



Special Meeting **AGENDA**

Register for Ukiah City Council Special Budget Meeting at:

<https://attendee.gotowebinar.com/register/1375343218849676304>

After registering, you will receive a confirmation email containing information about joining the webinar. Alternatively, you may view the meeting (without participating) by clicking on the name of the meeting at www.cityofukiah.com/meetings.

June 18, 2020 - 3:00 PM

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

3. UNFINISHED BUSINESS - BUDGET WORKSHOP

- 3.a. Departmental Presentations of the Draft 2020-21 Fiscal Year City Budget and Five-Year Capital Improvement Plan and Adoption of Resolution Approving the Fiscal Year 2020-21 City Budget, and Adoption of the Corresponding Gann Limit Resolution.

Recommended Action: Receive Departmental Presentation and Adoption.

Attachments:

1. Gann Limit Resolution FY 2020-21
2. CIP -5 year-FYE 2021
3. Vehicle & Heavy Equipment Justifications - FYE 2021
4. 2020-21 Budget Resolution - Placeholder

4. NEW BUSINESS

5. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the

Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Kristine Lawler, City Clerk

Dated: 6/12/20



AGENDA SUMMARY REPORT

SUBJECT: Departmental Presentations of the Draft 2020-21 Fiscal Year City Budget and Five-Year Capital Improvement Plan and Adoption of Resolution Approving the Fiscal Year 2020-21 City Budget, and Adoption of the Corresponding Gann Limit Resolution.

DEPARTMENT: Finance **PREPARED BY:** Dan Buffalo, Finance Director, Daphine Harris, Management Analyst
PRESENTER: _____

ATTACHMENTS:

1. Gann Limit Resolution FY 2020-21
2. CIP -5 year-FYE 2021
3. Vehicle & Heavy Equipment Justifications - FYE 2021
4. 2020-21 Budget Resolution - Placeholder

Summary: The Council will receive department presentations of the draft 2020-21 City budget and the City's Five-Year Capital Improvement Program Plan. Council will also consider adopting the annual City of Ukiah Budget for the fiscal year 2020-21 including revenue estimates, appropriations, other financing sources and uses estimates (including transfers) for all funds.

Background: Presented here is the operating and capital budget for the City of Ukiah for the fiscal year 2020-21. This is the first step of the budget adoption process, priming the Council and community for a more detailed budget discussion with departments. The various departments will provide a brief overview of their proposed budgets, the effects of COVID-19, and answer questions from the Council and/or community.

Discussion: As part of this packet, and in preparation of budget discussions with departments, the following are provided:

1. Budget unit pages (OpenGov stories). The Finance Department continues to enhance the usability and navigation of the budget document, turning to the OpenGov platform to deliver the budget document in its entirety. Budget units (departments and divisions) are presented in standardized format in what are called "stories." They are dynamic, navigable web pages designed to be read electronically through a web browser. They offer the reader drill down features so that data can be presented as generally or as granularly as desired.

The best way to access stories is by clicking this link and finding each subsequent link in the table of contents:

<https://stories.opengov.com/ukiahca/published/hKmhWPewF>

This page is the cover of the budget document (in draft), including a table of contents at the bottom. Each budget story can be accessed by clicking on its respective link in the table of contents. As the budget document is further developed, links will be activated for any reader to examine.

The OpenGov platform is best viewed through the Google Chrome web browser. It is a free application and

can be found at the following link, complete with download and installation instructions.

<https://www.google.com/chrome/>

2. Five-year capital improvement program schedule (Attachment 2) and the Vehicle & Heavy Equipment Justifications (Attachment 3).

Further, for Council consideration is the Appropriations (Gann) Limit calculations and associated resolution (Attachment 1). This information is part of the overall budget document.

Staff recommends Council's adoption of the Budget Resolution (Attachment 4) approving the annual City of Ukiah Budget for Fiscal Year 2020-21. If Council needs more time for review and consideration, a special meeting can be scheduled for the following week.

Recommended Action: Receive Departmental Presentation and Adoption.

BUDGET AMENDMENT REQUIRED: N/A

CURRENT BUDGET AMOUNT: N/A

PROPOSED BUDGET AMOUNT: N/A

FINANCING SOURCE: N/A

PREVIOUS CONTRACT/PURCHASE ORDER NO.: N/A

COORDINATED WITH: N/A

Approved:


Sage Sangiacomo, City Manager

RESOLUTION NO. 2020 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING THE FISCAL YEAR 2020-21 APPROPRIATIONS LIMIT FOR THE CITY OF UKIAH

WHEREAS, pursuant to *Government Code* Section 7910, the City Council must, by resolution, establish its appropriations limit for each fiscal year.

NOW, THEREFORE, BE IT RESOLVED THAT the appropriations limit for the City of Ukiah for the 2020-21 Fiscal Year shall be forty-five million, nine hundred and eight thousand, seven hundred and sixty-seven dollars (\$45,908,767). The appropriations subject to this limit are estimated to be thirteen million, four hundred and ninety-six thousand, eight hundred and eighty-seven dollars (\$13,496,887).

This resolution was adopted by the City Council of the City of Ukiah at a regular meeting thereof on the 18th day of June, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

DOUGLAS F. CRANE, Mayor

ATTEST:

KRISTINE LAWLER, City Clerk

EXHIBT A

Gann Limit Calculation

FY 2020-21

Per Capita Cost of Living Change = 3.85 percent
Population Change⁽¹⁾ = -0.1 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.85 + 100}{100} = 1.0385$ (a)

Population converted to a ratio: $\frac{-0.1 + 100}{100} = 0.999$ (b)

Calculation of factor for FY 2019-20: (a) x (b) = 1.0375 (c)

Appropriations Limit, Fiscal Year 2019-20 \$ 44,251,056 (d)

Appropriations Limit, Fiscal Year 2020-21

\$ 45,908,767

[(c) x (d)]

FY 2020-21 appropriations subject to Gann Limit

Tax Revenue	Budget Estimates
Property tax	\$ 1,495,995
Sales tax (1.0% Bradley-Burns)	5,199,630
Measure S/P District Tax	2,748,900
Measure Y District Tax	2,748,900
Transient Occupancy Taxes (TOT)	870,000
Business license tax	364,063
Other governmental taxes	300
Interest earning from taxes	69,099
	<u>\$ 13,496,887</u>

Percentage Use of Appropriations Limit 29.40%

(1) When calculating its appropriation limit, the City may use either the change in population for the City or Mendocino County as a whole.

