

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
November 4, 2015
6:00 p.m.

1. ROLL CALL

Ukiah City Council met at a Regular Meeting on November 4, 2015, having been legally noticed on October 30, 2015. Mayor Crane called the meeting to order at 6:02 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Kevin Doble, Jim O. Brown, Vice Mayor Scalmanini and Mayor Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; Kristine Lawler, City Clerk; and Ashley Cocco, Deputy City Clerk.

MAYOR CRANE PRESIDING.

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- a. **New Employee Introductions: Sean White, Water and Sewer Director; Ashley Cocco, Deputy City Clerk, and Darcy Vaughn, Assistant Attorney to City Attorney David J. Rapport – Public Works, City Clerk, and Administration.**

Presenters: Tim Eriksen, Public Work Director/City Engineer; Kristine Lawler, City Clerk; and David Rapport, City Attorney.

Staff Comment: Sean White, Water and Sewer Director; Ashley Cocco, Deputy City Clerk, and Darcy Vaughn, Assistant Attorney to City Attorney David J. Rapport.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. Minutes of October 21, 2015, a Regular Meeting.
b. Minutes of October 22, 2015, a Special Meeting.

Motion/Second: Mulheren/Doble to approve the minutes of October 21, 2015, a Regular Meeting, and October 22, 2015, a Special Meeting, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. RIGHT TO APPEAL DECISION

7. CONSENT CALENDAR

- a. **~~Award Repair Contract of Two Fairbanks Morse Pumps for the Waste Water Treatment Plant in the Amount of \$25,698 to Commercial Pump & Mechanical – Public Works – Pulled by Councilmember Doble and placed as Agenda Item 13f.~~**

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Presenter: Phil Baldwin.

9. COUNCIL REPORTS

Presenters: Councilmembers Mulheren and Doble.

Councilmember Doble led a moment of silence in remembrance of Glenna Blake, referencing the inspiration that she instilled and her many activities in our community.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager and Sean White, Water and Sewer Director.

11. PUBLIC HEARINGS – 6:15 P.M.**12. UNFINISHED BUSINESS**

a. Update Regarding Emergency Winter Shelter and Possible Direction Regarding Disbursement of Funds – Administration.

Presenters: Shannon Riley, Senior Management Analyst and Councilmember Brown.

Staff Comment: Charley Stump, Planning and Community Development Director.

Public Comment: Libby Guthrie, Mendocino County AIDS/Viral Hepatitis Network (MCAVHN) Executive Director.

Motion/Second: Doble/Brown to authorize the City Manager to negotiate and execute an agreement (*COU No. 1516-135*) with a lead agency in the amount of \$30,000 for the winter shelter. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Approval of Amended Agreement with Rural Communities Housing Development Corporation for the Well 9 Easement and Authorize the City Manager to Execute the Agreement – Water and Sewer Utilities.

Presenters: Sean White, Water and Sewer Utilities Director and Jarod Thiele, Public Works Project Analyst.

Motion/Second: Brown/Doble approval of amended agreement (*COU No. 1516-133-A1*) with Rural Communities Housing Development Corporation for the well 9 easement and authorize the City Manager to finalize and execute the agreement. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

a. Receive Report Regarding Mobile Food Vending Regulations and Provide Direction Regarding Continued Staff Efforts on the Matter – Public Works.

Presenters: Kevin Thompson, Principal Planner and Charley Stump, Planning and Community Development Director.

Public Comment: Cynthia Ariosta.

Council Consensus to direct staff to focus on other projects that take precedence at this time and

add mobile food vending regulations as a low priority.

Councilmember Doble announced the Strategic Planning meeting that will take place on Thursday, November 12, 2015, 5:30 p.m. at the Ukiah Valley Conference Center located on 200 South School Street, Ukiah.

b. Approval of an Additional Customer Service Representative III for Utility Billing and Corresponding Budget Amendments – Finance.

Presenter: Karen Scalabrini, Finance Director.

Motion/Second: Brown/Mulheren to approve of the addition of a CSR III position and approval of the Corresponding Budget Amendment and corresponding budget amendment(s). Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

c. Approval of the Cost Allocation Plan Adopted for the 2015-2016 Budget Applied to the 2014-2015 Operational Budget and Corresponding Budget Amendments – Finance.

Presenter: Karen Scalabrini, Finance Director.

Motion/Second: Doble/Scalmanini to approve the Cost Allocation Plan to be implemented for the 2014-2015 Operations Budget and corresponding budget amendments. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

d. Adoption of a Reimbursement Resolution, an Authorizing Resolution and a Pledged Revenue Resolution to Submit to the State Water Resources Control Board Division of Financial Assistance in Support of a Funding Application for the Construction of the Recycled Water System– Water & Sewer Utilities.

Presenter: Sean White, Director of Water and Sewer Utilities.

Motion/Second: Scalmanini/Mulheren to adopt a Reimbursement Resolution (2015-45), an Authorizing Resolution (2015-46) and a Pledged Revenue Resolution (2015-47) to submit to the State Water Resources Control Board Division of Financial Assistance in support of a funding application for the construction of the Recycled Water System. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

e. Creation of Two Separate Ad Hocs to Represent the City Council in Two Separate Solid Waste Issues Regarding Landfill Closure and the Five Year Rate Review Process – Administration.

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Doble/Brown to appoint Councilmember Scalmanini and Mayor Crane to serve on an ad hoc to address the issue of closure of the Ukiah Landfill, and to appoint Councilmembers Brown and Mulheren to serve on an ad hoc to address the issue of the five year rate review for

solid waste. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- f. **Award Repair Contract of Two Fairbanks Morse Pumps for the Waste Water Treatment Plant in the Amount of \$25,698 to Commercial Pump & Mechanical – Public Works – From Consent Calendar Agenda Item 7a.**

Presenter: Sean White, Director of Water & Sewer Utilities.

Motion/Second: Doble/Brown to award repair contract (COU No. 1516-136) of two Fairbanks Morse Pumps to Commercial Pump & Mechanical in the amount of \$25,698, plus applicable sales tax. Motion **carried** by the following roll call votes: AYES: Mulheren, Doble, Brown, Scalmanini, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

RECESS: 8:10 – 8:20 P.M.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 8:28 P.M.

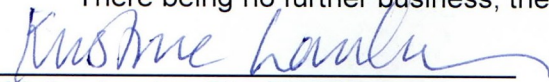
14. **CLOSED SESSION**

- a. **Conference with Legal Counsel – Existing Litigation**
(Cal. Gov't Code Section 54956.9(d)(1))
Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036
- b. **Conference with Legal Counsel – Existing Litigation**
(Government Code Section 54956.9(d)(1))
Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court Case No. SCUK-CVC-13-63024
- c. **Conference with Labor Negotiator**
(Government Code Section 54957.6)
Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units
- d. **Conference with Real Property Negotiators (\$54956.8)**
Property: Mendocino APN Nos. 002-101-27 and 002-101-26 and other potential water well sites for City water system
Negotiator: Sage Sangiacomo, City Manager
Negotiating Parties: City of Ukiah, Rural Communities Housing Development Corporation as to APN Nos. 002-101-27 and 002-101-26, and Property Owners of other Potential Well Sites.
Under Negotiation: Price & Terms

No action was taken on Closed Session items.

15. **ADJOURNMENT**

There being no further business, the meeting adjourned at 9:10 p.m.



Kristine Lawler, City Clerk