In the event of the proclamation of a local emergency, the proclamation of a state of emergency by the Governor or the Director of the California Office of Emergency Services, or the existence of a state of war emergency, the Director is hereby empowered:

1. To make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; provided, however, such rules and regulations must be confirmed at the earliest possible time by the City Council;

2. To obtain vital supplies, equipment, and such other properties found lacking and needed for the protection of life and property and to make expenditures, binding the City for the fair value thereof and, if required immediately, to commandeer the same for public use;

3. To require emergency services of any City officer or employee and, in the event of the proclamation of emergency or state of war emergency, to command the aid of as many citizens of this community as he or she deems necessary in the execution of his or her duties; such persons shall be entitled to all privileges, benefits, and immunities as are provided by State law for registered disaster service workers;

4. To requisition necessary personnel or material of any City department or agency;

5. To execute all of his or her ordinary power as City Manager, all of the special powers conferred upon him or her by this Chapter or by resolution or emergency plan adopted by the City Council, all powers conferred upon him or her by any statute, by any agreement approved by the City Council, and by any other lawful authority.

G. Designate the order of succession to the Director's office, to take effect in the event the Director is unavailable to attend meetings and otherwise perform duties during an emergency. Such order of succession shall be maintained on file with the City Clerk.

H. Waive zoning requirements and/or standards to facilitate business operations of established businesses affected by emergency orders of federal, state and local government to the extent that such waivers result in uses that are suitable and appropriate for the site considering what is otherwise allowed, as applicable to the zoning district where the use is located. Such waiver would last only until the termination of the local emergency pursuant to Section 5127 of this Code.

1. A business seeking such a waiver shall make a written request directly to the Director for approval.

2. Appeals of the Director's decision as to whether to grant a waiver shall be considered by the Zoning Administrator for an initial determination and recommendation to the City Council. An appeal must be filed with the City Clerk within ten (10) days of the date the decision was made. The Zoning Administrator shall make an initial determination and recommendation to the City Council within seventy-two (72) hours after the appeal is filed. The City Council shall make a final decision on the appeal at the next regular or special meeting following the issuance of the recommendation from the Zoning Administrator.

SECTION TWO. URGENCY ORDINANCE

This Ordinance is hereby declared to be necessary for the immediate preservation of the public peace, health, and safety and will take effect and be in force upon its adoption by a four-fifths (4/5) vote of the members of the Ukiah City Council. The facts constituting the urgency are as follows:

1. On March 4, 2020, the Governor declared a State of Emergency in California due to the threat of Coronavirus Disease 2019 (“COVID-19”). On March 17, 2020, the City's Director of Emergency Services declared a local emergency due to COVID-19, which was ratified by the City Council at its March 18, 2020 City Council meeting.
2. On March 18, 2020, the Health Official of the County of Mendocino issued a Shelter-in-Place Order, which was revised on March 24, 2020, May 8, 2020, and May 15, 2020..
3. On May 4, 2020 the Governor issued Executive Order N-60-20 directing continued compliance with State Public Health Directives, and on May 7, 2020 the State Public Health Officer issued an order allowing all local health jurisdictions to begin gradual movement into Stage 2.
4. The City, County and State economies have been significantly impacted by the shutdown of nonessential businesses, as a result of the COVID-19 pandemic.
5. The specific needs of individual businesses as they return to operations during the COVID-19 pandemic in a gradual phased approach following California’s Pandemic Resilience Roadmap are an unknown. Businesses will likely need to modify operations to adapt to Social Distancing requirements, as well as to meet current market demands, and the City desires to be responsive, flexible, and accommodating to requests from our local business community, while maintaining the safety and wellbeing of the public.
6. It would substantially defeat the purpose of this Ordinance, if the effective date were delayed to permit introduction at one City Council meeting, adoption at a second meeting and a referendum period of 30 days following adoption of the Ordinance.

SECTION THREE

1. CEQA COMPLIANCE. The adoption of this Ordinance is not subject to CEQA pursuant to Sections 15060(c)(2) and 15061(b)(3) of the State CEQA Guidelines, because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and because there is no possibility that it may have a significant effect on the environment. In addition, adoption of this Ordinance is exempt from requirements of CEQA pursuant to CEQA Guidelines Section 15301 of the State CEQA Guidelines regarding Existing Facilities because it would involve negligible or no expansion of use.