FACILITIES/BUILDINGS/LAND																											
COMMUNITY SERVICES DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name	Project Contact Email	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status	
												Start	End						20/21	21/22	22/23	23/24	24/25				
Todd Grove Park Pathways	Pathways deteriorating beyond repair, need to be replaced.	Community Services	Parks	10022100.80220	18102	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	Deferred	2019	2022	General	No	New Revenues				\$	150,000			\$	150,000	Moved from FYE 21 due to COVID-19.	Reviewed
McGarvey Park Pathways	Pathways deteriorating beyond repair, need to be replaced.	Community Services	Parks	10022100.80220	18116	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	310 Dora Street	Facilities/Buildings/Land	New	2023	2024	General	No	New Revenues						\$	75,000	\$	75,000	Moved from FYE 22.	Reviewed
McGarvey Park Irrigation	Replace Irrigation System	Community Services	Parks	10022100.80220	18103	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	310 Dora Street	Facilities/Buildings/Land	New	2021	2022	General	No	New Revenues				\$	100,000			\$	100,000	Moved from FYE 24.	Reviewed
Pool Pump House	The pool pump house pool is in need of replacement due to age and general deterioration of the building.	Community Services	Parks	10022100.80220	18012	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	Deferred	2021	2023	General	No	New Revenues	Looking for funding.			\$	50,000	\$	200,000	\$	250,000	Project was formerly called "Pool Block House". Looking for funding. Moved from starting FYE 21.	Reviewed
Riverside Park	State grant to provide some grading, flood surveying, debris removal and planting.	Community Services	Parks	30522250.80220	18014	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	1281 East Gobbi Street	Facilities/Buildings/Land	In Progress	2018	2021	Grant	Yes	New Revenues	Grant funded.	\$	281,695	\$	832,005			\$	1,113,700	RFP for design process is complete 12/2018; Hydrology studies and CEQA complete.	Budget Adopted
Wagenseller Park	In 2017 the Community Development Department began work on a Wagenseller Park Feasibility Analysis. After taking public input the analysis will be completed in 2018. It has been determined through the analysis and other surveys a park is needed in the Wagenseller area. Community Services is working on the necessary steps for developing a park, they are; acquiring property, park planning then construction.	Community Services	Parks	10022100.80220	18063	N/A	Tami Bartolomei	tbartolomei@cityofukiah.com	TBD	Facilities/Buildings/Land	New	2022	2023	Capital Projects	No	New Revenues	Staff is researching acquisition funding along with park development funding to complete the project.				\$	950,000	\$	950,000	Working with RCHDC to determine location along with seeking grant funding.	Reviewed	
Todd Grove Park Wall and Parking Safety Issues	Improve the maintenance plan of the wall, as well as parking safety issues around the park.	Community Services	Parks	10022100.80220	18071	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	1281 East Gobbi Street	Facilities/Buildings/Land	New	2019	2021	General	Yes	New Revenues	Other funding sources being sought.		\$	12,000				\$	12,000	Council refers to Park & Recreation Commission for review and consideration for concept and funding for parking & safety issues. Parks, Recreation and Golf Committee provided staff with some suggested action. Staff continues to research the project. Moved from FYE 20.	Explore
Todd Grove Park and Pool Recreation Facility	Addition of Recreation Building to the Pool Facility where the unusable kiddie pool is. This will eliminate the Splash Pad and Day Camp Office projects from this CIP list. Facility will serve Day Camp, Recreation Classes, Facility Rentals, Trainings, Meetings, Youth Sports Practices and Green Room for Concerts.	Community Services	Parks/Aquatics/Recreation	10022100.80220	TBD	N/A	Jake Burgess	jburgess@cityofukiah.com	511 Park Boulevard	Facilities/Buildings/Land	New	2021	2022	Grant Funded	No	New Revenues	Fundraising to Supplement Costs			\$	350,000			\$	350,000	New project which will eliminate duplication and serve multiple divisions and functions.	Not Reviewed
Civic Center front of building replacement of tile, clean and paint.	Tile missing and/or broken, front of building needs cleaning and painting.	Community Services	Building & Grounds Maintenance	20822500.80220	18106	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	In Progress	2019	2023	General	Yes	New Revenues	Utilizing Building Fund Reserves.			\$	45,000	\$	35,000	\$	80,000	The Civic Center Buildings have been power washed/cleaned. Project deferred. Moved \$45k from FYE 20, and moved \$35k from FYE 21 due to COVID-19.	Budget Adopted
Civic Center Bathroom Tile	The tiles in the bathrooms at the Civic Center have come loose and are creating a tripping hazard. Tile needs to be removed and replaced. Cement floor needs to be treated to exclude calcium intrusion.	Community Services	Building & Grounds Maintenance	20822500.80220	18107	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	Deferred	2019	2022	General	Yes	Current Revenues	Utilizing Building Fund Reserves.			\$	35,000			\$	35,000	Moved to FYE 22.	Reviewed
Bank of America Building Acquisition, Renovation, and Services Relocation	Procurement of BofA building on S. State, rehabilitation, service relocation, and reconfiguration of Civic Center.	Community Services	Building & Grounds Maintenance	20822500.80220	18176	N/A	Shannon Riley	sriley@cityofukiah.com	501 South State Street	Facilities/Buildings/Land	In Progress	2020	2022	External Financing	Yes	New Revenues		(TBD)						\$	-	Council has approved acquisition of building and is aware of estimated rehab costs. Council still needs to review master plan, including transfer of services and reconfiguration of Civic Center admin.	Reviewed and Supported
Security Fencing at Ukiah Police Department Parking/Entrance/Exit Areas	Currently the Ukiah Police Department parks their vehicles, enters and exits the station on the south side of the Civic Center. This area is unsecured and a high security risk to those entering and exiting the building & vehicles. Securing the area with fencing and gates that only UPD and Staff have access to will provide the necessary safety needed for the UPD. Fencing and a gate would be installed near the entrance at Oak Street, follow the driveway to the Civic Center building. An additional gate would be installed near the Fire bay doors closer to Dora Street and run down the driveway back toward Oak Street.	Community Services	Building & Grounds Maintenance	20822500.80220	18187	N/A	Tami Bartolomei	tbartolomei@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	New	2020	2022	Internal Service	No	New Revenues	Possible grant funds to cover part of the cost.			\$	150,000			\$	150,000	Project is contingent on the identification of a non General Fund source. Moved from FYE 21 due to COVID-19.	Not Reviewed
Carpet Replacement - Police Department Offices	The carpet in the Police Department offices is extremely worn with spots that can no longer be removed, along with some areas that are torn.	Community Services	Building & Grounds Maintenance	20822500.80220	18188	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	New	2020	2022	Internal Service	No	New Revenues				\$	51,000			\$	51,000	Moved from FYE 21 due to COVID-19.	Not Reviewed
Picnic Area at Todd Grove Park	The Todd Grove picnic area is in need of replacing the asphalt surface area, barbeque and tables. There is currently \$50,000 in Park Development Funds 25100000.39044 to begin planning and design of the area.	Community Services	Parks	25122100.80220	18013	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	600 Live Oak Avenue	Facilities/Buildings/Land	New	2019	2022	Capital Projects	No	New Revenues	Utilizing Park Development funds. Will also be seeking grant funding.			\$	50,000			\$	50,000	Moved to FYE 22 due to COVID-19.	Budget Adopted
Todd Grove Park Play Equipment Replacement	The State of California Health and Safety Code calls for all public agencies operating playgrounds, shall upgrade their playgrounds by replacement or improvements as necessary. Replacement is necessary due to the age of the equipment, the rising cost of replacement pieces, and safety concerns.	Community Services	Parks	10022100.80220	18009	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	600 Live Oak Avenue	Facilities/Buildings/Land	Ongoing	2019	2021	Grant	No	New Revenues			\$	230,000				\$	230,000	Prop 68 Per Capita Funding. Moved from FYE 20.	Budget Adopted
Playground Equipment Replacement - Oak Manor	Replacement of this equipment is necessary, due to the age and high usage of this equipment, as well as safety concerns. Staff will be seeking grant funds to assist with the cost.	Community Services	Parks	10022100.80220	18010	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	500 Oak Manor Drive	Facilities/Buildings/Land	New	2022	2023	Grant	No	New Revenues	Seeking grant funding.				\$	100,000		\$	100,000	Staff applied for Prop 68 funds for park renovations including new playground equipment. Awards have not been announced.	Reviewed
Softball Fields Restroom Concession Building Roof Replacement	Replace roof at softball fields	Community Services	Parks	30122210.80220	18110	N/A	Jarrold Meyer	jmeyer@cityofukiah.com	901 River Street	Facilities/Buildings/Land	New	2020	2021	General	No	New Revenues		(TBD)						\$	-	Roof currently has some leakage and panels are peeling up. Staff is currently evaluating the project.	Reviewed
Museum Roof-Replacement	Replace the Museum roof. A good portion of the roof is now 30 years old and leaks are appearing in the older part of the building. This year (2019/2020) new leaks were discovered by staff. Additionally, the beams under the front awning are suffering from wood rot, as is a section of the exterior under-roof at the southeast end. Benefits are to ensure protection of the building's exterior and the art and artifacts housed within the buildings, as well as ensure the safety of the visiting public and Museum staff.	Community Services	Museum	10022700.80220	18021	N/A	David Burton	dburton@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	In Progress	2018	2021	General	No	New Revenues	Seek funding assistance for future repairs.	\$	8,636	\$	350,000			\$	358,636	Staff has been working with an architectural consultant for repair major damage to the beams located at the front of the Museum. A bid was released for a temporary beam shoring solution until the roof can be replaced and beams repaired. New leaks were discovered during December and the condition of the beams will worsen over time-they are at a must repair state. Budget moved up from FYE 24.	Reviewed and Supported
Museum Exterior Painting	Museum exterior is in need of painting to ensure on-going protection of the wood surface. According to staff it has been close to ten years since last exterior painting. Major benefits include the protection of a major City asset and the maintaining of the beauty of the building for the public.	Community Services	Museum	10022700.80220	18023	N/A	David Burton	dburton@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	Deferred	2022	2023	General	No	New Revenues	Seek funding assistance.				\$	35,000		\$	35,000	Seek alternate funding. Moved from FYE 21.	Reviewed
Museum LED Lighting	Replace aging gallery lighting fixtures and change out bulbs from halogen to LED. Original fixtures are nearing the end of their life span and failing at an accelerated rate. Currently the Museum has no extra fixtures to spare. LED lighting has the following major benefits: 1) Energy efficiency that can reduce electricity bills by 30-50% annually, plus are more environmentally friendly; 2) Significantly longer lifespan of each bulb reduces amount of time staff spends changing out bulbs and the annual expenditure on bulbs; 3) Greater protection of art work and artifacts as LED bulbs emit far less infrared and ultraviolet rays. This project would require a large expenditure at the beginning, with cost savings in electricity and bulb purchasing leading to greater savings over time.	Community Services	Museum	10022700.80220	18024	N/A	David Burton	dburton@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	New	2019	2021	General	Yes	Current Revenues	Funded by Public Benefits - Demonstration Project		\$	90,000				\$	90,000	Energy audit 95% complete; need to identify lighting vendor to complete audit. Quotes came in higher than expected. Increased amount from \$25k and moved to FYE 21.	Budget Adopted
Security Cameras at Museum	Outdoor security cameras for protection of property.	Community Services	Museum	10022700.80220	18111	N/A	Tami Bartolomei	tbartolomei@cityofukiah.com	431 South Main Street	Facilities/Buildings/Land	Deferred	2019	2022	Special Revenue	No	New Revenues	Seek funding assistance.			\$	20,000			\$	20,000	Seek alternate funding. Budget moved from FYE 21, and increased from \$14k.	Reviewed
Conference Center Exterior Painting	Building exterior needs painting	Community Services	Ukiah Valley Conference Center	73022600.80220	18112	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	New	2022	2023	Enterprise	No	New Revenues					\$	45,000		\$	45,000	Funding not secured, planning for routine maintenance. Moved from FYE 21.	Reviewed

