

**CITY OF UKIAH
CITY COUNCIL AGENDA
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 20, 2016
6:00 p.m.**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS

- a. Proclamation: Paint the Town Red Week, February 1-6, 2016.

4. PETITIONS AND COMMUNICATIONS

5. APPROVAL OF MINUTES

- a. Minutes of January 6, 2016, a Regular Meeting.

6. RIGHT TO APPEAL DECISION

Persons who are dissatisfied with a decision of the City Council may have the right to a review of that decision by a court. The City has adopted Section 1094.6 of the California Code of Civil Procedure, which generally limits to ninety days (90) the time within which the decision of the City Boards and Agencies may be judicially challenged.

7. CONSENT CALENDAR

The following items listed are considered routine and will be enacted by a single motion and roll call vote by the City Council. Items may be removed from the Consent Calendar upon request of a Councilmember or a citizen in which event the item will be considered at the completion of all other items on the agenda. The motion by the City Council on the Consent Calendar will approve and make findings in accordance with Administrative Staff and/or Planning Commission recommendations.

- a. Report of Disbursements for the Month of December.
- b. Adoption of Resolution Amending the Appendix to the Conflict of Interest Code to Reflect a Current List of Economic Disclosure Filers.
- c. Award Three-Year Contract to Evergreen Job and Safety Training in the Amount of \$92,098.44 to Provide Job and Safety Training for the Electric Department Line Crew and the Finance Department Meter Readers (EUD).
- d. Award Purchase of One New Foreman Truck for the Electric Utility Department to Altec, Inc., in the Amount of \$74,970.00 (EUD).

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

The City Council welcomes input from the audience. If there is a matter of business on the agenda that you are interested in, you may address the Council when this matter is considered. If you wish to speak on a matter that is not on this agenda, you may do so at this time. In order for everyone to be heard, please limit your comments to three (3) minutes per person and not more than ten (10) minutes per subject. The Brown Act regulations do not allow action to be taken on audience comments in which the subject is not listed on the agenda.

9. COUNCIL REPORTS

10. CITY MANAGER/CITY CLERK REPORTS

11. PUBLIC HEARINGS (6:15 PM)

- a. Consider Approving an Application to Demolish a Structure Over 50 Years Old Located at 517 South Bush Street.
- b. Adopt Resolution Authorizing the City to Join the Statewide Community Infrastructure Program; Authorizing the California Statewide Communities Development Authority to Accept Applications from Property Owners, Conduct Special Assessment Proceedings and Levy Assessments within the Territory of the City of Ukiah; Approving Form of Acquisition Agreement for Use When Applicable.

12. UNFINISHED BUSINESS

- a. Award Contract for Grace Hudson Museum Outdoor Classroom and Boardwalk Specification No. 15-16 to Cupples & Sons Construction in the Amount of \$353,441.
- b. Approve Plans and Specifications for Grace Hudson Museum Landscape Improvements Specification No. 15-17.
- c. Authorize Budget Transfer for Museum Roof Repairs as Detailed in the FY 15/16 Capital Budget.
- d. Authorize Staff to Instruct Bond Trustee to Send Notice of Redemption to Bondholders for 2005 Water Bonds.

13. NEW BUSINESS

- a. Adopting Resolution Authorizing the City's Retired Police Captain, to Work on a Temporary Basis During the Recruitment and Orientation of a Sworn Officer Replacement.
- b. In Accordance with the Procedures of the Landmark Tree Program, Consider Removal of up to Seven Trees from the American Persimmon Grove Located at the Grace Hudson Cultural Center.
- c. Discussion and Direction Regarding City of Ukiah Participation in Property Assessed Clean Energy Programs.

14. CLOSED SESSION – Closed Session may be held at any time during the meeting.

- a. **Conference with Legal Counsel – Anticipated Litigation**
Significant exposure to litigation pursuant to Gov't Code 54956.9 (1 case)

b. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUk- CVPT-15-66036

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court, Case No. SCUk-CVC-13-63024

d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.*, Mendocino County Superior Court, Case No. SCUk-CVG-11-59459

e. Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager

Employee Organizations: All Bargaining Units

15. ADJOURNMENT

Please be advised that the City needs to be notified 72 hours in advance of a meeting if any specific accommodations or interpreter services are needed in order for you to attend. The City complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request. Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection at the front counter at the Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482, during normal business hours, Monday through Friday, 8:00 am to 5:00 pm.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at the main entrance of the City of Ukiah City Hall, located at 300 Seminary Avenue, Ukiah, California, not less than 72 hours prior to the meeting set forth on this agenda.

Dated this 15th day of January, 2016.

Ashley Cocco, Deputy City Clerk

PROCLAMATION

A Proclamation of the Recognizing February 1-6, 2016 as Paint the town week in the City of Ukiah

WHEREAS, Heart Disease is the number one killer in women, claiming more lives than all forms of cancer combined, The American Heart Association has formed a Go Red for Women Campaign and declared the month of February as Heart Month; and

WHEREAS, February 1-6, 2016 is declared the week for communities to Paint the Town Red in honor of bringing awareness to Heart disease that strikes people we love; and

WHEREAS, participating City of Ukiah businesses will decorate and support this great cause; and

WHEREAS, it behooves all citizens of the City of Ukiah to promote, foster, participate in and enjoy this great event.

NOW, THEREFORE, BE IT RESOLVED, that the Ukiah City Council does hereby proclaim February 1st through February 6th, 2016 to be Paint the Town Week, and urge all citizens of the City of Ukiah to visit local participating businesses to learn about heart disease signs and prevention strategies, share stories, support a great cause along with supporting local commerce.

Signed and sealed, this 20th day of January, in the year Two Thousand Sixteen.

Stephen G. Scalmanini, Mayor



**Paint the Town Red Week
February 1-6, 2016**

Overview

February is the month where awareness is brought to the heart with images in shop windows and in the aisles of stores. While Valentine's Day is generally the first association that this brings to mind, it is also the month of the American Heart Association's *Go Red for Women* Campaign. Heart disease is the number one killer of women in the United States. That means one in three women will experience some form of this disease.

In an effort to "Go Red for Women," several local organizations, including Barra of Mendocino, the Ukiah Chamber of Commerce, Willits Chamber of Commerce/Willits Local First, Ukiah Valley Medical Center and Frank R. Howard Memorial Hospital will reach out to the local community to celebrate the heart during the week of February 1-6, 2016.

Beginning on February 1, with the assistance of the Ukiah Chamber of Commerce, Willits Chamber of Commerce/Willits Local First Committee, and Ukiah Main Street Program; Ukiah and Willits will "Paint the Town Red" with participating businesses. This will be demonstrated by decorating store fronts, offering special discounts and sharing educational materials. With each purchase made, participating businesses will give out tokens that will allow people to enter in a grand prize drawing to be held at Barra of Mendocino's "A Toast to Red-A Celebration of the Heart" event on Saturday, February 6th from 11am to 5pm in Redwood Valley.

The Saturday event will feature wine tasting, chocolate sampling, healthy food demonstrations, local jewelry & gift vendors, information booths with helpful tips on taking good care of your heart, chair massages, a wine sale and door prizes. Live music will serenade participants throughout the day. Participating vendors will make donations from sales for the local Mendocino County Goes Red organization.

Packets with supporting information, instructions for downloading marketing collateral will be provided to interested businesses at <http://www.barraofmendocino.com/News---Events/Paint-The-Town-Red> (*Link will not be active until January 20, 2016*). In addition, supporting educational and marketing material from the American Heart Association is available at: <https://www.goredforwomen.org/wearredday-materials/>. This will also be a link to make direct donations for the "Mendocino County Goes Red" group. All monies raised will be allocated to local organizations that serve to assist in the fight against health disease in women.

CITY OF UKIAH
CITY COUNCIL MINUTES
Regular Meeting
CIVIC CENTER COUNCIL CHAMBERS
300 Seminary Avenue
Ukiah, CA 95482
January 6, 2016
6:00 p.m.

1. **ROLL CALL**

Ukiah City Council met at a Regular Meeting on January 6, 2016, having been legally noticed on December 30, 2015. Mayor Scalmanini called the meeting to order at 6:00 p.m. Roll was taken with the following **Councilmembers Present:** Douglas F. Crane, Maureen Mulheren, Kevin Doble, Vice Mayor Jim O. Brown, and Mayor Stephen G. Scalmanini. **Staff Present:** Sage Sangiacomo, City Manager; David Rapport, City Attorney; and Ashley Cocco, Deputy City Clerk.

MAYOR SCALMANINI PRESIDING.

2. **PLEDGE OF ALLEGIANCE**

3. **PROCLAMATIONS/INTRODUCTIONS/PRESENTATIONS**

4. **PETITIONS AND COMMUNICATIONS**

5. **APPROVAL OF MINUTES**

a. Minutes of December 16, 2015, a Regular Meeting.

Motion/Second: Mulheren/Doble to approve the minutes of December 16, 2015, a Regular Meeting as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

6. **RIGHT TO APPEAL DECISION**

7. **CONSENT CALENDAR**

- a. Adoption of Resolution (2016-01) Approving the City of Ukiah's Qualified Contractors List for 2016 – *City Clerk*.
- b. Report to Council on the Renewal of the Technical Service Support Agreement (COU No. 1516-148) with Physio-Control and Authorize Corresponding Budget Amendment – *Fire*.
- c. Report of Acquisition of Professional Services from Alpha Analytical Laboratories, Inc. (PO 44016-00) for Quarterly Water Sampling and Completion of Chemical Examination Reports for the Ukiah Landfill – *Public Works*.
- d. Adoption of Resolution (2016-02) Removing 105 Lineal Feet of On-Street Parking at the Intersection of West Gobbi Street and Court Street – *Public Works*.

Motion/Second: Crane/Brown to approve Consent Calendar Items 7a-d as submitted. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

8. AUDIENCE COMMENTS ON NON-AGENDA ITEMS

Presenters: Phil Baldwin.

9. COUNCIL REPORTS

Presenters: Councilmember Doble and Mayor Scalmanini.

10. CITY MANAGER/CITY CLERK REPORTS

Presenters: Sage Sangiacomo, City Manager and Sean White, Water and Sewer Director.

11. PUBLIC HEARINGS – 6:15 P.M.**12. UNFINISHED BUSINESS**

- a. Continued Discussion of Facility Security and Access (Cardlock) Control System Capital Project and Authorization to Purchase System and Installation from Gaynor Telesystems, Inc. in the Amount of \$33,453, and Approve Corresponding Budget Amendment of \$18,453 from Building Reserves – Information Technology.**

Presenters: Maya Simerson, Community Services Supervisor; Jack Stevenson, Gaynor Telesystems, Inc.; and Scott Shaver, IT Coordinator.

Public Comment: Phil Baldwin.

Motion/Second: Crane/Mulheren to authorize the purchase of a facility security and access control system and installation from Gaynor Telesystems, Inc. in the amount of \$33,453 and approve corresponding budget amendment of \$18,453 from building reserves. Motion **carried** by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

13. NEW BUSINESS

- a. Approve Purchase of Video Storage Hardware for Local Police Archival Video in the Amount of \$89,352 and Cloud Storage which will be Billed per Month at a Capacity Utilization Rate; Approve Purchase of Additional Storage for Facility Surveillance System in the Amount of \$33,273 and Corresponding Budget Amendments – Information Technology.**

Presenters: Scott Shaver, IT Coordinator; Ryan Miller, Portola Systems Vice President; and Maya Simerson, Community Services Supervisor.

Motion/Second: Crane/Doble to approve purchase of EMC Isilon “NAS” from EMC Corporation for local police archival video storage in the amount of \$89,352, and Cloud storage from Microsoft Azure which will be billed monthly based on utilization, and approve purchase of additional storage from Gaynor Telesystems, Inc., for Pelco Video storage for the facility security surveillance system in the amount of \$33,273. Motion carried by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

- b. Adoption of Resolution (COU No. 2016-03) Establishing a Special Revenue Fund to Commit Future Transfer Station Rents; Create Mechanics for Adjustment of Transfer Station Gate Fee Surcharge; and Use Local Government Assurance Option for Corrective Action Plan (Cap Reserve) – Finance.**

Presenters: Karen Scalabrini, Finance Director and Emmett Jones, Certified Public Accountant.

Motion/Second: Crane/Doble to adopt the Local Government Assurance (Option 1) to fulfill Corrective Action Plan (CAP) Finance Assurance with Cal Recycle. Motion carried by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

Motion/Second: Doble/Crane to adopt the Resolution (COU No. 2016-03), Establishing a Special Revenue Fund, Commit Transfer Station Rents, Provide an adjustment mechanism for existing Transfer Station Gate Fee Surcharge. Motion carried by the following roll call votes: AYES: Crane, Mulheren, Doble, Brown, and Scalmanini. NOES: None. ABSENT: None. ABSTAIN: None.

THE CITY COUNCIL ADJOURNED TO CLOSED SESSION AT 7:27 P.M.

14. CLOSED SESSION

a. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Gov't Code 54956.9 (1 case)

b. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *City of Ukiah v. Questex, LTD, et al*, Mendocino County Superior Court, Case No. SCUK- CVPT-15-66036

c. Conference with Legal Counsel – Existing Litigation

(Government Code Section 54956.9(d)(1))

Name of case: *Ukiah Valley Sanitation District v. City of Ukiah*, Mendocino County Superior Court Case No. SCUK-CVC-13-63024

d. Conference with Legal Counsel – Existing Litigation

(Cal. Gov't Code Section 54956.9(d)(1))

Name of case: *County of Mendocino v. Solid Waste System, Inc. et al.*, Mendocino County Superior Court, Case No. SCUK-CVG-11-59459

e. Conference with Labor Negotiator

(Government Code Section 54957.6)

Agency Representative: Sage Sangiacomo, City Manager
Employee Organizations: All Bargaining Units

No action was taken on Closed Session items.

15. ADJOURNMENT

There being no further business, the meeting adjourned at 9:25 P.M.

Ashley Cocco, Deputy City Clerk



ITEM NO.: 7a

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: REPORT OF DISBURSEMENTS FOR THE MONTH OF DECEMBER**Summary:**

Payments made during the month of DECEMBER 2015, are summarized on the attached Report of Disbursements. Further detail is supplied on the attached Schedule of Bills, representing the four (4) individual payment cycles within the month.

Background:

Accounts Payable check numbers: 3014622 – 3014755, 3014756 – 3014843,
3014844 – 3014950, 3014951 – 3015008

Accounts Payable Wire Transfer numbers:

Payroll Check numbers: 503430 – 503459, 503460 – 503483

Payroll Manual check numbers: 74458

Void check numbers: 74421, 3013691, 3013726, 3014323, 3014385, 3014311, 3013773, 3014876

Discussion: This report is submitted in accordance with Ukiah City Code Division 1, Chapter 7, Article 1.

FISCAL IMPACT:			
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required
See Attached	N/A	See Attached	Yes ☐ No ☒

Continued on Page 2

RECOMMENDED ACTION(S): Approve the Report of Disbursements for the month of DECEMBER 2015**ALTERNATIVES:** N/A

Citizens advised: N/A
Requested by: City Manager
Prepared by: Administrative Analyst – Finance Department
Coordinated with: Finance Director and City Manager
Presenters:
Attachments: Report of Disbursements

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____**RECORDS APPROVED:** ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____*Note: Please write Agreement No. in upper right corner of agreement when drafted.*

Approved: 
Sage Sangiacomo, City Manager

**CITY OF UKIAH
REPORT OF DISBURSEMENTS
REGISTER OF PAYROLL AND DEMAND PAYMENTS
FOR THE MONTH OF DECEMBER**

FUNDS:

100	General Fund	\$116,165.73	700	Sanitary Disposal Site Fund	\$6,950.98
105	Measure S General Fund	\$119,232.37	701	Landfill Corrective Fund	
110	Special General Fund		702	Disposal Closure Reserve Fund	\$1,050.00
201	Worker's Comp Fund	\$26,530.44	704	Post Closure Fund - Solid Waste	\$0.00
202	Liability Fund	\$123,452.23	720	Golf Fund	\$186.52
203	Garage Fund	\$3,571.05	730	Conference Center Fund	\$7,987.29
204	Purchasing Fund	\$802.22	750	Visit Ukiah	\$0.00
205	Billing & Collections Fund	\$1,477.86	777	Airport Fund	\$69,384.56
206	Public Safety Dispatch Fund	\$2,526.51	778	Airport Capital Improvement Fund	
207	Payroll Posting Fund	\$221,997.34	779	Special Aviation Fund	
208	Building Maintenance/Corp Yard Fund	\$15,362.30	800	Electric Fund	\$777,679.60
209	IT Fund	\$129,681.92	801	Electric Capital Reserve Fund	\$9,878.48
220	Equipment Reserve Fund	\$424,068.47	803	Lake Mendocino Bond Reserve	
250	Special Revenue Fund	\$220,785.90	805	Street Lighting Fund	\$9,265.99
251	Special Projects Reserve Fund	\$5,475.00	806	Public Benefits Fund	\$111.89
300	Park Development Fund		820	Water Fund	\$44,569.21
301	Anton Stadium Fund	\$0.00	822	Water Capital Improvement Fund	\$1,523.75
302	Observatory Park Fund		840	City/District Sewer Fund	\$74,067.17
304	Swimming Pool Fund	\$0.00	841	Sewer Contruction Fund	
305	Riverside Park Fund	\$0.00	843	Sewer Capital Fund	
306	Skate Park Fund	\$0.00	900	Special Deposit Trust	\$6,355.13
310	Museum Grants	\$422,504.42	901	General Service (Accts Recv)	\$4,660.17
311	Alex Rorbaugh Recreation Center Fund	\$3,125.68	902	U.S.W. Billing & Collection	\$28,508.16
312	Downtown Business Improvement Fund		903	Public Safety - AB 109	\$0.00
500	2106 Gas Tax Fund		905	Federal Emergency Shelter Grant	
501	2107 Gas Tax Fund		905	Mendocino Emergency Service Authority	
503	2105 Gas Tax Fund		911	Russian River Watershed Association	
505	Signalization Fund		940	Sanitation District Special Fund	
506	Bridge Fund		943	Sanitation District Capital Improvement Fund	
507	1998 STIP Augmentation Fund		952	REDIP Sewer Enterprise Fund	
508	SB325 Reimbursement Fund		960	Community Redevelopment Agency	
509	S.T.P. Fund		961	RDA Housing Pass-Through	
510	Trans-Traffic Congest Relief Fund	\$159,103.12	962	Redevelopment Housing Fund	
600	Community Development Block Grant		963	Housing Debt	
601	EDBG 94-333 Revolving Loan		964	RDA Capital Pass-Through	
602	Community Development Fund		965	Redevelopment Capital Improvement Fund	
603	08-HOME-4688		966	Redevelopment Debt Service	
604	CDBG Grant 09-STBG-6417		967	Housing Bond Proceeds	
605	11-HOME-7654 Fund	\$0.00	968	Non-Housing Bond Proceeds	
606	CDBG Grant 10-EDEF-7261		969	RDA Obligation Retirement Fund	\$306.00
607	Prop 84 Grant Fund		844/944	Sewer Capital Projects Fund	\$19,615.84
610	City RDA Projects Fund			Retainage Withheld	\$36,133.41
630	Asset Seizure Fund	\$4,292.97			
631	Asset Seizure Fund (Drug/Alcohol)				
633	H & S Education 11489(B)(2)(A1)	\$1,100.00			
634	Federal Asset Seizure Grants				
635	SUP Law Enforcement Service Fund	\$2,500.00			
637	Local Law Enforcement Block Grant				
638	Asset Forfeiture 11470.2 H & S	\$3,366.00			
639	Special Revenue - Police	\$0.00			
640	Parking District Fund	\$3,315.25			
691	Museum Fund	\$3,026.70			

PAYROLL CHECK NUMBERS: 503430 - 503459

DIRECT DEPOSIT NUMBERS: 74206 - 74457

PAYROLL PERIOD: 11/22/15 - 12/05/15

PAYROLL CHECK NUMBERS: 503460 - 503483

DIRECT DEPOSIT NUMBERS: 74458 - 74648

PAYROLL PERIOD: 12/06/15 - 12/19/15

PAYROLL CHECK NUMBERS:

DIRECT DEPOST NUMBERS:

PAYROLL PERIOD:

VOID CHECK NUMBERS:

74421, 3013691, 3013726, 3014323,
3014385, 3014311, 3013773, 3014876

MANUAL CHECK NUMBERS:

74458

WIRE TRANSFER NUMBERS:

TOTAL DEMAND PAYMENTS- A/P CHECKS \$3,111,697.63

TOTAL DEMAND PAYMENTS-WIRES* & EFT's \$87.00

TOTAL PAYROLL CHECKS & DIRECT DEPOSITS \$724,119.77

TOTAL PAYROLL EFT's (TAXES, PERS, VENDORS) \$590,266.76

* vendor name(if applicable)

TOTAL PAYMENTS \$4,426,171.16

CERTIFICATION OF CITY CLERK

This register of Payroll and Demand Payments was duly approved by the City Council on _____.

City Clerk

APPROVAL OF CITY MANAGER

I have examined this Register and approve same.

City Manager

CERTIFICATION OF DIRECTOR OF FINANCE

I have audited this Register and approve for accuracy and available funds.

Director of Finance

Account Code Summary

10000000	General Fund	20526430	Electric Department - Meter Readers
10010000	City Council	20620231	Ukiah Dispatch
10011100	City Clerk	20620232	Ft Bragg Dispatch
10011300	Elections	20700000	Payroll Posting Fund
10012100	City Manager	20822500	Building Maintenance
10012200	Administrative Support	20824300	Corporation Yard
10012400	Miscellaneous General Government	20922900	IT Fund
10013400	Finance Department	22013300	FA Replace - Finance UB
10014000	City Attorney	22020200	FA Replace - Police Operations
10015100	Treasury Management	22021210	FA Replace - Fire Administration
10016100	Human Resources	22022900	FA Replace - Information Technology
10017100	Economic Development	22024100	FA Replace - Garage
10018000	Community Outreach	22024220	FA Replace - Streets
10020217	Animal Control	22024413	FA Replace - Water Distribution Cap
10022100	Parks	22024414	FA Replace - Water Distribution O&M
10022300	Aquatics	22024421	FA Replace - City Wastewater
10022800	Recreation	25024210	Engineering Reserve
10022810	Recreation Administration	25024300	Corporation Yard Reserve
10022821	Adult Basketball	25122900	CIP - IT
10022822	Adult Softball	25123100	CIP - Planning
10022824	Co-Ed Volleyball	25124210	CIP - Engineering
10022831	Youth Basketball	25124220	CIP - Streets
10022832	Youth Softball	25124410	CIP - Water
10022840	Day Camp	25124421	CIP - City Wastewater
10022850	Classes & Clinics	25126410	CIP - Electric
10022860	Special Activities	30022200	Park Development
10023100	Community Planning	30122210	Anton Stadium
10023320	Building Inspection	30222220	Observatory Park
10024210	Engineering	30522250	Riverside Park
10024214	Traffic Signals	30622260	Skate Park
10024220	Streets	30822280	Project Planning
10024224	Storm Drains	31022700	Museum Grant
10514000	Police - City Attorney	31122870	Alex Rorabaugh Recreation Center
10520210	Patrol	31217100	Downtown Business Improvement District
10520214	Police Reserves	50524210	Engineering - Signalization Fund
10520216	COPS Grant	50624210	Capital Engineering
10520218	Police - CSO	50824210	SB325 - Engineering
10520224	Police - Major Crimes Task Force	50824220	SB325 - Streets
10521210	Fire Administration	50924210	STP - Engineering
10521312	Fire Volunteer Station	50924220	STP - Streets
20112400	Worker's Compensation Fund	51024220	Trans - Traffic Slurry Seal
20212400	Liability Fund	510X9999	Trans -Traffic Project
20324100	Garage Fund	60217441	Grant - CDBG 602
20413500	Purchasing Fund	60317442	Grant - HOME 603
20513300	Billing and Collections	60417441	Grant - CDBG 604
20514000	Billing and Collections - City Attorney	60517442	Grant - HOME 605
20524412	Water Department - Meter Readers	60517461	First Time Homebuyer Program

List of Checks Presented for Approval on 12/4/2015

The following list of bills payable was reviewed and approved for payment.

 12-4-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCOUNTEMPS	44274233	A/P BACKFILL - JOANNA MONTES	\$721.88	10013400-52100	CONTRACTED SERVICES	\$721.88
Vendor Total:						\$721.88
ADAMSON POLICE PRODUCTS	INV195433	Police Protection Equipment (B	\$14,086.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$16.30)
				22020200-80100	MACHINERY & EQUIPMENT	\$16.30
				22020200-80100	MACHINERY & EQUIPMENT	\$14,086.99
Vendor Total:						\$14,086.99
ADVANCED TRAFFIC PRODUCTS	13710	EQUIPMENT MAINTENANCE	\$292.97	80000000-12104	INVENTORY - PURCHASES	\$292.97
Vendor Total:						\$292.97
AFLAC	803216	CANCER, LIFE, ACC INSURANCE	\$6,816.36	20700000-20527	SECTION 125 (CANCER & LIFE)	\$6,816.36
Vendor Total:						\$6,816.36
AIMEE SHIELDS	DEC2015	TRANSCRIPTION SERVICES	\$2,500.00	63520210-52100	CONTRACTED SERVICES	\$2,500.00
Vendor Total:						\$2,500.00
ALL-GUARD ALARM SYSTEMS INC	A741672	WWTP ALARM SYSTEM MONITORING	\$74.00	84024425-52180	SECURITY SERVICES	\$74.00
Vendor Total:						\$74.00
ALLEN JAMES	DV111915	INSTRUCTOR	\$392.00	10022850-52100	CONTRACTED SERVICES	\$392.00
Vendor Total:						\$392.00

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ALTEC INDUSTRIES INC	10471775	PARTS & MAT'LS AS NEEDED, FYE	\$88.50	80026400-56130	EXTERNAL SERVICES	\$88.50
Vendor Total:						\$88.50
AMADOU CAMARA	DV112015	INSTRUCTOR	\$170.80	10022850-52100	CONTRACTED SERVICES	\$170.80
Vendor Total:						\$170.80
AMERICAN ALUMINUM ACC INC	75661	POLICE AND PRISON EQUIPMENT AN	\$3,525.95	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$4.41)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$17.63)
				10520210-56130	EXTERNAL SERVICES	\$286.49
				10520210-56130	EXTERNAL SERVICES	\$3,525.95
				90000000-23013	STATE USE TAX LIABILITY	(\$264.45)
Vendor Total:						\$3,525.95
ANTONIO MUNOZ	CFM112015	HEALTH RELATED SERVICES (FOR H	\$333.33	10521210-57100	CONFERENCE & TRAINING	\$333.33
Vendor Total:						\$333.33
AT&T MOBILITY	NOV 15	DATA & VOICE	\$151.21	10022300-55100	TELEPHONE	\$49.51
				20620231-55100	TELEPHONE	\$12.48
				77725200-55100	TELEPHONE	\$22.09
				82024410-55100	TELEPHONE	\$12.48
				82024411-55100	TELEPHONE	\$12.74
				82024411-55100	TELEPHONE	\$16.95
				84024421-55100	TELEPHONE	\$24.96
	NOV15.	POLICE MODEMS	\$499.00	10520210-55100	TELEPHONE	\$499.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T MOBILITY	NOV15	VOICE & DATA	\$62.40	82024411-55100	TELEPHONE	\$24.96
				84024421-55100	TELEPHONE	\$37.44
				Vendor Total:		\$712.61
BAY AREA BARRICADE SERVICE INC	0333246-IN	LEG BRACKET & CLAMPS	\$367.88	10024220-54127	PW - SIGN POSTS/SHEETING	\$367.88
				Vendor Total:		\$367.88
BAYSIDE PRINTED PRODUCTS	101772	PRINTING AND TYPESETTING SERVI	\$1,291.23	64020213-54100	SUPPLIES	\$1,291.23
				Vendor Total:		\$1,291.23
CA PEACE OFFICERS ASSOC	15/16	ANNUAL PREMIUMS	\$1,080.00	10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$270.00
				10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$270.00
				10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$270.00
				10520210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$270.00
				Vendor Total:		\$1,080.00
CA STATE DISBURSEMENT UNIT	DV120415	WITHHOLDING ORDER	\$39.22	10000000-20150	AP CONTRACT RETAINAGE	\$11.53
				10000000-20150	AP CONTRACT RETAINAGE	\$27.69
				Vendor Total:		\$39.22
CADEN JOHNSON	DV112415	INSTRUCTOR	\$250.00	10022850-52100	CONTRACTED SERVICES	\$250.00
				Vendor Total:		\$250.00
CANTEEN SERVICE	8571	MISCELLANEOUS SUPPLIES AS NEED	\$147.25	10012200-54100	SUPPLIES	\$147.25
				Vendor Total:		\$147.25

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CASSANDRA BORGNA	DV112015	INSTRUCTOR	\$441.00	10022850-52100	CONTRACTED SERVICES	\$441.00
					Vendor Total:	\$441.00
CHANTAL MUSGROVE	DV112515	REIMBURSE SEWER LATERAL REPLACEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
					Vendor Total:	\$2,000.00
CHOUINARD & MYHRE INC	1510091	DATA PROCESSING, COMPUTER, PRO	\$3,190.61	20922900-54320	SOFTWARE	\$3,190.61
					Vendor Total:	\$3,190.61
CLARK PEST CONTROL	STMT 10-31-2015	PEST CONTROL SVCS	\$140.00	84024425-52100	CONTRACTED SERVICES	\$140.00
					Vendor Total:	\$140.00
COMCAST	12042015	INTERNET SERVICES	\$141.92	31122870-52100	CONTRACTED SERVICES	\$141.92
	NOV 15	INTERNET SERVICES	\$146.98	73022600-55100	TELEPHONE	\$146.98
					Vendor Total:	\$288.90
COUNTY OF MENDOCINO	DEC 15	SPANISH MTN SUBLEASE MO RENT-N	\$50.00	20620231-52100	CONTRACTED SERVICES	\$50.00
					Vendor Total:	\$50.00
CUES	445174	SHOULDER SCREWS	\$50.65	84024421-56130	EXTERNAL SERVICES	\$50.65
	444904	PARTS	\$441.34	84024421-56130	EXTERNAL SERVICES	\$441.34
					Vendor Total:	\$491.99
DARLENE R SIMPSON	7862	SPEC 15-09 - GHM PARKING & STO	\$1,805.00	25024210-80230	INFRASTRUCTURE	\$1,805.00
	7872	SPEC 15-09 - GHM PARKING & STO	\$130,534.64	25024210-80230	INFRASTRUCTURE	\$68,950.64
				31022700-80230	INFRASTRUCTURE	\$61,584.00
	7860	SPEC 15-09 - GHM PARKING & STO	\$550.00	31022700-80230	INFRASTRUCTURE	\$550.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	7873	SPEC 15-09 - GHM PARKING & STO	\$594.00	31022700-80230	INFRASTRUCTURE	\$594.00
	7874	SPEC 15-09 - GHM PARKING & STO	\$600.00	31022700-80230	INFRASTRUCTURE	\$600.00
	7861	SPEC 15-09 - GHM PARKING & STO	\$11,110.95	31022700-80230	INFRASTRUCTURE	\$11,110.95
	11	NW PACIFIC RAIL TRAIL PROJ PHA	\$19,185.00	51024220-80230	INFRASTRUCTURE	\$1.00
				51024220-80230	INFRASTRUCTURE	\$19,184.00
Vendor Total:						\$164,379.59
DAVID KORNEGAY	DV111915	INSTRUCTOR	\$696.50	10022850-52100	CONTRACTED SERVICES	\$696.50
	Vendor Total:					\$696.50
DEEP VALLEY SECURITY	286753.	SECURITY SYSTEM AT OBSERVATORY	\$39.95	10022100-52180	SECURITY SERVICES	\$39.95
	286753	ALARM SERVICES AS REQUIRED, FY	\$479.45	10022100-52180	SECURITY SERVICES	\$56.90
				10022822-52180	SECURITY SERVICES	\$22.95
				20822500-52180	SECURITY SERVICES	\$42.95
				20824300-52180	SECURITY SERVICES	\$27.25
				69122700-52180	SECURITY SERVICES	\$85.90
				73022600-52180	SECURITY SERVICES	\$41.90
				73022600-52180	SECURITY SERVICES	\$74.90
				80026400-52180	SECURITY SERVICES	\$24.50
				82024410-52180	SECURITY SERVICES	\$28.62
				82024411-52180	SECURITY SERVICES	\$44.95
				84024421-52180	SECURITY SERVICES	\$28.63
Vendor Total:						\$519.40

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DEPT OF CONSUMER AFFAIRS	L7180	LICENSE RENEWAL	\$115.00	10024210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$115.00
					Vendor Total:	\$115.00
DEPT OF MOTOR VEHICLES	DV112415	REGISTRATION FEES FOR SPECIAL EQUIPMENT	\$75.00	10022100-56130	EXTERNAL SERVICES	\$25.00
				10024220-56130	EXTERNAL SERVICES	\$25.00
				84024421-56130	EXTERNAL SERVICES	\$25.00
					Vendor Total:	\$75.00
DONALD KEITH HEWETT	41655	TOWING SERVICES	\$85.00	80026400-56130	EXTERNAL SERVICES	\$85.00
					Vendor Total:	\$85.00
EBA ENGINEERING	28578	CORP YARD QTRLY REMEDIATION SY	\$5,113.00	25024300-52100	CONTRACTED SERVICES	\$5,113.00
					Vendor Total:	\$5,113.00
EDDIE VEDOLLA JR	DV112515	INSTRUCTOR	\$168.00	10022850-52100	CONTRACTED SERVICES	\$168.00
	DV111615	INSTRUCTOR	\$577.50	10022850-52100	CONTRACTED SERVICES	\$577.50
					Vendor Total:	\$745.50
EDDIE'S COCINA	DV111315	PUMPKINFEST VENDOR	\$202.00	90000000-23219	PUMPKINFEST	\$202.00
					Vendor Total:	\$202.00
ELIFEGUARD INC	100030197	SUPPLIES	\$694.45	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.87)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.48)
				90000000-23013	STATE USE TAX LIABILITY	(\$52.09)
				10022300-54100	SUPPLIES	\$56.44
				10022300-54100	SUPPLIES	\$694.45
					Vendor Total:	\$694.45

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ELIJAU WANN	DV112415	INSTRUCTOR	\$250.00	10022850-52100	CONTRACTED SERVICES	\$250.00
					Vendor Total:	\$250.00
ELLIES MUTT HUT	628448	BOARD LUNHEON	\$38.93	10016100-54163	HR - INTERVIEW SUPPLIES	\$38.93
					Vendor Total:	\$38.93
EPIC AVIATION LLC	6794418	JET FUEL	\$14,333.41	77725200-58401	AVIATION FUEL	\$14,333.41
	6796448	AVEGAS	\$29,157.93	77725200-58401	AVIATION FUEL	\$29,157.93
					Vendor Total:	\$43,491.34
EVOQUA WATER TECHNOLOGIES LLC	902400736	WWTP SUPPLIES	\$246.53	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$246.53
					Vendor Total:	\$246.53
FARWEST LINE SPECIALTIES	201024	SUPPLIES	\$178.26	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.19)
				80026110-54100	SUPPLIES	\$0.19
				80026110-54100	SUPPLIES	\$178.26
	200310	SUPPLIES	\$791.94	80026400-54100	SUPPLIES	\$791.94
					Vendor Total:	\$970.20
FASTENAL	CAUKA18028	PARTS	\$224.31	84024421-54100	SUPPLIES	\$224.31
					Vendor Total:	\$224.31
FEDERAL EXPRESS	5-230-55356	SHIPPING CHARGES	\$431.45	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$10.29
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$25.05
				84424421-80230	INFRASTRUCTURE	\$34.82
				10013400-54101	POSTAGE	\$22.53
				10013400-54101	POSTAGE	\$28.52

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail					
FEDERAL EXPRESS	5-230-55356	SHIPPING CHARGES	\$431.45	10023320-54101	POSTAGE	\$68.98			
				10520210-54101	POSTAGE	\$16.31			
				10520210-54101	POSTAGE	\$18.49			
				10520210-54101	POSTAGE	\$18.49			
				10520210-54101	POSTAGE	\$18.81			
				10520210-54101	POSTAGE	\$22.07			
				10520210-54101	POSTAGE	\$22.45			
				10520210-54101	POSTAGE	\$33.14			
				10520210-54101	POSTAGE	\$42.50			
				84024425-54100	SUPPLIES	\$19.82			
				84024425-54100	SUPPLIES	\$29.18			
				Vendor Total:					\$431.45
				GENERAL PACIFIC INC	1246287	ELECTIC SUPPLIES	\$970.96	80000000-12104	INVENTORY - PURCHASES
Vendor Total:					\$970.96				
GLEN EARL	DV111315	PUMPKINFEST VENDOR	\$11.00	90000000-23219	PUMPKINFEST	\$11.00			
Vendor Total:					\$11.00				
GREATER UKIAH CHAMBER OF COMMERCE	7578	MEMBERSHIP FEES	\$2,500.00	10012400-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$2,500.00			
Vendor Total:					\$2,500.00				
HANNAH FORBES	DV112415	INSTRUCTOR	\$250.00	10022850-52100	CONTRACTED SERVICES	\$250.00			
Vendor Total:					\$250.00				

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
HANSEL TOYOTA/SCION	185584	VEHICLE PARTS	\$272.38	80026400-56130	EXTERNAL SERVICES	\$272.38
					Vendor Total:	\$272.38
HARRY E SWANK	DV111815	INSTRUCTOR	\$24.47	10022850-52100	CONTRACTED SERVICES	\$24.47
					Vendor Total:	\$24.47
HARTFORD RETIREE PREMIUM ACCT	50011-DEC15	DEC 2015-RETIREE HEALTH INSURANCE	\$2,711.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,711.00
					Vendor Total:	\$2,711.00
HD SUPPLY POWER SOLUTIONS LTD BENICIA	3048651-00	ELECTRICAL EQUIPMENT AND SUPPL	\$827.16	80000000-12104	INVENTORY - PURCHASES	\$827.16
					Vendor Total:	\$827.16
HD SUPPLY POWER SOLUTIONS LTD PORTLAND	2849808-00	ELECTRICAL EQUIPMENT AND SUPPL	\$175.26	80000000-12104	INVENTORY - PURCHASES	\$175.26
					Vendor Total:	\$175.26
HDR ENGINEERING INC	00463651-H	Engineering Consulting	\$5,880.33	80100000-52100	CONTRACTED SERVICES	\$5,880.33
					Vendor Total:	\$5,880.33
HOME DEPOT CREDIT SERVICES	3182221	MISCELLANEOUS SUPPLIES AS NEED	\$226.22	20822500-56300	BUILDING MAINT. & REPAIR	\$226.22
	3182220	MISCELLANEOUS SUPPLIES AS NEED	\$238.11	20822500-56300	BUILDING MAINT. & REPAIR	\$238.11
	6174563	MISCELLANEOUS SUPPLIES AS NEED	\$69.14	10022100-54100	SUPPLIES	\$69.14
					Vendor Total:	\$533.47
IBEW, LOCAL 1245	DV11242015	NOV 2015 ELECTRIC UNION DUES	\$1,240.74	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,240.74
					Vendor Total:	\$1,240.74
INTEGRITY SHRED	53578	DOCUMENT SHREDDING	\$28.00	20513300-52100	CONTRACTED SERVICES	\$28.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
INTEGRITY SHRED	53764	DOCUMENT SHREDDING	\$28.50	10520210-54100	SUPPLIES	\$14.25
				20620231-54100	SUPPLIES	\$14.25
				Vendor Total:		\$56.50
INTERCOUNTY MECHANICAL & ELECTRICAL INC	4866	COIL REPLACEMENT	\$110.00	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$110.00
				Vendor Total:		\$110.00
ISABEL MADRIGAL	UA111915	UNIFORM ALLOWANCE	\$255.21	10520210-51270	UNIFORM ALLOWANCE	\$255.21
				Vendor Total:		\$255.21
JACK WANN	DV112415	INSTRUCTOR	\$900.00	10022850-52100	CONTRACTED SERVICES	\$900.00
				Vendor Total:		\$900.00
JAMES REESE	16410	CLEANING SERVICES	\$770.00	73022600-56300	BUILDING MAINT. & REPAIR	\$770.00
				Vendor Total:		\$770.00
JASON CHAPMAN	UA111015	UNIFORM ALLOWANCE	\$285.96	10520210-51270	UNIFORM ALLOWANCE	\$285.96
				Vendor Total:		\$285.96
JEREMY NASH	DV112415	INSTRUCTOR	\$250.00	10022850-52100	CONTRACTED SERVICES	\$250.00
				Vendor Total:		\$250.00
JILL SCOTT	415112891	REIMBURSE SUPPLIES	\$58.55	20524412-54100	SUPPLIES	\$58.55
				Vendor Total:		\$58.55
JOAN KELLY	11/11 - 11/12/15	REIMBURSE TRAVEL EXPENSE	\$425.97	84024425-57100	CONFERENCE & TRAINING	\$425.97
				Vendor Total:		\$425.97

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JOSHUA COOPER	UA111315	UNIFORM ALLOWANCE	\$458.45	10520210-51270	UNIFORM ALLOWANCE	\$458.45
					Vendor Total:	\$458.45
KELLY-MOORE PAINT COMPANY INC	910-00000226875	MISC. MATERIALS AS NEEDED, FYE	\$364.42	10022300-54100	SUPPLIES	\$364.42
	910-00000227077	MISC. MATERIALS AS NEEDED, FYE	\$29.68	82024411-54100	SUPPLIES	\$29.68
					Vendor Total:	\$394.10
KEMIRA WATER SOLUTIONS INC	9017478713	LIQUID FERRIC CHLORIDE AS PER	\$7,056.80	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$7,056.80
					Vendor Total:	\$7,056.80
LACO ASSOCIATES	0036439	EVAL WATER RESOURCES @ UKIAH G	\$1,523.75	82224413-80230	INFRASTRUCTURE	\$1,523.75
					Vendor Total:	\$1,523.75
LAWRENCE & ASSOCIATES	23027	ANNUAL SAMPLING OF GAS-EXTRACT	\$94.26	70024500-52100	CONTRACTED SERVICES	\$94.26
					Vendor Total:	\$94.26
MATHESON TRI-GAS INC	12330701	OXYGEN & MISC AS NEEDED, FYE 2	\$27.19	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.04)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.13)
				20324100-54100	SUPPLIES	\$0.17
				20324100-54100	SUPPLIES	\$27.19
					Vendor Total:	\$27.19
MATTHEW MICHAEL COUGHLIN	DV112015	INSTRUCTOR	\$440.00	10022850-52100	CONTRACTED SERVICES	\$440.00
					Vendor Total:	\$440.00
MELISSA COBURN	DV112415	INSTRUCTOR	\$180.00	10022850-52100	CONTRACTED SERVICES	\$180.00
					Vendor Total:	\$180.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MENDOCINO COUNTY FARM SUPPLY	419486	MISC. SUPPLIES AS NEEDED, FYE	\$122.60	10024220-54120	PW - SPECIAL SUPPLIES	\$122.60
Vendor Total: -----						\$122.60
MENDOCINO COUNTY TAX COLLECTOR	15-16.1 51145	PROPERTY TAXES	\$95.54	10022100-59100	PROPERTY TAXES PAID	\$95.54
	15-16.1 51148	PROPERTY TAXES	\$577.50	10022100-59100	PROPERTY TAXES PAID	\$577.50
	15-16.1 57268	PROPERTY TAXES	\$289.92	70024500-59100	PROPERTY TAXES PAID	\$289.92
	15-16.1 57096	PROPERTY TAXES	\$760.07	70024500-59100	PROPERTY TAXES PAID	\$760.07
	15-16.1 4137	PROPERTY TAXES	\$579.76	77725200-59100	PROPERTY TAXES PAID	\$579.76
	15-16.1 59323	PROPERTY TAXES	\$830.01	84024425-59100	PROPERTY TAXES PAID	\$830.01
	15-16.1 59319	PROPERTY TAXES	\$2,028.17	84024425-59100	PROPERTY TAXES PAID	\$2,028.17
	15-16.1 59385	PROPERTY TAXES	\$2,172.75	84024425-59100	PROPERTY TAXES PAID	\$2,172.75
Vendor Total: -----						\$7,333.72
MICHELLE WHYBURN	DV113015	REIMBURSE T4 RENEWAL	\$105.00	82024411-57100	CONFERENCE & TRAINING	\$105.00
Vendor Total: -----						\$105.00
MOIRS	127219	MISC POOL SUPPLIES AS NEEDED,	\$481.53	10022300-54100	SUPPLIES	\$481.53
	127006	MISC POOL SUPPLIES AS NEEDED,	(\$230.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$230.00)
	127220	MISC POOL SUPPLIES AS NEEDED,	(\$120.00)	82024411-58202	WATER TREATMENT PLANT CHEMICAL	(\$120.00)
	127233	MISC POOL SUPPLIES AS NEEDED,	\$232.58	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$232.58
	127144	MISC POOL SUPPLIES AS NEEDED,	\$350.11	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$350.11

