

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
April 1, 2015
6:00 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on April 1, 2015, having been legally noticed on March 27, 2015. Vice Mayor Scalmanini called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, and Vice Mayor Scalmanini. **Absent:** Mayor Crane was absent by prearrangement. **Staff Present:** Jane Chambers, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

Vice Mayor Scalmanini Presiding.

2. **PLEDGE OF ALLEGIANCE**

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

- a. Minutes of March 17, 2015, a Special Meeting.
- b. Minutes of March 18, 2015, a Regular Meeting.
- c. Minutes of March 23, 2015, a Special Meeting.

Motion/Second: Mulheren/Doble to approve the minutes of March 17, 2015, a Special Meeting; March 18, 2015, a Regular Meeting; March 23, 2015, a Special Meeting as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: Crane. ABSTAIN: None.

6. **RIGHT TO APPEAL DECISION**

7. **CONSENT CALENDAR**

- a. Report Regarding the Purchase of Graphic Design Services (*No. 9 Design, COU No. 1415-171*), and Approve the Purchase of Printing Services (*Wesco Graphics, COU No. 1415-180*), for the *Activities and Recreation Guide – Community Services*.
- b. Cal Fire Desires to Extend the Current Lease Agreement (*COU No. 1415-181*) to Continue its Occupancy at the Ukiah Airport – *Airport*.
- c. Approval of Resolution (*2015-10*) Regarding Open Market Procurements Pursuant to Ukiah City Code Section 1522 Adding the Purchase of Supplies and Services Used for Catering Events and Private Party Activities, Which are Fully Reimbursed by Clients/Customers Utilizing City Event Services (E.G. Conference Center), to the List of Items not Requiring City Council Reporting or Awarding – *Finance*.
- d. Approve Plans and Specifications for Specification Number 14-04 for the North State Sewer Main Replacement Project and Direct Staff to Advertise for Bids – *Public Works*.

Staff Comment: Dustin Malanga, Recreation Coordinator.

Motion/Second: Brown/Doble to approve Consent Calendar Items 7a - d, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: Crane. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Presenter: Anne Shirako, Mendocino County Ukiah Branch Librarian.

9. COUNCIL REPORTS

Presenter: Councilmember Mulheren.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Jane Chambers, City Manager and Tim Eriksen, Public Works Director.

11. PUBLIC HEARINGS

12. UNFINISHED BUSINESS

- a. **Approval of Amendment to Professional Services Agreement with GHD, Inc. in an Amount not to Exceed \$27,120 for Construction Management and Inspection Services for the Northwestern Pacific Rail Trail Project Phase 1, Specification No. 14-01 – Public Works.**

Presenter: Tim Eriksen, Public Works Director.

Motion/Second: Mulheren/Brown to approve an amendment for the professional services agreement to GHD (COU No. 1415-112-A1) in an amount not to exceed \$27,120 for construction management and inspection services for the Northwestern Pacific Rail Trail Project Phase 1. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, and Scalmanini. NOES: Doble. ABSENT: Crane. ABSTAIN: None.

- b. **Approve the Job Description Changes for the Deputy Director of Public Works-Streets/Engineering, Public Works Water, Sewer and Streets Maintenance Supervisor, and the Senior Equipment Mechanic/Corporation Yard Supervisor – Public Works.**

Presenter: Tim Eriksen, Public Works Director.

Motion/Second: Brown/Mulheren to:

- 1) Approve the job descriptions changes for the Deputy Director of Public Works-Engineering/Streets;
- 2) Approve the job descriptions changes for the Public Works Water, Sewer and Street Maintenance Supervisor;
- 3) Approve the job descriptions changes for the Senior Equipment Mechanic and Corporation Yard Supervisor; and
- 4) Approve the inclusion of these positions in the 2014/2015 budget.

Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: Crane. ABSTAIN: None.

13. **NEW BUSINESS**

a. **Oral Presentation: 24-Hour Outage Hotline – *Electric Utility*.**

Presenter: Mel Grandi, Electric Utility Director.

Staff Comment: Sage Sangiacomo, Assistant City Manager.

Presentation was received.

14. **CLOSED SESSION - Continued**

15. **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:23 p.m.



Kristine Lawler, City Clerk