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

Conference Center Floor Repair	Lobby tiles are loose and missing, becoming a safety hazard, need to be replaced.	Community Services	Ukiah Valley Conference Center	73022600.80220	18113	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	Deferred	2019	2022	Enterprise	Yes	Current Revenues							\$ 15,000				\$ 15,000	A lime intrusion has lifted tiles from conference center foyer. Moved from FYE 20 due to COVID-19.	Budget Adopted
Conference Center Security Cameras	Install new security cameras inside and outside the building.	Community Services	Ukiah Valley Conference Center	73022600.80220	18114	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	New	2022	2023	Enterprise	No	New Revenues							\$ 100,000				\$ 100,000	Looking for funding. Split out cameras as it's own project.	Reviewed
Conference Center Security	Security keyless door lock entry.	Community Services	Ukiah Valley Conference Center	73022600.80220	18189	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	New	2020	2022	Enterprise	No	New Revenues							\$ 30,000				\$ 30,000	Recent theft and safety concerns. Split out the cardlock from the cameras. Moved from FYE 21 due to COVID-19.	Reviewed
Conference Center Bathroom Repair	Replace bathroom counter tops and sinks.	Community Services	Ukiah Valley Conference Center	73022600.80220	TBD	N/A	Kerry Randall	krandall@cityofukiah.com	200 South School Street	Facilities/Buildings/Land	New	2021	2022	Enterprise	No	New Revenues							\$ 25,000				\$ 25,000		Not Reviewed
SUB-TOTAL:																		\$ 290,331	\$ 1,514,005	\$ 1,071,000	\$ 1,465,000	\$ 75,000	\$ -	\$ -	\$ 4,415,336				
ELECTRIC UTILITY DEPARTMENT																													
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status			
												Start	End						20/21	21/22	22/23	23/24	24/25						
Electric Utility Service Center - Remodel & Facility Improvements	Provides offices and warehouse facilities for the Electric Utility Dept. to better serve the community. Currently offices are located in 40 year old temporary modular buildings with no foundation. The electrical construction and maintenance materials are stored in an uninsulated unsealed tin building.	Electric Utility Department	Administration	80126100.80220	17023	N/A	Diann Lucchetti	dlucchetti@cityofukiah.com	1350 Hastings Road	Facilities/Buildings/Land	In Progress	2017	2024	Enterprise	Yes	Current Revenues		\$ 80,000	\$ 1,800,000	\$ 120,000	\$ 30,000	\$ 10,000		\$ 1,960,000	Expanded scope including re-roof task. Reduced FYE 20 by \$1.550 mil and moved into FYE 21.	Reviewed and Supported			
Renewable Resource Development - Solar	Renewable energy development for the Utility's resource portfolio in meeting the States green energy mandates.	Electric Utility Department	Administration	80126100.80220	ECC01	N/A	Mel Grandi	mgrandi@cityofukiah.com	1350 Hasting Road	Facilities/Buildings/Land	In Progress	2018	2025	Enterprise	Yes	Current Revenues		\$ 55,000	\$ 1,700,000	\$ 50,000	\$ 1,000,000	\$ 50,000	\$ 1,000,000	\$ 3,855,000	Rebudgeted to insure replacement roofing system meets building, solar and grading requirements. Moved \$1.2 mil out of FYE 20, and moved into FYE 21.	Reviewed and Supported			
Hydroelectric Plant Warehouse, Shop and Restroom	Needed to store hydro specialized plant materials, spare parts, provides staff workspace and restroom/sink facilities.	Electric Utility Department	Technical Services	80126100.80230	18038	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Facilities/Buildings/Land	In Progress	2018	2022	Enterprise	Yes	Current Revenues			\$ 190,000					\$ 190,000	Moved from FYE 21 due to COVID-19.	Budget Adopted			
Substation Site Development	Evaluate the need and sites available to construct a future electrical substation to serve future loads based on planning forecasts of the City's growth.	Electric Utility Department	Technical Services	80126100.80230	18046	N/A	Mel Grandi	mgrandi@cityofukiah.com	TBD	Facilities/Buildings/Land	New	2020	2023	Enterprise	Yes	Current Revenues			\$ 20,000	\$ 300,000				\$ 320,000	\$20 k moved from FYE 21, and \$300k from FYE 22 due to COVID-19.	Reviewed			
Gobbi Material Yard	Material storage yard, driveway and fence improvements	Electric Utility Department	Construction	80126100.80230	18117	N/A	Tim Santo	tsanto@cityofukiah.com	Gobbi Orchard	Facilities/Buildings/Land	New	2019	2021	Enterprise	Yes	Current Revenues		\$ 45,000						\$ 45,000	Moved from FYE 20 due to COVID-19.	Budget Adopted			
SUB-TOTAL:																		\$ 135,000	\$ 3,545,000	\$ 380,000	\$ 1,330,000	\$ 60,000	\$ 1,000,000	\$ -	\$ 6,370,000				
FINANCE DEPARTMENT																													
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status			
												Start	End						20/21	21/22	22/23	23/24	24/25						
Card Lock Phase II	The Police Department is in need of providing a more controlled, secure environment for their officers and employees. Card lock provides access security to all entrances and exits using key fobs and access cards. This is already installed in the Civic Center and Annex and is providing a high level of access security. This would provide additional Public Safety as well.	Finance	IT	20822500.80220	15019	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Facilities/Buildings/Land	Deferred	2020	2022	Internal Service	No	Current Revenues				\$ 85,000				\$ 85,000	This would be an expansion to the existing Card Lock system. Moved from FYE 21 due to COVID-19.	Reviewed			
SUB-TOTAL:																		\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ 85,000					
PUBLIC WORKS DEPARTMENT																													
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status			
												Start	End						20/21	21/22	22/23	23/24	24/25						
HVAC Upgrade - Garage	The garage's heating and air is inefficient, old and needs to be upgraded. An upgrade will provide economical benefits in energy savings.	Public Works	Corporation Yard	20824300.80220	18018	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Facilities/Buildings/Land	Deferred	2020	2023	Internal Service	Yes	Internal Service				\$ 52,000			\$ 52,000	Look for alternative energy sources as part of the consideration of this project. Moved from FYE 21 due to COVID-19.	Reviewed				
Corporation Yard Rehabilitation	Conduct a needs assessment to determine the best and most effective way to rehabilitate the Corporation Yard for the Water, Sewer, Street and Fleet Maintenance.	Public Works	Corporation Yard	20824300.80220	18190	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Facilities/Buildings/Land	New	2022	2023	Internal Service	No	New Revenues				\$ 50,000			\$ 50,000	Needs Assessment for Corp Yard Facility Moved from FYE 21 due to COVID-19.	Not Reviewed				
SUB-TOTAL:																		\$ -	\$ -	\$ -	\$ 102,000	\$ -	\$ -	\$ 102,000					
WATER RESOURCES DEPARTMENT																													
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status			
												Start	End						20/21	21/22	22/23	23/24	24/25						
Upgrade HVAC Units on Buildings - WWTP	Upgrade HVAC units in Operations and Equipment Buildings due to parts being unavailable.	Water Resources	Wastewater Treatment Plant	84027225.80220	18129	N/A	Dave Kirch	dkirch@cityofukiah.com	300 Plant Road	Facilities/Buildings/Land	New	2020	2022	Enterprise	Yes	Current Revenues			\$ 150,000				\$ 150,000		Reviewed				
Upgrade HVAC Units on Buildings - WTP	Due to aging infrastructure upgrades are needed to the HVAC system at the Water Treatment Plant	Water Resources	Water Treatment Plant	82027113.80220	TBD	N/A	Dave Kirch	dkirch@cityofukiah.com	935 River Street	Facilities/Buildings/Land	New	2022	2023	Enterprise	Yes	Current Revenues				\$ 70,000			\$ 70,000		Not Reviewed				
SUB-TOTAL:																		\$ -	\$ -	\$ 150,000	\$ 70,000	\$ -	\$ -	\$ 220,000					
TOTALS FOR FACILITIES/BUILDINGS/LAND :																		\$ 425,331	\$ 5,059,005	\$ 1,686,000	\$ 2,967,000	\$ 135,000	\$ 1,000,000	\$ 11,192,336					

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

INFORMATION TECHNOLOGY																										
FINANCE DEPARTMENT																										
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status
												Start	End						20/21	21/22	22/23	23/24	24/25			
Utility Billing CIS Replacement	The current utility billing software is becoming obsolete. Replacement is necessary.	Finance	Utility Billing	20513300.54320	18062	N/A	Lori Martin	lmartin@cityofukiah.com	300 Seminary Avenue	Information Technology	In Progress	2018	2021	Enterprise	Yes	Reserves	Funding specific to department.		\$ 600,000				\$ 600,000	Procurement of Project Management services is in process. Pushing actual CIS acquisition to FYE 21.	Budget Adopted	
Core - 4 Cisco 3750 Switches - End of Life - Replacements	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They are nearing end-of-life, as warranty and support runs out during this time-frame.	Finance	IT	20913900.80100	17044	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2019	2023	Internal Service	Yes	Current Revenues		\$ 54,399		\$ 100,000		\$ 154,399	Cisco extended the warranty of two of the switches, so the cost ended up much lower than originally anticipated. Costs to date reflect encumbered funds.	Budget Adopted		
Checkpoint Firewall Replacement - With Palo Alto ASA Checkpoint Firewall Replacement	The City of Ukiah utilizes a Checkpoint perimeter firewall to protect our network from outside threats that can originate from the internet. Equipment and services provided in the agreement include: Detects and controls application usage • Identifies, allows, blocks or limits usage of applications, and features within them which enables safe Internet use while protecting against threats and malware • Leverages the world's largest application library with more than 6,600 web 2.0 applications Supports advanced Identity awareness for stress-free policy enforcement • Creates granular policy definitions per user and group • Integrates seamlessly with Active Directory and protects our environments containing social media and internet applications • Provides the benefits of application control and intrusion protection (IPS), as well as extensibility support for additional security capabilities. This system will be at end of life in 2021 and up for replacement. We will replace this with a Palo Alto ASA Firewall.	Finance	IT	20913900.80100	17045	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2020	2021	Internal Service	No	Current Revenues		\$ 120,000				\$ 120,000		Reviewed		
Redundant Internet Gateway (Fail-over Load Balancer)	Our current AT&T Internet gateway provides service to all of the City of Ukiah departments for Internet access, as well as Public Safety access to law enforcement websites and other important services. If service fails, we do not have a failover scenario in place. A failover scenario would involve an additional Internet Gateway with a different Internet service provider (ISP). If one ISP fails, the gateway would failover to the alternate one available. This would ensure service availability, virtually 100% of the time.	Finance	IT	20913900.80100	17046	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2020	2023	Internal Service	No	Current Revenues			\$ 166,800	\$ 48,400		\$ 215,200	Moved from FYE 21 due to COVID-19.	Reviewed		
Dell Compellent Storage - 5 year cyclic end of life replacement	The Dell Compellent Storage serves as our main live data storage for the City of Ukiah. It is used in conjunction with our four Virtual Machine Hosts, which control and offer resources to all of our virtual servers. This basically contains the majority of our production servers upon which all City of Ukiah data services reside. In addition, our VMM (Virtual Machine Manager) server operates as stated. It manages all of the virtual servers within the infrastructure. Dell-4 VM Hosts & Virtual Machine Manager Server - 5 year cyclic - end of life - replacement (Refinance)) \$290,000 at approximately \$59,000/year x 5 years.	Finance	IT	20913900.80100	17047	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	On-going	2021	2023	Internal Service	No	Current Revenues			\$ 59,000	\$ 59,000		\$ 118,000	Department is exploring cloud storage solution where a portion of this may not be necessary.	Reviewed		
Cisco Access Switch EOL Replacement	These switches connect the City's computers, phones, printers, and Wi-Fi units into the core infrastructure. The switches allow these devices to connect to the Internet and internal servers. They will be End-Of-Life and will no longer be supported by the manufacture.	Finance	IT	20913800.80100	18100	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2022	2023	Internal Service	No	Current Revenues				\$ 180,000		\$ 180,000		Reviewed		
Cisco Nexus Switch EOL Replacement	These switches are the center core of our network infrastructure. They serve as data conduits for all City of Ukiah operations. They will be end-of-life, as warranty and support runs out during this time-frame.	Finance	IT	20913900.80100	TBD	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2024	2025	Internal Service	No	Current Revenues					\$ 110,000	\$ 110,000		Not Reviewed		
SUB-TOTAL:																		\$ 54,399	\$ 720,000	\$ 225,800	\$ 387,400	\$ -	\$ 110,000	\$ 1,497,599		
POLICE DEPARTMENT																										
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status
												Start	End						20/21	21/22	22/23	23/24	24/25			
Mobile Computer Terminals and Wireless Routers Replacement	The Ukiah Police Department has utilized Mobile Computer Terminals within Police vehicles since 2006, to reduce radio communications and provide officers with access to enhanced data. As reporting requirements increase and the need for field data entries rise the need for this technology will increase as well. The Mobile Computer Terminals use a Mobile Wireless Router to transmit and receive information. The hardware currently in use was deployed in 2015 and will soon not be warranty supported, the software and operating system will be outdated and not supported, and the system overall will be approaching end of life.	Police	Police	10020210.80100	TBD	N/A	Justin Wyatt	jwyatt@cityofukiah.com	300 Seminary Avenue	Information Technology	New	2022	2023	General	No	Current Revenues				\$ 125,000		\$ 125,000		Not Reviewed		
SUB-TOTAL:																		\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000		
TOTALS FOR INFORMATION TECHNOLOGY:																		\$ 54,399	\$ 720,000	\$ 225,800	\$ 512,400	\$ -	\$ 110,000	\$ 1,622,599		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