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MOIRS	127037	MISC POOL SUPPLIES AS NEEDED,	\$352.58	82024411-58202	WATER TREATMENT PLANT CHEMICAL	\$352.58
					Vendor Total:	\$1,066.80
MUNICIPAL MAINTENANCE EQUIPMENT	0105961-IN	MISCELLANEOUS PARTS AS NEEDED,	\$25.59	84024421-56130	EXTERNAL SERVICES	\$25.59
	0105965-IN	MISCELLANEOUS PARTS AS NEEDED,	\$403.94	84024421-56130	EXTERNAL SERVICES	\$403.94
					Vendor Total:	\$429.53
NATHANIEL HAYES	DV102115	INSTRUCTOR	\$1,352.28	10022850-52100	CONTRACTED SERVICES	\$1,352.28
					Vendor Total:	\$1,352.28
NESCO LLC	356887.	RENTAL OR LEASE SERVICES OF AG	\$83.28	80026110-80230	INFRASTRUCTURE	\$83.28
					Vendor Total:	\$83.28
ONE TIME PAY VENDOR	DV112415	REFUND REC CLASS	\$46.75	10022831-44915	RECREATION PROGRAM INCOME	\$46.75
	DV 11102015	YOUTH BASKETBALL REFUND	\$51.00	10022831-44915	RECREATION PROGRAM INCOME	\$51.00
	DV11102015	YOUTH BASKETBALL REFUND	\$51.00	10022831-44915	RECREATION PROGRAM INCOME	\$51.00
	DV11122015	YOUTH BASKETBALL REFUND	\$60.00	10022831-44915	RECREATION PROGRAM INCOME	\$60.00
	112429-6	UTILITY REFUND	\$69.70	90100000-10421	UTILITY RECEIVABLES CLEARING	\$69.70
	113804-9	UTILITY REFUND	\$92.72	90100000-10421	UTILITY RECEIVABLES CLEARING	\$92.72
	110277-1	UTILITY REFUND	\$99.38	90100000-10421	UTILITY RECEIVABLES CLEARING	\$99.38
	DV11132015	UTILITIES REFUND	\$118.19	90100000-10421	UTILITY RECEIVABLES CLEARING	\$118.19
	DV 11132015	UTILITIES REFUND	\$239.32	90100000-10421	UTILITY RECEIVABLES CLEARING	\$239.32

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	DV11132015	UTILITIES REFUND	\$1,025.58	90100000-10421	UTILITY RECEIVABLES CLEARING	\$1,025.58
Vendor Total:						\$1,853.64
ONESOURCE DISTRIBUTORS LLC	S4922535.001	ELECTRICAL EQUIPMENT AND SUPPL	\$1,529.75	80000000-12104	INVENTORY - PURCHASES	\$1,529.75
Vendor Total:						\$1,529.75
OPERATING ENGINEERS UNION	1511-1	NOV 2015 UNION DUES	\$884.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$884.00
	1511--1	NOV 2015 UNION DUES	\$1,150.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,150.00
Vendor Total:						\$2,034.00
OREN THOMPSON	R1018	MISC PARTY RENTALS & SUPPLIES	\$232.47	73022600-54100	SUPPLIES	\$232.47
Vendor Total:						\$232.47
OWEN EQUIPMENT SALES	519201	ROAD AND HIGHWAY EQUIPMENT (EX	\$407,858.90	22024414-80100	MACHINERY & EQUIPMENT	\$202,313.23
				22024421-80100	MACHINERY & EQUIPMENT	\$202,313.23
				82024414-80100	MACHINERY & EQUIPMENT	\$1,616.22
				84024421-80100	MACHINERY & EQUIPMENT	\$1,616.22
Vendor Total:						\$407,858.90
PACE SUPPLY CORPORATION	023028161	MISCELLANEOUS ITEMS AS NEEDED,	\$528.91	20822500-56300	BUILDING MAINT. & REPAIR	\$2.46
				20822500-56300	BUILDING MAINT. & REPAIR	\$528.91
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.46)
	023041210	MISCELLANEOUS ITEMS AS NEEDED,	\$430.46	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$2.00)
				10024220-54127	PW - SIGN POSTS/SHEETING	\$2.00
				10024220-54127	PW - SIGN POSTS/SHEETING	\$430.46

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	022932234-3	PLUMBING EQUIPMENT, FIXTURES,	\$34.60	82000000-12104	INVENTORY - PURCHASES	\$34.60
	022970212-1	PLUMBING EQUIPMENT, FIXTURES,	\$166.71	82000000-12104	INVENTORY - PURCHASES	\$166.71
	022970212-2	PLUMBING EQUIPMENT, FIXTURES,	\$245.31	82000000-12104	INVENTORY - PURCHASES	\$245.31
	022970212	PLUMBING EQUIPMENT, FIXTURES,	\$641.77	82000000-12104	INVENTORY - PURCHASES	\$641.77
Vendor Total:						\$2,047.76
PATRICK HENRIE	DV112515	REIMBURSE SEWER LATERAL REPLACEMENT	\$1,995.15	84424422-52100	CONTRACTED SERVICES	\$1,995.15
	Vendor Total:					\$1,995.15
PAUL & HING CHAN FAMILY ENT LP	DEC15	PARKS OFFICE RENT	\$1,365.00	10022100-52600	RENT	\$1,365.00
	Vendor Total:					\$1,365.00
PETERSON CAT	SW270040951	YEARLY GENERATOR LOAD TESTING	\$1,167.49	20822500-56130	EXTERNAL SERVICES	\$1,167.49
	PC060127882	MISC PARTS AS NEEDED, FYE 2016	\$103.49	82024414-56130	EXTERNAL SERVICES	\$103.49
	Vendor Total:					\$1,270.98
PG&E CO	NOV2015	UTILITIES	\$3.06	10022100-55210	UTILITIES	\$3.06
	Vendor Total:					\$3.06
PHYSIO-CONTROL INC	116054917	BATTERY REPLACEMENT	\$243.29	77725200-54100	SUPPLIES	\$243.29
	Vendor Total:					\$243.29
PORTOLA SYSTEMS INC	32667	I.T. SERVICES AS NEEDED	\$3,654.01	20922900-52100	CONTRACTED SERVICES	\$3,654.01
	32670	I.T. SERVICES AS NEEDED	\$6,655.00	20922900-52100	CONTRACTED SERVICES	\$6,655.00
	32669	I.T. SERVICES AS NEEDED	\$8,481.25	20922900-52100	CONTRACTED SERVICES	\$8,481.25
	32790	I.T. SERVICES AS NEEDED	\$10,455.00	20922900-52100	CONTRACTED SERVICES	\$10,455.00

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PORTOLA SYSTEMS INC	32673	I.T. SERVICES AS NEEDED	\$12,152.50	20922900-52100	CONTRACTED SERVICES	\$12,152.50
					Vendor Total:	\$41,397.76
POWER INDUSTRIES INC	1100988	PARTS & SUPPLIES	\$18.45	10022100-56130	EXTERNAL SERVICES	\$18.45
	6964048	SUPPLIES	\$237.20	10024220-56130	EXTERNAL SERVICES	\$237.20
	696870	SUPPLIES	\$36.75	84024421-56130	EXTERNAL SERVICES	\$36.75
	695868	SUPPLIES	\$230.70	84024421-56130	EXTERNAL SERVICES	\$230.70
	1100894	PARTS & SUPPLIES	\$598.56	84024421-56130	EXTERNAL SERVICES	\$598.56
	696957	SUPPLIES	\$289.90	10024220-54100	SUPPLIES	\$289.90
					Vendor Total:	\$1,411.56
PUBLIC FINANCIAL MANAGEMENT	DV11232015	FINANCIAL ADVISORY SERVICES	\$6,023.26	10015100-52100	CONTRACTED SERVICES	\$6,023.26
					Vendor Total:	\$6,023.26
REDWOOD EMPIRE ASSOC OF CODE OFFICIALS	1/1 - 12/31/16	MEMBERSHIP DUES	\$60.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$60.00
					Vendor Total:	\$60.00
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	DEC 15	INSURANCE PREMIUMS	\$199,225.50	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$379.50
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$2,201.00
				20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$5,997.00
				20700000-20520	P/R DEDUCT.- MEDICAL INS	\$174,127.00
				20700000-20510	REMIF DENTAL	\$14,079.00
				20700000-20511	REMIF VISION	\$2,442.00
					Vendor Total:	\$199,225.50

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RICHARD THORNTON DBA TELECOM	7886	TELEPHONE PARTS AS NEEDED, FYE	\$52.50	20922900-52100	CONTRACTED SERVICES	\$52.50
	7864	TELEPHONE PARTS AS NEEDED, FYE	\$344.11	20922900-52100	CONTRACTED SERVICES	\$344.11
	7867	TELEPHONE PARTS AS NEEDED, FYE	\$812.06	20922900-52100	CONTRACTED SERVICES	\$812.06
	7833	MISCELLANEOUS SERVICES, NO. 2	\$2,016.81	10520210-54100	SUPPLIES	\$2,016.81
	Vendor Total:					\$3,225.48
RINO PACIFIC	CL 12187	FUEL AS NEEDED	\$617.37	82024414-56210	FUEL & FLUIDS	\$333.38
				84024421-56210	FUEL & FLUIDS	\$283.99
	CL 12001	FUEL AS NEEDED	\$753.71	82024414-56210	FUEL & FLUIDS	\$407.01
				84024421-56210	FUEL & FLUIDS	\$346.70
	Vendor Total:					\$1,371.08
ROBERT PERKOWSKI	13290	CITY LOGO SWEATERS	\$734.93	10013400-54100	SUPPLIES	\$367.47
				20513300-54100	SUPPLIES	\$367.46
				Vendor Total:		
S'WINE COUNTRY BBQ & GOURMET GRILL	DV 10132015	PUMPKINFEST VENDOR	\$482.50	90000000-23219	PUMPKINFEST	\$482.50
					Vendor Total:	
SAN DIEGO POLICE EQUIPMENT CO	620424	Ammunition	\$3,784.97	63020210-54100	SUPPLIES	\$3,784.97
					Vendor Total:	
SCOTT ASKINS	31	WINDOW TINTING	\$100.00	10520210-56130	EXTERNAL SERVICES	\$100.00
					Vendor Total:	
SHAPE PRODUCTS	4002006	SUPPLIES	\$736.17	84024425-54100	SUPPLIES	\$736.17
					Vendor Total:	

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SIERRA NEVADA CONSTRUCTION INC	23047	SLURRY SEAL OF LOCAL STREETS &	\$157,781.95	77725200-56600	AIRFIELD MAINTENANCE & REPAIR	\$20,217.91
				51024220-52100	CONTRACTED SERVICES	\$137,564.04
				Vendor Total:		\$157,781.95
SONOMA COUNTY SHERIFF'S DEPT	7869	Intergovernmental/Inter-Agency	\$10,046.00	10520210-52100	CONTRACTED SERVICES	\$10,046.00
				Vendor Total:		\$10,046.00
SPENCER BREWER III	DV120315	MANAGEMENT OF SUNDAY'S CONCERT	\$2,500.00	90000000-23226	CONCERT SERIES	\$2,500.00
				Vendor Total:		\$2,500.00
SPIRO VLACHOS	DV11132015	PUMPKINFEST VENDOR	\$283.00	90000000-23219	PUMPKINFEST	\$283.00
				Vendor Total:		\$283.00
STAPLES ADVANTAGE	3280201067	SUPPLIES	\$106.59	10013400-54100	SUPPLIES	\$106.59
				Vendor Total:		\$106.59
STATE OF CALIFORNIA	OAC136429	QAC MIDTERM RENEWAL 2015	\$30.00	10022100-57100	CONFERENCE & TRAINING	\$30.00
	DV12032015	DPR RENEWAL FEES	\$120.00	10022100-57100	CONFERENCE & TRAINING	\$120.00
				Vendor Total:		\$150.00
STERICYCLE INC	3003224404	SHARPS DISPOSAL AS NEEDED, FYE	\$52.41	10520210-54201	PRISONER EXPENSE	\$52.41
				Vendor Total:		\$52.41
SYAR INDUSTRIES INC	580490	ROAD AND HIGHWAY BUILDING MATE	\$1,722.46	84024421-54100	SUPPLIES	\$1,722.46
				Vendor Total:		\$1,722.46
TELSTAR INSTRUMENTS INC	83619	Pumps and Pump Accessories Mai	\$2,278.87	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,278.87
				Vendor Total:		\$2,278.87

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TGIF REPAIRS INC	4781	EQUIPMENT REPAIR/MAINTENANCE	\$140.00	10013400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$140.00
	4775	EQUIPMENT REPAIR/MAINTENANCE	\$157.50	10013400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$157.50
Vendor Total:						\$297.50
THOMAS KIELY	UA111915	UNIFORM ALLOWANCE	\$594.68	10520210-51270	UNIFORM ALLOWANCE	\$594.68
Vendor Total:						\$594.68
TNEMEC COMPANY INC	2180402	SUPPLIES	\$765.49	80026330-54100	SUPPLIES	\$765.49
Vendor Total:						\$765.49
TRINIDAD ARTEAGA	342895	TOOLS	\$55.02	20324100-54102	SMALL TOOLS	\$55.02
Vendor Total:						\$55.02
TURF STAR INC	6912527	MISC. PARTS AS NEEDED FOR FYE	\$233.56	10022100-56130	EXTERNAL SERVICES	\$233.56
	6911294	MISC. PARTS AS NEEDED FOR FYE	\$736.36	10022100-56130	EXTERNAL SERVICES	\$736.36
Vendor Total:						\$969.92
UKIAH OXYGEN	417510	EQUIPMENT MAINTENANCE	\$75.18	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$75.18
	417525	EQUIPMENT MAINTENANCE	\$150.84	31122870-56120	EQUIPMENT MAINTENANCE & REPAIR	\$150.84
Vendor Total:						\$226.02
UKIAH WASTE SOLUTIONS INC	298762	BIOSOLID REMOVAL CONTRACT (SEE	\$4,924.32	84024425-52100	CONTRACTED SERVICES	\$4,924.32
Vendor Total:						\$4,924.32
UNION BANK OF CALIFORNIA	950912	TRUSTEE FEES 08/1-10/31/2015	\$1,181.00	10015100-52100	CONTRACTED SERVICES	\$875.00
				96995601-52100	CONTRACTED SERVICES	\$153.00

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UNION BANK OF CALIFORNIA	950912	TRUSTEE FEES 08/1-10/31/2015	\$1,181.00	96995669-52100	CONTRACTED SERVICES	\$153.00
					Vendor Total:	\$1,181.00
UNIVAR USA INC	SJ715767	SODIUM BISULFITE AS PER CONTRA	\$3,683.82	84024425-58202	WATER TREATMENT PLANT CHEMICAL	\$3,683.82
					Vendor Total:	\$3,683.82
US POST OFFICE	DV12012015	RECREATION GUIDE POSTAGE	\$2,500.00	10022850-54100	SUPPLIES	\$2,500.00
					Vendor Total:	\$2,500.00
VERIZON WIRELESS	9755861077	EMERGENCY CELL PHONES	\$941.85	10023100-54100	SUPPLIES	\$38.01
				10024210-55100	TELEPHONE	\$63.35
				10024220-55100	TELEPHONE	\$25.21
				10520210-55100	TELEPHONE	\$76.02
				20922900-55100	TELEPHONE	\$308.48
				77725200-55100	TELEPHONE	\$38.01
				80026400-55100	TELEPHONE	\$152.04
				82024410-55100	TELEPHONE	\$25.34
				82024410-55100	TELEPHONE	\$38.01
				82024411-55100	TELEPHONE	\$38.01
				84024420-55100	TELEPHONE	\$25.34
				84024421-55100	TELEPHONE	\$114.03
					Vendor Total:	\$941.85
VWR INTERNATIONAL INC	8043088986	EQUIPMENT MAINTENANCE	\$345.41	84024425-54100	SUPPLIES	\$345.41
					Vendor Total:	\$345.41

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WALMART COMMUNITY	1223	MISC ITEMS AS NEEDED, FYE 2016	\$17.32	10024210-57100	CONFERENCE & TRAINING	\$2.77
				10024220-57100	CONFERENCE & TRAINING	\$3.81
				20324100-57100	CONFERENCE & TRAINING	\$1.39
				82024411-57100	CONFERENCE & TRAINING	\$1.91
				82024414-57100	CONFERENCE & TRAINING	\$2.08
				84024421-57100	CONFERENCE & TRAINING	\$2.08
				84024425-57100	CONFERENCE & TRAINING	\$3.28
				5518	MISC ITEMS AS NEEDED, FYE 2016	\$9.67
	4756	MISC ITEMS AS NEEDED, FYE 2016	\$12.94	10520210-54201	PRISONER EXPENSE	\$12.94
	2198	MISC ITEMS AS NEEDED, FYE 2016	\$37.35	90000000-23219	PUMPKINFEST	\$37.35
	5617	MISC ITEMS AS NEEDED, FYE 2016	\$32.30	10012200-54100	SUPPLIES	\$32.30
	7423	MISC ITEMS AS NEEDED, FYE 2016	\$58.26	10022100-54100	SUPPLIES	\$58.26
	9502	MISC ITEMS AS NEEDED, FYE 2016	\$27.00	10022810-54100	SUPPLIES	\$27.00
	110	MISC ITEMS AS NEEDED, FYE 2016	\$48.49	10520210-54100	SUPPLIES	\$48.49
	9474	MISC ITEMS AS NEEDED, FYE 2016	\$36.26	80026400-54100	SUPPLIES	\$36.26
	8066	MISC ITEMS AS NEEDED, FYE 2016	\$21.63	82024411-54100	SUPPLIES	\$21.63
Vendor Total: -----						\$301.22
WILLIAM ROBERT SCOTT	DV112515	REIMBURSE SEWER LATERAL REPLACEMENT	\$2,000.00	84424422-52100	CONTRACTED SERVICES	\$2,000.00
Vendor Total: -----						\$2,000.00

List of Checks Presented for Approval on 12/4/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail	
WILLOW COUNTY WATER DIST	DEC 15	WATER SERVICE FOR WWTP	\$24.06	84024425-58201	WATER PURCHASES
					\$24.06
				Vendor Total:	\$24.06
				INVOICE TOTAL:	\$1,169,667.19

List of Checks Presented for Approval on 12/11/2015

The following list of bills payable was reviewed and approved for payment.

 12-11-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ADAMSON POLICE PRODUCTS	INV194980	PARTS	\$160.31	90000000-23252	DISTRICT USE TAX-LIBRARIES	\$0.17
				10520210-56130	EXTERNAL SERVICES	(\$0.17)
				10520210-56130	EXTERNAL SERVICES	\$160.31
				Vendor Total:		\$160.31
AFLAC GROUP INSURANCE	A060645400	AFLAC CRITICAL CARE INS	\$563.38	20700000-20538	AFLAC CRITICAL ILLNSS POLICY	\$563.38
				Vendor Total:		\$563.38
ALHAMBRA NATIONAL WATER	1292665211251 5	DRINKING WATER SERVICES, FYE 2	\$127.98	10520210-54100	SUPPLIES	\$63.99
				20620231-54100	SUPPLIES	\$63.99
				Vendor Total:		\$127.98
ALSCO-AMERICAN LINEN DIVISION	LSR0866003	LINEN AND LAUNDRY	\$195.31	20324100-52100	CONTRACTED SERVICES	\$195.31
	LSR0868813	LINEN AND LAUNDRY SERVICES	\$194.86	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$194.86
				Vendor Total:		\$390.17
AT&T	C60731731727 7777	TELEPHONE	\$5,957.82	10022100-52180	SECURITY SERVICES	\$246.20
				10010000-55100	TELEPHONE	\$42.67
				10011100-55100	TELEPHONE	\$22.32
				10012100-55100	TELEPHONE	\$83.16

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	C60731731727 7777	TELEPHONE	\$5,957.82	10012200-55100	TELEPHONE	\$57.21
				10013400-55100	TELEPHONE	\$53.04
				10014000-55100	TELEPHONE	\$23.72
				10016100-55100	TELEPHONE	\$44.65
				10022100-55100	TELEPHONE	\$17.94
				10022300-55100	TELEPHONE	\$21.12
				10022810-55100	TELEPHONE	\$97.41
				10022840-55100	TELEPHONE	\$9.48
				10023100-55100	TELEPHONE	\$51.36
				10023320-55100	TELEPHONE	\$22.32
				10024210-55100	TELEPHONE	\$60.83
				10024220-55100	TELEPHONE	\$45.83
				10520210-55100	TELEPHONE	\$1,591.90
				10521210-55100	TELEPHONE	\$375.93
				20324100-55100	TELEPHONE	\$56.26
				20413500-55100	TELEPHONE	\$27.07
				20513300-55100	TELEPHONE	\$140.92
				20620231-55100	TELEPHONE	\$138.19
				20822500-55100	TELEPHONE	\$40.08
				20824300-55100	TELEPHONE	\$188.00
				20922900-55100	TELEPHONE	\$41.86
				64020213-55100	TELEPHONE	\$12.84
				69122700-55100	TELEPHONE	\$398.34

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T	C60731731727 7777	TELEPHONE	\$5,957.82	70024500-55100	TELEPHONE	\$12.84
				72022400-55100	TELEPHONE	\$185.33
				73022600-55100	TELEPHONE	\$29.94
				73022600-55100	TELEPHONE	\$340.45
				77725200-55100	TELEPHONE	\$92.10
				80026130-55100	TELEPHONE	\$211.69
				80026330-55100	TELEPHONE	\$223.89
				80026400-55100	TELEPHONE	\$208.06
				82024410-55100	TELEPHONE	\$77.94
				82024410-55100	TELEPHONE	\$248.57
				82024411-55100	TELEPHONE	\$69.79
				84024420-55100	TELEPHONE	\$45.70
				84024425-55100	TELEPHONE	\$300.87
				0601962680	DISPATCH SERVICES	\$1,079.67
	Vendor Total:					\$7,037.49
AZCO SUPPLY	183144	PAINTING SERVICES	\$259.50	10024220-54120	PW - SPECIAL SUPPLIES	\$259.50
Vendor Total:					\$259.50	
BLUEPRINTS & COPIES	51738	PRINTS AND COPIES AS NEEDED	\$212.87	31022700-80230	INFRASTRUCTURE	\$212.87
Vendor Total:					\$212.87	
BOYS AND GIRLS CLUB OF UKIAH	DV12082015	LAW ENFORCEMENT HALLOWEEN SPECIAL EVENT	\$1,100.00	63320210-52100	CONTRACTED SERVICES	\$1,100.00
Vendor Total:					\$1,100.00	

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CA PARKS & REC SOCIETY	1/1 - 12/31/16	MEMBERSHIP RENEWAL FEES	\$1,375.00	73022600-57100	CONFERENCE & TRAINING	\$150.00
				10022100-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$300.00
				10022810-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$925.00
				Vendor Total: -----		\$1,375.00
CALPERS	100000014665238	UNFUNDED ACCRUED LIABILITY	\$42,934.00	10520210-51211	PERS UNFUNDED LIABILITY	\$42,934.00
	100000014665227	UNFUNDED ACCRUED LIABILITY	\$23,263.00	10521210-51211	PERS UNFUNDED LIABILITY	\$23,263.00
	Vendor Total: -----		\$66,197.00			
CDW GOVERNMENT INC	BBQ6559	DATA PROCESSING, COMPUTER, PRO	\$1,770.00	20922900-54320	SOFTWARE	\$1,770.00
					Vendor Total: -----	
CHEM DRY OF MENDOCINO COUNTY	15175	CARPET CLEANING SERVICES (SEE	\$1,080.00	73022600-56300	BUILDING MAINT. & REPAIR	\$1,080.00
					Vendor Total: -----	
CODE PUBLISHING COMPANY	51465	CODIFICATION SERVICES AS PER A	\$122.25	10011100-52100	CONTRACTED SERVICES	\$122.25
					Vendor Total: -----	
CONTRA COSTA COUNTY LETC	1/11 - 1/15/15	TRAINING CLASS FEES	\$648.00	10520210-57100	CONFERENCE & TRAINING	\$648.00
					Vendor Total: -----	
COTTIE LOUISE MORRISON	DV120715	INSTRUCTOR	\$534.10	10022850-52100	CONTRACTED SERVICES	\$534.10
					Vendor Total: -----	
DAVID RAPPORT	6321	LEGAL SERVCIES FOR FY 15/16	\$20,215.20	84424422-52100	CONTRACTED SERVICES	\$1,139.26
				10014000-52150	LEGAL SERVICES/EXPENSES	\$7,357.13
				10514000-52150	LEGAL SERVICES/EXPENSES	\$5,176.08

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DAVID RAPPORT	6321	LEGAL SVCIES FOR FY 15/16	\$20,215.20	20414000-52150	LEGAL SERVICES/EXPENSES	\$176.15
				82014000-52150	LEGAL SERVICES/EXPENSES	\$759.51
				84014000-52150	LEGAL SERVICES/EXPENSES	\$3,458.95
				90214000-52150	LEGAL SERVICES/EXPENSES	\$1,169.00
				90214000-52140	LITIGATION EXPENSES	\$979.12
				Vendor Total:		\$20,215.20
DEPT OF FORESTRY & FIRE PROT	130860	PUBLIC WORKS AND RELATED SERVI	\$913.92	10024220-54100	SUPPLIES	\$913.92
				Vendor Total:		\$913.92
DLT SOLUTIONS INC	4478282A	SUBSCRIPTION RENEWAL	\$642.74	20922900-54320	SOFTWARE	\$642.74
				Vendor Total:		\$642.74
ECONOMIC DEVELOPMENT & FINANCING CORPORATION	DV 120715	SERVICE FOR FY 15-16	\$10,000.00	10017100-52100	CONTRACTED SERVICES	\$10,000.00
				Vendor Total:		\$10,000.00
EFAX CORPORATE C/O J2 GLOBAL COMMUNICATIONS	703623	EFAX SERVICES	\$129.50	10012200-55100	TELEPHONE	\$129.50
				Vendor Total:		\$129.50
ERNEST WIPF	37768	DELIVERY OF VARIOUS MATERIALS	\$543.84	10024220-54122	PW - AGGREGATE BASE	\$543.84
				Vendor Total:		\$543.84
EVOQUA WATER TECHNOLOGIES LLC	902411449	EQUIPMENT PARTS	\$151.38	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$151.38
				Vendor Total:		\$151.38
FARWEST LINE SPECIALTIES	201214	SUPPLIES	\$997.48	90000000-23252	DISTRICT USE TAX-LIBRARIES	\$1.13
				80026110-54102	SMALL TOOLS	(\$1.13)

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FARWEST LINE SPECIALTIES	201214	SUPPLIES	\$997.48	80026110-54102	SMALL TOOLS	\$997.48
					Vendor Total:	\$997.48
FLIGHT LIGHT INC	0052052-IN	PARTS	\$428.52	77725200-56300	BUILDING MAINT. & REPAIR	\$428.52
					Vendor Total:	\$428.52
FRC INC	1520	SPEC 15-08 - GHM BUILDING IMPR	\$142,946.00	31022700-80230	INFRASTRUCTURE	\$142,946.00
					Vendor Total:	\$142,946.00
GAYLENE BARTHOLF	UA112415	UNIFORM ALLOWANCE REIMBURSEMENT	\$53.80	10520210-51270	UNIFORM ALLOWANCE	\$53.80
					Vendor Total:	\$53.80
GINA GRECO	DV 120315	INSTRUCTOR	\$1,306.90	10022850-52100	CONTRACTED SERVICES	\$1,306.90
					Vendor Total:	\$1,306.90
INDUSTRIAL ELECTRICAL CO	1061590	EQUIPMENT PARTS	\$309.96	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$309.96
					Vendor Total:	\$309.96
INTEGRITY SHRED	54167	DOCUMENT SHREDDING	\$57.00	10520210-54100	SUPPLIES	\$28.50
				20620231-54100	SUPPLIES	\$28.50
					Vendor Total:	\$57.00
INTERNATIONAL CODE COUNCIL	3074409	MEMBERSHIP	\$135.00	10023320-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$135.00
					Vendor Total:	\$135.00
INTERWEST CONSULTING GROUP INC	13-NOV-15	GIS SERVICES - ON-CALL AND AS	\$1,458.75	10023320-52100	CONTRACTED SERVICES	\$382.50
				20922900-52100	CONTRACTED SERVICES	\$708.75
				25124410-54320	SOFTWARE	\$183.75
				25124421-54320	SOFTWARE	\$183.75

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
INTERWEST CONSULTING GROUP INC	7-OCT-15	GIS SERVICES - ON-CALL AND AS	\$3,686.25	10023320-52100	CONTRACTED SERVICES	\$352.50
				20922900-52100	CONTRACTED SERVICES	\$2,572.50
				80026400-52100	CONTRACTED SERVICES	\$498.75
				25124410-54320	SOFTWARE	\$131.25
				25124421-54320	SOFTWARE	\$131.25
	24427	GIS SERVICES - ON-CALL AND AS	\$1,458.75	20922900-52100	CONTRACTED SERVICES	\$1,458.75
Vendor Total:						\$6,603.75
JAROD THIELE	11/20 - 11/21/2015	TRAVEL EXPENSE REIMBURSEMENT	\$14.13	82024410-57100	CONFERENCE & TRAINING	\$14.13
Vendor Total:						\$14.13
JASON CHAPMAN	UA120115	UNIFORM ALLOWANCE REIMBURSEMENT	\$45.59	10520210-51270	UNIFORM ALLOWANCE	\$45.59
Vendor Total:						\$45.59
JUSTIN WYATT	DV 120815	FUEL REIMBURSEMENT	\$48.20	10520210-56210	FUEL & FLUIDS	\$48.20
Vendor Total:						\$48.20
LEAGUE OF CALIFORNIA CITIES	102870	STREETS & ROAD ASSESSMENT	\$200.00	10024220-52100	CONTRACTED SERVICES	\$200.00
Vendor Total:						\$200.00
MARY KATE STOEVEER	DV 120515	REIMBURSEMENT FOR HOLIDAY DECORATIONS	\$28.48	20822500-54100	SUPPLIES	\$28.48
Vendor Total:						\$28.48
MAX BRAZILL	UA112315	UNIFORM ALLOWANCE REIMBURSEMENT	\$251.11	10520210-51270	UNIFORM ALLOWANCE	\$251.11
	DV 120415	UNIFORM ALLOWANCE REIMBURSEMENT	\$498.39	10520210-51270	UNIFORM ALLOWANCE	\$498.39
Vendor Total:						\$749.50
MEL GRANDI	DV 120315	REIMBURSEMENT FOR HOILDAY LIGHTS	\$130.37	80026400-57100	CONFERENCE & TRAINING	\$130.37

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MEL GRANDI	DV 113015	REGISTRATION FEE REIMBURSEMENT	\$600.00	80026400-57100	CONFERENCE & TRAINING	\$600.00
Vendor Total:						\$730.37
MENDOCINO COUNTY AUDITOR-CONTROLLER	DV 120215	PARKING CITATION REVENUE	\$1,764.00	90000000-23070	COUNTY SURCHG, PKG ENFORCE	\$1,764.00
Vendor Total:						\$1,764.00
MIKE STEWART	UA111015	UNIFORM ALLOWANCE REIMBURSEMENT	\$451.36	10521210-51270	UNIFORM ALLOWANCE	\$451.36
Vendor Total:						\$451.36
MOTION INDUSTRIES INC	CA23-494395	MISC. PARTS AND SUPPLIES AS NE	\$211.83	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$211.83
Vendor Total:						\$211.83
MUNISERVICES LLC	IN-0000039639	COMMISSION ON FEES	\$6.74	10013400-52100	CONTRACTED SERVICES	\$6.74
	in-0000039638	COMMISSION ON FEES	\$11.54	10013400-52100	CONTRACTED SERVICES	\$11.54
Vendor Total:						\$18.28
NAPA AUTO PARTS	904470	PARTS AS NEEDED	\$10.92	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$10.92
	908542	PARTS AS NEEDED	\$13.30	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$13.30
	908939	PARTS AS NEEDED	\$17.30	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$17.30
	903058	PARTS AS NEEDED	\$52.89	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$52.89
	903343	PARTS AS NEEDED	\$15.89	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$15.89
	900891	PARTS AS NEEDED	\$30.13	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$30.13
	904090	PARTS AS NEEDED	\$28.39	10022100-56130	EXTERNAL SERVICES	\$28.39
	908357	PARTS AS NEEDED	\$31.12	10022500-56130	EXTERNAL SERVICES	\$31.12

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NAPA AUTO PARTS	907722	PARTS AS NEEDED	\$10.00	10024220-56130	EXTERNAL SERVICES	\$10.00
	901911	PARTS AS NEEDED	\$56.32	10024220-56130	EXTERNAL SERVICES	\$56.32
	910185	PARTS AS NEEDED	\$69.03	10024220-56130	EXTERNAL SERVICES	\$69.03
	907687	PARTS AS NEEDED	\$82.47	10024220-56130	EXTERNAL SERVICES	\$82.47
	899091	PARTS AS NEEDED	\$3.07	10520210-56130	EXTERNAL SERVICES	\$3.07
	902028	PARTS AS NEEDED	\$5.98	10520210-56130	EXTERNAL SERVICES	\$5.98
	906265	PASTS AS NEEDED	\$6.00	10520210-56130	EXTERNAL SERVICES	\$6.00
	901466	PARTS AS NEEDED	\$6.49	10520210-56130	EXTERNAL SERVICES	\$6.49
	9099964	PARTS AS NEEDED	\$6.49	10520210-56130	EXTERNAL SERVICES	\$6.49
	908630	PARTS AS NEEDED	\$13.39	10520210-56130	EXTERNAL SERVICES	\$13.39
	906534	PARTS AS NEEDED	\$26.37	10520210-56130	EXTERNAL SERVICES	\$26.37
	910682	PARTS AS NEEDED	\$33.08	10520210-56130	EXTERNAL SERVICES	\$33.08
	899109	PARTS AS NEEDED	\$34.79	10520210-56130	EXTERNAL SERVICES	\$34.79
	908904	PARTS AS NEEDED	\$38.38	10520210-56130	EXTERNAL SERVICES	\$38.38
	907111	PARTS AS NEEDED	\$55.98	10520210-56130	EXTERNAL SERVICES	\$55.98
	908903	PARTS AS NEEDED	\$94.07	10520210-56130	EXTERNAL SERVICES	\$94.07
	901028	PARTS AS NEEDED	\$299.94	10520224-56130	EXTERNAL SERVICES	\$299.94
	905441	PARTS AS NEEDED	\$2.41	10521210-56130	EXTERNAL SERVICES	\$2.41
	908244	PARTS AS NEEDED	\$5.22	80026400-56130	EXTERNAL SERVICES	\$5.22

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
NAPA AUTO PARTS	902822	PARTS AS NEEDED	\$17.79	82024414-56130	EXTERNAL SERVICES	\$17.79
	903811	PARTS AS NEEDED	\$12.02	84024421-56130	EXTERNAL SERVICES	\$12.02
	904110	PARTS AS NEEDED	\$1.74	20822500-56210	FUEL & FLUIDS	\$1.74
	910644	PARTS AS NEEDED	\$13.17	84024425-56210	FUEL & FLUIDS	\$13.17
	908750	PARTS AS NEEDED	\$75.44	84024425-56210	FUEL & FLUIDS	\$75.44
	911618	PARTS AS NEEDED	\$204.89	84024421-54102	SMALL TOOLS	\$204.89
	910042	PARTS AS NEEDED	\$10.87	10022100-54100	SUPPLIES	\$10.87
	908972	PARTS AS NEEDED	\$74.28	20324100-54100	SUPPLIES	\$74.28
	909916	PARTS AS NEEDED	\$30.89	82024414-54100	SUPPLIES	\$30.89
	912065	PARTS AS NEEDED	\$9.86	84024421-54100	SUPPLIES	\$9.86
Vendor Total: -----						\$1,500.37
NATHANIEL HAYES	DV 12012015	INSTRUCTOR	\$196.00	10022850-52100	CONTRACTED SERVICES	\$196.00
Vendor Total: -----						\$196.00
NATIONAL DOCUMENT SOLUTIONS	0068203	PRINTING AND TYPESETTING SERVI	\$1,422.71	64020213-54100	SUPPLIES	\$1,422.71
Vendor Total: -----						\$1,422.71
NCS	64	SUPPLIES	\$179.49	80526610-54100	SUPPLIES	\$179.49
Vendor Total: -----						\$179.49
NORTHERN SAFETY CO INC	901691409	SUPPLIES	\$253.44	10024220-54130	PW - SAFETY	\$253.44
Vendor Total: -----						\$253.44

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OMG NATIONAL	N1024727	ADVERTISING	\$508.00	63020210-54100	SUPPLIES	\$508.00
Vendor Total:						\$508.00
ONE TIME PAY VENDOR	DV121015	AMBULANCE PAYMENT REFUND	\$727.10	10000000-10432	AMBULANCE RECEIVABLE	\$727.10
	DV120215	AIRPORT DEPOSIT REFUND	\$100.00	77700000-21110	CUSTOMER DEPOSITS	\$100.00
	DV 112515	YOUTH BASKETBALL REFUND	\$46.75	10022831-44915	RECREATION PROGRAM INCOME	\$46.75
	DV 120215	YOUTH BASKETBALL REFUND	\$51.00	10022831-44915	RECREATION PROGRAM INCOME	\$51.00
	DV 12022015	YOUTH BASKETBALL REFUND	\$60.00	10022831-44915	RECREATION PROGRAM INCOME	\$60.00
	DV 120215	YOUTH BASKETBALL REFUND	\$63.75	10022831-44915	RECREATION PROGRAM INCOME	\$63.75
	DV 12082015	DAY CAMP REFUND	\$346.79	10022840-44915	RECREATION PROGRAM INCOME	\$346.79
	DV 120115	REFUND FOR PERMIT #1369	\$50.00	84000000-44632	SEW LAT INSPECTION FEE-CITY	\$50.00
	DV 11252015	UTILITY REFUND	\$278.56	90100000-10421	UTILITY RECEIVABLES CLEARING	\$278.56
Vendor Total:						\$1,723.95
ONESOURCE DISTRIBUTORS LLC	S4793452.007	ELECTRICAL EQUIPMENT AND SUPPL	\$749.57	80000000-12104	INVENTORY - PURCHASES	\$749.57
	S4793452.009	ELECTRICAL EQUIPMENT AND SUPPL	\$749.57	80000000-12104	INVENTORY - PURCHASES	\$749.57
Vendor Total:						\$1,499.14
OPERATING ENGINEER PUBLIC& MISC EMPLOYEES	86138 DEC15	HEALTH INS FOR2016	\$3,164.00	20700000-20524	NON-EMPLOYEE HEALTH INS.PREM	\$3,164.00
Vendor Total:						\$3,164.00
PACE SUPPLY CORPORATION	023057106	MISCELLANEOUS ITEMS AS NEEDED,	\$189.82	82024411-56300	BUILDING MAINT. & REPAIR	(\$0.88)

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023057106	MISCELLANEOUS ITEMS AS NEEDED,	\$189.82	82024411-56300	BUILDING MAINT. & REPAIR	\$189.82
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$0.88
				Vendor Total:		\$189.82
PETE BUSHBY	UA111815	UNIFORM ALLOWANCE REIMBURSEMENT	\$99.32	10521210-51270	UNIFORM ALLOWANCE	\$99.32
				Vendor Total:		\$99.32
PETERSON CAT	PC060127856	MISC PARTS AS NEEDED, FYE 2016	\$38.29	90000000-23237	DISTRICT USE TAX-MEASURE S	\$0.18
				10024220-56130	EXTERNAL SERVICES	(\$0.18)
				10024220-56130	EXTERNAL SERVICES	\$38.29
				Vendor Total:		\$38.29
PHILLIPS SEABROOK ASSOCIATES	5567	STRUCT ENGNG/PLAN CHCK/SUBSTIT	\$1,110.00	10023320-52100	CONTRACTED SERVICES	\$1,110.00
				Vendor Total:		\$1,110.00
PRESTON ENTERPRISES LLC	10738	SUPPLIES	\$723.36	10520210-54100	SUPPLIES	\$723.36
				Vendor Total:		\$723.36
R EMMETT JONES	NOV2015	MANAGEMENT ADVISORY SERVICES F	\$1,050.00	70224500-52100	CONTRACTED SERVICES	\$1,050.00
				Vendor Total:		\$1,050.00
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	DV 110715	DIC PREMIUM	\$123,452.23	20212400-52529	EARTHQUAKE & FLOOD PREMIUMS	\$123,452.23
				Vendor Total:		\$123,452.23
RICHARD THORNTON DBA TELECOM	7888	TELEPHONE PARTS AS NEEDED, FYE	\$532.09	10520210-52100	CONTRACTED SERVICES	\$532.09
				Vendor Total:		\$532.09
ROBERT PERKOWSKI	13497	UNIFORM EXPENSE	\$913.12	10520214-54100	SUPPLIES	\$913.12

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ROBERT PERKOWSKI	13566	UNIFORM EXPENSES	\$466.45	80026400-54100	SUPPLIES	\$202.41
				82024414-54100	SUPPLIES	\$136.24
				84024421-54100	SUPPLIES	\$127.80
				Vendor Total:		\$1,379.57
RODS SHOES	1045	UNIFORM EXPENSE	\$128.67	82024411-54100	SUPPLIES	\$128.67
				Vendor Total:		\$128.67
SCHNEIDER ELECTRIC IT USA INC	8124504	ELECTRICAL EQUIPMENT AND SUPPL	\$7,400.00	20922900-56120	EQUIPMENT MAINTENANCE & REPAIR	\$7,400.00
				Vendor Total:		\$7,400.00
SEBASTOPOL BEARING & HYDRAULIC CO INC	IS51271	SEW EURODRIVE #KA77BR67DRS71M4	\$115.00	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$115.00
	IS51269	PARTS	\$121.09	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$121.09
			Vendor Total:		\$236.09	
SHAPIRO, GALVIN, SHAPIRO & MORAN	20750/20751	LEGAL REPRESENTATION IN PERSON	\$551.25	10016100-52100	CONTRACTED SERVICES	\$551.25
				Vendor Total:		\$551.25
SILVA SEPTIC INC	61440	PORTABLE RESTROOM RENTAL	\$173.00	10024220-52100	CONTRACTED SERVICES	\$173.00
	61749	PORTABLE RESTROOM RENTAL	\$173.00	10024220-52100	CONTRACTED SERVICES	\$173.00
			Vendor Total:		\$346.00	
STACY ROWE	DV 120315	INSTRUCTOR	\$164.00	10022850-52100	CONTRACTED SERVICES	\$164.00
				Vendor Total:		\$164.00
STAPLES CARD	13124	OFFICE SUPPLIES, MISC AS NEEDED	\$516.54	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$516.54
	36159	OFFICE SUPPLIES, MISC AS NEEDED	\$16.21	10024220-54120	PW - SPECIAL SUPPLIES	\$16.21

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
STAPLES CARD	33795	OFFICE SUPPLIES, MISC AS NEEDE	\$16.53	10024220-54120	PW - SPECIAL SUPPLIES	\$16.53
	66586	OFFICE SUPPLIES, MISC AS NEEDE	\$21.60	10024220-54120	PW - SPECIAL SUPPLIES	\$21.60
	70372	OFFICE SUPPLIES, MISC AS NEEDE	(\$48.65)	10012200-54100	SUPPLIES	(\$48.65)
	36057	OFFICE SUPPLIES, MISC AS NEEDE	\$156.76	10012200-54100	SUPPLIES	\$156.76
	34081	OFFICE SUPPLIES, MISC AS NEEDE	\$42.16	10013400-54100	SUPPLIES	\$42.16
	65139	OFFICE SUPPLIES, MISC AS NEEDE	\$90.13	10013400-54100	SUPPLIES	\$90.13
	68062	OFFICE SUPPLIES, MISC AS NEEDE	\$90.79	10022100-54100	SUPPLIES	\$90.79
	34478	OFFICE SUPPLIES, MISC AS NEEDE	\$18.37	10022810-54100	SUPPLIES	\$18.37
	63483	OFFICE SUPPLIES, MISC AS NEEDE	\$191.09	10520210-54100	SUPPLIES	\$191.09
	68264	OFFICE SUPPLIES, MISC AS NEEDE	\$43.24	20413500-54100	SUPPLIES	\$43.24
	33263	OFFICE SUPPLIES, MISC AS NEEDE	\$104.36	75017110-54100	SUPPLIES	\$104.36
	35828	OFFICE SUPPLIES, MISC AS NEEDE	\$119.21	75017110-54100	SUPPLIES	\$119.21
	36263	OFFICE SUPPLIES, MISC AS NEEDE	\$108.09	77725200-54100	SUPPLIES	\$108.09
	34174	OFFICE SUPPLIES, MISC AS NEEDE	\$153.49	77725200-54100	SUPPLIES	\$153.49
	34872	OFFICE SUPPLIES, MISC AS NEEDE	\$29.36	80026400-54100	SUPPLIES	\$29.36
	68604	OFFICE SUPPLIES, MISC AS NEEDE	\$49.73	82024411-54100	SUPPLIES	\$49.73
	34725	OFFICE SUPPLIES, MISC AS NEEDE	\$167.87	82024411-54100	SUPPLIES	\$167.87
	64633	OFFICE SUPPLIES, MISC AS NEEDE	\$73.47	84024421-54100	SUPPLIES	\$73.47
	12716	OFFICE SUPPLIES, MISC AS NEEDE	\$239.28	84024425-54100	SUPPLIES	\$239.28

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
					Vendor Total:	\$2,199.63
STATE OF CALIFORNIA	DV120915	DPR QAU RENEWAL	\$120.00	10022100-57100	CONFERENCE & TRAINING	\$120.00
	134249	CHEM TEST/SUPPORT CRIMINAL INV	\$175.00	10520210-52100	CONTRACTED SERVICES	\$175.00
					Vendor Total:	\$295.00
STATE WATER RESOURCES CONTROL BOARD	94102	SITE CLEANUP PROGRAM	\$51.19	10012400-52100	CONTRACTED SERVICES	\$51.19
	WD-0113711	11B11104RMEN ANNUAL PERMIT FEE	\$8,823.00	25024300-52100	CONTRACTED SERVICES	\$8,823.00
	SW-0104276	1123M200011 ANNUAL PERMIT FEE	\$6,869.00	10024224-59101	FEES	\$6,869.00
					Vendor Total:	\$15,743.19
SUNSET MAGAZINE	1530171	ADVERTISING	\$3,360.00	75017110-52515	ADVERTISING & PUBLICATION	\$3,360.00
					Vendor Total:	\$3,360.00
TABITHA OLSON	DV 11302015	EMPLOYEE REIMBURSEMENT	\$15.12	73022600-54100	SUPPLIES	\$15.12
					Vendor Total:	\$15.12
TIM ERIKSEN	11/20 - 11/21/15	TRAVEL REIMBURSEMENT	\$146.36	82024410-57100	CONFERENCE & TRAINING	\$146.36
					Vendor Total:	\$146.36
TRINIDAD ARTEAGA	343324	PARTS	\$118.88	20324100-54102	SMALL TOOLS	\$118.88
					Vendor Total:	\$118.88
TYLER SCHAPMIRE	UA 12092015	UNIFORM ALLOWANCE REIMBURSEMENT	\$242.11	10520210-51270	UNIFORM ALLOWANCE	\$242.11
					Vendor Total:	\$242.11
UKIAH FORD INC	117531	PARTS & SERVICE REPAIRS AS NEE	\$8.22	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$8.22
	117889	PARTS & SERVICE REPAIRS AS NEE	\$75.91	10520210-56130	EXTERNAL SERVICES	\$75.91
					Vendor Total:	\$84.13

List of Checks Presented for Approval on 12/11/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH WASTE SOLUTIONS INC	295977	BIOSOLID REMOVAL CONTRACT (SEE	\$4,924.32	84024425-52100	CONTRACTED SERVICES	\$4,924.32
					Vendor Total:	\$4,924.32
XEROX CORP	082418669	COPIER LEASE-SEE ADD'L DESCRIP	\$579.91	20822500-52100	CONTRACTED SERVICES	\$579.91
	082418668	COPIER LEASE-SEE ADD'L DESCRIP	\$177.06	69122700-52100	CONTRACTED SERVICES	\$177.06
	082418667	COPIER LEASE-SEE ADD'L DESCRIP	\$322.84	73022600-52100	CONTRACTED SERVICES	\$322.84
	082418666	COPIER LEASE-SEE ADD'L DESCRIP	\$246.40	10520210-94500	LEASE PAYMENTS	\$135.52
				10521210-94500	LEASE PAYMENTS	\$86.24
				20620231-94500	LEASE PAYMENTS	\$12.32
				64020213-94500	LEASE PAYMENTS	\$12.32
	082418665	COPIER LEASE-SEE ADD'L DESCRIP	\$475.36	10520210-94500	LEASE PAYMENTS	\$261.45
				10521210-94500	LEASE PAYMENTS	\$166.38
				20620231-94500	LEASE PAYMENTS	\$23.77
				64020213-94500	LEASE PAYMENTS	\$23.76
					Vendor Total:	\$1,801.57
					INVOICE TOTAL:	\$448,052.88

List of Checks Presented for Approval on 12/18/2015

The following list of bills payable was reviewed and approved for payment.