2. SEVERABILITY. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby. The City Council hereby declares that it would have adopted this Ordinance and any section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or otherwise invalid.

Introduced and Adopted on June 3, 2020 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Adoption of Resolution Calling for the Holding of a General Municipal Election to be Held on November 3, 2020, and to Consolidate and Request the County Clerk to Conduct Said Election with the Statewide General Election.

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: Kristine Lawler, City Clerk

ATTACHMENTS:

1. Proposed Resolution

Summary: The City Council will consider adopting a resolution that will call for an election to be held on November 3, 2020, for city council candidates and the treasurer, and to request the County Clerk to conduct the municipal election in consolidation with the statewide general election.

Background: The City of Ukiah historically has consolidated its elections with Mendocino County. The estimated cost for providing these election services is \$8,000, depending on how many cities consolidate with the County, and other variables that are unknown at this time. This cost will be budgeted accordingly in the Fiscal Year 2020-2021 Elections budget.

Discussion: In order to conduct an election on November 3, 2020, the City Council must adopt the resolution (Attachment 1) calling for the holding of a general municipal election November 3, 2020, pursuant to Elections Code §10403, and contracting with the County of Mendocino for election services pursuant to Elections Code §10002. The election is necessary to fill the vacancies created by the expiration of two Council terms: Douglas F. Crane and Stephen G. Scalmanini; and one Treasurer's term: Allen Carter.

Recommended Action: Adopt the resolution calling for the holding of a General Election November 3, 2020; to consolidate said Election with the Statewide General Election pursuant to Election Code §10403; and request the Board of Supervisors of the County of Mendocino to request the County Clerk to Conduct the Municipal Election of the City of Ukiah on Tuesday, November 3, 2020, pursuant to Election Code §10002.

BUDGET AMENDMENT REQUIRED: No

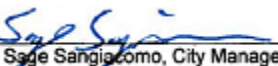
CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: FY 20-21 \$8,000

FINANCING SOURCE: 10012500.52100 - City Clerk Contracted Services

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved: 
Sage Sangiacomo, City Manager

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION NOVEMBER 3, 2020, FOR THE ELECTION OF CITY COUNCIL CANDIDATES AND CITY TREASURER; TO CONSOLIDATE SAID ELECTION WITH THE STATEWIDE GENERAL ELECTION HELD ON THE SAME DATE PURSUANT TO ELECTIONS CODE §10403; AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF MENDOCINO TO REQUEST THE COUNTY CLERK TO CONDUCT THE MUNICIPAL ELECTION OF THE CITY OF UKIAH ON TUESDAY, NOVEMBER 3, 2020, PURSUANT TO ELECTIONS CODE §10002.

WHEREAS,

1. The City Council of the City of Ukiah called a Municipal Election to be held on Tuesday, November 3, 2020; and
2. Elections Code §10403 authorizes the City Council of the City of Ukiah ("City") to request the Mendocino County Board of Supervisors to consolidate a municipal election with the statewide election scheduled for November 3, 2020; and
3. Elections Code §10002 authorizes the Clerk of the County of Mendocino to render specified services relating to the conduct of an election to any city or district which has by resolution requested the Board of Supervisors to permit the County Clerk to render the services, subject to requirements set forth in that section; and
4. Pursuant to Elections Code §10403(3), the City Council acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code §10418; and
5. The City of Ukiah election shall consist of two (2) City Council positions and one (1) City Treasurer position.