INFRASTRUCTURE																											
AIRPORT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name	Project Contact Email	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status	
												Start	End						20/21	21/22	22/23	23/24	24/25				
Runway 15-33 Pavement Reduction (Construction Phase 2)	Runway 15-33 is currently 4,451 feet long and 150 feet wide. The project will be for the construction of the 75-foot reduced width runway pavement. New pavement marking will be applied. Pavement is 31 years old.	Airport	Airport	77825200.80230	18032	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2019	2021	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.	\$ 1,900,000					\$ 1,900,000	The FAA has made cost and project scope adjustments. 90% FAA Grant, 5% Caltrans. Moved from FY 19/20 due to FAA funding timing.	Budget Adopted		
Precision Approach Path Indicator Lights and Runway End Identifier Lights	Purchase and installation of Precision Approach Path Indicator Lights and Runway End Identifier Lights on both ends of Runway 15-33 (RA).	Airport	Airport	77825200.80230	18159	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	In Progress	2019	2021	Enterprise	Yes	New Revenues	FAA Grant Funding.	\$ 293,285	\$ 356,715				\$ 650,000	Reimbursable agreement, ultimately funded by FAA Grant. The FAA has made cost and project scope adjustments. Moved to FY 20/21, and cost has increased by \$50k.	Budget Adopted		
Pavement Rehabilitation of Taxiways A, A3 and A5 - Design	This project is for the design of Taxiways A (4,540'x55'), A3 (250'x45'), and A5 (250'x45') pavement rehabilitation assumed to be a crack fill, seal and slurry.	Airport	Airport	77825200.80230	18034	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2022	2023	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.			\$ 148,385			\$ 148,385	The FAA has made cost and project scope adjustments. Moved from FY 21/22, and increased by \$88,385.	Reviewed and Supported		
Pavement Rehabilitation of Taxiways A, A3 and A5 - Construction	This project will cover construction to rehabilitate pavements of Taxiways A (4,540'x55'), A3 (250'x45') and A5 (250'x45').	Airport	Airport	77825200.80230	18035	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2024	2025	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.			\$ 1,339,200			\$ 1,339,200	The FAA has made cost and project scope adjustments. Moved from FY 22/23, and increased by \$839,200.	Reviewed and Supported		
Taxiways B & D Demolition, (Construction Phase 2)	Taxiways B & D demolition; construction of new Taxiways A2 and A4, and Runway 33 Blast Pad (Construction Phase 2).	Airport	Airport	77825200.80230	18033	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Infrastructure	New	2020	2021	Enterprise	Yes	New Revenues	Contingent upon FAA Grant Funding.	\$ 1,375,425					\$ 1,375,425	The FAA has made cost and project scope adjustments.	Not Reviewed		
SUB-TOTAL:																			\$ 293,285	\$ 3,632,140	\$ -	\$ 148,385	\$ -	\$ 1,339,200	\$ 5,413,010		
ELECTRIC UTILITY DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status	
												Start	End						20/21	21/22	22/23	23/24	24/25				
Upgrade fish hatchery pumps and controls (Hydro)	Control upgrades to provide expanded abilities: 1. Remote control and monitoring from the Fish Hatchery and 2. Emergency station light and power backup to the hydro plant.	Electric Utility Department	Technical Services	80126100.80230	18037	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	New	2020	2022	Enterprise	Yes	Current Revenues			\$ 25,000	\$ 200,000				\$ 225,000		Reviewed	
Automate Station Light & Power, Pump & Generator Controls (Hydro)	Hydro Plant control and power upgrades to automate emergency station light and power and hatchery backup pumps.	Electric Utility Department	Technical Services	80126100.80230	18118	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	New	2020	2021	Enterprise	Yes	Current Revenues			\$ 80,000					\$ 80,000		Budget Adopted	
Community Power Management Projects	Power pedestal replacement program goals includes reducing energy loss, improve lighting/access control, safety and availability of power in public places. Includes charging stations and power pedestals.	Electric Utility Department	Administration	80126100.80230	18040	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	On-going	2018	2022	Enterprise	Yes	Current Revenues		\$ 25,000	\$ 60,000	\$ 60,000				\$ 145,000	Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project.	Budget Adopted	
Fairgrounds 4160 to 12,000 volt Conversion	Replaces existing low voltage (4160V) system with 12,000 Volt primary rated cable and transformers and secondary conductor. Fairgrounds to provide USERC specified metering and underground duct. Removes existing low voltage (4160V) system.	Electric Utility Department	Distribution	80126100.80230	18041	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	In Progress	2019	2023	Enterprise	Yes	Current Revenues		\$ 30,000	\$ 150,000	\$ 150,000	\$ 75,000			\$ 375,000	Rebudgeted to reflect workforce scheduling allocation due to the Oak Manor Undergrounding project. Reduced amount for FYE 20 by \$120k, and changed funding in FYE 22 & 23.	Budget Adopted	
Substation and Hydroelectric Plant Control, Protection and Communication Systems Replacement	Replace the Mendocino Hydro control, protection and communication systems hardware, program and coding for hydro specific automation control. The existing systems are outdated with limited after-market support and no new replacement part availability.	Electric Utility Department	Technical Services	80126100.80230	18042	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	In Progress	2017	2024	Enterprise	Yes	Current Revenues		\$ 20,000	\$ 175,000		\$ 25,000	\$ 80,000		\$ 280,000	Reduced amount in FYE 20 by \$105k, added funding in FYE 21 & 22.	Budget Adopted	
Underground Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, wood pole testing and replacement, system capacity improvements and protection, control, monitoring and communication enhancements.	Electric Utility Department	Distribution	80126100.80230	18043	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	On-going	2018	2025	Enterprise	Yes	Current Revenues		\$ 175,000	\$ 230,000	\$ 230,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 1,165,000		Budget Adopted	
Overhead Capital System Improvements (<\$50,000 each)	Transformer replacement and upgrades, system capacity improvements and protection, control, monitoring and Communication enhancements.	Electric Utility Department	Distribution	80126100.80230	18044	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Infrastructure	On-going	2018	2025	Enterprise	Yes	Current Revenues		\$ 52,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	Reduced FYE 20 by \$140k, and reduced all future years to \$250k/yr.	Budget Adopted	
Gobbi St. Undergrounding Phase 3: Overhead to Underground	Relocates or undergrounds overhead electric, phone and cable TV utilities along Gobbi and State Streets.	Electric Utility Department	Distribution	80126100.80230	18045	N/A	Cindy Sauers	csauers@cityofukiah.com	Gobbi Street (Orchard to State)	Infrastructure	In Progress	2018	2021	Enterprise	Yes	Current Revenues		\$ 600,000	\$ 470,000					\$ 470,000	Revised FYE 20 from \$500k, added cost for FYE 21.	Budget Adopted	
Governor speed control & Valve Upgrades (Hydro)	Upgrades to the governor sensing, controller and feedback transducers to improve performance and reliability. Existing governor controls frequently are out of service due to failure or adjustment.	Electric Utility Department	Technical Services	80126100.80230	18047	N/A	James O'Brien	jobrien@cityofukiah.com	1229 Lake Mendocino Drive	Infrastructure	New	2020	2023	Enterprise	Yes	Current Revenues				\$ 200,000	\$ 180,000			\$ 380,000	Moved from beginning FYE 21 due to COVID-19.	Reviewed	
State St. Undergrounding Phase 4: Overhead to Underground	Relocates or undergrounds overhead electric, phone and cable TV utilities - State Street from Mill to Clay.	Electric Utility Department	Distribution	80126100.80230	18048	N/A	Cindy Sauers	csauers@cityofukiah.com	South State Street	Infrastructure	New	2021	2021	Enterprise	Yes	Current Revenues		\$ 200,000						\$ 200,000	All non electric Undergrounding is based on Rule 20 guidelines. Project was started earlier (was originally 22/23) to coincide with Streetscape Project.	Reviewed	
Oak Manor Dr. Overhead to Underground Conversion	Install cable and associated equipment for replacing the overhead facilities	Electric Utility Department	Distribution	80126100.80230	18121	N/A	Scott Bozzoli	sbozzoli@cityofukiah.com	Oak Manor Dr.	Infrastructure	New	2021	2022	Enterprise	Yes	Current Revenues				\$ 200,000				\$ 200,000	Reduced amount from \$500k, moved from FYE 21.	Reviewed	
Policy and Legislated System Modifications	System design, equipment and installation to conform to mandated industry standards. Proposed fire mitigation requirements require selected equipment to be replaced or protected to reduce fire risk.	Electric Utility Department	Distribution	80126100.80230	18124	N/A	Cindy Sauers	csauers@cityofukiah.com	Various	Infrastructure	New	2019	2025	Enterprise	Yes	Current Revenues		\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000		\$ 600,000	Reduced amount for FYE 20 from \$80k, and amounts from \$200k FYE 22 onward.	Budget Adopted	
Hydroelectric Plant Transfer Trip Upgrade	Upgrade existing and provide redundancy for Hydro transfer trip circuit	Electric Utility Department	Technical Services	80126100.80230	18125	N/A	James O'Brien	jobrien@cityofukiah.com	Hydroplant	Infrastructure	New	2019	2020	Enterprise	Yes	Current Revenues		\$ 3,000	\$ 195,000					\$ 195,000	Reduced amount for FYE 20 from \$225k, and added funds to FYE 21.	Reviewed	
SUB-TOTAL:																			\$ 905,000	\$ 2,035,000	\$ 1,390,000	\$ 865,000	\$ 665,000	\$ 585,000	\$ 5,565,000		
PUBLIC WORKS DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status	
												Start	End						20/21	21/22	22/23	23/24	24/25				
Landfill Closure	This project will permanently close the Landfill Disposal site per Federal Mandates.	Public Works	Landfill	70224500.80230	18025	N/A	Tim Eriksen	teriksen@cityofukiah.com	3100 Vichy Springs Road	Infrastructure	In Progress	2018	2021	Enterprise	Yes	Current Revenues			\$ 10,343,287					\$ 10,343,287	Project specifics will require additional Council review. Moved from FYE 20 to FYE 21.	Budget Adopted	
SUB-TOTAL:																			\$ -	\$ 10,343,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,343,287	
WATER RESOURCES DEPARTMENT																											
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status	
												Start	End						20/21	21/22	22/23	23/24	24/25				
Henderson Lane Water Main Replacement	Project is needed in order to upgrade a failing water main. This is needed in order to provide potable water to the Water customers.	Water Resources	Water Treatment Plant	82227113.80230	18051	N/A	Jarod Thiele	jthiele@cityofukiah.com	Henderson Lane	Infrastructure	In Progress	2018	2022	Enterprise	Yes	Current Revenues		\$ 15,800		\$ 150,000				\$ 165,800	Design Complete. Moved from FYE 20 to FYE 21 due to COVID-19.	Budget Adopted	
Water Main Replacements	Plan for water main replacements throughout the City.	Water Resources	Water Operations	82027113.80230	18072	N/A	Jarod Thiele	jthiele@cityofukiah.com	Various	Infrastructure	On-going	2020	2024	Enterprise	No	Current Revenues			\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000		\$ 6,000,000		Reviewed	
Phase 4 Recycled Water	This project will provide an additional irrigation source for City Parks, Golf Course, Cemetery and Schools. This will reduce the demand on the potable water system and reduce discharge to the Russian River	Water Resources	Recycled Water	83027330.80230	18052	N/A	Sean White	swhite@cityofukiah.com	Brush Street to Golf Course	Infrastructure	New	2019	2025	Enterprise	Yes	New Revenues	Will be funded by grant/loan.	\$ 43,700					\$ 18,500,000	\$ 18,543,700	Environmental documentation is complete. Design began in December, 2018. Modified funding comments to eliminate a shared cost with Sewer. Moved budget from FYE 21. Moved from FYE 22 due to COVID-19 - feasibility still under review.	Reviewed and Supported	
Chlorine Residual Valve/Alarm on Discharge	Engineering and installation. Critical safety valve to monitor the outflow of chlorinated water into the river.	Water Resources	Wastewater Treatment Plant	84027225.80230	18054	N/A	David Kirch	dkirch@cityofukiah.com	300 Plant Road	Infrastructure	New	2018	2022	Enterprise	Yes	Current Revenues				\$ 150,000				\$ 150,000	Rebudgeting. Moved from FYE 20.	Budget Adopted	
Dora Street Utility Improvement Project- Water & Sewer	This project will replace the sewer main on Dora Street from Mill Street to Grove Avenue as well as all sewer laterals	Water Resources	Sewer Operations	84427221.80230	18127	N/A	Jarod Thiele	jthiele@cityofukiah.com	Dora Street	Infrastructure	New	2020	2022	Enterprise	Yes	Current Revenues				\$ 400,000				\$ 400,000	Contingent upon rate study. Moved from FYE 21. Note that rate study based on happening in FYE 21.	Reviewed	
	This project will replace the water main on Dora Street from Mill Street to Grove Avenue as well as all hydrant, valves and service connections		Water Operations	82227111.80230		N/A	Jarod Thiele	jthiele@cityofukiah.com	Dora Street	Infrastructure	New	2020	2022	Enterprise	Yes	Current Revenues				\$ 800,000						Moved from FYE 21.	Reviewed
Replace Heat Exchangers	This project will replace deteriorating heat exchangers for the operation of the Digester and Boilers	Water Resources	Wastewater Treatment Plant	84024225.80230	18131	N/A	Dave Kirch	dkirch@cityofukiah.com	300 Plant Road	Infrastructure	New	2020	2024	Enterprise	Yes	Current Revenues						\$ 750,000		\$ 750,000	Moved from FYE 21 due to COVID-19. .	Reviewed	
Rehabilitation of Zone 2 Booster Pump Station	Upgrade the enclosure and electrical components in the structure enclosing the booster pump for Pressure Zone 2 to increase reliability and security	Water Resources	Water Operations	82227113.80230	TBD	N/A	Dave Kirch	dkirch@cityofukiah.com	Golf Course	Infrastructure	New	2022	2025	Enterprise	Yes	Current Revenues						\$ 50,000		\$ 50,000	Moved from FYE 23 due to COVID-19.	Not Reviewed	
Replace Water Main on Low Gap Street	Replace the 16 inch steel water main from North State Street to North Bush Street concurrent with Phase 4 of the Recycled Water Project	Water Resources	Water Operations	82227113.80230	TBD	N/A	Don Brown	dwbrown@cityofukiah.com	Low Gap Street	Infrastructure	New	2021	2025	Enterprise	Yes	Current Revenues						\$ 500,000		\$ 500,000	Moved from FYE 22 due to COVID-19.	Not Reviewed	
Replace Various Water Mains	Replace water mains on Clay Street, Pine Street, Spring Street, etc.	Water Resources	Water Operations	82227113.80230	TBD	N/A	Don Brown	dwbrown@cityofukiah.com	Various	Infrastructure	New	2022	2025	Enterprise	Yes	Current Revenues			\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000		\$ 1,000,000	Removed budget from FYE 21 due to COVID-19.	Not Reviewed	
Replace Sewer Main on Low Gap Street	Replace the 15 inch and 6 inch sewer main from North State Street to North Bush Street concurrent with Phase 4 of the Recycled Water Project	Water Resources	Sewer Operations	84427222.80230	TBD	N/A	Don Brown	dwbrown@cityofukiah.com	Low Gap Street	Infrastructure	New	2021	2025	Enterprise	Yes	Current Revenues						\$ 500,000		\$ 500,000	Moved from FYE 22 due to COVID-19.	Not Reviewed	