 12-18-15
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCOUNTTEMPS	44555704	TEMP SUPPORT - RICARDO CHAVARR	\$592.00	10013400-52100	CONTRACTED SERVICES	\$592.00
Vendor Total:						\$592.00
ACME RIGGING & SUPPLY CO	274454	MISC RENTAL & SUPPLIES AS NEED	\$75.67	10024220-54130	PW - SAFETY	\$75.67
	274335	MISC RENTAL & SUPPLIES AS NEED	\$340.58	80026120-54100	SUPPLIES	\$340.58
Vendor Total:						\$416.25
ALLEN JAMES	DV121415	INSTRUCTOR	\$240.00	10022850-52100	CONTRACTED SERVICES	\$240.00
Vendor Total:						\$240.00
ANDREW SNYDER	UA121115	UNIFORM ALLOWANCE	\$230.39	10520210-51270	UNIFORM ALLOWANCE	\$230.39
Vendor Total:						\$230.39
ANN BAKER	6	GH MUSEUM DESIGN AND CONSTRUCT	\$832.50	31022700-52100	CONTRACTED SERVICES	\$832.50
	1	GHM CONST. ADMIN & EXHIBIT DEV	\$51,078.01	25024210-80230	INFRASTRUCTURE	\$25,128.95
				31022700-80230	INFRASTRUCTURE	\$25,949.06
Vendor Total:						\$51,910.51
APPLE INC	4364655285	COMPUTER HARDWARE AND PERIPHER	\$178.00	80100000-80100	MACHINERY & EQUIPMENT	\$178.00
	4364697121	COMPUTER HARDWARE AND PERIPHER	\$775.01	80100000-80100	MACHINERY & EQUIPMENT	\$772.01

List of Checks Presented for Approval on 12/18/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
APPLE INC	4364697121	COMPUTER HARDWARE AND PERIPHER	\$775.01	80026400-54100	SUPPLIES	\$3.00
	4365629670	COMPUTER HARDWARE AND PERIPHER	\$1,145.88	80100000-80100	MACHINERY & EQUIPMENT	\$1,142.91
				80026400-54100	SUPPLIES	\$2.97
					Vendor Total:	\$2,098.89
ASCE-MEMBERSHIP	FY 2016	MEMBERSHIP	\$265.00	10024210-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$265.00
					Vendor Total:	\$265.00
AT BATTERY CO	1214589	PARTS	\$191.11	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$191.11
					Vendor Total:	\$191.11
AT&T	NOV15	911 SYSTEM	\$223.51	20620231-52100	CONTRACTED SERVICES	\$223.51
					Vendor Total:	\$223.51
AVIATION FUEL HANDLING TECHNOLOGY	894	SUPPLIES	\$229.67	77725200-58401	AVIATION FUEL	\$229.67
					Vendor Total:	\$229.67
B & B INDUSTRIAL SUPPLY INC	174274	MISC MATERIALS AS NEEDED, FYE	\$101.25	82024411-56300	BUILDING MAINT. & REPAIR	\$101.25
	173720	MISC MATERIALS AS NEEDED, FYE	\$3.57	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$3.57
	174278	MISC MATERIALS AS NEEDED, FYE	\$2.17	10520210-56130	EXTERNAL SERVICES	\$2.17
	196201	MISC MATERIALS AS NEEDED, FYE	\$12.52	10520210-56130	EXTERNAL SERVICES	\$12.52
	173744	MISC MATERIALS AS NEEDED, FYE	\$25.83	10520210-56130	EXTERNAL SERVICES	\$25.83
	174202	MISC MATERIALS AS NEEDED, FYE	\$41.81	10520210-56130	EXTERNAL SERVICES	\$41.81
	174309	MISC MATERIALS AS NEEDED, FYE	\$164.47	10520210-56130	EXTERNAL SERVICES	\$164.47
	173897	MISC MATERIALS AS NEEDED, FYE	\$127.24	20822500-54102	SMALL TOOLS	\$127.24

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
B & B INDUSTRIAL SUPPLY INC	174091	MISC MATERIALS AS NEEDED, FYE	\$9.93	84024421-54100	SUPPLIES	\$9.93
	17397	MISC MATERIALS AS NEEDED, FYE	\$12.67	84024421-54100	SUPPLIES	\$12.67
Vendor Total: -----						\$501.46
BJ'S EMBROIDERY	12196	UNIFORM EXPENSE	\$48.49	20524412-54100	SUPPLIES	\$48.49
	14197	UNIFORM EXPENSE	\$77.85	20524412-54100	SUPPLIES	\$77.85
	12194	UNIFORM EXPENSE	\$108.02	20524412-54100	SUPPLIES	\$108.02
Vendor Total: -----						\$234.36
BOB KROFCHIK	027	GRAPHIC DESIGN FOR RECREATION	\$1,600.00	10022850-54100	SUPPLIES	\$1,600.00
Vendor Total: -----						\$1,600.00
BUSINESS CARD	sf-18684	PURCHASING CREDIT CARD, MISC P	\$86.40	10018000-52510	ADVERTISING & PROMOTION	\$86.40
	SF-18679	PURCHASING CREDIT CARD, MISC P	\$619.80	73022600-56300	BUILDING MAINT. & REPAIR	\$50.37
				73022600-56300	BUILDING MAINT. & REPAIR	\$619.80
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.78)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.10)
				90000000-23013	STATE USE TAX LIABILITY	(\$46.49)
	6135510	CITY MGR DEPARTMENT CREDIT CAR	\$297.90	10011100-57100	CONFERENCE & TRAINING	\$297.90
	7472	FINANCE CREDIT CARD, MISC PURC	\$16.00	10013400-57100	CONFERENCE & TRAINING	\$16.00
	4418	FINANCE CREDIT CARD, MISC PURC	\$54.00	10013400-57100	CONFERENCE & TRAINING	\$54.00
	6352436	FINANCE CREDIT CARD, MISC PURC	\$161.16	10013400-57100	CONFERENCE & TRAINING	\$161.16
	32CWPJV4	FINANCE CREDIT CARD, MISC PURC	\$209.43	10013400-57100	CONFERENCE & TRAINING	\$209.43

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	20001	FINANCE CREDIT CARD, MISC PURC	\$225.00	10013400-57100	CONFERENCE & TRAINING	\$225.00
	5413-5657-1166-8576	HR/RISK MGMT CREDIT CARD, MISC	\$60.00	10016100-57100	CONFERENCE & TRAINING	\$60.00
	SF-15866	PURCHASING CREDIT CARD, MISC P	\$229.00	20413500-57100	CONFERENCE & TRAINING	\$229.00
	11716	NON-BIDDABLE MISCELLANEOUS ITE	\$1,200.00	75017110-57100	CONFERENCE & TRAINING	\$1,200.00
	11/20/15	CITY MGR DEPARTMENT CREDIT CAR	\$79.10	82024410-57100	CONFERENCE & TRAINING	\$79.10
	SF-15870	PURCHASING CREDIT CARD, MISC P	\$17.11	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.03)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.09)
				90000000-23013	STATE USE TAX LIABILITY	(\$1.29)
				80026400-54100	SUPPLIES	\$1.41
				80026400-54100	SUPPLIES	\$17.11
	SF-18673	PURCHASING CREDIT CARD, MISC P	\$39.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.05)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.20)
				90000000-23013	STATE USE TAX LIABILITY	(\$3.00)
				10012100-54100	SUPPLIES	\$3.25
				10012100-54100	SUPPLIES	\$39.99
	SF-15873	PURCHASING CREDIT CARD, MISC P	\$61.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.08)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.31)
				90000000-23013	STATE USE TAX LIABILITY	(\$4.65)
				84024421-54100	SUPPLIES	\$5.04
				84024421-54100	SUPPLIES	\$61.98
	sf-15869	PURCHASING CREDIT CARD, MISC P	\$94.44	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.12)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	sf-15869	PURCHASING CREDIT CARD, MISC P	\$94.44	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.48)
				10520210-56130	EXTERNAL SERVICES	\$7.69
				10520210-56130	EXTERNAL SERVICES	\$94.44
				90000000-23013	STATE USE TAX LIABILITY	(\$7.09)
	SF-15856	PURCHASING CREDIT CARD, MISC P	\$124.18	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.16)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.62)
				90000000-23013	STATE USE TAX LIABILITY	(\$9.32)
				80026130-54100	SUPPLIES	\$10.10
	115-8670422- 4216254	POLICE CREDIT CARD, MISC PURCH	\$130.93	80026130-54100	SUPPLIES	\$124.18
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.17)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.66)
				10520210-54201	PRISONER EXPENSE	\$10.66
	120215	HR/RISK MGMT CREDIT CARD, MISC	\$200.50	10520210-54201	PRISONER EXPENSE	\$130.93
				90000000-23013	STATE USE TAX LIABILITY	(\$9.83)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.19)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.77)
	SF-15879	PURCHASING CREDIT CARD, MISC P	\$240.00	10016100-54164	HR - FORMS & OTHER DIV. EXP.	\$1.35
				10016100-54164	HR - FORMS & OTHER DIV. EXP.	\$200.50
				90000000-23013	STATE USE TAX LIABILITY	(\$0.39)
				90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.30)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.20)
				80026120-54102	SMALL TOOLS	\$19.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	SF-15879	PURCHASING CREDIT CARD, MISC P	\$240.00	80026120-54102	SMALL TOOLS	\$240.00
				90000000-23013	STATE USE TAX LIABILITY	(\$18.00)
	SF-15867	PURCHASING CREDIT CARD, MISC P	\$394.99	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.50)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.98)
				90000000-23013	STATE USE TAX LIABILITY	(\$29.63)
				80026400-54100	SUPPLIES	\$32.11
				80026400-54100	SUPPLIES	\$394.99
	11303448	POLICE CREDIT CARD, MISC PURCH	\$434.03	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.47)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$1.88)
				90000000-23013	STATE USE TAX LIABILITY	(\$28.13)
				10520214-54100	SUPPLIES	\$30.48
				10520214-54100	SUPPLIES	\$434.03
	OCU-36917	PUBLIC SAFETY CARD, MISC PURCH	\$777.98	90000000-23252	DISTRICT USE TAX-LIBRARIES	(\$0.98)
				90000000-23237	DISTRICT USE TAX-MEASURE S	(\$3.90)
				90000000-23013	STATE USE TAX LIABILITY	(\$58.43)
				20620231-54100	SUPPLIES	\$63.31
				20620231-54100	SUPPLIES	\$777.98
	6	POLICE CREDIT CARD, MISC PURCH	\$451.18	90000000-23237	DISTRICT USE TAX-MEASURE S	(\$0.53)
				90000000-23013	STATE USE TAX LIABILITY	(\$2.10)
				10520210-54100	SUPPLIES	\$2.63
				10520210-54100	SUPPLIES	\$451.18
	SF-18678	PURCHASING CREDIT CARD, MISC P	\$26.66	84024425-56130	EXTERNAL SERVICES	\$26.66

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
BUSINESS CARD	216340	NURSERY (PLANTS) STOCK, EQUIPM	\$1,895.93	25024210-80230	INFRASTRUCTURE	\$1,895.93
	SF-16786	PURCHASING CREDIT CARD, MISC P	\$32.24	10520210-54201	PRISONER EXPENSE	\$32.24
	SF-18671	PURCHASING CREDIT CARD, MISC P	\$32.43	10520210-54201	PRISONER EXPENSE	\$32.43
	06905 J/E	TELEVISION EQUIPMENT AND ACCES	\$1,302.48	10010000-54100	SUPPLIES	\$1,302.48
	09543J	FINANCE CREDIT CARD, MISC PURC	\$42.16	10013400-54100	SUPPLIES	\$42.16
	112115	POLICE CREDIT CARD, MISC PURCH	\$50.00	10520210-54100	SUPPLIES	\$50.00
	SF-18680	PURCHASING CREDIT CARD, MISC P	\$119.95	20524412-54100	SUPPLIES	\$119.95
	SF-18681	PURCHASING CREDIT CARD, MISC P	\$129.71	20524412-54100	SUPPLIES	\$129.71
	SF-18672	PURCHASING CREDIT CARD, MISC P	\$208.72	22022900-54100	SUPPLIES	\$208.72
	SF-18673.2	PURCHASING CREDIT CARD, MISC P	\$1,030.01	80026400-54100	SUPPLIES	\$1,030.01
Vendor Total:						\$11,075.39
CA STATE UNIVERSITY SACRAMENTO	dv121515	WATER DISTRIBUTION SYSTEM OPERATION TEXT	\$173.03	82024410-57100	CONFERENCE & TRAINING	\$173.03
					Vendor Total:	
CANON SOLUTIONS AMERICA INC	4017724004	LEASE EQUIPMENT	\$733.27	10012200-56120	EQUIPMENT MAINTENANCE & REPAIR	\$611.87
				10012200-54100	SUPPLIES	\$121.40
				Vendor Total:		\$733.27
CAROLLO ENGINEERS INC	0145568	DESIGN PHASES I&II RECYCLED WA	\$12,446.61	84424422-80230	INFRASTRUCTURE	\$12,446.61
					Vendor Total:	
CHEVRON AND TEXACO BUSINESS CARD SVCS	46100628	FUEL AS NEEDED	\$459.97	10520210-56210	FUEL & FLUIDS	\$459.97
					Vendor Total:	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CHOUINARD & MYHRE INC	15082009	ARCHITECTURE & ENGINEERING SERVICES	\$794.00	20922900-52100	CONTRACTED SERVICES	\$794.00
					Vendor Total:	\$794.00
COLANTUONO HIGHSMITH & WHATLEY PC	30032	UVSD DETACHMENT FROM UKIAH	\$325.00	10012400-52100	CONTRACTED SERVICES	\$325.00
					Vendor Total:	\$325.00
COMPUTER OPTIONS INC	BILL37333	IT SERVICES	\$900.00	20922900-52100	CONTRACTED SERVICES	\$900.00
					Vendor Total:	\$900.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	8821-495996	MISC ELECTRICAL SUPPLIES AS NE	\$46.82	90000000-23237	DISTRICT USE TAX-MEASURE S	\$0.22
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$0.22)
				84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$46.82
					Vendor Total:	\$46.82
COOPER COMPLIANCE CORPORATION	1331	COMPLIANCE RPT SVCS TO MEET FE	\$2,666.67	80026400-52100	CONTRACTED SERVICES	\$2,666.67
					Vendor Total:	\$2,666.67
COUNTY OF MENDOCINO	201511-4	SPANISH MTN SUBLEASE MO RENT-N	\$385.00	20620231-52100	CONTRACTED SERVICES	\$385.00
					Vendor Total:	\$385.00
DAN HUNT	DV121115	REIMBURSE CWEA MEMBERSHIP AND RENEWAL FEES	\$365.00	82024414-57100	CONFERENCE & TRAINING	\$110.00
				84024421-57100	CONFERENCE & TRAINING	\$91.00
				84024421-57100	CONFERENCE & TRAINING	\$164.00
					Vendor Total:	\$365.00
DARLENE R SIMPSON	7904	SPEC 15-09 - GHM PARKING & STO	\$10,644.00	25024210-80230	INFRASTRUCTURE	\$10,644.00
	7903	SPEC 15-09 - GHM PARKING & STO	\$125,168.24	25024210-80230	INFRASTRUCTURE	\$47,975.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	7903	SPEC 15-09 - GHM PARKING & STO	\$125,168.24	31022700-80230	INFRASTRUCTURE	\$77,193.24
	7909	SPEC 15-09 - GHM PARKING & STO	\$995.00	31022700-80230	INFRASTRUCTURE	\$995.00
	7908	SPEC 15-09 - GHM PARKING & STO	\$1,704.04	31022700-80230	INFRASTRUCTURE	\$1,704.04
	7910	SPEC 15-09 - GHM PARKING & STO	\$2,274.09	31022700-80230	INFRASTRUCTURE	\$2,274.09
	7905	SPEC 15-09 - GHM PARKING & STO	\$3,615.00	31022700-80230	INFRASTRUCTURE	\$3,615.00
	7906	SPEC 15-09 - GHM PARKING & STO	\$4,020.00	31022700-80230	INFRASTRUCTURE	\$4,020.00
	7907	SPEC 15-09 - GHM PARKING & STO	\$14,445.00	31022700-80230	INFRASTRUCTURE	\$14,445.00
Vendor Total: -----						\$162,865.37
DIVERSIFIED INSPECTIONS INC	256679	EQUIPMENT MAINTENANCE AND REPA	(\$5,365.00)	20324100-52100	CONTRACTED SERVICES	(\$960.00)
				80026400-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$2,635.01)
				10022100-56130	EXTERNAL SERVICES	(\$419.99)
				10024220-56130	EXTERNAL SERVICES	(\$695.00)
				10521210-56130	EXTERNAL SERVICES	(\$330.00)
				82024411-56130	EXTERNAL SERVICES	(\$160.00)
				82024414-56130	EXTERNAL SERVICES	(\$82.50)
				84024421-56130	EXTERNAL SERVICES	(\$82.50)
	256005	EQUIPMENT MAINTENANCE AND REPA	\$5,365.00	20324100-52100	CONTRACTED SERVICES	\$959.11
				80026400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,637.54
				10022100-56130	EXTERNAL SERVICES	\$419.62
				10024220-56130	EXTERNAL SERVICES	\$694.35
				10521210-56130	EXTERNAL SERVICES	\$329.69

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DIVERSIFIED INSPECTIONS INC	256005	EQUIPMENT MAINTENANCE AND REPA	\$5,365.00	82024411-56130	EXTERNAL SERVICES	\$159.85
				82024414-56130	EXTERNAL SERVICES	\$82.42
				84024421-56130	EXTERNAL SERVICES	\$82.42
	256691	EQUIPMENT MAINTENANCE AND REPA	\$5,370.00	20324100-52100	CONTRACTED SERVICES	\$960.89
				80026400-56120	EQUIPMENT MAINTENANCE & REPAIR	\$2,637.47
				10022100-56130	EXTERNAL SERVICES	\$420.37
				10024220-56130	EXTERNAL SERVICES	\$695.65
				10521210-56130	EXTERNAL SERVICES	\$330.31
				82024411-56130	EXTERNAL SERVICES	\$160.15
				82024414-56130	EXTERNAL SERVICES	\$82.58
				84024421-56130	EXTERNAL SERVICES	\$82.58
				Vendor Total:		
DONALD KNIGHT	018691	SIGNAGE AS NEEDED	\$96.86	90000000-23252	DISTRICT USE TAX-LIBRARIES	\$0.12
				20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	(\$0.12)
				20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$96.86
				Vendor Total:		
EVERGREEN JOB & SAFETY TRAINING INC	399	SECURITY, FIRE, SAFETY, AND EM	\$927.68	80026110-52100	CONTRACTED SERVICES	\$463.84
				80026120-52100	CONTRACTED SERVICES	\$463.84
	396	SECURITY, FIRE, SAFETY, AND EM	\$2,028.00	80026110-52100	CONTRACTED SERVICES	\$1,014.00
				80026120-52100	CONTRACTED SERVICES	\$1,014.00
Vendor Total:					\$2,955.68	

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FASTENAL	CAUKA18642	PARTS	\$191.43	84024421-54100	SUPPLIES	\$191.43
					Vendor Total:	\$191.43
FRANK ROMANO	UPD11302015	ANNUAL K9 TRAINING	\$500.00	10520210-54100	SUPPLIES	\$500.00
	UPD12312015	ANNUAL K9 TRAINING	\$500.00	10520210-54100	SUPPLIES	\$500.00
					Vendor Total:	\$1,000.00
FRIEDMANS HOME IMPROVEMENT	35323192	MISC ITEMS AS NEEDED, FYE 2016	\$53.93	20822500-56300	BUILDING MAINT. & REPAIR	\$53.93
	35340440	MISC ITEMS AS NEEDED, FYE 2016	\$58.06	20822500-56300	BUILDING MAINT. & REPAIR	\$58.06
	35321711	MISC ITEMS AS NEEDED, FYE 2016	\$58.10	20822500-56300	BUILDING MAINT. & REPAIR	\$58.10
	35330293	MISC ITEMS AS NEEDED, FYE 2016	\$74.28	20822500-56300	BUILDING MAINT. & REPAIR	\$74.28
	35311097	MISC ITEMS AS NEEDED, FYE 2016	\$81.28	20822500-56300	BUILDING MAINT. & REPAIR	\$81.28
	35328456	MISC ITEMS AS NEEDED, FYE 2016	\$86.78	20822500-56300	BUILDING MAINT. & REPAIR	\$86.78
	35326178	MISC ITEMS AS NEEDED, FYE 2016	\$90.99	20822500-56300	BUILDING MAINT. & REPAIR	\$90.99
	35313467	MISC ITEMS AS NEEDED, FYE 2016	\$276.65	20822500-56300	BUILDING MAINT. & REPAIR	\$276.65
	35329044	MISC ITEMS AS NEEDED, FYE 2016	\$61.09	77725200-56300	BUILDING MAINT. & REPAIR	\$61.09
	35313306	MISC ITEMS AS NEEDED, FYE 2016	\$111.67	77725200-56300	BUILDING MAINT. & REPAIR	\$111.67
	35314621	MISC ITEMS AS NEEDED, FYE 2016	\$4.37	82024411-56300	BUILDING MAINT. & REPAIR	\$4.37
	35312379	MISC ITEMS AS NEEDED, FYE 2016	\$7.46	82024411-56300	BUILDING MAINT. & REPAIR	\$7.46
	35319535	MISC ITEMS AS NEEDED, FYE 2016	\$34.05	82024411-56300	BUILDING MAINT. & REPAIR	\$34.05
	35323946	MISC ITEMS AS NEEDED, FYE 2016	\$52.48	82024411-56300	BUILDING MAINT. & REPAIR	\$52.48

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35322840	MISC ITEMS AS NEEDED, FYE 2016	\$12.28	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12.28
	35322567	MISC ITEMS AS NEEDED, FYE 2016	\$15.05	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$15.05
	35327083	MISC ITEMS AS NEEDED, FYE 2016	\$45.85	82024411-56120	EQUIPMENT MAINTENANCE & REPAIR	\$45.85
	35329197	MISC ITEMS AS NEEDED, FYE 2016	\$18.62	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$18.62
	35311948	MISC ITEMS AS NEEDED, FYE 2016	\$61.06	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$61.06
	35329104	MISC ITEMS AS NEEDED, FYE 2016	\$75.32	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$75.32
	35314419	MISC ITEMS AS NEEDED, FYE 2016	\$167.75	84024425-56120	EQUIPMENT MAINTENANCE & REPAIR	\$167.75
	35316193	MISC ITEMS AS NEEDED, FYE 2016	\$33.56	20324100-56112	EQUIPMENT PARTS FOR RESALE	\$33.56
	35321158	MISC ITEMS AS NEEDED, FYE 2016	\$5.32	10520210-56130	EXTERNAL SERVICES	\$5.32
	35320403	MISC ITEMS AS NEEDED, FYE 2016	\$6.70	10520210-56130	EXTERNAL SERVICES	\$6.70
	35330636	MISC ITEMS AS NEEDED, FYE 2016	\$9.61	10521210-56130	EXTERNAL SERVICES	\$9.61
	35313016	MISC ITEMS AS NEEDED, FYE 2016	\$28.39	10022100-59400	OTHER EXPENSES	\$28.39
	35325661	MISC ITEMS AS NEEDED, FYE 2016	\$23.79	10024220-54124	PW - CONCRETE/SUPPLIES	\$23.79
	35328750	MISC ITEMS AS NEEDED, FYE 2016	\$26.71	10024220-54124	PW - CONCRETE/SUPPLIES	\$26.71
	35326732	MISC ITEMS AS NEEDED, FYE 2016	\$58.39	10024220-54102	SMALL TOOLS	\$58.39
	35328386	MISC ITEMS AS NEEDED, FYE 2016	\$412.85	82024411-54102	SMALL TOOLS	\$412.85
	35315091	MISC ITEMS AS NEEDED, FYE 2016	(\$21.93)	10022100-54100	SUPPLIES	(\$21.93)
	35330203	MISC ITEMS AS NEEDED, FYE 2016	\$5.56	10022100-54100	SUPPLIES	\$5.56
	35312009	MISC ITEMS AS NEEDED, FYE 2016	\$29.99	10022100-54100	SUPPLIES	\$29.99

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
FRIEDMANS HOME IMPROVEMENT	35315088	MISC ITEMS AS NEEDED, FYE 2016	\$45.61	10022100-54100	SUPPLIES	\$45.61
	35323070	MISC ITEMS AS NEEDED, FYE 2016	\$111.21	10022100-54100	SUPPLIES	\$111.21
	35310980	MISC ITEMS AS NEEDED, FYE 2016	\$27.46	10022300-54100	SUPPLIES	\$27.46
	35333782	MISC ITEMS AS NEEDED, FYE 2016	\$19.66	20824300-54100	SUPPLIES	\$19.66
	35327704	MISC ITEMS AS NEEDED, FYE 2016	\$6.03	80026110-54100	SUPPLIES	\$6.03
	35312393	MISC ITEMS AS NEEDED, FYE 2016	\$25.64	80026120-54100	SUPPLIES	\$25.64
	35319928	MISC ITEMS AS NEEDED, FYE 2016	\$5.71	80026400-54100	SUPPLIES	\$5.71
	35334636	MISC ITEMS AS NEEDED, FYE 2016	\$20.59	80026400-54100	SUPPLIES	\$20.59
	35319374	MISC ITEMS AS NEEDED, FYE 2016	\$95.13	82024410-54100	SUPPLIES	\$95.13
	35312176	MISC ITEMS AS NEEDED, FYE 2016	\$120.94	82024411-54100	SUPPLIES	\$120.94
	35310898	MISC ITEMS AS NEEDED, FYE 2016	\$1.47	84024421-54100	SUPPLIES	\$1.47
	35318269	MISC ITEMS AS NEEDED, FYE 2016	\$21.85	84024421-54100	SUPPLIES	\$21.85
	35335899	MISC ITEMS AS NEEDED, FYE 2016	\$55.71	84024421-54100	SUPPLIES	\$55.71
	35335610	MISC ITEMS AS NEEDED, FYE 2016	\$61.40	84024421-54100	SUPPLIES	\$61.40
	35312970	MISC ITEMS AS NEEDED, FYE 2016	\$120.02	84024421-54100	SUPPLIES	\$120.02
	35333513	MISC ITEMS AS NEEDED, FYE 2016	\$185.64	84024421-54100	SUPPLIES	\$185.64
Vendor Total:						\$2,990.13
GCR	851-30726	TIRES,TUBES,REPAIR & LABOR AS	\$397.08	10022100-56130	EXTERNAL SERVICES	\$397.08
	851-30721	TIRES,TUBES,REPAIR & LABOR AS	\$794.19	10022100-56130	EXTERNAL SERVICES	\$794.19

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
GCR	851-30741	TIRES,TUBES,REPAIR & LABOR AS	\$873.98	10024220-56130	EXTERNAL SERVICES	\$873.98
	851-30666	TIRES,TUBES,REPAIR & LABOR AS	\$109.62	10520210-56130	EXTERNAL SERVICES	\$109.62
	851-30667	TIRES,TUBES,REPAIR & LABOR AS	(\$282.08)	20324100-56130	EXTERNAL SERVICES	(\$282.08)
	851-30665	TIRES,TUBES,REPAIR & LABOR AS	\$282.08	20324100-56130	EXTERNAL SERVICES	\$282.08
	Vendor Total:					\$2,174.87
GOLDEN STATE EMERGENCY VEHICLE SERVICE INC	CI002091	EQUIPMENT REPAIRS	\$186.33	90000000-23252	DISTRICT USE TAX-LIBRARIES	\$0.19
				10521210-56130	EXTERNAL SERVICES	(\$0.19)
				10521210-56130	EXTERNAL SERVICES	\$186.33
				Vendor Total:		
GREEN VALLEY CONSULTING ENGINEERS	7636	SUMMER 2015 STREET RECONSTRUCT	\$4,845.00	25124421-80230	INFRASTRUCTURE	\$4,845.00
					Vendor Total:	
HOPLAND FIRE PROTECTION DIST	120815	SERVICES OF FIRE CHIEF JOHN BA	\$3,500.00	10521210-52100	CONTRACTED SERVICES	\$3,500.00
					Vendor Total:	
HUBB SYSTEMS LLC	SI-104533	COMPUTER HARDWARE AND PERIPHER	\$3,366.00	63820210-54100	SUPPLIES	\$3,366.00
					Vendor Total:	
INTERCOUNTY MECHANICAL & ELECTRICAL INC	4942	EQUIPMENT MAINTENANCE	\$905.79	20822500-56300	BUILDING MAINT. & REPAIR	\$905.79
					Vendor Total:	
INTERWEST CONSULTING GROUP INC	24425	GIS SERVICES - ON-CALL AND AS	\$1,575.00	80026400-52100	CONTRACTED SERVICES	\$1,575.00
					Vendor Total:	
J & M LOCK	32590	DUPLICATE KEYS,REPAIRS,&MISC.,	\$165.36	20822500-56300	BUILDING MAINT. & REPAIR	\$165.36

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
J & M LOCK	31573	DUPLICATE KEYS,REPAIRS,&MISC.,	\$67.30	80026130-80200	BUILDINGS ACQUISITION	\$67.30
	32567	DUPLICATE KEYS,REPAIRS,&MISC.,	\$34.06	10024220-54120	PW - SPECIAL SUPPLIES	\$34.06
	32586	DUPLICATE KEYS,REPAIRS,&MISC.,	\$46.70	10024220-54120	PW - SPECIAL SUPPLIES	\$46.70
Vendor Total:						\$313.42
JAMES & MARTA SLIGH	DV121115	ELECTRIC/PV REFUND	\$1,973.92	90100000-10421	UTILITY RECEIVABLES CLEARING	\$1,973.92
	Vendor Total:					\$1,973.92
KAREN ADAIR	83753	UPD HANDOUT POSTER REVISION	\$75.00	10520214-54100	SUPPLIES	\$75.00
	Vendor Total:					\$75.00
KELLY-MOORE PAINT COMPANY INC	910-00000229097	MISC. MATERIALS AS NEEDED, FYE	\$26.05	82024411-56300	BUILDING MAINT. & REPAIR	\$26.05
	910-00000229634	MISC. MATERIALS AS NEEDED, FYE	\$35.42	82024411-56300	BUILDING MAINT. & REPAIR	\$35.42
	Vendor Total:					\$61.47
KEN FOWLER	93937	MISC AUTOMOTIVE PARTS AS NEEDE	(\$28.11)	10520210-56130	EXTERNAL SERVICES	(\$28.11)
	93936	MISC AUTOMOTIVE PARTS AS NEEDE	\$302.71	10520210-56130	EXTERNAL SERVICES	\$302.71
	Vendor Total:					\$274.60
KURT JOHNSON	E2901	TREE TRIM SERVICES	\$150.00	10024220-52100	CONTRACTED SERVICES	\$150.00
	Vendor Total:					\$150.00
LEXISNEXIS RISK DATA MGMNT	1410964-20151130	LEXIS NEXIS LE PLUS SEARCHING	\$82.50	10520210-54202	MAJOR CRIME INVTIGATIONS	\$82.50
	Vendor Total:					\$82.50

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MARGARET AGNEW	DV121615	INSTRUCTOR	\$161.00	10022850-52100	CONTRACTED SERVICES	\$161.00
					Vendor Total:	\$161.00
MARK CLEMENTI PHD	12-2-15	POROFESIONAL SERVICES	\$625.00	10520210-52100	CONTRACTED SERVICES	\$625.00
					Vendor Total:	\$625.00
MATHESON TRI-GAS INC	12450991	OXYGEN & MISC AS NEEDED, FYE 2	\$38.02	82024411-56300	BUILDING MAINT. & REPAIR	\$38.02
	12319499	OXYGEN & MISC AS NEEDED, FYE 2	\$99.02	90000000-23252	DISTRICT USE TAX-LIBRARIES	\$0.12
				80026130-54100	SUPPLIES	(\$0.12)
				80026130-54100	SUPPLIES	\$99.02
	12411028	OXYGEN & MISC AS NEEDED, FYE 2	\$26.45	80026130-54100	SUPPLIES	\$26.45
	12251621	OXYGEN & MISC AS NEEDED, FYE 2	\$27.12	80026130-54100	SUPPLIES	\$27.12
					Vendor Total:	\$190.61
MCCONNELL CHEVROLET	5092531	SUPPLIES	\$531.53	82024411-56130	EXTERNAL SERVICES	\$531.53
					Vendor Total:	\$531.53
MEL GRANDI	DV NOV15	MILEAGE REIMBURSEMENT	\$453.10	80026400-57100	CONFERENCE & TRAINING	\$453.10
					Vendor Total:	\$453.10
MENDOCINO ANIMAL HOSPITAL	124633	VETERINARY SERVICES	\$468.60	10520210-54100	SUPPLIES	\$468.60
					Vendor Total:	\$468.60
MENDOCINO COUNTY FARM SUPPLY	418596	MISC. SUPPLIES AS NEEDED, FYE	\$52.74	20824300-56210	FUEL & FLUIDS	\$52.74
	420259	MISC. SUPPLIES AS NEEDED, FYE	\$205.20	84024420-54100	SUPPLIES	\$205.20
					Vendor Total:	\$257.94

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MICHAEL BAZZANI	501	EQUIPMENT REPAIRS	\$100.00	10521210-56120	EQUIPMENT MAINTENANCE & REPAIR	\$100.00
					Vendor Total:	\$100.00
MJ DONOVAN ENT INC	104365	DECAL SERVICES	\$142.00	10520210-56130	EXTERNAL SERVICES	\$142.00
					Vendor Total:	\$142.00
NCPA	DEC15	NCPA-DEC 2015	\$746,119.00	80026300-58104	NCPA MANAGEMENT SERVICES	\$43,058.00
				80026300-58101	NCPA PLANT GENERATION	\$159,695.00
				80026300-58102	NCPA POWER PURCHASES	\$434,322.00
				80026300-58105	NCPA THIRD PARTY SALES	(\$49,940.00)
				80026300-58103	NCPA TRANSMISSION	\$158,984.00
					Vendor Total:	\$746,119.00
OFFICE DEPOT	803178194001	OFFICE SUPPLIES & MISC. AS NEE	\$21.38	10011100-54100	SUPPLIES	\$21.38
	804456619002	OFFICE SUPPLIES & MISC. AS NEE	\$11.88	10017100-54100	SUPPLIES	\$11.88
	804456619001	OFFICE SUPPLIES & MISC. AS NEE	\$16.75	10017100-54100	SUPPLIES	\$16.75
	808686107002	OFFICE SUPPLIES & MISC. AS NEE	\$48.61	10023100-54100	SUPPLIES	\$48.61
	808687549001	OFFICE SUPPLIES & MISC. AS NEE	\$54.46	10023100-54100	SUPPLIES	\$54.46
	808686107001	OFFICE SUPPLIES & MISC. AS NEE	\$808.92	10023100-54100	SUPPLIES	\$808.92
	806734703001	OFFICE SUPPLIES & MISC. AS NEE	\$66.13	10024210-54100	SUPPLIES	\$66.13
	804540457001	OFFICE SUPPLIES & MISC. AS NEE	\$2.40	10520210-54100	SUPPLIES	\$2.40
	80661755601	OFFICE SUPPLIES & MISC. AS NEE	\$8.09	10520210-54100	SUPPLIES	\$8.09
	806617557001	OFFICE SUPPLIES & MISC. AS NEE	\$12.10	10520210-54100	SUPPLIES	\$12.10

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OFFICE DEPOT	805605819001	OFFICE SUPPLIES & MISC. AS NEE	\$14.60	10520210-54100	SUPPLIES	\$14.60
	806613489001	OFFICE SUPPLIES & MISC. AS NEE	\$15.99	10520210-54100	SUPPLIES	\$15.99
	802450458001	OFFICE SUPPLIES & MISC. AS NEE	\$16.21	10520210-54100	SUPPLIES	\$16.21
	804540332001	OFFICE SUPPLIES & MISC. AS NEE	\$21.61	10520210-54100	SUPPLIES	\$21.61
	80665271001	OFFICE SUPPLIES & MISC. AS NEE	\$26.64	10520210-54100	SUPPLIES	\$26.64
	808617421001	OFFICE SUPPLIES & MISC. AS NEE	\$48.98	10520210-54100	SUPPLIES	\$48.98
	805605733001	OFFICE SUPPLIES & MISC. AS NEE	\$56.23	10520210-54100	SUPPLIES	\$56.23
	805585882001	OFFICE SUPPLIES & MISC. AS NEE	\$58.78	10520210-54100	SUPPLIES	\$58.78
	804289379001	OFFICE SUPPLIES & MISC. AS NEE	\$71.56	10520210-54100	SUPPLIES	\$71.56
	803631932001	OFFICE SUPPLIES & MISC. AS NEE	\$106.57	10520210-54100	SUPPLIES	\$106.57
	808503499001	OFFICE SUPPLIES & MISC. AS NEE	\$184.86	10520210-54100	SUPPLIES	\$184.86
	808501423001	OFFICE SUPPLIES & MISC. AS NEE	\$210.98	10520210-54100	SUPPLIES	\$210.98
	804289468001	OFFICE SUPPLIES & MISC. AS NEE	\$304.97	10520210-54100	SUPPLIES	\$304.97
	808530501001	OFFICE SUPPLIES & MISC. AS NEE	\$38.80	80026400-54100	SUPPLIES	\$38.80
	800667167001	OFFICE SUPPLIES & MISC. AS NEE	(\$291.93)	82024410-54100	SUPPLIES	(\$145.96)
				84024420-54100	SUPPLIES	(\$145.97)
	807498226001	OFFICE SUPPLIES & MISC. AS NEE	\$64.81	82024410-54100	SUPPLIES	\$64.81
	805281602001	OFFICE SUPPLIES & MISC. AS NEE	\$108.11	82024410-54100	SUPPLIES	\$54.06
				84024420-54100	SUPPLIES	\$54.05
Vendor Total: \$2,108.49						

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ONE TIME PAY VENDOR	204639	TRACKING SERVICES	\$75.00	10520210-54202	MAJOR CRIME INVTIGATIONS	\$75.00
	DV121515	REFUND PERMIT #9172	\$52.17	10023300-42260	PERMIT REINSTATEMENT FEES	\$52.17
	114376-7	UTILITY REFUND	\$27.11	90100000-10421	UTILITY RECEIVABLES CLEARING	\$27.11
	111657-3	UTILITY REFUND	\$98.03	90100000-10421	UTILITY RECEIVABLES CLEARING	\$98.03
Vendor Total:						\$252.31
ONESOURCE DISTRIBUTORS LLC	s4946808.001	PARTS	\$753.20	80000000-12104	INVENTORY - PURCHASES	\$753.20
	Vendor Total:					\$753.20
ONLINE INFORMATION SRVS INC	682253	UTILITY EXCHANGE REPORTING FY1	\$232.50	20513300-52100	CONTRACTED SERVICES	\$232.50
	Vendor Total:					\$232.50
OPPERMAN & SON INC	1253280012	MISC. PARTS AS NEEDED, FYE 201	\$5.07	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$5.07
	1253210005	MISC. PARTS AS NEEDED, FYE 201	\$15.21	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$15.21
	1253170046	MISC. PARTS AS NEEDED, FYE 201	\$36.70	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$36.70
	1253140010	MISC. PARTS AS NEEDED, FYE 201	\$117.81	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$117.81
	125130010	MISC. PARTS AS NEEDED, FYE 201	\$17.34	10022100-56130	EXTERNAL SERVICES	\$17.34
	1253020004	MISC. PARTS AS NEEDED, FYE 201	\$17.95	10520210-56130	EXTERNAL SERVICES	\$17.95
	1253290016	MISC. PARTS AS NEEDED, FYE 201	\$35.36	10520210-56130	EXTERNAL SERVICES	\$35.36
	1253150008	MISC. PARTS AS NEEDED, FYE 201	\$127.56	10520210-56130	EXTERNAL SERVICES	\$127.56
	1253170033	MISC. PARTS AS NEEDED, FYE 201	\$140.43	10520210-56130	EXTERNAL SERVICES	\$140.43
	1253150009	MISC. PARTS AS NEEDED, FYE 201	\$205.29	10520210-56130	EXTERNAL SERVICES	\$205.29
	1252940031	MISC. PARTS AS NEEDED, FYE 201	\$215.86	10520210-56130	EXTERNAL SERVICES	\$215.86

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
OPPERMAN & SON INC	1253340102	MISC. PARTS AS NEEDED, FYE 201	\$104.73	10521210-56130	EXTERNAL SERVICES	\$104.73
	1253230071	MISC. PARTS AS NEEDED, FYE 201	\$9.66	20824300-56130	EXTERNAL SERVICES	\$9.66
	12532300057	MISC. PARTS AS NEEDED, FYE 201	\$17.80	80026400-56130	EXTERNAL SERVICES	\$17.80
	1253210008	MISC. PARTS AS NEEDED, FYE 201	\$19.17	80026400-56130	EXTERNAL SERVICES	\$19.17
	1252930036	MISC. PARTS AS NEEDED, FYE 201	\$19.90	80026400-56130	EXTERNAL SERVICES	\$19.90
	1253290010	MISC. PARTS AS NEEDED, FYE 201	\$32.23	80026400-56130	EXTERNAL SERVICES	\$32.23
	1253110019	MISC. PARTS AS NEEDED, FYE 201	\$140.75	80026400-56130	EXTERNAL SERVICES	\$140.75
	1253170021	MISC. PARTS AS NEEDED, FYE 201	\$148.21	80026400-56130	EXTERNAL SERVICES	\$148.21
	125310015	MISC. PARTS AS NEEDED, FYE 201	\$23.31	82024411-56130	EXTERNAL SERVICES	\$23.31
	1252940040	MISC. PARTS AS NEEDED, FYE 201	\$19.03	84024421-56130	EXTERNAL SERVICES	\$19.03
	1253160012	MISC. PARTS AS NEEDED, FYE 201	\$21.80	84024421-56130	EXTERNAL SERVICES	\$21.80
	1253060032	MISC. PARTS AS NEEDED, FYE 201	\$75.49	84024421-56130	EXTERNAL SERVICES	\$75.49
	1253040010	MISC. PARTS AS NEEDED, FYE 201	(\$110.94)	20324100-58510	REIMBRSABLE JOBS	(\$110.94)
	1253010002	MISC. PARTS AS NEEDED, FYE 201	\$57.26	20324100-58510	REIMBRSABLE JOBS	\$57.26
	1253280023	MISC. PARTS AS NEEDED, FYE 201	\$286.66	20324100-58510	REIMBRSABLE JOBS	\$286.66
Vendor Total: -----						\$1,799.64
OREN THOMPSON	10.1.8	MISC PARTY RENTALS & SUPPLIES	\$605.23	73022600-54100	SUPPLIES	\$605.23
						Vendor Total: -----
PACE SUPPLY CORPORATION	023079058	MISCELLANEOUS ITEMS AS NEEDED,	\$59.91	90000000-23237	DISTRICT USE TAX-MEASURE S	\$0.30
				10022100-54100	SUPPLIES	(\$0.30)

