

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting

<https://attendee.gotowebinar.com/rt/4910662329263871245>

July 1, 2020
6:00 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on July 1, 2020, having been legally noticed on June 26, 2020. Mayor Crane called the meeting to order at 6:02 p.m. Roll was taken with the following **Councilmembers Present:** Maureen Mulheren, Jim O. Brown, Stephen G. Scalmanini, Juan V. Orozco, and Douglas F. Crane. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Kristine Lawler, City Clerk.

MAYOR CRANE PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Sage Sangiacomo, City Manager.

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

- a. Approval of the Minutes for the June 17, 2020, Special Meeting.
- b. Approval of the Minutes for the June 17, 2020, Regular Meeting.
- c. Approval of the Minutes for the June 18, 2020, Special Meeting.

Motion/Second: Orozco/Scalmanini to approve the Minutes of June 17, 2020, a special meeting; the Minutes of June 17, 2020, a regular meeting; and the Minutes of June 18, 2020, a special meeting as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

6. **RIGHT TO APPEAL DECISION**

7. **CONSENT CALENDAR**

- a. Authorize the City Manager to Execute an Agreement (COU No. 2021-082) with Psomas for Land Surveyor Services in an Amount of \$55,410.40 – *Water Resources*.
- b. Approval and Adoption of Resolution (2020-38) Amending and Extending Memoranda of Understanding (COU No. 2021-083 Fire Unit; COU No. 2021-084 OE3 Water Utilities and Mechanics Unit; COU No. 2021-085 OE3 Administrative and Maintenance Unit) with Employee Bargaining Units – *Human Resources*.
- c. Approve Change Order to Purchase Order #46601 to Vaughan's Industrial Repair Inc. to Rebuild two (2) Fairbanks Morse 10" VTSH Pumps for the Amount of \$46,634 – *Water Resources*.
- d. Receive Annual Report of Boards and Commission Term Expirations and Vacancies – *City Clerk*.

- e. Authorize the City Manager to Execute a Contract Amendment (COU No. 1213-130-A2) with Wagner and Bonsignore for Water Rights Consulting Services in an Amount of \$40,000 – *Water Resources*.
- f. Consideration of Approval of a Refund to the Federal Aviation Administration (FAA) in the Amount of \$29,067 for the Airport Improvement Program (AIP) Grant 16 Funds, Due to an FAA Clerical Error – *Airport*.
- g. Authorize the City Manager to Negotiate and Execute a Multi-function Copier Lease and Maintenance Contract (COU No. 2021-086) with Xerox for the Replacement of the Existing Machines – *Finance*.
- h. Award Contract (COU No. 2021-087) to C.V. Larsen Co. in the Amount of \$526,500 for the PZ2S Water Tank Replacement Project, Specification No. 20-02, Revision 1, and Approval of Corresponding Budget Amendment – *Water Resources*.
- i. Adoption of Amended Sewer Charges Ordinance – *Water Resources*.

ORDINANCE NO. 1203

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING DIVISION 4, CHAPTER 2, ARTICLE 8 OF THE UKIAH CITY CODE, ENTITLED: SEWER CHARGES

Motion/Second: Scalmanini/Brown to approve Consent Calendar Items 7a-7i, as submitted. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

8. **AUDIENCE COMMENTS ON NON-AGENDA ITEMS**

No audience comments were received.

9. **COUNCIL REPORTS**

No reports were received.

10. **CITY MANAGER/CITY CLERK REPORTS**

Presenters: Sage Sangiacomo, City Manager.

- Construction Activity – Tim Eriksen, Public Works Director / City Engineer.

11. **PUBLIC HEARINGS (6:15 PM)**

- a. **Public Hearing on Financing Documentation for Facilities Acquisition, Enhancement, and Repair of Recently Acquired Property at 501 South State Street and Other Facilities (Recommended to be continued to a date certain of August 5, 2020).**

Presenter: Sage Sangiacomo, City Manager

PUBLIC HEARING OPENED AT 6:23 P.M.

No public comment was received.

PUBLIC HEARING CLOSED AT 6:23 P.M.

Motion/Second: Scalmanini/Brown to continue the agenda item to a time/date certain of August 5, 2020, at 6:15 PM to conduct a public hearing on financing documentation for facility acquisition and improvements. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

12. UNFINISHED BUSINESS

- a. Approval of Agreement to Continue Registered Municipal Financial Advisory, Continuing Disclosure, Debt Issuance, and General Financial Consultancy Services with NHA Advisors.**

Presenter: Dan Buffalo, Finance Director.

