

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
June 17, 2015
6:00 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on June 17, 2015, having been legally noticed on June 12, 2015. Mayor Crane called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, Vice Mayor Scalmanini and Mayor Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

a. **Oath of Office: Incoming City Manager.**

Presenter: Kristine Lawler, City Clerk.

City Clerk, Kristine Lawler administered Oath of Office to incoming City Manager, Sage Sangiacomo.

b. **Proclamation: Celebrating the 100th Anniversary of Kiwanis International.**

Presenter: Mayor Crane.

Public Comment: Larry Olson, Ukiah Kiwanis Club President.

c. **Proclamation for Cleveland Lane Community Garden.**

Presenter: Mayor Crane.

Public Comment: Genaro Vega.

d. **Presentation: Business Watch Outreach Program Administered by Ukiah Police Department.**

Presenter: Chief Chris Dewey, Police Chief.

Public Comment: Jennifer Seward, Redwood Empire Fairgrounds Chief Executive Officer.

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

a. Minutes of June 3, 2015, a Regular Meeting.

Motion/Second: Doble/Brown to approve the minutes of June 3, 2015, a Regular Meeting, with the administrative correction noted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

Presenter: John McCowen, 2nd District Supervisor.

13. NEW BUSINESS

- a. **Discussion, Direction, and Approve Budget Amendment Regarding Pedestrian Facilities for the Crosswalk on North State Street at Redwood Empire Fairgrounds – Public Works.**

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Public Comment: Jessica Murray; Elna Gordon, Redwood Academy Principal; Jim Switzer, Redwood Academy Business and Facilities Coordinator; Selah Sawyer, Redwood Academy Assistant Principal; Jennifer Seward, Redwood Empire Fairgrounds Chief Executive Officer; Roger Vincent; Clayton Murray; and Mark Hilliker.

Motion/Second: Mulheren/Doble to approve the four recommendations of the Traffic Engineering Committee, approve the budget amendment regarding funding and construction of pedestrian facilities for the North State Street crosswalk at the Redwood Empire Fairgrounds, direct staff to bring back costs and recommendations for in-pavement lighting, and report back on the July 1st consent calendar regarding the funding sources. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- c. **Discussion and Possible Adoption of Resolution Appointing Alan Nicholson to the Parks, Recreation and Golf Commission – City Clerk.**

Presenter: Kristine Lawler, City Clerk.

Motion/Second: Crane/Doble to approve nomination and adopt the Resolution (2015-21) appointing Alan Nicholson to the Parks, Recreation and Golf Commission as an At Large Member. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. Report of Disbursements for the Month of May – Finance.
- b. Adoption of the Planned Development Ordinance/Precise Development Plan for the PEP Affordable Senior Housing Project Located at 517 South Main Street – *Planning and Community Development*.

ORDINANCE NO. 1158

AN ORDINANCE OF THE CITY OF UKIAH AMENDING THE OFFICIAL ZONING MAP FOR THE CITY OF UKIAH, CALIFORNIA

- c. Notification of Agreement (*COU No. 1415-208*) with Sonoma County Sheriff's Office for Coordinated County Wide Bomb Squad Services, and Authorization for Continuance of Agreement for Future Years – Contingent on Yearly Budget Approval – *Police*.
- d. Report of Disposition of Surplus Materials, Used Equipment and Supplies – *Finance*.

- e. Notification of Purchase of Services for Roll-Up Door Replacement at the Municipal Garage to Overhead Door Company in the Amount of \$22,320 – *Public Works*.
- f. Approval of Budget Amendment for Rental of Water Truck for Four Months from Hertz Equipment Rental in the Amount of \$8,628.36 – *Public Works*.
- g. Award a Unit Price Contract (COU No. 1415-209) for Portable Toilet Rental with United Site Services – *Community Services*.
- h. Approval of Visit Ukiah (TOT Program) Contract (COU No. 1415-210) with Sunset Magazine in Amount of \$25,880, to be Paid Out of Measure X Funds (Hotel Bed Tax) – *Community Services*.
- i. Notification to City Council of Expenditure for Engineering Services (COU No. 1415-194) to Design Walk Grating for the Lake Mendocino Hydro Electric Plant to Crawford and Associates, Inc. in the Amount of \$13,838.00 – *Electric Utility*.
- j. ~~Award Professional Services Agreement in the Amount of \$86,260 to Green Valley Consulting Engineers for Preparation of Plans, Specifications and Estimate for Summer 2015 Street Reconstruction Project and Approve Budget Amendment – *Public Works*. Pulled by department for discussion and place as Agenda Item 13h.~~
- k. Notification to City Council of Expenditure for Sauber Mfg. Co, Single Reel Turret Trailer for the Electric Utility Department (EUD) in the Amount of \$25,413.51 – *Electric Utility*.
- l. Approve New Monthly Service Charge for AT&T Managed 200mbps Internet Fiber Service with Cisco Router in the Amount of \$2,121.03 per Month – *Community Services*.
- m. Award of Contract (COU No. 1415-211) for Leslie Street Undergrounding Extension Project: Specification 15-05 to Wipf Construction in the Amount of \$52,862.50 – *Electric Utility*.
- n. Adoption of Resolution (2015-22) Removing 94 Lineal Feet of On-Street Parking on South State Street at the Corner of Gobbi Street – *Public Works*.