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PACE SUPPLY CORPORATION	023079058	MISCELLANEOUS ITEMS AS NEEDED,	\$59.91	10022100-54100	SUPPLIES	\$59.91
	023065570	MISCELLANEOUS ITEMS AS NEEDED,	\$643.07	82024414-54100	SUPPLIES	\$643.07
Vendor Total:						\$702.98
PACIFIC ECORISK INC	11421	ENVIRONMENTAL AND ECOLOGICAL S	\$581.00	84024425-52100	CONTRACTED SERVICES	\$581.00
	11373	ENVIRONMENTAL AND ECOLOGICAL S	\$1,615.00	84024425-52100	CONTRACTED SERVICES	\$1,615.00
Vendor Total:						\$2,196.00
PETERSON CAT	PC660128099	MISC PARTS AS NEEDED, FYE 2016	\$119.06	10024220-56130	EXTERNAL SERVICES	\$119.06
	PR060014372	MISC PARTS AS NEEDED, FYE 2016	(\$103.49)	10521210-56130	EXTERNAL SERVICES	(\$103.49)
Vendor Total:						\$15.57
PETERSON TRUCKS INC	25104P	PARTS	\$47.40	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$47.40
	250252P	PARTS	\$40.34	84024421-56130	EXTERNAL SERVICES	\$40.34
Vendor Total:						\$87.74
PORTOLA SYSTEMS INC	32671	I.T. SERVICES AS NEEDED	\$8,600.00	20922900-52100	CONTRACTED SERVICES	\$8,600.00
	32668	I.T. SERVICES AS NEEDED	\$9,565.00	20922900-52100	CONTRACTED SERVICES	\$9,565.00
	32880	I.T. SERVICES AS NEEDED	\$11,675.00	20922900-52100	CONTRACTED SERVICES	\$1,662.00
				20922900-52100	CONTRACTED SERVICES	\$8,963.00
				22022900-80100	MACHINERY & EQUIPMENT	\$1,050.00
	32791	I.T. SERVICES AS NEEDED	\$11,740.00	20922900-52100	CONTRACTED SERVICES	\$11,740.00
	32670.	I.T. SERVICES AS NEEDED	\$13,268.27	20922900-52100	CONTRACTED SERVICES	\$13,268.27
	32672	I.T. SERVICES AS NEEDED	\$13,480.00	20922900-52100	CONTRACTED SERVICES	\$13,480.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PORTOLA SYSTEMS INC	32881	I.T. SERVICES AS NEEDED	\$4,080.00	22022900-80100	MACHINERY & EQUIPMENT	\$4,080.00
Vendor Total:						\$72,408.27
PRE-PAID LEGAL SERVICES INC	38295- DEC 15	PRE-PAID LEGAL SERVICES	\$51.80	20700000-20526	PREPAID LEGAL - AFLAC	\$51.80
Vendor Total:						\$51.80
PRINTING PLUS	4482	ADVERTISING	\$151.38	10520214-54100	SUPPLIES	\$151.38
Vendor Total:						\$151.38
PUBLIC SERVICE DEPARTMENT	11/24/15		\$79,834.14	80626500-52133	MONTHLY DISCOUNT PROGRAM	\$111.89
				10012400-55210	UTILITIES	\$321.80
				10017100-55210	UTILITIES	\$123.97
				10022100-55210	UTILITIES	\$10,855.10
				10022300-55210	UTILITIES	\$3,262.34
				10024220-55210	UTILITIES	\$369.75
				10026630-55210	UTILITIES	\$660.19
				20620231-55210	UTILITIES	\$65.85
				20822500-55210	UTILITIES	\$5,883.48
				20824300-55210	UTILITIES	\$1,089.44
				25024300-55210	UTILITIES	\$28.89
				64020213-55210	UTILITIES	\$550.01
				69122700-55210	UTILITIES	\$2,073.97
				73022600-55210	UTILITIES	\$2,545.56
				77725200-55210	UTILITIES	\$1,930.45
				80026400-55210	UTILITIES	\$1,367.33

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC SERVICE DEPARTMENT	11/24/15		\$79,834.14	80526610-55210	UTILITIES	\$9,086.50
				82024410-55210	UTILITIES	\$270.91
				82024411-55210	UTILITIES	\$14,307.63
				84024421-55210	UTILITIES	\$49.66
				84024425-55210	UTILITIES	\$24,879.42
	OCT 15	SANITATION SERVICE FOR ARRC	\$106.59	31122870-55210	UTILITIES	\$106.59
Vendor Total: -----						\$79,940.73
RAINBOW AGRICULTURAL SERVICES	5260826	PARTS & MISC SUPPLIES AS NEEDE	\$47.11	10022100-56130	EXTERNAL SERVICES	\$47.11
	5257357	MISC ITEMS AS NEEDED, FYE 2016	\$43.23	84024421-56130	EXTERNAL SERVICES	\$43.23
	5254561	PARTS & MISC SUPPLIES AS NEEDE	\$29.18	10024220-54120	PW - SPECIAL SUPPLIES	\$29.18
	5260854	PARTS & MISC SUPPLIES AS NEEDE	\$42.07	10024220-54120	PW - SPECIAL SUPPLIES	\$42.07
	5258419	PARTS & MISC SUPPLIES AS NEEDE	\$47.55	10024220-54120	PW - SPECIAL SUPPLIES	\$47.55
	5260165	PARTS & MISC SUPPLIES AS NEEDE	\$53.19	10024220-54120	PW - SPECIAL SUPPLIES	\$53.19
	5260825	PARTS & MISC SUPPLIES AS NEEDE	\$486.51	10022100-54102	SMALL TOOLS	\$486.51
	5245663	PARTS & MISC SUPPLIES AS NEEDE	\$501.10	10022100-54102	SMALL TOOLS	\$501.10
	5254545	PARTS & MISC SUPPLIES AS NEEDE	\$500.00	10024220-54102	SMALL TOOLS	\$500.00
	5254714	PARTS & MISC SUPPLIES AS NEEDE	\$43.14	10022100-54100	SUPPLIES	\$43.14
	5254954	PARTS & MISC SUPPLIES AS NEEDE	\$43.24	10520210-54100	SUPPLIES	\$43.24
	5261831	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05
	5262056	PARTS & MISC SUPPLIES AS NEEDE	\$54.05	10520210-54100	SUPPLIES	\$54.05

List of Checks Presented for Approval on 12/18/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
RAINBOW AGRICULTURAL SERVICES	5255128	PARTS & MISC SUPPLIES AS NEEDE	\$63.77	10520210-54100	SUPPLIES	\$63.77
	5259145	PARTS & MISC SUPPLIES AS NEEDE	\$143.78	20524412-54100	SUPPLIES	\$143.78
	5260846	PARTS & MISC SUPPLIES AS NEEDE	\$102.70	82024410-54100	SUPPLIES	\$102.70
	Vendor Total:					\$2,254.67
REDWOOD EMPIRE MUNICIPAL INSURANCE FUND	JAN 16	LIFE, EAP, AND LONG TERM DISABILITY	\$3,151.67	20700000-20523	P/R DEDUCT-LTD	\$2,520.38
				20700000-20512	REMIF LIFE	\$190.65
				20112400-52525	WORKER'S COMP. EXPENSE	\$440.64
	DV121015	CA SLEF-INSURANCE PLANS - WORKERS' COMP	\$26,089.80	20112400-52525	WORKER'S COMP. EXPENSE	\$26,089.80
	Vendor Total:					\$29,241.47
REDWOOD TREE SERVICE STATIONS INC	STMT113015	CAR WASHES & INTERIOR CLEANING	\$154.00	10520210-56130	EXTERNAL SERVICES	\$154.00
					Vendor Total:	
REMY MOOSE MANLEY LLP	101533	RETAIN TO REP CITY IN LAWSUIT	\$60.00	90000000-21111	PLANNING PERMIT ESCROW	\$60.00
					Vendor Total:	
ROBERT PERKOWSKI	13633	UNIFORM EXPENSE	\$43.25	10024220-54120	PW - SPECIAL SUPPLIES	\$43.25
	13575	UNIFORM EXPENSE	\$409.96	10024220-54120	PW - SPECIAL SUPPLIES	\$409.96
	13575	UNIFORM EXPENSE	\$412.71	10024220-54120	PW - SPECIAL SUPPLIES	\$412.71
	Vendor Total:					\$865.92
SBOE SALES & USE TAX	NOV15	PRE-PAID SALES TAX	\$1,536.00	77725200-58401	AVIATION FUEL	\$653.00
				90000000-23252	DISTRICT USE TAX-LIBRARIES	\$14.00
				90000000-23237	DISTRICT USE TAX-MEASURE S	\$69.00

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SBOE SALES & USE TAX	NOV15	PRE-PAID SALES TAX	\$1,536.00	90000000-23013	STATE USE TAX LIABILITY	\$800.00
					Vendor Total:	\$1,536.00
SBOE SPECIAL TAXES REMIT PROCESSING	DV121515	WATER RIGHTS FEES	\$7,741.62	82024410-59101	FEES	\$161.96
				82024410-59101	FEES	\$1,000.00
				82024410-59101	FEES	\$1,061.58
				82024410-59101	FEES	\$5,518.08
					Vendor Total:	\$7,741.62
SONOMA MEDIA INVESTMENTS LLC	2713492	RECRUITING EXPENSES	\$658.20	10016100-54162	HR - ADVERTISING	\$658.20
					Vendor Total:	\$658.20
STAPLES ADVANTAGE	3285585764	SUPPLIES AS NEEDED	\$8.97	10022810-54100	SUPPLIES	\$8.97
	3285585762	SUPPLIES AS NEEDED	\$38.25	10022810-54100	SUPPLIES	\$38.25
	8037012452	SUPPLIES AS NEEDED	\$93.57	10022810-54100	SUPPLIES	\$93.57
	328558761	SUPPLIES AS NEEDED	\$74.81	73022600-54100	SUPPLIES	\$74.81
					Vendor Total:	\$215.60
STATE OF CALIFORNIA	135624	CHEM TEST/SUPPORT CRIMINAL INV	\$162.00	10020000-44420	FINGERPRINT FEES	\$162.00
					Vendor Total:	\$162.00
STATE WATER RESOURCES CONTROL BOARD	SW-01038939	PERMIT FEE	\$403.00	25024210-80230	INFRASTRUCTURE	\$403.00
					Vendor Total:	\$403.00
SYAR INDUSTRIES INC	1039278	ROAD AND HIGHWAY BUILDING MATE	\$77.51	84024421-54100	SUPPLIES	\$77.51

List of Checks Presented for Approval on 12/18/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SYAR INDUSTRIES INC	576751	ROAD AND HIGHWAY BUILDING MATE	\$1,722.46	84024421-54100	SUPPLIES	\$1,722.46
					Vendor Total:	\$1,799.97
TGIF REPAIRS INC	4783	EQUIPMENT REPAIRS AND MAINTENANCE	\$35.00	10024220-52100	CONTRACTED SERVICES	\$35.00
					Vendor Total:	\$35.00
THANKSGIVING COFFEE COMPANY	0369491-IN	MISC COFFEE SUPPLIES AS NEEDED	\$102.74	73022600-54100	SUPPLIES	\$102.74
					Vendor Total:	\$102.74
TRACTOR SUPPLY CREDIT PLAN	01262873	MISCELLANEOUS SUPPLIES AS NEED	\$46.48	20324100-54102	SMALL TOOLS	\$46.48
	261847	MISCELLANEOUS SUPPLIES AS NEED	\$51.89	10520210-54100	SUPPLIES	\$51.89
	01262132	MISCELLANEOUS SUPPLIES AS NEED	\$73.49	82024411-54100	SUPPLIES	\$73.49
					Vendor Total:	\$171.86
TYLER BUSINESS FORMS	224468	BUSINESS FORMS	\$1.34	10016100-54164	HR - FORMS & OTHER DIV. EXP.	\$1.34
	SF-D 18676	CHECK RE-ORDER	\$1,270.36	10013400-54100	SUPPLIES	\$1,270.36
					Vendor Total:	\$1,271.70
UKIAH DAILY JOURNAL	0005567552	NEWSPAPER PUBLICATION SERVICES	\$56.94	10011100-52150	LEGAL SERVICES/EXPENSES	\$56.94
	0005626401	NEWSPAPER PUBLICATION SERVICES	\$106.40	10011100-52150	LEGAL SERVICES/EXPENSES	\$106.40
	0005613673	NEWSPAPER PUBLICATION SERVICES	\$115.27	10011100-52150	LEGAL SERVICES/EXPENSES	\$115.27
	0005616533	NEWSPAPER PUBLICATION SERVICES	\$322.31	10011100-52150	LEGAL SERVICES/EXPENSES	\$322.31
	0005615823	NEWSPAPER PUBLICATION SERVICES	\$420.40	10011100-52150	LEGAL SERVICES/EXPENSES	\$420.40

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UKIAH DAILY JOURNAL	0005604738	NEWSPAPER PUBLICATION SERVICES	\$13.11	10520210-54100	SUPPLIES	\$13.11
					Vendor Total:	\$1,034.43
UKIAH FORD INC	118013	PARTS & SERVICE REPAIRS AS NEE	\$12.46	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$12.46
	118050	PARTS & SERVICE REPAIRS AS NEE	\$31.14	20324100-56120	EQUIPMENT MAINTENANCE & REPAIR	\$31.14
	117974	PARTS & SERVICE REPAIRS AS NEE	\$408.93	10022100-56130	EXTERNAL SERVICES	\$408.93
					Vendor Total:	\$452.53
UKIAH OXYGEN	417525	EQUIPMENT MAINTANCE	\$150.84	31122870-56300	BUILDING MAINT. & REPAIR	\$150.84
					Vendor Total:	\$150.84
UKIAH TROPHIES & GIFTS	24673	PERSONALIZED RECOGNITION AWARDS AS NEEDED	\$98.39	10011100-52100	CONTRACTED SERVICES	\$98.39
					Vendor Total:	\$98.39
UKIAH VALLEY ASSOCIATION FOR HABILITATION INC	IN17207	JANITORIAL SVCS-CORP YARD & WW	\$425.00	20824300-52100	CONTRACTED SERVICES	\$425.00
	IN17235	JANITORIAL SVCS-CORP YARD & WW	\$480.00	84024425-52100	CONTRACTED SERVICES	\$480.00
					Vendor Total:	\$905.00
UNITED ROTARY BRUSH CORP	CI178722	MISC. SUPPLIES AS NEEDED, FYE	\$752.03	10024220-56130	EXTERNAL SERVICES	\$752.03
					Vendor Total:	\$752.03
UNITED SITE SERVICES	114-3314443	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3314444	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3314445	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3314446	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78

List of Checks Presented for Approval on 12/18/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
UNITED SITE SERVICES	114-3503137	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3503139	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3503140	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3503142	PORTABLE TOILET RENTAL	\$166.78	10022100-52100	CONTRACTED SERVICES	\$166.78
	114-3317252	PORTABLE TOILET RENTAL	\$249.19	10022100-52100	CONTRACTED SERVICES	\$249.19
	114-3420044	PORTABLE TOILET RENTAL	\$249.19	10022100-52100	CONTRACTED SERVICES	\$249.19
	114-3503531	PORTABLE TOILET RENTAL	\$249.19	10022100-52100	CONTRACTED SERVICES	\$249.19
	114-3332054	PORTABLE TOILET RENTAL	\$423.70	77725200-54100	SUPPLIES	\$423.70
					Vendor Total:	\$2,505.51
UPS	0000E19R5449 5	DELIVERY SERVICES	\$25.00	80026130-54100	SUPPLIES	\$25.00
						Vendor Total:
VALLEY AUTO CENTER INC	245129	MISC PARTS AS NEEDED - FYE 201	\$98.15	80026400-56130	EXTERNAL SERVICES	\$98.15
						Vendor Total:
WAGEWORKS INC	125A10437859	SEC 125 ADMIN FEES	\$93.20	10016100-52151	AFLAC & PERS INSUR ADMIN FEES	\$93.20
						Vendor Total:
WATER ENVIRONMENT FEDERATION	9000244921	MEMBERSHIP	\$218.00	84024425-57300	MEMBERSHIPS & SUBSCRIPTIONS	\$218.00
						Vendor Total:
WEST YOST ASSOCIATED	2028728	PREP OF 2015 URBAN WATER MGMT	\$6,532.50	82024410-52100	CONTRACTED SERVICES	\$6,532.50
						Vendor Total:
WILLOW COUNTY WATER DIST	DEC15	WATER SERVICES	\$20.00	31122870-55210	UTILITIES	\$20.00

List of Checks Presented for Approval on 12/18/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
WILLOW COUNTY WATER DIST	DEC 15.	WATER SERVICES	\$27.80	31122870-55210	UTILITIES	\$27.80
Vendor Total:						\$47.80
XEROX CORP	082418664	COPIER LEASE-SEE ADD'L DESCRIP	\$824.75	20822500-52100	CONTRACTED SERVICES	\$824.75
Vendor Total:						\$824.75
ZAB ENTERPRISES INC	211614	PROVIDE MISC. FOOD DISHES AS N	\$450.00	10024220-57100	CONFERENCE & TRAINING	\$22.50
				82024410-57100	CONFERENCE & TRAINING	\$71.25
				82024411-57100	CONFERENCE & TRAINING	\$71.25
				82024414-57100	CONFERENCE & TRAINING	\$71.25
				84024420-57100	CONFERENCE & TRAINING	\$71.25
				84024421-57100	CONFERENCE & TRAINING	\$71.25
				84024425-57100	CONFERENCE & TRAINING	\$71.25
Vendor Total:						\$450.00
INVOICE TOTAL:						\$1,255,273.78

List of Checks Presented for Approval on 12/30/2015

The following list of bills payable was reviewed and approved for payment.

 1-4-16
Signature

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
ACCOUNTEMPS	44498544	A/P BACKFILL - JOANNA MONTES	\$764.40	10013400-52100	CONTRACTED SERVICES	\$764.40
Vendor Total:						\$764.40
AL SMATSKY	20	DESIGN, ENGINEERNG & CONSULTAN	\$4,160.00	80026400-52100	CONTRACTED SERVICES	\$4,160.00
Vendor Total:						\$4,160.00
ALHAMBRA NATIONAL WATER	5109554 120615	DRINKING WATER SERVICES, FYE 2	\$198.57	69122700-54100	SUPPLIES	\$7.00
				77725200-54100	SUPPLIES	\$36.04
				84024425-54100	SUPPLIES	\$155.53
				Vendor Total:		\$198.57
AMADOU CAMARA	DV122115	INSTRUCTOR	\$100.80	10022850-52100	CONTRACTED SERVICES	\$100.80
Vendor Total:						\$100.80
ANDREW PHILLIPS	1/14-1/15/16	TRAVEL ADVANCE	\$120.60	10520210-57100	CONFERENCE & TRAINING	\$120.60
Vendor Total:						\$120.60
ANTHONY DELAPO JR	1/13-1/15/16	TRAVEL ADVANCE	\$221.20	10520210-57100	CONFERENCE & TRAINING	\$221.20
Vendor Total:						\$221.20
ASHLEY COCCO	12092015	TRAVEL REIMBURSEMENT	\$74.37	10011100-57100	CONFERENCE & TRAINING	\$74.37
Vendor Total:						\$74.37

List of Checks Presented for Approval on 12/30/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
AT&T MOBILITY	832118877X121 42015	MOBILE PHONE SERVICE	\$144.27	10022300-55100	TELEPHONE	\$49.51
				20620231-55100	TELEPHONE	\$12.48
				77725200-55100	TELEPHONE	\$19.49
				82024410-55100	TELEPHONE	\$12.48
				82024411-55100	TELEPHONE	\$12.54
				82024411-55100	TELEPHONE	\$12.81
				84024421-55100	TELEPHONE	\$24.96
	832056361X121 42015	APN MODEMS	\$501.40	10520210-55100	TELEPHONE	\$501.40
	875108535X121 42015	MOBILE PHONE SERVICES	\$62.40	82024411-55100	TELEPHONE	\$24.96
				84024421-55100	TELEPHONE	\$37.44
Vendor Total:					\$708.07	
BLUEPRINTS & COPIES	51883	PAPER,DRAFTING SUPPLIES, COPIE	\$324.38	20413500-54100	SUPPLIES	\$324.38
						Vendor Total: \$324.38
BROADCAST MUSIC INC	27276514	LICENSE FEE	\$335.00	90000000-23226	CONCERT SERIES	\$335.00
						Vendor Total: \$335.00
CA PEACE OFFICERS ASSOC	2696587	PUBLIC RECORDS TRAINING	\$250.00	20620231-57100	CONFERENCE & TRAINING	\$250.00
						Vendor Total: \$250.00
CHEM DRY OF MENDOCINO COUNTY	15095	CARPET CLEANING SERVICES (SEE	\$690.00	20822500-56300	BUILDING MAINT. & REPAIR	\$690.00
						Vendor Total: \$690.00
CITY OF UKIAH EMPLOYEE'S ASSN	DV122915	HOILDAY PARTY REIMBURSEMENT	\$2,865.25	10016100-54167	HR - EMPLOYEE DEVELOPMENT	\$2,865.25

List of Checks Presented for Approval on 12/30/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
CITY OF UKIAH EMPLOYEE'S ASSN	DV122115	CITY EMPLOYEE REIMBURSEMENT	\$3,713.30	10016100-54167	HR - EMPLOYEE DEVELOPMENT	\$3,713.30
Vendor Total: -----						\$6,578.55
COMCAST	DEC15	UTILITIES	\$145.10	31122870-52100	CONTRACTED SERVICES	\$145.10
	STMT 121015	INTERNET SERVICE	\$250.16	10011100-55100	TELEPHONE	\$2.38
				10012100-55100	TELEPHONE	\$9.53
				10012200-55100	TELEPHONE	\$7.15
				10013400-55100	TELEPHONE	\$10.72
				10016100-55100	TELEPHONE	\$4.76
				10017100-55100	TELEPHONE	\$2.38
				10022100-55100	TELEPHONE	\$1.19
				10022810-55100	TELEPHONE	\$7.15
				10023100-55100	TELEPHONE	\$9.53
				10023320-55100	TELEPHONE	\$2.38
				10024210-55100	TELEPHONE	\$9.53
				10024220-55100	TELEPHONE	\$2.38
				10520210-55100	TELEPHONE	\$0.03
				10520210-55100	TELEPHONE	\$59.56
				10521210-55100	TELEPHONE	\$26.21
				20413500-55100	TELEPHONE	\$2.38
				20513300-55100	TELEPHONE	\$22.63
				20620231-55100	TELEPHONE	\$7.15
				20922900-55100	TELEPHONE	\$9.53

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Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
COMCAST	STMT 121015	INTERNET SERVICE	\$250.16	64020213-55100	TELEPHONE	\$2.38
				69122700-55100	TELEPHONE	\$7.15
				70024500-55100	TELEPHONE	\$2.38
				72022400-55100	TELEPHONE	\$1.19
				73022600-55100	TELEPHONE	\$4.76
				77725200-55100	TELEPHONE	\$4.76
				80026400-55100	TELEPHONE	\$16.68
				82024410-55100	TELEPHONE	\$7.15
				82024411-55100	TELEPHONE	\$4.76
				84024425-55100	TELEPHONE	\$2.38
				Vendor Total: -----		
DARLENE R SIMPSON	33998	Contract 1415108 retainage 03/27/2014 to	\$61,705.78	25000000-20150	AP CONTRACT RETAINAGE	\$675.00
				25000000-20150	AP CONTRACT RETAINAGE	\$2,976.75
				25000000-20150	AP CONTRACT RETAINAGE	\$3,120.28
				25000000-20150	AP CONTRACT RETAINAGE	\$3,552.60
				25000000-20150	AP CONTRACT RETAINAGE	\$7,059.47
				25000000-20150	AP CONTRACT RETAINAGE	\$8,880.00
				25000000-20150	AP CONTRACT RETAINAGE	\$9,525.38
				25000000-20150	AP CONTRACT RETAINAGE	\$10,310.60
				25000000-20150	AP CONTRACT RETAINAGE	\$10,387.13
				51000000-20150	AP CONTRACT RETAINAGE	\$0.11
				51000000-20150	AP CONTRACT RETAINAGE	\$56.95
				51000000-20150	AP CONTRACT RETAINAGE	\$959.15

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
DARLENE R SIMPSON	33998	Contract 1415108 retainage 03/27/2014 to	\$61,705.78	51000000-20150	AP CONTRACT RETAINAGE	\$2,297.13
				80100000-20150	AP CONTRACT RETAINAGE	\$1,905.23
				Vendor Total:		\$61,705.78
DAVID MCQUEARY	1/10-1/15/16	TRAVEL ADVANCE	\$780.66	10520210-57100	CONFERENCE & TRAINING	\$780.66
					Vendor Total:	
DIANN LUCCHETTI	12/7-12/11/15	TRAVEL REIMBURSEMENT	\$153.67	80026400-57100	CONFERENCE & TRAINING	\$153.67
					Vendor Total:	
FORKS RANCH MARKET	212792	EMPLOYEE ANNUAL BBQ	\$559.48	20824300-54100	SUPPLIES	\$559.48
					Vendor Total:	
FRC INC	G702	SPEC 15-08 - GHM BUILDING IMPR	\$94,695.00	31022700-80230	INFRASTRUCTURE	\$94,695.00
					Vendor Total:	
GINA GRECO	DV122315	INSTRUCTOR	\$1,035.00	10022850-52100	CONTRACTED SERVICES	\$1,035.00
					Vendor Total:	
IBEW, LOCAL 1245	DEC15	DEC 2015 ELECTIC UNIT UNION DUES	\$1,295.53	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,295.53
					Vendor Total:	
ISABEL MADRIGAL	1/13-1/15/16	TRAVEL ADVANCE	\$211.20	10520210-57100	CONFERENCE & TRAINING	\$211.20
					Vendor Total:	
JASON CHAPMAN	1/13-1/15/16	TRAVEL ADVANCE	\$221.20	10520210-57100	CONFERENCE & TRAINING	\$221.20
					Vendor Total:	

List of Checks Presented for Approval on 12/30/2015

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
JOSIE CASTANON	1/06-1/08/2016	TRAVEL ADVANCE	\$616.60	10520210-57100	CONFERENCE & TRAINING	\$616.60
					Vendor Total:	\$616.60
KAREN JACOBSON TODD	DV122115	INSTRUCTOR	\$413.00	10022850-52100	CONTRACTED SERVICES	\$413.00
					Vendor Total:	\$413.00
KAREN POPLAWSKI	DV121715	INSTRUCTOR	\$293.30	10022850-52100	CONTRACTED SERVICES	\$293.30
					Vendor Total:	\$293.30
KARIN RONK	11/16-11/19/15	TRAVEL REIMBURSEMENT	\$176.53	20620231-57100	CONFERENCE & TRAINING	\$176.53
					Vendor Total:	\$176.53
MATTHEW SCOTT EDWARDS	UA 121915	UNIFORM ALLOWANCE REIMBURSEMENT	\$410.83	10520210-51270	UNIFORM ALLOWANCE	\$410.83
					Vendor Total:	\$410.83
MEL GRANDI	DV 122815	EMPLOYEE REIMBURSEMENT	\$178.90	80026400-54100	SUPPLIES	\$178.90
	DV121815	EMPLOYEE REIMBURSEMENT	\$622.94	80026400-54100	SUPPLIES	\$622.94
					Vendor Total:	\$801.84
MENDOCINO COUNTY	DV 121615	LEGAL DESCRIPTION REVIEW	\$300.00	10024210-52100	CONTRACTED SERVICES	\$300.00
					Vendor Total:	\$300.00
MENDOCINO COUNTY ENVIRONMENTAL HEALTH	EH29039	ANNUAL HAZARDOUS MATERIALS PERMIT FEE	\$1,007.00	20324100-59101	FEES	\$1,007.00
	SW23AA0019	ANNUAL SOLID WASTE PERMIT	\$5,474.00	70024500-59101	FEES	\$5,474.00
	EH29042	WWTP PERMIT FEE	\$1,281.00	84024425-59101	FEES	\$1,281.00
					Vendor Total:	\$7,762.00

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Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
MICHELLE MALDONADO	1/13-1/15/16	TRAVEL ADVANCE	\$221.20	10520210-57100	CONFERENCE & TRAINING	\$221.20
					Vendor Total:	\$221.20
NANCY SAWYER	1/13-1/15/16	TRAVEL ADVANCE	\$221.20	10520214-57100	CONFERENCE & TRAINING	\$221.20
					Vendor Total:	\$221.20
ONE TIME PAY VENDOR	DV 1221215	WEDINAR TRAINING	\$60.00	10520210-57100	CONFERENCE & TRAINING	\$60.00
	110915-6	UTILITIES REFUND	\$37.73	90100000-10421	UTILITY RECEIVABLES CLEARING	\$37.73
	111110-3	UTILITIES REFUND	\$64.74	90100000-10421	UTILITY RECEIVABLES CLEARING	\$64.74
	70176-3	UTILITIES REFUND	\$71.31	90100000-10421	UTILITY RECEIVABLES CLEARING	\$71.31
	111613-6	UTILITIES REFUND	\$71.82	90100000-10421	UTILITY RECEIVABLES CLEARING	\$71.82
	111388-5	UTILITIES REFUND	\$73.03	90100000-10421	UTILITY RECEIVABLES CLEARING	\$73.03
	112612-7	UTILITIES REFUND	\$84.83	90100000-10421	UTILITY RECEIVABLES CLEARING	\$84.83
	114380-9	UTILITIES REFUND	\$234.20	90100000-10421	UTILITY RECEIVABLES CLEARING	\$234.20
					Vendor Total:	\$697.66
OPERATING ENGINEERS UNION	1512 - 1	DEC 2015 UNION DUES	\$884.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$884.00
	1512-1	DEC 2015 UNION DUES	\$1,300.00	20700000-20509	P/R DEDUCT.-UNION DUES	\$1,300.00
					Vendor Total:	\$2,184.00
OREN THOMPSON	01-019776-03	MISC PARTY RENTALS & SUPPLIES	\$9.73	84024420-57100	CONFERENCE & TRAINING	\$8.41
				20824300-54100	SUPPLIES	\$1.32
					Vendor Total:	\$9.73

List of Checks Presented for Approval on 12/30/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PG&E CO	STMT 121015	UTILITIES	\$5,450.35	10024220-56210	FUEL & FLUIDS	\$29.59
				84024425-55200	PG&E	\$614.73
				10022100-55210	UTILITIES	\$70.44
				10022300-55210	UTILITIES	\$8.38
				20822500-55210	UTILITIES	\$756.71
				69122700-55210	UTILITIES	\$120.73
				70024500-55210	UTILITIES	\$317.51
				73022600-55210	UTILITIES	\$186.42
				73022600-55210	UTILITIES	\$340.76
				77725200-55210	UTILITIES	\$45.09
				82024411-55210	UTILITIES	\$2,886.46
				84024421-55210	UTILITIES	\$73.53
	STMT 120415	UTILITIES	\$58.64	10022100-55210	UTILITIES	\$58.64
	STMT 120215	UTILITIES	\$2,382.59	31122870-55210	UTILITIES	\$2,382.59
	Vendor Total:					\$7,891.58
POLICE RECORDS & INFORMATION MANAGEMENT GROUP	2970	TRAINING REGISTRATION FEE	\$290.00	10520210-57100	CONFERENCE & TRAINING	\$145.00
				10520210-57100	CONFERENCE & TRAINING	\$145.00
	2971	TRAINING REGISTRATION FEE	\$585.00	10520210-57100	CONFERENCE & TRAINING	\$195.00
				10520210-57100	CONFERENCE & TRAINING	\$195.00
				10520210-57100	CONFERENCE & TRAINING	\$195.00
Vendor Total:					\$875.00	

List of Checks Presented for Approval on 12/30/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
PUBLIC FINANCIAL MANAGEMENT	PFM-61683	FINANCIAL ADVISORY SERVICES	\$5,834.16	10015100-52100	CONTRACTED SERVICES	\$5,834.16
					Vendor Total:	\$5,834.16
RICK PINTANE	UA 122115	UNIFORM ALLOWANCE REIMBURSEMENT	\$337.86	10520210-51270	UNIFORM ALLOWANCE	\$337.86
					Vendor Total:	\$337.86
RONALD DONOHUE	1/11-1/15/16	TRAVEL ADVANCE	\$753.80	10520210-57100	CONFERENCE & TRAINING	\$753.80
					Vendor Total:	\$753.80
SAFEWAY INC	803679	MISC SUPPLIES AS NEEDED, FYE 2	\$34.97	10016100-54167	HR - EMPLOYEE DEVELOPMENT	\$34.97
	726267	MISC SUPPLIES AS NEEDED, FYE 2	\$51.97	10016100-54164	HR - FORMS & OTHER DIV. EXP.	\$51.97
	809025	MISC SUPPLIES AS NEEDED, FYE 2	\$11.19	90000000-23219	PUMPKINFEST	\$11.19
	436935	MISC SUPPLIES AS NEEDED, FYE 2	\$19.96	90000000-23219	PUMPKINFEST	\$19.96
	808856	MISC SUPPLIES AS NEEDED, FYE 2	\$20.22	90000000-23219	PUMPKINFEST	\$20.22
	725887	MISC SUPPLIES AS NEEDED, FYE 2	\$25.96	90000000-23219	PUMPKINFEST	\$25.96
	4355211	MISC SUPPLIES AS NEEDED, FYE 2	\$53.89	90000000-23219	PUMPKINFEST	\$53.89
	806873	MISC SUPPLIES AS NEEDED, FYE 2	\$106.64	90000000-23219	PUMPKINFEST	\$106.64
	804889	MISC SUPPLIES AS NEEDED, FYE 2	\$148.39	90000000-23219	PUMPKINFEST	\$148.39
	806898	MISC SUPPLIES AS NEEDED, FYE 2	\$37.74	10010000-54100	SUPPLIES	\$37.74
	435776	MISC SUPPLIES AS NEEDED, FYE 2	\$13.45	10022810-54100	SUPPLIES	\$13.45
	800307	MISC SUPPLIES AS NEEDED, FYE 2	\$29.99	10022810-54100	SUPPLIES	\$29.99
	809050	MISC SUPPLIES AS NEEDED, FYE 2	\$6.15	69122700-54100	SUPPLIES	\$6.15

List of Checks Presented for Approval on 12/30/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
SAFEWAY INC	728911	MISC SUPPLIES AS NEEDED, FYE 2	\$150.40	69122700-54100	SUPPLIES	\$150.40
	721061	MISC SUPPLIES AS NEEDED, FYE 2	\$4.90	73022600-54100	SUPPLIES	\$4.90
	721673	MISC SUPPLIES AS NEEDED, FYE 2	\$31.96	73022600-54100	SUPPLIES	\$31.96
	8001851	MISC SUPPLIES AS NEEDED, FYE 2	\$37.17	73022600-54100	SUPPLIES	\$37.17
	720191	MISC SUPPLIES AS NEEDED, FYE 2	\$69.16	73022600-54100	SUPPLIES	\$69.16
	722783	MISC SUPPLIES AS NEEDED, FYE 2	\$109.05	73022600-54100	SUPPLIES	\$109.05
	723602	MISC SUPPLIES AS NEEDED, FYE 2	\$41.18	82024411-54100	SUPPLIES	\$41.18
Vendor Total: -----						\$1,004.34
SIERRA NEVADA CONSTRUCTION INC	34000	Contract 1516010 retainage 12/08/2014 to	\$7,889.10	51000000-20150	AP CONTRACT RETAINAGE	\$6,878.51
				77700000-20150	AP CONTRACT RETAINAGE	\$1,010.59
Vendor Total: -----						\$7,889.10
SOLID WASTES SYSTEMS INC	NOV-15	RESIDENTIAL GARBAGE FEE	\$26,360.04	90200000-52170	UKIAH WASTE SOLUTIONS	\$26,360.04
Vendor Total: -----						\$26,360.04
SOUTHWEST CHAPTER OF AMERICAN ASSOC	200001131	CONFERENCE REGISTRATION FEE	\$395.00	77725200-57100	CONFERENCE & TRAINING	\$395.00
Vendor Total: -----						\$395.00
STATE OF CALIFORNIA	135738	FINGERPRINTING	\$74.00	10016100-54165	HR - NEW EMPLOYEE FINGERPRINT	\$74.00
Vendor Total: -----						\$74.00
THOMAS KIELY	1/11-1/15/16	TRAVEL ADVANCE	\$753.80	10520210-57100	CONFERENCE & TRAINING	\$753.80
	UA 121615	UNIFORM ALLOWANCE REIMBURSEMENT	\$370.37	10520210-51270	UNIFORM ALLOWANCE	\$370.37
Vendor Total: -----						\$1,124.17

List of Checks Presented for Approval on 12/30/2015

Invoices

Vendor Name	Invoice #	Invoice Description	Invoice Amt	Invoice Account Detail and Allocation Detail		
TIFFANY BREECE	1/13-1/15/15	TRAVEL ADVANCE	\$221.20	20620232-57100	CONFERENCE & TRAINING	\$221.20
Vendor Total:						\$221.20
US CELLULAR	0113441483	MOBILE PHONE SERVICE	\$168.05	80026400-55100	TELEPHONE	\$42.96
				80026400-55100	TELEPHONE	\$61.58
				82024410-55100	TELEPHONE	\$17.96
				84024421-55100	TELEPHONE	\$17.96
				84024425-55100	TELEPHONE	\$27.59
Vendor Total:						\$168.05
US POST OFFICE	DV 122815	POSTAL SERVICES	\$280.44	10022850-54100	SUPPLIES	\$280.44
Vendor Total:						\$280.44
YUBA COMMUNITY COLLEGE DISTRICT	DV121415	CLASS REGISTRATION FEE	\$148.00	82024410-57100	CONFERENCE & TRAINING	\$148.00
	DV 121415	CLASS REGISTRATION FEE	\$148.00	82024410-57100	CONFERENCE & TRAINING	\$148.00
	DV121415	CLASS REGISTRATION FEE	\$148.00	82024410-57100	CONFERENCE & TRAINING	\$148.00
	DV 121415	CLASS REGISTRATION FEE	\$148.00	82024411-57100	CONFERENCE & TRAINING	\$148.00
Vendor Total:						\$592.00
INVOICE TOTAL:						\$243,487.35



ITEM NO.: 7b
MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: ADOPTION OF RESOLUTION AMENDING THE APPENDIX TO THE CONFLICT OF INTEREST CODE TO REFLECT A CURRENT LIST OF ECONOMIC DISCLOSURE FILERS

Summary and Background: The City's Conflict of Interest Code is scheduled to be reviewed and amended every two years to determine whether or not modifications need to be made based on staffing, job description changes, and/or agency reorganization. Staff has prepared changes for Council's review and approval through resolution.

Discussion: The City Clerk's office, Human Resources, and the City Attorney have reviewed the Appendix to the City's Conflict of Interest Code that lists all positions that file an Economic Disclosure Form (a.k.a. Form 700). Suggested modifications are shown in strikethrough/blue text in the Resolution (Attachment 1) and attached Appendix. Staff is recommending approval of the Resolution amending the Appendix (Exhibit A) to the City's Conflict of Interest Code.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

Recommended Action(s): Adopt Resolution Amending the Appendix to the Conflict of Interest Code.

Alternative Council Option(s): Determine modifications must be made to the Appendix, identify changes, and adopt Resolution with revised Appendix.

Citizens advised: N/A
Requested by: N/A
Prepared by: Kristine Lawler, City Clerk.
Coordinated with: David Rapport, City Attorney and Melody Harris, Human Resources Director.
Attachments: 1. Resolution Amending Appendix to Conflict of Interest Code.
2. Appendix (Exhibit A) to Conflict of Interest Code

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage San Giacomo, City Manager

RESOLUTION NO. 2016-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AMENDING THE APPENDIX TO THE CONFLICT OF INTEREST CODE

WHEREAS,

1. The Political Reform Act, Government Code § 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and
2. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 C.C.R. § 18730) containing the terms of a standard conflict of interest code, which can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Act; and
3. On March 6, 1991, in Resolution No. 91-46, the City Council adopted the standard conflict of interest code by reference; and
4. Resolution No. 91-46 contained an Appendix which set forth the disclosure categories for the various positions in the City of Ukiah government who make decisions that could affect an economic interest; and
5. Under Government Code § 87306.5 every other year beginning in 1992, the City Council must either amend its City Code or determine that no amendments are necessary; and
6. Various job titles and duties have changed since the Appendix was last modified on January 15, 2014, and the Appendix requires amendment to reflect the currently effective job titles and duties within the City of Ukiah.

NOW, THEREFORE, BE IT RESOLVED, that this Resolution supersedes all other resolutions establishing the Appendix to the Conflict of Interest Code in the City of Ukiah and the attached Appendix (Exhibit A) to the Conflict of Interest Code is hereby adopted, effective January 20, 2016, and shall remain in effect until further amended by resolution of the City Council.

PASSED AND ADOPTED this 20th day of January 2016, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stephen G. Scalmanini, Mayor

ATTEST:

Kristine R. Lawler, City Clerk

**RESOLUTION NO. 2016 -
(Exhibit A)**

**APPENDIX TO CONFLICT OF INTEREST CODE
DISCLOSURE CATEGORIES FOR CONFLICT OF INTEREST CODE**

RANGE OF DUTIES	POSITION	REPORTABLE BUSINESS
Employees whose duties are broad and indefinable	Mayor*, Councilmembers*, City Manager*, Assistant City Manager , City Attorney*, City Treasurer*, Finance Director, Assistant Finance Director , Police Chief, Fire Division Chief, Planning Commissioners*, Building Board of Appeals, Planning & Community Development Director, Police Captain, Public Works Director/City Engineer, Risk Manager/HR Director, Electric Utility Director, Water/Sewer Director	All sources of income, interests in real property and investments and business positions in business entities
Employees whose duties involve contracting or purchasing for supplies for the entire City	City Clerk, Deputy City Clerk , Deputy Public Works Director, Purchasing Supervisor, Buyer, Information Technology (IT) Supervisor -Coordinator, Finance Controller, Project and Grant Administrator, Senior Management Analyst	Investments and business positions in business entities, which provide services, supplies and materials, machinery or equipment of the type utilized by the entire City (Excluding Schedules B & C1)
Employees whose duties involve contracting or purchasing for supplies in a specific department	Airport Manager, Recreation Supervisor, Community Services Administrator, Museum Director, Electric Supervisor, Senior Civil Engineer, Electrical Distribution Engineer, Public Works Supervisor , Water Treatment Plant Supervisor, Wastewater Treatment Plant Supervisor, Water/Sewer /Streets Supervisor, Facilities Administrator, Police Lieutenant	Investments and business positions in business entities, and sources of income which provide services, supplies, materials, machinery, or equipment of the type utilized by the designated-employee's department (all schedules excluding Schedules B & C1)

* Included solely for disqualification purposes. Disclosure requirements imposed by Government Code Section 87200. Solely required to complete Form 700 or any successor form. (See 2 C.C. R. §18730, Section 3.)

Note: If the City hires "consultants" as defined in 2 C.C.R. §12700, whether or not the consultant has a disclosure obligation and the extent of that obligation will be determined in accordance with the City Manager Consultant Disclosure Policy as adopted on June 7, 2007. Pursuant to that policy, the City Clerk shall forward a copy of this determination to the Fair Political Practices Commission (FPPC).



ITEM NO.: 7c

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: AWARD THREE-YEAR CONTRACT TO EVERGREEN JOB AND SAFETY TRAINING IN THE AMOUNT OF \$92,098.44 TO PROVIDE JOB AND SAFETY TRAINING FOR THE ELECTRIC DEPARTMENT LINE CREW AND THE FINANCE DEPARTMENT METER READERS (EUD)

Summary: Staff is recommending Council to award a three-year contract to Evergreen Job and Safety Training in the amount of \$92,098.44 to provide job and safety training for the Electric Department Line Crew and the Finance Department Meter Readers.

Background: Operational and Safety training services are required as mandated by California Title 8 High Voltage Electrical Safety Orders for the Electric Utility Department and Meter Reader Technicians.

