

**CITY OF UKIAH
CITY COUNCIL MINUTES
Special Meeting**

**June 18, 2020
6:00 p.m.**

1. ROLL CALL AND PLEDGE OF ALLEGIANCE

Ukiah City Council met at a Special Meeting on June 18, 2020, having been legally noticed on June 12, 2020. Mayor Crane called the meeting to order at 3:11 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Juan V. Orozco, Jim O. Brown, Stephen G. Scalmanini, and Douglas F. Crane, and **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

The Pledge of Allegiance was led by Councilmember Scalmanini.

URGENCY ITEM:

Presenters: Sage Sangiacomo, City Manager and David Rapport, City Attorney.

Motion/Second: Brown/Scalmanini to accept the urgency item. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

Urgency item was placed as agenda item 4a.

2. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

No public comment was received.

3. UNFINISHED BUSINESS – BUDGET WORKSHOP

a. Departmental Presentations of the Draft 2020-21 Fiscal Year City Budget and Five-Year Capital Improvement Plan and Adoption of Resolution Approving the Fiscal Year 2020-21 City Budget, and Adoption of the Corresponding Gann Limit Resolution.

Overview

Presenter: Dan Buffalo, Finance Director

Capital Improvement Projects Overview

Presenter: Mary Horger, Financial Services Manager

Department Overview

Presenter: Daphine Harris

Water Resources (5:00 p.m.)

Presenter: Sean White, Water Resources Director

- Water Services
- Wastewater Services
- Recycled Water Services

City Manager (5:05 p.m.)

Presenter: Sage Sangiacomo, City Manager

- City Manager
- City-Wide Administrative Services
- Community Outreach
- City Clerk
- Economic Development
- Emergency Management
- Redevelopment Successor Agency

Finance (5:14 p.m.)

Presenters:

- Finance Department Overview – *Dan Buffalo, Finance Director*
- Utility Billing and Customer Service – *Lori Martin, Customer Service and Billing Supervisor*
- Financial Services and Budget Management & Disbursements– *Daphine Harris Finance Management Analyst*
- Accounting and Reporting – *Olga Keough, Finance Controller*
- Procurement and Capital Projects – *Mary Horger, Procurement Manager*
- Information Technology – *Michael Ingwell, I.T. Administrator*

Human Resources / Risk Management (5:25 p.m.)

Presenter: Sheri Mannion, Human Resources and Risk Management Director

Police (5:30 p.m.)

Presenter: Justin Wyatt, Chief of Police

Ukiah Valley Fire Authority (5:37 p.m.)

Presenter: Douglas Hutchison, Fire Chief

Community Services (5:40 p.m.)

Presenters: Maya Simerson, Interim Community Services Coordinator

- Alex Rorabaugh Recreation Center
- Parks
- Park Development
- Aquatics
- Golf
- Building Maintenance
- Conference Center
- Recreation
- Special Services
- Museum

Community Development (5:46 p.m.)

Presenters:

- Planning & Housing Services – *Craig Schlatter, Community Development Director*
- Building Services – *Matt Keizer, Building Official*

Public Works (5:54 p.m.)

Presenter: Tim Eriksen, Public Works Director / City Engineer

- Fleet and Plant Management
- Engineering
- Corp Yard
- Landfill
- Streets

Airport (6:03 p.m.)

Presenter: Greg Owen, Airport Manager

Electric Utility (6:06 p.m.)

Presenters: Mel Grandi, Electric Utility Director and Cindy Sauers, Assistant Electric Utility Director

- Electric Distribution
- Technical Services
- Electric Administration

Public Comment: Anne Kelly (*read by clerk*), Susan Sher (*read by clerk*).

Motion/Second: Brown/Scalmanini to adopt the budget resolution (2020-36) approving the annual City of Ukiah Budget for the fiscal year 2020-21. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Brown/Orozco to adopt the resolution (2020-37) establishing the 2020-21 fiscal year Appropriations (Gann) Limit for the City of Ukiah. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

Closing remarks were given by both the Finance Director and City Manager.

4. NEW BUSINESS

a. Urgency Item: Review and Consider Approval and Authorization for the Mayor to Negotiate and Execute a Budget Approval Agreement in Substantial Form with the Ukiah Valley Sanitation District.

Presenters: Sage Sangiacomo, City Manager and Dan Buffalo, Finance Director.

Motion/Second: Brown/Orozco to approve the budget approval agreement with the Ukiah Valley Sanitation District in substantial form, and authorize the Mayor to negotiate and execute the agreement. Motion **carried** by the following roll call votes: AYES: Orozco, Brown, Scalmanini, Crane, and Mulheren. NOES: None. ABSENT: None. ABSTAIN: None.

5. ADJOURNMENT

There being no further business, the meeting adjourned at 6:29 p.m.



Kristine Lawler, City Clerk