NOW, THEREFORE, BE IT RESOLVED that pursuant to the above cited provisions, the Board of Supervisors of the County of Mendocino is hereby requested to permit the County Clerk to perform and render all services and proceedings incidental to and connected with the conduct of the November 3, 2020, Municipal Election of the City of Ukiah with the cooperation and assistance of the City Clerk of the City of Ukiah, such services to include, but not limited to the following:

- a. Establish precinct boundaries to coincide with Statewide Election.
- b. Designate polling locations and appoint election officers.
- c. Notify election officers of their appointment and instruct inspectors concerning their duties.
- d. Appoint and pay election officers.
- e. Arrange for the availability of polling locations, all supplies necessary for casting ballots, and setting up voting booths, if necessary.
- f. Publish lists of precincts, election officers, dates and times polling locations will be open.
- g. Verify signatures appearing on candidates' nomination papers;
- h. Provide sample ballots to each voter.
- i. Receive absent voter applications, accept absent voter ballot returns, retain custody of absent voter ballot, and count absent voter ballots.
- j. Provide Certificate of County Clerk as to result of the Canvass, for approval by the City Council.

BE IT FURTHER RESOLVED, the City Clerk shall be responsible for:

- a. Publication of Notice of Election.
- b. Publication of Candidate Information as required by law.
- c. Distribution and receipt of nomination papers.
- d. Receipt of Candidate Statements and printing deposits.
- e. Receive campaign statements and disclosure statements as required by law.

BE IT FURTHER RESOLVED, in consideration of the services rendered by the County Clerk and described herein, the City of Ukiah agrees to pay the actual direct costs reasonably attributable to the City's Municipal Election, and a ten percent (10%) charge for associated overhead based upon a detailed invoice prepared by the County Clerk and presented to the City for payment, and payment for services due shall be made after billing is submitted by the County of Mendocino.

THE FOREGOING RESOLUTION WAS ADOPTED at a regular meeting of the Ukiah City Council held on the 3rd day of June 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Douglas F. Crane, Mayor

ATTEST:

Kristine Lawler, City Clerk



AGENDA SUMMARY REPORT

SUBJECT: Receive Updates on City Council Committee and Ad Hoc Assignments, and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad Hoc(s).

DEPARTMENT: City Clerk

PREPARED BY: Kristine Lawler, City Clerk

PRESENTER: _____

ATTACHMENTS:

1. 2020 City Council Special Assignments

Summary: City Council members will provide reports and updates on their committee and ad hoc assignments. If necessary, the Council may consider modifications.

Background: City Council members are assigned to a number of committees and ad hoc activities. These assignments are included as Attachment #1.

Discussion: Previously, the City Council discussed having more time allocated to reporting on committee and ad hoc activities. Often, the Council Reports section of the regular agenda is rushed due to impending business (i.e., public hearings), and not enough time is afforded for reports beyond community activities.

In an effort to foster regular updates on committee and ad hoc assignments, this item is being placed on the agenda to provide the City Council members an expanded opportunity to report on assignments and modify assignments as necessary.

Recommended Action: Receive report(s). The Council will consider modifications to committee and ad hoc assignments along with the creation/elimination ad hoc(s).