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

Reseal Wash Water Basins	Remove and Replace Seal on Wash Water Basins	Water Resources	Wastewater Treatment Plant	84027225.80230	18192	N/A	Alan Hodge	ahodge@cityofukiah.com	300 Plant Road	Infrastructure	New	2020	2021	Enterprise	Yes	Current Revenues				\$ 40,000				\$ 40,000		Not Reviewed
Upgrade PLC's	Upgrade old Programmable Logic Controls.	Water Resources	Wastewater Treatment Plant	84027225.80230	TBD	N/A	Alan Hodge	ahodge@cityofukiah.com	300 Plant Road	Infrastructure	New	2021	2024	Enterprise	Yes	Current Revenues					\$ 200,000		\$ 200,000	Moved from FYE 22 due to COVID-19.	Not Reviewed	
Recondition Levees	Recondition the levees on the Percolation Ponds.	Water Resources	Wastewater Treatment Plant	84027225.80230	TBD	N/A	Alan Hodge	ahodge@cityofukiah.com	300 Plant Road	Infrastructure	New	2021	2025	Enterprise	Yes	Current Revenues						\$ 200,000	\$ 200,000	Eliminated \$200k for 2 prior years due to COVID-19.	Not Reviewed	
SUB-TOTAL:																	\$ 59,500	\$ 1,540,000	\$ 3,250,000	\$ 1,750,000	\$ 2,700,000	\$ 20,000,000	\$ 29,299,500			
TOTALS FOR INFRASTRUCTURE :																	\$ 1,257,785	\$ 17,550,427	\$ 4,640,000	\$ 2,763,385	\$ 3,365,000	\$ 21,924,200	\$ 50,620,797			

