



Parks, Recreation and Golf Commission

Regular Meeting **AGENDA**

Civic Center Annex ♦ 411 W. Clay St., Conf. RM #5 ♦ Ukiah, CA 95482

September 24, 2019 - 5:30 PM

1. ROLL CALL

2. INTRODUCTIONS

3. PETITIONS AND COMMUNICATIONS

4. APPROVAL OF MINUTES

4.a. Approval of July 16, 2019, Regular Meeting Minutes

Recommended Action: Approve the July 16, 2019, Regular Meeting Minutes as submitted

Attachments:

1. 2019-07-16 PRGC Draft Minutes

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The Parks, Recreation, and Golf Commission welcomes input from the audience. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments.

6. COMMISSIONERS REPORTS

7. UNFINISHED BUSINESS (DISCUSSION ONLY)

7.a. Community Services Department Staff Reports: Events, Parks, Golf, Building Maintenance, Museum Recreation Programs, Property Management (Alex Rorabaugh Recreation Center), Financial Matters.

Recommended Action: Receive Reports

Attachments: None

7.b. Report on Todd Grove Barbecue Area and Picnic Tables

Recommended Action: Receive Report

Attachments: None

7.c. Update on Riverside Park grant improvements

Recommended Action: Receive Report

Attachments: None

8. **NEW BUSINESS**

9. **ADJOURNMENT**

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the main entrance of the City of Ukiah Annex, located at 411 W. Clay St., Ukiah, CA 95482, not less than 72 hours prior to the meeting set forth on this agenda.

Date this DAY WITH TH, ST, ND, or RD, day of MONTH, YEAR.
NAME, TITLE

**CITY OF UKIAH
PARKS, RECREATION AND GOLF COMMISSION MINUTES
Regular Meeting
411 West Clay St.
Conference Room 5
Ukiah, CA 95482
July 16, 2019
5:30 p.m.**

1. ROLL CALL

The Parks, Recreation and Golf Commission met at Meeting Date of July 16, 2019 having been legally noticed on July 12, 2019. Vicki Bitonti-Brown called the meeting to order at 5:39 p.m. Roll was taken with the following **Commissioners Present:** Susan Knopf, Vicki Bitonti-Brown, Henry Sadowski **Commissioners Not Present:** Faye Hefte, Elizabeth Salomone **Staff Present:** Jake Burgess, Recreation Supervisor

2. INTRODUCTIONS

Pinky Kushner

3. PETITIONS AND COMMUNICATIONS

Jake Burgess received an email from a community member requesting a different type of bands be selected for Sundays in the Park. They requested that more cover bands be selected that play music that people will recognize.

4. APPROVAL OF MINUTES

The June 18, 2019 minutes were approved. Motion/Second: Henry Sadowski motioned to approve minutes of the June 18, 2019 meeting. Susan Knopf seconded. **1.** Motion carried by the following roll call vote: AYES: Sadowski, Knopf, Bitonti-Brown NOES: None

5. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Kushner expressed her concern with people stapling tablecloths to the newly refurbished picnic tables at Todd Grove Park.

Bitonti-Brown reported that members of the public have asked her if band selections could include bands that offer music that is easier to dance to. She also reported that she is very happy with how the Vinewood Park improvement project turned out.

6. COMMISSIONER REPORTS

Knopf reported that there was only one child covering their ears at the most recent Sundays in the Park concert and there were zero adult complaints of noise levels.

7. UNFINISHED BUSINESS

None

Community Services Staff Reports

Presenter: Jake Burgess, Recreation Supervisor

Burgess reported on various events over the past weekend including Family Fun in the Sun, Midnight Movie Madness, the 3-on-3 Basketball tournament, the Bud Light Softball Tournament, Sundays in the Park and the Community Yard Sale.

Presenter: Jake Burgess, Recreation Supervisor

Burgess reported on the Parks and Electric departments and their involvement with repairing the pool pump and the electrical issues that are happening at the pool.

Presenter: Jake Burgess, Recreation Supervisor

Burgess addressed the Ukiah Valley Golf Course and updated that Tami Bartolomei and Tim Eriksen are working with FEMA to address the drainage ditches located on the course and whether or not they will need to be replaced.

Presenter: Jake Burgess, Recreation Supervisor

Updated the status of the current repairs of the fascia and gutters at the City of Ukiah Annex building.

Presenter: Jake Burgess, Recreation Supervisor

Addressed the status of the roof repair bids that are coming in for the Museum. The current condition of the beams in question are pushing the repairs to be addressed soon.

Presenter: Jake Burgess, Recreation Supervisor

Burgess gave updates on current programs including Summer Safari, Free Teen Activities Program and the new Pickleball league.

Presenter: Jake Burgess, Recreation Supervisor

Burgess updated the ARRC rental agreements between the various agencies that rent the building and stated that there is potential for a restructuring of those rental agreements

Presenter: Jake Burgess, Recreation Supervisor

The Vinewood Park grant is complete and ready to move on to phase two. There are also more grant opportunities for Vinewood and Oak Manor. Those grants are due on August 3.

8. NEW BUSINESS

None

9. CLOSED SESSION

None

10. ADJOURNMENT

There being no further business, the meeting adjourned at 6:37pm.

Joey Fowler, Community Services Clerk