BUDGET AMENDMENT REQUIRED: No

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: Mayor Crane

Approved: 
Sage Sangiacomo, City Manager

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

COUNTY/REGIONAL OnGoing One + Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Disaster Council	Shall meet a minimum of twice a year at a time and place designated upon call of the chair	Place designated upon call of the chair or, if she/he is unavailable or unable to call such meeting, the first vice chair and then the City Manager or her/his designee.	Emergency Management Coordinator 300 Seminary Ave. Ukiah, CA 95482 467-5765 - Tami Bartolomei	Develop any necessary emergency and mutual aid plans, agreements, ordinances, resolutions, rules, and regulations.	Mulheren Orozco- Alternate	Tami Bartolomei, Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
Greater Ukiah Business & Tourism Alliance	3rd Tuesday of month, 11:30 a.m.	200 S School St. Ukiah, CA 95482	200 S School St. Ukiah, CA 95482	Promotes tourism and works to strengthen and promote the historic downtown and businesses within the greater Ukiah area	Mulheren	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino Council of Governments (MCOG)	1st Monday of month, 1:30 p.m.	Board of Supervisors Chambers 501 Low Gap Road Ukiah, CA	Executive Director 367 N. State Street, Ste. 206 Ukiah, CA 95482 463-1859	Plan and allocate State funding, transportation, infrastructure and project County wide	Brown Mulheren- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino County Inland Water and Power Commission (IWPC)	2nd Thursday of month, 6:00 p.m.	Civic Center 300 Seminary Avenue conference room 5	IWPC Staff P.O. Box 1247 Ukiah, CA 95482 391-7574 - Candace Horsley	Develops coordination for water resources and current water rights: Potter Valley project - Eel River Diversion	Orozco Brown- Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
Mendocino Solid Waste Management Authority (MSWMA)	3rd Thursday of every other month (varies), 10:00 a.m.	Willits Council Chambers	Solid Waste Director 3200 Taylor Drive Ukiah, CA 95482 468-9710	County-wide Solid Waste JPA	Brown Scalmanini- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mendocino Transit Authority (MTA) Board of Directors	Last Wednesday of month, 1:30 p.m.	Alternating locations - Ukiah Conference Center or Fort Bragg, or Point Arena	Executive Director 241 Plant Road Ukiah, CA 95482 462-1422	County-wide bus transportation issues and funding	Mulheren Brown- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
North Coast Opportunities (NCO)	4th Wednesday of month, 2 p.m.	Alternating locations - Ukiah and Lakeport	Ross Walker, Governing Board Chair North Coast Opportunities 413 North State Street Ukiah, CA 95482	Assist low income and disadvantaged people to become self reliant	Bartolomei (appointed 12/19/18)	Tami Bartolomei, Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
North Coast Rail Authority (NCRA)	2nd Wednesday of month, 10:30 a.m.	Various Locations - announced	419 Talmage Road, Suite M Ukiah, CA 95482 463-3280	Provides a unified and revitalized rail infrastructure meeting the freight and passenger needs of the region	Shannon Riley, Deputy City Manager	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Russian River Watershed Association (RRWA)	4th Thursday of month, 9:00 a.m. (only 5 times a year)	Windsor Town Hall	Russian River Watershed Association Attn: Daria Isupov 425 South Main St., Sebastopol, CA 95472 666-4857	Consider issues related to Russian river - plans projects and funding requests	Mulheren Brown- Alternate	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Ukiah Valley Basin Groundwater Sustainability Agency (GSA)	2nd Thursday of month, 1:30 p.m.	Board of Supervisors Chambers; 501 Low Gap Road Ukiah, CA	County Executive Office Nicole French 501 Low Gap Rd., Rm. 1010 Ukiah, CA 95482 463-4441	GSA serves as the Groundwater Sustainability Agency in the Ukiah Valley basin	Crane Mulheren- Alternate	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com
COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Economic Development & Financing Corporation (EDFC)	2nd Thursday of month, 2:00 p.m.	Primarily 631 S. Orchard Street (location varies)	Executive Director 631 South Orchard Avenue Ukiah, CA 95482 467-5953	Multi-agency co-op for economic development and business loan program	Riley (appointed 12/19/18)	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Sun House Guild ex officio	2nd Tuesday of month, 4:30 p.m.	Sun House 431 S. Main St. Ukiah, CA	431 S. Main Street Ukiah, CA 95482 467-2836	Support and expand Grace Hudson Museum	Bartolomei (appointed 12/19/18)	David Burton, Museum Director; 467-2836 dburton@cityofukiah.com

