

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
October 7, 2015
6:00 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on October 7, 2015, having been legally noticed on October 2, 2015. Mayor Crane called the meeting to order at 6:11 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, Vice Mayor Scalmanini and Mayor Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

- a. Minutes of September 16, 2015, a Regular Meeting.

Motion/Second: Mulheren/Doble to approve the minutes of September 16, 2015, a Regular Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: Brown.

6. **RIGHT TO APPEAL DECISION**

7. **CONSENT CALENDAR**

- a. ~~Appointment of Strategic Planning Ad Hoc and Disbandment of City Manager Appointment Process and Development Impact Fee Deferral Program Ad Hoc — City Clerk. Pulled by Vice Mayor Scalmanini and placed as Agenda Item 13d.~~
- b. Notification to City Council of Expenditure (COU Nos. 1415-207 and 1415-207-A1) for General Engineering Services for the Lake Mendocino Hydroelectric Plant and the Orchard Substation to Patterson & Dewar Engineers, Inc., in the Amount of \$16,400 – *Electric Utility*.

Motion/Second: Brown/Mulheren to approve Consent Calendar Items 7b, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

Public Comment: J. R. Rose and Mike Sweeney, Mendocino County Solid Waste Management Authority General Manager.

9. **COUNCIL REPORTS**

Presenter: Councilmember Mulheren.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager; Mel Grandi, Electric Utility Director; Tim Eriksen, Public Works Director/City Engineer; and David Rapport, City Attorney.

11. PUBLIC HEARINGS – 6:15 P.M.**12. UNFINISHED BUSINESS**

- c. Receive Status Update from City of Ukiah's Liaisons to the Mendocino County Health and Human Services Advisory Board and Authorize City Manager to Negotiate and Execute an Agreement for the Release of \$30,000 to the Mendocino County Aids/Viral Hepatitis Network for the Operation of an Emergency Winter Shelter Contingent Upon Demonstration of Readiness – Administration.**

Presenters: Councilmembers Brown and Mulheren.

Public Comment: Libby Guthrie, Mendocino County AIDS/Viral Hepatitis Network (MCCAVHN) Executive Director; Aeolian Vincent-dePaule; and Carol Rosenberg.

Staff Comment: Charley Stump, Planning and Community Development Director.

Motion/Second: Scalmanini/Doble to authorize the City Manager to negotiate and execute an agreement (*COU No. 1516-124*) for the release of \$30,000 budgeted in the FY 15-16 Budget (Miscellaneous General Government; Contractual Services; 10012400.52100) to the Mendocino County AIDS/Viral Hepatitis Network for the operation of an Emergency Winter Shelter contingent upon demonstration of readiness. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- b. Introduction of Ordinance By Title Only to Defer Water and Sewer Connection Fees Until the Certificate of Occupancy – Administration.**

Presenter: Shannon Riley, Senior Management Analyst.

Motion/Second: Brown/Mulheren to introduce the Ordinance by title only. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Brown/Mulheren to introduce the Ordinance amending Section 3861 in Division 4, Chapter 4 of the Ukiah City Code, entitled "Fees for Water Transmission, Storage, and Production and Treatment Facilities" and Section 3732 in Division 4, Chapter 2, Article 12 of the City Code Entitled "Fees for Connection to and Improvement of Sanitary Sewer System." Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- a. Authorize Contract Amendment for Bidding Assistance Services with Ann Baker Landscape Architecture in an Amount of \$53,805 for Grace Hudson Nature Education Grant Project – Community Services.**

Presenters: Katie Marsolan, Project Analyst and Sherrie Smith-Ferri, Museum Director.

Motion/Second: Doble/Brown to authorize a contract amendment (*COU No. 1415-200-A1*) with Ann Baker Landscape Architecture for \$53,805 for bidding assistance services for the Grace Hudson Nature Education Grant Project. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

d. Discussion and Possible Approval of Curbside Food Waste Collection Program, and to Implement the Program, First Amended and Restated Waste Collection Contract and Second Amended and Restated Transfer Station Agreement – Public Works.

Presenters: Tim Eriksen, Public Works Director/City Engineer and David J. Rapport, City Attorney.