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

STREETS & RIGHTS-OF-WAY																										
PUBLIC WORKS DEPARTMENT																										
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status
												Start	End						20/21	21/22	22/23	23/24	24/25			
Dora Street Utility Improvement Project	This project will replace the water main, sewer main and reconstruct the street on Dora Street from Mill Street to Grove Avenue	Public Works	Engineering	12024200.80230 50024220.80230	18127	Yes	Jarod Thiele	jthiele@cityofukiah.com	Dora Street	Streets & Rights-of-Way	New	2021 2021	2022 2022	Special Revenue Special Revenue	Yes Yes	Current Revenues Current Revenues	Measure Y Gas Tax			\$ 2,000,000 700,000				\$ 2,700,000	Moved from FYE 21, and added \$700k to Measure Y cost.	Reviewed
East Clay Street Improvement Project	This project will improve East Clay Street from Main Street to the Railroad Crossing in order to facilitate the development of the new Courthouse site. This project includes water, sewer, pedestrian facilities and drainage facilities as well as reconstruction of the street section.	Public Works	Engineering	12024200.80230	18128	No	Tim Eriksen	teriksen@cityofukiah.com	Clay Street	Streets & Rights-of-Way	New	2022	2023	Special Revenue	No	New Revenues	Measure Y				\$ 750,000		\$ 750,000	Introduced and discussed at the January 16, 2019 Council meeting. Moved from FYE 21.	Reviewed	
Street Striping	This will update striping on streets in selected areas.	Public Works	Engineering	12024200.80230	18150	N/A	Jarod Thiele	jthiele@cityofukiah.com	Various Streets	Streets & Rights-of-Way	Completed	2019	2024	Special Revenue	Yes	Current Revenues	Measure Y	\$ 44,104		\$ 60,000	\$ 60,000	\$ 60,000		\$ 180,000	Ongoing work. Eliminated FYE 21 due to COVID-19.	Budget Adopted
Orr Street Bridge	This project will improve the bridge on Orr Street at Orr Creek.	Public Works	Engineering	12024200.80230	18065	Yes	Tim Eriksen	teriksen@cityofukiah.com	Orr Street at Orr Creek	Streets & Rights-of-Way	In Progress	2019	2023	Capital Projects	Yes	Reserves	Measure Y and CDBG Funding Opportunity			\$ 140,000	\$ 150,000			\$ 544,438	Direction by Council was to develop the option for a pedestrian bike bridge with access for service and emergency vehicles only; look into options and cost for getting a turn-around on the south side; bring back cost scenarios for decking; and work with Wagenseller group with design options and budget. FYE 2020 budgeted funds were	Budget Adopted
		Public Works	Engineering	25124220.80230		Yes	Tim Eriksen	teriksen@cityofukiah.com	Orr Street at Orr Creek	Streets & Rights-of-Way	In Progress	2019	2023	Capital Projects	Yes	New Revenues			\$ 254,438							
Low Gap Road and North Bush Street Roundabout	This project will complete the environmental, ROW, and design phases for a roundabout at Low Gap Road and N. Bush St. Construction phase not currently funded.	Public Works	Engineering	50724620.80230	15024	N/A	Tim Eriksen	teriksen@cityofukiah.com	Low Gap Road and N. Bush St.	Streets & Rights-of-Way	In Progress	2019	2021	Special Revenue	Yes	Current Revenues	\$110k Design Funded, Construction Funding Not Approved.		\$ 750,000				\$ 750,000	Design authorized, but project requires additional Council review. Moved from FYE 22, and reduced from \$1.5 mil due to COVID-19.	Reviewed and Supported	
Slurry Seal Project	This project will improve the Streets network.	Public Works	Engineering	12024200.80230	18151	N/A	Daniel Flores	dflores@cityofukiah.com	Various Streets	Streets & Rights-of-Way	In Progress	2019	2024	Special Revenue	Yes	Current Revenues	Measure Y		\$ 400,000	\$ 400,000	\$ 200,000	\$ 200,000		\$ 1,200,000	Going out to bid. Budget will be utilizing FYE 21 anticipated revenue. Had utilized this year's budget for other projects. Increased budget from \$200k FYE 22.	Reviewed
Gobbi/Main Traffic Signal	This project will alleviate traffic for better vehicle flow.	Public Works	Traffic Signal	50724620.80230	18073	N/A	Jarod Thiele	jthiele@cityofukiah.com	Gobbi Street/Waugh Lane	Streets & Rights-of-Way	New	2018	2023	Special Revenue	No	New Revenues	Will need to apply for STIP funding.				\$ 800,000		\$ 800,000	Moved from FYE 22 due to COVID-19.	Reviewed	
Main Street Reconstruction Project	Reconstruct Main Street, from Gobbi to Mill.	Public Works	Engineering	12024200.80230	TBD	N/A	Andrew Stricklin	astricklin@cityofukiah.com	Main Street	Streets & Rights-of-Way	New	2020	2023	Special Revenue	Yes	Current Revenues	Measure Y				\$ 500,000		\$ 500,000	Moved from FYE 22 due to COVID-19.	Not Reviewed	
Clara Avenue Reconstruction Project	Reconstruct Clara Avenue, from State to Orchard.	Public Works	CDBG	12024200.80230	TBD	N/A	Jason Benson	jbenson@cityofukiah.com	Clara Avenue	Streets & Rights-of-Way	New	2020	2021	Grant Funded	Yes	New Revenues	CDBG Funding Opportunity		\$ 2,000,000				\$ 2,000,000		Not Reviewed	
Leslie Street Rehabilitation Project	Rehabilitate Leslie Street, Gobbi to Perkins.	Public Works	CDBG	12024200.80230	TBD	N/A	Jason Benson	jbenson@cityofukiah.com	Leslie Street	Streets & Rights-of-Way	New	2020	2021	Grant Funded	Yes	New Revenues	CDBG Funding Opportunity		\$ 1,500,000				\$ 1,500,000		Not Reviewed	
Perkins Street Storm Drain and Widening Project	This project will add a storm drain on East Perkins Street and widen the intersection at Orchard Avenue to add another East Bound through lane.	Public Works	Streets	10024620.80230	TBD	N/A	Andrew Stricklin	astricklin@cityofukiah.com	East Perkins Street	Streets & Rights-of-Way	New	2022	2023	Special Revenue	No	New Revenues	Measure Y				\$ 2,277,000		\$ 2,277,000		Not Reviewed	
SUB-TOTAL:																		\$ 44,104	\$ 4,650,000	\$ 3,300,000	\$ 4,991,438	\$ 260,000	\$ -	\$ 13,201,438		
TOTALS FOR STREETS & RIGHTS-OF-WAY:																		\$ 44,104	\$ 4,650,000	\$ 3,300,000	\$ 4,991,438	\$ 260,000	\$ -	\$ 13,201,438		

*Refer to last page of this document for definition of terms used.

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

VEHICLES, MACHINERY & EQUIPMENT																																	
AIRPORT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Replace 20,000 gallon fuel tank with 20,000 gallon Jet A tank	Current tank is a split fuel system, containing both Jet A fuel and Avgas. Conversion to Jet A is necessary to maximize the fuel sources for the airport, and provide better service to its customers.	Airport	Airport	77925200.80100	15042	N/A	Greg Owen	gowen@cityofukiah.com	1411 South State Street	Vehicles, Machinery & Equipment	In Progress	2017	2022	Enterprise	Yes	Current Revenues				\$	150,000			\$	150,000	Moved from FYE 20. Current revenues may not be adequate, external funding may be necessary.	Budget Adopted						
Water Tender - Shared Cost	Current tank is a split fuel system, containing both Jet A fuel and Avgas. Conversion to Jet A is necessary to maximize the fuel sources for the airport, and provide better service to its customers.	Airport	Airport	77925200.80100	V2543	Shared with 100 Parks, 100 Streets, 820 Water, and 840 Wastewater	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	Deferred	2017	2022	Enterprise	Yes	Current Revenues				\$	10,000			\$	10,000	Spent over \$15k this past year for rental of a unit.	Budget Adopted						
SUB-TOTAL:																			\$	-	\$	-	\$	160,000	\$	-	\$	-	\$	-	\$	160,000	
COMMUNITY SERVICES DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair.	Community Services	Parks	10022100.80100	V737	N/A	Jarrod Meyer	jmeyer@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2019	2022	General	No	Current Revenues				\$	40,000			\$	40,000	Moved to FYE 22	Reviewed						
Replacement Truck	Replacement of vehicles that are no longer cost effective to repair.	Community Services	Parks	10022100.80100	18066	N/A	Jarrod Meyer	jmeyer@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2020	2024	General	No	Current Revenues							\$	55,000	\$	55,000	Moved to FYE 24	Reviewed					
Replacement Truck- Building Maintenance	Replacement truck is necessary	Community Services	Building Maintenance	20822500.80100	V2642	N/A	Kerry Randall	krandall@cityofukiah.com	300 Seminary Ave	Vehicles, Machinery & Equipment	Deferred	2019	2022	General	No	Reserves				\$	48,000			\$	48,000	Moved to FYE 22.	Reviewed						
Forklift Replacement	The forklift at the Civic Center/Annex is very old, failing and needing replacement. It is used to offload freight shipments to the Civic Center, as well as for other needs by a variety of departments. A used forklift will be sought.	Community Services	Building Maintenance	20822500.80100	E1710	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2020	2021	General	No	Current Revenues		\$	23,000					\$	23,000	Will consider electric option.	Not Reviewed						