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

Continued - COUNTY/REGIONAL One + Staff Alternate	MTG DATE/TIME	MEETING	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Mendocino Youth Project JPA Board of Directors	3rd Wednesday of month, 7:45 a.m.	776 S. State Street Conference Room		Mendocino Co. Youth Project 776 S. State Street, Ste. 107 Ukiah, CA 95482 707-463-4915	Targets all youth with a focus on drug and alcohol prevention, healthy alternatives and empowering youth to make healthy choices	Noble Waidelich, Police Lieutenant	Noble Waidelich , Police Lieutenant; 463-6249; nwaidelich@cityofukiah.com
Northern California Power Agency (NCPA)	4th Thursday of month, 9:00 a.m. (see calendar from NCPA)	Roseville, CA and other locations		651 Commerce Drive Roseville, CA 95678 916-781-4202	Pool of public utilities for electric generation and dispatch	Crane Grandi - Alternate	Mel Grandi , Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
LOCAL/COUNTY/REGIONAL/LIANS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION		MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Adventist Health Community Advisory Council	Quarterly: Aug. 27, 6:45 a.m. Nov 5, 6:45 a.m.	275 Hospital Drive Ukiah, CA 95482		275 Hospital Drive Ukiah, CA 95482 707-463-7623 Allyne Brown - Allyne.Brown@ah.org	Provides the Adventist Health Ukiah Valley (AHUV) Governing Board and Administration with advice, support, and suggestions on matter of importance to Mendocino, Lake and Sonoma Counties.	Brown	Kristine Lawler , City Clerk, 463-6217 klawler@cityofukiah.com
League of California Cities Redwood Empire Legislative Committee	Prior to Division Meetings, meets 3x in person and then via conference call	Various locations that are announced		Redwood Empire League President; Public Affairs Program Manager (916) 658-8243	Elected city officials and professional city staff attend division meetings throughout the year to share what they are doing and advocate for their interests in Sacramento	Mulheren Brown- Alternate	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
City Selection Committee	Called as required by the Clerk of the Board	BOS Conference Room 501 Low Gap Rd. Rm. 1090 Ukiah, CA		C/O: BOS 501 Low Gap Rd., Rm 1090 Ukiah, CA 95482 463-4441	Makes appointments to LAFCO and Airport Land Use Commission	Mayor	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Investment Oversight Committee	Varies	Civic Center 300 Seminary Ave. Ukiah, CA 95482		Civic Center 300 Seminary Ave. Ukiah, CA 95482	Reviews City investments, policies, and strategies	Crane Alan Carter , Treasurer	Dan Buffalo , Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Library Advisory Board	3rd Wednesdays of alternate months (beginning January), 1:00 p.m.	Various Mendocino County Libraries		Ukiah County Library 463-4491	Review library policy and activities	Mulheren	Kristine Lawler , City Clerk; 463-6217; klawler@cityofukiah.com
Ukiah Players Theater Board of Directors	3rd Tuesday of month, 6:00 p.m	1041 Low Gap Rd Ukiah, CA 95482 462-1210		1041 Low Gap Rd Ukiah, CA 95482 462-1210	To oversee the activities, organization and purpose of the Ukiah Players Theater	Greg Owen , Airport Manager (appointed 12/19/18)	Kristine Lawler , City Clerk; 463-6217 klawler@cityofukiah.com
Ukiah Unified School District (UUSD) Committee	Quarterly	511 S. Orchard, Ste. D Ukiah, CA 95482		511 S. Orchard Ukiah, CA 95482	Information exchange with UUSD Board Chair, Mayor, Superintendent, and City Manager	Mayor, City Manager and Police Chief	Sage Sangiacomo , City Manager; 463-6221 ssangiacomo@cityofukiah.com
Russian River Flood Control District (RRFCD) Liaison	1st Monday of month, 5:30 p.m.	151 Laws Ave., Suite D Ukiah, CA		151 Laws Ave., Ukiah, CA 95482; rrfc@pacific.net; 462-5278	Proactively manage the water resources of the upper Russian River for the benefit of the people and environment of Mendocino County	Mulheren/Orozco White (appointed 12/19/18)	Sean White , Director of Water Resources; 463-5712 swhite@cityofukiah.com
HHSA Advisory Board	2nd Wednesday of month; 9:00 a.m.	Big Sur Room County Department of Social Services		Executive Director Jackie Williams - 462-1934 c/o Ford St. Project 139 Ford St. Ukiah CA 95482	Discussions and possible work on health and human service issues	Brown - Liaison	Shannon Riley , Deputy City Manager; 467-5793 sriley@cityofukiah.com
Mendocino County Local Area Formation Commission (LAFCO)	1st Monday of month, 9:00 a.m.	Board of Supervisors Chambers		Executive Director 200 S. School Street, Ste. 2 Ukiah, CA 95482 463-4470	Required by legislation - planning spheres of influence, annexation, service areas, and special districts	(positions not active) Crane Mulheren- Alternate	Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County Airport Land Use Commission	As needed	BOS Conference Room 501 Low Gap Rd., Rm. 1090, Ukiah, CA		Mendocino County Executive Office 501 Low Gap Rd. Rm. 1010 Ukiah, CA 95482	To formulate a land use compatibility plan, provide for the orderly growth of the airport and the surrounding area, and safeguard the general welfare of the inhabitants within the vicinity	Owen/Schlatter	Greg Owen , Airport Manager; 467-2855; gowen@cityofukiah.com Craig Schlatter , Director of Community Development; 463-6219; cschlatter@cityofukiah.com
Mendocino County 2nd District Liaison	1st Wednesdays of month, 8:00 a.m.	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482		Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the City's 2nd District Supervisor	Brown Crane- Alternate	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com