Motion/Second: Scalmanini/Orozco to approve and authorize the City Manager or designee to negotiate final terms with NHA Advisors and execute an agreement (COU No. 2021-088) for continued financial advisory services. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

- b. Receive Status Report and Consider Any Action or Direction Related to the Novel Coronavirus (COVID-19) Emergency Including Operational Preparedness and Response; Continuity of City Operations and Services; Community and Business Impacts; and Any Other Related Matters.**

Presenters: Tami Bartolomei, Office of Emergency Management Coordinator and Sage Sangiacomo, City Manager.

Reports were received.

- c. Consider Request for Continuing Funding, in the Amount of \$50,000.00, for the Ongoing Potter Valley Project Licensing Efforts by the Mendocino County Inland Water and Power Commission.**

Presenter: Sean White, Water Resources Director.

Public Comment: Devon Jones, Mendocino County Farm Bureau, Executive Director (*read by clerk*) and Janet Pauli, Inland Power and Water Commission (IWPC) Executive Director.

Motion by Councilmember Brown, and Seconded by Mulheren for the recommended action with the request for a letter from the IWPC Director stating in simple terms of where funds will be used, how much cost is estimated for the next five years, and which agencies will be participating.

Upon public comment submitted by the IWPC Director, the Maker amended the motion to withdraw the special request, and the Second concurred.

Motion/Second: Brown/Mulheren to approve request for continuing funding, in the amount of \$50,000.00, for the ongoing Potter Valley Project Licensing Efforts by the Mendocino County Inland Water and Power Commission. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

- a. Award Contract to Excery for Project Management Services in the amount of \$143,131 for the Selection and Implementation of a Utility Billing Customer Information System, Authorize the City Manager to Negotiate and Execute an Agreement, and Approve Corresponding Budget Amendment.**

Presenters: Mary Horger, Financial Services Manager and Lori Martin Billing & Customer Services Manager.

Motion/Second: Brown/Orozco to award contract (COU No. 2021-089) to Excery for Project Management Services for the selection and implementation of a Utility Billing Customer Information System, authorize the City Manager to negotiate and execute an agreement, and approve corresponding budget Amendment. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

b. Receive Updates on City Council Committee and Ad Hoc Assignments and, if Necessary, Consider Modifications to Assignments and/or the Creation/Elimination of Ad hoc(s).

Presenter: Mayor Crane, Sage Sangiacomo, City Manager, Vice Mayor Orozco, and Councilmember Mulheren,

Motion/Second: Brown/Mulheren to form a Diversity and Equity ad hoc consisting of Vice Mayor Orozco and Councilmember Mulheren. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 7:41 P.M., AND RECONVENED IN OPEN SESSION AT 8:12 P.M.

c. Consideration of a Resolution Approving Service Level Changes Due to Economic Impacts Related to COVID-19 Pandemic and Other Service Level Reductions.

Presenter: Sage Sangiacomo, City Manager.

Motion/Second: Brown/Scalmanini to adopt a resolution (2020-39) approving service level changes due to economic impacts related to COVID-19 pandemic and other service level reductions. Motion **carried** by the following roll call votes: AYES: Mulheren, Brown, Scalmanini, Orozco, and Crane. NOES: None. ABSENT: None. ABSTAIN: None.

14. CLOSED SESSION

a. Conference with Legal Counsel—Anticipated Litigation

(Government Code Section 54956.9(d))

A. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: (Number of potential cases: 1.)

B. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Number of potential cases: 1)

b. Conference with Legal Counsel—Anticipated Litigation

Government Code Section 54956.9(d)(2)

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(1) (Number of potential case: 1)

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Vichy Springs Resort v. City of Ukiah, Et Al; Case No. SCU-K-CVPT-2018-70200*

d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al, Mendocino County Superior Court, Case No. SCU-K- CVPT-15-66036*

e. Conference with Real Property Negotiators

(Cal. Gov't Code Section 54956.8)

Property: APN Nos: 002-192-14-00 (280 E. Standley)

Negotiator: Sage Sangiacomo, City Manager;

Negotiating Parties: Onetogether Solutions

Under Negotiation: Price & Terms of Payment

f. Conference with Labor Negotiator (54957.6)

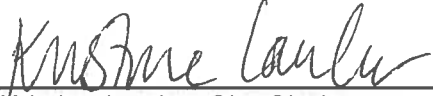
Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

No additional Closed Session was held, and no report was received.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 8:14 p.m.



Kristine Lawler, City Clerk