Bucket Truck Replacement - Shared Cost	There are currently two bucket trucks, Vehicle #2221, a 1992 Ford F450 which is being put into surplus in fiscal year 2017/2018, and Vehicle #2230, a 1995 Ford F450, which will be kept into service until it is replaced. It is used to trim street and park trees, and also assists in hanging banners which promote City services and activities which benefit the community. Two divisions share the cost: \$100,000 total	Community Services	Parks	10022100.80100	V2224	Shared with 100 Streets	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	Deferred	2019	2022	General	No	Current Revenues				\$	55,000			\$	55,000	Look for surplus from Electric Utility.	Reviewed						
Water Tender - Shared Cost	The current water tender no longer meets emission standards and is inoperable. Will be used to water street trees, Riverside Park, fill Vector trucks and be available to support mowing and Fire operations. Five divisions share the cost: \$150,000 total	Community Services	Parks	10022100.80100	V2543	Shared with 100 Streets, 779 Airport, 820 Water, and 840 Wastewater	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	Deferred	2019	2022	Enterprise	No	Current Revenues				\$	10,000			\$	10,000	Reduced amount from \$10k to split cost with Airport based on anticipated use. Spent over \$15k this past year for rental of a unit. Moved from FYE 21 due to COVID-19.	Reviewed						
Ice Skating Rink	Purchase of materials and supplies necessary to build a 40' x 100' ice skating rink. Will include rink floor, all piping & hoses, dasherboards, access gates, board anchors, Ice Wizard resurfacer, gas powered edger, 300 pairs of rental skates, ice skate sharpener, 95 black rubber mats, vapor barrier, 500 gallons of glycol, ice skate racks and all other necessary ice tools. Chiller and tent would be rented annually. The cost of this purchase is less than the cost of renting the same materials for 2 years.	Community Services	Ice Rink	31422860.80100	18193	N/A	Jake Burgess	jburgess@cityofukiah.com	411 West Clay Street	Vehicles, Machinery & Equipment	New	2020	2022	Enterprise	Yes	Current Revenues				\$	150,000			\$	150,000	Purchase will have a positive rate of return within two years. Moved from FYE 21 due to COVID-19.	Not Reviewed						
SUB-TOTAL:																			\$	-	\$	23,000	\$	303,000	\$	-	\$	55,000	\$	-	\$	381,000	
CITY MANAGER DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Parking Meter Replacement	Replacing parking meters.	Electric Utility Department	Economic Development	64012600.80230	18165	N/A	Traci Boyl	tboyl@cityofukiah.com	Downtown	Vehicles, Machinery & Equipment	Deferred	2020	2021	Enterprise	Yes	Current Revenues			\$	400,000				\$	400,000	Funded by line of credit loan proceeds being secured by Finance as part of a larger capital improvement funding strategy. Moved from FYE 20 year. Installation will coincide with Streetscape Project.	Budget Adopted						
SUB-TOTAL:																			\$	-	\$	400,000	\$	-	\$	-	\$	-	\$	-	\$	400,000	
ELECTRIC UTILITY DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Electric Meter Replacements	Electric Meter Replacement and cloud based data management system improving customer access to outage information, usage data and provide customer selectable notifications.	Electric Utility Department	Technical Services	80126100.80100	15080	N/A	Cindy Sauers	csauers@cityofukiah.com	Ukiah Electric System	Vehicles, Machinery & Equipment	In Progress	2018	2022	Enterprise	Yes	Current Revenues		\$	1,000	\$	500,000	\$	2,000,000		\$	2,501,000	Currently in the planning stage.	Budget Adopted					
Lift	Replaces a high capacity fork lift due to 1. Air quality standards to update/improve engine emissions and 2. Due to the equipment's condition and age.	Electric Utility Department	Distribution	80126100.80100	E1718	N/A	Tim Santo	tsanto@cityofukiah.com	N/A	Vehicles, Machinery & Equipment	New	2021	2022	Enterprise	Yes	Current Revenues				\$	70,000			\$	70,000	Moved to FYE 22.	Reviewed						
Utility/Inspector Truck	Replaces 2003 F250 with EV Truck	Electric Utility Department	Distribution	80126100.80100	TBD	N/A	Tim Santo	tsanto@cityofukiah.com	N/A	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues						\$	90,000		\$	90,000	EV options will hit market in FYE 21/22; Planned for FYE 22/23 to ensure quality of vehicle outside of 1st Generation models.	Not Reviewed					
SUB-TOTAL:																			\$	1,000	\$	500,000	\$	2,070,000	\$	90,000	\$	-	\$	-	\$	2,661,000	
FINANCE DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Building Camera DVR System Replacement	The current camera Digital Video Recorder (DVR) system is out of manufacture warranty. This unit will need to be replaced to ensure the required recording of camera footage.	Finance	IT	20913900.80100	18194	N/A	Michael Ingwell	mingwell@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2020	2021	Internal Service	Yes	Current Revenues			\$	26,000				\$	26,000		Not Reviewed						
Truck - Utility Service Attendant	Current vehicle approaching the end of it's useful life.	Finance	Utility Billing	20513300.80100	TBD	N/A	Lori Martin	lmartin@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2022	2023	Internal Service	No	New Revenues						\$	35,000		\$	35,000		Not Reviewed					
SUB-TOTAL:																			\$	-	\$	26,000	\$	-	\$	35,000	\$	-	\$	-	\$	61,000	
FIRE AUTHORITY																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Command/Chief Vehicle	This new Command/Chief vehicle would service as a Division Chiefs vehicle. It will replace C-6805, a 2006 Chevy 2500 HD, with current mileage of 79,511. Following industry standard of NFPA guidelines, this vehicle will be repurposed as a utility vehicle.	Fire Authority	City Fire	10021210.80100	V3165	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2020	2022	General	No	New Revenues				\$	50,000			\$	50,000	Moved from FYE 21 due to COVID-19.	Reviewed						
Auto Extrication Equipment	It is recommended to replace our aging gas powered hydraulic auto extrication equipment, commonly know as the "Jaws Of Life". Replacement units will consist of newer technology battery operated E-Hydraulic extrication equipment. These newer units will eliminate heavy gas powered motors and associated hydraulic lines increasing mobility and range of use. This will be a three year phased purchase to replace the units currently in service.	Fire Authority	City/Valley Fire	91621400.80100 & 25321210.80100	18101	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	Ongoing	2019	2022	Special Revenue	Yes	Current Revenues	Prop. 172	\$	28,674	\$	31,500	\$	33,000		\$	64,500	The first set has been purchased and placed into service.	Budget Adopted					
SCBA Compressor	This specialized unit is necessary and mandatory to fill Self-Contained Breathing Apparatus Bottles crucial for the Ukiah Valley Fire Authority to carry out our mission of saving and protecting life, property, and the environment. This unit will be housed at the Central Station and will replace our current mobile air unit, which is currently out of service.	Fire Authority	City Fire	10021210.80100	18195	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2020	2022	General	No	New Revenues				\$	72,000			\$	72,000	This will require new funding. Moved from FYE 21 due to COVID-19.	Not Reviewed						
Utility Transport Vehicle	Due to the increasing number of rescues in the wilderness areas, along with Low Gap Park & the Western Hills Trails. UFVA needs a vehicle capable of traversing these areas to optimize our rescue capabilities, as well as moving equipment and personnel in a timely manner	Fire Authority	City Fire	10021210.80100	E4964	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2024	2025	Grant Funded	No	New Revenues						\$	40,000	\$	40,000	Contingent upon receiving grant funding.	Not Reviewed						
SCBA/Gear Sanitizer	This unit is critical for sanitation of fire protection gear and equipment used and worn by team members, due to the increasing awareness of cancer causing exposures faced by Fire Personnel. The sanitation of gear and equipment has been proven to reduce the risk to cancer(s). This promotes a safer and healthier work environment.	Fire Authority	City Fire	10021210.80100	18196	N/A	Doug Hutchison	dhutchison@cityofukiah.com	1500 South State Street	Vehicles, Machinery & Equipment	New	2021	2022	General	No	New Revenues				\$	28,000			\$	28,000	This will require new funding. Moved from FYE 21 due to COVID-19.	Not Reviewed						
SUB-TOTAL:																			\$	28,674	\$	31,500	\$	183,000	\$	-	\$	-	\$	40,000	\$	254,500	