2020 CITY COUNCIL SPECIAL ASSIGNMENTS

LOCAL/COUNTY/REGIONAL/LIASENS OnGoing One or Two Council and/or Staff	MTG DATE/TIME	LOCATION	MAILING ADDRESS/CONTACT	COMMITTEE FUNCTION	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Fire Executive Committee	2nd Wednesdays of month, 3:45 p.m.	Ukiah Valley Conference Center, 200 S. School Street Ukiah, CA	Stephanie Abba Civic Center 300 Seminary Ave. Ukiah, CA 95482 sabba@cityofukiah.com	Per the recently adopted agreement between the City of Ukiah and the Ukiah Valley Fire Protection District	Orozco/Brown	Doug Hutchison, Fire Chief ; 463-6263; dhutchison@cityofukiah.com
Mendocino County 5th District Liaison	Monthly; TBD	Civic Center Annex conference room #5 411 West Clay St. Ukiah, CA 95482	Civic Center 300 Seminary Ave. Ukiah, CA 95482	To coordinate activities and policy development with the County's 5th District Supervisor	Brown	Sage Sangiacomo , City Manager; 463-6221; ssangiacomo@cityofukiah.com

2020 AD HOC COMMITTEES		
COMMITTEE	ASSIGNED TO	PRINCIPAL STAFF SUPPORT
Electric Grid Operational Improvements	Crane/Scalmanini	Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com
Downtown Parking Management	Mulheren/Brown	Shannon Riley, Deputy City Manager; 467-5793 sriley@cityofukiah.com
Public Works Project Specification Development	Crane/Mulheren	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Uniform Cost Accounting	Crane/Mulheren	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Marbut Study Ad Hoc	Brown/Scalmanini	Justin Wyatt, Police Operations Captain, 463-6760 jwyatt@cityofukiah.com
Cannabis Events	Mulheren/Brown	Tami Bartolomei, Community Services Administrator; 467-5765 tbartolomei@cityofukiah.com
Public Right of Way Related ADA Compliance	Scalmanini/Orozco	Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com
Mayor Rotation Guidelines	Brown/Crane	Kristine Lawler, City Clerk; 463-6217 klawler@cityofukiah.com
2020 Rate Study for Sewer	Brown/Orozco	Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
Budget Development Best Practices and Financial Policy For FY 20/21 Budget	Crane/Brown	Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com Sheri Mannion, Human Resource Director/Risk Manager; 463-6272, smannion@cityofukiah.com
Advance Planning & Policy for Sphere of Influence (SOI), Municipal Service Review (MSR), Annexation, Tax Sharing, Detachment, and Out of Area Service Agreements	Crane/Scalmanini	Sage Sangiacomo, City Manager 463-6221 ssangiacomo@cityofukiah.com Shannon Riley, Deputy City Manager 467-5793 sriley@cityofukiah.com Craig Schlatter, Community Development Director 463-6219 cschlatter@cityofukiah.com Sean White, Director of Water Resources; 463-5712 swhite@cityofukiah.com Tim Eriksen, Public Works Director/City Engineer; 463-6280 teriksen@cityofukiah.com Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com Dan Buffalo, Director of Finance; 463-6220 dbuffalo@cityofukiah.com
2020 Electric Rate Study	Crane/Scalmanini	Mel Grandi, Electric Utility Director; 463-6295 mgrandi@cityofukiah.com