CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482

February 17, 2016
6:00 p.m.

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1. ROLL CALL

Ukiah City Council met at a Regular Meeting on February 17, 2016, having been legally noticed on February 12, 2016. Mayor Scalmanini called the meeting to order at 6:01 p.m. Roll was taken with the following **Councilmembers Present:** Douglas Crane, Maureen Mulheren, Kevin Doble, Vice Mayor Brown, and Mayor Scalmanini. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Ashley Cocco, Deputy City Clerk.

MAYOR SCALMANINI PRESIDING.

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Minutes of January 28, 2016, a Special Meeting
b. Minutes of February 3, 2016, a Regular Meeting
c. Minutes of February 8, 2016, a Special Meeting

Motion/Second: Brown/Mulheren to approve the minutes of January 28, 2016, a Special Meeting as submitted; February 3, 2016, a Regular Meeting, as submitted; and February 8, 2016, a Special meeting as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Report of Disbursements for the Month of January 2016.

b. Approve Notice of Completion for Grace Hudson Museum Building Improvements Spec No. 15-08, Funded by Proposition 84 Nature Education Facilities Grant Program.

c. Approval of Notice of Completion for the Low Gap to Despina 200/600 Amp Loop Project, Specification No. 15-04 and Approval of Final Payment of the 5% Retention to All Phase Excavating and Construction, Inc. (EUD).

d. Report Contractual Staffing Services with Accountemps in the Amount of $19,499.55, and Approval for an Additional $25,200, for a Final Estimated Contract Amount Not to Exceed $44,699.55 for the Backfill of a Vacant Accounting Assistant Position.

Motion/Second: Crane/Brown to approve Consent Calendar Item 7a-d, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

9. COUNCIL REPORTS

Presenter: Councilmember Mulheren.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager and Sean White, Water and Sewer Director.

11. PUBLIC HEARINGS – 6:15 P.M.

a. Public Hearing to Review Draft General Plan Housing Element – *Planning and community Development.*

Presenter: Kevin Thompson, Principal Planner.

PUBLIC HEARING OPENED AT 6:48 P.M.

Public Comment: *No public comment was received.*

PUBLIC HEARING CLOSED AT 6:54 P.M.

Report was received.

12. UNFINISHED BUSINESS

a. Receive Water Rate Study Presentation, Approve the Final Draft Water Rate Study, Authorize City Manager to Mail Proposition 218 Notices and Schedule a Public Hearing on Proposed Water Utility Rate Changes – *Public Works.*

Presenters: Karen Scalabrini, Finance Director; Bob Reed, from the Reed Group, Inc., and Sean White, Water and Sewer Director.

Report was received.

Public Comment: Kari Hartmann, James Green, and Roger Vincent.

Motion/Second: Crane/Brown to receive update on Water Rate Study, authorize City Manager to mail Proposition 218 notices and schedule a public hearing on proposed water utility rate changes. Motion carried by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 8:19 – 8:27 P.M.

b. Receive Update on Current and Future Municipal Solid Waste Solutions for Ukiah Curbside Solid Waste – *Public Works.*

Presenter: Tim Eriksen, Director of Public Works/City Engineer.

Report was received.

c. Approval of Engagement Letters with Moss-Adams, LLP for Financial Review of Ukiah Waste Solutions and Solid Waste Systems and Corresponding Budget Amendment in the Amount of $30,000 – *Public Works.*

Presenter: Tim Eriksen, Director of Public Works/City Engineer.

Public Comment: Roger Vincent.

Motion/Second: Brown/Mulheren to approve Engagement Letters with Moss-Adams, LLP for financial review of the Statement of Operations of Ukiah Waste Solutions, Inc. and Solid Waste Systems, Inc. and corresponding budget amendment in the amount of $30,000. Motion carried by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

a. Award Contract to Infosend for Providing Data Processing Print and Mail Services for the Finance Department, Utility Billing Division – *Finance.*

Presenters: Jan Newell, Finance Controller and Mary Horger, Purchasing Supervisor.

Public Comment: Roger Vincent.

Motion/Second: Doble/Mulheren to award the unit price contract to InfoSend for providing data processing print and mail services for the Finance Department, Utility Billing Division. Motion carried by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUK-CVC-13-63024

c. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.,* Mendocino County Superior
Court, Case No. SCUK-CVG-11-59459

d. Conference with Labor Negotiator
(Government Code Section 54957.6)
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

e. Public Employee Performance Evaluation
Government Code Section 5495
Title: City Manager
Government Code Section 5495
Title: City Manager

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:59 p.m.a

Ashley Cocco

Ashley Cocco, Deputy City Clerk