FIVE YEAR CAPITAL IMPROVEMENT PLAN*
JULY 2020

POLICE DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Annual Police Car Replacement	Annually the Police Department schedules the replacement of two patrol cars. Typically, a patrol car lasts about 3 years before it reaches the end of it's service life. It takes the department about a year to order, receive and outfit a car for patrol use. By scheduling regular replacement of cars, the department ensures we have enough cars available for use.	Police	Police	10020210.80100	V4209	N/A	Justin Wyatt	jwyatt@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	Ongoing	2021	2025	General	No	New Revenues	May explore financing options.			\$	100,000	\$	100,000	\$	100,000	\$	300,000	Two Dodge Charger Pursuits planned for FYE 20 fiscal year deferred to FYE 21. However, three vehicles over the past 1.5 years have been replaced by insurance due to collisions. One vehicle replacement was recommended by CM for FYE 20/21, but both vehicles deferred to FYE 22 due to COVID-19.	Reviewed				
Communication Voice Logger	Dispatch uses a digital voice recorder to record all phone calls coming in and going out of Dispatch. It also records all radio traffic on the UPD and FBPD radio channels. These calls and radio recordings are used as evidence in criminal and civil cases, as well as internal quality assurance. The current equipment was purchased in 2014, and has a 5-year life. Replacement is necessary to insure that the recorder stays up and running with no down time.	Police	Dispatch	20620231.80100	18197	N/A	Tracey Porter	tporter@cityofukiah.com	300 Seminary Avenue	Vehicles, Machinery & Equipment	New	2020	2021	General	No	Reserves	Fort Bragg Dispatch Reserve Funds		\$	16,500					\$	16,500		Not Reviewed					
SUB-TOTAL:																		\$	-	\$	16,500	\$	100,000	\$	100,000	\$	100,000	\$	-	\$	316,500		
PUBLIC WORKS DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Sweeper Replacement	The existing sweeper, Vehicle #2522, a 2008 Tymco Sweeper, will need to be replaced due to its high use and anticipated hours it will reach. Total cost: \$248,100	Public Works	Streets	10024224.80100	V2524	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2019	2022	General	No	New Revenues	Explore financing options.			\$	248,100				\$	248,100	Moved from FYE 21 due to COVID-19.	Reviewed					
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Public Works	Streets	10024620.80100	E1001	Shared with 820 Water and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2024	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	40,000		\$	40,000	Moved from FYE 23 due to COVID-19.	Reviewed					
Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Public Works	Streets	10024620.80100	E1612	Shared with 820 Water and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2024	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.			\$	22,000			\$	22,000	Moved from FYE 23 due to COVID-19.	Reviewed						
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Public Works	Streets	10024620.80100	E1812	Shared with 820 Water and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2024	General	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	70,000		\$	70,000	Moved from FYE 23 due to COVID-19.	Reviewed					
Bucket Truck Replacement - Shared Cost	There are currently two bucket trucks, Vehicle #2221, a 1992 Ford F450 which is being put into surplus in fiscal year 2017/2018, and Vehicle #2230, a 1995 Ford F450, which will be kept into service until it is replaced. It is used to trim street and park trees, and also assists in hanging banners which promote City services and activities which benefit the community. Two divisions share the cost. Total cost: \$100,000	Public Works	Streets	10024620.80100	V2224	Shared with 100 Parks	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2019	2022	General	No	Current Revenues				\$	50,000				\$	50,000	Moved to FYE 22. Look for surplus from Electric Utility.	Reviewed					
Water Tender - Shared Cost	The current water tender no longer meets emission standards and is inoperable. Will be used to water street trees, Riverside Park, fill Vector trucks and be available to support mowing and Fire operations. Five divisions share the cost: \$150,000 total	Public Works	Streets	10024620.80100	V2543	Shared with 100 Parks, 779 Airport, 820 Water, and 840 Wastewater	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2019	2022	Enterprise	Yes	Current Revenues				\$	50,000				\$	50,000	Moved to FYE 21. Spent over \$15k this past year for rental of a unit. Moved from FYE 21 due to COVID-19.	Reviewed					
Flat Rack Truck	Replace existing Flat Rack Truck due to age and mileage.	Public Works	Streets	10024220.80100	V2236	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	General	Yes	Current Revenues						\$	62,500		\$	62,500	Moved from FYE 22 due to COVID-19.	Not Reviewed					
3-Yard Dump Truck	Replace existing 3-yard dump truck due to age and mileage.	Public Works	Streets	10024220.80100	TBD	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	General	Yes	Current Revenues							\$	102,000		\$	102,000	Moved from FYE 23 due to COVID-19.	Not Reviewed				
Loader and Dump Truck Replacements	Loader and Dump Truck Replacement for 3 years. This equipment is used to maintain and repair the infrastructure for our citizens. Total cost: \$686,700	Public Works	Corporation Yard	20824300.80100	18017	N/A	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Internal Service	Yes	Current Revenues	Department plans to set aside funds for this replacement.						\$	750,000		\$	750,000	Moved from FYE 22 due to COVID-19.	Reviewed				
SUB-TOTAL:																		\$	-	\$	-	\$	348,100	\$	62,500	\$	984,000	\$	-	\$	1,394,600		
WATER RESOURCES DEPARTMENT																																	
Project Name	Project Description	Department	Division	Org/Object	Project Number	Allocation to Multi-funds	Project Contact Name (s)	Project Contact Email (s)	Project Location	Improvement Type	Project Status	Project Timeline		Funding Source	Funding Identified	Funding Type	Funding Type Add'l Comments	Costs to date	Estimated Cost per Fiscal Year					Totals	Comments	City Council Status							
												Start	End						20/21	21/22	22/23	23/24	24/25										
Replace Water Treatment Plant Service Truck	The current vehicle's useful is expected to be exceeded in future years and will need to be replaced.	Water Resources	Water Treatment Plant	82027111.80100	V3754	N/A	Dave Kirch	dkirch@cityofukiah.com	935 River Street	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues				\$	50,000				\$	50,000		Reviewed					
Convert Chlorine Gas to Liquid Chlorine at Water Treatment Plant	This project will replace chlorine gas at the Water Treatment Plant and convert to Liquid Chlorine for safety reasons	Water Resources	Water Treatment Plant	82027111.80100	18133	N/A	Michelle Whyburn	mwhyburn@cityofukiah.com	Water Treatment Plant	Infrastructure	New	2019	2022	Enterprise	Yes	Current Revenues			\$	50,000	\$	270,000			\$	320,000.00	Was budgeted FYE 20, moved to start in FYE 21 due to COVID-19.	Budget Adopted					
Replace Water/Sewer Operations Call Truck - Shared Cost	The current vehicle's useful is expected to be exceeded in future years and will need replaced	Water Resources	Water Operations	82027114.80100	V3753	Shared with 840 Sewer	Dave Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	Yes	Current Revenues					\$	30,000			\$	30,000		Reviewed					
Water Meter Replacements	Upgrade aged meter in order to provide increased service efficiency.	Water Resources	Water Operations	82027114.80100	18074	N/A	Jarod Thiele	jthiele@cityofukiah.com	Various	Vehicles, Machinery & Equipment	New	2020	2024	Enterprise	Yes	Current Revenues			\$	20,000	\$	50,000	\$	50,000	\$	50,000	Ongoing - reduced FYE 21 from \$50k, added \$50k to FYE 24 due to COVID-19.	Budget Adopted					
Generators for Water Well and Booster Pump Station	Due to the anticipation of future Public Safety Power Shutoff events caused by PG&E, backup generator will be needed for Water Well 9 and the Booster Pump Station for Pressure Zone two.	Water Resources	Water Operations	82027111.80100	18198	N/A	Dave Kirch	dkirch@cityofukiah.com	Various	Vehicles, Machinery & Equipment	New	2020	2021	Enterprise	Yes	Current Revenues			\$	160,000					\$	160,000		Budget Adopted					
Asphalt Zipper - Shared Cost	The current equipment is Equipment #1000, a 1994 Wirtgen W500 Grinder. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$120,000 total	Water Resources	Water Operations	82027114.80100	E1001	Shared with 100 Streets and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	40,000		\$	80,000	Moved from FYE 23 due to COVID-19.	Reviewed					
		Water Resources	Sewer Operations	84027221.80100		Shared with 100 Streets and 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	40,000		\$	40,000	Moved from FYE 23 due to COVID-19.	Reviewed					
Asphalt Roller -Shared Cost	The current equipment is Equipment #1611, a 1995 CAT CB214C Roller. This is CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$66,000 total	Water Resources	Water Operations	82027114.80100	E1612	Shared with 100 Streets and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	22,000		\$	88,000	Moved from FYE 23 due to COVID-19.	Reviewed					
		Water Resources	Sewer Operations	84027221.80100		Shared with 100 Streets and 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	66,000		\$	66,000	Moved from FYE 23 due to COVID-19.	Reviewed					
Asphalt Paver - Shared Cost	The current equipment is Equipment #1811, a 1998 LeeBoy Model 1000B Paver. This is a CARB Tier 0, and a retrofit for this unit is unavailable. This equipment assists in the ongoing maintenance of the Streets network in order to provide upgraded facilities for our residents. Three divisions will contribute: \$210,000 total	Water Resources	Water Operations	82027114.80100	E1812	Shared with 100 Streets and 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	70,000		\$	140,000	Moved from FYE 23 due to COVID-19.	Reviewed					
		Water Resources	Sewer Operations	84027221.80100		Shared with 100 Streets and 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2023	2024	Enterprise	Yes	Current Revenues	Department plans to set aside funds for this replacement.					\$	70,000		\$	70,000	Moved from FYE 23 due to COVID-19.	Reviewed					
Vector Replacement - Shared Cost	The existing vehicle, Vehicle #2515, a 2009 VacCon V350 LHA, will need to be replaced as it will be soon reaching its end-of-life. This equipment assists in repairing and maintaining the Water Distribution and Sewer Collection System in order to provide services to our rate payers. Two divisions share the cost: \$450,000 total	Water Resources	Water Operations	82027114.80100	V2518	Shared with 840 Wastewater	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	No	Current Revenues						\$	225,000		\$	450,000	Electric Utility Department needs will also be considered. Revised budget amount from \$150k. Moved from FYE 21 due to COVID-19.	Reviewed					
		Water Resources	Sewer Operations	84027221.80100		Shared with 820 Water	David Kirch	dkirch@cityofukiah.com	1320 Airport Road	Vehicles, Machinery & Equipment	New	2022	2023	Enterprise	No	Current Revenues						\$	225,000		\$	225,000	Electric Utility Department needs will also be considered. Revised budget amount from \$150k. (Revision after rate study.) Moved from FYE 21 due to COVID-19.	Reviewed					

*Refer to last page of this document for definition of terms used.



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2020/2021

ITEM: Forklift		ASSET USEFUL LIFE: 20 years		ESTIMATED COST \$23,000.00
SUBMITTED BY: Dave Kirch				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of Existing				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
Community Services	Building Maintenance	E1710	20822500.80100	\$23,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
1711	1984	Mitsubishi	F14A-00477	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
N/A	6946	Unknown		\$500.00
CURRENT CONDITION: Poor				
MAINTENANCE COSTS TO DATE		ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)		MEET CARB STANDARDS?
\$7,520.00		\$2,000		No
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
65 hours			No	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): Used CARB compliant Forklift will be specified based on approved budget amount.				
EST. MILEAGE/HOURS PER YEAR N/A				
JUSTIFICATION/USE/NEED: This equipment is used to unload all supplies and materials delivered to the Civic Center, used for PumpkinFest and the Ice Rink.				
COST/BENEFIT ANALYSIS: N/A				
OTHER INDIRECT BENEFITS: N/A				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: N/A				
<i>Please note: Existing vehicles & equipment replaced will be evaluated by Staff for lower alternate use by other departments.</i>				
REVIEWED & APPROVED BY:		SIGNATURE		DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				



Vehicle & Heavy Equipment Request & Justification

FOR FISCAL YEAR: 2020/2021

ITEM: TRUCK, COMMAND/CHIEF VEHICLE- (CITY)		ASSET USEFUL LIFE: 5-10 YEARS		ESTIMATED COST \$50,000.00
SUBMITTED BY: ERIC SINGLETON				
NEW REQUEST OR REPLACEMENT OF EXISTING?: Replacement of existing.				
DEPARTMENT(S)	DIVISION(S)	PROJECT CODE	ORG & OBJECT ACCOUNT CODE	PROPOSED BUDGETED AMOUNT FOR EACH DEPT/DIV
FIRE AUTHORITY	CITY FIRE	V3165	10021210.80100	\$50,000.00
EXISTING VEHICLE OR EQUIPMENT REQUESTING TO BE REPLACED				
CITY EQUIPMENT #	YEAR	MODEL	VIN/SERIAL #	
3162	2006	CHEVY 3/4 TON 4X4	1GCHK29UX6E172000	
ESTIMATED LIFE IN MILEAGE/HOURS	CURRENT MILEAGE/HOURS	ORIGINAL PURCHASE PRICE		ESTIMATED SALVAGE/RESALE VALUE
100,000 MILES/6,000 HOURS	80,000	UNKNOWN		UNKNOWN
CURRENT CONDITION: This vehicle is in fair condition, the vehicle was involved in a collision in 2014 in which it had major front end damage. The vehicle was repaired and placed back into service.				
MAINTENANCE COSTS TO DATE	ADDITIONAL NEEDED REPAIRS ESTIMATE (IF APPLICABLE)			MEET CARB STANDARDS?
\$35,000.00	None			Yes
ESTIMATED OUT-OF-SERVICE TIME			PARTS AVAILABLE	
247- Hours			OEM, AFTERMARKET	
PROPOSED VEHICLE OR HEAVY EQUIPMENT				
PROPOSED EQUIPMENT SPECIFICATIONS (ATTACH ADDITIONAL DOCUMENTATION IF NECESSARY): 2019 3/4 TON 4X4 PICK-UP				
EST. MILEAGE/HOURS PER YEAR 3,000 - 5,000 MILES/600 HOURS				
JUSTIFICATION/USE/NEED: This vehicle will serve as a Command/Chief vehicle for the Division Chief. Performing vital daily duties as well as serving during fire operational needs.				
COST/BENEFIT ANALYSIS: Based on past history, use of the vehicles should extend well beyond the standard useful life of 5-10 year, to most likely 15 -20 years. Following NFPA standards 10 years serving as a front line vehicle and 10 years as a reserve or utility vehicle. The benefit it will provide is the necessary for staff to perform adequate fire operational needs/duties to the City and the District.				
OTHER INDIRECT BENEFITS: None.				
ALTERNATE SOLUTIONS EXPLORED: N/A				
ADDITIONAL COMMENTS: The vehicle being replaced will remain in the Fire Department and serve as a utility vehicle for the South Station.				
Please note: Existing vehicles & equipment replaced will be evaluated by Staff for lower alternate use by other departments.				
REVIEWED & APPROVED BY:	SIGNATURE			DATE
DEPARTMENT HEAD				
FLEET MAINTENANCE SUPERVISOR				

**THE 2020-21 BUDGET RESOLUTION WILL
BE FORTHCOMING**