The scope of work for **The Electric Department Line Crew (\$74,954.88)** includes providing twelve (12) trainings each year for a three-year period that covers the following areas: CPR, First Aid, and AED; Excavations and Mechanical Equipment; Transformers and Electrical Theory; Fall Protection – Classroom and Field Training; Substations; U.R.D. (Underground Residential Distribution); Heat Illness and Overhead Lines; Electrical Burns and PPE; E.R.P. (Emergency Rescue Procedures) Pole Top and Bucket Truck Rescue; Grounding/Lock-out Tag-out Procedures (per City Policy); Hearing Conservation 3; Hot Sticks and Grounds Testing; Meter Safety/Single Phase and Poly Phase Meter Installation and Change Outs; Rubber Glove Re-Certification; Enclosed Spaces and Energized Parts; Job Briefings and Fork Lift Re-Certification; Flagging and Traffic Control; Live Line Tools; and Grounds Testing.

The scope of work for **The Finance Department Meter Readers (\$17,143.56)** includes providing six (6) trainings per year for a three-year period that covers the following areas: CPR, First Aid and AED; Single Phase and Poly Phase Meter Installation and Change Outs; Meter Safety Procedures; Basic Electrical Theory; Lock-Out Tag-Out Procedures; and Hearing Conservation and P.P.E.

Discussion: A Request for Proposal was issued and sent to three (3) known companies who perform this work. Evergreen Job and Safety Training, our past contractor, as well as one other company responded. In our area sources for these services, especially those that cover this large range of training topics, are limited.

Continued on Page 2

RECOMMENDED ACTION(S): Award three-year contract to Evergreen Job and Safety Training in the amount of \$92,098.44 to provide job and safety training for the Electric Department Line Crew and the Finance Department Meter Readers (EUD).

ALTERNATIVES: Do not approve and provide staff with alternate direction.

Citizens advised: N/A
Requested by: Tim Santo, Interim Electric Supervisor and Jill Scott, Utility Service Attendant.
Prepared by: Mary Williamson, Buyer.
Coordinated with: Mel Grandi, Director of Electric Utility Department; Mary Horger, Purchasing Supervisor; and Karen Scalabrini, Finance Director.
Presenter: Tim Santo, Interim Electric Supervisor.
Attachments: N/A

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Below is a tabulation of the proposals received:

Category 1: ELECTRIC UTILITY LINE CREW			
Company	# of Trainings per year	Period	Lump Sum Total
Evergreen Job and Safety Training Inc.	12	February 2016- January 2018	\$74,954.88
Technical Skills Development Services	12	February 2016-January 2018	\$122,400.00

Category 2: METER READERS			
Company	# of Trainings per year	Period	Lump Sum Total
Evergreen Job and Safety Training Inc.	6	February 2016- January 2018	\$17,143.56
Technical Skills Development Services	6	February 2016- January 2018	\$61,800.00

Evergreen's proposals for both categories were reviewed and found acceptable. It is Staff's recommendation that the contract be awarded to Evergreen Job and Safety training in the amount of \$92,098.44.

Funds for the first half of year one have been budgeted and are available in FY 2015/2016 in accounts for Category 1 Electric Utility Line Crew Training (80026120.52100 and 80026110.52100) and for Category 2 Meter Readers (20526430.57100). Years two through three will be budgeted in FY 2016/2017, FY 2017/2018, and FY 2018/2019.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$150,000	N/A	80026110.52100	Yes ☐ No ☒	1314233
\$568,500	N/A	80026120.52100	Yes ☐ No ☒	1314233
\$5,500	N/A	20526430.57100	Yes ☐ No ☒	1314233



ITEM NO.: 7d
MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: AWARD PURCHASE OF ONE NEW FOREMAN TRUCK FOR THE ELECTRIC UTILITY DEPARTMENT TO ALTEC, INC., IN THE AMOUNT OF \$74,970.00 (EUD).

Summary: Council will consider awarding the purchase of a new Electric Crew Foreman's Truck with Pole Carrier for the Electric Utility Department.

Background: During the course of the Capital Budget adoption process for FY 2015-2016, Council approved the inclusion of funds for the purchase of a new Electric Crew Foreman Truck with a Pole Carrier in the amount of \$75,000.00 to the Electric Capital Fund (801) 80100000.80100.15087.

For reference, the Capital Budget can be viewed at, www.cityofukiah.com/finance. The Foreman Truck is listed on page 38 of the Capital Budget along with detailed justification in the appendix.

Discussion: Altec, Inc., provided a quote on December 2, 2015, for a new Electric Crew Foreman Truck; 2016 Chevrolet 3500HD 4X4 crew cab, Duramax 6600 6.6L, Allison 1000 RDS Automatic Transmission with custom service body and pole carrier capable of carrying a 2000 pound utility pole. Please see Attachment 1 for a copy of the quote.

The quote is based on the National Joint Powers Alliance (NJPA Contract #42313), which is a national, competitively bid cooperative purchasing agreement. As per Municipal Code Section 1522, purchases may be made through cooperative purchasing agreements such as NJPA or HGAC-Buy.

This truck will be utilized by an Electric Crew Foreman for everyday job duties including transport to jobsite of crew members, poles, wire, transformers, and all associated materials; and equipment needed for completion of operation maintenance, construction, and capital projects.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$75,000	N/A	80100000.80100.15087	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): Award Purchase of One New 2016 Foreman's Service Truck as Described Above to Altec, Inc., for the Electric Utility Department in the Amount of \$74,970.00 (EUD).

ALTERNATIVES: N/A

Citizens advised: N/A
Requested by: Tim Santo, Interim Electric Utility Supervisor.
Prepared by: Mary Williamson, Buyer.
Coordinated with: Mel Grandi, Director of Electric Utility and Mary Horger, Purchasing Supervisor.
Presenter: Tim Santo, Interim Electric Utility Supervisor.
Attachment: 1. Altec, Inc., Quote #295292-9, dated December 2, 2015

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when

drafted.

Approved: 
Sage Sangiacomo, City Manager



Altec Industries, Inc.

Opportunity Number:
Quotation Number:
NJPA Contract #:
Date:

295292
031014-ALT
42313

Quoted for: City of Ukiah
Customer Contact: Tim Santo
Phone: /Fax: /Email:

Quoted by: Brian Pike
Phone: /Fax: /Email: 270-505-1257 / 270-505-1725 / brian.pike@altec.com
Altec Account Manager: Melisa Lager

REFERENCE ALTEC MODEL
AF1472L

168"L x 93"W x 72"H Forestry body with Class E hoist (with safety prop) and cutout for "L" box assembly 83650
Per NJPA Specifications plus Options below

(A.) NJPA OPTIONS ON CONTRACT (Unit)

1
2
3
4
5

(A1.) NJPA OPTIONS ON CONTRACT (General)

1 SPOT ONE (1) POST-MOUNTED SPOTLIGHT. Mounted on Driver's Side of Chassis. Controls are Extended in 275.4
2
3
4
5
6
7
8

NJPA OPTIONS TOTAL: 83925.4

(B.) OPEN MARKET ITEMS (Customer Requested)

1 UNIT
2 UNIT & HYDRAULIC ACC
3 BODY Flatbed body ILO of forestry body 0
4 BODY & CHASSIS ACC Custom Towing Device 713
5 ELECTRICAL Extra Strobe Light Installed 243.75
6 FINISHING
7 CHASSIS Chevy 3500 HD ILO of International chassis -20246
8 OTHER Sales Tax 5634
OPEN MARKET OPTIONS TOTAL: -13655.25

SUB-TOTAL FOR UNIT/BODY/CHASSIS: 70270.15
Delivery to Customer: 4700
TOTAL FOR UNIT/BODY/CHASSIS: 74970.15

(C.) ADDITIONAL ITEMS (items are not included in total above)

1
2
3

Pricing valid for 45 days

NOTES

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty - One (1) year parts warranty One (1) year labor warranty Ninety (90) days warranty for travel charges (Mobile Ser

TO ORDER: To order, please contact the Altec Inside Sales Representative listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than 270-300 days ARO, FOB Customer Location

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Comp

TRADE-IN: Equipment trades must be received in operational condition (as initial inspection) and DOT compliant at the time of pick-up. Failure to compl
BUILD LOCATION:



Quote Number: 295292 - 9
Altec, Inc.

December 2, 2015
Our 86th Year

Ship To:

CITY OF UKIAH
300 SEMINARY AVE
UKIAH, CA 95482-5400
US

Bill To:

CITY OF UKIAH
300 SEMINARY AVE
UKIAH, CA 95482-5400
United States

Attn: Tim Santo
Phone: (707)-467-5776
Email: tsanto@cityofukiah.com

Altec Quotation Number: 295292 - 9
Account Manager: Melisa Lager
Technical Sales & Support: Donald J Hensel

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Body</u>		
1.	A No Supplier Preference Body Is To Be Built In Accordance With The Following Standard Specifications: A. All Doors Are Full, Double Paneled, Self-Sealed With Built-In Drainage For Maximum Weather-Tightness. B. Heavy-Gauge Frame Construction With Structural Channel Crossmembers. C. Drip Rail At Top Of Door For Maximum Weather Protection. D. Fender Panels Are Either Roll Formed Or Have Neoprene Fenderettes Mechanically Fastened. E. Automotive Type Non-Porous Door Seals Attached To The Door Facing.	1	
2.	Steel Body	1	
3.	Platform/Flatbed	1	
4.	108" Estimated Flatbed Length (Engineering To Determine Final Length)	1	
5.	1/8" (12 Gauge) Treadplate Floor - Flooring to be Rumber material, NOT treadplate. - Screw heads to be countersunk.	1	
6.	Body Width 89.5	1	
7.	Undercoat Body	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
8.	Finish Paint Body Color (Provide Color And Code) Black	1	
9.	4 High Flatbed (No Cross Storage Available)	1	
10.	D-Ring Mounted In Body 1/2" steel rope hooks every crossbar where applicable. 6 recessed D rings for tie-downs on the flatbed floor. Ratcheting strap.	1	
11.	Stake Pockets Bayer or Fleming type, sides and rear. Three pockets per side and four at the rear to hold stake racks.	1	
12.	Cargo Retaining Boards Furnish and install four removable stake rack sections, one per side after the lockers and two at the rear.	1	
13.	Access Steps 4" vertical channel steel bumper and 60" wide step. Incorporate Class IV receiver hitch with two D-rings and a 7-way "RV" blade type electrical receptacle bracket.	1	
14.	Additional Body Option Furnish and install two 53" High x 18" Deep x 36" wide, one per side with three adjustable shelves per locker. Lockable and keyed alike. Cut boxes into the side rails of the body. Bottom of box to be no lower than cab body. Approximately 35" will stick up above the bed rail.	1	
15.	Additional Body Option - Lights: Cut outs for reflectorized clearance lights, recessed in side rails and rear rail. Rear stop, tail, turn and backup lights furnished with body. - Lights installed in Final Assembly.	1	
<u>Body and Chassis Accessories</u>			
16.	Cab Guard -Cab over rack with slanted rear posts to match the headboard (window guard). 17 feet over all length. Expanded metal installed on the portion of the rack that extends over the cab for carrying miscellaneous materials. -Ratcheting tie downs installed at 4 locations on top of rack so that a pole can be secured on either side of rack. -Pole carrier can support 2,000 lb. pole. The pole carrier will be engineered and designed to support a 2,000 lb. pole.	1	
17.	Rear chassis cab window guard installed. The window guard shall follow the contour of the rear window. Punched metal center protection in the perimeter of the window guard	1	
18.	Towing Device Class IV receiver hitch with (2) D-rings to be incorporated in center of rear step.	1	
19.	Mud Flaps With Altec Logo (Pair)	1	

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
20.	Additional Body/Chassis Accessory Install step bumper provided by body plant.	1	

Electrical Accessories

21.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)	1	
22.	Altec Standard Amber LED Strobe Light with Brush Guard Mount one each on top side boxes/lockers. Light to be installed to the outside and rear of the top.	2	
23.	Post mounted spotlight, halogen, mounted on driver's side of cab	1	
24.	Flood Light, LED, with Aluminum Housing, 4.25" W x 4.29" H x 1.81" D Mount both lights on front of body, high enough to illuminate cargo area.	2	
25.	Work Light, LED, Long Range, With Aluminum Housing, 4.53" W x 4.53" H x 4.33" D	1	
26.	7-Way Trailer Receptacle (Blade Type) Installed At Rear Installed to SS of receiver hitch.	1	

Finishing Details

27.	Focus Factory Build	1	
28.	Delivery Of Completed Unit	1	
29.	Additional Finishing Detail Delivery.	1	

Chassis

30.	Chassis	1	
31.	2016 Model Year	1	
32.	Chevrolet 3500HD	1	
33.	4x4	1	

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
34.	60 inch back of cab to center of rear axle chassis	1	
35.	Crew Cab (Full Double Cab With Four Full Length Doors) Extended cab not available.	1	
36.	Chassis Cab	1	
37.	Duramax 6600 6.6L	1	
38.	Allison 1000 RDS Automatic Transmission	1	
39.	Other Chassis GVWR 13,200	1	
40.	5,200 LBS Front GAWR	1	
41.	9,750 LBS Rear GAWR	1	
42.	Hydraulic Brakes	1	
43.	Park Brake In Rear Wheels	1	
44.	GM 2500/C3500HD Single Horizontal Right Side Exhaust	1	
45.	Clean Idle Certification	1	
46.	N2N - GM 63.5 Gallon Dual Fuel Tank (Mid Mount Left Hand and Rear)	1	
47.	GM 5.3 Gallon DEF Tank Right Hand	1	
48.	Air Conditioning	1	
49.	AM/FM CD Player w/ blue tooth/ handsfree.	1	
50.	Cruise Control	1	
51.	Keyless Entry	1	
52.	Power Door Locks	1	
53.	Power Windows	1	
54.	Block Heater	1	
55.	Limited Slip Rear Axle	1	
56.	Trailer Brake Controller (Factory Installed)	1	



Quote Number: 295292 - 9

Altec, Inc.

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
57.	Cloth Bucket Seat 40/20/40 seat	1	
58.	Additional Chassis Option Axle Gear Ratio - 3.73	1	
59.	Additional Chassis Option Dual Air Bags - Driver and Passenger	1	
60.	Additional Chassis Option Power mirrors, heated and fold away. 4" x 6" minimum.	1	
61.	Additional Chassis Option Include all service manuals.	1	

Additional Pricing

62.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
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Unit / Body / Chassis Total	69,336.00
FET Total	0.00
Total	69,336.00

Altec Industries, Inc.

BY _____

Donald J Hensel

Notes:

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929



ITEM NO.: 11a

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: CONSIDER APPROVING AN APPLICATION TO DEMOLISH A STRUCTURE OVER 50 YEARS OLD LOCATED AT 517 SOUTH BUSH STREET

Summary: On behalf of Petaluma Ecumenical Properties (PEP) Housing, the City of Ukiah, has applied for a demolition permit to remove an existing single-family home located at 517 South Main Street. The City is currently in the process of donating the property for the construction of a 42-unit affordable senior housing project. The structure at 517 South Main Street is over 50 years old, and therefore, according to the Ukiah City Code, the City Council must conduct a public hearing to review and determine if the home is historically significant, and if so, whether or not the proposed demolition would adversely impact the historical resources of Ukiah. If the City Council finds that the residence is historically significant, the permit cannot be immediately issued. The house is not listed on the Ukiah Historical and Architectural Survey Update, prepared in 1999.

Background and Discussion: On January 7, 2016, the City Demolition Permit Review Committee considered the application. After discussion, the Committee found that none of the criteria in Ukiah City Code Section 3016 (See below) applied and therefore, the building was not historically significant. The Committee also found that the proposed demolition of the home would not impact Ukiah's historical resources. Accordingly, Staff is recommending approval of the Demolition Permit.

Criteria from Section 3016 (E) of the City Code:

Does the Building:

1. Have a special of particular quality such as oldest, best example, largest, or last surviving example of its kind.

Continued on Page 2

Recommended Action(s): 1) Conduct a public hearing; 2) Find that the structure does not meet the City Code Criteria for Historic or architectural significance; and 3) Approve the Demolition Permit.

Alternative Council Option(s): 1) Provide alternate direction to Staff.

Citizens advised: Publically noticed according to the requirements of the City Code.
Requested by: Demolition Permit Review Committee.
Prepared by: Kevin Thompson, Principal Planner.
Coordinated with: Sage Sangiacomo, City Manager and Charley Stump, Planning and Community Development Director.
Presenter: Kevin Thompson, Principal Planner.
Attachments: 1. Demolition Permit Application
2. Location Map
3. Memorandum from David Willoughby, Building Official
4. Ukiah municipal Code Section 3016 (excerpt)
5. Demolition Permit Review Committee Draft Minutes, Dated January 7, 2016
6. CEQA Categorical Exemption

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Response: Based on the fact the home is not on the Architectural Resources Inventory, the residence is not the oldest, best example, largest, or last surviving example of its kind, this criteria does not apply.

2. Exemplify or reflect special elements of the City's cultural, social, economic, political, aesthetic, or architectural history.

Response: The residence, a typical ranch style home, does not reflect significant special elements of the City's cultural, social, economic, political, aesthetic, or architectural history.

3. Is strongly identified with persons or events significant in local, state, or national history.

Response: The home has no known association with anyone highly significant in local, state, or national history.

Conclusion: The single-family residence located at 517 South Main Street is technically considered an historic home being over 50 years ago (1950). However, the house does not embody any distinctive characteristics or architectural style and is not associated with any historical figure. The home is located on a site with an approved 42-unit affordable senior housing project scheduled to be begin construction in February of 2016. The City of Ukiah, who is the current owner, is in the process of donating the property to PEP housing of Petaluma.

Since the building is over 50-years old and is proposed for demolition, the City Council with the assistance of the Demolition Permit Review Committee must determine if the house is historically significant and whether or not the proposed project would adversely impact its historic value.

The Demolition Permit Review Committee concluded the house does not embody any distinctive characteristics or architectural style and is not associated with any historical figures. The Committee also found the proposed demolition is required to facilitate the construction of the approved affordable senior housing project.

Environmental Review: The project is exempt from the requirements of the California Environmental Quality Act pursuant to Section 15301(L)(1) because it is the partial demolition (removal of siding to expose and re-use the original siding, and porch repair) of a single family residence in an urbanized area that is not historically significant.

FISCAL IMPACT:				
Budgeted Amount in 14-15 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A



Planning & Community Development Department
 300 Seminary Avenue
 Ukiah, CA 95482
 Email: planning@cityofukiah.com / Web: www.cityofukiah.com
Building Services
 Phone: (707) 463-6203 / Fax: (707) 463-6204
 Inspection Line: (707) 463-6739

BUILDING PERMIT APPLICATION

Value of Work (\$): 8M	Assessor Parcel Number: 002-281-24	Use of Building: Affordable Senior Housing
Building Address: 517 S. main st.		
Description of Work: The New Construction of a 42 unit Senior Complex		
Building Owner Name: PEP Housing - Sun House Senior	Building Owner Email: Tom1@pephousing.org	Building Owner Phone #: 707-778-0270
Building Owner Mailing Address (Street Number and Name, City, State, Zip Code): 951 Petaluma Blvd. So. Petaluma Ca. 94952		Customer ID:
Designer Name: Robert Hayes	Designer Email: RHayes@RWHAssociates.com	Designer Phone #: 707-862-8999
Designer Mailing Address (Street Number and Name, City, State, Zip Code): 620 Butte St. San Rafael, Ca 94965		Customer ID:
Contractor Name: Medstate Construction	Contractor Email: manca@medstateconstruction.com	Contractor Phone #: 707-762-3200
Contractor Mailing Address (Street Number and Name, City, State, Zip Code): 1180 Palm Road Petaluma, Ca 94954		Customer ID:
LICENSED CONTRACTOR'S DECLARATION: I hereby affirm under penalty of perjury that I am licensed under the provisions of Chapter 9 (Commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.		
License Class:		License Number:
Contractor Signature:		Date:
OWNER-BUILDER DECLARATION: I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (section 7031.5, Business and Professions Code: Any City or County that requires a permit to construct, alter, improve, demolish, or repair any structure prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (Commencing with section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):		
☐ I, as owner of the property or my employees with wages as their sole compensation, will do () all of or () portions of the work, and the structure is not intended or offered for sale (section 7044, Business and Professions Code: The Contractor's State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).		
☐ I, as the owner of the property, am exclusively contracting with licensed Contractors to construct the project (section 7044 Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon and who contracts for such projects with a licensed Contractor pursuant to the Contractors' State License Law).		
☐ I am exempt from licensure under the Contractors' State License Law for the following reason:		

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not be constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Signature of Property Owner or Authorized Agent:

Jim Longford

Date:

1-5-2016

WORKERS' COMPENSATION DECLARATION WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES: I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No.: _____

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier:

Policy Number:

Expiration Date:

Name of Agent:

Phone #:

Verified By (City Staff):

CERTIFICATE OF EXEMPTION FROM WORKMAN'S COMPENSATION INSURANCE

☐ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Signature of applicant:

Date:

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name:

Lender's Address:

By my signature below, I certify to each of the following:

- I am the property owner or authorized to act on the property owner's behalf.
- I have read this application and the information I have provided is correct.
- I agree to comply with all applicable city and county ordinances and state laws relating to building construction.

Signature of Property Owner or Authorized Agent:

Date:

Permit Expiration: This permit expires by limitation is work authorized is not commenced within 180 days or is abandoned for 180 days or more. An inspection is required to verify this, otherwise the Permit will expire. Permits may be extended for 180 days by written request prior to expiration.

Revised 2/10/2014

Revised 10/17/2014 (email and CID)

PETALUMA ECUMENICAL PROPERTIES

SUN HOUSE SENIOR HOUSING
UKIAH CALIFORNIA



MEMORANDUM

TO: Demolition Permit Review Committee

FROM: David Willoughby, Building Official

DATE: January 8, 2016

SUBJECT: 517 S. Main Street

On January 4, 2016 I reviewed the Demolition Permit application materials and performed a site view. According to the Mendocino County Assessors record the home was originally constructed in 1950 with a 208 sq.ft. rear addition constructed in 1952. The structure is not listed on the State of California Department of Parks and Recreation Historic Resources Inventory or the City of Ukiah Architectural Survey.

The home is proposed for demolition to clear the site for the construction of an approved 42-unit affordable senior housing project.

On January 5, 2016 I visited the site and I believe that the home is not historically significant, and this permit should be approved.

ATTACHMENTS:

1. Demolition Permit Application Materials.

§3016 MODIFICATIONS TO THE CALIFORNIA BUILDING CODE

A. The section of the California building code, relating to applications for building permits is modified to require in an application to demolish a building, the date when the building was first constructed, if known. The terms "demolish" or "demolition", as used in this section, shall mean:

1) the tearing down of all or part of a building or 2) the cumulative alteration of a building pursuant to one or more building permits issued over a five (5) year period, where fifty percent (50%) or more of the structural or exterior components of the building are removed or replaced. The review required by this section shall occur with the application for the permit that: 1) results in the tearing down of all or part of the building or 2) authorizes the cumulative alteration of the building that equals or exceeds the specified percentage.

B. The section of the California building code, relating to the issuance of a building permit, is modified to require that, as to buildings constructed fifty (50) years or more prior to the date of application, the director of planning or his/her designee shall determine whether:

1. The building is an accessory building such as, but not limited to, a garage, storage shed, or carport, whether attached or detached to a main building; except that certain accessory buildings, such as carriage houses, which are presumed to have historic or architectural significance shall be subject to further review as provided in subsection D of this section, unless the building is subject to demolition under subsection B2 of this section.

2. Immediate demolition of the building is necessary to protect the public health or safety and the failure to immediately demolish the building would constitute a serious threat to the public health or safety.

C. If subsection B1 or B2 of this section applies to the building, no further review shall be required under this section and the permit shall be issued in accordance with the provisions of the California building code.

D. If the planning director finds that neither of the exceptions in subsection B1 or B2 of this section applies to the building, a building permit to demolish a building shall be subject to further review in accordance with this section. The planning director shall transmit the proposal to the

demolition review committee, or other official reviewing body established by the city council, for review, comment, and a recommendation to the city council. Once the demolition review committee formulates a recommendation concerning the disposition of the proposed permit, the planning director shall schedule and duly notice the matter for a public hearing and decision by the city council. The public noticing shall indicate the day, time, place, and purpose of the public hearing, and how additional information about the subject matter can be obtained. The public noticing shall be accomplished in the following manner:

1. Publication in a newspaper of general circulation in the city at least ten (10) days prior to the hearing.
2. Mailing or delivery at least ten (10) days prior to the hearing to the owner(s) of the subject property, or his/her agent, and to the project applicant, if the applicant is not the owner.
3. First class mail notice to all owners (as shown on the latest available Mendocino County tax assessor's equalized assessment roll) of property within three hundred feet (300') of the subject property.

E. In reviewing proposed permits, and formulating recommendations to the city council, the demolition review committee shall consider any information provided during the meeting, and shall use the following criteria. The structure:

1. Has a special or particular quality such as oldest, best example, largest, or last surviving example of its kind; or
2. Exemplifies or reflects special elements of the city's cultural, social, economic, political, aesthetic, or architectural history; or
3. Is strongly identified with persons or events significant in local, state, or national history.

F. If the demolition review committee finds that any of the criteria listed in subsection E of this section apply to the building proposed for demolition, it shall recommend denial of the permit to the city.

G. 1. The city council shall conduct a public hearing pursuant to subsection D of this section to consider the recommendation of the demolition review committee, and to determine if any of the criteria listed in subsection E of this section apply to the building proposed for demolition. If the city council determines that any one of the criteria applies, it shall make a corresponding finding to that effect.

2. At the hearing, the applicant shall have the opportunity to present evidence that a viable market does not exist for the building, taking into account the condition of the building, the probable cost to put the building into marketable condition, and the uses of the property allowed under existing or probable future zoning regulations. The city council shall consider such evidence offered by the applicant and any other information presented at the meeting by any interested party or by staff, to determine whether or not a viable market exists. "Viable market" means that it is reasonably likely that the building could be sold within a commercially reasonable period of time for more than the seller would be required to invest in the purchase of the property and preparing the property for sale, or that the property could produce a reasonable return on the amount of money it would take to purchase the property and prepare the building for income producing purposes. "Reasonable return" means the average rate of return on real estate investments in the Ukiah Valley.

3. If the city council determines that a viable market exists:

a. It shall so notify the building official who shall not issue the permit. The city council shall determine whether a viable market exists based on substantial evidence presented at the hearing, or, it may assume that a viable market exists, if the applicant fails to present substantial evidence that a viable market does not exist;

b. Not more than once within any twelve (12) month period, the applicant may submit a new application for a permit and the city council may reconsider whether a viable market exists:

(1) Upon a showing by the applicant that market conditions have changed;

or

(2) Based upon new information that in the exercise of reasonable diligence the applicant could not have produced at the first hearing.

4. If the city council determines, based on substantial evidence, that a viable market does not exist, the issuance of the permit shall be stayed for a period of ninety (90) days.

a. During that ninety (90) day period, the city shall do the following:

(1) Determine whether other alternatives to demolition exist, which are acceptable to the applicant, that would preserve the historic, architectural or cultural significance of the building;

(2) Determine whether funds are available from any private source for the acquisition and preservation of the building through a negotiated purchase on terms acceptable to the applicant; or

(3) If sufficient funds are available from any private source and a negotiated purchase is not possible, determine whether to acquire the building through eminent domain.

b. If within the ninety (90) days, the city does not reach agreement with the applicant or commence acquisition of the building, the building official may issue the permit in accordance with the provisions of the California building code.

c. If within the ninety (90) day period, the city either: 1) reaches agreement with the applicant or 2) commences acquisition of the building, the building official shall not issue the permit.

d. However, the building official shall continue to process the application for the permit in accordance with the California building code, if the city and the applicant terminate their agreement or the city fails to diligently pursue or abandons acquisition of the building.

e. The city manager or his/her designee shall inform the building official whenever the city and the applicant terminate their agreement or the city fails to diligently pursue or abandons acquisition of the building.

f. If the building official has issued a demolition permit under this subsection and the permittee applies to extend the permit an additional one hundred eighty (180) days in accordance with the applicable provisions of the California building code then in effect, the building official shall refer the application to the city manager for an initial determination as to whether market conditions have changed. The city manager shall make the determination within ten (10) days after the application is referred by the building official. If the city manager determines that market conditions may have changed and that a viable market may exist for the property, he or she shall schedule the matter for a hearing before the city council to be noticed and conducted in accordance with subsection D of this section and this subsection G. However, at the hearing the city shall have the burden of proving by a preponderance of the evidence that market conditions have changed and a viable market exists. If the city manager determines that market conditions have not changed, he or she shall so notify the building official and the applicant. Upon such notification, the building official shall further process the application to extend the term of the permit in accordance with the requirements of the California building code then in effect. If the city council conducts a hearing upon referral by the city manager, the city clerk shall provide written notification to the building official and the applicant of the city council decision. If the city council decides that a viable market exists, the building official shall not issue the permit, but the provisions of subsection G3b of this section shall apply. If the city council decides that a viable market does not exist, the building official immediately shall proceed to further process the application in accordance with the applicable provisions of the California building code then in effect.

5. "Diligently pursue acquisition" means taking all steps within the time required by law to acquire the building by eminent domain.

6. References to "applicant" herein shall include the building owner.

H. The planning director shall provide a written notice of the city council determination to the applicant. The written notification shall be mailed or hand delivered within five (5) days from the date of the city council's decision. The notice shall include the finding(s) and decision made by the city council and a copy of this section.

I. The applicant for a permit for a building determined to have historic, architectural or cultural significance shall salvage the building materials for reuse to the maximum extent feasible, and shall ensure that upon completion of the demolition, the site is left in a safe, presentable, and clutter free condition.

J. 1. Grounds For Reconsideration: The city council may reconsider a decision under this section within sixty (60) calendar days from the date the decision was made, if information that may have materially affected the decision was: a) misrepresented by the applicant, or b) not disclosed by the applicant, if the applicant knew or should have known that the information may have affected the city council decision. "Information" as used herein means matters of fact or law.

A decision may not be reconsidered, if all three (3) of the following have occurred: The permit: a) has been issued, b) did not at the time it was issued violate any provision of the California building code, as adopted by the city, or any other city ordinance or state or federal law, and c) the permittee has commenced demolition in good faith reliance on the permit.

2. Procedure On Reconsideration: Reconsideration of a decision under this section may be placed on the agenda for a regular city council meeting by any member of the city council who voted in favor of the original decision. Notice of any meeting where reconsideration is on the agenda shall be provided in accordance with subsection D of this section. If already issued, the permit shall be suspended from the date that an eligible city council member requests that the matter be placed on the agenda and until the city council makes a final decision upon reconsideration. The building official shall notify the applicant in writing of the permit suspension. At the meeting, the city council shall determine, based on evidence provided to the city prior to or during the meeting, whether reconsideration is permitted under subsection J1 of this section. Any motion to reconsider the decision shall contain findings supported by substantial evidence. If upon reconsideration the city council makes a different decision, the city clerk shall provide notice of that decision to the building

official and the applicant/permittee within five (5) working days after the decision is made. If, upon reconsideration, the city council determines that a building has historic, architectural, or cultural significance, and the building official has issued a permit based on the previous decision, the building official shall revoke the permit. If the previously issued permit has expired, the building official shall deny an application for a new permit, unless the permit is issued in accordance with subsection G4 of this section. (Ord. 838, §1, adopted 1984; Ord. 927, §1, adopted 1992; Ord. 1014, §1, adopted 1998; Ord. 1103, §1, adopted 2007)

**DEMOLITION PERMIT REVIEW
COMMITTEE MEETING
January 7, 2016**

MEMBERS PRESENT

Tim Eriksen, Director of Public Works
David Willoughby, Building Official
Charley Stump, Acting Chair
Cathy Elawadly, Recording Secretary

OTHERS PRESENT**MEMBERS ABSENT****STAFF PRESENT**

Kevin Thompson, Principal Planner

The regular meeting of the City of Ukiah Demolition Review was called to order by Acting Chair Stump at 2:09 p.m. in the Conference Room 1, 300 Seminary Avenue, Ukiah, California. Roll was taken with the results listed above.

3. APPROVAL OF MINUTES: July 23, 2015

Member Eriksen recommended the 'members present' include their respective City titles.

M/S Eriksen/Willoughby to approve July 23, 2015 minutes, as amended. Motion carried (3-0).

4. COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS**5. APPEAL PROCESS**

There is no formal appeal process of decisions made by the Committee. All decisions are advisory to the City Council.

6. DEMOLITION PERMIT REVIEW AND RECOMMENDATIONS

A. Application by City of Ukiah to demolish a single family dwelling located at 517 S. Main Street.

Principal Planner Thompson gave a staff report:

- On behalf of PEP Housing, the City of Ukiah has applied for a demolition application to remove an existing single-family home located at 517 S. Main Street.
- The City is currently in the process of donating the property for the construction of a 42-unit affordable senior housing project.
- The structure is over 50 years old and therefore, according to City Code, the City Council must conduct a public hearing to review and determine if the home is historically significant and if so, whether or not the proposed demolition would adversely impact the historical resources in Ukiah.
- The house was constructed in 1950 and a small addition to the structure was completed in 1952.
- The house consists of ranch-style design having no significant architectural features.
- The house is not listed in the State of California Department of Parks and Recreation Historic Resources Inventory or the Ukiah Historical and Architectural Survey Update prepared in 1999.
- The intent of the proposed demolition is to clear the site for the construction of a 42-unit affordable senior housing project.

Acting Chair Stump:

- Requested clarification the California Green Building Code requires the recycling and salvaging of materials in the case of a demolition.

Member Willoughby:

- Confirmed PEP Housing would be required to recycle/salvage 50% of the materials from the home.

Member Eriksen:

- Inquired if consideration has been given as to how the corresponding utilities will be capped.

Member Willoughby:

- As the City Building Official when the demolition application is 'finaled' will look at how the utilities were capped.

Demolition Permit Review Committee (DPRC) consensus:

- The home is not historically significant having no historic value and supports approval of the proposed demolition permit.

M/S Eriksen/Stump the proposed house located at 517 S. Main does not represent/exemplify any distinctive characteristics or architectural style and as such, does not fulfill the criteria for a historic significant structure pursuant to Section 3016(E) of the City of Ukiah Code and therefore, recommends City Council approve issuance of the demolition permit for a single family dwelling over 50 years old located at 517 S. Main Street.

AYES: Members Willoughby, Eriksen, and Acting Chair Stump

NOES: None

ABSENT: None

7. ADJOURNMENT

There being no further business the meeting adjourned at 2:13 p.m.

Cathy Elawadly, Recording Secretary

**NOTICE OF CEQA
EXEMPTION**



TO:

- ☐ Office of Planning and Research 1400
Tenth Street, Room 121 Sacramento, CA
95814
- ☐ County Clerk
County of Mendocino
Courthouse
Ukiah, CA 95482

FROM:

City of Ukiah
300 Seminary Avenue
Ukiah, CA 95482

PROJECT TITLE: Demolition Permit –Single Family Residence, 517 South Main Street

DESCRIPTION OF PROJECT: Demolition of a single family residence built in 1950. The following materials would be salvaged: doors, windows, cabinets, plumbing fixtures, light fixtures, hardwood floors, framing and siding materials. Brick, concrete, sheetrock, miscellaneous wood, and other materials would be recycled.

LOCATION: 517 South Main Street Ukiah

PUBLIC AGENCY APPROVING PROJECT: City of Ukiah

NAME OF PROJECT APPLICANT: City of Ukiah Property Owner

CEQA EXEMPTION STATUS:

- ☐ Ministerial
- ☐ **Categorical Exemption Section** 15301(L)(1), Class 1 – Existing small structures/demolition of a single family residence in an urbanized area.
- ☐ **Statutory Exemption Section**

REASONS WHY PROJECT IS EXEMPT: Demolition of a single family residence with no historic or architectural significance

LEAD AGENCY CONTACT PERSON: Kevin Thompson (707) 463-6207

SIGNATURE:

Kevin Thompson, Principal Planner
City of Ukiah

DATE: January 21, 2016



**CALIFORNIA DEPARTMENT OF FISH AND
GAME**

CERTIFICATE OF FEE EXEMPTION

De Minimus Impact Finding

PROJECT TITLE: City of Ukiah Demolition Permit – Single Family Residence,

PROJECT LOCATION: 517 S. Main Street Ukiah, CA

PROJECT DESCRIPTION: Demolition of a single family residence. The following materials would be salvaged: doors, windows, cabinets, plumbing fixtures, light fixtures, hardwood floors, framing and siding materials. Brick, concrete, sheetrock, miscellaneous wood, and other materials would be recycled. The demolition work would be performed carefully so that the majority of materials could be salvaged and/or recycled. The project is not located here any creeks or waterways.

FINDINGS OF EXEMPTION:

1. The proposed project is consistent with the goals and policies of the Ukiah General Plan.
2. The proposed project would not have an adverse impact on fish and wildlife resources, because no demolition activities are within proximity to any creeks or waterways.
3. The demolition would occur carefully so that most of the materials could be salvaged and/or recycled, and therefore the demolition activities would be confined to the immediate location of the single family residence.

CERTIFICATION:

I hereby certify that the public agency has made the above finding and the project will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

Kevin Thompson,

January 21, 2016

Date

Title: Principal Planner

Lead Agency: City of Ukiah



ITEM NO.: 11b

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: ADOPT RESOLUTION AUTHORIZING THE CITY TO JOIN THE STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM; AUTHORIZING THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT SPECIAL ASSESSMENT PROCEEDINGS AND LEVY ASSESSMENTS WITHIN THE TERRITORY OF THE CITY OF UKIAH; APPROVING FORM OF ACQUISITION AGREEMENT FOR USE WHEN APPLICABLE

Summary: Council will consider adopting a resolution that will enter the City of Ukiah into the California Statewide Communities Development Authority (CSCDA) joint powers, allowing developers the opportunity to finance development related fees through the Statewide Community Infrastructure Bank.

Background: In order to help stimulate and facilitate economic development, the Council directed Staff to develop a fee deferral program for new construction projects. Rather than requiring developers to pay development fees at the time of building permit issuance, payment would be deferred until a later date. It would not be a waiver of fees; rather, a tool intended to help "bridge" the financing for new construction projects.

At the June 17, 2015, meeting the Council appointed an ad hoc committee for the purposes of drafting a development fee deferral program. Comprised of City Staff, Councilmember Mulheren, and Councilmember Doble, the ad hoc met on two occasions to consider the various elements of the program. It was determined that both short-term and long-term deferrals would best meet the goal of economic development.

For developers seeking a short-term deferral, Staff created a program allowing fee deferrals effective until certificate of occupancy. Complications arose that compromised the City's ability to provide long-term deferrals. For example, there is a significant amount of risk in carrying long-term deferrals; the City is not

Continued on Page 2

RECOMMENDED ACTION(S): Adopt the Resolution authorizing the City to join the Statewide Community Infrastructure Program; Authorizing the California Statewide Communities Development Authority to Accept Applications From Property Owners, Conduct Special Assessment Proceedings and Levy Assessments Within the Territory of the City of Ukiah; Approving Form of Acquisition Agreement for Use When Applicable.

ALTERNATIVES: Provide direction to Staff.

Citizens advised: Publicly noticed according to the requirements of the Ukiah City Code.
Requested by: Kevin Thompson, Principal Planner.
Prepared by: Kevin Thompson, Principal Planner.
Coordinated with: Charley Stump, Planning and Community Development Director and Shannon Riley, Senior Management Analyst.
Presenter: Kevin Thompson, Principal Planner.
Attachments: 1. FAQ's for CSCDA
2. Resolution

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

equipped to provide underwriting or financing services adequate to minimize this risk. Also, if interest is *not* charged on long-term deferrals, prevailing wage would be triggered on the project potentially increasing project costs by 20-30%.

As an alternative to providing long-term deferrals “in-house” the ad hoc committee recommended the City of Ukiah participate in the Statewide Community Infrastructure Program (SCIP) administered by the California Statewide Communities Development Authority (CSCDA). CSCDA is a joint powers authority sponsored by the League of California Cities and the California State Association of Counties. The member agencies of CSCDA include approximately 377 cities and 56 counties throughout California including the City of Ukiah.

SCIP was instituted by CSCDA in 2002, to allow owners of property in participating cities and counties to finance the development impact fees that would be payable by property owners upon receiving development entitlements or building permits. The program has since been expanded to include direct financing of public capital improvements. If a property owner chooses to participate, the selected public capital improvements and development impact fees owed to the City will be financed by the issuance of tax-exempt bonds by CSCDA. CSCDA will impose a special assessment on the owner’s property to repay the portion of the bonds issued to finance the fees paid with respect to the property. The property owner will either pay the impact fees at the time of permit issuance and will be reimbursed from the SCIP bond proceeds when the SCIP bonds are issued; or the fees will be funded directly from the proceeds of the SCIP bonds. In the former case, the City is required to pay the fees over to SCIP, and in the latter case, SCIP holds the bond proceeds representing the fees. In both cases the fees are subject to requisition by the City *at any time* to make authorized fee expenditures. But by holding and investing the money until it is spent, SCIP is able to monitor the investment earnings (which come to the City) for federal tax law arbitrage purposes. SCIP encourages the City to spend those amounts *before* any other fee revenues of the City. If the fees are paid by the property owner and bonds are never issued, the fees are returned to the City by SCIP. In this way, the City is never at risk for the receipt of the impact fees.

Discussion:

The benefits to the property owner include:

- Only property owners who choose to participate in the program will have assessments imposed on their property.
- Instead of paying cash for public capital improvements and/or development impact fees, the property owner receives low-cost, long-term, and tax-exempt financing of those fees, freeing up capital for other purposes.
- The property owner can choose to pay off the special assessments at any time.
- For home buyers, paying for the costs of public infrastructure through a special assessment is superior to having those costs “rolled” into the cost of the home. Although the tax bill is higher, the amount of the mortgage is smaller, making it easier to qualify. Moreover, because the special assessment financing is at tax-exempt rates, it typically comes at lower cost than mortgage rates.
- Owners of smaller projects, both residential and commercial, can have access to tax-exempt financing of infrastructure. Before the inception of SCIP only projects large enough to justify the formation of an assessment or communities facilities district had access to tax-exempt financing.

The benefits to the City include:

- As in conventional assessment financing, the City is not liable to repay the bonds issued by CSCDA or the assessments imposed on the participating properties.
- CSCDA handles all district formation, district administration, bond issuance, and bond administration functions. A participating city can provide tax-exempt financing to property owners through SCIP while committing virtually no staff time to administer the program.

- Providing tax-exempt financing helps participating cities and counties cushion the impact of rising public capital improvement costs and development impact fees on property owners.
- The availability of financing will encourage developers to pull permits and pay fees in larger blocks, giving the participating city immediate access to revenues for public infrastructure, rather than receiving a trickle of revenues stretched out over time. As part of the entitlement negotiation process, the possibility of tax-exempt financing of fees can be used to encourage a developer to pay fees up front.
- In some cases, the special assessments on successful projects can be refinanced through refunding bonds. Savings achieved through refinancing will be directed back to the participating city for use on public infrastructure and subject to applicable federal tax limitations.

The proposed resolution authorizes CSCDA to accept applications from owners of property within the City of Ukiah to apply for tax-exempt financing of public capital improvements and development impact fees through SCIP. It also authorizes CSCDA to form assessment districts within our City's boundaries, conduct assessment proceedings, and levy assessments against the property of participating owners. It approves the form of an Acquisition Agreement, attached to the resolution as Exhibit B, to be entered into between the City and the participating property owner/developer, if applicable, to provide the terms and conditions under which financing for public capital improvements will be provided and to establish the procedure for disbursement of bond proceeds to pay for completed facilities. It also authorizes miscellaneous related actions and makes certain findings and determinations required by law.

Attached to the resolution as Exhibit A is a "Form of Resolution of Intention to be Adopted by CSCDA". This is for informational purposes and does not require action by this Council.

Recommended Action: After Council discussion and questions, open the public hearing to invite any interested members of the public to provide testimony regarding SCIP and the proposed action. Upon the close of the hearing, if the Council wishes to join SCIP and become a participating member agency in this program, it should adopt the proposed resolution.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

SCIP FAQs

Frequently Asked Questions about **Statewide Community Infrastructure Program (SCIP)**

- [What is CSCDA?](#)
 - [Who are the participants of CSCDA?](#)
 - [What are eligible development impact fees?](#)
 - [How can impact fees be made to be paid in advance?](#)
 - [If we use SCIP and become a member of CSCDA, are we in any way liable for payments or defaults of other participants?](#)
 - [What is the difference between an assessment lien and an assessment bond?](#)
 - [Is voter approval required?](#)
 - [Is a local agency participant of the pool liable to make any bond payments?](#)
 - [How is SCIP administered?](#)
 - [What are the duties of a local agency participant after the bonds are issued?](#)
 - [How does SCIP meet the benefit test?](#)
 - [Do commercial projects qualify?](#)
 - [How do you join SCIP?](#)
-

What is CSCDA?

The California Statewide Communities Development Authority (CSCDA) is a joint powers authority sponsored by the League of California Cities and the California State Association of Counties.

Who are the participants of CSCDA?

Over 500 cities, counties and special districts in the State are members of CSCDA.

What are eligible development impact fees?

Fees paid to a local agency to mitigate the impact of development and which will ultimately be used by the local agency to pay for the costs of public infrastructure.

How can impact fees be made to be paid in advance?

The local agency can negotiate with the developer to have the fees paid upon approval of a specific plan, development agreement or vesting tentative map and then fund the fees through SCIP.

