

**CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
July 6, 2016
6:00 p.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Regular Meeting on July 6, 2016, having been legally noticed on July 1, 2016. Mayor Scalmanini called the meeting to order at 6:05 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini. **Councilmember Absent by Prearrangement:** Kevin Doble. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Ashley Cocco, Deputy City Clerk.

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

a. Minutes of June 15, 2016, a Regular Meeting.

b. Minutes of June 29, 2016, a Special Meeting.

Motion/Second: Crane/Mulheren to approve Minutes of June 15, 2016, a Regular Meeting, as submitted, and June 29, 2016, a Special Meeting, as submitted. Motion **carried** by the following roll call votes: **AYES:** Crane, Mulheren, Brown, Scalmanini. **NOES:** None. **ABSENT:** Doble. **ABSTAIN:** None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

a. Adoption of Ordinance Amending the Traffic Engineering Committee (TEC) to Include a Position for an Active Transportation Representative –*City Clerk*.

ORDINANCE NO. 1166

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 8, CHAPTER 1, ARTICLE 2, SECTION 7030 OF THE UKIAH CITY CODE WHICH ESTABLISHES THE CITY TRAFFIC ENGINEER; OFFICE ESTABLISHED

b. Adoption of Resolution (2016-39) Amending Resolution 2016-26 – Calling for Election – Adding Office of Treasurer – *City Clerk*.

c. Authorize City Manager to Accept a Federal Aviation Administration Grant Offer (COU No. 1617-076) for \$230,345 to Complete Runway 15-33 Pavement Rehabilitation and Taxiway Realignment Design and Approval of Corresponding Budget Amendment –*Airport*.

d. Authorization for City Manager to Negotiate and Execute Visit Ukiah (Transient Occupancy Tax

Program) Contract (COU No. 1617-077) with Sunset Magazine in Amount of \$32,190, to be Paid Out of Measure X Funds (Lodging Bed Tax) -*Administration*.

- e. Notification of Software License Renewal (*Purchase Order 44260*) for Box, Inc. in the Amount of \$23,400 -*Information Technology*.

Motion/Second: Crane/Mulheren to approve Consent Calendar Items 7a-7e, as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

9. **COUNCIL REPORTS**

Presenter: Councilmember Mulheren.

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Sage Sangiacomo, City Manager and Tim Eriksen, Public Works Director/City Engineer.

11. **PUBLIC HEARINGS (6:15 PM)**

- a. **Conduct a Public Hearing to Consider and Approve a Resolution Authorizing the Submittal of a 2016 State Community Development Block Grant Application; and Approval of Corresponding Budget Amendments if Awarded the Grant – *Administration*.**

Presenters: Shannon Riley, Senior Management Analyst and Craig Schlatter, Development and Sustainability Manager Community Development Corporation (CDC).

PUBLIC HEARING WAS OPENED AT 6:19 PM.

Public Comment: Pamela Patterson, West Company CEO and California Association of Micro Enterprise Opportunity (CAMEO) Chair.

PUBLIC HEARING WAS CLOSED AT 6:41 PM.

Motion/Second: Brown/Mulheren to approve Resolution (2016-40) authorizing the submittal of a 2016 State Community Development Block Grant Application and the City Manager to execute all related documents (COU No. 1718-153). Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

Motion/Second: Brown/Mulheren to approve the corresponding budget amendments if the State Community Development Block Grant is awarded. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

12. **UNFINISHED BUSINESS**

- a. **Adopt Resolution to Rescind Resolution 2014-31 to Terminate Mandatory Water Conservation and Continue Voluntary Water Conservation Practices –*Public Works*.**

Presenters: Sean White, Water and Sewer Utilities Director and Jarod Thiele, Public Works Project Analyst.

Motion/Second: Crane/Brown to adopt Resolution (2016-41) to rescind *Resolution 2014-31* terminating mandatory water conservation and continue voluntary water conservation practices. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

b. Authorize the City Manager to Negotiate and Execute an Agreement with the Sonoma County Water Agency for a High Efficiency Fixture Retrofit Grant Program –Public Works.

Presenters: Sean White, Water and Sewer Utilities Director and Jarod Thiele, Public Works Project Analyst.

Motion/Second: Brown/Mulheren to authorize the City Manager to negotiate and execute an agreement (COU No. 1617-078) with the Sonoma County Water Agency for a high efficiency fixture retrofit grant program. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

c. Receive and File the June 30, 2015, Comprehensive Annual Financial Report and Authorize the Mayor and City Manager to Sign the Confirmation of Services Letter for the Audit of the June 30, 2016, Financial Statements –Finance.

Presenter: David Spilman, Interim Finance Director.

Motion/Second: Crane/Brown to receive and file the June 30, 2015, Comprehensive Annual Financial Report and authorize the Mayor and City Manager to sign the confirmation of services letter for the audit of the June 30, 2016, financial statements (COU No. 1415-197-A1). Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

d. Update and Discussion on the Fiscal Year 2016-17 Budget Schedule –Finance.

Presenter: David Spilman, Interim Finance Director.

Council Consensus directs staff to schedule two, four-hour meetings, upon confirmation with Councilmember Doble, for Monday, July 25, 2016, and Thursday July 28, 2016, from 1:00 to 4:00 p.m., leaving the schedule open until 8:00 p.m.

e. Receive Status of Bidding Effort for Specification No. 16-03 Grace Hudson Museum Roof Replacement Project and Consider Authorizing Staff to Proceed with a Negotiated Contract Process –Community Services.

Presenters: Sherrie Smith-Ferri, Museum Director; Tami Bartolomei, Community Services Administrator; and Mary Horger, Purchasing Supervisor.

Motion/Second: Mulheren/Crane to approve pursuing the negotiated contract (COU No. 1617-084) process for Specification No. 16-03 Grace Hudson Museum Roof Replacement Project. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

13. NEW BUSINESS

a. Designation of Voting Delegate and Alternates for 2016 League of California Cities Annual Conference – October 5 – 7, 2016 –Administration.

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Crane/Brown to designate a voting delegate, Councilmember Mulheren who will represent the City of Ukiah, and alternates Shannon Riley and Sage Sangiacomo for the 2016 League Annual Conference, and authorize the City Clerk to submit the Voting Delegate/Alternate

Form (Attachment 3) on their behalf. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Brown, Scalmanini. NOES: None. ABSENT: Doble. ABSTAIN: None.

Council adjourned to Closed Session at 8:00 p.m.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Sonoma County Superior Court, Case No. SCV 256737

c. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.*, Mendocino County Superior Court, Case No. SCUUK-CVG-11-59459

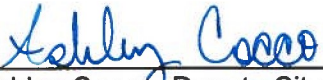
d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *Ukiah Citizens for Safety First v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUUKCVPT 14-63579

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:30 p.m.



Ashley Cocco, Deputy City Clerk