Motion/Second: Brown/Mulheren to approve Consent Calendar Items 7a-l, and 7k-n, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS, Continued

Presenter: Mark Hilliker.

9. COUNCIL REPORTS

Presenters: Councilmember Mulheren and Vice Mayor Scalmanini.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; Tim Eriksen, Public Works Director; and Karen Scalabrini, Finance Director.

11. PUBLIC HEARINGS

12. UNFINISHED BUSINESS

- a. **Authorize Amendment to Disposition and Regulatory Agreements Between the City of Ukiah and Petaluma Ecumenical Projects to Qualify Project for Exemption from Voter Approval Requirement in Article 34 of the California Constitution – Community Services.**

Presenters: Shannon Riley, Program and Grant Administrator and David Rapport, City Attorney.

Public Comment: Jim Langford, PEP Housing Development and Operations Director.

Motion/Second: Scalmanini/Doble to authorize an amendment (COU No. 1415-157-A1) to the Regulatory Agreement incorporated as Exhibit C into the Disposition Agreement (COU No. 1415-157) with Petaluma Ecumenical Projects to qualify project for an exemption from the voter approval requirement in Article 34 of the California Constitution. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- b. **Reject Bids for Spec No. 15-03 Grace Hudson Nature Education Facility Grant Project – Community Services.**

Presenters: Katie Marsolan, Project Analyst and Sherrie Smith-Ferri, Museum Director.

Motion/Second: Scalmanini/Doble to reject bids for Specification No. 15-03 Grace Hudson Nature Education Facility Grant Project. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. **NEW BUSINESS, Continued**

- b. **Consider Approving and Authorizing the City Manager to Sign an Agreement with PEP Housing to Defer the Sewer and Water Connection Fees for the PEP Housing Sun House Senior Affordable Housing Project until a Certificate of Occupancy is Issued – Planning and Community Development.**

Presenter: Charley Stump, Planning and Community Development Director.

Motion/Second: Doble/Brown to approve and authorize the City Manager to sign the Fee Deferral Agreement (COU No. 1415-212). Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- d. **Approve Plans and Specifications for Slurry Seal of Local Streets and Airport Parking, Specification No. 15-07 and Direct Staff to Advertise for Bids – Public Works.**

Presenter: Tim Eriksen, Director of Public Works / City Engineer

Motion/Second: Mulheren/Scalmanini to approve plans and specifications for the Slurry Seal of Local Streets and Airport Parking, Specification No. 15-07 and direct staff to advertise for bids. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- e. **Adoption of Resolution Amending Rates for Legal Services Provided by the City Attorney to \$200 per Hour – Administration.**

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Brown/Doble to adopt a resolution (2015-23) of the City Council of the City of Ukiah to amend rates for legal services provided by the City Attorney to \$200 per hour. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, and Crane. NOES: Scalmanini. ABSENT: None. ABSTAIN: None.

- f. **Award Contract to Install Conduit, Vaults and Equipment Pads to Specification No. 15-04. Improving the Capability and Reliability to the North West Portion of Ukiah – Electric Utilities.**

Presenter: Mel Grandi, Electric Utilities Director.

Motion/Second: Mulheren/Doble to award Contract (COU No. 1415-213 to All Phase Excavating and Construction, Inc.) to Install Conduit, Vaults and Equipment Pads to Specification No. 15-04, Improving the Capability and Reliability to the North West Portion of Ukiah. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- g. **Reclassify the Deputy Director of Public Works, Water and Sewer to Director of Water and Sewer and Include the Position in the Department Head Bargaining Unit – Public Works.**

Presenter: Tim Eriksen, Director of Public Works / City Engineer.

Public Comment: Roger Vincent.

Motion/Second: Doble/Brown to reclassify the Deputy Director of Public Works, Water and Sewer to Director of Water and Sewer and include the position in the Department Head bargaining unit. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- h. **Award Professional Services Agreement in the Amount of \$86,260 to Green Valley Consulting Engineers for Preparation of Plans, Specifications and Estimate for Summer 2015 Street Reconstruction Project and Approve Budget Amendment – Public Works – From Consent Calendar Agenda Item 7j.**

Presenter: Tim Eriksen, Director of Public Works / City Engineer.

Public Comment: Diana Marie Steele, Crawford and Associates, Inc., and Roger Vincent.

Motion by Councilmember Scalmanini to not do the recommended action and go with the proposal by the second contractor in line to receive the award.

Motion dies for lack of a second.

Motion by Councilmember Brown for the recommended action.

Motion dies for lack of a second.

Council Direction to continue this item to the July 1st Council meeting to give Councilmembers time to review the proposals.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 10:36 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Pending Litigation

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (1 case)

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: Ukiah Valley Sanitation District v. City of Ukiah, Mendocino County Superior Court Case No. SCUk-CVC-13-63024

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:50 p.m.



Kristine Lawler, City Clerk