If we use SCIP and become a member of CSCDA, are we in any way liable for payments or defaults of other participants?

No. If one participant were to default, there would be no effect on the other participants. There is no cross-collateralization of payments or assessments.

What is the difference between an assessment lien and an assessment bond?

The assessment lien is imposed on the parcel of land pursuant to the Municipal Improvement Act of 1913. The Act authorizes an issuer to impose an assessment lien on benefited property to finance various public improvements. The Bonds are Limited Obligation Improvement Bonds authorized under the Improvement Bond Act of 1915 and secured by the liens imposed under the 1913 Act.

Is voter approval required?

No. There is no requirement for a general election. CSCDA will conduct a hearing and landowner ballot protest procedure. Since a condition of participation in SCIP is landowner consent, protests are not expected.

Is a local agency participant of the pool liable to make any bond payments?

No. The bonds are limited obligation bonds, and under no circumstance is a local agency pool participant liable from its general fund or from any other revenue source.

How is SCIP administered?

SCIP is administered by highly trained and experienced consultants selected by CSCDA who prepare the tax roll, disseminate continuing disclosure reports, and handle delinquencies.

What are the duties of a local agency participant after the bonds are issued?

The only duties required are to provide SCIP consultants with information concerning the development such as recordation of subdivisions and changes in property ownership.

How does SCIP meet the benefit test?

The benefit test is met by the fact that the each property must pay the impact fee in order to develop. This differs from typical assessment proceedings in that the benefit test is tied to the improvement.

Do commercial projects qualify?

Yes, in fact the permit fee program is ideal for commercial projects which can pay substantial impact fees but normally do not participate in bond financing. Examples would be shopping centers or high-rise buildings.

How do you join SCIP?

The local agency's governing Council or Board must pass two SCIP resolutions. From that point, project questionnaires are filled out and submitted to the financing team for individual funding requests.

RESOLUTION No. 2016-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE CITY TO JOIN THE STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM; AUTHORIZING THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY TO ACCEPT APPLICATIONS FROM PROPERTY OWNERS, CONDUCT SPECIAL ASSESSMENT PROCEEDINGS AND LEVY ASSESSMENTS WITHIN THE TERRITORY OF THE CITY OF UKIAH; APPROVING FORM OF ACQUISITION AGREEMENT FOR USE WHEN APPLICABLE; AND AUTHORIZING RELATED ACTIONS.

WHEREAS, the California Statewide Communities Development Authority (the "Authority") is a joint exercise of powers authority the members of which include numerous cities and counties in the State of California, including the City of Ukiah (the "City"); and

WHEREAS, the Authority has established the Statewide Community Infrastructure Program ("SCIP") to allow the financing of certain development impact fees (the "Fees") levied in accordance with the Mitigation Fee Act (California Government Code Sections 66000 and following) and other authority providing for the levy of fees on new development to pay for public capital improvements (collectively, the "Fee Act") through the levy of special assessments pursuant to the Municipal Improvement Act of 1913 (Streets and Highways Code Sections 10000 and following) (the "1913 Act") and the issuance of improvement bonds (the "Local Obligations") under the Improvement Bond Act of 1915 (Streets and Highways Code Sections 8500 and following) (the "1915 Act") upon the security of the unpaid special assessments; and

WHEREAS, SCIP will also allow the financing of certain public capital improvements to be constructed by or on behalf of property owners for acquisition by the City or another public agency (the "Improvements"); and

WHEREAS, the City desires to allow the owners of property being developed within its jurisdiction ("Participating Developers") to participate in SCIP and to allow the Authority to conduct assessment proceedings under the 1913 Act and to issue Local Obligations under the 1915 Act to finance Fees levied on such properties and Improvements, provided that such Participating Developers voluntarily agree to participate and consent to the levy of such assessments; and

WHEREAS, in each year in which eligible property owners within the jurisdiction of the City elect to be Participating Developers, the Authority will conduct assessment proceedings under the 1913 Act and issue Local Obligations under the 1915 Act to finance Fees payable by such property owners and Improvements and, at the conclusion of such proceedings, will levy special assessments on such property within the territory of the City; and

WHEREAS, there has been presented to this meeting a proposed form of Resolution of Intention to be adopted by the Authority in connection with such assessment proceedings (the "ROI"), a copy of which is attached hereto as Exhibit A, and the territory within which assessments may be levied for SCIP (provided that each Participating Developer consents to such assessment) shall be coterminous with the City's official boundaries of record at the time of adoption of each such ROI (the "Proposed Boundaries"), and reference is hereby made to such boundaries for the plat or map required to be included in this Resolution pursuant to Section 10104 of the Streets and Highways Code; and

WHEREAS, there has also been presented to this meeting a proposed form of Acquisition Agreement (the "Acquisition Agreement"), a copy of which is attached hereto as Exhibit B, to be approved as to form for use with respect to any Improvements to be constructed and installed by a Participating Developer and for which the Participating Developer requests acquisition financing as part of its SCIP application; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy or collection of assessments or any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale or administration of the Local Obligations or any other bonds issued in connection with SCIP; and

WHEREAS, pursuant to Government Code Section 6586.5, notice was published at least five days prior to the adoption of this resolution at a public hearing, which was duly conducted by this Council concerning the significant public benefits of SCIP and the financing of the Improvements and the public capital improvements to be paid for with the proceeds of the Fees.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Ukiah does hereby:

Section 1. The City hereby consents to the conduct of special assessment proceedings by the Authority in connection with SCIP pursuant to the 1913 Act and the issuance of Local Obligations under the 1915 Act on any property within the Proposed Boundaries; provided, that

1. Such proceedings are conducted pursuant to one or more Resolutions of Intention in substantially the form of the ROI; and
2. The Participating Developers, who shall be the legal owners of such property, execute a written consent to the levy of assessment in connection with SCIP by the Authority and execute an assessment ballot in favor of such assessment in compliance with the requirements of Section 4 of Article XIID of the State Constitution.

Section 2. The City hereby finds and declares that the issuance of bonds by the Authority in connection with SCIP will provide significant public benefits, including without limitation, savings in effective interest rate, bond preparation, bond underwriting and bond issuance costs and the more efficient delivery of local agency services to residential and commercial development within the City.

Section 3. The Authority has prepared and will update from time to time the "SCIP Manual of Procedures" (the "Manual"), and the City will handle Fee revenues and funds for Improvements for properties participating in SCIP in accordance with the procedures set forth in the Manual.

Section 4. The form of Acquisition Agreement presented to this meeting is hereby approved, and the [Mayor] is authorized to execute and the City Clerk is authorized to attest the execution of a completed Acquisition Agreement in substantially said form and pertaining to the Improvements being financed on behalf of the applicable Participating Developer.

Section 5. The appropriate officials and staff of the City are hereby authorized and directed to make SCIP applications available to all property owners who are subject to Fees for new development within the City and/or who are conditioned to install Improvements and to inform such owners of their option to participate in SCIP; provided, that the Authority shall be responsible for providing such applications and related materials at its own expense. The staff

persons listed on the attached Exhibit C, together with any other staff persons chosen by the City Manager from time to time, are hereby designated as the contact persons for the Authority in connection with the SCIP program.

Section 6. The appropriate officials and staff of the City are hereby authorized and directed to execute and deliver such closing certificates, requisitions, agreements and related documents, including but not limited to such documents as may be required by Bond Counsel in connection with the participation in SCIP of any districts, authorities or other third-party entities entitled to own Improvements and/or to levy and collect fees on new development to pay for public capital improvements within the jurisdiction of the City, as are reasonably required by the Authority in accordance with the Manual to implement SCIP for Participating Developers and to evidence compliance with the requirements of federal and state law in connection with the issuance by the Authority of the Local Obligations and any other bonds for SCIP. To that end, and pursuant to Treasury Regulations Section 1.150-2, the staff persons listed on Exhibit C, or other staff person acting in the same capacity for the City with respect to SCIP, are hereby authorized and designated to declare the official intent of the City with respect to the public capital improvements to be paid or reimbursed through participation in SCIP.

Section 7. This Resolution shall take effect immediately upon its adoption. The City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the Secretary of the Authority.

PASSED AND ADOPTED on January 20, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Stephen G. Scalmanini, Mayor

ATTEST:

Kristine Lawler, City Clerk

EXHIBIT A TO THE RESOLUTION

FORM OF RESOLUTION OF INTENTION TO BE ADOPTED BY CSCDA

RESOLUTION OF INTENTION OF THE CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY TO FINANCE IMPROVEMENTS AND/OR THE PAYMENT OF DEVELOPMENT IMPACT FEES FOR PUBLIC CAPITAL IMPROVEMENTS IN THE PROPOSED ASSESSMENT DISTRICT NO. _____ (COUNTY OF _____, CALIFORNIA), APPROVING A PROPOSED BOUNDARY MAP, MAKING CERTAIN DECLARATIONS, FINDINGS AND DETERMINATIONS CONCERNING RELATED MATTERS, AND AUTHORIZING RELATED ACTIONS IN CONNECTION THEREWITH

WHEREAS, under the authority of the Municipal Improvement Act of 1913 (the "1913 Act"), being Division 12 (commencing with Sections 10000 and following) of the California Streets and Highways Code, the Commission (the "Commission") of the California Statewide Communities Development Authority (the "Authority") intends to finance, through its Statewide Community Infrastructure Program, the payment of certain development impact fees for public capital improvements as described in Exhibit A attached hereto and by this reference incorporated herein (the "Fees") and to finance certain public capital improvements to be constructed by or on behalf of the property owner(s) and to be acquired by the City or another local agency (the "Improvements"), all of which are of benefit to the property within the proposed Assessment District No. _____ (County of _____, California) (the "Assessment District"); and

WHEREAS, the Commission finds that the land specially benefited by the Fees and the Improvements is shown within the boundaries of the map entitled "Proposed Boundaries of Assessment District No. _____ (County of _____, California)," a copy of which map is on file with the Secretary and presented to this Commission meeting, and determines that the land within the exterior boundaries shown on the map shall be designated "Assessment District No. _____ (County of _____, California)";

NOW, THEREFORE, BE IT RESOLVED that the Commission of the California Statewide Communities Development Authority hereby finds, determines and resolves as follows:

1. The above recitals are true and correct, and the Commission so finds and determines.
2. Pursuant to Section 2961 of the Special Assessment Investigation, Limitation and Majority Protest Act of 1931 (the "1931 Act"), being Division 4 (commencing with Section 2800) of the California Streets and Highways Code, the Commission hereby declares its intent to comply with the requirements of the 1931 Act by complying with Part 7.5 thereof.
3. The Commission has or will designate a registered, professional engineer as Engineer of Work for this project, and hereby directs said firm to prepare the report containing the matters required by Sections 2961(b) and 10204 of the Streets and Highways Code, as supplemented by Section 4 of Article XIIID of the California Constitution.

4. The proposed boundary map of the Assessment District is hereby approved and adopted. Pursuant to Section 3111 of the California Streets and Highways Code, the Secretary of the Authority is directed to file a copy of the map in the office of the County Recorder of the County of _____ within fifteen (15) days of the adoption of this resolution.

5. The Commission determines that the cost of the Fees and Improvements shall be specially assessed against the lots, pieces or parcels of land within the Assessment District benefiting from the payment of the Fees and the provision of the Improvements. The Commission intends to levy a special assessment upon such lots, pieces or parcels in accordance with the special benefit to be received by each such lot, piece or parcel of land, respectively, from the payment of the Fees and the provision of the Improvements.

6. The Commission intends, pursuant to subparagraph (f) of Section 10204 of the California Streets and Highways Code, to provide for an annual assessment upon each of the parcels of land in the proposed assessment district to pay various costs and expenses incurred from time to time by the Authority and not otherwise reimbursed to the Authority which result from the administration and collection of assessment installments or from the administration or registration of the improvement bonds and the various funds and accounts pertaining thereto.

7. Bonds representing unpaid assessments, and bearing interest at a rate not to exceed twelve percent (12%) per annum, will be issued in the manner provided by the Improvement Bond Act of 1915 (Division 10, Streets and Highways Code), and the last installment of the bonds shall mature not to exceed thirty (30) years from the second day of September next succeeding twelve (12) months from their date.

8. The procedure for the collection of assessments and advance retirement of bonds under the Improvement Bond Act of 1915 shall be as provided in Part 11.1, Division 10, of the Streets and Highways Code of the State of California.

9. Neither the Authority nor any member agency thereof will obligate itself to advance available funds from its or their own funds or otherwise to cure any deficiency which may occur in the bond redemption fund. A determination not to obligate itself shall not prevent the Authority or any such member agency from, in its sole discretion, so advancing funds.

10. The amount of any surplus remaining in the improvement fund after payment of the Fees, acquisition of the Improvements and payment of all claims shall be distributed in accordance with the provisions of Section 10427.1 of the Streets and Highways Code.

11. To the extent any Fees are paid to the Authority in cash with respect to property within the proposed Assessment District prior to the date of issuance of the bonds, the amounts so paid shall be reimbursed from the proceeds of the bonds to the property owner or developer that made the payment.

[End of Form of Resolution of Intention]

EXHIBIT B TO THE RESOLUTION

FORM OF ACQUISITION AGREEMENT

**CALIFORNIA STATEWIDE COMMUNITIES DEVELOPMENT AUTHORITY
STATEWIDE COMMUNITY INFRASTRUCTURE PROGRAM**

ACQUISITION AGREEMENT

BY AND BETWEEN

CITY OF UKIAH

AND

[DEVELOPER]

Dated as of _____, 20__

ACQUISITION AGREEMENT

Recitals

A. The parties to this Acquisition Agreement (the "Agreement") are the CITY OF UKIAH, (the "Local Agency"), and [DEVELOPER], a [here indicate type of legal entity] (the "Developer").

B. The effective date of this Agreement is _____, 20__.

C. The Developer has applied for financing of certain public capital improvements (the "Acquisition Improvements") and capital facilities fees through the Statewide Community Infrastructure Program ("SCIP") administered by the California Statewide Communities Development Authority (the "Authority") and such application has been approved by the Local Agency.

D. Under SCIP, the Authority intends to issue bonds to fund, among other things, all or a portion of the costs of the Acquisition Improvements, and the portion of the proceeds of such bonds allocable to the cost of the Acquisition Improvements to be constructed and installed by the Developer, together with interest earned thereon prior to such acquisition, is referred to herein as the "Available Amount".

E. SCIP will provide financing for the acquisition by the Local Agency of the Acquisition Improvements and the payment of the Acquisition Price (as defined herein) of the Acquisition Improvements from the Available Amount. Attached hereto as Exhibit A are descriptions of the Acquisition Improvements, which descriptions are subject to modification by written amendment of this Agreement, subject to the approval of the Authority.

F. The parties anticipate that, upon completion of the Acquisition Improvements and subject to the terms and conditions of this Agreement, the Local Agency will acquire such completed Acquisition Improvements with the Available Amount.

G. Any and all monetary obligations of the Local Agency arising out of this Agreement are the special and limited obligations of the Local Agency payable only from the Available Amount, and no other funds whatsoever of the Local Agency shall be obligated therefor.

H. In consideration of Recitals A through G, inclusive, and the mutual covenants, undertakings and obligations set forth below, the Local Agency and the Developer agree as stated below.

Agreement

ARTICLE I

DEFINITIONS; ASSESSMENT DISTRICT FORMATION AND FINANCING PLAN

Section 1.01. Definitions. As used herein, the following capitalized terms shall have the meanings ascribed to them below:

“Acceptable Title” means free and clear of all monetary liens, encumbrances, assessments, whether any such item is recorded or unrecorded, and taxes, except those items which are reasonably determined by the Local Agency Engineer in his sole discretion not to interfere with the intended use and therefore are not required to be cleared from the title.

“Acquisition Improvements” shall have the meaning assigned to such term in Recital C and are described in Exhibit A.

“Acquisition Price” means the amount paid to the Developer upon acquisition of all of the Acquisition Improvements as provided in Section 2.03.

“Actual Cost” means the cost of construction of all of the Acquisition Improvements, as documented by the Developer to the satisfaction of the Local Agency, as certified by the Local Agency Engineer in an Actual Cost Certificate.

“Actual Cost Certificate” shall mean a certificate prepared by the Developer detailing the Actual Cost of all of the Acquisition Improvement to be acquired hereunder, as revised by the Local Agency Engineer pursuant to Section 2.03.

“Agreement” means this Acquisition Agreement, dated as of _____, 20__.

“Assessment District” means the assessment district established by the Authority pursuant to SCIP which includes the Developer's property for which the Acquisition Improvements are being funded.

“Authority” means the California Statewide Communities Development Authority.

“Available Amount” means the amount of funds deposited in the Developer Acquisition Account by the Authority pursuant to SCIP, together with any interest earnings thereon.

“Code” means the Streets and Highways Code of the State of California.

“Developer” means [Developer], a [here indicate type of legal entity].

“[Developer] Acquisition Account” means the account by that name established by the Authority pursuant to SCIP for the purpose of paying the Acquisition Price of the Acquisition Improvements.

“Local Agency” means the City of Ukiah.

“Local Agency Engineer” means the Director of Public Works of the Local Agency (the “Director”) or the designee of the Director, who will be responsible for administering the acquisition of the Acquisition Improvements hereunder.

“Project” means the land development program of the Developer pertaining to the Developer's property in the Assessment District, including the design and construction of the Acquisition Improvements and the other public and private improvements to be constructed by the Developer within or adjacent to the Assessment District.

“SCIP” means the Statewide Community Infrastructure Program of the Authority.

“SCIP Requisition” means a requisition for payment of funds from the [Developer]

Acquisition Account in substantially the form attached hereto as Exhibit B.

“SCIP Trust Agreement” means the Trust Agreement entered into by the Authority and the SCIP Trustee in connection with the financing for the Acquisition Improvements.

“SCIP Trustee” means Wells Fargo Bank, National Association, as trustee under the SCIP Trust Agreement.

“Title Documents” means, for each Acquisition Improvement acquired hereunder, a grant deed or similar instrument necessary to transfer title to any real property or interests therein (including easements) necessary or convenient to the operation, maintenance, rehabilitation and improvement by the Local Agency of that Acquisition Improvement (including, if necessary, easements for ingress and egress) and a Bill of Sale or similar instrument evidencing transfer of title to that Acquisition Improvement (other than said real property interests) to the Local Agency, where applicable.

Section 1.02. Participation in SCIP. Developer has applied for financing thorough SCIP of the Acquisition Improvements, and such application has been approved by the Local Agency. Developer and Local Agency agree that until and unless such financing is completed by the Authority and the Available Amount is deposited in the Developer Acquisition Account, neither the Developer nor the Local Agency shall have any obligations under this agreement. Developer agrees to cooperate with the Local Agency and the Authority in the completion of SCIP financing for the Acquisition Improvements.

Section 1.03. Deposit and Use of Available Amount .

(a) Upon completion of the SCIP financing, the Available Amount will be deposited by the Authority in the [Developer] Acquisition Account.

(b) The Authority will cause the SCIP Trustee to establish and maintain the [Developer] Acquisition Account for the purpose of holding all funds for the Acquisition Improvements. All earnings on amounts in the [Developer] Acquisition Account shall remain in the [Developer] Acquisition Account for use as provided herein and pursuant to SCIP. The amounts in the [Developer] Acquisition Account shall be withdrawn by the Local Agency in accordance with SCIP procedures upon completion of the Acquisition Improvements within 30 days (or as soon thereafter as reasonably practicable) of receipt by the Local Agency of the certification of the Local Agency Engineer required by Section 2.03 of this Agreement, and subject to satisfaction of all other conditions precedent to such acquisition pursuant to Section 2.04 of this Agreement, to pay the Acquisition Price of such completed Acquisition Improvements, as specified in Article II hereof. Upon completion of all of the Acquisition Improvements and the payment of all costs thereof, any remaining funds in the [Developer] Acquisition Account (less any amount determined by the Local Agency as necessary to reserve for claims against such account) (i) shall be applied to pay the costs of any additional improvements eligible for acquisition with respect to the Project as approved by the Authority and, to the extent not so used, (ii) shall be applied by the Authority as provided in Section 10427.1 of the Code to pay a portion of the assessments levied on the Project property in the Assessment District.

Section 1.04. No Local Agency Liability; Local Agency Discretion; No Effect on Other Agreements. In no event shall any actual or alleged act by the Local Agency or any actual or alleged omission or failure to act by the Local Agency with respect to SCIP subject the

Local Agency to monetary liability therefor. Further, nothing in this Agreement shall be construed as affecting the Developer's or the Local Agency's duty to perform their respective obligations under any other agreements, public improvement standards, land use regulations or subdivision requirements related to the Project, which obligations are and shall remain independent of the Developer's and the Local Agency's rights and obligations under this Agreement.

ARTICLE II

DESIGN, CONSTRUCTION AND ACQUISITION OF ACQUISITION IMPROVEMENTS

Section 2.01. Letting and Administering Design Contracts. The parties presently anticipate that the Developer has awarded and administered or will award and administer engineering design contracts for the Acquisition Improvements to be acquired from Developer. All eligible expenditures of the Developer for design engineering and related costs in connection with the Acquisition Improvements (whether as an advance to the Local Agency or directly to the design consultant) shall be reimbursed at the time of acquisition of such Acquisition Improvements. The Developer shall be entitled to reimbursement for any design costs of the Acquisition Improvements only out of the Acquisition Price as provided in Section 2.03 and shall not be entitled to any payment for design costs independent of or prior to the acquisition of Acquisition Improvements.

Section 2.02. Letting and Administration of Construction Contracts. State law requires that all Acquisition Improvements shall be constructed as if they were constructed under the direction and supervision of the Local Agency. In order to assure compliance with those provisions, except for any contracts entered into prior to the date hereof, Developer agrees to comply with the guidelines of the Local Agency for letting and administering said contracts. The Developer agrees that all such contracts shall call for payment of prevailing wages as required by the Labor Code of the State of California.

Section 2.03. Sale of Acquisition Improvements. The Developer agrees to sell to the Local Agency the Acquisition Improvements to be constructed by Developer (including any rights-of-way or other easements necessary for the operation and maintenance of the Acquisition Improvements, to the extent not already publicly owned) when such Acquisition Improvements are completed to the satisfaction of the Local Agency for an amount not to exceed the lesser of (i) the Available Amount or (ii) the Actual Cost of the Acquisition Improvements. Exhibit A, attached hereto and incorporated herein, contains a list of each Acquisition Improvement. At the time of completion of each Acquisition Improvement, the Developer shall deliver to the Local Agency Engineer a written request for acquisition, accompanied by an Actual Cost Certificate and executed Title Documents for the transfer of the Acquisition Improvement, where necessary. In the event that the Local Agency Engineer finds that the supporting paperwork submitted by the Developer fails to demonstrate the required relationship between the subject Actual Cost and the related Acquisition Improvement, the Local Agency Engineer shall advise the Developer that the determination of the Actual Cost (or the ineligible portion thereof) has been disallowed and shall request further documentation from the Developer. If such further documentation is still not adequate, the Local Agency Engineer may revise the Actual Cost Certificate to delete any disallowed items, and such determination shall be final and conclusive.

In the event that the Actual Cost is in excess of the Available Amount, the Local Agency

shall withdraw the Available Amount from the [Developer] Acquisition Account and transfer said amount to the Developer. In the event that the Actual Cost is less than the Available Amount, the Local Agency shall withdraw an amount from the [Developer] Acquisition Account equal to the Actual Cost, and shall transfer said amount to the Developer. Any amounts then remaining in the [Developer] Acquisition Account shall be applied as provided in Section 1.03.

In no event shall the Local Agency be required to pay the Developer more than the amount on deposit in the [Developer] Acquisition Account at the time such payment is requested.

Section 2.04. Conditions Precedent to Payment of Acquisition Price. Payment by the Local Agency to the Developer from the [Developer] Acquisition Account of the Acquisition Price for an Acquisition Improvement shall be conditioned first upon the determination of the Local Agency Engineer, pursuant to Section 2.03, that such Acquisition Improvement is all complete and ready for acceptance by the Local Agency, and shall be further conditioned upon prior satisfaction of the following additional conditions precedent:

(a) The Developer shall have provided the Local Agency with lien releases or other similar documentation satisfactory to the Local Agency as evidence that the property which is subject to the special assessment liens of the Assessment District is not subject to any prospective mechanics lien claim respecting the Acquisition Improvements.

(b) The Developer shall be current in the payment of all due and payable property taxes and installments for the special assessments of the Assessment District on property owned by the Developer or under option to the Developer.

(c) The Developer shall certify that it is not in default with respect to any loan secured by any interest in the Project.

(d) The Developer shall have provided the Local Agency with Title Documents needed to provide the Local Agency with title to the site, right-of-way, or easement upon which the subject Acquisition Improvements are situated. All such Title Documents shall be in a form acceptable to the Local Agency (or applicable governmental agency) and shall convey Acceptable Title. The Developer shall provide a policy of title insurance as of the date of transfer in a form acceptable to the Local Agency Engineer insuring the Local Agency as to the interests acquired in connection with the acquisition of any interest for which such a policy of title insurance is not required by another agreement between the Local Agency and the Developer. Each title insurance policy required hereunder shall be in the amount equal to or greater than the Acquisition Price.

Section 2.05. SCIP Requisition. Upon a determination by the Local Agency Engineer to pay the Acquisition Price of the Acquisition Improvements pursuant to Section 2.04, the Local Agency Engineer shall cause a SCIP Requisition to be submitted to the SCIP Trustee and the SCIP Trustee shall make payment directly to the Developer of such amount pursuant to the SCIP Trust Agreement. The Local Agency and the Developer acknowledge and agree that the SCIP Trustee shall make payment strictly in accordance with the SCIP Requisition and shall not be required to determine whether or not the Acquisition Improvements have been completed or what the Actual Costs may be with respect to such Acquisition Improvements. The SCIP Trustee shall be entitled to rely on the SCIP Requisition on its face without any further duty of investigation.

ARTICLE III

MISCELLANEOUS

Section 3.01. Indemnification and Hold Harmless. The Developer hereby assumes the defense of, and indemnifies and saves harmless the Local Agency, the Authority, and each of its respective officers, directors, employees and agents, from and against all actions, damages, claims, losses or expenses of every type and description to which they may be subjected or put, by reason of, or resulting from or alleged to have resulted from the acts or omissions of the Developer or its agents and employees in the performance of this Agreement, or arising out of any contract for the design, engineering and construction of the Acquisition Improvements or arising out of any alleged misstatements of fact or alleged omission of a material fact made by the Developer, its officers, directors, employees or agents to the Authority's underwriter, financial advisor, appraiser, district engineer or bond counsel or regarding the Developer, its proposed developments, its property ownership and its contractual arrangements contained in the official statement relating to the SCIP financing (provided that the Developer shall have been furnished a copy of such official statement and shall not have objected thereto); and provided, further, that nothing in this Section 3.01 shall limit in any manner the Local Agency's rights against any of the Developer's architects, engineers, contractors or other consultants. Except as set forth in this Section 3.01, no provision of this Agreement shall in any way limit the extent of the responsibility of the Developer for payment of damages resulting from the operations of the Developer, its agents and employees. Nothing in this Section 3.01 shall be understood or construed to mean that the Developer agrees to indemnify the Local Agency, the Authority or any of its respective officers, directors, employees or agents, for any negligent or wrongful acts or omissions to act of the Local Agency, Authority its officers, employees, agents or any consultants or contractors.

Section 3.02. Audit. The Local Agency shall have the right, during normal business hours and upon the giving of ten days' written notice to the Developer, to review all books and records of the Developer pertaining to costs and expenses incurred by the Developer (for which the Developer seeks reimbursement) in constructing the Acquisition Improvements.

Section 3.03. Cooperation. The Local Agency and the Developer agree to cooperate with respect to the completion of the SCIP financing for the Acquisition Improvements. The Local Agency and the Developer agree to meet in good faith to resolve any differences on future matters which are not specifically covered by this Agreement.

Section 3.04. General Standard of Reasonableness. Any provision of this Agreement which requires the consent, approval or acceptance of either party hereto or any of their respective employees, officers or agents shall be deemed to require that such consent, approval or acceptance not be unreasonably withheld or delayed, unless such provision expressly incorporates a different standard. The foregoing provision shall not apply to provisions in the Agreement which provide for decisions to be in the sole discretion of the party making the decision.

Section 3.05. Third Party Beneficiaries. The Authority and its officers, employees, agents or any consultants or contractors are expressly deemed third party beneficiaries of this Agreement with respect to the provisions of Section 3.01. It is expressly agreed that, except for the Authority with respect to the provisions of Section 3.01, there are no third party beneficiaries of this Agreement, including without limitation any owners of bonds, any

of the Local Agency's or the Developer's contractors for the Acquisition Improvements and any of the Local Agency's, the Authority's or the Developer's agents and employees.

Section 3.06. Conflict with Other Agreements. Nothing contained herein shall be construed as releasing the Developer or the Local Agency from any condition of development or requirement imposed by any other agreement between the Local Agency and the Developer, and, in the event of a conflicting provision, such other agreement shall prevail unless such conflicting provision is specifically waived or modified in writing by the Local Agency and the Developer.

Section 3.07. Notices. All invoices for payment, reports, other communication and notices relating to this Agreement shall be mailed to:

If to the Local Agency:

City of Ukiah
[Address to Come]

If to the Developer:

[Developer]
[Address to Come]

Either party may change its address by giving notice in writing to the other party.

Section 3.08. Severability. If any part of this Agreement is held to be illegal or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be given effect to the fullest extent reasonably possible.

Section 3.09. Governing Law. This Agreement and any dispute arising hereunder shall be governed by and interpreted in accordance with the laws of the State of California.

Section 3.10. Waiver. Failure by a party to insist upon the strict performance of any of the provisions of this Agreement by the other party, or the failure by a party to exercise its rights upon the default of the other party, shall not constitute a waiver of such party's right to insist and demand strict compliance by the other party with the terms of this Agreement.

Section 3.11. Singular and Plural; Gender. As used herein, the singular of any word includes the plural, and terms in the masculine gender shall include the feminine.

Section 3.12. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original.

Section 3.13. Successors and Assigns. This Agreement is binding upon the heirs, assigns and successors-in-interest of the parties hereto. The Developer may not assign its rights or obligations hereunder, except to successors-in-interest to the property within the District, without the prior written consent of the Local Agency.

Section 3.14. Remedies in General. It is acknowledged by the parties that the Local Agency would not have entered into this Agreement if it were to be liable in damages under or with respect to this Agreement or the application thereof, other than for the payment to the Developer of any (i) moneys owing to the Developer hereunder, or (ii) moneys paid by the Developer pursuant to the provisions hereof which are misappropriated or improperly obtained, withheld or applied by the Local Agency.

In general, each of the parties hereto may pursue any remedy at law or equity available for the breach of any provision of this Agreement, except that the Local Agency shall not be liable in damages to the Developer, or to any assignee or transferee of the Developer other than for the payments to the Developer specified in the preceding paragraph. Subject to the foregoing, the Developer covenants not to sue for or claim any damages for any alleged breach of, or dispute which arises out of, this Agreement.

[THE REST OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year written above.

Sage Sangiacomo, City Manager

ATTEST:

Kristine Lawler, City Clerk

[DEVELOPER],
a [here indicate type of legal entity]

By _____
(Signature)

(Print Name)

EXHIBIT A TO THE ACQUISITION AGREEMENT

DESCRIPTION OF ACQUISITION IMPROVEMENTS AND BUDGETED AMOUNTS.

ACQUISITION IMPROVEMENTS

BUDGETED AMOUNTS

- 1.
- 2.
- 3.
- 4.

\$

EXHIBIT B TO THE ACQUISITION AGREEMENT

FORM OF SCIP REQUISITION

To: BLX Group LLC
SCIP Program Administrator
777 S. Figueroa St., Suite 3200
Los Angeles, California 90017
Attention: Justin Gagnon
Fax: 213-612-2499

Re: Statewide Community Infrastructure Program

The undersigned, a duly authorized officer of the CITY OF UKIAH hereby requests a withdrawal from the [DEVELOPER] ACQUISITION ACCOUNT, as follows:

Request Date: [Insert Date of Request]

Name of Developer: [Developer]

Withdrawal Amount: [Insert Acquisition Price]

Acquisition Improvements: [Insert Description of Acquisition Improvement(s) from Ex. A]

Payment Instructions: [Insert Wire Instructions or Payment Address for Developer]

The undersigned hereby certifies as follows:

1. The Withdrawal is being made in accordance with a permitted use of such monies pursuant to the Acquisition Agreement, and the Withdrawal is not being made for the purpose of reinvestment.
2. None of the items for which payment is requested have been reimbursed previously from other sources of funds.
3. If the Withdrawal Amount is greater than the funds held in the [Developer] Acquisition Account, the SCIP Program Administrator is authorized to amend the amount requested to be equal to the amount of such funds.
4. To the extent the Withdrawal is being made prior to the date bonds have been issued on behalf of SCIP, this withdrawal form serves as the declaration of official intent of the CITY OF UKIAH, pursuant to Treasury Regulations 1.150-2, to reimburse with respect expenditures made from the Developer Acquisition Account listed above in the amount listed above.

CITY OF UKIAH

By: _____

Title: _____

EXHIBIT C TO THE RESOLUTION

CITY OF UKIAH CONTACTS FOR SCIP PROGRAM

Primary Contact

Name: Kevin Thompson

Title: Principal Planner

Mailing Address: City of Ukiah Civic Center, 300 Seminary Avenue, Ukiah, CA 95482

Delivery Address (if different): N/A

E-mail: kthompson@cityofukiah.com

Telephone: (707) 463-6206

Fax: (707) 463-6204

Secondary Contact

Name:

Title:

Mailing Address:

Delivery Address (if different):

E-mail:

Telephone:

Fax:

[Add additional contacts as needed]

CERTIFICATION OF RESOLUTION

I, the undersigned, the duly appointed and qualified City Clerk of the City of Ukiah, do hereby certify that the foregoing Resolution No. 2016- was duly adopted at a regular meeting of the City Council of the City of Ukiah duly and regularly held at the regular meeting place thereof on the 20th day of January, 2016, of which meeting all of the members of said City Council had due notice and at which a majority thereof were present.

An agenda of said meeting was posted at least 72 hours before said meeting at _____, a location freely accessible to members of the public, and a brief description of said resolution appeared on said agenda.

I have carefully compared the foregoing with the original minutes of said meeting on file and of record in my office, and the foregoing is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes.

Said resolution has not been amended, modified or rescinded since the date of its adoption and the same is now in full force and effect.

Dated: _____, 20__

City Clerk
City of Ukiah

By: _____

[Seal]



ITEM NO.: 12a

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: AWARD CONTRACT FOR GRACE HUDSON MUSEUM OUTDOOR CLASSROOM AND BOARDWALK SPECIFICATION NO. 15-16 TO CUPPLES & SONS CONSTRUCTION IN THE AMOUNT OF \$353,441.

Summary: Council will consider awarding a contract to Cupples & Sons Construction in the amount of \$353,441 for Specification No. 15-16 for the Grace Hudson Museum Outdoor Classroom and Boardwalk funded by Proposition 84 Nature Education Facility Grant.

Background: The City is currently facilitating design and construction of the Grace Hudson Nature Education Facility Project funded through Proposition 84 grant, in tandem with the Ts'iwish Stormwater Garden area funded by the Habitat Conservation Fund grant, and the Cleveland Lane Drainage Special Project Reserve Fund. Specification 15-16 includes constructing the outdoor classroom, the boardwalk, a portion of the rain water cisterns, and the concrete pad for the basketry circle. This work is budgeted in fund 31022700 for the Nature Education Facility Grant Project.

Discussion: In December 2015, the City Council approved specification No. 15-16 (<https://cityofukiah.box.com/supportingdocsCC012016>), and the Purchasing Supervisor released the bid notice. The bid notice was published in the *Ukiah Daily Journal* and distributed to a number of builders exchange and contractors. Bid documents were available for download on the City's website as well. Bids were opened on Tuesday, January 12, at 2 p.m. The bid results are included as Attachment #1.

During the review of the bids received, an irregularity was discovered in the bid from Gregg Simpson Trucking. The form "Signature(s) of Bidder" included the following instruction:

NOTE: If bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contracts in behalf of the co-partnership; **and if bidder is an individual, his or her signature shall be placed above.** If a member of a partnership, a Power of Attorney must be on file with the Department prior to opening bids or submitted with the bid; **otherwise, the bid will be disregarded as irregular and unauthorized.**

Continued on Page 2

RECOMMENDED ACTION(S): Reject the bid received from Gregg Simpson Trucking and award the contract to Cupples & Sons Construction for the Grace Hudson Museum Outdoor Classroom and Boardwalk Specification No. 15-16 in an amount of \$353,441.

ALTERNATIVES: Remand to staff with direction.

Citizens advised: Sun House Guild, Museum Endowment.

Requested by: N/A

Prepared by: Katie Marsolan, Project Analyst; Sherrie Smith-Ferri, Museum Director; and Mary Horger, Purchasing Supervisor.

Coordinated with: Maya Simerson, Community Services Supervisor and David Rapport, City Attorney.

Presenter: Katie Marsolan, Project Analyst.

Attachments: 1. Bid Results

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager

With Gregg Simpson Trucking being a Sole Proprietor, the owner of the company is required to sign the bid. Instead, it was signed by an employee of the company. This is an irregularity that can't be waived.

The bid from the next lowest bidder, Cupples & Sons Construction, was reviewed and determined complete.

Therefore, it is Staff's recommendation to Council to reject the bid from Gregg Simpson Trucking, and award the contract to the next lowest, responsible bidder, Cupples & Sons Construction, in the amount of \$353,441.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$1,803,412	Museum Grant Infrastructure	31022700.80230	Yes ☐ No ☒	N/A

ATTACHMENT 1

GRACE HUDSON MUSEUM OUTDOOR CLASSROOM & BOARDWALK									
SPEC 15-16									
Bid Opening: 01/12/16				Gregg Simpson Trucking		Cupples & Sons Construction		FRC, Inc.	
				11 Highland Court Ukiah, CA		221 G Olive Lane Ukiah, CA 95482		1360 Industrial Ave Suite D Petaluma, CA	
BID SCHEDULE									
Item #	Item Description	Quantity	Unit of Measure	Unit Price	Item Total	Unit Price	Item Total	Unit Price	Item Total
1	GRACE HUDSON MUSEUM - OUTDOOR CLASSROOM & BOARDWALK	1	LUMP SUM	\$313,646.10	\$313,646.10	\$353,441.00	\$353,441.00	\$484,000.00	\$484,000.00
Total Bid Amount					\$313,646.10		\$353,441.00		\$484,000.00
Listed Subs				A-Z Construction Lawrence Electric		Dunn Right Painting, Inc. Johnson's Quality Tree Care Watersphere Plumbing WM Linn Electrical		Cornerstone Dunn Right Painting, Inc. Gregg Simpson Trucking M&M Ukiah Electric Water Works Ind.	



ITEM NO.: 12b

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: APPROVE PLANS AND SPECIFICATIONS FOR GRACE HUDSON MUSEUM LANDSCAPE IMPROVEMENTS SPECIFICATION NO. 15-17

Summary: Council will consider action to approve Specification No. 15-17 for the Grace Hudson Museum Landscape Improvements.

Background: The City is currently facilitating design and construction of the Grace Hudson Nature Education Facility Project funded through a Proposition 84 grant, in tandem with the Ts'iwish Stormwater Garden area funded by the Habitat Conservation Fund grant and the Cleveland Lane Drainage Special Project Reserve Fund. A project site-plan is included as Attachment #1.

Discussion: Specification 15-17 includes constructing and finishing the landscape areas for both the Nature Education project and the Ts'iwish Stormwater Garden project. Work will include pathways, lighting, a model stream water feature, fencing, gates, irrigation, installing plants and other specialty garden items. This work is budgeted in fund 31022700 for the Nature Education Facility Grant Project and in fund 25024210 for the Habitat Conservation Fund Grant Project.

The Plans and Specifications are posted and can be viewed at the following link:

<http://www.cityofukiah.com/purchasing/>

Staff is recommending that Council approve Specification No. 15-17. Following approval from City Council, this project will be advertised for bidding. Staff will return to City Council for award of bid in March 2016 with construction to occur from May through October 2016.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$1,803,412	Museum Grant Infrastructure	31022700.80230	Yes ☐ No ☒	N/A
\$142,000	Cleveland Lane Drainage	25024210.80230	Yes ☐ No ☒	N/A

RECOMMENDED ACTION(S): 1) Approve Plans and Specifications for the Grace Hudson Museum Landscape Improvements Specification No. 15-17.

ALTERNATIVES: Remand to staff with direction.

Citizens advised: Sun House Guild, Museum Endowment.

Requested by: N/A

Prepared by: Katie Marsolan, Project Analyst and Sherrie Smith-Ferri, Museum Director.

Coordinated with: Mary Horger, Purchasing Supervisor and Maya Simerson, Community Services Supervisor.

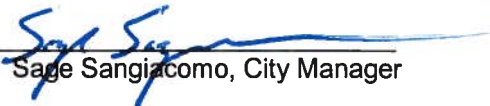
Presenter: Katie Marsolan, Project Analyst.

Attachment: 1. Project Site Plan

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager



ANN BAKER
LANDSCAPE ARCHITECTURE
1016 McNear Ave.
Petaluma, CA 94952
tel 510.926.2557

CONSULTANT

PGA design

LANDSCAPE ARCHITECTS
444 17th Street
Oakland CA 94612
tel 510.465.1284
fax 510.465.1256
pgadesign.com

CITY OF UKIAH



STAMP



PROGRESS PRINT
DATE PLOTTED:
NOT FOR CONSTRUCTION

GRACE HUDSON NATURE EDUCATION
PROJECT

Grace Hudson Museum
431 S Main Street
Ukiah, California

SUBMITTALS

NO.	DATE	DESCRIPTION
1	10/30/14	DRB SUBMISSION
2	12/19/14	90% CD SUBMISSION
3	2/19/15	100% CD SUBMISSION

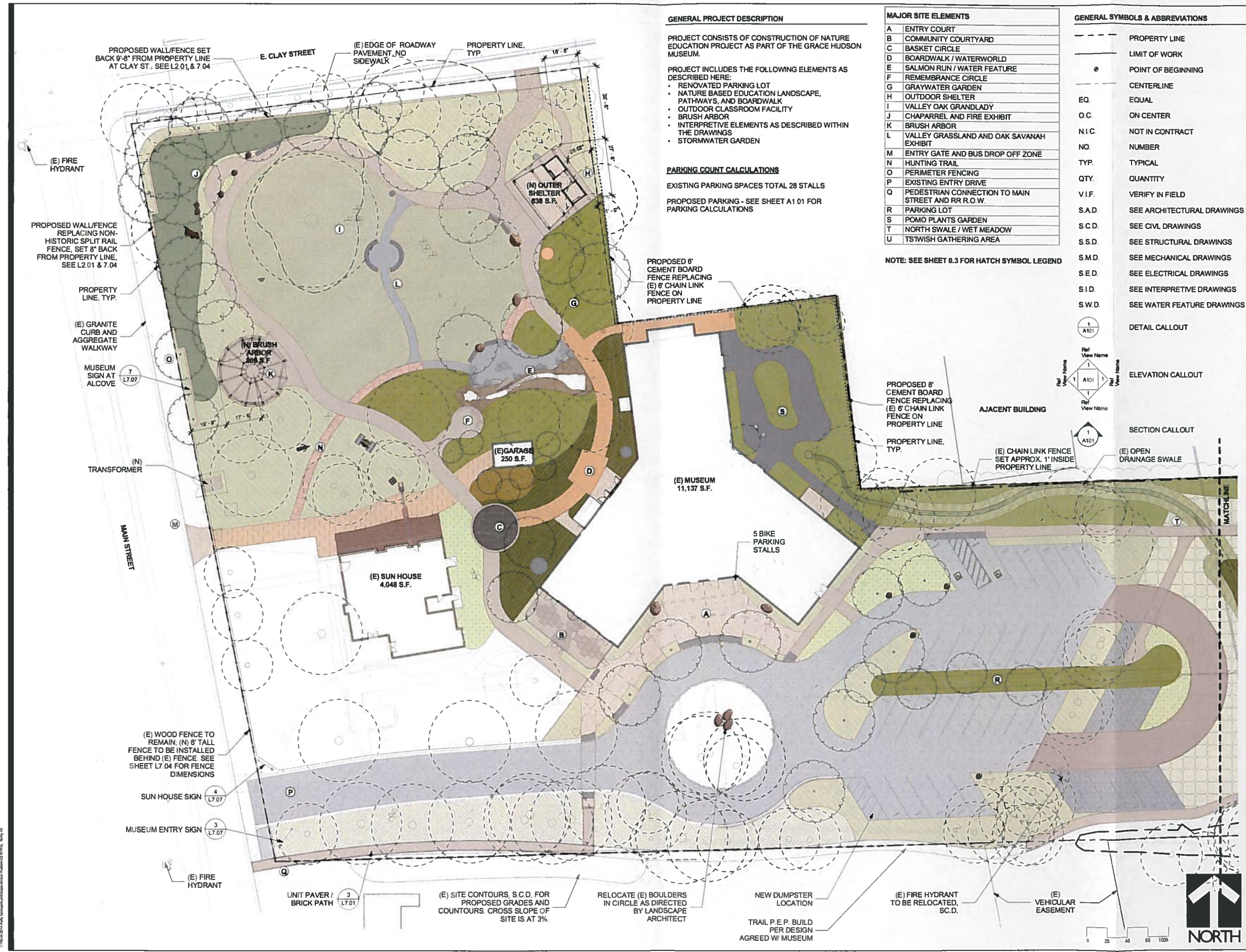
3D VIEW OF THE
SITE

Attachment 1.1

2/19/15

AB, KK, KF KK, AB

L6.00



GENERAL PROJECT DESCRIPTION

PROJECT CONSISTS OF CONSTRUCTION OF NATURE EDUCATION PROJECT AS PART OF THE GRACE HUDSON MUSEUM.