Public Comment: Mike Sweeney, Mendocino County Solid Waste Management Authority General Manager; John McCowen (*speaking as citizen*); and Carol Rosenberg.

Motion/Second: Mulheren/Doble to approve:

- (1) Mixed Organic Waste Recycling Program (*Non-COU Agrmt. No. 100715*), including delivery of Mixed Organic Waste to the PRS Facility for consolidation and transport to Cold Creek Compost;
- (2) First Amended and Restated Waste Collection Agreement (*COU No. 1516-125*) between City of Ukiah (City) and Ukiah Waste Solutions (UWS), including restated and amended Exhibit D thereto;
- (3) Second Amended and Restated Transfer Station Agreement (*COU No. 1516-126*) between City and Solid Waste Solutions (SWS), including amended and restated Exhibit A thereto; and
- (4) Authorize City Manager to sign approved agreements.

Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

e. Annual Rate Adjustment Review and Approval of Adjustments for Transfer Station and Garbage Collection Rates Effective January 1, 2016 – Continued from the September 16, 2015, City Council Meeting – Finance.

Presenter: Karen Scalabrini, Finance Director.

Motion/Second: Scalmanini/Doble to confirm the proposed rates are within the limit of Section 6.2 of the Amended and Restated Transfer Station Agreement (*COU No. 1516-125*) and the Waste Collection Agreement (*COU No. 1516-126*). Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

f. Award Contract for Crosswalk at North State Street and Garrett Drive, Specification No. 15-11 and Approve Corresponding Budget Amendment – Public Works.

Presenter: Tim Eriksen, Director of Public Works/City Engineer.

NOTE: Staff will go to local contractors due to no bids being submitted.

RECESS: 8:38 – 8:49 P.M.

13. NEW BUSINESS

a. Approval of Agreement with Granicus, Inc. to Upgrade Internet Encoding Appliance Hardware and Web Design Services – City Clerk.

Presenter: Kristine Lawler, City Clerk.

Motion/Second: Doble/Brown to approve a three year agreement (COU No. 1516-127) with Granicus, Inc. for internet encoding hardware and services, and web design services in the amount of \$34,540.38. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Award of Contract to Team Ghilotti, Inc. for the Construction of the North State Street Sewer Main Improvement Project, Specification No. 14-04, in the Amount of \$512,326 and Authorize Corresponding Budget Amendment – Public Works.

Presenter: Tim Eriksen, Public Works Director/City Engineer.

Motion/Second: Brown/Doble to award a contract (COU No. 1516-128) to Team Ghilotti, Inc. for the construction of the North State Street Sewer Main Improvement Project, Specification No. 14-04, in the amount of \$512,326 and authorize corresponding budget amendment. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Authorization for City Manager to Negotiate and Execute an Amendment to the Agreement with HDR Engineering, Inc., in an Amount not to Exceed \$35,000 for Professional Services for the Lake Mendocino Hydroelectric Plant (EUD) – Electric Utility.

Presenters: Mel Grandi, Electric Utility Director.

Motion/Second: Doble/Brown to authorize City Manager to negotiate and execute an Amendment to the Agreement (COU No. 1516-011-A1) with HDR Engineering, Inc. in the amount not to exceed \$35,000 for professional services for the Lake Mendocino Hydroelectric Plant. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

d. Appointment of Strategic Planning Ad Hoc and Disbandment of City Manager Appointment Process and Development Impact Fee Deferral Program Ad Hocs – City Clerk - From Consent Calendar Agenda Item 7a.

Presenter: Mayor Crane.

Motion/Second: Scalmanini/Brown to appoint Mayor Crane and Councilmember Doble to the Strategic Planning Ad Hoc, and disband the City Manager Appointment Process Ad Hoc and the Development Impact Fee Deferral Program Ad Hoc. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

Council Consensus to add an item at the end of each Strategic Planning meeting allowing full Council input on topics to be addressed at the following Strategic Planning meeting.

THE CITY COUNCIL ADJOURNED CLOSED SESSION AT 9:10 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

b. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court Case No. SCUK-CVC-13-63024

c. Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 10:25 p.m.



Kristine Lawler, City Clerk

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