CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482

June 15, 2016
6:00 p.m.

---

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on June 15, 2016, having been legally noticed on June 10, 2016. Mayor Scalmanini called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Maureen Mulheren, Kevin Doble, Vice Mayor Jim O. Brown, and Mayor Stephen G. Scalmanini. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Ashley Cocco, Deputy City Clerk.

MAYOR SCALMANINI PRESIDING.

2. PLEDGE OF ALLEGIANCE

A Moment of Silence was observed to honor those civilians who lost their lives in a mass shooting in Orlando, Florida.

URGENCY ITEM:
Presenter: Shannon Riley, Senior Management Analyst.

Motion/Second Crane/Mulheren to accept urgency item due to timelines and place as Agenda Item 13c. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

a. Presentation: Rural Communities Housing Development Corporation (RCHDC) and Mendocino County's Behavioral Health and Recovery Services (BHRS) Housing Project for Mentally Ill and Homeless – *Administration.*

Presenter: Mike Pallesen, Rural Communities Housing Development Corporation Director of Development.

Public Comment: Ollie Vincent-dePaule; Jacque Williams, Executive Director of the Ford Street Project; and Libby Guthrie, Executive Director of Mendocino County AIDS/Viral Hepatitis Network.

Report was received.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Minutes of June 1, 2016, a Regular Meeting.

Motion/Second: Mulheren/Brown to approve the Minutes of June 1, 2016, a Regular Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Report of Disbursements for the Month of May – *Finance.*

b. Approval of New Agreement *(COU No. 1516-217)* with Aimee Shields Formerly DBA Perfection Plus Transcription for Procurement of Sole Source Transcription Services, not to Exceed $15,000 per Fiscal Year – *Police.*

c. Award of Contract *(COU No. 1516-218)* for Oak Manor Subdivision Electric Improvement Project, Specification 16-04, to Wipf Construction in the Amount of $44,727.50 (EUD) – *Electric Utility.*

d. ~~Discussion and Possible Adoption of Resolution Establishing Fees and Charges Under California Public Records Act for Requested Copies of Public Records – *Administration*~~ – *Pulled by Councilmember Crane and moved to Agenda Item 13d.*

e. Authorize the City Manager to Negotiate and Execute an Agreement *(COU No. 1516-220)* with the Credit Bureau of Ukiah, Inc. for Collection Services – *Administration.*

f. Notification of Publishing Services *(COU No. 1516-221)* by *Ukiah Daily Journal* for Fiscal Year 2016/2017, in the Amount of $6.25 Per Column Inch for the First Insertion and $4.26 Per Column Inch for Each Subsequent Insertion of the Same Advertisement – *Administration.*

Motion/Second: Crane/Doble to approve Consent Calendar Item 7a-c, e, and f, as submitted, with Agenda Item 7d pulled and moved to Agenda Item 13d. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Presenter: Paul Mueller.

9. COUNCIL REPORTS

Presenters: Councilmembers Mulheren, Crane, Doble, and Mayor Scalmanini.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; Tim Eriksen, Director of Public Works/City Engineer; and Jarod Thiele, Public Works Project Analyst.

11. PUBLIC HEARINGS – 6:15 P.M.

12. UNFINISHED BUSINESS

a. Discussion, Consideration, and Possible Introduction by Title Only of an Ordinance Amending the Traffic Engineering Committee (TEC) to Include a Position for an Active Transportation Representative – *Administration.*

Presenter: Tim Eriksen, Director of Public Works / City Engineer.

Motion/Second: Mulheren/Crane to introduce ordinance by title only. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Crane/Mulheren to introduce ordinance amending Ordinance 1025 and adding an Active Transportation Representative to the Traffic Engineering Committee (TEC). Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

b. Receive Status Report and Provide Direction Concerning the Proposed LAFCo Sphere of Influence for the Willow County Water District – *Planning.*

Presenter: Kevin Thompson, Acting Community Development Director / Principal Planner and Tim Eriksen, Director of Public Works / City Engineer.

Public Comment: Dave Redding, General Manager for Willow County Water District.

Motion/Second: Crane/Mulheren to direct Staff to attend the July LAFCo meeting and express support for Commissioner McCowen's motion; and to continue to work cooperatively with the District to discuss and resolve any overlap issues. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: Doble.

c. Authorize the City Manager to Negotiate and Execute an Agreement with Mark and Jann Lanz for the Purchase of an Easement at the Corner of South State Street and Hastings Avenue and Approval of Corresponding Budget Amendment – *Administration.*

Presenter: Tim Eriksen, Public Works Director / City Engineer.

Motion/Second: Mulheren/Doble to authorize the City Manager to negotiate and execute an agreement *(COU No. 1516-222)* for the purchase of an easement at the corner of South State Street and Hastings Avenue and approve a corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

d. Adoption of Resolution of the City Council of the City of Ukiah Authorizing Funding and Appropriations to Continue Municipal Operations Pending Adoption of the Fiscal Year 2016-17 Budget – *Administration.*

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Crane/Mulheren to adopt resolution *(2016-35)* authorizing continued municipal operations pending adoption of the fiscal year 2016-17 budget. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 8:08 – 8:12 P.M.

13. NEW BUSINESS

a. Presentation of Annual Report from the Economic Development Financing Corporation (EDFC) and Consideration of Funding in Fiscal Year 2016-17 – *Administration.*

Presenters: Shannon Riley, Senior Management Analyst and John Curry, Director of EDFC.

Public Comment: Mike Pallesen, Rural Communities Housing Development Corporation Director of Development.

Motion/Second: Brown/Doble to take no action, receive report, and consider funding during the FY 2016-17 Budget Hearings. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

c. Urgency Item – Authorize Letter of Support from the Ukiah City Council for Rural Communities Housing Development Corporation's Proposed Affordable Senior Housing Project on Brush Street – *Administration.*

Presenter: Shannon Riley, Senior Management Analyst.

Motion/Second: Mulheren/Crane to authorize the Mayor to sign a letter of support for RCHDC's application for funding from California's Affordable Housing and Sustainable Communities program for the proposed Orr Creek Commons project. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

b. Discussion and Consideration of a Resolution Amending Section 2081 – Adjusting Voluntary Spending Limits to Reflect Increase in Consumer Price Index from Original Limits Established in 2006 – *Administration.*

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Brown/Mulheren to adopt resolution *(2016-36)* amending City Code Section 2081, increasing the voluntary spending limit to $5,850. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown. NOES: Doble. ABSENT: None. ABSTAIN: Crane and Scalmanini.

d. Discussion and Possible Adoption of Resolution Establishing Fees and Charges Under California Public Records Act for Requested Copies of Public Records – *Administration – From Consent Calendar Item 7d.*

Presenter: David Rapport, City Attorney.

Motion/Second: Crane/Brown to adopt resolution *(2016-37)* establishing fees and charges under the California Public Records Act for requested copies of public records. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 9:12 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation
(Government Code Section 54956.9(d)(1))
Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUK-CVC-13-63024

c. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.,* Mendocino County Superior Court, Case No. SCUK-CVG-11-59459

d. Conference with Legal Counsel – Existing Litigation
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUKCVPT 14-63579

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:20 p.m.

Ashley Cocco

Ashley Cocco, Deputy City Clerk