- PROJECT INCLUDES THE FOLLOWING ELEMENTS AS DESCRIBED HERE:
- RENOVATED PARKING LOT
 - NATURE BASED EDUCATION LANDSCAPE, PATHWAYS, AND BOARDWALK
 - OUTDOOR CLASSROOM FACILITY
 - BRUSH ARBOR
 - INTERPRETIVE ELEMENTS AS DESCRIBED WITHIN THE DRAWINGS
 - STORMWATER GARDEN

PARKING COUNT CALCULATIONS

EXISTING PARKING SPACES TOTAL 28 STALLS
PROPOSED PARKING - SEE SHEET A1.01 FOR PARKING CALCULATIONS

MAJOR SITE ELEMENTS

A	ENTRY COURT
B	COMMUNITY COURTYARD
C	BASKET CIRCLE
D	BOARDWALK / WATERWORLD
E	SALMON RUN / WATER FEATURE
F	REMEMBRANCE CIRCLE
G	GRAYWATER GARDEN
H	OUTDOOR SHELTER
I	VALLEY OAK GRANDLADY
J	CHAPARRAL AND FIRE EXHIBIT
K	BRUSH ARBOR
L	VALLEY GRASSLAND AND OAK SAVANNAH EXHIBIT
M	ENTRY GATE AND BUS DROP OFF ZONE
N	HUNTING TRAIL
O	PERIMETER FENCING
P	EXISTING ENTRY DRIVE
Q	PEDESTRIAN CONNECTION TO MAIN STREET AND RR R.O.W.
R	PARKING LOT
S	POMOLO PLANTS GARDEN
T	NORTH SWALE / WET MEADOW
U	TWIG GATHERING AREA

NOTE: SEE SHEET 0.3 FOR HATCH SYMBOL LEGEND

GENERAL SYMBOLS & ABBREVIATIONS

---	PROPERTY LINE
---	LIMIT OF WORK
@	POINT OF BEGINNING
---	CENTERLINE
EQ.	EQUAL
O.C.	ON CENTER
N.I.C.	NOT IN CONTRACT
NO.	NUMBER
TYP.	TYPICAL
QTY.	QUANTITY
V.I.F.	VERIFY IN FIELD
S.A.D.	SEE ARCHITECTURAL DRAWINGS
S.C.D.	SEE CIVIL DRAWINGS
S.S.D.	SEE STRUCTURAL DRAWINGS
S.M.D.	SEE MECHANICAL DRAWINGS
S.E.D.	SEE ELECTRICAL DRAWINGS
S.I.D.	SEE INTERPRETIVE DRAWINGS
S.W.D.	SEE WATER FEATURE DRAWINGS
1 A1.01	DETAIL CALLOUT

1 A1.01	ELEVATION CALLOUT
1 A1.01	SECTION CALLOUT
1 A1.01	(E) OPEN DRAINAGE SWALE

ANN BAKER
LANDSCAPE ARCHITECTURE
1016 McHale Ave.
Petaluma, CA 94952
tel 510.926.2557

CONSULTANT

PGA design
LANDSCAPE ARCHITECTS
444 17th Street
Oakland, CA 94612
tel 510.465.1284
fax 510.465.1256
pgadesign.com

CITY OF UKIAH

City of Ukiah

STAMP

GRACE HUDSON NATURE EDUCATION PROJECT

Grace Hudson Museum
431 S Main Street
Ukiah, California

NO.	DATE	DESCRIPTION
1	10/30/14	DRB SUBMISSION
2	12/19/14	90% CD SUBMISSION
3	2/19/15	100% CD SUBMISSION

SITE PLAN & GENERAL PROJECT NOTES 1

Attachment 1.2

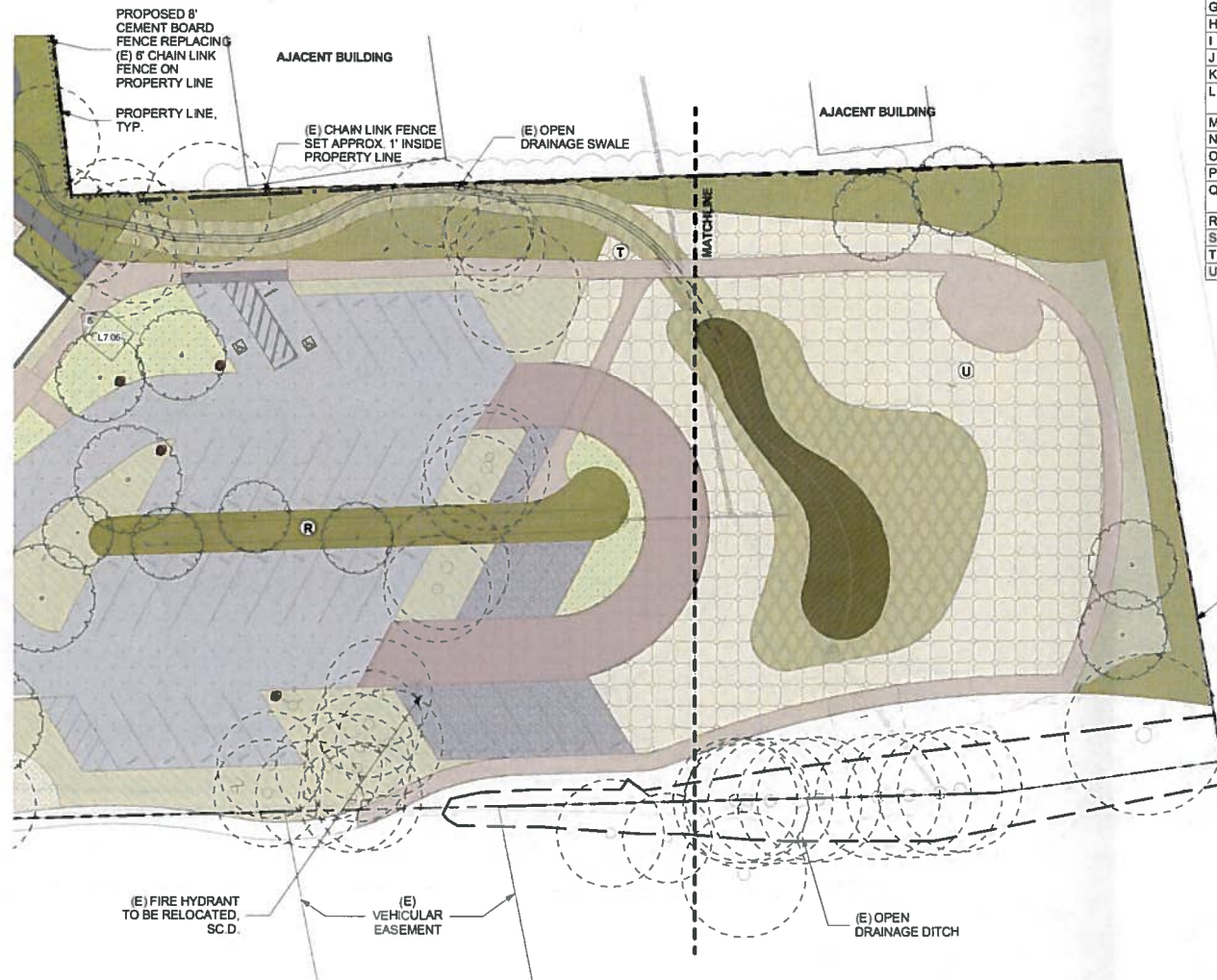
10/01/14

1" = 20'-0"

AB, KK, KF

KK, AB

0.2



MAJOR SITE ELEMENTS	
A	ENTRY COURT
B	COMMUNITY COURTYARD
C	BASKET CIRCLE
D	BOARDWALK / WATERWORLD
E	SALMON RUN / WATER FEATURE
F	REMEMBRANCE CIRCLE
G	GRAYWATER GARDEN
H	OUTDOOR SHELTER
I	VALLEY OAK GRANDLADY
J	CHAPARRAL AND FIRE EXHIBIT
K	BRUSH ARBOR
L	VALLEY GRASSLAND AND OAK SAVANAH EXHIBIT
M	ENTRY GATE AND BUS DROP OFF ZONE
N	HUNTING TRAIL
O	PERIMETER FENCING
P	EXISTING ENTRY DRIVE
Q	PEDESTRIAN CONNECTION TO MAIN STREET AND RR R.O.W.
R	PARKING LOT
S	POMO PLANTS GARDEN
T	NORTH SWALE / WET MEADOW
U	TSTWISH GATHERING AREA

PLANT COMMUNITY LEGEND (SEE PLANT LIST FOR ACTUAL PLANTS)			
	UPLAND GARDEN PLANTS		BIOFILTRATION PLANTS
	NATIVE GRASS, MOWABLE		POMO PLANTS
	NATIVE GRASS WITH BULBS		JUNCUS AND ASSOCIATES
	BENTGRASS, MOWABLE		WET MEADOW COMPLEX
	SUCCESSION PLANTS		TURF BLOCK CELLS
	BULLRUSH		MULCH
	WILLOW PLANTS		CREEK PLANTS
	GREY WATER PLANTS		CHAPARRAL PLANTS
			REDWOOD UNDERSTORY PLANTS

LANDSCAPE MATERIAL LEGEND			
	STABILIZED AGGREGATE PAVING, COLOR 1		MOSAIC TILES SET ON CONCRETE
	INTEGRAL COLORED CONCRETE		GRAVEL PAVE IN TURF BLOCK CELLS, S.C.D.
	BOARDWALK		PERMEABLE CONCRETE, S.C.D.
	INFILTRATION PATHWAY		NEW UNIT PAVERS
	PERMEABLE PATHWAY		STABILIZED AGGREGATE PAVING, COLOR 2
	REUSE (E) UNIT PAVERS		STABILIZED AGGREGATE PAVING, TYPE 3

GENERAL PROJECT NOTES

- EXISTING SITE INFORMATION IS PROVIDED ON THE SURVEY PLAN BY OTHERS LANDSCAPE ARCHITECT. ASSUMES NO RESPONSIBILITY OR LIABILITY FOR COMPLETENESS OR ACCURACY OF PLANS PROVIDED BY OTHERS.
- VERIFY PROPERTY BOUNDARIES, LIMIT OF WORK, AND LOT LINES PRIOR TO COMMENCEMENT OF WORK.
- "TYP" OR TYPICAL TO MEAN THAT THE CONDITION IS REPRESENTATIVE FOR SIMILAR CONDITIONS THROUGHOUT, UNLESS OTHERWISE NOTED. DETAILS ARE USUALLY NOTED "TYP" ONLY ONCE WHEN THEY FIRST OCCUR.
- NOTES AND SYMBOLS ON ONE DRAWING APPLY TO OTHER SIMILAR DETAILS AND CONDITIONS.
- BECOME ACQUAINTED WITH UNDERGROUND UTILITIES, PIPES AND STRUCTURES. SHOULD UTILITIES OR OTHER WORK NOT SHOWN ON THE PLANS BE FOUND DURING EXCAVATIONS, PROMPTLY NOTIFY OWNER'S REPRESENTATIVE. FAILURE TO DO SO WILL MAKE CONTRACTOR LIABLE FOR DAMAGE ARISING FROM THEIR OPERATIONS SUBSEQUENT TO DISCOVERY OF SUCH UTILITIES NOT SHOWN ON PLANS.
- COORDINATE WITH SUBCONTRACTORS AS REQUIRED.
- REPLACE EXISTING MATERIALS DAMAGED DURING CONSTRUCTION.
- QUANTITIES PROVIDED ARE FOR INFORMATION ONLY. VERIFY QUANTITIES AND NOTIFY OWNER OF DISCREPANCIES.
- WORK TO CONFORM TO ALL APPLICABLE BUILDING CODES INCLUDING THE CURRENT CALIFORNIA BUILDING CODE, THE 2001 CALIFORNIA HISTORICAL BUILDING CODE.
- APPROPRIATE CONNECTIONS TO UTILITIES REQUIRED TO SUPPORT THE WORK ARE TO BE COMPLETED.
- KEEP THE STAMPED SET OF PLANS AND SPECIFICATIONS, GEOTECH REPORT, AND STORM WATER POLLUTION PREVENTION PLAN ON THE JOB SITE AND AVAILABLE TO AUTHORIZED REPRESENTATIVES OF THE CITY OF UKIAH. THERE ARE TO BE NO DEVIATIONS FROM THE STAMPED PLANS AND SPECIFICATIONS WITHOUT APPROVAL IN WRITING BY THE OWNER'S REPRESENTATIVE.
- THE CONTRACTOR IS RESPONSIBLE FOR SCHEDULING AND COORDINATION OF THE WORK.
- VERIFY DIMENSIONS AND EXISTING CONDITIONS ON THE DRAWINGS AND NOTIFY THE OWNER OF DISCREPANCIES PRIOR TO STARTING WORK.
- WHERE PUBLIC UTILITY LINES OR EQUIPMENT MUST BE REMOVED OR RELOCATED, OBTAIN THE NECESSARY APPROVALS FROM THE APPROPRIATE UTILITY DEPARTMENT PRIOR TO STARTING WORK.
- PROTECT ADJACENT PROPERTIES, INCLUDING BUT NOT LIMITED TO POLLUTION, TRASH, OR DAMAGES DUE TO DEMOLITION, EXCAVATION, CONSTRUCTION, EROSION, OR FLOODING ORIGINATING ON THIS SITE.
- CONDITIONS ARISING WHERE THE INTENT OF THE DRAWINGS IS IN DOUBT OR WHERE THERE APPEARS TO BE A DISCREPANCY BETWEEN THE DRAWINGS AND FIELD CONDITIONS, NOTIFY THE OWNER'S REPRESENTATIVE AS SOON AS POSSIBLE FOR THE PROCEDURE TO BE FOLLOWED. IF THE CONTRACTOR PROCEEDS WITHOUT INSTRUCTIONS FROM THE OWNER'S REPRESENTATIVE, THE CONTRACTOR TO MAKE GOOD ANY RESULTING DAMAGE OR DEFECTS.
- CAREFULLY EXAMINE THE CONDITIONS AFFECTING THE WORK BEFORE PROCEEDING, AND REPORT TO THE OWNER, CONDITIONS WHICH WOULD PREVENT THE PROPER AND LEGAL COMPLETION OF THE WORK. NOT REPORTING SUCH UNSUITABLE CONDITION WILL CONSTITUTE ACCEPTANCE BY THE CONTRACTOR.
- THE CONTRACTOR WILL BE HELD RESPONSIBLE FOR FIELD CHANGES MADE WITHOUT WRITTEN AUTHORIZATION FROM THE OWNER'S REPRESENTATIVE.
- THE CONTRACTOR AGREES THAT, IN ACCORDANCE WITH GENERALLY ACCEPTED CONSTRUCTION PRACTICES, THE CONTRACTOR WILL BE REQUIRED TO ASSUME COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THE PROJECT, INCLUDING SAFETY OF PERSONS AND PROPERTY, THAT THIS REQUIREMENT TO BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND THE CONTRACTOR FURTHER AGREES TO ACCEPT LIABILITY, REAL OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXEMPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF LANDSCAPE ARCHITECT AND CITY.
- PROVIDE FOR INGRESS AND EGRESS FOR PRIVATE PROPERTY ADJACENT TO THE WORK THROUGHOUT THE PERIOD OF CONSTRUCTION.
- AT NO TIME ARE CAMPERS, TRAILERS, MOTOR HOMES, OR ANY OTHER VEHICLES TO BE USED AS LIVING OR SLEEPING QUARTERS ON THE CONSTRUCTION SITE. OBTAIN APPROVAL FROM CITY OF UKIAH FOR LOCATION OF THE CONSTRUCTION TRAILER.
- PRIOR TO BIDDING, VISIT AND INSPECT THE SITE AND BECOME FAMILIAR WITH THE EXISTING CONDITIONS AFFECTING THE NEW WORK. DISPUTE, COMPLAINT, OR ASSERTION THAT THERE IS A MISUNDERSTANDING IN REGARDS TO LOCATION, EXTENT, OR AMOUNT OF WORK TO BE PERFORMED UNDER THIS CONTRACT DUE TO THE CONTRACTOR'S FAILURE TO INSPECT THE SITE.
- CONTACT THE CITY OF UKIAH TO ARRANGE FOR A PRE-CONSTRUCTION CONFERENCE PRIOR TO START OF CONSTRUCTION.
- COMPLETE THE FOLLOWING PERMITS FROM THE FOLLOWING AGENCIES BEFORE STARTING WORK: SWPPP (CONTRACTOR WILL BE GIVEN A DRAFT TEMPLATE COMPLETED BY CITY AS A BASIS OF SWPPP). APPLICATION FEES TO BE PAID FOR BY CITY OF UKIAH.
- PROJECT IDENTIFICATION SIGN TO BE POSITIONED IN LOCATION DETERMINED BY OWNER'S REPRESENTATIVE.
- THE AREA SURROUNDING THE SUN HOUSE IS A HISTORIC SITE ELIGIBLE FOR THE NATIONAL REGISTER OF HISTORIC PLACES (NRHP).
- CITY IS TO PROVIDE HISTORICAL ARCHEOLOGIST TO MONITOR CONSTRUCTION ACTIVITIES AS REQUIRED BY THE PROJECT'S CONDITIONS FOR APPROVAL (SEE CITY FOR A COPY OF THIS DOCUMENT).
- IF HISTORICAL MATERIALS ARE UNCOVERED DURING GRADING, TRENCHING, OR OTHER EXCAVATION, WORK IS TO BE STOPPED WITHIN 100 FEET OF THESE MATERIALS UNTIL A PROFESSIONAL ARCHEOLOGIST WHO IS A MEMBER OF THE REGISTER OF PROFESSIONAL ARCHEOLOGISTS HAS HAD AN OPPORTUNITY TO EVALUATE THE SIGNIFICANCE OF THE FINDS AND DETERMINE APPROPRIATE MITIGATION MEASURES.



ANN BAKER
LANDSCAPE ARCHITECTURE
1518 McVear Ave.
Petaluma, CA 94952
tel 510.926.2557

CONSULTANT

PGA design

LANDSCAPE ARCHITECTS
444 17th Street
Oakland, CA 94612
tel 510.465.1284
fax 510.465.1256
pgadesign.com

CITY OF UKIAH



STAMP



GRACE HUDSON NATURE EDUCATION
PROJECT
Grace Hudson Museum
431 S Main Street
Ukiah, California

NO.	DATE	DESCRIPTION
1	10/30/14	DRB SUBMISSION
2	12/19/14	90% CD SUBMISSION
3	2/19/15	100% CD SUBMISSION

SITE PLAN & GENERAL PROJECT NOTES 2

Attachment 1.3

DATE 2/19/15

SCALE 1" = 20'-0"

Author

Checker

0.3



ITEM NO.: 12c

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE BUDGET TRANSFER FOR MUSEUM ROOF REPAIRS AS DETAILED IN THE FY 15/16 CAPITAL BUDGET

Summary: Council will consider action to authorize a budget transfer up to \$16,000 from the Museum Operating Fund 69122700 toward urgent roof repairs at the Grace Hudson Museum.

Background: Attachment #1 is the FY 15/16 Capital Budget item for the Grace Hudson Museum, which indicates that the Museum roofing and roof structure are aging and in need of repair. The Council reviewed this item during the annual Capital Budget review, but the item was left unfunded.

Discussion: The needed repair work includes:

- The front of the Museum has Glulam Beams that are exposed to the weather and rotting. Staff has identified a method for the repair which will shorten the length of the beam, replace the flashing cap, and prevent the beams from trapping moisture, thereby preventing future rot.
- There is a roof leak in the southwest valley of the metal Bermuda style roof. The leak is a result of the metal shifting, the flashing breaking-down, and the underlayment failing. This area needs to be repaired immediately, or more water intrusion will lead to much greater damage.
- Lastly, staff is proposing to do a comprehensive evaluation of the roof and prepare a phased work plan to replace the roof in sections beginning in the summer of 2016. At minimum this work would include removing the metal, replacing the underlayment, re-installing the metal with appropriate edging, seals, and flashing. Staff will also explore other roofing materials as we recently learned that similar metal roofing products have been entirely discontinued because there were too many claims against the product, meaning there is no longer a capacity to warranty the installation or the product.

The item was estimated at \$25,000 but a funding mechanism was not previously identified. After analyzing the Museum Operating Budget, Fund 69122700, staff has identified savings from the Salaries and Benefits in an amount of \$16,000. Staff is recommending that Council authorize the budget transfer.

Continued on Page 2

Recommended Action(s): 1) Authorize budget transfer up to \$16,000 from the Grace Hudson Museum Operating Fund 69122700 to the Museum Capital Roofing Fund 22022700.

ALTERNATIVES: Remand to staff with direction.

Citizens advised: Sun House Guild, Museum Endowment.
Requested by: N/A
Prepared by: Katie Marsolan, Project Analyst and Sherrie Smith-Ferri, Museum Director.
Coordinated with: Mary Horger, Purchasing Supervisor and Maya Simerson, Community Service Supervisor.
Presenters: Katie Marsolan, Project Analyst.
Attachments: 1. Capital Budget FY 15/16 Grace Hudson Museum

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
\$16,000	Museum Capital Roof CIP	22022700.80220	Yes ☒ No ☐	N/A

Grace Hudson Museum Roof Repair



Estimated Project Costs For FY 2016	\$25,000
Funding Sources 22022700.80220	
Status	

Expenditure Schedule:

Budget FY 2016	FY2016	FY 2017	FY 2018	FY 2019	TOTAL
\$25,000					\$25,000

Project Description:

The roof beams of the Grace Hudson Museum need repair from years of water damage caused by their exposure to normal winter weather. While undergoing repair, they will also be modified so that this problem will not reoccur. In addition, there are currently two small leaks in the Museum's metal corten roof. Until the roof is opened up in the summer to expose the underlying paper and plywood, we will not know the extent of the needed repair.

FY 2015/2016



ITEM NO.: 12d

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: AUTHORIZE STAFF TO INSTRUCT BOND TRUSTEE TO SEND NOTICE OF REDEMPTION TO BONDHOLDERS FOR 2005 WATER BONDS

Summary: Council to consider authorizing Staff to instruct bond trustee to send notice of redemption to bondholders for 2005 water bonds in preparation for refinancing.

Background: Staff is working with Bob Gamble from PFM Group, the City's financial advisor, Bond Council, and the underwriters to refund the 2005 Water bonds (\$11,845,000 outstanding) issued through Association of Bay Area Governments (ABAG). The 2005 ABAG Bonds may be refunded on any interest payment date (March 1 and September 1). In order to refund the City's obligations thereunder, the bond trustee must provide notice of intent to bondholders at least thirty days before the refunding date (or approximately January 29, 2016, in order to accomplish the refunding on March 1, 2016). With Council's authorization, staff will instruct the bond trustee (Wells Fargo Bank) to send the redemption notice on January 29th. The notice will be rescinded if the new bond deal does not close, or the refunding does not otherwise occur, by March 1. The City would have no obligation to refund its obligation, and would not be in default, if the notice is rescinded. If the redemption notice is not sent by January 29, 2016, the refunding cannot occur until the next interest payment date (September 1, 2016).

Based upon the volatility in the financial markets, City Staff still believes it's prudent to proceed with the refinancing in order to avoid the risk, to the extent possible, of interest rates rising in the coming months.

Discussion: Based on current market conditions, the potential to refinance appears to be economically advantageous to the City and its rate payers. Through a refinancing, the City is anticipated to save approximately \$35,000 per year from lower interest rates through the final maturity in 2035. This represents present value savings of approximately \$543,800. The savings will improve the City's water bond coverage ratio and improve the annual cash flow for additional capital projects. As all costs related to a refinancing are contingent upon a successful closing, with the exception of a credit rating review by Standard & Poor's, no financial risk will accrue should refinancing meeting the City's requirements not occur.

This expedited process will then develop the necessary financing and investor disclosure documentation and proceed towards presenting the credit of the water enterprise to Standard & Poor's. As outlined in

Continued on Page 2

RECOMMENDED ACTION(S): Authorize Staff to notify the bond trustee (Wells Fargo Bank) to notify bondholders with notice of redemption for the 2005 water bonds.

ALTERNATIVES: N/A

Citizens advised: N/A
Requested by: N/A
Prepared by: Karen Scalabrini, Finance Director.
Coordinated with: Sean White, Water and Sewer Director.
Presenter: Karen Scalabrini, Finance Director.
Attachment: 1. Financing Schedule

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

the attached schedule (Attachment #1), resolutions, financing, and investor disclosure documentation would be brought to the City Council for approval at its February 3, 2016, meeting. Assuming City Council approval, the bond issuance would be finalized and bonds would be marketed to investors. At this point the bonds issue would be finalized with an expected closing on or about March 1, 2016.

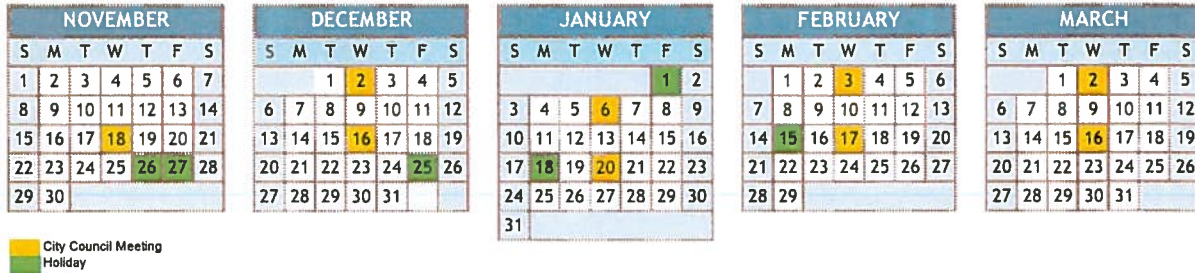
FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A



City of Ukiah Water Revenue Refunding Bonds, Series 2016

Attachment 1

FINANCING SCHEDULE As of December 22, 2015



Date	Activity	Responsible Party
Wed, Nov 18	Send Bond Counsel price bid request	FA
Wed, Nov 25	Receive Bond Counsel Proposals	FA, City
Week of Nov 23	Distribute Underwriter Proposal Summary	FA
Week of Nov 30	Meeting or Conference Call to review Bond Counsel and Underwriter Proposals	FA, City
Week of Dec 7	Finalize Bond Counsel and Underwriter	FA, City
Wed, Dec 16	City of Ukiah Council Meeting to approve new Bond Counsel and Underwriter	City
Tue, Dec 12	Kick-Off Call	All
Tue, Jan 5	Follow-up Call	All
Week of Jan 4	Circulate 1 st draft of Bond Documents and POS	BC/DC
Mon/Tue, Jan 11/12	Conference Call to review 1 st draft of Bond Documents and POS	ALL
Wed/Thu, Jan 13/14	Circulate 1 st draft of credit presentation	FA/UW
Tue, Jan 19	Circulate 2 nd draft of Bond Documents and POS	BC/DC
	Conference Call to review 1 st draft of credit presentation	ALL
Wed, Jan 20	Circulate 2 nd draft of credit presentation	FA/UW
Thu, Jan 21	Conference Call to review 2 nd draft of credit presentation	ALL
	Conference Call to review 2 nd draft of Bond Documents and POS	ALL
Review the January 27th target date and revise game plan if needed		
Mon/Tue, Jan 25/26	Distribute final drafts of Bond Documents and POS	BC/DC
	Submit credit package to rating agency	FA/UW
Week of Jan 25	Credit Rating Meetings/Calls	City/FA/UW

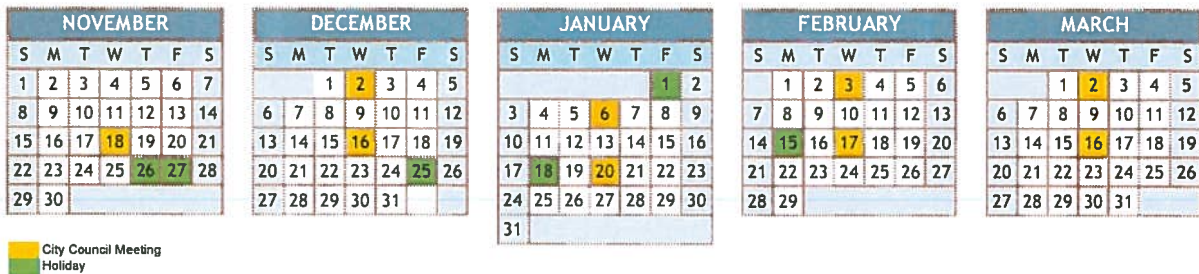


City of Ukiah

Water Revenue Refunding Bonds, Series 2016

FINANCING SCHEDULE

As of December 22, 2015



Date	Activity	Responsible Party
Wed, Jan 27	Submit Bond Documents and POS to City for Council meeting	BC/DC/City
Mon, Feb 1	Receive ratings?	
Tue, Feb 2	Final comments due on POS for posting	ALL
Wed, Feb 3	City of Ukiah Council Meeting to approve POS and bond documents	City/BC/DC
Thu, Feb 4	Print and post POS	DC/P
Week of Feb 8	Marketing	UW
Week of Feb 15	Pricing	City/FA/UW
Week of Feb 22	Print and post final OS Circulate closing documents for review	BC/DC/P
Week of Feb 29	Pre-Closing	ALL
	Closing and delivery of the Bonds	ALL

Role	Participant	Abbreviation
Issuer	City of Ukiah	City
Financial Advisor	Public Financial Management, Inc.	FA
Bond Counsel	Stradling Yocca Carlson & Rauth, P.C.	BC
Disclosure Counsel	Stradling Yocca Carlson & Rauth, P.C.	DC
Underwriter	Raymond James & Associates, Inc.	UW
Underwriter's Counsel	Nixon Peabody LLP	UC
Trustee/Escrow Agent	TBD	T
Printer	TBD	P



ITEM NO.: 13a

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: ADOPTING RESOLUTION AUTHORIZING THE CITY'S RETIRED POLICE CAPTAIN, TO WORK ON A TEMPORARY BASIS DURING THE RECRUITMENT AND ORIENTATION OF A SWORN OFFICER REPLACEMENT

Summary: In July of 2015, the City Council authorized the Police Department to recruit and hire a replacement police officer for the pending retirement of Captain Taylor. Over the last six months, the Department has been unable to recruit and hire a replacement officer, and an additional officer is now leaving for another agency. Due to these recent unanticipated vacancies, the Department desires to employ retired Captain Trent Taylor on a temporary hourly basis while the Department continues to recruit new officers.

Background: Within the 2015/16 fiscal year budget, the City Council authorized the Department to over hire an additional officer position in anticipation of the retirement of Captain Trent Taylor.

Over the last six months the Department has continuously recruited and tested for new officers. Through this period, no new officers have been hired. Captain Taylor retired in December as planned, leaving a vacant officer position – a total of 31 sworn personnel while authorized for 32 sworn personnel.

During the last week of December, an agency in Sonoma County offered another officer within our Department a position, and began the background process of the officer. That officer is anticipated to leave the Department in February. This new vacant position will leave the Department with 30 sworn officers, while authorized for 32 sworn officers.

Also during the last two weeks of December, two other officers were injured on-duty and their absences are anticipated to be extended. These extended vacancies leave the Department with 28 sworn officers available for service to the community.

Government Code section 7522.56(f) provides that a retired person shall not be eligible to be employed pursuant to this section for a period of 180 days following the date of retirement unless he meets one of four conditions, which in this case would include (1) The employer certifies the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days have passed and the appointment has been approved by the governing body of the employer in a public meeting. The appointment may not be placed on a consent calendar.

Continued on Page 2

RECOMMENDED ACTION(S): Adopt a resolution authorizing the City's retired Police Captain to work on a temporary basis during the recruitment and orientation of a sworn officer replacement.

ALTERNATIVES: Provide staff with alternative action.

Citizens advised: N/A
Requested by: N/A
Prepared by: Chris Dewey, Police Chief.
Coordinated with: Melody Harris, Human Resources Director and Sage Sangiacomo, City Manager.
Presenters: Chris Dewey, Police Chief.
Attachments: 1. City Resolution

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

Government Code Section 21221(h) allows the governing body of a public agency to appoint a retiree to work a vacant position during the recruitment to permanently fill the vacancy or during an emergency to prevent stoppage of public business. Pursuant to Government Code section 7522.56 the City must provide CalPERS a certification resolution when hiring a retiree before 180 days has passed since the incumbents retirement date.

Discussion: Because of the difficulty in recruiting and hiring new officers, and unanticipated on-the-job injuries, the Department desires to retain Captain Trent Taylor's services on a part-time, temporary basis until recruitment and orientation of new personnel is complete. The Department is continuously recruiting for new personnel, one person is actively in the Department background process, and the Department is mentoring a number of young community members with the hopes of recruiting additional officers.

It is anticipated that Captain Taylor would be assigned administrative and code enforcement duties, up to twenty hours each week, which would allow our current sworn personnel to be utilized for regular police services. Captain Taylor would be compensated on an hourly basis within the Police Sergeant classification for the work he will be performing. CalPERS limits the employment to 960 hours per fiscal year. The duration of this retired annuitant employment would be until June 30th, 2016.

Recommendations: Staff recommends Council adopting a resolution authorizing Trent Taylor to work on a temporary basis during the recruitment and orientation of a sworn officer replacement.

Fiscal Impact: It should be recognized that the Department's original budgeted overtime amount will not cover the Department's overtime needs for the fiscal year and a request for an overtime account adjustment will occur with the mid-year budget revision in February.

No budget amendment is being requested at this time for the salaries account. This hiring offsets the vacant officer position budgeted (to replace Captain Taylor) for August to December of 2015. This hiring action will help reduce the Department's overall overtime expenses.

FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

RESOLUTION No. 2016-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH AUTHORIZING THE CITY'S RETIRED POLICE CAPTAIN TO WORK ON A TEMPORARY BASIS DURING THE RECRUITMENT AND ORIENTATION OF A REPLACEMENT PEACE OFFICER POSITION.

WHEREAS, section 7522.56 requires that post-retirement employment commence no earlier than 180 days after the retirement date, which is December 26th 2015; and

WHEREAS, Government Code section 7522.56(f) provides that a retired person shall not be eligible to be employed pursuant to this section for a period of 180 days following the date of retirement unless he meets one of four conditions, which in this case would include (1) The employer certifies the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days have passed and the appointment has been approved by the governing body of the employer in a public meeting. The appointment may not be placed on a consent calendar; and

WHEREAS, in compliance with Government Code section 7522.56 the City must provide CalPERS this certification resolution when hiring a retiree before 180 days has passed since the incumbents retirement date; and

WHEREAS, the current incumbent, Trent Taylor has retired on December 26th 2015; and

WHEREAS, due to the critical nature of the duties and responsibilities associated with the position of Police Officers and the requirement to ensure that such are continued to be applied until a new, full-time replacement officer can be recruited, it is necessary and most efficient for the current incumbent, Trent Taylor to continue his peace officer duties on a temporary basis until recruitment and/or orientation is completed; and

WHEREAS, section 7522.56 provides that this exception of the 180 day wait period shall not apply if the retiree accepts any retirement-related incentive; and

WHEREAS, the City of Ukiah and Trent Taylor certify that Trent Taylor has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, the City hereby appoints Trent Taylor as an interim appointment retired annuitant to the vacant position of Police Sergeant for the City of Ukiah under Government Code section 21221(h) effective January 31st 2016; and

WHEREAS, an appointment under Government Code section 2122(h) requires an active, publicly posted recruitment for a permanent replacement; and

WHEREAS, the current status of this recruitment is open and in process, and the City has maintained open continuous recruitment, however the City has not yet found a prospective replacement; and

WHEREAS, this section 2122(h) appointment will end no later than July 31st 2016; and

WHEREAS, no matters, issues, terms, or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment shall be limited to 960 hours per fiscal year; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the maximum monthly base salary for this position is \$7,399.01 and the hourly equivalent is \$42.69, and the minimum monthly base salary for this position is \$5,797.31 and the hourly equivalent is \$33.45; and

WHEREAS, the hourly rate paid to Trent Taylor will be \$42.69; and

WHEREAS, Trent Taylor, will not receive any benefit incentive, compensation in lieu of benefit or other form of compensation in addition to his hourly pay rate; and

WHEREAS, sufficient funding is included in the FY 2014-15 budget and contained within the General Fund, Police Department budgeted salary accounts.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Ukiah does hereby:

1. Certify the nature of the appointment of Trent Taylor as described herein and that this appointment is necessary to fill the critically needed position of Peace Officer for the City of Ukiah by January 31st 2016, because of the critical duties and responsibilities associated with this position.

PASSED AND ADOPTED by the City Council of the City of Ukiah at a regular meeting duly held on January 20th 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Stephen G. Scalmanini, Mayor

ATTEST:

Kristine Lawler, City Clerk



ITEM NO.: 13b

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: IN ACCORDANCE WITH THE PROCEDURES OF THE LANDMARK TREE PROGRAM, CONSIDER REMOVAL OF UP TO SEVEN TREES FROM THE AMERICAN PERSIMMON GROVE LOCATED AT THE GRACE HUDSON CULTURAL CENTER

Summary: Council will consider action to authorize the removal of up to seven of the twenty-four trees from the American Persimmon Grove located at the Grace Hudson Cultural Center.

Background: The City is currently facilitating design and construction of the Grace Hudson Nature Education Facility Project funded through a Proposition 84 grant, in tandem with the Ts'iwish Stormwater Garden area funded by the Habitat Conservation Fund grant and the Cleveland Lane Drainage Special Project Reserve Fund. In December 2015, City Council approved the bidding process for Specification 15-16 which includes constructing the outdoor classroom, the boardwalk, a portion of the rain water cisterns, and the concrete pad for the basketry circle (see Attachment #1 Specification 15-16 Scope of Work). This construction work also involves removing trees as indicated in Attachment #2 Specification 15-16 Tree Removal and Protection Plan.

This agenda item is to address the removal of trees that are within the Landmark Tree Program, specifically, up to seven of the trees within the American Persimmon Grove located at the Grace Hudson Cultural Center. The Landmark Tree Program was developed by the Tree Advisory Group and adopted by the City Council in November 2014.

The American Persimmon Grove includes two original trees that were likely planted by John and Grace, probably due to John's Southern roots, the region where these trees are native. Over the years, those original trees have been joined by a number of younger sucker-trees. This on-going process of organic expansion has resulted, to date, in a grove of approximately twenty-four trees. These American Persimmon trees were identified during the Tree Advisory Group's (TAG) development of the Landmark Tree program as a unique species that would be worthy to protect. Around the same time, during the design development phase for the Grace Hudson Museum's Nature Education project, these same trees were identified as a non-native species. Because of this, they did not align with the educational goals for

Continued on Page 2

RECOMMENDED ACTION(S): 1) Authorize removal of up to seven trees from the Landmark Tree Program American Persimmon Grove located at the Grace Hudson Cultural Center.

ALTERNATIVES: Remand to staff with direction.

Citizens advised: Sun House Guild, Museum Endowment.
Requested by: N/A
Prepared by: Katie Marsolan, Project Analyst and Sherrie Smith-Ferri, Museum Director.
Coordinated with: Mary Horger, Purchasing Supervisor and Maya Simerson, Community Services Supervisor.
Presenters: Katie Marsolan, Project Analyst and Sherrie Smith-Ferri, Museum Director.
Attachments: 1. Specification 15-16 Scope of Work
2. Specification 15-16 Tree Removal and Protection Plan
3. Letter from City Staff to Tree Advisory Group
4. Letter from the Tree Advisory Group to the City Council

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

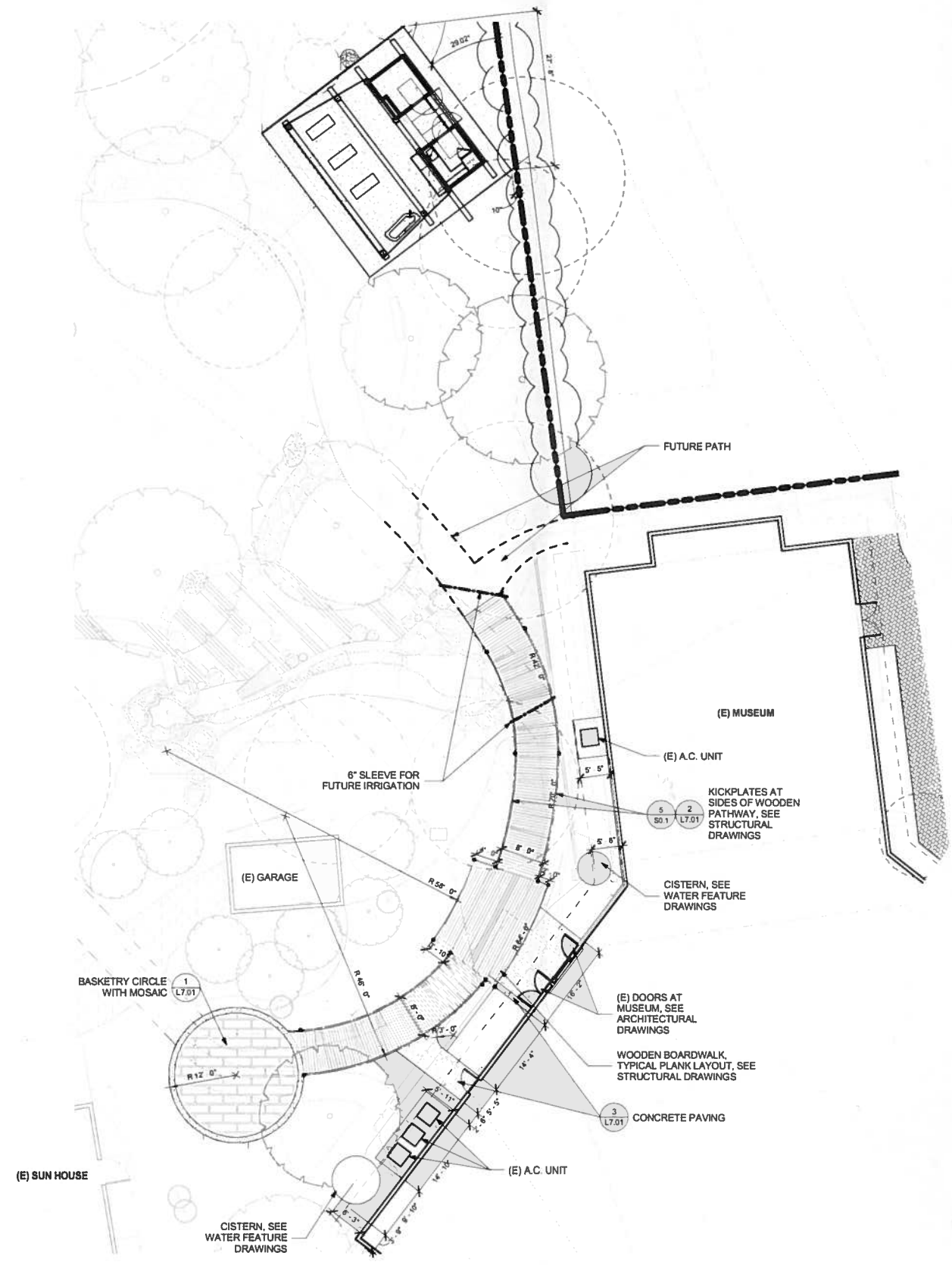
Note: Please write Agreement No. in upper right corner of agreement when drafted.

Approved: 
Sage Sangiacomo, City Manager

the future project space, and were slated for removal with plans to install a structure in the north-east corner of the park space (the location of the grove). After input and comments from TAG and community members, a compromise was reached in which it was agreed that the project would retain the majority of the American Persimmon trees, thus preserving the Grove under the Landmark Tree Program. This was accomplished by relocating the outdoor classroom structure, a change that made it possible to retain most of the American Persimmons while removing some of the individual trees to allow for the proposed pathways and the re-sited structure.

The development of the Grace Hudson Nature Education Facility has taken a number of steps to retain healthy native trees and prepare a design plan that includes planting more trees. Staff has had ongoing dialogue with the Tree Advisory Group throughout the design development phase as well as the more recent construction phase. Attachment #3 is a letter from City Staff to the Tree Advisory Group (TAG). Attachment #4 is a letter from TAG to the City Council.

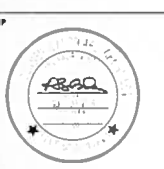
FISCAL IMPACT:				
Budgeted Amount in 15-16 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A



ANN BAKER
LANDSCAPE ARCHITECTURE
625 2nd St., Ste. 110
Petaluma, CA 94952
tel 510.926.2557

CONSULTANT
PGA design
ARCHITECT

844 17th Street
Oakland, CA 94612
tel 510.465.1284
fax 510.465.1256
pgadesign.com



GRACE HUDSON NATURE EDUCATION:
PROJECT 3-Outdoor Classroom &
Boardwalk
Grace Hudson Museum
431 S Main Street, Ukiah, California

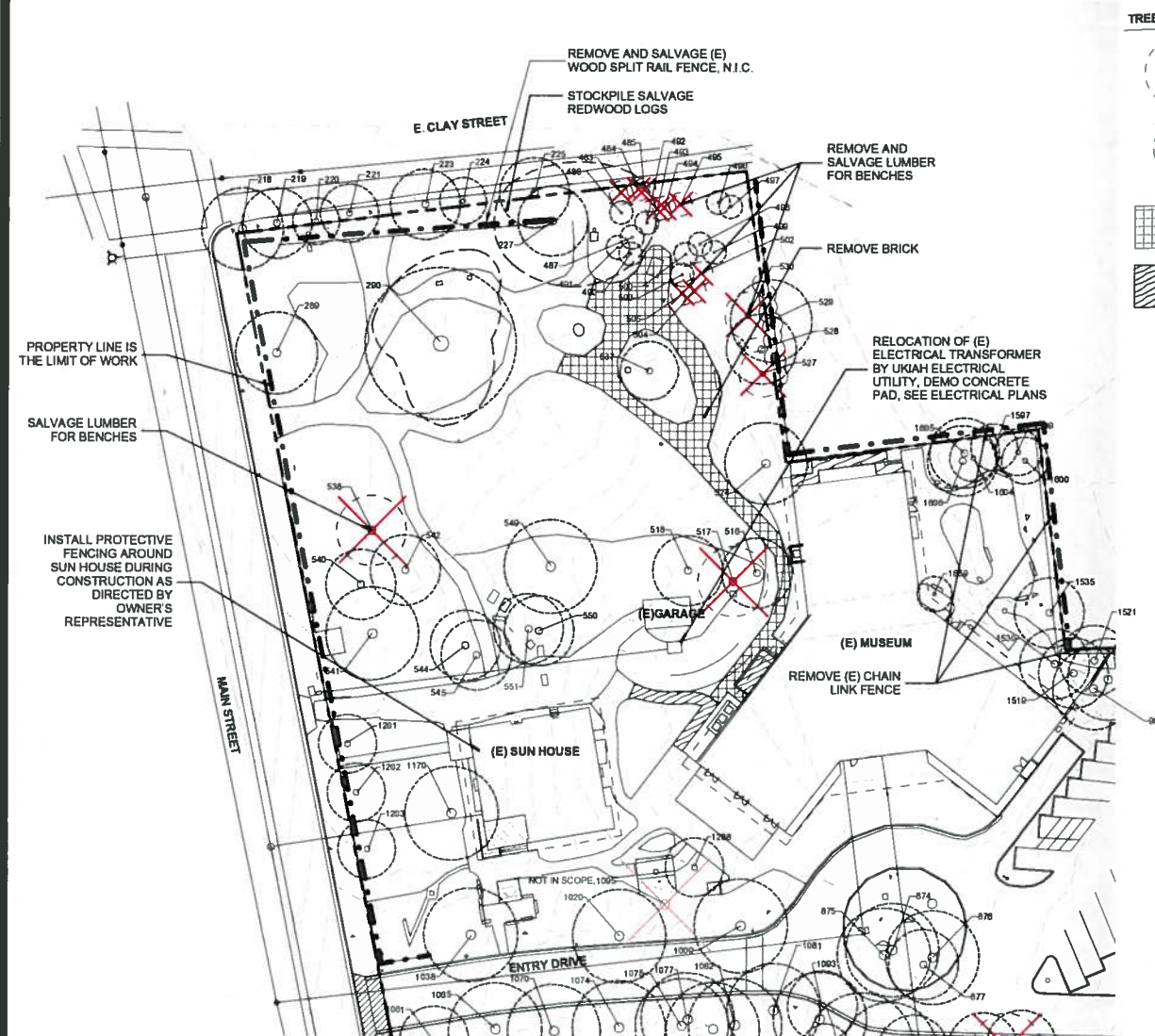
SUBMISSIONS

NO	DATE	DESCRIPTION

PROJECT TITLE
**BOARDWALK,
OUTDOOR
CLASSROOM, &
BASKETRY CIRCLE**

DATE
11/16/2015
SCALE
1" = 10'-0"
SHEET NO.
AB.XX.XF AB.XX

L3.01



TREE PROTECTION AND DEMOLITION LEGEND

- EXISTING TREE TO REMAIN
- EXISTING TREE TO BE REMOVED, SEE DEMOLITION PLAN
- REMOVE BRICK PAVING & SUBBASE
- REMOVE CONCRETE PAVING & SELECTIVELY RE-USE SUBBASE

TREE PROTECTION NOTES

- PRIOR TO THE START OF DEMOLITION, CLEARING OR GRUBBING MEET WITH THE PROJECT ARBORIST TO IDENTIFY TREES SLATED FOR PRESERVATION AND REMOVAL. REVIEW THE LOCATION OF THE TREE PROTECTION FENCING, WORK PROCEDURES AND THE NEED FOR CLEARANCE AROUND TREES.
- FENCE TREES TO BE RETAINED TO COMPLETELY ENCLOSE THE TREE PROTECTION ZONE (TPZ) PRIOR TO DEMOLITION, GRUBBING OR GRADING. THE TPZ IS DEFINED AS 8' OUT FROM THE CANOPY OF THE TREE. FENCING TO REMAIN IN PLACE UNTIL GRADING AND CONSTRUCTION IS COMPLETED.
- STRICTLY MINIMIZE GRADING, CONSTRUCTION AND DEMOLITION WORK TO OCCUR WITHIN THE TPZ. MODIFICATIONS MUST BE MONITORED AND APPROVED BY THE PROJECT ARBORIST.
- ROOT PRUNING REQUIRED FOR CONSTRUCTION PURPOSES SHALL RECEIVE THE PRIOR APPROVAL OF, AND BE SUPERVISED BY, THE PROJECT ARBORIST.
- GRADING AND CONSTRUCTION WITHIN THE TPZ SHALL BE APPROVED AND MONITORED BY THE PROJECT ARBORIST.
- DO NOT PARK VEHICLES OR HEAVY EQUIPMENT WITHIN THE TPZ.
- IF INJURY SHOULD OCCUR TO A TREE DURING CONSTRUCTION, IT SHOULD BE EVALUATED AS SOON AS POSSIBLE BY THE PROJECT ARBORIST SO THAT APPROPRIATE TREATMENTS CAN BE APPLIED.
- INSURE ADEQUATE SOIL MOISTURE IN THE AREA OF ACTIVE ROOTS. PROPER IRRIGATION OR APPLICATIONS OF WATER MAY BE NEEDED FOR TREES THAT ARE AT RISK AS DETERMINED BY PROJECT ARBORIST.
- DO NOT DUMP OR STORE EXCESS SOIL, CHEMICALS, DEBRIS, EQUIPMENT OR OTHER MATERIALS WITHIN THE TPZ OR APZ.
- TREE PRUNING NEEDED FOR CLEARANCE DURING CONSTRUCTION MUST BE PERFORMED BY A CERTIFIED ARBORIST AND NOT BY CONSTRUCTION PERSONNEL. PRUNING TO BE APPROVED BY PROJECT ARBORIST.
- REVIEW ARBORIST REPORT AND CITY OF UKIAH TREE MANAGEMENT GUIDELINES FOR ADDITIONAL CARE AND GUIDELINES.
- REMOVE PAVING SURFACES AS INDICATED ON DRAWINGS, EVALUATE SUBBASE WITH OWNER'S REPRESENTATIVE. IF DEEMED ACCEPTABLE BY OWNER'S REPRESENTATIVE SUBBASE CAN BE RE-USED IN PLACE.

EXISTING TREE INVENTORY

TREE NUMBER	BOTANIC NAME	COMMON NAME	DBH	NOTES: REMOVAL & REASON FOR REMOVAL
483	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	REMOVAL SALVAGE
484	JUGLANS	WALNUT	12"	REMOVAL SALVAGE
485	JUGLANS	WALNUT	12"	REMOVAL SALVAGE
486	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
487	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
490	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
491	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
492	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
493	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	REMOVAL SALVAGE
494	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	6"	REMOVAL SALVAGE
495	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	18"	REMOVAL SALVAGE
496	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
497	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
498	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
499	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
500	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
502	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	REMOVAL SALVAGE
504	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	REMOVAL SALVAGE
505	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	REMOVAL SALVAGE
506	DIOSPYROS VIRGINIANA	AMERICAN PERSIMMON	12"	
510	QUERCUS LOBATA	VALLEY OAK	18"	
517	JUGLANS	WALNUT	12"	REMOVAL
518	QUERCUS LOBATA	VALLEY OAK	12"	
524	JUGLANS	WALNUT	24"	
527	JUGLANS	WALNUT	6"	REMOVAL
528	JUGLANS	WALNUT	24"	
529	JUGLANS	WALNUT	12"	
530	PRUNUS ARMENIACA	APRICOT	6"	REMOVAL
537	PINUS	BULL PINE	24"	
538	CYPRESS	CYPRESS SNAG	48"	REMOVAL SALVAGE

NOTES FOR REMOVAL SALVAGE OF TREES:

- REMOVE TREE AND HAUL TRUNK TO - SITE LOCATION INDICATED ON D1.01.
- CHIP BRANCHES AND USE FOR MULCH.
- GRIND STUMPS.
- ALL REMOVAL & SALVAGE TREES TO BE CONFIRMED IN FIELD BY OWNER'S REPRESENTATIVE PRIOR TO START OF WORK.

NOTES FOR REMOVAL ONLY:

- REMOVE TREE COMPLETE INCLUDING STUMP GRINDING. CHIP BRANCHES FOR MULCH.
- ALL REMOVALS TO BE CONFIRMED IN FIELD BY OWNER'S REPRESENTATIVE PRIOR TO START OF WORK.



ANN BAKER
LANDSCAPE ARCHITECTURE
625 2nd St., Ste. 110
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CITY OF UKIAH



STAMP



GRACE HUDSON NATURE EDUCATION:
PROJECT 3-Outdoor Classroom &
Boardwalk

Grace Hudson Museum
431 S Main Street, Ukiah, California

SUBMISSIONS

NO	DATE	DESCRIPTION

DEMOLITION,
TREE PROTECTION
PLAN, & EXISTING
TREE LIST

DATE: 11/16/2015
SCALE: As indicated
DRAWN: AB,KK,KF
CHECKED: AB,KK

D1.01



December 29, 2015

Linda Sanders, Coordinator
City of Ukiah Tree Advisory Group

Dear Linda,

Per our recent conversations this letter has been prepared to address the removal of trees that are within the Landmark Tree Program, specifically, up to seven of the trees within the American Persimmon Grove located at the Grace Hudson Cultural Center. Per the program guidelines, a Landmark Tree which is proposed for removal should undergo a process as documented herein.

The American Persimmon Grove includes two original trees that were likely planted by John and Grace, probably due to John's Southern roots, the region where these trees are native. Over the years, those original trees have been joined by a number of younger sucker-trees. This on-going process of organic expansion has resulted, to date, in a grove of approximately 24 trees. These American Persimmon trees were identified during the TAG's development of the Landmark Tree program as a unique species that would be worthy to protect. Around the same time, during the design development phase for the Grace Hudson Museum's Nature Education project, these same trees were identified as a non-native species. Because of this, they did not align with the educational goals for the future project space, and were slated for removal with plans to install a structure in the north-east corner of the park space (the location of the grove). After input and comments from TAG and community members, a compromise was reached in which it was agreed that the project would retain the majority of the American Persimmon trees, thus preserving the Grove under the Landmark Tree Program. This was accomplished by re-locating the outdoor classroom structure, a change that made it possible to retain most of the American Persimmons while removing some of the individual trees to allow for the proposed pathways and the re-sited structure.

At this time the City Council has authorized the bidding process for Specification No. 15-16 for the construction of the Outdoor Classroom and Boardwalk at the Nature Education project. This construction work includes removing up to seven American Persimmon trees, as noted on the Attached Plan Sheet D1.01 titled Demolition, Tree Protection, and Existing Tree List. City Council is scheduled to award the contract for Spec No. 15-16 at their meeting on January 20, 2016. The Council will also consider action to approve the removal of the seven trees that are part of the Grove listed within the Landmark Tree Program. Per the Landmark Tree Program Guidelines, staff is preparing a public notice to be printed a minimum of 10 days prior to the January 20th meeting.

Staff is requesting that the Tree Advisory Group prepare their written recommendation to the City Council on this matter by January 13, 2016 so that this can be included with the Agenda Summary Report. Please send the recommendation to Project Analyst Katie Marsolan via email. Grace Hudson Museum Director Sherrie Smith-Ferri will be attending the Tree Advisory Group meeting on Monday, January 4, as planned. We have also included the plan sheet L4.01 and L4.02 which are the Planting Plans to indicate the type and quantity of new trees that will be planted in this same area at the Nature Education project.

Regards,



Sherrie Smith-Ferri
Director, Grace Hudson Museum



Katie Marsolan
Project Analyst

Enclosed:

- Sheet D1.01 Demolition, Tree Protection, and Existing Tree List
- Sheet L4.01 Planting Plan, Grace Hudson Nature Education Project
- Sheet L4.02 Planting Plan, Grace Hudson Nature Education Project

CC:

Sage Sangiacomo, City Manager
Maya Simerson, Community Services Supervisor
Jarrod Meyer, Park and Golf Superintendent

January 11, 2016

City Council
300 Seminary Avenue
Ukiah, CA 95482

Dear Mayor and Council,

The Tree Advisory Group (TAG) was asked to prepare written recommendations for the Council meeting of January 20th because the removal of a landmark tree requires approval from City Council. TAG met on January 4th, to discuss and recommend to the Council the proposed plan for removing seven "listed and protected" landmark trees within the American Persimmon (*Diospyros virginiana*) grove in Hudson Carpenter Park. The persimmon grove is located on the northeast side of the park property bordering Clay Street.

The persimmon grove was listed under the Landmark Tree Program adopted by City Council in November 19, 2014. This grove was included in the program because of the unique characteristic of this specimen and its historic value (see attached photo). It seems that John Hudson planted the original two persimmon trees, which have since grown into a grove of 24 trees.

The museum director, Sherrie Smith-Ferri explained the rationale for removing up to seven trees from the persimmon grove, to make room for a service road and classroom that is planned for in the outdoor museum redesign. According to Ms. Smith-Ferri, the service road location was chosen because of its proximity to a classroom structure and because of design consideration for the future fence/gate on Clay Street.

Many questions were asked about the location and the impact of the proposed service road through the grove, its construction method and surface, and the size and foundation type of the classroom. Concerns were expressed about the protection of the remaining persimmons and the other trees in the vicinity of the planned construction site (excavation for foundation footings, road base). In addition to the loss of the persimmons, three black walnut trees at the Clay Street entrance will also be removed (as well as the black locusts for street widening), and two black walnuts along the eastern fence of the park; also slated for removal is the big Monterey cypress snag near Main Street to make room for the gazebo/brush arbor.

TAG submits the following five recommendations for the Council's consideration:

- The Monterey Cypress trunk continues to provide wildlife benefits and is used by acorn woodpeckers who nest and roost in it, this tree also serves as wildlife habitat to other species. Retain this magnificent snag, it is a valuable teaching tool for "tending the wild garden."

- The City's Tree Management Guidelines will be provided to all contractor(s) and their foreman and subcontractor(s) involved in this project so that tree protection measures are followed during construction and post construction.
- Contractors/city staff will use the least disruptive methods, such as augering and boring for all utility lines to minimize root damage.
- The remaining trees within the grove require protection from root injury and soil compaction from vehicles, and to prevent further damage to this area, install physical barriers such as low fencing or logs.
- To encourage valley oak regeneration within the enclosed museum grounds, flag oak saplings and protect their growth.

Sincerely,



Linda Sanders
Tree Advisory Group
Coordinator

Attachments-

Diospyros virginiana photo

Landmark Tree Program Guidelines and Policies



2014

Landmark Tree Program Guidelines and Policies

November 19, 2014

1.0 PURPOSE STATEMENT

The purpose of this document is to provide policy guidelines for the preservation, maintenance and enhancement of our urban forest with particular attention to noteworthy trees or "landmark trees" as defined in Section 2.0.

The Landmark Tree Program (LTP) includes specific trees within the city limits on public property, but also extends to private property for owners who wish to participate on a voluntary basis. This program complements the Downtown Zoning Code (DZC) Designated Landmark Trees, but does not supersede the rules and regulations identified for those specific trees (UCC Section 9229.3 Table 19) detailed in the DZC.

2.0 DEFINITION

The definition for landmark trees from the Downtown Zoning Code (10.030 B Article 18 Section 10), shall be used:

Landmark trees are specific trees selected as worthy of landmark status based on one or more of the following characteristics:

- 1) an outstanding specimen of a species desirable to the community
- 2) one of the largest or oldest trees in the City of Ukiah
- 3) historical/commemorative interest
- 4) distinctive form and/or aesthetic appeal and/or
- 5) environmental value, including importance as habitat for wildlife.

3.0 BENEFITS OF THE PROGRAM

Benefits to the City of Ukiah

A LTP would help the City obtain the coveted certification, "Tree City USA" from the Arbor Day Foundation and improve grant funding opportunities. The identification and acknowledgement of landmark trees will also help the City, businesses and private owners garner support and recognition for the care and maintenance of trees which benefits the community at large.

Benefits to Property Owners

Owners will receive acknowledgement and appreciation for their effort. The City of Ukiah will provide a certificate to the participating property owner. Well-maintained trees add to property values. Trees provide shade and can reduce cooling and heating bills.

Benefits to the Community

The LTP will help maintain and expand the City's urban forest by increasing awareness of trees and their benefits. Neighborhoods with good tree canopies improve people's wellbeing and reduce crime; business districts with tree-lined streets have increased activity.

4.0 POLICY GOALS

The LTP focuses on the economic, environmental, historic and aesthetic value specific trees have in the City's urban forest. This includes trees in public areas and trees on private property where the owner voluntarily participates in the program.

The policy goals of the LTP are consistent with the following:

- City of Ukiah General Plan Open Space Conservation Element (1993): OC-22: Conserve and replenish valley oaks in the Valley; OC-23: Native plant landscaping shall be encouraged; OC-25: Maintain and enhance the City's canopy of shade trees.
- City of Ukiah Tree Protection and Enhancement Policy, November 1993
- City of Ukiah Tree Planting and Maintenance Recommendation, November 1993
- Community Forest Management Plan, 1994
- City of Ukiah Landscaping and Streetscape Design Guidelines, 1996
- Ukiah Municipal Code, Chapter 5, Sidewalks/Street Trees. Article 2. Street Tree Policy Purpose and Intent)
- Tree Management Guidelines, December 1, 2010
- City of Ukiah Downtown Zoning Code, 2012

5.0 ADMINISTRATION

DEPARTMENTS AND RESPONSIBILITIES

- 5.1 Community Services Department
- 5.2 Public Works Department
- 5.3 Electric Utility Department
- 5.4 Planning and Community Development Department
- 5.5 Ukiah Municipal Airport

The department directors shall be responsible for the implementation of the LTP and all staff and contractors shall be trained in and shall abide by these guidelines and policies outlined in this document. City Council shall approve any significant amendments or changes to the LTP proposed by staff and/or community partners before they are adopted.

- 5.1** The City Manager or designee is the primary administrator of the program. However, directors of the departments are responsible for the preservation, care and maintenance of trees in the public and private sphere as follows:

- 5.1.1** Community Services Department is responsible for all trees in public parks.
- 5.1.2** Public Works Department is responsible for all trees in the public right of way, creeks and drainages including wetlands.
- 5.1.3** Electric Utility Department is responsible for the trimming of trees to maintain clearance from primary electric lines and facilities.
- 5.1.4** Planning and Community Development Department is responsible for the oversight of all trees and landscaping plans filed by the applicant.
- 5.1.5** The Airport Manager is responsible for all trees on Airport property.

- 5.2 Partnerships:** Volunteers and/or community groups (i.e. Mendocino ReLeaf and Tree Advisory Group) shall be important partners to achieve the objectives of urban forestry.

6.0 PROCEDURES

For a specific tree, grouping of trees or grove for enrollment in the LTP requires the completion of a nomination form signed by the nominee/property owner. Nomination forms are reviewed by the Tree Advisory Group and then forwarded with written recommendation to the City Manager or designee for review and then to the City Clerk for the City Council consent calendar.

- 6.1** City staff and the public are encouraged to nominate specific trees for inclusion in the LTP by completing a nomination form. Electronic nomination forms are available on the City's website or can be obtained from the City Clerk.

The nomination form requires a submitted photo of the tree. Information shall include the following: name of parcel owner; address; email address, if applicable; specimen; location map or illustration; reason(s) why tree(s) should be preserved. All nominations shall be submitted to the Tree Advisory Group for a recommendation. The recommendation is then forwarded to the City Council for consideration and/or adoption.

- 6.2** A listed landmark tree will be recorded by the City of Ukiah, identified on a map with location and description (i.e. Google Earth) and added to the City's website.

- 6.3** Partners from Mendocino ReLeaf and/or Tree Advisory Group will provide an annual docent led walking tour and/or provide a self-guided brochure for interested parties.

- 6.4** Staff will provide notification of the LTP activity by mailing an announcement of the annual walking tour. Notification will occur at least a month prior to the tour (*i.e. City of Ukiah Recreation Guide*, monthly utility bill)

- 6.5** An annual press release to local media about the purpose of the program, number of participants, location of the tree (with participant's permission), species and a website link for recruiting future participants.

7.0 PROTECTION

All participants including the City, a business or homeowner enrolled in the program agree to maintain and care for their tree responsibly and will receive a letter of acceptance. Suggestions for healthy tree care are outlined in the Tree Management Guidelines and may be obtained electronically.

Person or persons shall be prohibited from damaging a landmark tree through excessive watering or pruning or root compaction/destruction. Extra care shall be employed to protect landmark trees during construction (see the Tree Management Guidelines, Section 3.0).

All requests for tree removal or withdrawing from the LTP shall be in writing and submitted to the City Council and thereby forwarded to the Tree Advisory Group which will then forward a written recommendation to the City Council.

A ten (10) day noticing period of the item appearing on the City Council's agenda is required. The placement of the notice will be posted at the nearest public boundary line located closest to the tree(s).

Circumstances not requiring City Council approval for tree removal are as follows:

- 1) due to emergency situations and/or
- 2) traffic visibility obstructions and/or
- 3) public utility damage and/or
- 4) damage to the building foundation.

9.0 SUMMARY

The City of Ukiah intends that the guidelines and procedures of the Landmark Tree Program shall remain in effect, however, they are subject to change based upon arboricultural standards, community input and staff recommendations. Suggestions for changes to this document must be submitted in writing to the City Manager or designee. Changes will then be discussed with community partners and staff with recommendations and forwarded to the City Council for approval.

10.0 ADDITIONAL RESOURCES

Additional City and other tree-related documents that incorporate tree guidelines are available electronically through the Intranet/Internet. These documents are:

- Municipal Code Article 2, Chapter 5, Number 5420 Street Tree Policy, Purpose and Intent (Ordinance 869, adopted 1987)
- Community Forest Management Plan
- Tree Protection and Enhancement Policy
- Tree Planting and Maintenance Recommendations
- Master Tree List, 2012
- Tree Management Guidelines, 2010
- Integrated Pest Management Plan, Community Service Department
- Creek Maintenance Policies & Procedures, 2009
- Downtown Zoning Code Landmark Tree Program and Preservation Tree List, 2012
- General Plan, Open Space and Conservation Element, adopted 12/6/1995; amended 6/16/2004
- Landscaping and Streetscape Design Guidelines
- Commercial Development Design Guidelines
- International Society of Arboricultural Best Management Practices (ISA BMP): *Managing Trees During Construction; Tree Pruning; Integrated Pest Management; Tree Support Systems; Utility Pruning of Trees; Tree and Shrub Fertilization; Tree Planting; Tree Inventories; Integrated Vegetation Management*
- American National Standards Institute (ANSI): *Construction Management Standards*
- Mendocino County ReLeaf Tree Care Guide
- Hillside Ordinance 9135

Landmark Tree Program (LTP)

Landmark Tree Program Listings

Public Property

- Valley Oak, *Quercus lobata*, [#1], Observatory Park
- Redwoods, *Sequoia semper virens*, [#9], City Hall and Clay St (historic Campfire Girls beautification project in 1930s)
- Valley Oak, *Quercus lobata*, [#1], City Hall, 300 Seminary Ave
- Valley Oak, *Quercus lobata*, [#1], Hudson Carpenter Park, N Main St
- White Oak, *Quercus*, [#1], Todd Grove Park, northwest end between stage and picnic tables
- American Persimmon grove, *Diospyros virginiana*, Carpenter Hudson park, S Main St

Private Property

- Black Oak, *Quercus kelloggii*, [#1], 1033 W Standley St
- Bay Laurel, *Umbellularia californica*, [#1], 304 Hortense St

Other Trees with Special Designations

Landmark Trees within DZC Boundary

Downtown Zoning Code Tree Landmark Tree List, Adopted by the City Council on August 1, 2012. These trees are subject to the rules and regulations detailed in the Downtown Zoning Code and not the guidelines and policies detailed in this document.

- Valley Oak, *Quercus lobata*, [#6], 225 E Perkins St
- Coast Redwood, *Sequoia sempervirens*, [#4], 410 E Perkins St
- Coast Redwood, *Sequoia sempervirens*, [#11], E Perkins St at Pear Tree Ctr
- Lebanon Cedar, *Cedrus libani*, [#2], E Perkins St at Pear Tree Ctr
- Valley Oak, *Quercus lobata*, [#2], 324 N Main St
- Valley Oak, *Quercus lobata*, [#1], 320 Main St
- Coast Redwood, *Sequoia sempervirens*, [#1], 220 Mason St
- Coast Redwood, *Sequoia sempervirens*, [#1], 100 block of Norton St,
- Canyon Live Oak, *Quercus chrysolepis*, [#1], 400 block N School St, east side in parking lot
- Coast Redwood, *Sequoia sempervirens*, [#1], 400 block N School St, eastside in parking lot
- Valley Oak, *Quercus lobata*, [#2], 400 block N School St parking lot, eastside in parking lot
- Interior Live Oak, *Quercus wislizeni*, [#2], 400 block N School, east side in parking lot
- Coast Redwood, *Sequoia sempervirens*, [#6], @ 216 W Henry St, (Foundation for Medical Society)
- Cork Oak, *Quercus suber*, [#1], 107 S Oak St, (Saturday Afternoon Club)
- Coast Redwood, *Sequoia sempervirens*, [#2], 107 S Oak St (Saturday Afternoon Club)
- Coast Redwood, *Sequoia sempervirens*, [#1], 108 S Oak St
- Coast Redwood, *Sequoia sempervirens*, [#2], 265 Clay St
- Riparian trees within the Gibson Creek corridor; [#], Perkins St to Leslie St (includes: Willows, *salix* varieties; Cottonwoods; Black Walnut; Interior Live Oak, *Quercus wislizeni*, Black Oak; Valley Oak, *Quercus lobata*)
- Dawn Redwood, *Metasequoia glyptostroboides*, [#2], Corner of Standley and School St, in front of courthouse
- Oak, *Quercus*, [#1], N State St, in front of courthouse
- Tulip Magnolia, *Magnolia soulangeana*, [#2], N State St, southeast corner in front of courthouse
- Southern Magnolia, *Magnolia grandiflora*, [#2], N State St, in front of courthouse

Property Owner Consent

Property Owner Name

Address

City, State Zip

Home Phone

Email

I hereby authorize the City of Ukiah and/or their agents the right to enter onto my property to view a tree being submitted for nomination. I hereby give my consent to allow the public the opportunity to view the nominated tree on my property from the public street right-of-way if Landmark Tree status is obtained.

Property Owner Signature

Date

Benefits

- ✦ Certificate of Recognition presented to owner
- ✦ Landmark Tree designation for the life of the tree
- ✦ Well maintained trees add to property value
- ✦ Trees provide shade and can reduce cooling and heating bills

Check List

- ✦ Nomination form
- ✦ Site map of tree location
- ✦ Picture of the tree(s)
- ✦ Brochures, newspaper clippings, or other supportive documentation
- ✦ Historical data or other significant information related to the tree
- ✦ Property owner consent

Submit Completed Nomination

City of Ukiah
Community Services Department
411 West Clay Street
Ukiah, California 95482
Attention: Landmark Tree Program

(707) 463-6231



Landmark Tree Program



(707) 463-6231
www.cityofukiah.com

City of Ukiah



Tree Advisory Group

Landmark Tree Program

The Landmark Tree Program was created by the Tree Advisory Group of the City of Ukiah to identify remarkable trees within Ukiah.

The program accepts trees that are outstanding specimens; are the largest or oldest in the city; have historic interest; have distinctive form or aesthetic appeal; have environmental value.

The Landmark Tree Program includes specific trees within the city limits on public property but also extends to private property for owners who wish to participate on a voluntary basis.

Nomination Form

TREE LOCATION

Please include map of property and photo

COMMON NAME OF TREE

TREE CATEGORY ☐ Specimen ☐ Size/Age ☐ Historic Interest ☐ Aesthetic Appeal ☐ Environmental Value

Pick all that apply. If other, please explain.

Nominator

Date Submitted

Address

Home Phone

Cell Phone

Email

Tree Owner Name

(If different than nominator)

Address

Home Phone

Cell Phone

Email

Significance of Tree/Grove

Highlight and justify the specific reason(s) you think the tree is significant. Include any documents like newspaper clippings, brochures or other historical documentation.



CERTIFICATE OF RECOGNITION

The City of Ukiah
hereby presents this certificate to

NAME

For (name of tree)
Selected as a 201X Ukiah Landmark Tree

XXXXXX
Mayor

Linda Sanders
Tree Advisory Group Coordinator





ITEM NO.: 13c

MEETING DATE: January 20, 2016

AGENDA SUMMARY REPORT

SUBJECT: DISCUSSION AND DIRECTION REGARDING CITY OF UKIAH PARTICIPATION IN PROPERTY ASSESSED CLEAN ENERGY PROGRAMS

Summary: The City Council will evaluate whether to allow Property Assessed Clean Energy (PACE) programs to operate in the city limits. PACE programs allow financing of permanent installations of renewable energy, efficiency, and conservation improvements through payment assessments or special taxes on owners' property tax bills.

Background: Property Assessed Clean Energy (PACE) programs are authorized for cities and counties by State legislation enacted in 2008, and in 2011. PACE programs allow financing of permanent installations of renewable energy, efficiency, and conservation improvements, as well as, water conservation improvements on residential or commercial properties. Property owner participation in voluntary and financed improvements are repaid over a period of time through payment assessments or special taxes on owners' property tax bills (depending upon which PACE program is selected). There is no cost to the City or County to join or participate or for program administration.

The authorizing legislation, Assembly Bill 811 (2008) and Senate Bill 555 (2011), provides two methods to enable cities and counties to form or join PACE programs through creation of PACE financing districts. Under AB 811 property owners, of existing private buildings only, enter into an assessment contract with the jurisdiction for program-financed improvements. Under SB 555, Community Facilities Districts are established under the Mello-Roos Act to finance PACE improvements on public or private property, and special tax liens are recorded for individual property owners who participate.

While PACE programs have the potential to improve access to and encourage major improvements in energy efficiency, there are also significant concerns that should be weighed before endorsing them. Conventional lenders and real estate professionals have cautioned users, as the PACE loans are recorded against the property as a tax lien. The tax lien is in the first position, meaning that if a homeowner goes into default, PACE would get paid before any other creditors, including the lenders that hold the mortgage.

To mitigate some of these concerns, legislation was introduced in 2013, in the form of Senate Bill 96, which directed the California Alternative Energy and Advanced Transportation Financing Authority (CAEATFA) to develop the PACE Loss Reserve Program (the Program) to mitigate the potential risk to mortgage lenders associated with residential PACE financing. The \$10 million Loss Reserve will make first mortgage lenders whole for any losses in a foreclosure or a forced sale that are attributable to a

Continued on Page 2

RECOMMENDED ACTION(S): Evaluate whether the City of Ukiah should adopt resolutions to allow PACE providers to operate within the city limits; provide direction to Staff.

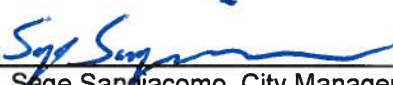
ALTERNATIVES: N/A

Citizens advised: N/A
Requested by: Mayor Scalmanini.
Prepared by: Shannon Riley, Senior Management Analyst.
Coordinated with: Sage Sangiacomo, City Manager.
Presenter: Shannon Riley, Senior Management Analyst.
Attachment: 1. Comparison chart of PACE programs

COUNCIL ACTION DATE: _____: ☐ Approved ☐ Continued to _____ ☐ Other _____

RECORDS APPROVED: ☐ Agreement: _____ ☐ Resolution: _____ ☐ Ordinance: _____

Note: Please write Agreement No. in upper right corner of agreement when drafted..

Approved: 
Sage Sangiacomo, City Manager

PACE lien covered under the Program. The goal of the Program is to put first mortgage lenders in the same position they would be in without a PACE lien.

PACE administrators can participate in the Program by applying to CAEATFA and demonstrating that they meet the Program's minimum underwriting criteria. Once a PACE program is enrolled, the Loss Reserve will cover assessments issued by that program for their full terms, or until funds are exhausted. Enrolled PACE programs report their financing activity to CAEATFA semi-annually.

In early 2014, the Ukiah City Council considered and adopted a resolution to participate in a regional PACE program administered by YGreene. However, in December of 2014, the validation suit for this regional program was placed on hold due to complications arising from an adverse court decision in southern California. YGreene ultimately joined a statewide program with the Golden State Financing Authority (GSFA). As a result, the program "joined" by the City Council in 2014 is no longer available; the resolution is invalid.

On July 7, 2015, after considering the matter for over two years, the Mendocino County Board of Supervisors adopted resolutions to join the CaliforniaFirst and YGreene programs. Also in 2015, the City of Fort Bragg adopted a resolution to participate in the YGreene program.

Discussion: There are now multiple PACE providers willing to service the Ukiah area. In addition to the CaliforniaFirst and YGreene programs adopted by the County, Ukiah has been approached by Home Energy Renovation Opportunity (HERO), a provider that previously only operated in Southern California.

If Ukiah is to participate in PACE programs, there may be advantages to allowing multiple providers in the interest of providing more choices to the constituents. Below is a summary of the providers that are available in this area and/or who have expressed an interest in operating in Ukiah.

Open PACE: Open PACE is provided by the California Statewide Communities Development Authority (CSCDA), the largest Joint Powers Authority in California, founded and sponsored by the League of California Cities and CSAC. Through CSCDA's Open PACE program, members have access to three different program administrators: AllianceNRG Program, PACE Funding and CaliforniaFirst. The Open PACE platform can provide financing for residential, commercial, and seismic strengthening programs.

YGreene: YGreene Energy Fund California LLC is the program administrator for the JPA Golden State Finance Authority (GSFA). This program allows for both residential and commercial financing of energy efficiency, water conservation, and renewable energy improvements.

HERO: HERO is the program administrator for the Western Riverside Council of Governments JPA. This program also allows for both residential and commercial financing of energy efficiency, water conservation, and renewable energy improvements, as well as, electric vehicle charging infrastructure.

For a comparison of the various programs, please see the Attachment #1. (Please note that the comparison chart includes Figtree Energy Resources, which is not currently providing services in Mendocino County.)

In order to allow PACE providers to operate in Ukiah, the Ukiah City Council must adopt resolutions (for each provider) that approve becoming a member of those JPAs and allow PACE programs to be available to owners of residential and commercial property within our city.

Each PACE provider would be responsible for entering into voluntary contractual assessment agreements with participating property owners, levying the voluntary contractual assessments, issuing bonds to finance the improvements, and taking remedial actions in the event of delinquent assessment payments. The resolutions expressly provide that the City will not be responsible for the conduct of any assessment proceedings, the levy of assessments, any required remedial action in

the case of delinquencies in assessment payments, or the issuance, sale or administration of any bonds issued in connection with the program.

There are no negative fiscal impacts to the City's general fund by consenting to the inclusion of properties within the city limits; there is no limit to the number of providers the City can allow.

At this time, Council is being requested to evaluate whether the City of Ukiah should adopt resolutions to allow PACE providers to operate in the city limits of Ukiah and provide direction to staff.

FISCAL IMPACT:				
Budgeted Amount in 14-15 FY	New Appropriation Source of Funds (Title & No.)	Account Number	Budget Amendment Required	Previous Contract or Purchase Order No.
N/A	N/A	N/A	Yes ☐ No ☒	N/A

PACE Program Comparison

Attachment 1

Program Name	CaliforniaFIRST	California HERO (Home Energy Renovation Opportunity)	Ygrene Works	Figtree Energy Resources	Open PACE ¹ (currently includes AllianceNRG & CAFE)
Program Status in Benicia	Adopted	Adopted	Under consideration	Under consideration	Under consideration
Government Sponsor	California Statewide Communities Development Authority (CSCDA)	Western River Council of Governments (WRCOG)	Golden State Finance Authority (formerly known as CA Home Finance Authority)	California Enterprise Development Authority (CEDA)	California Statewide Communities Development Authority (CSCDA)
Program Website	www.californiainst.org	www.heroprogram.com	www.ygreneworks.com	www.figtreefinancing.com	https://www.alliancenerg.com/retail/
Projects Financed	\$37 million in active applications. Benicia Data as of 8/3/15: 8 funded projects - 6 Energy Efficiency and 2 solar projects for a total of \$135,909	Financed projects: 31,931 for over \$621 million Benicia Data as of 8/3/15: 33 applications approved 13 projects funded \$539,539 in economic stimulus \$642,353 in energy bill savings 583 tons of emissions reduced 2,265,402 kWh energy saved *all lifetime savings	Over 3,000 projects totaling over \$160 million of approved financings	\$30 million of approved projects	150 applications for a total financeable amount of approximately \$50 million.
Cost to Participating Governments	None	None	None	None	None
Local Validation Action Required	Complete - The County was part of a multi-jurisdiction judicial validation granted by the Court in April 2014.	None.	Currently, implementing a statewide validation for both SB555 and AB811. The validation judgment has been entered for both, and we are in the 30 day appeal period. No objections were filed, so we have no reason to expect an appeal.	None - Statewide validation obtained on July 16, 2013.	CSCDA completed a statewide validation for Open PACE in May 2015.
Commercial/Residential?	Both commercial and residential financing available	Both commercial and residential financing available	Both commercial and residential financing available	Currently, commercial only. Residential program launching in Fall 2015.	Both commercial and residential financing available

¹ CSCDA developed qualification criteria to select PACE Program Administrators to be included in the CSCDA OPEN PACE platform. At this time, the program administrators include CaliforniaFIRST and Alliance NRG but more may be added in the future. While each program administrator will have their own financing rules/guidelines regarding financing amounts and terms, the current AllianceNRG guidelines are included here.

PACE Program Comparison

Program Name	CaliforniaFIRST	California HERO (Home Energy Renovation Opportunity)	Ygrene Works	Figtree Energy Resources	Open PACE ¹ (currently includes AllianceNRG & CAFE)
Example Participating Jurisdictions	200 CA jurisdictions including: 10 Marin jurisdictions; all of Alameda County; San Jose and most of the rest of Santa Clara County; all of San Mateo County; and Sonoma County	309 communities including San Francisco, Sonoma County, Napa County, Riverside County, San Bernardino County, San Diego County, Sacramento County and LA County	5 counties and 25 cities in CA including Sacramento County, Riverside County, Yolo County	Nearly 200 CA jurisdictions including San Mateo County, City of San Jose, Alameda County, San Diego County, Butte County	San Francisco, Berkeley, Piedmont, El Cerrito, Burlingame, Eureka, Placerville, Humboldt County, Butte County, Monterey County (all for commercial and residential PACE)
Termination Process	Pass resolution opting out at any time. Does not impact completed or in process financings but future financings would not be processed.	Program "opt-out" available with 30 days' notice. Does not impact completed or in process financings but future financings would not be processed.	Pass resolution opting out at any time. Does not impact completed or in process financings, but future financings would not be processed	Pass resolution opting out at any time. Does not impact completed or in process financings, but future financings would not be processed	Pass resolution opting out at any time. Does not impact completed or in process financings, but future financings would not be processed
Minimum Financing	\$ 5,000 – Residential \$250,000 – Commercial	\$ 5,000 – Residential \$ 5,000 – Commercial	\$ 2,500 – Residential \$ 2,500 – Commercial	\$ 2,500 - Residential \$ 5,000 - Commercial	\$2,500 for residential; \$10,000 for commercial
Maximum Financing	Residential: The lessor of \$200,000 or 15% of the value of the property. ² The Assessment amount plus the mortgage-related debt must not exceed 100% of the value of the Property. ³ Commercial: Current outstanding debt plus CaliforniaFIRST financing amount must be less than the property value plus the value of the financed projects.	Residential: Mortgage-Related debt plus the financing amount may not exceed 100% of the value of the property and proposed improvements must not exceed 15% of property value on the first \$700,000, and less than 10% of any value of the property thereafter. Commercial: Mortgage-Related debt plus the financing amount may not exceed 90% of the value of the property and proposed improvements must not exceed 20% of property value.	Both Residential & Commercial: 15% of property value	Residential: Not to exceed 10% of the Total Property Value Commercial: Not to exceed 20% of the Total Property Value	Both Residential & Commercial: Statutory limit of 15% of property value

² 15% of Property Value is only available for first \$700,000 of property value, then 10% is applied.

³ Program Administrator approval is required for any Assessment Contracts over \$75,000.

PACE Program Comparison

Program Name	CaliforniaFIRST	California HERO (Home Energy Renovation Opportunity)	Ygrene Works	Flitree Energy Resources	Open PACE ¹ (currently includes AllianceNRG & CAFirst)
Interest Rate (updated April/May 2015)	Residential: 6.75% - 8.39% Commercial: Depends on source of capital property owner elects to work with. Prevailing market rate is currently 6.0% or less fixed for 20 years.	Residential: 6.75% - 8.35% Commercial: TBD per Project	5.99% - 7.75%	Residential: 4.63% - 6.99% Commercial: 4.94% - 6.10%	Residential: 5.95% - 8.25% Commercial: 5.25% - 7.00%
Loan Term (Length)	5, 10, 15, 20 or 25 years	5 - 20 years 25 year terms available for commercial properties	5 - 20 years; some projects eligible for 30 year term	5, 10, 15 or 20 years 25 year terms available for residential properties	5, 10, 15, 20, 25 or 30 years
Property Owner Fees/Costs ⁴	Residential: No application fee; Closing fee not to exceed 6.4% of assessed amount. One-time recording fee not to exceed \$100 Annual admin fee: \$30 (varies) Commercial: No application fee; Closing fees dependent on source of capital. Fees generally range from 2.5%-4% of the project cost. Capped at 3% of project cost for projects >\$500,000 Annual County Collection Fee	Residential: No application fee; Closing/Admin fees: 4.99% of principal amount plus \$95 recording fee to be added to assessment amount. \$35 Annual County Collection Fee Commercial: Application fee may be required and will not exceed the greater of \$250 or 1% of financing amount; Closing/Admin fees: 5% of principal amount plus title and recording fees. Annual County Collection Fee	Residential: \$700 per completed project (includes \$50 for initial application) Commercial: Fees start at \$700 with additional fees applicable based on overall size of the project plus additional title, escrow and other legal fees, as applicable	Residential: No application fee; Cost of issuance fee: 5.95% of principal amount Annual fees: \$35 Commercial: Application fee of \$695; Cost of issuance fee: 4% of principal amount Annual fees: 3%	Residential: 6.4% Commercial: 3 - 4%
Prepayment Penalty	None	No	Yes, but may be waived at the time of signing the financing agreement	Yes, in years 1 - 10	Residential: None Commercial: TBD
Mortgage Lender Consent	Residential: None Commercial: Lender consent or "affirmative acknowledgement" required	Residential: None Commercial: Lender consent or "affirmative acknowledgement" required	Residential: None Commercial: Lender consent or "affirmative acknowledgement" required	Residential: None Commercial: Written consent Required	Residential: None Commercial: Recommend that property owners notify lenders but not required.

⁴ Exact amounts vary based on project, and not all costs will apply to a particular project. Actual amount will vary with time and jurisdiction and may be added to the principal amount financed. Data is provided as example.

PACE Program Comparison

Program Name	CaliforniaFIRST	California HERO (Home Energy Renovation Opportunity)	Ygrene Works	Figtree Energy Resources	Open PACE! (currently includes AllianceNRG & CAFEfirst)
Energy Assessment	Residential: Recommended but not required Commercial: Required	Residential: Recommended but not required Commercial: Recommended but not required	Residential: Recommended but not required Commercial: Recommended for all projects; Required for projects over \$250,000	Residential: Not required Commercial: Not Required ⁵	Not required
Selection of Contractor	Residential: Property owner selects licensed contractor from list of CaliforniaFIRST participating contractors. Commercial: Property owner selects licensed contractor. Not required to be registered with program.	Residential & Commercial: Property owner selects licensed contractor from list of local HERO participating contractors.	Residential & Commercial: Property owner selects contractor from list of local contractors certified by Ygrene Energy Fund. Contractors must be licensed, bonded, insured and in good standing with CSLB. Property owner may select a non-certified contractor but they must become certified prior to the project commencing.	Residential & Commercial: Contractor must be registered with program. Payment to contractor directly made from program.	Residential & Commercial: Property owner selects licensed contractor from list of eligible contractors.

⁵ Figtree recommends audits for all projects, in order to track energy savings (e.g., to support Community Climate Action Plans).